

SAMUEL W. STEVENS, III
Certified Public Accountant

CAMPTI COMMUNITY DEVELOPMENT CENTER
CAMPTI, LOUISIANA

Audited Financial Statements

December 31, 2013

**CAMPTI COMMUNITY DEVELOPMENT CENTER
CAMPTI, LOUISIANA**

For the Year ended December 31, 2013

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SAMUEL W. STEVENS, III CPA

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Campti Community Development Center
Campti, Louisiana

Report on the Financial Statements

I have audited the accompanying statements of financial position of Campti Community Development Center, a nonprofit organization, as of December 31, 2013, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Campti Community Development Center as of December 31, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

My audit was conducted for the purpose of forming an opinion on the financial statements of The Center Community Development Center taken as a whole.

The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with Government Auditing Standards, I have also issued my report dated February 6, 2015, on my consideration of Campti Community Development Center's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Campti Community Development Center's internal control over financial reporting and compliance.

A handwritten signature in black ink, reading "Samuel W. Stearns, FR". The signature is written in a cursive style with a horizontal line extending to the right.

February 6, 2015

CAMPTI COMMUNITY DEVELOPMENT CENTER

Statement of Financial Position

December 31, 2013

Assets

Current Assets:

Cash	\$	11,519
Grants Receivable		1,100
Total Current Assets		<u>12,619</u>

Property:

Land		10,000
Improvements		9,448
Vehicles		8,882
Total Cost		<u>28,330</u>
Less: Accumulated Depreciation		<u>(9,744)</u>
Net Books Value		18,586

Other Assets:

Prepaid Expenses		43,792
Total Assets	\$	<u><u>74,997</u></u>

Liabilities and Net Assets (Deficit)

Current Liabilities:

Accrued Expenses	\$	371
Deferred Revenue		43,792
Total Current Liabilities		<u>44,163</u>

Long-term Liabilities:

Due to Officer		49,000
Total Long-term Liabilities		<u>49,000</u>
Total Liabilities		93,163

Net Assets (Deficit)

Net Assets (Deficit):

Unrestricted		(18,166)
Total Net Assets (Deficit)		<u>(18,166)</u>

Total Liabilities and Net Assets (Deficit)	\$	<u><u>74,997</u></u>
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The accompanying notes are an integral part of these financial statements

CAMPTI COMMUNITY DEVELOPMENT CENTER

Statement of Activities
For the Year Ended December 31, 2013

Support:

Grant		
Mentoring Program	\$	580,817
Feeding Program		15,562
Louisiana Governor		1,100
Donations		<u>1,936</u>
Total Support		599,415

Expenses:

Personnel and Fringe Benefits		89,762
Travel		32,341
Supplies		24,179
Consultants/Contracts		407,797
Other Cost		37,115
Depreciation		<u>1,472</u>
Total Expenses		<u>592,666</u>
Change in Unrestricted Net Assets (Deficit)		6,749

Unrestricted Net Assets (Deficit)

