

ST. JOHN THE BAPTIST PARISH LIBRARY

Annual Financial Report

As of and for the Year Ended

December 31, 2009

In accordance with the law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7/21/10

KEITH J. ROVIRA
Certified Public Accountant

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana

Basic Financial Statements
and Independent Auditor's Report
As of and for the Year Ended
December 31, 2009

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INDEPENDENT AUDITOR'S REPORT

St. John the Baptist Parish Library
A Component Unit of the
St. John the Baptist Parish Council
LaPlace, Louisiana

I have audited the accompanying financial statements of the governmental activities of the St. John the Baptist Parish Library, a component unit of the St. John the Baptist Parish Council, as of and for the year ended December 31, 2009, which collectively comprise the library's basic financial statements as listed in the table of contents. These basic financial statements are the responsibility of the management of the St. John the Baptist Parish Library. My responsibility is to express an opinion on these basic financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

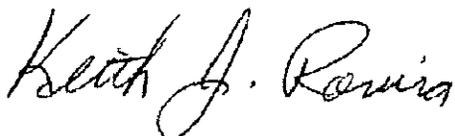
In my opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the St. John the Baptist Parish Library as of December 31, 2009, and the results of operations for the year then ended in

conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, I have also issued a report dated April 30, 2010, on my consideration of the St. John the Baptist Parish Library's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations and contracts. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of my audit.

The management's discussion and analysis and budgetary comparison information as listed in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information, and express no opinion on it.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the library's basic financial statements. The supplementary information schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements of the St. John the Baptist Parish Library. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and in my opinion is fairly stated in all material respects in relation to the basic financial statements taken as whole.



Keith J. Rovira
Certified Public Accountant

April 30, 2010

MANAGEMENT'S DISCUSSION AND ANALYSIS

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Management's Discussion and Analysis
As of and for the year ended December 31, 2009

The Management's Discussion and Analysis (MD&A) of the St. John the Baptist Parish Library's financial performance presents a narrative overview and analysis of the library's financial activities for the year ended December 31, 2009. This document focuses on the current year's activities, resulting changes, and currently known facts. Please read this document in conjunction with the additional information contained in the basic financial statements. The MD&A is an element of the new reporting model adopted by the Government Accounting Standards Board (GASB) in their Statement No. 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments" issued June, 1999. Certain comparative information between the current year and prior year has been presented in the MD&A.

FINANCIAL HIGHLIGHTS

The minimum requirements for financial reporting on the St. John the Baptist Parish Library's office that was established by GASB No. 34 are divided into the following sections:

- (a) Management's Discussion and Analysis
- (b) Basic Financial Statements
- (c) Required Supplementary Information (other than MD&A)

Basic Financial Statements:

The basic financial statements present information for the library as a whole, in a format designed to make the statements easier for the reader to understand. The financial statements in this section are divided into the two following types:

(1) Government-Wide Financial Statements, which include a Statement of Net Assets and a Statement of Activities. These statements present financial information for all activities of the library from an economic resources measurement focus using the accrual basis of accounting and providing both short-term and long-term information about the library's overall financial status.

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Management's Discussion and Analysis
 As of and for the year ended December 31, 2009

(2) Fund Financial Statements, which include a Balance Sheet and a Statement of Revenues, Expenses, and Changes in Fund Balance for the General Fund (a governmental fund). These financial statements present information on the individual fund of the library allowing for more detail. The current financial resources measurement focus and the accrual basis of accounting used to prepare these statements is dependent on the fund type. The library's main governmental fund is the General Fund. The statements in this section represent the short-term financing of general government.

FINANCIAL ANALYSIS OF THE ENTITY

Statement of Net Assets
 December 31, 2009 and 2008

	<u>2009</u>	<u>2008</u>
Current and other assets	\$5,708,162	\$4,277,524
Capital assets	<u>3,103,434</u>	<u>2,954,736</u>
Total Assets	<u>8,811,596</u>	<u>7,232,260</u>
Current liabilities	146,476	125,393
Long-term liabilities	<u>304,852</u>	<u>183,666</u>
Total Liabilities	<u>451,328</u>	<u>309,059</u>
Net Assets:		
Invested in capital assets, net of debt	3,103,434	2,954,736
Restricted for endowment	5,000	5,000
Unrestricted	<u>5,251,834</u>	<u>3,963,465</u>
Total Net Assets	<u>\$8,360,268</u>	<u>\$6,923,201</u>

The library has net assets "restricted" for an endowment totaling \$5,000. Restricted net assets represent those portions of net assets legally segregated for a specific future use.

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Management's Discussion and Analysis
 As of and for the year ended December 31, 2009

The library also has "unrestricted" net assets, and those are net assets that do not have any limitations on what the amounts may be used for.

Total net assets of the library increased by \$1,437,067 or 21%, from the prior year, which was primarily due to an increase in ad valorem tax revenue for the current year.

Statement of Activities
 For the years ended December 31, 2009 and 2008

	<u>2009</u>	<u>2008</u>
Revenues	\$3,757,537	\$3,096,885
Expenditures	<u>(2,320,470)</u>	<u>(2,130,785)</u>
Net Change in Fund Balance	<u>\$1,437,067</u>	<u>\$966,100</u>

The library's total revenues increased by \$660,652, or 21%. This was primarily due to the significant increase in ad valorem tax revenue from the prior year. The total cost of all expenditures increased by \$189,685, or 9%. This was primarily due to an expected increase in personnel service costs.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets:

The library had \$3,103,434 invested in a broad range of capital assets, including the library collection, furniture and equipment, buildings and land as of December 31, 2009. This amount represents the original cost of all capital assets less their total accumulated depreciation, and reflects a net increase of \$148,698 from the prior year.

Even though the library is restricted by state statute from owning buildings and land (real property), GASB Statement No. 34 requires that buildings be reported as capital assets on the library's Statement of Net Assets and depreciated annually, as applicable, because the library has primary responsibility for managing and maintaining the building.

