

**Lafayette Teen Court, Inc.**

Financial Statements

For The Year Ended October 31, 2012

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUL 24 2013

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# KOLDER, CHAMPAGNE, SLAVEN & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

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Retired:  
Conrad O. Chapman, CPA\* 2008  
Tynes E. Mixon, Jr., CPA 2011  
P. Troy Courville, CPA\* 2013

\* A Professional Accounting Corporation

## INDEPENDENT ACCOUNTANTS' REVIEW REPORT

### OFFICES

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Board of Directors  
Lafayette Teen Court, Inc.  
P.O. Box 2666  
Lafayette, LA 70502

We have reviewed the accompanying statement of financial positions of Lafayette Teen Court, Inc. (a non profit organization) as of October 31, 2012, and the related statement of activities and cash flows for the year then ended. A review includes primarily applying the analytical procedures to management's financial data and making inquiries of the Organization's management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

Our review was made primarily for the purpose of expressing a conclusion that there are no material modifications that should be made to the financial statements for them to be in conformity with accounting principles generally accepted in the United States of America. The statement of functional expenses included on page 9 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, and we did not become aware of any material modifications that should be made to such information.

*Kolder, Champagne, Slaven & Company, LLC*  
Certified Public Accountants

Lafayette, Louisiana  
July 3, 2013

Member of:  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS

Member of:  
SOCIETY OF LOUISIANA  
CERTIFIED PUBLIC ACCOUNTANTS

**BASIC FINANCIAL STATEMENTS**

LAFAYETTE TEEN COURT, INC.

Statement of Financial Position  
October 31, 2012

ASSETS

Current assets:	
Cash and interest bearing deposits	\$ 3,236
Contracts receivable	<u>59,397</u>
Total current assets	62,633
Property, plant and equipment, net	<u>15,223</u>
Total assets	<u>\$ 77,856</u>

LIABILITIES AND NET ASSETS

Current liabilities:	
Accounts payable	\$ 2,935
Loans payable	32,000
Accrued liabilities	<u>6,286</u>
Total current liabilities	41,221
Net assets:	
Unrestricted	<u>36,635</u>
Total liabilities and net assets	<u>\$ 77,856</u>

See accompanying notes and independent accountants' review report.

LAFAYETTE TEEN COURT, INC.

Statement of Activities  
For the Year Ended October 31, 2012

Changes in unrestricted net assets

Revenue and other support:

Lafayette Parish Government Grant	\$21,347
Contract services	130,106
Fundraising	96,185
Donations	2,820
Miscellaneous income	<u>5,461</u>
Total unrestricted revenue and other support	<u>255,919</u>

Expenses:

Program services -	
Grants and contract services	176,678
Support services -	
General and administrative	30,610
Fundraising	<u>71,641</u>
Total expenses	<u>278,929</u>

Decrease in unrestricted net assets (23,010)

Net assets at beginning of year 59,645

Net assets at end of year \$36,635

See accompanying notes and independent accountants' review report.

LAFAYETTE TEEN COURT, INC.

Statement of Cash Flows  
For the Year Ended October 31, 2012

Cash flows from operating activities:	
Decrease in net assets	\$ (23,010)
Adjustments to reconcile decrease in net assets to net cash used by operating activities:	
Depreciation	1,719
Decrease in accounts receivable	2,935
Increase in contracts receivable	(36,618)
Decrease in grants receivable	4,260
Decrease in accounts payable	(2,786)
Decrease in accrued liabilities	<u>(7,079)</u>
Net cash used by operating activities	(60,579)
Cash flows from capital and financing activities:	
Increase in employee loans	<u>32,000</u>
Decrease in cash and cash equivalents	(28,579)
Cash and cash equivalents, beginning of year	<u>31,815</u>
Cash and cash equivalents, end of year	<u>\$ 3,236</u>

See accompanying notes and independent accountants' review report.

Lafayette Teen Court, Inc.  
Lafayette, Louisiana

Notes to the Financial Statements

(1) Summary of Significant Accounting Policies

A. Business Operations

The Lafayette Teen Court, Inc. (Organization) is a non-profit corporation organized under the laws of the State of Louisiana. The Organization provides first-time juvenile offenders an opportunity to opt out of the regular juvenile justice system and participate in rehabilitation programs.

B. Revenue and Expense Recognition

The Organization recognizes revenues received from federal, state, and local grant agreements in the period in which the expenditure for the applicable grant program is incurred.

C. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

D. Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Accounting Standards Codification No. 958-205-20, *Not-for-Profit Entities – Presentation of Financial Statements - Glossary*. Under FASB ASC 958-205-20, the organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As permitted by the statement, the Organization does not use fund accounting.

E. Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

F. Receivables

The Organization considers amounts recorded as receivables to be fully collectable. Accordingly, no allowance for doubtful accounts is required.

