

CADDO PARISH FIRE DISTRICT NO. 8**Annual Financial Statements****As of December 31, 2011
And for the Year Then Ended**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUL 18 2012



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June 12, 2012

Office of Legislative Auditor
Attention: Ms. Suzanne Elliott
1600 North Third
PO Box 94397
Baton Rouge, LA 70804-9397

Dear Ms. Elliott:

In accordance with Louisiana Revised Statute 24:514, enclosed are the annual financial statements for the Caddo Parish Fire District No. 8, as of and for the fiscal year ended December 31, 2011. This report includes all funds under the control and oversight of the Caddo Parish Fire District No. 8.

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States.

Agee & Agee, PC

Enclosure

CADDO PARISH FIRE DISTRICT NO. 8

Annual Financial Statements
As of and for the Year Ended December 31, 2011
With Supplemental Information Schedules

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CADDO PARISH FIRE DISTRICT NO. 8

1007 South Spruce Street

Vivian, LA 71082

June 12, 2012

Management Discussion and Analysis (Unaudited)

As of and for the Year Ended December 31, 2011

Our discussion and analysis of Caddo Parish Fire District No. 8 (the "District") financial performance provides an overview of the District's financial activities for the fiscal year ended December 31, 2011. Please read it in conjunction with the District's financial statements.

FINANCIAL HIGHLIGHTS

For 2011, the total revenue for the District was \$1,036,160 compared to \$919,136 in 2010.

During the years ended December 31, 2011 and 2010 the District had total expenses, excluding depreciation, of \$834,735 and \$722,601, respectively.

USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the District as a whole and present a longer-term view of the District's finances. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the District's operations in more detail than the government-wide statements by providing information about the District's most significant funds. The District was determined to be a component unit of the Caddo Parish Commission. The Commission is financially accountable for the District because it appoints the Board of Commissioners and has the ability to impose its will on them. The accompanying financial statements present information only on the funds maintained by the District.

REPORTING THE CADDO PARISH FIRE DISTRICT NO. 8 AS A WHOLE

One of the most important questions asked about the District's finances is "Is the District as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the funds maintained by the District as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. Accrual of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. These two statements report the District's net assets and changes in them. You can think of the District's net assets – the

difference between assets and liabilities – as one way to measure the District’s financial health, or financial position. Over time, increases or decreases in the District’s net assets are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the District’s property tax base, to assess, the overall health of the District. In the Statement of Net Assets and the Statement of Activities, we record the funds maintained by the District as governmental activities:

Governmental Activities

All of the expenses paid from the funds maintained by the District are reported here which consists primarily of personal services, materials and supplies, fuel, repairs and maintenance, salaries, and other program services. Ad-valorem taxes finance most of these activities.

REPORTING THE DISTRICT’S MOST SIGNIFICANT FUND

Our analysis of the major funds maintained by the District begins on page 13. The fund financial statements provide detailed information about the most significant funds maintained by the District as a whole. The District’s governmental funds use the following accounting approaches:

Governmental Funds

All of the District’s basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash.

The governmental fund statements provide a detail short-term view of the District’s general governmental operations and the expenses paid from those funds. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance certain District expenses. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds in reconciliation.

Summary of Operations

The fire districts now consist of one Fire Chief, one Fire Captain, and six firefighters that work two men per shift and one forty hour man during the day. The fire district was dispatched to 1,286 calls that consisted of EMS, fire, and rescue calls. During 2011, the fire department added one brush truck. The truck is a 2012 Ford 4x4 F350 with flat bed and a 40kw standby generator. It was rigged out by the department’s personnel. The department’s personnel performs all the maintenance on equipment. The equipment and trucks are in good clean working condition. The fire district did not have any major illness or injury.

THE CADDO PARISH FIRE DISTRICT NO. 8 AS A WHOLE

Following is the summary information from the statement of net assets (Table 1) and the statement of activities (Table 2) comparing amounts as of December 31, 2011 and 2010:

Table 1
Net Assets

	2011	2010
Assets		
Cash and cash equivalents	\$ 340,041	\$ 299,624
Taxes Rec., Net (Note 2)	944,580	851,942
Prepaid expenses	10,864	11,489
Capital assets, net	1,219,631	985,551
Total Assets	2,515,116	2,148,606
Liabilities		
Accounts payable	5,061	15,813
Payroll withholding payable	7,406	10,643
Retirement payable	4,012	2,161
Garnishment	1,015	1,015
Long-term Liabilities- Portion due within a year	97,820	93,861
Capital lease payable- Portion due after one year	434,316	532,136
Total Liabilities	549,630	655,629
Net Assets		
Invested in capital assets	687,495	359,554
Unrestricted Net Assets	1,277,991	1,133,423
Total Net Assets	\$ 1,965,486	\$ 1,492,977

