RECEIVED LEGISLATIVE AUDITOR 2010 SEP 22 AM 10. 52

. 4

925

1

## CENTRAL LOUISIANA AIDS SUPPORT SERVICE, INC.

ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED December 31, 2009

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date

#### CONTENTS

.

.

Ċ

|   | Page No. |
|---|----------|
| Independent Auditor's Report  | 2        |
| Report on Internal Control over Financial<br>Reporting and on Compliance and other Matters<br>Based on an Audit of Financial Statements<br>Performed in Accordance with Government Auditing Standards | 3 - 4    |
| Report on Compliance with Requirements Applicable to each<br>Major Program and Internal Control over Compliance in<br>Accordance with OMB Circular A-133  | 5 - 6    |
| Schedule of Findings and Questioned Costs   | 7        |
| Statement of Financial Position   | 8        |
| Statement of Activities   | 9        |
| Statement of Functional Expenses  | 10 - 13  |
| Statement of Cash Flows   | 14       |
| Notes to Financial Statements   | 15 - 17  |
| SUPPLEMENTARY DATA  |          |
| Schedule of Expenditures of Federal Awards  | 19       |
| Schedule of Compensation for Board Members  | 20       |
| Schedule of Current and Prior Year Findings and<br>Management's Corrective Action Plan  | 21       |

## **ELLIOTT & ASSOCIATES, INC.**

A Professional Accounting Corporation P. O. Box 1287 Leesville, Louisiana 71496-1287

W. Micheal Elliott, CPA

(337)239-2535 (337) 238-5135 Fax 239-2295

#### INDEPENDENT AUDITOR'S REPORT

Board of Directors Central Louisiana Aids Support Service, Inc. Alexandria, Louisiana:

I have audited the accompanying statement of financial position of Central Louisiana Aids Support Service, Inc. (a nonprofit organization) as of December 31, 2009, and the related statements of activities and cash flows for the year then ended. These statements are the responsibility of the Central Louisiana Aids Support Service, Inc.'s management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Central Louisiana Aids Support Service, Inc. as of December 31, 2009, and changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued a report dated September 6, 2010, on my consideration of Central Louisiana Aids Support Service, Inc.'s internal control over financial reporting and my tests of its compliance with laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

My audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedules, as listed in the table of contents, including the schedule of expenditures of federal awards as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, is presented for purposes of additional analysis and is not a required part of the basic financial statements of Central Louisiana Aids Support Service, Inc. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

+ ASSC. "APAC ille, Louisiana

September 6, 2010

## ELLIOTT & ASSOCIATES, INC.

A Professional Accounting Corporation P. O. Box 1287 Leesville, Louisiana 71496-1287

(337)239-2535 (337) 238-5135 Fax 239-2295 W. Micheal Elliott, CPA

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Central Louisiana Aids Support Service, Inc. Alexandria, Louisiana

I have audited the financial statements of the Central Louisiana Aids Support Service, Inc. as of and for the year ended December 31, 2009, and have issued my report thereon dated September 6, 2010. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing my audit, I considered Central Louisiana Aids Support Service, Inc.'s internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Agency's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Central Louisiana Aids Support Service, Inc.'s financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. The results of my tests disclosed one instance of noncompliance described in the accompanying schedule of current and prior year audit findings and management's corrective action plan as item 09-1(C) that is required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management and the Louisiana Legislative Auditor and is not intended to be, and should not be, used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

lift & Assc. "APAC"

Leesville, Louisiana September 6, 2010

## **ELLIOTT & ASSOCIATES, INC.**

A Professional Accounting Corporation P. O. Box 1287 Leesville, Louisiana 71496-1287

W. Micheal Elliott, CPA

(337)239-2535 (337) 238-5135 Fax 239-2295

#### REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Directors Central Louisiana Aids Support Service, Inc. Alexandria, Louisiana:

#### Compliance

I have audited the compliance of the Central Louisiana Aids Support Service, Inc. with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 2009. The Central Louisiana Aids Support Service, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Central Louisiana Aids Support Service, Inc.'s management. My responsibility is to express an opinion on the Central Louisiana Aids Support Service, Inc.'s compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Central Louisiana Aids Support Service, Inc.'s compliance with those requirements and performing such other procedures as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the Central Louisiana Aids Support Service, Inc.'s compliance with those requirements.