Beginning of Year		<u>(24,915)</u>
End of Period	\$	<u><u>(18,166)</u></u>

The accompanying notes are an integral part of these financial statements

CAMPTI COMMUNITY DEVELOPMENT CENTER

Statement of Functional Expenses For the Year Ended December 31, 2013

	<u>Administrative</u>	<u>Mentoring</u>	<u>Feeding</u>	<u>Total Expenses</u>
Personnel and Fringe Benefits				
Payroll Expenses	\$ 0	\$ 83,334	\$ 6,428	\$ 89,762
	<u>0</u>	<u>83,334</u>	<u>6,428</u>	<u>89,762</u>
Travel				
Travel and Meetings	114	6,443	0	6,557
Grant Travel	135	25,104	0	25,239
Training	45	500	0	545
	<u>294</u>	<u>32,047</u>	<u>0</u>	<u>32,341</u>
Supplies				
Operations	127	2,534	0	2,661
Supplies	61	17,047	4,410	21,518
	<u>189</u>	<u>19,581</u>	<u>4,410</u>	<u>24,179</u>
Consultants/Contracts				
Insurance	0	3,274	0	3,274
Maintenance	0	2,578	0	2,578
Rent Expense	0	9,850	0	9,850
Business Fees	24	470	0	494
Utilities	0	4,931	0	4,931
Facilities and Equipment	0	136	0	136
Subrecipient	0	330,737	0	330,737
Accounting	0	18,100	0	18,100
Program Evaluator	0	24,097	0	24,097
Statistical Tracker	0	13,000	0	13,000
Computer	0	600	0	600
	<u>24</u>	<u>407,773</u>	<u>0</u>	<u>407,797</u>
Other Cost				
CDF Training	0	37,115	0	37,115
	<u>(1)</u>	<u>37,115</u>	<u>0</u>	<u>37,115</u>
Depreciation Expense	1,472	0	0	1,472
	<u>1,472</u>	<u>0</u>	<u>0</u>	<u>1,472</u>
Total Expense	\$ <u>1,978</u>	\$ <u>579,850</u>	\$ <u>10,838</u>	\$ <u>592,666</u>

The accompanying notes are an integral part of these financial statements

CAMPTI COMMUNITY DEVELOPMENT CENTER

Statement of Cash Flows For the Year Ended December 31, 2013

<i>Cash Flows from Operating Activities</i>	
Change in Net Assets	\$ 6,749
Adjustments to Reconcile Change in Net Assets to Net Cash Provided from Operations:	
Depreciation	1,472
(Increase)/Decrease in Other Receivable	(1,100)
(Increase)/Decrease in Prepaid Expenses	(43,792)
Increase/(Decrease) in Payroll Liabilities	(2,626)
Increase/(Decrease) in Deferred Revenue	<u>43,792</u>
Total Adjustments	(2,254)
<i>Net Cash Provided/(Used) by Operating Activities</i>	<u>4,495</u>
<i>Net Increase/(Decrease) in Cash</i>	<u>4,495</u>
<i>Cash, Beginning of Year</i>	<u>7,024</u>
<i>Cash, End of Year</i>	\$ <u><u>11,519</u></u>

The accompanying notes are an integral part of these financial statements

CAMPTI COMMUNITY DEVELOPMENTAL CENTER
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 – ORGANIZATION

Campti Community Development Center (The Center) is a Louisiana not-for-profit organization incorporated under the laws of the State of Louisiana on April 16, 2003. It was organized to provide activities and programs that will improve the educational and health status of individuals through access to information, education, and health services. The Center provides the following service:

Mentoring Program

The Center supports the enhancement or expansion of initiatives that will help communities develop or improve mentoring programs for at-risk or high-risk populations that are underserved due to location, shortage of mentors, special physical or mental challenges of its community. It participates in a multi-state comprehensive, coordinated, and integrated positive role modeling initiative implemented by the U. S. Department of Justice's Office of Juvenile Justice and Delinquency Prevention (OJJDP).

Feeding Program

The Center is a Sponsor as defined by the United States Department of Agriculture Food and Nutrition Service, at 7 CFR Part 225. Through approved Sponsors, The Louisiana Department of Education facilitated USDA Funds to The Center as reimbursement for meals served to children in the Louisiana parish of Natchitoches.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Reporting

The financial statements are presented on the accrual basis of accounting and are prepared in accordance with current recommendations of the American Institute of Certified Public Accountants for Not-for-Profit Organizations. The significant accounting policies are described below:

Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board ASC 958, Financial Statements of Not-for-Profit Organizations. The Organization has elected to present a classified statement of financial position, under ASC 958; the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Net Assets

Net Assets are included in one of the following three classes, depending on the presence and type of donor-imposed restrictions.

- *Unrestricted Net Assets* - Net Assets not subject to donor-imposed restrictions.
- *Temporarily restricted Net Assets* - Net assets subject to donor-imposed restrictions that may be met either by an action and/or through the passage of time. As of December 31, 2013 Net Assets included no temporarily restricted net assets.