Table 2
Change in Net Assets

	2011	2010
Revenues		
Ad Val Tax&Fees (Note2)	\$ 954,840	\$ 851,942
State fire insurance rebate	27,623	29,546
State revenue sharing	3,738	4,983
State Supplemental Pay	35,701	19,210
Grant revenue	8,085	4,065
Other Income	457	1,331
Interest and investment	5,716	8,059
Total revenues	1,036,160	919,136
Expenses		
General government	834,735	722,601
Increase (decrease) in net assets	\$ 201,425	\$ 196,535

The net assets of the District's governmental activities increased by a total of \$201,425. Unrestricted net assets, the part of net assets that can be used to finance the District expenses without constraints or other legal requirements, increased from a year ago, from \$1,492,977 at December 31, 2010 to \$1,965,486 at December 31, 2011.

THE DISTRICT FUNDS

As the District completed the year, its governmental funds (as presented in the balance sheet on page 15) reported a combined fund balance of \$742,593, which is higher than last year's fund balance of \$507,426.

The primary reasons for the increases are:

- General fund revenues exceeded general fund expenditures by \$201,425.

General Fund Budgetary Highlights

The District adopted a budget for its General Fund for the year ended December 31, 2011. As reflected in the supplementary information, there were amendments to the budget during the year. The District's budgetary comparison is presented as required supplementary information.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens and taxpayers with a general overview of the finances for those funds maintained by the Caddo Parish Fire District No. 8 and to show the District's accountability for the money it receives. If you have questions about this report or need additional information, contact the Caddo Parish Fire District No. 8 at (318) 375-3233.

**Whitlow Giles
Board Chairman**



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June 12, 2012

Board of Commissioners
Caddo Parish Fire District No. 8
Vivian, Louisiana 71082

Independent Auditors' Report

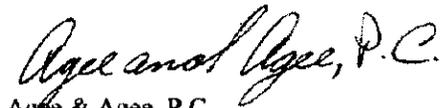
We have audited the component unit financial statements of Caddo Parish Fire District No. 8 (the "District"), a component unit of the Caddo Parish Commission, as of and for the year ended December 31, 2011, as listed in the table of contents. This component unit's financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these component unit financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards required that we plan and perform the audit to obtain reasonable assurance about whether the component unit financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the component unit financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall component unit financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the component unit financial statements referred to above present fairly, in all material respects, the financial position of the District as of December 31, 2011, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information are not a required part of the basis financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures which consisted principally of inquires of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued a report dated June 12, 2012 on our consideration of the District's internal control over financial reporting and on our test of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the result of our audit.


Agee & Agee, P.C

Shreveport, Louisiana

June 12, 2012.

Basic Financial Statements

GOVERNMENT-WIDE FINANCIAL STATEMENTS

Caddo Parish Fire District No. 8
Statement of Net Assets
December 31, 2011

Statement A

	2011
Assets	
Cash and cash equivalents	\$ 340,041
Taxes receivable, net	944,580
Prepaid expenses	10,864
Capital assets, net (Note 4)	1,219,631
Total Assets	2,515,116
Liabilities	
Accounts payable	5,061
Payroll withholding payable	7,406
Retirement payable	4,012
Garnishment	1,015
Long-term Liabilities- Current Portion	97,820
Capital lease payable- Long-Term Portion	434,316
Total Liabilities	549,630
Net Assets	
Capital Assets, net of debt	687,495
Unrestricted Net Assets	1,277,991
Total Net Assets	\$ 1,965,486
Total Net Assets&Liabilities	2,515,116

The accompanying notes are an integral part of this statement.

Caddo Parish Fire District No. 8
Statement of Activities
For the Year Ended December 31, 2011

Statement B

	Program Expenses	Program Revenues	Net Revenues (Expenses) and Changes in Net Assets
			Total
Governmental Activities:			
Public safety	\$ 834,735	\$ -	\$ (834,735)
Total Governmental Activities	\$ 834,735	\$ -	\$ (834,735)
General Revenue:			
Ad Valorem Tax & Fees			\$ 954,840
State fire insurance rebate			27,623
State revenue sharing			3,738
State Supplemental Pay			35,701
Interest earned			5,716
Grant income			8,085
Other Income			457
Total General Revenue			1,036,160
Change in Net Assets			201,425
Net Assets, beginning			1,764,061
Net Assets, ending			\$ 1,965,486

The accompanying notes are an integral part of this statement.