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Management's Discussion and Analysis
 As of and for the year ended December 31, 2009

The table below lists capital assets by type, and the accumulated depreciation as of year-end:

	<u>2009</u>	<u>2008</u>
<u>Capital Assets</u>		
Library collection	\$3,387,663	\$3,179,034
Furniture and equipment	1,291,348	1,250,746
Buildings	2,708,952	2,663,360
Land	<u>40,000</u>	<u>40,000</u>
	7,427,963	7,133,140
Less: Accumulated depreciation	<u>(4,324,529)</u>	<u>(4,178,404)</u>
Net Capital Assets	<u>\$3,103,434</u>	<u>\$2,954,736</u>

Debt (Long-term Liabilities):

The Library's long-term debt outstanding at year end totaled \$304,852, and was comprised of other postemployment benefit obligations (OPEB) of \$235,171 and accrued annual leave of \$69,681. Total long-term debt increased by \$121,186 from the prior year due primarily to the inclusion of net OPEB obligations for the first time during the current year, which was required by Governmental Accounting Standards Board Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions.

ECONOMIC FACTORS AND THE 2010 BUDGET

The library considered the following factors and indicators when setting up the 2010 budget: (1) ad valorem revenue will remain at the same level as for 2009; (2) plans are being made to construct and/or renovate two separate building structures: the Central Library Building Construction and Renovation projects and the Reserve Branch Renovation, which all together have a cost budget estimated at approximately \$1.8 million; (3) once again the library anticipates that there will be increases in health insurance costs when the contract for the employee group insurance comes up for renewal; and (4) increases in the cost of insurance on the library's contents (books, furniture and fixtures, office equipment, computer systems, etc.), general liability and automobile insurance premiums should also increase.

Baring any unforeseen events, the library expects that anticipated revenues and existing available funds for 2010 will be sufficient to meet its anticipated operating expenses.

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Management's Discussion and Analysis
As of and for the year ended December 31, 2009

CONTACTING THE LIBRARY'S MANAGEMENT

This financial report is designed to provide the citizens, taxpayers, investors and creditors with a general overview of the library's finances, and to show the library's accountability for the money it receives. If you have any questions about this report or need additional financial information, please contact Mr. Randy A. De Soto, Administrative Librarian of the St. John the Baptist Parish Library, 2920 Highway 51, LaPlace, Louisiana 70068, or telephone, 985-652-6857.

BASIC FINANCIAL STATEMENTS
(GOVERNMENT-WIDE FINANCIAL STATEMENTS)

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Statement of Net Assets
 December 31, 2009

ASSETSCurrent Assets:

Cash (Note C)	\$2,197,636
Receivables:	
Ad valorem tax	3,443,262
State revenue sharing	<u>67,264</u>
Total Current Assets	<u>5,708,162</u>

Noncurrent Assets:

Capital assets (net of depreciation) (Note D)	<u>3,103,434</u>
Total Noncurrent Assets	<u>3,103,434</u>
TOTAL ASSETS	<u>8,811,596</u>

LIABILITIESCurrent Liabilities:

Accounts payable	3,652
Sheriff's pension contribution payable	<u>142,824</u>
Total Current Liabilities	<u>146,476</u>

Long-term Liabilities (Note F):

Net other postemployment benefit obligations (OPEB)	235,171
Accrued annual leave	<u>69,681</u>
Total Long-term Liabilities	<u>304,852</u>
TOTAL LIABILITIES	<u>451,328</u>

NET ASSETS

Invested in capital assets, net of related debt	3,103,434
Restricted for endowment	5,000
Unrestricted	<u>5,251,834</u>
TOTAL NET ASSETS	<u>\$8,360,268</u>

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Statement of Activities
 For the Year Ended December 31, 2009

EXPENSES

Library Services:	
Personnel services	\$1,425,626
Operating services	413,642
Material and supplies	40,565
Travel and other charges	14,125
Depreciation	283,688
Deductions from ad valorem taxes for the Sheriff's retirement system	<u>142,824</u>
Total Expenses	<u>2,320,470</u>

GENERAL REVENUES

Ad valorem taxes (net)	3,552,933
State revenue sharing	103,332
Fees, fines and charges for library services	52,902
Interest earnings	16,427
Outside grants, state aid and donations	28,811
Other revenue	<u>3,132</u>
Total General Revenues	<u>3,757,537</u>
Change in Net Assets	1,437,067
Net Assets at Beginning of Year	<u>6,923,201</u>
Net Assets at End of Year	<u>\$8,360,268</u>

The accompanying notes are an integral part of this statement.

BASIC FINANCIAL STATEMENTS
(FUND FINANCIAL STATEMENTS)

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Balance Sheet
 Governmental Funds
 December 31, 2009

	<u>Capital Project Funds</u>				
	<u>General</u> <u>Fund</u>	<u>Central</u> <u>Library</u> <u>Constr.</u>	<u>Central</u> <u>Library</u> <u>Renovat.</u>	<u>Reserve</u> <u>Library</u> <u>Renovat.</u>	<u>Total</u> <u>Govemnt.</u> <u>Funds</u>
<u>ASSETS</u>					
Cash	\$1,943,045	\$79,940	\$86,951	\$87,700	\$2,197,636
Receivables:					
Ad valorem taxes	3,443,262	-	-	-	3,443,262
State rev. sharing	<u>67,264</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>67,264</u>
Total Assets	<u>\$5,453,571</u>	<u>\$79,940</u>	<u>\$86,951</u>	<u>\$87,700</u>	<u>\$5,708,162</u>
<u>LIABILITIES AND</u>					
<u>FUND BALANCES</u>					
Liabilities:					
Accounts payable	\$3,652	-	-	-	\$3,652
Sheriff's pension contrib. payable	<u>142,824</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>142,824</u>
Total Liabils.	<u>146,476</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>146,476</u>
Fund Balance:					
Reserved - endowment	5,000	-	-	-	5,000
Unreserved - undesignated	<u>5,302,095</u>	<u>\$79,940</u>	<u>\$86,951</u>	<u>\$87,700</u>	<u>5,556,686</u>
Total Fund Balance	<u>5,307,095</u>	<u>79,940</u>	<u>86,951</u>	<u>87,700</u>	<u>5,561,686</u>
Total Liabilities and Fund Balance	<u>\$5,453,571</u>	<u>\$79,940</u>	<u>\$86,951</u>	<u>\$87,700</u>	<u>\$5,708,162</u>

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Reconciliation of the Governmental Funds Balance Sheet
 to the Statement of Net Assets
 December 31, 2009