In my opinion, the Central Louisiana Aids Support Service, Inc. complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs of the year ended December 31, 2009.

#### Internal Control Over Compliance

The management of the Central Louisiana Aids Support Service, Inc. is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I

considered the Central Louisiana Aids Support Service, Inc.'s internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the Central Louisiana Aids Support Service, Inc.'s internal control over compliance.

A deficiency in internal control exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Board of Directors and management of the Central Louisiana Aids Support Service, Inc., the Legislative Auditor's office of the State of Louisiana, and federal and state awarding agencies. This report is not intended to be, and should not be, used by anyone other than these specified parties.

Ellist & Asse "APAC"

Leesville, Louisiana September 6, 2010

#### Central Louisiana Aids Support Service, Inc. SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Fiscal Year Ended December 31, 2009

I have audited the financial statements of the Central Louisiana Aids Support Service, Inc. as of and for the year ended December 31, 2009, and have issued my report thereon dated September 6, 2010. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My audit of the financial statements as of December 31, 2009 resulted in an unqualified opinion.

#### Section I Summary of Auditor's Reports

a. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control Material Weaknesses ( ) Yes (X) No

Compliance

Compliance Material to Financial Statements (X) Yes ( ) No

b. Federal Awards

Internal Control Material Weaknesses ( ) Yes (X) No ( ) N/A

Type of Opinion On Compliance For Major Programs Unqualified (X) Qualified () Disclaimer () Adverse () N/A ()

Are their findings required to be reported in accordance with Circular A-133, Section .510(a)?

() Yes (X) No () N/A

c. Identification of Major Programs

CFDA Number(s)

Name of Federal Program

93.917 DHHR HIV Care Formula Grants

Dollar threshold used to distinguish between Type A and Type B Programs: \$300,000

Is the auditee a "low-risk" auditee, as defined by OMB Circular A-133? (X) Yes ( ) No ( ) N/A

#### Section II Financial Statement Findings

N/A

See independent auditor's report.

Central Louísiana Aids Support Service, Inc. STATEMENT OF FINANCIAL POSITION

December 31, 2009

#### ASSETS

| Current Assets<br>Cash and cash equivalents (Note 2)<br>Grants receivable (Note 3)                                      | \$248,299<br><u>97,620</u>        |
|---|-----------------------------------|
| Total Current Assets  | \$345,919                         |
| FURNITURE AND EQUIPMENT- NET OF DEPRECIATION (Note 4)   | 10,854                            |
| OTHER ASSETS  |                                   |
| Deposits  | 1,496                             |
| Total other assets  | 1,496                             |
| TOTAL ASSETS  | \$ 358,269                        |
| CURRENT LIABILITIES   |                                   |
| Accounts payable<br>Payroll taxes and other employee withholdings<br>Deferred revenue<br>Funds held on behalf of others | \$ 1,896<br>1,451<br>1,893<br>300 |
| Total current liabilities   | <u>\$ 5,540</u>                   |
| Net Assets-Unrestricted   | 352,729                           |
| TOTAL LIABILITIES AND NET ASSETS  | \$ 358,269                        |

The accompanying notes are an integral part of this statement.