- *Permanently restricted Net Assets* - Net Assets subject to donor-imposed restrictions that will not expire through the passage of time and/or an action. As of December 31, 2013, Net Assets included no permanently restricted net assets.

Functional Allocation of Expenses

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, program and support service expenses are specifically identified with or allocated to The Center's various functions. Expenses requiring allocation include services provided by The Center's management and administrative staff to specific program-related activities. Expense allocations are prorated based on a percentage of time or actual usage.

Income Tax Status

The Center is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code Section and corresponding state code as a charitable organization whereby only unrelated business income, as identified by Section 509(a)(1) of the Code, is subject to income tax. The Center had no unrelated business income in 2013. Accordingly, no provision for income taxes has been recorded in the accompanying financial statements.

The Center adheres to the provisions of FASB ASC 740-10-25. Under FASB ASC 740-10-25, an organization must recognize the tax benefit associated with tax taken for tax return purposes when it is more likely than not the position will be sustained. The Center does not believe there are any material uncertain tax positions and, accordingly, it has not recognized any liability for unrecognized tax benefits or any related interest or penalties as of and for the year ended December 31, 2013.

Advertising And Public Relations Costs

Advertising and public relations costs are charged to operations when incurred. Advertising and public relations costs charged to operations for the year ended December 31, 2013 totaled \$0.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of changes in net assets during the reporting period. Actual results could differ from those estimates.

Cash

Cash includes amounts in petty cash, demand deposits, interest bearing demand deposits, and time deposits. The Center considers money market funds and short-term investments, with a maturity of less than 90 days from the acquisition date to be cash equivalents. As of December 31, 2013, there are no cash equivalents.

Depreciable Assets

Depreciable assets acquired by The Center are considered to be owned by Campti Community Development Center. The Center follows the practice of capitalizing, at cost, all expenditures for property, furniture, fixtures, and office equipment in excess of \$1,000. Lesser amounts are expensed. Donated fixed assets are valued at fair market value at the date of the gift. Depreciation of all such items is computed on a straight-line method over the estimated useful lives of the assets generally as follows:

Improvements	20 years
Vehicles	3-5 years

NOTE 2 – REVENUES AND SUPPORT

The Center received the following grants for 2013:

	<u>Amount</u>
Mentoring Program -	
U..S Department of Justice	\$580,817
Summer Food Service Feeding Program -	
U.S. Department of Agriculture -	
Louisiana Department of Education	15,562
Other -	
Office Of The Louisiana Lieutenant Governor -	
Volunteer Louisiana Commission	
Dr Martin Luther Jr. National Day of Service	<u>1,100</u>
Total Grant Funding	<u>\$597,479</u>

During 2013, The Center's distribution of revenue and support were as follows:

<u>Source</u>	<u>Amount</u>	<u>% of Total Revenue & Support</u>
Revenue & Support		
Grant Revenue		
U..S Department of Justice	\$ 580,817	97%
Louisiana Department of Education	15,562	2.6%
Louisiana Lieutenant Governor	<u>1,100</u>	<u>0.3%</u>
Total Grant Revenue	<u>597,479</u>	<u>100 %</u>
Other Support		
Unrestricted Donations	<u>1,936</u>	<u>0.3%</u>
Total Revenue & Support	<u>\$ 599,415</u>	<u>0.3%</u>

NOTE 3 – CONCENTRATION, RISK AND UNCERTAINTIES

The Center maintains a cash balance at three financial institutions. At December 31, 2013, the account at each institution is insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At December 31, 2013, the cash balance on deposit at each institution did not in exceed the federally insured limit.

NOTE 4 – COMMITMENTS AND CONTINGENCIES

On February 1, 2013, CCDC renewed it's lease to rent its main campus from City of Refuge Ministries for \$450.00 a month. The lease period ends September 30, 2015. Total rents allocated and paid for the year was \$5,850.

The Center receives grants and contracts that are subject to review and audit by the agencies providing the funding. Such reviews and audits could result in expenses being disallowed under the terms and conditions of the grants or contracts. In the opinion of management, such disallowances, if any, would be immaterial.