**Caddo Parish Fire District No. 8
Balance Sheet -- Governmental Fund
December 31, 2011**

Statement C

		2011
Assets		
Cash and cash equivalents	\$	340,041
Taxes receivable, net		944,580
Prepaid expenses		10,864
Total Assets		1,295,485
Liabilities		
Accounts payable		5,061
Payroll withholding payable		7,406
Retirement payable		4,012
Garnishment		1,015
Total Liabilities		17,494
Fund Balance		
Assigned		10,864
Unassigned		1,267,127
Total Fund Balance		1,277,991
Total Liabilities & Fund Balance	\$	1,295,486

The accompanying notes are an integral part of this statement.

Caddo Parish Fire District No. 8
Reconciliation of Fund Balance on the Balance Sheet
For the Governmental Fund to the Net Assets of
Governmental Activities on the Statement of Net Assets
December 31, 2011

Statement D

		2011
Fund Balance – Governmental Fund	\$	1,277,991
<p>Amounts reported for governmental activities in the statement of net assets are different because:</p> <p>Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental liabilities, except for portions payable early in the following year for which sufficient resources have been accumulated in the funds to liquidate the liabilities. These liabilities consist of:</p>		
Capital lease payable		(532,135)
<p>Capital assets used in governmental activities are not resources and therefore are not reported in the fund:</p>		
Cost of capital assets at December 31, 2011		2,754,637
Accumulated depreciation as of December 31, 2011:		(1,535,007)
Net Assets of Governmental Activities	\$	1,965,486

The accompanying notes are an integral part of this statement.

Caddo Parish Fire District No. 8
Statement of Revenues, Expenditures and
Changes in Fund Balance
Governmental Funds
For the Year Ended December 31, 2011

Statement E

		General Fund
Revenues		
Ad-valorem tax & fees	\$	954,840
Intergovernmental revenues:		
State fire insurance rebate		27,623
State revenue sharing		3,738
State Supplemental Pay		35,701
Grant income		8,085
Interest earnings		5,716
Other		457
		1,036,160
 Expenditures		
Public Safety:		
Salaries & Wages		467,945
Operating Services		180,398
Material & Supplies		15,067
Other		140,708
Lease Interest Expense		27,553
		831,671
 Excess (Deficiency) of Revenues over Expenditures		204,489
 Net Change in Fund Balance		204,489
 Fund Balance, Beginning of Year		1,073,502
 Fund Balance, Ending	\$	1,277,991

The accompanying notes are an integral part of this statement.

Caddo Parish Fire District No. 8
Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balance of Governmental
Fund to the Statement of Activities
For the Year Ended December 31, 2011

Statement F

		2011
Net Change in Fund Balance – Governmental Fund	\$	204,489
<p>Amount reported for governmental activities in the statement of activities are different because:</p>		
<p>Repayment of bonds and notes is an expenditure in the governmental funds but reduces the liability in the statement of net assets.</p>		93,861
<p>Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on an accrual basis, expenses and liabilities are reported regardless of when financial resources are used. The net changes associated with these expenses/expenditures are as follows:</p>		
Capital Expenditures		92,747
<p>Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.</p>		(189,671)
Change in Net Assets of Governmental Activities	\$	201,425

The accompanying notes are an integral part of this statement.

Notes to the Financial Statements

Caddo Parish Fire District No. 8
Notes to the Financial Statements
December 31, 2011

INTRODUCTION

The Caddo Parish Fire District No. 8 (the "District") is a component unit of Caddo Parish, Louisiana. The District is governed by a Board of six members who serve without compensation.

The District provides fire and emergency services for the citizens and municipalities within the District. The District currently employs six employees and has in excess of 60 volunteers.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statutes 14:514 and to the guides set forth in the Louisiana Governmental Audit Guide, and to the AICPA Industry Audit Guide, Audits of State and Local Governmental Units. The more significant of the District's accounting policies are described below.

B. REPORTING ENTITY

Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification) established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. For financial reporting purposes, in conformance with GASB Codification section 2100, the District includes all funds that are within its oversight responsibility. The District is a component unit of the Caddo Parish Commission, the financial reporting entity. The Commission is financially accountable for the district because it appoints a voting majority board and has the ability to impose its will on them.