#### Central Louisiana Aids Support Service, Inc. STATEMENT OF ACTIVITIES

#### For the Year Ended December 31, 2009

| REVENUES, GAINS, AND OTHER SUPPORT                                   | Unrestricted      | Temporarily<br>Restricted Total                       |
|--|-------------------|---|
| Federal grants<br>Dividends<br>Private grants                        | \$<br>76<br>1,165 | \$ 706,543 \$706,543<br>76<br>1,165                   |
| Interest<br>Contributions  | 541               | 541   |
| Donation and Fundraisers   | 8,912             | 8,912   |
| Net assets released from restrictions<br>Total Unrestricted Revenues | \$ <u>717,237</u> | <u>(706,543)</u> <u></u><br><u></u> \$ <u>717,237</u> |
| EXPENSES   |                   |   |
| Federal grants:  |                   |   |
| HIV Care Formula Grants  | \$ 351,569        | \$ 351,569  |
| HIV Prevention Activities  | 117,316           | 117,316   |
| Housing Opportunities for Persons with<br>RW Title III E.I.S.        |                   | 40,701  |
| RW Title V - Dental  | 66,003<br>83,494  | 66,003<br>83,494                                      |
| Rw litle V - Dental<br>Broadway Cares                                | 6,445             | 6,445   |
| State grants:  | 0,445             | = 0,440   |
| General and Administrative   | 12,859            | 12,859  |
| Fund-raising   | 4,622             | •   |
|  |                   |   |
| Total Expenses   | 683,009           | 683,009   |
|  |                   |   |
| CHANGE IN NET ASSETS   | 34,227            | 34,227  |
| · · · · · · · · · · · · · · · · · · ·                                |                   |   |
| NET ASSETS, BEGINNING OF YEAR  | _318,502          | 318,502   |
| NET ASSETS, END OF YEAR  | <u>\$352,729</u>  | <u>\$\$352,729</u>                                    |

The accompanying notes are an integral part of this statement.

.

#### Central Louisiana Aids Support Service, Inc. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended December 31, 2009

. •

|  | HIV              |                       |
|--|------------------|-----------------------|
|  | Prevention       |                       |
|  | Activities       | <u>H.O.P.W.A</u><br>S |
| Advertising and promotion              | \$ 400           | Ş                     |
| Bank charges                           | 2 400            |                       |
| Account service                        | 2,400            |                       |
| CAC<br>Child care                      |                  |                       |
| Clothing                               |                  |                       |
| Consortia support                      |                  |                       |
| Dental                                 |                  |                       |
| Depreciation                           |                  |                       |
| Dues and subscriptions                 |                  |                       |
| Education                              | 835              |                       |
|  |                  |                       |
| Emergency assistance                   |                  |                       |
| Equipment                              |                  |                       |
| New operational expenses<br>Food       |                  |                       |
| Fringe Benefits                        | 17,246           |                       |
| Insurance                              | 5,864            |                       |
| Intraregional mileage                  | 7,347            |                       |
| Janitorial                             | 11041            |                       |
| Kentwood water                         |                  |                       |
| Legal and other professional           |                  |                       |
| License                                |                  |                       |
| Medication                             |                  |                       |
| Meeting expense                        |                  |                       |
| Memberships                            |                  |                       |
| Miscellaneous                          |                  |                       |
| Mortgage payment                       |                  | 1,257                 |
| Office and other supplies              | 21,412           |                       |
| Payroll tax and other                  |                  |                       |
| employee expenses                      |                  |                       |
| Pest control/lawn                      | 220              |                       |
| Postage<br>Printing                    | 229              |                       |
| Private fund disbursements             |                  |                       |
| Rent expense                           | 12,450           | 14,134                |
| Repairs and maintenance                | 255              |                       |
| Salaries, wages and                    |                  |                       |
| contract labor                         | 42,862           |                       |
| Security                               |                  |                       |
| Telephone/answering                    |                  |                       |
| service/pagers                         | 2,011            |                       |
| Testing                                |                  |                       |
| Transportation assistance              |                  |                       |
| Travel                                 | D 66-            | 0                     |
| Utilities/water                        | 3,695            | 25,310                |
| Audit                                  | 310              |                       |
| TOTALS                                 | \$117,316        | ¢/0 701               |
| The accompanying notes are an integral |                  | <u>\$40,701</u>       |
| the accompanying notes are an incegtar | Pure or curb Sco |                       |

.