Total Fund Balance - Governmental Funds	\$5,561,686
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Amounts reported for governmental activities
 in the Statement of Net Assets are different
 because:

Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the Governmental Funds Balance Sheet, net of accumulated depreciation	3,103,434
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Some liabilities are not due and payable
 in the current period and therefore are
 not reported in the funds. Those liabilities
 consist of:

Net other postemployment benefit obligations (OPEB)	(235,171)
Accrued annual leave payable	<u>(69,681)</u>

Total Net Assets of Governmental Activities	<u>\$8,360,268</u>
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The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Statement of Revenues, Expenditures and
 Changes in Fund Balance
 Governmental Funds
 For the Year Ended December 31, 2009

		<u>Capital Project Funds</u>		
	<u>General</u> <u>Fund</u>	<u>Central</u> <u>Library</u> <u>Constr.</u>	<u>Central</u> <u>Library</u> <u>Renovat.</u>	<u>Reserve</u> <u>Library</u> <u>Renovat.</u>
<u>REVENUES</u>				
Ad valorem taxes (net)	\$3,552,933	-	-	-
State revenue sharing	103,332	-	-	-
Fees, fines & charges for library services	52,902	-	-	-
Interest earnings	16,041	\$62	\$58	\$62
Outside grants, state aid and donations	28,811	-	-	-
Other revenue	<u>3,132</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>3,757,151</u>	<u>62</u>	<u>58</u>	<u>62</u>
<u>EXPENDITURES</u>				
Library Services:				
Personnel services	1,415,577	-	-	-
Operating services	368,051	20,122	13,107	12,362
Material & supplies	40,565	-	-	-
Travel and other charges	14,125	-	-	-
Capital outlay	321,249	-	-	-
Deductions from ad valorem taxes for Sheriff's retirement system	<u>142,824</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>2,302,391</u>	<u>20,122</u>	<u>13,107</u>	<u>12,362</u>
Excess (Deficiency) of Revenues over Expenditures	<u>1,454,760</u>	<u>(20,060)</u>	<u>(13,049)</u>	<u>(12,301)</u>

(Continued)

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
Statement of Revenues, Expenditures and
Changes in Fund Balance
Governmental Funds
For the Year Ended December 31, 2009

(CONTINUED)

<u>Debt Service Fund</u>	<u>Total Governmental Funds</u>
-	\$3,552,933
-	103,332
-	52,902
\$205	16,427
-	28,811
<u>-</u>	<u>3,132</u>
\$205	<u>3,757,537</u>
-	1,415,577
-	413,642
-	40,565
-	14,125
-	321,249
<u>-</u>	<u>142,824</u>
<u>-</u>	<u>2,347,982</u>
<u>205</u>	<u>1,409,554</u>

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Statement of Revenues, Expenditures and
 Changes in Fund Balance
 Governmental Funds
 For the Year Ended December 31, 2009

(CONTINUED)

		<u>Capital Project Funds</u>		
	<u>General Fund</u>	<u>Central Library Constr.</u>	<u>Central Library Renovat.</u>	<u>Reserve Library Renovat.</u>
OTHER FINANCING				
<u>SOURCES (USES)</u>				
Transfer in from:				
General Fund	-	\$100,000	\$100,000	\$100,000
Sinking Fund (Note J)	\$46,790	-	-	-
Transfer (out) to:				
Centr. Libr. Construct.	(100,000)	-	-	-
Centr. Libr. Renovation	(100,000)	-	-	-
Reserve Lib. Renovation	(100,000)	-	-	-
General Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>(253,210)</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
Excess of Revenues and Other Sources over Expenditures and Other Uses				
	1,201,550	79,940	86,951	87,700
Fund Balance at Beginning of Year				
	<u>4,105,545</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance at End of Year				
	<u>\$5,307,095</u>	<u>\$79,940</u>	<u>\$86,951</u>	<u>\$87,700</u>

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Statement of Revenues, Expenditures and
Changes in Fund Balance
Governmental Funds
For the Year Ended December 31, 2009

(CONTINUED)

<u>Debt Service Fund</u>	<u>Total Governmental Funds</u>
-	\$300,000
-	46,790
-	(100,000)
-	(100,000)
-	(100,000)
<u>\$(46,790)</u>	<u>(46,790)</u>
<u>(46,790)</u>	<u>-</u>
(46,585)	1,409,554
<u>\$46,585</u>	<u>4,152,132</u>
<u>-</u>	<u>\$5,561,686</u>

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Reconciliation of the Statement of Revenues,
Expenditures and Changes in Fund Balance
to the Statement of Activities
For the Year Ended December 31, 2009

Net Change in Fund Balance - Governmental Funds \$1,409,554

Amounts reported for governmental activities
in the Statement of Activities are different
because:

Governmental funds report capital outlays as
expenditures. However, in the Statement of
Activities, the cost of those assets is
allocated over their estimated useful lives
as depreciation expense. In the current year:

Expenditures for capital assets	321,249	
Less current depreciation expense	<u>(283,688)</u>	37,561

Some items reported in the Statement of Net
Assets do not require the use of current
financial resources and therefore are not
reported as expenditures in governmental
funds.

(10,048)

Change in Net Assets of Governmental Activities \$1,437,067

The accompanying notes are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Notes to the Financial Statements
December 31, 2009

INTRODUCTION

The St. John the Baptist Parish Library was established by the parish governing authority under provisions of Louisiana Revised Statute (LSA-R.S.) 25:211. The library provides citizens of the parish and the adjoining parishes, through reciprocal agreements, access to library materials, books, magazines, records and films. The library is governed by a board of control that is appointed by the parish council in accordance with provisions of LSA-R.S. 25:214.