The accompanying financial statements present information only on the funds maintained by the District and do not present information on the Commission, the general governmental services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

Caddo Parish Fire District No. 8
Notes to the Financial Statements
December 31, 2011

C. BASIC FINANCIAL STATEMENTS

Government-Wide Statements

The District financial statements include both government-wide and fund financial statements. Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. The District net assets are reported in two parts – invested in capital assets and unrestricted.

The governmental-wide Statement of Activities reports both the gross and net cost of each of the District's functions. The functions are supported by general government revenues. The Statement of Activities reduces gross expenses (including depreciation) by any related program revenues that are directly associated with the function. The net cost – by function – is normally covered by general revenues.

Fund Financial Statements

The financial transactions of the District are recorded in individual funds in the fund financial statements. A fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues and expenditures. The District has one fund, a general fund. The general fund is the general operating funds of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

The emphasis in fund financial statements is on the major funds in the governmental category. GASB Statement No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category or combined categories) for the determination of major funds. The District's governmental fund is considered a major fund.

D. BASIS OF ACCOUNTING

Basis of accounting refers to the point at which revenues or expenditures are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Government-Wide Financial Statements

The governmental funds in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

Caddo Parish Fire District No. 8
Notes to the Financial Statements
December 31, 2011

The revenues of the District consist primarily of property taxes. Property taxes are billed and generally collected within the fiscal year in which the taxes are levied. Interest income is recorded as it is earned. Donations and inter-governmental revenues are recorded when they are received due to the lack of measurability prior to that date.

Fund Financial Statements

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis, revenue is recorded when it is susceptible to accrual; that is, when it is both measurable and available. The District considers amounts collectible within 60 days after year-end to be available for purposes of the above definition. Expenditures are recorded when incurred. Depreciation is not recognized in the governmental fund financial statements.

E. CASH AND CASH EQUIVALENTS

Cash includes amounts in demand deposits, interest-bearing demand deposits, and time deposits. The District considers time deposits and those investments with maturities of 90 days or less as cash equivalents. Under state law, the district may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

F. PREPAID ITEMS

Items paid in the current year benefiting future periods are treated as assets.

G. ACCOUNTS RECEIVABLE

Uncollectible amounts due for ad valorem taxes are recognized using the allowance method. Historical trends reflect that uncollectible receivables are immaterial in amount. As such, all receivables are considered collectible and no allowance for uncollectible receivables has been included in the financial statement.

H. CAPITAL ASSETS

Fixed assets of the District are included on the balance sheet of the fund at cost. The District capitalizes additions, improvements, and other capital outlays that significantly extend the useful life of previously capitalized assets. Cost incurred for repairs and maintenance is treated as period costs and, as such, is expensed as incurred.

Caddo Parish Fire District No. 8
Notes to the Financial Statements
December 31, 2011

Depreciation on all assets is provided on the straight-line method over the following estimated useful lives:

Buildings and improvements	40 years
Furniture, fixtures and office equipment	5 – 10 years
Fire trucks and vehicles	15 years
Equipment	10 years

I. BUDGETS

The District adopts an annual budget on a basis consistent with GAAP. Proposed budgets are presented to the District's Board of Commissioners for review and approval. Budgets are adopted in accordance with Local Government Budget Law. Once adopted, budgets may be amended, as necessary, by the District. All appropriations lapse at year end.

Formal budget integration is employed as a management control device. Budget amounts included in the accompanying financial statements include the original budget amounts and all subsequent amendments, if any.

J. COMPENSATED ABSENCES

The District has not adopted a leave policy regarding sick or vacation time. As such, no accrual for uncompensated absences was made in these financial statements.

K. USE OF ESTIMATES

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported revenues and expenses. Actual results could differ from those estimates.

2. AD VALOREM TAXES

For the year ended December 31, 2011, taxes of 16.00 mills were levied on property with assessed valuations totaling \$45,234,550. Property tax millage rates are adopted in July for the calendar year in which the taxes are levied and recorded. All taxes are due and collectible when the assessment rolls are filed on or before November 15th of the current year, and become delinquent after December 31st. Property taxes not paid by the end of February are subject to lien. The District also collects a service fee of \$75.00 per structure.

Caddo Parish Fire District No. 8
Notes to the Financial Statements
December 31, 2011

3. CASH AND CASH EQUIVALENTS

At December 31, 2011, the District had cash and cash equivalents (book balances as follows:

Cash & cash equivalents	\$	50,176
Time deposits		289,865
 Total Cash & cash equivalents	 \$	 340,041

These deposits are stated at cost, which approximates market. Under state law, these deposits or the resulting bank balances must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledge securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. At December 31, 2011, the District had \$382,264 in deposits. These deposits were secured from risk by \$250,000 of federal deposit insurance.