,

Exhibit C (Continued)

| S                                  | TATEMENT OF     | FUNCTIONAL 1   |                   |
|------------------------------------|-----------------|----------------|-------------------|
| For the                            | e Year Ende     | d December 31  | ., 2009           |
|                                    | Ryan Whi        | te             | Ryan              |
|                                    | Title II        | I              | White             |
|                                    | EIS             | Broadway       | HIV               |
|                                    | Grant           | Cares          | Care              |
| Advertising and promotion \$       |                 | \$             | \$ 324            |
| Bank charges                       |                 | •              | 82                |
| Account service                    |                 |                | 4,800             |
| CAC                                |                 |                | 5,198             |
| Child care                         |                 |                | 5,170             |
|                                    | •               |                |                   |
| Clothing                           |                 |                | 6.6               |
| Consortia support                  |                 |                | 66                |
| Dental                             |                 |                |                   |
| Depreciation                       |                 |                | 3,411             |
| Dues and subscriptions             |                 |                |                   |
| Education                          | 881             |                | 40                |
| Emergency assistance               |                 |                |                   |
| Equipment                          |                 |                |                   |
| New operational expenses           |                 |                |                   |
| Food                               |                 |                | 12,577            |
| Fringe Benefits                    | 8,877           |                | 30,355            |
| Insurance                          |                 |                | 7,355             |
| Intraregional mileage              | 8,801           |                | 4,267             |
| Janitorial                         |                 |                | 1,486             |
| Kentwood water                     |                 |                | 125               |
| Legal and other professiona        | 1               |                |                   |
| Licenses                           |                 |                | 600               |
| Medication                         |                 |                | 32,117            |
| Meeting expense                    |                 |                | 470               |
| Membership                         |                 |                | 225               |
| Miscellaneous                      | 340             | 1 161          | 37,354            |
|                                    | 540             | 4,161          | 51,554            |
| Mortgage Payment                   | 1 677           |                | 7 740             |
| Office and other supplies          | 1,577           |                | 7,748             |
| Payroll tax and other              |                 |                |                   |
| employee expenses                  |                 |                |                   |
| Pest control/lawn                  |                 |                | 642               |
| Postage                            |                 |                | 1,413             |
| Printing                           |                 |                |                   |
| Private fund disbursement          |                 | 2,284          |                   |
| Rent expense                       |                 |                | 12,477            |
| Repairs and maintenance            |                 |                | 518               |
| Salaries, wages and contract labor | 41,871          |                | 153,577           |
| Security                           |                 |                | 45                |
| Telephone/answering                |                 |                |                   |
| service/pagers                     | -               |                | 2,368             |
| Testing                            |                 |                | _,                |
| Transportation assistance          |                 |                | 26,639            |
| Travel                             | 3,320           |                | 2,327             |
| Utilities/water                    | 0,020           |                | 4,243             |
| Audit                              | 336             |                | 3,720             |
| *******                            |                 |                |                   |
| TOTALS                             | <u>\$66,003</u> | <u>\$6,445</u> | <u> \$351,569</u> |

The accompanying notes are an integral part of this statement.

#### Exhibit C (Continued)

Central Louisiana Aids Support Service, Inc. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended December 31, 2009