The Library served the community with a population of approximately 47,000 people in the current year. One main library and three branch libraries served approximately 169,000 patrons during the year, which was approximately 13,000 more than 2008. This excludes those persons assisted over the telephone. The Library has expanded its electronic access services being offered by adding databases from local resources in addition to the Louisiana Library Connection database resource provided by the State Library of Louisiana. Programming has been increased and more marketing of books and other resources are being developed to highlight library collection, services and resources.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

1. Basis of Presentation

The accompanying basic financial statements of the St. John the Baptist Parish Library have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The St. John the Baptist Parish Library has adopted the provisions of Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments. In this regard, the library will be treated as a governmental-type activity for financial reporting purposes in this audit. The minimum requirements for the library established by GASB Statement No. 34 are divided into the following sections: (a) Management's Discussion and Analysis,

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Notes to the Financial Statements
December 31, 2009

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(b) Basic Financial Statements, and (c) Required Supplementary Information (other than MD&A). The accompanying financial statements of the St. John the Baptist Parish Library present information only as to the transactions of the programs of the library as authorized by Louisiana statutes and administrative regulations. Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Revenue Recognition

Revenues are recognized using the full accrual basis of accounting; therefore, revenues, including ad valorem taxes, state revenue sharing, intergovernmental revenue, interest and other revenues of the library, are recognized in the accounting period in which they are earned and become measurable.

Ad valorem taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on December 31. They are recognized as revenue in the year the taxes are assessed.

Expense Recognition

Expenses are also recognized on the accrual basis; therefore, expenses, including salaries, operating services and expenses, materials and supplies, travel, capital outlay, intergovernmental expenses, etc. are recognized in the period incurred, if measurable.

2. Reporting Entity

As the governing authority of the parish, for reporting purposes, the St. John the Baptist Parish Council is the financial reporting entity for St. John the Baptist Parish. The financial reporting entity consists of (a) the primary government (St. John the Baptist Parish Council), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Notes to the Financial Statements
December 31, 2009

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the St. John the Baptist Parish Council for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability.

The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a. the ability of the parish council to impose its will on that organization, and/or
 - b. the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the parish council.
2. Organizations for which the parish council does not appoint a voting majority, but are fiscally dependent on the parish council.
3. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the parish council appoints the governing board and because of the scope of public service, the library was determined to be a component unit of St. John the Baptist Parish Council, the governing body of the parish and the governmental body with oversight responsibility.

The accompanying financial statements present information only on those funds maintained by the

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Notes to the Financial Statements
December 31, 2009

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

library and do not present information on the council, the general government services provided by that governmental unit, or the other governmental units that comprise the governmental reporting entity.

3. Fund Accounting

The library uses governmental fund types to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions and activities. A fund is a separate accounting entity with a self-balancing set of accounts.

The library's governmental fund types are described as follows:

a. General Fund

The General Fund is the principal fund of the library and accounts for general activities, including the collection and disbursement of specific or legally restricted monies and the acquisition of general fixed assets. The various taxes, fees and charges due to the library are accounted for in this fund, as well as, general operating expenditures.

4. Budgets

All proposed budgets for the library were prepared on the cash basis of accounting. The original budgets were completed and made available for public inspection at the library on November 19, 2008. A public hearing was held on December 8, 2008, for suggestions and comments from the public, and the proposed budgets were formally adopted on that date. The budgets, which included proposed cash expenditures and the means of financing them, were published in the official journal prior to the public hearing. All appropriations lapse at year end, and any accounts payable outstanding at year end are included in the next year's budget with

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Notes to the Financial Statements
December 31, 2009

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

funds appropriated in that year to finance them. Formal budget integration is not employed as a management control device during the year; however, the administrative librarian monitors the budget during the year.

The administrative librarian is authorized to transfer amounts between line items within any fund. When actual cash revenues fail to meet budgeted cash revenues by five percent or more and/or actual cash expenditures exceed budgeted expenditures by five percent or more, a budget amendment to reflect such change is adopted by the library board in an open meeting. Budget amounts included in the accompanying financial statements include the original adopted budgets and all subsequent amendments. The original budgets were amended and made available for public inspection at the library on October 28, 2009. A public hearing was held on November 16, 2009, for suggestions and comments from the public, and the proposed amendments were formally adopted on that date.

5. Cash Deposits
Cash deposits include amounts in interest bearing demand deposits and a savings account. Under state law, the library may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, U.S. Treasury Bills or certificates of deposit with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.
6. Receivables
There was a 3% allowance for doubtful accounts set up based on past experience of the differences between the amount of ad valorem taxes received and accrued as recorded on the financial statements.
7. Capital Assets
Capital assets are recorded at either historical cost or estimated historical cost and are depreciated over their estimated useful lives (excluding salvage value).

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Notes to the Financial Statements
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NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Additions to the library collection are currently being recorded at the actual purchase price of the item. Any donated capital assets are recorded at their estimated fair value at the date of donation. The estimated useful life of an asset is management's estimate of how long the asset is expected to meet its service demands. Straight-line depreciation is used based on the following estimated useful lives: furniture and equipment - 5 years; vehicles - 5 years; outdoor metal furniture - 20 years; library collection - 7 years; buildings - 40 years.

The library board has a policy to record and depreciate furniture and equipment items that have a purchase price of \$350 or more.

Also, GASB Statement No. 34 requires that buildings be reported as capital assets on the library's Statement of Net Assets and depreciated annually over 40 years, as applicable, because the library has primary responsibility for managing and maintaining its buildings.

8. Annual and Sick Leave

Vacation (annual) leave is accumulated by employees at a variable rate, which is predetermined by the library board and depends on the employee's years of service. The leave is accumulated on a per month basis and is credited at the end of each month. Upon separation from employment, the employee is paid for all vacation leave that is accumulated and credited to the employee. Employees may accumulate a maximum of two and one half times their rate of annual leave. A long-term liability is set up on the financial statements to account for the amount due to employees who have accumulated annual leave as of the end of the year.

Sick leave is granted to full-time, permanent employees at the rate of 12 working days (96 hours) per calendar year. Any unused amount of sick leave can be accumulated without limit and carried forward from one year to the next indefinitely. No compensation for unused sick leave is paid to employees upon retirement or termination. Unused sick leave is recorded and

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Notes to the Financial Statements
December 31, 2009

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

maintained for each employee and retiree in accordance with the rules of the Parochial Employees' Retirement System so that upon retirement the unused amount can be converted to additional retirement credit.

9. Restricted Net Assets
Restricted net assets represent those portions of net assets legally segregated for a specific future use. The library restricts net assets on the Statement of Net Assets for an endowment received in 1976.
10. Encumbrances
Encumbrance accounting is not utilized by the library due to the nature of operations and the ability of management to monitor budgeted expenses on a timely basis.
11. Use of Estimates
The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Notes to the Financial Statements
 December 31, 2009

NOTE B - LEVIED TAXES

Through the parish council, the library is authorized to levy a 10-mill ad valorem tax for library operations, maintenance and construction. The library levied and received 10.0 mills for the year ended December 31, 2009.