4. CAPITAL ASSETS

The following as a summary of capital assets:

	Beginning Balance	Additions	Deletions	Ending Balance
Capital assets:				
Land	\$ 25,000	\$ -	\$ -	\$ 25,000
Buildings	621,262	-	-	621,262
Trucks	1,350,044	27,691	-	1,377,735
Equipment	694,334	65,056	(28,749)	730,641
Total	2,690,640	92,747	(28,749)	2,754,638
Accumulated Depreciation	(1,705,089)	(189,672)	359,753	(1,535,007)
Capital assets, net	\$ 985,551	(96,924)	\$ 331,004	\$ 1,219,631

A detailed review of the asset records determined accumulated depreciation was incorrect.

5. LOUISIANA FIREFIGHTERS RETIREMENT

Substantially all employees of the District are members of the Louisiana Firefighters' Retirement System (the "Plan"). The Plan is a cost-sharing, multiple-employer defined benefit pension plan that is administered by an independent board of trustees.

Caddo Parish Fire District No. 8
Notes to the Financial Statements
December 31, 2011

Membership in the Plan is mandatory for all full-time firefighters employed by a municipality, parish, or fire district that did not enact an ordinance prior to January 1, 1980, exempting itself from participation. Employees are eligible to retire at or after age 55 with at least 12 years of creditable service, or at or after age 50 with at least 20 years of creditable service. Upon retirement members are entitled to a retirement benefit that is payable monthly for life. The monthly benefit is equal to three and one-third percent of their final average salary. Final average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminated with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 (or at or after age 50 with at least 20 years of service at termination) and receive the benefit accrued to their date of termination. The Plan also provides death and disability benefits. Benefits are established and amended by state statute.

The Plan issues an annual publicly available financial report that includes the financial statements and required supplementary information for the Plan. The report may be obtained by writing to the Firefighters' Retirement System, Post Office Box 94095, Baton Rouge, Louisiana 70804.

Members of the Plan are required by state statute to contribute 8 percent of their annual covered salary. The District is required to contribute an actuarially determined rate. The rate for the first half of 2011 was 21.50% and then 23.25% after July 1, 2011. The contribution requirements of plan members and the District are established and may be amended by state statute. As provided in Louisiana Revised Statute 11:103, the employer contributions to the Plan for the years ended December 31, 2011 and 2010 totaled \$46,969 and \$53,171 respectively.

6. CAPITAL LEASES

The District entered into a long-term capital lease for the purchase of fire trucks and other firefighting equipment. The debt service requirements to maturity for the lease are as follows:

Year Ended	Principle	Interest
2012	97,820	22,444
2013	101,946	18,318
2014	106,246	14,019
2015	110,727	9,537
2016	115,397	4,867
Total	\$ 532,136	\$ 69,185

Required Supplemental Information

Caddo Parish Fire District No. 8
Schedule of General Government Expenditures – Schedule 1
Budget and Actual – General Fund
For the Year Ended December 31, 2011