| Advertising and promotion \$<br>Bank charges  | Ryan White<br>Title V<br><u>Dental</u> | General<br>And<br><u>Administrative</u><br>\$324 | Ş | Fund<br>Raisers |
|---|--|--|---|-----------------|
| Account service                               |  |  |   |                 |
| CAC   |  |  |   |                 |
| Child care                                    |  |  |   |                 |
| Clothing                                      |  |  |   |                 |
| Consortia support                             |  |  |   |                 |
| Dental  | 46,548                                 |  |   |                 |
| Depreciation                                  |  |  |   |                 |
| Dues and subscriptions                        |  |  |   |                 |
| Education                                     |  | 1,240  |   |                 |
| Emergency assistance                          |  |  |   |                 |
| Equipment                                     |  |  |   |                 |
| New operational expenses                      |  |  |   |                 |
| Food  | 3 661                                  |  |   |                 |
| Fringe Benefits                               | 3,921                                  | 220  |   |                 |
| Insurance                                     | E ODC                                  | 308  |   |                 |
| Intraregional mileage                         | 5,036                                  |  |   |                 |
| Janitorial                                    |  |  |   |                 |
| Kentwood water<br>Legal and other professiona | . 1                                    |  |   |                 |
| Licenses                                      |  |  |   |                 |
| Medication                                    |  |  |   |                 |
| Meeting expense                               |  |  |   |                 |
| Membership                                    |  | 158  |   |                 |
| Miscellaneous                                 | 310                                    | 4,756  |   | 1,122           |
| Mortgage Payment                              |  | <b>3</b> -                                       |   | •               |
| Office and other supplies                     | 2,206                                  | 776  |   |                 |
| Payroll tax and other                         |  |  |   |                 |
| employee expenses                             |  |  |   |                 |
| Pest control/lawn                             |  |  |   |                 |
| Postage                                       |  |  |   |                 |
| Printing                                      |  |  |   |                 |
| Private fund disbursement                     |  | 1,240  |   | 3,500           |
| Rent expense                                  | 2,048                                  | 1,560  |   |                 |
| Repairs and maintenance                       |  |  |   |                 |
| Salaries, wages and                           | 15,469                                 |  |   |                 |
| contract labor                                |  | 1 3 6  |   |                 |
| Security                                      |  | 135  |   |                 |
| Telephone/answering<br>service/pagers         | 3,696                                  | 2,686  |   |                 |
| Testing                                       | 5,090                                  | 21000  |   |                 |
| Transportation assistance                     | 4,200                                  |  |   |                 |
| Travel  | 1,200                                  |  |   |                 |
| Utilities/water                               | 60                                     |  |   |                 |
| Audit   |  |  |   |                 |
|   |  | · ·  |   |                 |
| TOTALS  | <u>\$83,494</u>                        | <u>\$12,859</u>                                  |   | <u>\$4,622</u>  |
|   |  |  |   |                 |

The accompanying notes are an integral part of this statement.

# Central Louisiana Aids Support Service, Inc. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended December 31, 2009

.

|                              | Total       |
|------------------------------|-------------|
| Adventicing and prepation    | 1,048       |
| Advertising and promotion    | 82          |
| Bank charges                 | 7,200       |
| Account service              |             |
| CAC                          | 5,198       |
| Child care                   |             |
| Clothing                     |             |
| Consortia support            | 66          |
| Dental                       | 46,548      |
| Depreciation                 | 3,411       |
| Dues and subscriptions       |             |
| Education                    | 2,996       |
| Emergency assistance         |             |
| Equipment                    | ~~ <b>-</b> |
| New operational expenses     |             |
| Food                         | 12,577      |
| Fringe benefits              | 60,399      |
| Insurance                    | 13,527      |
| Intraregional mileage        | 25,451      |
| Janitorial                   | 1,486       |
| Kentwood water               | 125         |
| Legal and other professional |             |
| License                      | 600         |
| Medication                   | 32,117      |
| Meeting expense              | 470         |
| Memberships                  | 353         |
| Miscellaneous                | 48,043      |
| Mortgage Payment             | 1,257       |
| Office and other supplies    | 33,719      |
|                              | 55,119      |
| Payroll tax and other        |             |
| employee expenses            |             |
| Pest control/lawn            | 642         |
| Postage                      | 1,642       |
| Printing                     |             |
| Private Fund disbursement    | 7,024       |
| Rent expense                 | 42,669      |
| Repairs and maintenance      | 773         |
| Salaries, wages and          |             |
| contract labor               | 253,779     |
| Security                     |             |
| Telephone/answering          | 180         |
| service/pagers               | 10,761      |
| Testing                      |             |
| Transportation assistance    | 30,839      |
| Travel                       | 5,647       |
| Utilities/water              | 33,308      |
| Audit                        | 4,366       |
|                              |             |

TOTALS <u>\$683,009</u> The accompanying notes are an integral part of this statement.