NOTE 5 – FIXED ASSETS

Fixed asset activity as of and for the year ended December 31, 2013 is as follows:

	Beginning Balance	Additions	Dispositions	Ending Balance
Property and Equipment:				
Building	\$10,000	\$0	\$0	\$10,000
Improvements	9,448	0	0	9,448
Vehicles	8,882	0	0	8,882
Total Property and Equipment	<u>28,330</u>	<u>0</u>	<u>0</u>	<u>28,330</u>
Accumulated Depreciation:				
Improvements	1,890	472	0	2,362
Vehicles	6,382	1,000	0	7,382
Total Accumulated Depreciation	<u>8,272</u>	<u>1,472</u>	<u>0</u>	<u>9,744</u>
Net Property and Equipment:				
Building	10,000	0	0	10,000
Improvements	7,558	(472)	0	7,086
Vehicles	2,500	(1,000)	0	1,500
Total Net Property and Equipment	<u>\$20,058</u>	<u>(\$1,472)</u>	<u>\$0</u>	<u>\$18,586</u>

NOTE 5. RELATED PARTY TRANSACTIONS

During 2009, the Executive Director loaned the organization \$49,000. The loan is unsecured and terms include repayment as funds are available, zero interest, and no maturity date.

NOTE 6. SUBSEQUENT EVENTS

Subsequent events were evaluated through February 6, 2015, which is the date the financial statements were available to be issued. There were no events requiring disclosure.

SAMUEL W. STEVENS, III CPA

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
Campti Community Development Center
Campti, Louisiana 71055

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Campti Community Development Center, (a nonprofit organization), which comprise the statement of financial position as of December 31, 2013, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued my report thereon dated February 6, 2015.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered Campti Community Development Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Campti Community Development Center's internal control. Accordingly, I do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during my audit, I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified. I did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that I consider to be significant deficiencies. I consider the deficiencies described in the schedule of findings and questioned costs as items 13-01, 13-02, 13-03, 13-04 and 13-05 to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Campti's financial statements are free

of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Campti Community Development Center's Response to Findings

Campti Community Development Center response to the findings identified in my audit is described in the accompanying schedule of findings and questioned costs. I did not audit Campti Community Development Center's response and, accordingly, I express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this report is not suitable for any other purpose and is intended solely for the information and use of management, the Board of Directors, the Louisiana Legislative Auditor, and federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



February 6, 2015

SAMUEL W. STEVENS, III CPA

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

To the Board of Directors
Campti Community Development Center
Campti, Louisiana 71055

Report on Compliance for Each Major Federal Program

I have audited Campti Community Development Center's compliance with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that could have a direct and material effect on each of Campti Community Development Center's major federal programs for the year ended December 31, 2013. Campti Community Development Center's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

My responsibility is to express an opinion on compliance for each of Campti Community Development Center's major federal programs based on my audit of the types of compliance requirements referred to above. I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Campti Community Development Center's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances.

I believe that my audit provides a reasonable basis for my opinion on compliance for each major federal program. However, my audit does not provide a legal determination of The Center's compliance.

Opinion on Each Major Federal Program

In my opinion, Campti Community Development Center complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2013.

Report on Internal Control Over Compliance

Management of Campti Community Development Center is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations,

contracts, and grants applicable to federal programs. In planning and performing my audit, I considered Campti Community Development Center's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of Campti Community Development Center's internal control over compliance.

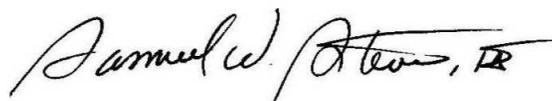
My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, I identified certain deficiencies in internal control over compliance that I consider to be significant deficiencies.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. I consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 13-01, 13-02, 13-03 and 13-04 to be significant deficiencies.