Budgeted Amounts

Revenues:	Original	Final	Actual	% Change Budget vs Actual (Unfavorable)
Ad valorem taxes	\$ 473,844	\$ 617,192	\$ 590,289	-4%
Service fees	\$ 234,525	\$ 234,750	\$ 223,544	-5%
State Revenue sharing	\$ 4,982	\$ 3,738	\$ 3,738	0%
Fire insurance rebate	\$ 29,546	\$ 29,546	\$ 27,623	-7%
State supplemental pay	\$ 15,525	\$ 35,701	\$ 35,701	0%
Miscellaneous	\$ 20,446	\$ 7,584	\$ 14,258	88%
Total Revenues	\$ 778,868	\$ 928,511	\$ 895,153	-4%
Expenditures:				
Accounting & Legal	\$ 6,515	\$ 5,000	\$ 4,228	18%
Benefits & Taxes	\$ 50,308	\$ 58,482	\$ 58,198	0%
Communication	\$ 5,886	\$ 4,000	\$ 3,044	31%
Capital Outlay	\$ 54,500	\$ 90,000	\$ 92,747	-3%
Capital lease & Interest	\$ 120,264	\$ 120,264	\$ 120,264	0%
Fire Prevention	\$ 2,000	\$ 3,000	\$ 2,780	8%
Fire Supplies	\$ 4,000	\$ 2,000	\$ 1,541	30%
Fuel & Oil	\$ 14,965	\$ 20,000	\$ 21,391	-7%
Insurance- Health	\$ 35,190	\$ 61,520	\$ 60,234	2%
Insurance- Liability	\$ 47,991	\$ 46,000	\$ 42,504	8%
Insurance- Work Comp	\$ 15,952	\$ 10,000	\$ 10,350	-3%
Interest	\$ -	\$ 1,150	\$ 1,150	0%
Medical Supplies	\$ 4,000	\$ 4,500	\$ 4,148	8%
Miscellaneous	\$ 2,150	\$ 3,650	\$ 3,622	1%
Office & Dues	\$ 4,000	\$ 6,000	\$ 6,598	-9%
Penalties & Fines	\$ -	\$ 18,000	\$ 17,814	1%
Repairs & Maintenance	\$ 93,500	\$ 45,000	\$ 40,248	12%
Salaries & Wages	\$ 226,544	\$ 246,241	\$ 247,662	-1%
State Supplemental Pay	\$ 15,525	\$ 35,701	\$ 35,701	0%
Shirts & Caps	\$ 4,000	\$ 3,000	\$ 2,727	10%
Tax Roll Preparation	\$ 31,806	\$ 36,122	\$ 37,301	-3%
Travel & Training	\$ 6,000	\$ 6,000	\$ 5,318	13%
Uniforms	\$ 3,000	\$ 4,000	\$ 3,584	12%
Utilities	\$ 19,364	\$ 20,000	\$ 18,903	6%
Volunteer Reimbursement		\$ 6,200	\$ 6,200	0%
Total Expenses	\$ 767,460	\$ 855,830	\$ 848,257	1%
Net Change in Fund Balance	\$ 11,408	\$ 72,681	\$ 46,896	55%
Estimated Beg. Fund Balance	\$ 340,041	\$ 340,041	\$ 340,041	0%
Estimated Ending Fund Balance	\$ 351,449	\$ 412,722	\$ 386,937	7%

The accompanying notes are an integral part of this statement.

Caddo Parish Fire District No. 8
Schedule 2
Per Diem Paid Board Members
For the Year Ended December 31, 2011

The schedule of per diem paid to commissioners was prepared in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature.

The commissioner members of Caddo Parish Fire District No. 8 did not receive any per diem or other compensation for their service on the board during the years ended December 31, 2011 and 2010.

<u>2011</u>	<u>2010</u>
Whitlow Giles, President	Whitlow Giles, President
Marvin Cross, Treasurer	Marvin Cross, Treasurer
David Austin	David Austin
Claude Jackson	Mark Davis
Haywood Williamson	Claude Jackson
DeMario Thomas	Haywood Williamson

The accompanying notes are an integral part of this statement.

Other Reports



AGEE & AGEE, P.C.

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June 12, 2012

Board of Commissioners
Caddo Parish Fire District No. 8
Vivian, Louisiana 71082

Report on Internal Control Over Financial
Reporting and on Compliance and Other Matters based on an
Audit of Financial Statements Performed in
Accordance with Government Auditing Standards

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Caddo Parish Fire District No. 8, as of and for the year ended December 31, 2011, which collectively comprise the basic financial statements, and have issued our report thereon dated June 12, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United State of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Caddo Parish Fire District No. 8's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Caddo Parish Fire District No. 8's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Caddo Parish Fire District No. 8's internal control over financial reporting.

A deficiency in *internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weakness. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weakness, as defined above. However, we identified certain deficiencies in internal control over financial reporting, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies in internal control over financial reporting. Findings 2010-02, 2011-01, 2011-04, 2011-05, and 2011-09. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Caddo Parish Fire District No. 8's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as items 2011-01 through 2011-012.

Caddo Parish Fire District No. 8's response to the findings identified in our audit is described in the accompany schedule of findings and questioned costs. We did not audit Caddo Parish Fire District No. 8's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, Board of Commissioners, Caddo Parish Commission, federal award agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



Agce & Agce, P.C.

Shreveport, Louisiana
June 12, 2012

Caddo Parish Fire District No. 8

**Status of Prior Audit Findings
For the Year Ended December 31, 2010**

Finding 2008-02

Condition:

On multiple occasions, the District failed to timely deposit employment taxes resulting in penalty and interest tax notices and payments.

Current Status:

District has still failed to make timely payments on employment taxes; this condition has been properly documented in 2011.

Finding 2009-3

Condition:

Employee garnishments were being withheld from paychecks without being sent into the managing fund.