<u>1,240</u> 57,730

| Central Louisiana Aids Support Service, Inc.<br>STATEMENT OF CASH FLOWS<br>For the Year Ended December 31, 2009  |                                   |
|--|-----------------------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES<br>Cash received from governmental agencies<br>Cash payments to suppliers<br>for goods and service<br>Cash payments to employees for services | 733,110<br>(361,205)<br>(314,175) |
| Net CASH PROVIDED BY OPERATING ACTIVITIES  | 730                               |
| CASH FLOWS FROM CAPITAL FINANCING<br>Acquisition of PP & E   | (3,493)                           |
| NET CASH PROVIDED FROM CAPITAL FINANCING   | (3,493)                           |
| DECREASE IN CASH AND CASH EQUIVALENTS  | 54,237                            |
| CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR   | 194,062                           |
| CASH AND CASH EQUIVALENTS, END OF YEAR   | <u>\$248,299</u>                  |
| CASH FLOWS FROM OPERATING ACTIVITIES   |                                   |
| Change in net assets<br>Adjustment to reconcile change in net assets<br>to net cash provided by operating activities:  | 34,227                            |
| Depreciation   | 3,412                             |
| Changes in operating assets and liabilities:<br>Accounts receivable<br>Accounts payable<br>Other Current liabilities   | 18,195<br>(1,883)<br>2,539        |

ADDITIONAL REQUIRED DISCLOSURES:

Other assets

1. Management considers all highly liquid investments with a maturity of three months or less when acquired to be cash equivalents.

2. No interest was paid for the year ended December 31, 2009.

3. No income taxes were paid for the year ended December 31, 2009.

4. There were no material noncash investing or financing activities during 2009 that affected recognized assets or liabilities.

The accompanying notes are an integral part of this statement.

#### Central Louisiana Aids Support Service, Inc. NOTES TO FINANCIAL STATEMENTS December 31, 2009

#### Note 1 - Summary of Significant Accounting Policies

#### Nature of Activities

Central Louisiana Aids Support Service, Inc. (CLASS) is a nonprofit corporation formed to provide support services and education to promote and encourage the development, advancement, and exchange of information in all aspects of prevention, research, diagnosis, and treatment of HIV/AIDS.

CLASS qualifies as a tax-exempt organization under Section 501 (c)(3) of the Internal Revenue Code and comparable Louisiana law, and contributions to it are tax deductible within the limitations prescribed by the Code. Accordingly, no provision for income tax has been made in the accompanying financial statements. In addition, the organization has been determined not to be a "private foundation" within the meaning of Section 509(a) of the Internal Revenue Code.

#### Significant Accounting Policies

The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

#### Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Under this method, revenues are recognized when earned and expenses are recorded at the time liabilities are incurred.

#### Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements of Not-for-Profit Organizations. Under SFAS No. 117 ,the Organization is required to report information regarding its financial position and activities according to three classes of net assets; unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. There were no temporarily or permanently restricted net assets at December 31, 2009.

#### Furniture\_and Equipment

Furniture and equipment are stated at cost for assets purchased and at market value for assets acquired by gift. Depreciation is computed on the straight line method over the estimated useful lives of the assets generally as follows:

Furniture and equipment

5-7 years

#### Use of Estimates

Management uses estimates and assumptions in preparing these financial statements in accordance with generally accepted accounting principles. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could vary from the estimates that were used.

#### NOTES TO FINANCIAL STATEMENTS (CONTINUED)

#### Note 2 - Cash and Cash Equivalents

Cash and cash equivalents consisted of the following at December 31, 2009:

| Interest bearing checking accounts     | \$ 221,508        |
|--|-------------------|
| Non-interest bearing checking accounts | 10,618            |
| Money market funds                     | <u>16,173</u>     |
|  | <u>\$ 248,299</u> |

All of this \$248,299 in book balance, \$256,758 in bank balances at various banks is covered in full by FDIC insurance coverage and therefore Central Louisiana Aids Support Service, Inc. is not subject to any custodial credit risk.

#### Note 3 - Grants Receivable

Grants receivable in the amount of \$97,620 consisted of amounts due from state agencies and various federal agencies passed through the State of Louisiana, Department of Health and Hospitals.

#### Note 4 - Furniture

The following represents activity in furniture and equipment and the related accumulated depreciation for the year ended December 31, 2009:

|                               | Furn/Equip.        | Accumulated<br>Depreciation | Net                        |
|-------------------------------|--------------------|-----------------------------|----------------------------|
| Balance 12-31-08<br>Additions | \$ 80,813<br>3,493 | \$ (70,040)<br>(3,412)      | \$10,773<br>81             |
| Deletions<br>Balance 12-31-09 | \$84,306           | <u>(73,452)</u>             | <u></u><br><u>\$10,854</u> |

#### Note 5 - Leases

The organization entered into a new lease for building space in 2006 in Alexandria, Louisiana, from an unrelated third party, under an operating lease expiring 5/31/11. Under this lease, CLASS will make rental payments amounting to \$24,900 for future prices as described below and the payments were comprised solely of minimum rentals.