NOTE C - CASH

At December 31, 2009, the carrying amounts (book balances) of all cash of the library was as follows:

<u>General Fund</u>		
Cash on hand	\$	550
Interest bearing checking		1,934,784
Savings accounts (Endowment)		<u>7,710</u>
		1,943,044
<u>Capital Project Funds</u>		
Interest bearing checking:		
Central library construction		79,940
Central library renovation		86,952
Reserve library renovation		<u>87,700</u>
		<u>254,592</u>
Total		<u>\$2,197,636</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 2009, the library had \$2,246,867 in deposits (collected bank balances). These deposits were secured from risk by \$250,000 of federal deposit insurance and \$2,951,705 of pledged securities held by the custodial bank in the name of the fiscal agent bank.

Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the library that the fiscal agent has failed to pay deposited funds upon demand.

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Notes to the Financial Statements
 December 31, 2009

NOTE D - CAPITAL ASSETS

The capital assets used in the governmental-type activities are included on the Statement of Net Assets of the library and are capitalized at historical cost. Depreciation of all exhaustible capital assets used by the library is charged as an expense against operations. Capital assets are reported net of accumulated depreciation on the Statement of Net Assets. Depreciation expense for financial reporting purposes is computed using the straight-line method over the useful lives of the capital assets and is reported in the Statement of Activities.

A summary of changes in capital assets and accumulated depreciation during the year is listed as follows:

	<u>Balance</u> <u>12/31/08</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>12/31/09</u>
<u>Capital Assets</u>				
Library collection	\$3,179,034	\$331,948	\$123,319	\$3,387,663
Furniture and equipment	1,250,746	54,846	14,244	1,291,348
Buildings	2,663,360	45,592	-	2,708,952
Land	<u>40,000</u>	<u>-</u>	<u>-</u>	<u>40,000</u>
Total	<u>\$7,133,140</u>	<u>\$432,386</u>	<u>\$137,563</u>	<u>\$7,427,963</u>
<u>Less Accumulated Depreciation</u>				
Library collection	\$2,601,615	\$183,114	\$123,319	\$2,661,410
Furniture and equipment	1,149,542	33,990	14,244	1,169,288
Buildings	427,247	66,584	-	493,831
Land	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>\$4,178,404</u>	<u>\$283,688</u>	<u>\$137,563</u>	<u>\$4,324,529</u>

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Notes to the Financial Statements
December 31, 2009

NOTE E - PENSION PLAN

Plan Description

Substantially all employees of St. John the Baptist Parish Library are members of the Parochial Employees Retirement System of Louisiana (System), a cost-sharing, multiple-employer defined pension benefit plan administered by a separate board of trustees. The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the library are members of Plan A.

All permanent employees working at least 28 hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of credited service, or at any age with at least 30 years of credited service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of the member's final-average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only, prior to January 1, 1980, the benefit is equal to one percent of the final-average salary plus \$24 for each year of supplemental plan only service earned prior to January 1, 1980. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average.

Employees who terminate with at least the amount of creditable service stated above and do not withdraw their employee contributions may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. The report may be obtained by writing to the Parochial Employees' Retirement System, Post Office Box 14619, Baton Rouge, Louisiana 70898-4619, or by calling (504)928-1361.

Funding Policy

Under Plan A, members of the System are required to contribute 9.5% of their annual covered salary and the library is required to make employer contributions at an actuarially

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Notes to the Financial Statements
 December 31, 2009

NOTE E - PENSION PLAN (CONTINUED)

determined rate. The employer's contribution rate for the year ended December 31, 2009 was 12.25% of annual covered payroll. Contributions to the System also include one-fourth of one percent of the taxes shown to be collectible by the tax rolls of each parish, except Orleans and East Baton Rouge Parishes. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the library are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year.

The library's (employer) contributions to the System under Plan A for the years ended December 31, 2009, 2008 and 2007, were \$97,607, \$91,167, and \$92,620, respectively, and these amounts equaled the required contributions for each year.

NOTE F - LONG-TERM LIABILITIES

Accrued Annual Leave

At December 31, 2009, employees of the library have accumulated and vested amounts of employee annual leave benefits, which are computed in accordance with GASB Codification Section C60. This amount is recorded in the Statement of Net Assets as a long-term liability, and the calculation is based on the number of hours each employee has earned and credited to their benefit times their individual hourly rate at the end of the year.

The following is a summary of the changes in accrued annual leave during the year:

Accrued annual leave payable at December 31, 2008	\$62,245
Additions	66,516
Deductions	<u>(59,080)</u>
Accrued annual leave payable at December 31, 2009	<u>\$69,681</u>

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Notes to the Financial Statements
December 31, 2009

NOTE F - LONG-TERM LIABILITIES (CONTINUED)

Other Postemployment Benefit Obligations (OPEB)

Plan Description: The library administers and contributes to a single-employer defined benefit health, dental and life insurance plan for retirees and active employees, as authorized by the library Board. The plan provides lifetime health and dental insurance for retirees, their spouses and dependents, and life insurance benefits for employees that retire at age 55 or older or have 30 years of service at any age. The library uses the same private insurance provider/carrier as the parish. No financial statements are available for the library's plan.

For the first time, the library was required to implement Governmental Accounting Standards Board Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions. In adopting the requirements of GASB Statement No. 45 during the year ended December 31, 2009, the library recognizes the cost of postemployment benefits in the year when employee services are rendered, reports the accumulated liability from prior years, and provides information useful in assessing potential demands on the library's future cash flows. Because the library has adopted the requirements of GASB Statement No. 45 prospectively, recognition of the liability accumulated from prior years will be phased in over 30 years, commencing with the 2009 liability.

Funding Policy: The library contributes 100% of the costs of the current year's health, dental and life insurance premiums for eligible retired employees. The library finances its plan on a pay-as-you-go basis, therefore no funds are reserved for payment of future health insurance premiums. For the year ended December 31, 2009, the library contributed \$26,593 to the plan on behalf of the retirees.