Current Status:

This condition is still occurring within the District and has been properly documented in 2011.

Caddo Parish Fire District No. 8

**Status of Prior Audit Findings
For the Year Ended December 31, 2010**

Finding 2010-01

Condition:

The District has overpaid on their Retirement plan for the year 2010 and should make the proper corrections to each employee's plan.

Current Status:

This condition is still occurring within the District and has been properly documented in 2011.

Finding 2010-02

Condition:

The District has failed to pay in retirement payments for an employee for the months January through May. The \$767.89 withheld from his checks should be reimbursed if he was a part-time employee or paid into the Retirement plan if he was a fulltime employee.

Current Status:

This condition has not been resolved and has been properly documented in 2011.

Finding 2010-03

Condition:

On multiple occasions, the District failed to timely deposit SUTA and state payroll taxes resulting in penalty and interest tax notices and payments. Also, federal payroll taxes were overpaid by \$1,856.07.

Current Status:

This condition is still occurring within the District and has been properly documented in 2011.

Caddo Parish Fire District No. 8

Current Year Findings, Recommendations and Corrective Action Plan

For the Year Ended December 31, 2011

Summary of Audit Results

1. The auditor's report expresses an unqualified opinion on the financial statements of Caddo Parish Fire District No. 8.
2. No control deficiencies or material weaknesses were disclosed during the audit of the financial statement as noted in the report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards*.
3. Instances on noncompliance were disclosed during the audit.
4. No separate management letter was issued.

Current Year Findings

Finding 2011-01

Condition:

The November and December retirement payments have not been paid in for 2011. The lack of payment results in an underpayment of \$14,497.84.

Cause of Condition:

The nonperformance of duties and responsibilities due to lack of training and supervision.

Effect of Condition:

The employee's retirement accounts are underpaid. The District will receive an interest penalty for late payment.

Corrective Plan:

The District should pay the November & December payments, along with any penalties. The retirement payments should be made timely each month.

District Response:

Training and counseling will be provided to ensure corrective action is successful.

Caddo Parish Fire District No. 8

Current Year Findings, Recommendations and Corrective Action Plan

For the Year Ended December 31, 2011

Finding 2011-02

Condition:

The employee portion of the retirement formula was not changed to ten percent with the increase in July. Ten percent was paid in by the District, but eight percent was withheld. The difference between what was withheld and paid is \$1,941.81. Overtime was also calculated in the formula and it should be subtracted. When the formula was corrected on 11-11-11, incorrect entries and overtime was added back causing incorrect calculation for the year.

Cause of Condition:

The lack of appropriate knowledge of the retirement calculation of and lack of supervision contributed to the error.

Effect of Condition:

The retirement payments were overpaid due to the inclusion of overtime. The District may recover the difference between what was withheld and what was paid in if the District decides to deduct the funds from the appropriate employees.

Corrective Plan:

The correct formula should be entered into the system. Personnel should be trained with the necessary steps involved in the retirement calculation. With the correct knowledge, the correct formula will be in the system and the District will only pay what was withheld for the employees.

District Response:

Training and counseling will be provided to ensure corrective action is successful.

Finding 2011-03

Condition:

Incorrect amounts were sent to vendors for payments, incorrect accounting entries, and numerous checks that were not voided appropriately.

Cause of Condition:

The District's lack of attention and inadequate time spent.

Caddo Parish Fire District No. 8

**Current Year Findings, Recommendations and
Corrective Action Plan**

For the Year Ended December 31, 2011

Finding 2011-03 (Cont.)

Effect of Condition:

The District had continuous late payments which eventually caused overpayments to vendors and credit balances. The District has paid substantial amounts of penalties & interest due to the condition.

Corrective Plan:

Personnel should be trained in the necessary steps to obtain adequate knowledge of accounting, performance of job duties and responsibilities, adequate documentation, and voiding checks correctly.

District Response:

Training and counseling will be provided to ensure corrective action is successful.

Finding 2011-04

Condition:

The retirement plan was severely underpaid by \$12,963.49. This total includes the \$1,534.35 overpayment and the underpayment of \$14,497.84 due to the nonpayment of the November & December payments.

Cause of Condition:

Personnel's lack of appropriate knowledge of the retirement calculation and nonperformance of job responsibilities, and lack of supervision of the District.

Effect of Condition:

The retirement payments for the District have not been paid in for the months November and December of 2011. The District will have penalties for the late payments. The District overpaid for the months they did pay.

Corrective Plan:

The District should make retirement payments timely each month with correct formula.