Minimum future rental payments under the lease for the year ending after December 31, 2009 as follows:

| 2010   | 24,900 |
|--------|--------|
| 2011   | 24,900 |
| Totals | 49,800 |

NOTES TO FINANCIAL STATEMENTS (CONCLUDED)

#### Note 6 - Concentrations of Revenue and Significant Funding Source

CLASS receives the majority of its revenue from funds provided by the federal government and administered by the Louisiana Department of Health and Hospitals, Office of Public Health. The amount of funds received is appropriated each year by the government. If significant budget cuts are made, the amount of the funds that CLASS receives could be reduced significantly, resulting in an adverse impact on its operations. Management is not aware of any actions that would adversely affect the amount of funds the Organization will receive in the next year.

#### Note 7 - Net Assets Released From Restrictions

Net assets were released from restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by the grants. There were no temporarily or permanently restricted net assets at December 31, 2009.

## SUPPLEMENTARY DATA

| Central Louisiana Aids Support Service, Inc. |
|--|
| SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS   |
| For the Year Ended December 31, 2009         |

| FEDERAL GRANTOR/<br>PASS THROUGH GRANTOR/   | Federal<br>CFDA      |                   |
|---|----------------------|-------------------|
| PROGRAM TITLE<br>Department of Health and Human Resources<br>Passed-through the State of Louisia<br>Department of Health and Hospitals  | <u>Number</u><br>ana | Expended          |
| Office of Public Health<br>HIV Care Formula Grants (Ryan White)<br>4/1/07-3/3/08<br>4/1/08-3/3/09   | 93.917               | \$ 351,569        |
| HIV Prevention Activities-Health<br>Department Based (HAP)<br>1/1/09-12/31/09   | 93.940               | 117,316           |
| Ryan White Title III EIS<br>Ryan White Title V  | 93.917<br>93.917     | 66,003<br>83,494  |
| Total Expenditures-Department of Health<br>and Human Resources  |                      | 618,382           |
| Department of Housing and Urban Developmen<br>Passed-through the State of Louisiana<br>Department of Health and Hospitals<br>Office of Public Health<br>Housing Opportunities for |                      |                   |
| Persons with AIDS<br>4/1/07- 3/3/08<br>4/1/08- 3/3/09   | 14.241               | 40,701            |
| Total Expenditures- Department of Housing and Urban Development   | i                    | \$40,701          |
| TOTAL EXPENDITURES OF FEDERAL AWARDS  |                      | <u>\$_659,083</u> |

#### Notes:

Expenditures for the above grants are reported on the accrual basis of accounting. Note 1 to the financial statements provides additional information relative to the Organization's accounting policies.

No federal funds were awarded to sub recipients during the year ended December 31, 2009.

See independent auditor's report.

#### Central Louisiana Aids Support Service, Inc. COMPENSATION FOR BOARD MEMBERS

For the Year Ended December 31, 2009

During the year ended December 31, 2009, no per diem payments or other compensation payments were made to board members.

| Compliance:<br>Summary Schedule of Current and Prior Year Audit Findings<br>Summary Schedule of Current and Prior Year Audit Findings<br>and Manggement's Corrective Action Plan<br>Year ended December 31, 2009<br>(compliance:<br><u>2009.1 Finding</u> : This audit is not being issued within the six months of the close of its December<br>This is a violation of LGA R.S. #24:513 (A) (5).<br><i>Management response</i> :<br>The Agency's Financial statement issuance was delayed due to the auditor's implementation of pre-<br>quality control enhancement.<br>PRIOR YEAR (12/31/08)-<br>There were no findings during the fiscal year ending December 31, 2008. |
|---|
|---|

•

21

.

1