Campti Community Development Center's response to the internal control over compliance finding identified in my audit is described in the accompanying schedule of findings and questioned costs. Campti Community Development Center's response was not subject to the auditing procedures applied in the audit of compliance and, accordingly, I express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose and is intended solely for the information and use of management, the Board of Directors, the Louisiana Legislative Auditor, and federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



February 6, 2015

CAMPTI COMMUNITY DEVELOPMENT CENTER
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2013

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued	Unqualified	
Internal Control over financial reporting		
Material weaknesses identified	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Significant deficiencies identified	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Noncompliance material to financial statements noted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Federal Awards

Internal control over major programs		
Material weaknesses	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Significant deficiencies identified	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Type of auditor's report issued on compliance for major program	Unqualified	
Any audit findings disclosed that are required to be reported in accordance with section 510 (a) of OMB Circular A-133	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Major program identified	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Juvenile Mentoring Program	CFDA 16.726	
Dollar threshold used to distinguish between type A and Type B programs	\$300,000	
Auditee qualified as a high risk auditee		

CAMPTI COMMUNITY DEVELOPMENT CENTER
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2013

Section II - Financial Statement Findings

Item 13-01

a. **CONDITION:**

Campti Community Development Center's electronic general ledger, and electric version of all financial records were not timely completed

b. **CRITERIA**

Federal grant conditions require adequate financial records. Timely completion and close of the general ledger and bank reconciliations are critical to effective financial management and compliance with state and federal reporting requirements.

c. **CAUSE OF CONDITION:**

Technical issues delayed the completion and close of it's accounting records.

d. **POTENTIAL EFFECT OF CONDITION:**

In addition to ineffective financial management the condition exposes the Center to interruption of cash flow and operations as grant funds are not released due to reporting noncompliance.

e. **RECOMMENDATION:**

The Center should insure timely completion of its accounting records and provide technical support to maintain automated systems.

CLIENT RESPONSE

Corrective Action

The Center has implemented procedures to monitor the monthly completion of accounting records and obtained assurance from its outsourced accounting firm that backup procedures and other technical safeguards have been implemented.

Person Responsible

Jessie Sawyer, President

Item 13-02

a. **CONDITION:**

There is no evidence that invoices, p.o. (s), receiving reports, and other documents relative to the payment of expenses are examined and reviewed by an authorized person.

b. **CRITERIA**

Every transaction must be properly authorized if controls are to be satisfactory. Evidence must exist that the transactions have been authorized according to management's policy. Evidence would be in the form of the person responsible for authorizing the transaction to initial or sign-off on the original document, indicating that the transaction has been authorized.

c. **CAUSE OF CONDITION:**

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The organization has limited personnel and is closely held. The check signer authorizes all transactions and considers that since no other employees are involved in the process that no other procedures are required.

d. POTENTIAL EFFECT OF CONDITION:

Although there is limited involvement in the payment process, there exist the risks that misappropriation of assets could occur by the reuse of vendor invoices that have been previously processed and paid.

e. RECOMMENDATION:

It is recommended that management include in its policies that all transactions include evidence of proper authorization. This can be accomplished by obtain an "approved for payment" stamp, whereby the person authorizing transactions will have ability to initial or sign off on the document submitted for payment.

CLIENT RESPONSE

Corrective Action

Campti Community Development Center will include in its policies for the Director of Programs to approve all transactions before any documents can be submitted for payments. This will be done through stamping of documents approved, with date and signature, indicating payment clearance.

Person Responsible

Jessie Sawyer, President

Item 13-03

a. CONDITION:

The person responsible for authorizing transactions and signing checks also approves and signs checks for their own compensation and reimbursements.

CRITERIA:

Persons authorizing payments should not control cash to mitigate the risk of defalcation. The same person should not authorize the payment of a vendor's invoice and also sign the check for payment of the bill. The same person should not authorize their own transaction or payment and sign the check for payment.

c. CAUSE OF CONDITION:

The Center is a small and closely managed organization. Management does not consider this policy a control factor.

d. POTENTIAL EFFECT OF CONDITION:

Should the Executive Director become incapacitated or no longer involved with the Center and the policy remains, there is the risk assets could be misappropriated due to this lack of oversight.

e. RECOMMENDATION:

A Board member, or Treasurer should authorize and sign all payments to the Executive Director.