Annual OPEB Cost and Net OPEB Obligation: The library's annual other postemployment benefit (OPEB) is calculated based on the annual required contribution (ARC). The library has elected to calculate the ARC and related information using the "alternative measurement method" permitted by GASB Statement No. 45 for employers with plans that have fewer than 100 total members. The ARC represents a level of funding that, if paid

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 LaPlace, Louisiana
 Notes to the Financial Statements
 December 31, 2009

NOTE F - LONG-TERM LIABILITIES (CONTINUED)

on an ongoing basis, is projected to cover normal cost each year and to amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years. The following table shows the components of the library's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the library's net OPEB obligation to the plan:

Annual required contribution (ARC)	\$254,140
Interest on net OPEB obligation	7,624
Adjustments to Annual Required Contribution	<u>0</u>
Annual OPEB cost	261,764
Contributions made	<u>(26,593)</u>
Increase in net OPEB obligation	235,171
Net OPEB obligation at beginning of year	<u>0</u>
Net OPEB obligation at end of year	<u><u>\$235,171</u></u>

The library's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the year 2009 was, \$261,764, 10%, and \$235,171.

Funded Status and Funding Progress: As of December 31, 2009, the actuarial accrued liability for benefits was \$2,561,142, all of which was unfunded. The covered payroll (annual payroll of active employees covered by the plan) was \$764,502, and the ratio of the unfunded actuarial accrued liability (UAAL) to the covered payroll was 335%.

The projection of future benefits for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Amounts determined regarding the funded status of a plan and the employer's annual required contributions are subject to continued revision as actual results are compared

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Notes to the Financial Statements
December 31, 2009

NOTE F - LONG-TERM LIABILITIES (CONTINUED)

with past expectations and new estimates are made about the future.

Actuarial Methods and Assumptions: Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. The following simplifying assumptions were made:

Retirement age for active employees - Active members were assumed to retire at the historical average retirement age for the covered group, which is currently 61 years.

Marital status - Marital status of members at the calculation date was assumed to continue throughout retirement.

Mortality - Life expectancies were based on mortality tables from the National Center for Health Statistics.

Turnover - Non-group-specific age-based turnover data from GASB Statement No. 45 were used as the basis for assigning active members a probability of remaining employed until the assumed retirement age and for developing an expected future working lifetime assumption for purposes of allocating to periods the present value of total benefits to be paid.

Healthcare cost trend rate - The expected rate of increase in healthcare insurance premiums was based on projections of the Office of the Actuary at the Centers for Medicare and Medicaid Services. A rate of 9% initially, reduced to an ultimate rate of 5% after nine years, was used.

Health insurance premiums - 2009 health insurance premiums for retirees was used as the basis for calculation of the present value of total benefits to be paid.

Inflation rate - The expected long-term inflation assumption of 2.8% was based on projected changes in the Consumer Price

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Notes to the Financial Statements
 December 31, 2009

NOTE F - LONG-TERM LIABILITIES (CONTINUED)

Index (CPI) in The 2009 Annual Report of the Board of Trustees of the Federal Old-Age and Survivors Insurance and Disability Insurance Trust Funds for an intermediate growth scenario.

Payroll growth rate - The expected long-term payroll growth rate was assumed to equal the rate of inflation.

Based on the historical and expected returns of the library's short-term investment portfolio and cash deposits, a future discount rate of 3% was used. In addition, a simplified version of the entry age actuarial cost method was used. The unfunded actuarial accrued liability (UAAL) is being amortized as a level percentage of projected payroll on an open basis over 30 years.

NOTE G - LEASES AND COMMITMENTS

The library had one operating lease agreement for building space at year end. The lease is for interim office space in LaPlace for the library staff during the construction and renovation of the central library branch and is for a one-year lease term which began February 7, 2009, with \$1,000 per month lease payments. On this lease, twelve payments were made within the year totaling \$11,750.

In addition, the library has entered into separate operating lease agreements for five copier machines for the main library and its branch locations.

Total annual minimum lease commitments for all (office and copiers) operating leases are as follows:

Year ending December 31:

2010	\$12,822
2011	11,822
2012	9,975
2013	4,809
2014	<u>1,872</u>
Total minimum lease payments	<u>\$41,300</u>

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Notes to the Financial Statements
December 31, 2009

NOTE G - LEASES AND COMMITMENTS (CONTINUED)

The library has no other capital or operating leases open at December 31, 2009.

NOTE H - ENDOWMENT (RESTRICTED NET ASSET)

On August 19, 1976, the library received an endowment of \$5,000 in memory of Dr. John Smyth. In accordance with the endowment agreement, this money is invested in an interest bearing account. The interest earnings from this investment are used to purchase books for the library.

NOTE I - LITIGATION

According to the library's attorney, the library was not involved in any litigation at December 31, 2009, which would require presentation in financial statements or notes thereto. Therefore, no provision for liability has been set up in the accompanying basic financial statements.

NOTE J - DEBT SERVICE FUND

This fund was initially set up to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs of the bonds issued in 1998 for the construction of the main library in LaPlace. Since all bond principal and interest obligations have been satisfied, the balance of \$46,790 was transferred to the General Fund during the current year and the fund was closed out.

REQUIRED SUPPLEMENTARY INFORMATION (RSI)

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Required Supplementary Information
 Budgetary Comparison Schedule
 Statement of Receipts, Disbursements and Changes in
 Cash Balance - Budget (Cash Basis) and Actual
 General Fund
 For the Year Ended December 31, 2009

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
RECEIPTS				
Ad valorem taxes	\$2,874,436	\$3,020,894	\$3,041,950	\$21,056
State revenue sharing	144,000	105,120	102,900	(2,220)
Fees, fines & charges for library services	33,150	39,742	61,902	22,160
Interest earnings	20,050	15,315	16,983	1,668
Outside grants, state aid and donations	38,635	20,801	19,811	(990)
Other revenue	<u>2,430</u>	<u>4,782</u>	<u>3,132</u>	<u>(1,650)</u>
Total Receipts	<u>3,112,701</u>	<u>3,206,654</u>	<u>3,246,678</u>	<u>40,024</u>
 DISBURSEMENTS				
Salaries, related benefits and payroll taxes	1,430,583	1,430,583	1,415,577	15,006
Operating services	529,740	409,990	368,925	41,065
Materials and supplies	57,000	47,050	40,405	6,645
Travel and other charges	8,000	11,100	14,125	(3,025)
Capital outlay	631,947	455,046	321,503	133,543
Intergovernmental	<u>120,300</u>	<u>121,075</u>	<u>120,774</u>	<u>301</u>
Total Expenditures	<u>2,777,570</u>	<u>2,474,844</u>	<u>2,281,309</u>	<u>193,535</u>
Excess of Receipts over Disbursements	<u>335,131</u>	<u>731,810</u>	<u>965,369</u>	<u>233,559</u>