G. Concentration of Credit Risk

The Federal Deposit Insurance Corporation (FDIC) provides insurance coverage up to \$250,000 effective October 3, 2008 through December 31, 2013 for cash on deposit at each institution. In the event of a failure of the institution, the FDIC is not obligated to pay uninsured deposits. The Organization balance, at times, may exceed federally insured limits. At October 31, 2012, the Organization had no uninsured balance.



**Lafayette Teen Court, Inc.  
Lafayette, Louisiana**

**Notes to the Financial Statements**

**H. Property and Equipment**

Purchased property and equipment necessary for the Organization to perform daily services, are capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Property and equipment are depreciated using the straight-line method over the estimated useful lives of the assets currently at 5 years. All idle assets are written off when they are classified as idle and have no further use to the Organization.

**I. Income Taxes**

The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c) (3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation.

**(2) Contracts and Grant Receivable**

Contracts receivable in the amount of \$59,397 at October 31, 2012 consisted of amounts due from various agencies for services performed relative to contract agreements.

**(3) Plant and Equipment**

Plant and equipment consisted of the following at October 31, 2012:

	Balance 12/31/2011	Additions	Deletions	Balance 12/31/2012
Buildings and improvements	\$ 9,000	\$ -	\$ -	\$ 9,000
Equipment	33,715	-	-	33,715
Furniture and fixtures	<u>7,578</u>	-	-	<u>7,578</u>
Totals	50,293	-	-	50,293
Less: accumulated depreciation	<u>(33,351)</u>	-	-	<u>(33,351)</u>
Net Capital Assets	<u>\$ 16,942</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 16,942</u>

Depreciation expense amounted to \$1,719 for the year ended October 31, 2012.

**(4) Board Compensation**

For the year ending October 31, 2012, the board members did not receive any compensation.

**(5) Subsequent Events**

The Organization's management has evaluated subsequent events through July 3, 2013, the date which the financial statements were available to be issued.

**SUPPLEMENTARY INFORMATION**

LAFAYETTE TEEN COURT, INC.

Statement of Functional Expenses  
Year Ended October 31, 2012

Program service expenses:

Grants -

Contract labor	\$ 67,204
Depreciation	1,375
Education, training, and program expenses	3,597
Insurance	4,613
Maintenance	4,494
Miscellaneous	1,348
Office supplies and expenses	10,124
Payroll expense	4,370
Professional fees	1,920
Property taxes	2,272
Rent	16,781
Salaries	46,269
Travel	3,680
Utilities and telephone	8,631
Total program service expenses	<u>176,678</u>

Support service expenses:

General and administrative -

Contract labor	16,801
Depreciation	344
Insurance	1,153
Maintenance	1,123
Miscellaneous	337
Office expense	2,531
Professional fees	480
Property taxes	568
Rent	4,195
Travel	920
Utilities and telephone	2,158
Total general and administrative	<u>30,610</u>

Fundraising -

Dues and subscriptions	650
Maintenance	991
Operating expenses	40,524
Rent	19,711
Salaries	7,532
Supplies	2,233
Total fundraising	<u>71,641</u>
Total support service expenses	<u>102,251</u>
Total expenses	<u>\$ 278,929</u>

See independent accountants' review report.

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## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Board of Directors  
Lafayette Teen Court, Inc.  
P.O. Box 2666  
Lafayette, LA 70502

We have performed the procedures included in the *Louisiana Governmental Audit Guide* and enumerated below, which were agreed to by the management of Lafayette Teen Court, Inc., the Legislative Auditor, State of Louisiana, and applicable state grantor agency/agencies solely to assist the users in evaluating management's assertions about Lafayette Teen Court, Inc.'s compliance with certain laws and regulations during the year ended October 31, 2012 included in the accompanying *Louisiana Attestation Questionnaire*. Management of Lafayette Teen Court, Inc. is responsible for its financial records and compliance with applicable laws and regulations. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

### *Federal, State, and Local Awards*

- (1) Determine the amount of federal, state and local award expenditures for the fiscal year, by grant and grant year.

<u>Federal, State, and Local Grant Name</u>	<u>Grant Year</u>	<u>CFDA No.</u>	<u>Amount</u>
Lafayette Parish Government Grant	2011 -2012	N/A	<u>\$ 21,347</u>

- (2) For each federal, state, and local award, we randomly selected 15 disbursements from each award administered during the period under examination, provided that no more than 30 disbursements would be selected.
- (3) For the items selected in procedure 2, we traced the 15 disbursements to supporting documentation as to proper amount and payee.

There were no exceptions noted.

- (4) For the items selected in procedure 2, we determined if the 15 disbursements were properly coded to the correct fund and general ledger account.

There were no exceptions noted.

- (5) For the items selected in procedure 2, we determined whether the 15 disbursements received approval from proper authorities.

There were no exceptions noted.