CAMPTI COMMUNITY DEVELOPMENT CENTER
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CLIENT RESPONSE

Corrective Action

The Executive Director is responsible for authorizing and signing checks. The Treasurer of Campti Community Development Center will authorize and sign the Executive Director check.

Person Responsible

Jessie Sawyer, President

Item 13-04

a. CONDITION:

There are no written procurement procedures as required in identified in OMB Circular A-110 (2 CFR part 215,44).

b. CRITERIA

OMB Circular A-110 (2 CFR part 215,44) states all recipients shall establish written procurement procedures.

c. CAUSE OF CONDITION:

The Center has not yet prepared written policies and procedures

d. EFFECT OF CONDITION:

Materials and services may be acquired in an ineffective manner not compliant with Federal provisions No cost or price analysis was performed in connection with procurements. However, as the U.S. Department of Justice selected and approved the mentoring subrecipients, and amounts of other contracts were below the required threshold, there was no questioned costs.

e. RECOMMENDATION:

The Center should prepare the written policies and procedures for procurement, suspension and debarment as provided by in OMB Circular A-110 (2 CFR part 215,40-48). Implement the procedures.

CLIENT RESPONSE

Corrective Action

The Center's management will gain further understanding of the application of this requirement and prepare the necessary policies and procedures.

Person Responsible

Jessie Sawyer, President

Item 13-05

a. CONDITION:

The audit was not timely submitted by June 30, 2014.

b. CRITERIA

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Criteria or Specific Requirement: Under Louisiana Stature 24:513, Campti Community Development Center is required to submit an audit of its annual financial statements to the Louisiana Legislative Auditor within six months of its year-end which is December 31, 2013.

c. CAUSE OF CONDITION:

Technical issues delayed the completion and close of it's accounting records.

d. EFFECT OF CONDITION:

Noncompliance with state law regarding financial reporting.

e. RECOMMENDATION:

The Center should insure timely completion of its accounting records and provide technical support to maintain automated systems.

CLIENT RESPONSE

Corrective Action

The Center has implemented procedures to monitor the monthly completion of accounting records and obtained assurance from its outsourced accounting firm, technical safeguards have been implemented.

Person Responsible

Jessie Sawyer, President

**Summary Schedule of Prior Audit Findings -
Financial Statement and Other Matters
For the Year Ended December 31,2012**

Ref. No	Fiscal Year Finding Initially Occurred	Description of Finding	Corrective Action Taken (Yes, No, Partially)	Planned Corrective Action/Partially Corrective Action Taken
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Section II - Financial Statement Findings:

As the audit of it's financial statement for the year ended December 31, 2013 was it's first audit, the Center has no prior year Findings

Section III - Other Matters:

As the audit of it's financial statement for the year ended December 31, 2013 was it's first audit, the Center has no prior Matters

CAMPTI COMMUNITY DEVELOPMENT CENTER

Schedule Of Expenditures Of Federal Awards
For the Year Ended December 31, 2013

Federal Grantor / Program Title / Project Title	CFDA Number	Federal Expenditures
U.S. Department of Justice		
Office of Juvenile Justice and Delinquency Prevention		
OJJDP FY 12 Multi-State Mentoring Initiative		
Community Outreach Mentoring Program (COMP)		16.726 \$ <u>579,850</u>
Total Office of Juvenile Justice and Delinquency Prevention		<u>579,850</u>
Total U.S. Department of Justice		579,850
U.S. Department of Agriculture		
Passed through State of Louisiana Department Of Education:		
Summer Food Service Program		10.559 <u>10,838</u>
Total Passed through State of Louisiana Department Of Education		<u>10,838</u>
Total U.S. Department of Agriculture		10,838
Total Expenditures of Federal Awards		\$ <u><u>590,688</u></u>

See accompanying notes to Schedule of Expenditures of Federal Awards

**CAMPTI COMMUNITY DEVELOPMENT CENTER
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
DECEMBER 31, 2013**

NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of expenditures of federal award of Campti Community Development Center, has been prepared utilizing the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.