(Continued)

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Required Supplementary Information
Budgetary Comparison Schedule
Statement of Receipts, Disbursements and Changes in
Cash Balance - Budget (Cash Basis) and Actual
General Fund
(Continued)
For the Year Ended December 31, 2009

	<u>Budgeted Amounts</u>		<u>Actual</u> <u>Amounts</u>	<u>Variance</u> <u>with Final</u> <u>Budget</u> <u>Positive</u> <u>(Negative)</u>
	<u>Original</u>	<u>Final</u>		
OTHER FINANCING				
<u>SOURCES (USES)</u>				
Transfers in	-	\$46,790	\$46,790	-
Transfers (out)	\$(1,402,100)	(300,000)	(300,000)	-
Total Other Sources (Uses)	<u>(1,402,100)</u>	<u>(253,210)</u>	<u>(253,210)</u>	<u>-</u>
Excess of Receipts over Disbursements and Other Financing Uses	(1,066,969)	478,600	712,159	\$233,559
Cash, Balance at Beginning of Year	<u>1,277,471</u>	<u>1,230,887</u>	<u>1,277,471</u>	<u>46,584</u>
Cash, Balance at End of Year	<u>\$210,502</u>	<u>\$1,709,487</u>	<u>\$1,989,630</u>	<u>\$280,143</u>

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Required Supplementary Information
 Budgetary Comparison Schedule
 Statement of Receipts, Disbursements and Changes in
 Cash Balance - Budget (Cash Basis) and Actual
 Central Library Construction
 For the Year Ended December 31, 2009

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>with Final</u>
				<u>Budget</u>
				<u>Positive</u>
				<u>(Negative)</u>
RECEIPTS				
Interest earnings	\$100	-	\$62	\$62
Total Receipts	<u>100</u>	<u>-</u>	<u>62</u>	<u>62</u>
 DISBURSEMENTS				
Operating services	133,200	\$15,200	20,122	(4,922)
Capital outlay	<u>1,075,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>1,208,200</u>	<u>15,200</u>	<u>20,122</u>	<u>(4,922)</u>
Excess (Deficiency) of Receipts over Disbursements	<u>(1,208,100)</u>	<u>(15,200)</u>	<u>(20,060)</u>	<u>(4,860)</u>
 OTHER FINANCING SOURCES (USES)				
Transfers in	<u>1,208,100</u>	<u>100,000</u>	<u>100,000</u>	<u>-</u>
Total Other Sources (Uses)	<u>\$1,208,100</u>	<u>100,000</u>	<u>100,000</u>	<u>-</u>
Excess of Receipts over Disbursements and Other Financing Uses	-	84,800	79,940	(4,860)
Cash, Balance at Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Cash, Balance at End of Year	<u>-</u>	<u>\$84,800</u>	<u>\$79,940</u>	<u>\$(4,860)</u>

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Required Supplementary Information
 Budgetary Comparison Schedule
 Statement of Receipts, Disbursements and Changes in
 Cash Balance - Budget (Cash Basis) and Actual
 Central Library Renovation
 For the Year Ended December 31, 2009

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>with Final</u>
				<u>Budget</u>
				<u>Positive</u>
				<u>(Negative)</u>
RECEIPTS				
Interest earnings	-	-	\$58	\$58
Total Receipts	-	-	58	58
 DISBURSEMENTS				
Operating services	-	\$22,200	13,107	9,093
Capital outlay	-	-	-	-
Total Expenditures	-	22,200	13,107	9,093
Excess (Deficiency) of Receipts over Disbursements	-	(22,200)	(13,049)	9,151
 OTHER FINANCING SOURCES (USES)				
Transfers in	-	100,000	100,000	-
Total Other Sources (Uses)	-	100,000	100,000	-
Excess of Receipts over Disbursements and Other Financing Uses	-	77,800	86,951	9,151
Cash, Balance at Beginning of Year	-	-	-	-
Cash, Balance at End of Year	-	\$77,800	\$86,951	\$9,151

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Required Supplementary Information
Budgetary Comparison Schedule
Statement of Receipts, Disbursements and Changes in
Cash Balance - Budget (Cash Basis) and Actual
Reserve Library Renovation
For the Year Ended December 31, 2009

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>with Final</u>
				<u>Budget</u>
				<u>Positive</u>
				<u>(Negative)</u>
RECEIPTS				
Interest earnings	\$50	-	\$62	\$62
Total Receipts	<u>50</u>	<u>-</u>	<u>62</u>	<u>62</u>
 DISBURSEMENTS				
Operating services	14,100	\$17,700	12,362	5,338
Capital outlay	<u>97,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>111,100</u>	<u>17,700</u>	<u>12,362</u>	<u>5,338</u>
Excess (Deficiency) of Receipts over Disbursements	<u>(111,050)</u>	<u>(17,700)</u>	<u>(12,300)</u>	<u>5,400</u>
 OTHER FINANCING				
<u>SOURCES (USES)</u>				
Transfers in	<u>111,050</u>	<u>100,000</u>	<u>100,000</u>	<u>-</u>
Total Other Sources (Uses)	<u>\$111,050</u>	<u>100,000</u>	<u>100,000</u>	<u>-</u>
Excess of Receipts over Disbursements and Other Financing Uses	-	82,300	87,700	5,400
Cash, Balance at Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Cash, Balance at End of Year	<u>-</u>	<u>\$82,300</u>	<u>\$87,700</u>	<u>\$5,400</u>

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Required Supplementary Information
 Budgetary Comparison Schedule
 Statement of Receipts, Disbursements and Changes in
 Cash Balance - Budget (Cash Basis) and Actual
 Sinking Fund - Debt Service Fund
 For the Year Ended December 31, 2009

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>with Final</u>
				<u>Budget</u>
				<u>Positive</u>
				<u>(Negative)</u>
RECEIPTS				
Interest earnings	-	\$205	\$205	-
Total Receipts	-	205	205	-
 DISBURSEMENTS				
Total Expenditures	-	-	-	-
Excess (Deficiency) of Receipts over Disbursements	-	205	205	-
 OTHER FINANCING				
<u>SOURCES (USES)</u>				
Transfers (out)	-	(46,790)	(46,790)	-
Total Other Sources (Uses)	-	(46,790)	(46,790)	-
Excess of Receipts over Disbursements and Other Financing Uses	-	(46,585)	(46,585)	-
Cash, Balance at Beginning of Year	-	\$46,585	\$46,585	-
Cash, Balance at End of Year	-	-	-	-

The accompanying notes are an integral part of this statement.