- (6) For the items selected in procedure 2: For federal awards, we determined whether the disbursements complied with the applicable specific program compliance requirements summarized in *the Compliance Supplement* (or contained in the grant agreement, if the program is not included in the *Compliance Supplement*) and for state and local awards, we determined whether the disbursements complied with the grant agreement, relating to:

Activities allowed or unallowed:

We reviewed the previously listed disbursements for types of services allowed or not allowed. All selected disbursements complied with the allowability requirements and the service rendered met the goals of the program.

Eligibility

We reviewed the previously listed disbursements for eligibility requirements. All selected disbursements complied with the eligibility requirements and the individuals who received the service earned an income that was within the program guidelines.

Reporting

We reviewed the previously listed disbursements for reporting requirements. All the selected disbursements complied with the reporting requirements and could be traced to the *Request for Reimbursement Reports*.

- (7) For the programs selected for testing in item (2) that had been closed out during the period under review, we compared the close-out report, when required, with the agency's financial records to determine whether the amounts agree.

The federal programs selected were not closed out during the period of our review.

#### ***Open Meetings***

- (8) We examined evidence indicating that agendas for meetings recorded in the minute book were posted as an open meeting as required by R.S. 42:1 through 42:13 (the open meetings law).

Lafayette Teen Court, Inc. is only required to post a notice of each meeting and the accompanying agenda on the door of the office building. Although management has asserted that such documents were properly posted, we could find no evidence supporting such assertion other than an unmarked copy of the notices and agendas.

***Budget***

- (9) For all grants exceeding five thousand dollars, we determined that each applicable federal, state, or local grantor agency/agency was provided with a comprehensive budget of those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance.

Lafayette Teen Court, Inc. provided comprehensive budgets to the applicable grantor agencies for the programs mentioned previously. These budgets specified the anticipated uses of the funds, estimates of the duration of the projects, and plans showing specific goals and objectives that included measures of performance.

***Prior Comments and Recommendations***

- (10) We reviewed any prior-year suggestions, recommendations, and/or comments to determine the extent to which such matters have been resolved.

There were no prior-year suggestions, recommendations, and/or comments.

We were not engaged to perform, and did not perform, an audit, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of Lafayette Teen Court, Inc., the Legislative Auditor (State of Louisiana), and the applicable state grantor agency/agencies and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

***Kolder, Champagne, Slaven & Company, LLC***  
Certified Public Accountants

Lafayette, Louisiana  
July 3, 2013

**LOUISIANA ATTESTATION QUESTIONNAIRE**  
**(For Attestation Engagements of Quasi-public Agencies)**

7/3/13 (Date Transmitted)

Kolder Champagne, Slaven, & Company, LLC  
183 S. Beadle Road  
Lafayette, LA 70508  
\_\_\_\_\_  
(Auditors)

In connection with your review of our financial statements as of October 31, 2012 and for the period then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the Louisiana Governmental Audit Guide, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulation and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of (date of completion/ representation).

**Federal, State, and Local Awards**

We have detailed for you the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

Yes [] No [ ]

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and grantor officials.

Yes [] No [ ]

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes [] No [ ]

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OMB Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes [] No [ ]

**Open Meetings**

Our meetings, as they relate to public funds, have been posted as an open meeting as required by R.S. 42:11 through 42:28 (the open meetings law).

Yes [] No [ ]

**Budget**

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes [] No [ ]

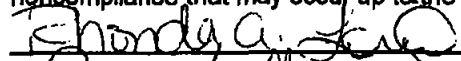


**Prior-Year Comments**

We have resolved all prior-year recommendations and/or comments.

Yes [] No [ ]

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the federal, state, and local grants, to include the applicable laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We will also disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

	Secretary	7/3/13	Date
	Treasurer	7/3/13	Date
	President	7/3/13	Date



LAFAYETTE TEEN COURT, INC.

Summary Schedule of Current and Prior Year Review Findings  
and Management's Corrective Action Plan  
For the Year Ended October 31, 2012

<u>Ref. No.</u>	<u>Fiscal Year Finding Initially Occurred</u>	<u>Description of finding</u>	<u>Corrective Action Taken</u>	<u>Corrective Action Planned</u>	<u>Name of Contact Person</u>	<u>Anticipated Completion Date</u>
<b>CURRENT YEAR (10/31/12)</b>						
<u>Compliance:</u>						
12-1 (C)	2011	State law requires the Organization's review reports to be completed and submitted within six months of the fiscal year end. The Organization's review report was not complete until after the deadline imposed by State law.	No	The review report was not completed this year within the required six month period due to extenuating circumstances. The Organization will meet that deadline and does not anticipate any further delays in future reports.	Brad Hoang, Director	Immediately
<b>PRIOR YEAR (10/31/11)</b>						
<u>Compliance:</u>						
11-1 (C)	2011	State law requires the Organization's review reports to be completed and submitted within six months of the fiscal year end. The Organization's review report was not complete until after the deadline imposed by State law.	No	The review report was not completed this year within the required six month period due to extenuating circumstances. The Organization will meet that deadline and does not anticipate any further delays in future reports.	Brad Hoang, Director	Immediately