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Required Supplementary Information
 Schedule of Funding Progress
 Retirees Health, Dental and Life Insurance Plan
 For the Year Ended December 31, 2009

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability (AAL)</u>	<u>Unfunded Actuarial Liability (UAAL)</u>	<u>Funded Ratio</u>	<u>Covered Payroll</u>	<u>UAAL as a % of Covered Payroll</u>
12/31/09	\$0	\$2,561,142	\$2,561,142	0%	\$764,502	335%

Note: Generally accepted governmental accounting principles (GASB Codification Po50.131-132) require that this schedule present information from the last three years. Because the requirements of GASB Statement No. 45 were implemented starting with the year ended December 31, 2009, only one year is available. Additional information will be added after each of the next two valuations. Subsequent to that, information will be presented for the latest three years.

SUPPLEMENTARY INFORMATION SCHEDULES

ST. JOHN THE BAPTIST PARISH LIBRARY
 LaPlace, Louisiana
 Supplementary Information Schedules
 Schedule of Per Diem Paid to Board Members
 For the Year Ended December 31, 2009

	<u>Meetings Attended</u>	<u>Per Diem</u>
Leroy D. Williams	6	\$ 300
George W. Haas	6	300
Norris J. Millet	6	300
Denice M. Borne	3	150
Hebert Smith	3	150
Geanell Wagner	1	<u>50</u>
	<u>25</u>	<u>\$1,250</u>

Board members are paid \$50 for each meeting they attend.

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Supplementary Information Schedules
Summary Schedule of Prior Audit Findings and
Corrective Action Plan for Current Year Audit Findings
For the Year Ended December 31, 2009

I have audited the accompanying basic financial statements of the St. John the Baptist Parish Library, a component unit of the St. John the Baptist Parish Council, as of and for the year ended December 31, 2009, and have issued my report thereon dated April 30, 2010. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. My audit of the financial statements as of December 31, 2009 resulted in an unqualified opinion.

Section I - Summary of Auditor's Report and Findings

There was one material weakness in internal control that was a reportable condition which required disclosure in this audit report (Finding No. 1).

There were no instances of noncompliance that were required to be reported in this audit report.

There were no other findings, required to be reported, and no management letter was issued for the current audit period.

There was one prior-year audit finding, and it was the same as this current-year finding (Finding No. 1).

The St. John the Baptist Parish Library did not receive any major or significant federal funding during the twelve months ended on December 31, 2009.

ST. JOHN THE BAPTIST PARISH LIBRARY
LaPlace, Louisiana
Supplementary Information Schedules
Summary Schedule of Prior Audit Findings and
Corrective Action Plan for Current Year Audit Findings
For the Year Ended December 31, 2009

Section II - Financial Statement Finding

Finding No. 1

Fiscal Year Finding Initially Occurred: Has existed since inception.

Finding Described: The size of the board's operations and its limited staff preclude an adequate segregation of duties and other features of an adequate system of internal accounting control.

Corrective Action and Additional Explanation: Management is aware of this inadequacy in the internal control structure, however, it feels that to employ such controls would not be cost beneficial. No action will need to be taken.

Contact Person:

Mr. Randy De Soto, Administrative Librarian
St. John the Baptist Parish Library
2920 Highway 51, LaPlace, LA 70068
Telephone: 985-652-6857

Anticipated Completion Date: Not applicable.

**OTHER REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS**

KEITH J. ROVIRA
CERTIFIED PUBLIC ACCOUNTANT
3331 METAIRIE ROAD
METAIRIE, LA 70001-5297

(504) 831-4040

Fax (504) 831-4042
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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

St. John the Baptist Parish Library
A Component Unit of the
St. John the Baptist Parish Council
LaPlace, Louisiana

I have audited the financial statements of the St. John the Baptist Parish Library, a component unit of the St. John the Baptist Parish Council, as of and for the year ended December 31, 2009, and have issued my report thereon dated April 30, 2010. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the St. John the Baptist Parish Library's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the St. John the Baptist Parish Library's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the St. John the Baptist Parish Library's internal control over financial reporting.

My consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as described below, I identified a

certain deficiency in the internal control over financial reporting that I consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the board's ability to initiate, authorize, record, process, or report financial data reliably in accordance with general accepted accounting principles such that there is more than a remote likelihood that a misstatement of the board's financial statements that is more than inconsequential will not be prevented or detected by the board's internal control. I consider the deficiency described in the accompanying schedule of findings and responses to be a significant deficiency in internal control over financial reporting (Finding No. 1).

A material weakness is a significant deficiency, or combination of significant deficiencies that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the board's internal control.

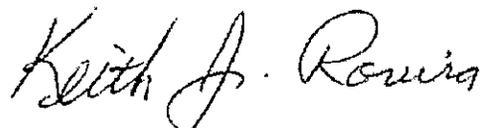
My consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. However, I considered the significant deficiency described in Finding No. 1 to be a material weakness.

Compliance and Other Matters

As a part of obtaining reasonable assurance about whether the St. John the Baptist Parish Library's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations and contracts, noncompliance with which could have a direct and material effect on the determination of the financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of management, and the State of Louisiana Legislative Auditor, and should not be used for any other purpose. This restriction is not

intended to limit the distribution of this report which, upon acceptance by the State of Louisiana Legislative Auditor, is a matter of public record.

A handwritten signature in cursive script that reads "Keith J. Rovira". The signature is written in black ink and is positioned above the typed name and title.

Keith J. Rovira
Certified Public Accountant

April 30, 2010