District Response:

Training and counseling will be provided to ensure corrective action is successful.

Caddo Parish Fire District No. 8

**Current Year Findings, Recommendations and
Corrective Action Plan**

For the Year Ended December 31, 2011

Finding 2011-05

Condition:

The District has underpaid the 941 taxes by \$3,822 and the state withholding by \$2,754 for 2011. The SUTA was being calculated at the incorrect rate causing it to be overpaid by \$5.27.

Cause of Condition:

Personnel's lack of appropriate knowledge of payroll taxes and attention to due dates

Effect of Condition:

The District is paying excessive amounts of penalties and interest in 2011 for tax levies, tax liens, and late payments.

Corrective Plan:

The District should pay payroll taxes timely and for the correct amounts.

District Response:

Training and counseling will be provided to ensure corrective action is successful.

Finding 2011-06

Condition:

The 941 reports, SUTA reports, and state withholding form L-1 were prepared incorrectly. The wrong amounts were calculated for the 941 report due to the incorrect calculation of the Fica employer portion for an employee, and the incorrect calculations for Fica EE & ER on another employee for the month of January. Also, the incorrect amounts reported paid in were not correct. The SUTA rate also was incorrect causing the reports to be incorrect.

Cause of Condition:

Personnel's lack of appropriate knowledge on preparing payroll reports

Effect of Condition:

The state and the IRS have incorrect information due to all the reports being incorrect when submitted.

Corrective Plan:

Personnel should be trained in the necessary steps involved to prepare all reports correctly.

Caddo Parish Fire District No. 8

**Current Year Findings, Recommendations and
Corrective Action Plan**

For the Year Ended December 31, 2011

Finding 2011-06 (Cont.)

District Response:

Training and counseling will be provided to ensure corrective action is successful.

Finding 2011-07

Condition:

On September 30, 2011, \$1,214.27 was plugged by personnel to make the account reconciliation balance to equal the ending bank balance for cash.

Cause of Condition:

Personnel's lack of appropriate knowledge on of accounting & reconciling.

Effect of Condition:

The amount of \$1,214.27 is not accounted for correctly.

Corrective Plan:

Personnel should be trained in appropriate accounting techniques and not plug numbers for an unknown amount.

District Response:

Training and counseling will be provided to ensure corrective action is successful.

Finding 2011-08

Condition:

Accounting records indicate in 2010 garnishments were withheld from several employees and were never paid to proper authorities or returned to the employees. The amount still in the garnishment account is \$1,014.87

Cause of Condition:

Personnel's nonperformance of job duties & responsibilities.

Effect of Condition:

The purpose the money was withheld for was never fulfilled. The proper authorities could come against the employees for lack of payment when the District has the money.

Caddo Parish Fire District No. 8

**Current Year Findings, Recommendations and
Corrective Action Plan**

For the Year Ended December 31, 2011

Finding 2011-08 (Cont.)

Corrective Plan:

The District should reimburse the employees the amount owed.

District Response:

Training and counseling will be provided to ensure corrective action is successful.

Finding 2011-09

Condition:

The District is experiencing excessive penalties & interest by not paying taxes correctly or timely. Also, there are penalties for lack of filing important reports to the proper authorities. We reached a total of \$17,813.70 in penalties and tax levies, and \$1,146.59 in interest.

Cause of Condition:

Personnel's nonperformance of job duties & responsibilities, lack of appropriate knowledge of accounting and recordkeeping, and lack of supervision of the District.

Effect of Condition:

The District is paying large amounts of penalties & interest that could be avoided.

Corrective Plan:

Personnel should file all reports that are causing excessive penalties. Also all reports, taxes & retirement payments should be paid and filed on time.

District Response:

Training and counseling will be provided to ensure corrective action is successful.

Finding 2011-010

Condition:

In the accounting system there were income and expense accounts labeled incorrectly causing the closing process at 12-31-10 to leave those accounts open, and carry over the balance to 2011.

Cause of Condition:

Personnel's inadequate knowledge of accounting and software systems.

Caddo Parish Fire District No. 8

**Current Year Findings, Recommendations and
Corrective Action Plan**

For the Year Ended December 31, 2011

Finding 2011-010 (Cont.)

Effect of Condition:

This condition was causing some of the income and expense accounts to have beginning balances at 01-01-11 making the financial statements incorrect. Integrity checks were run to correct the system.

Corrective Plan:

Personnel should change the accounts to the appropriate label for the accounts and obtain knowledge on accounting systems.

District Response:

Training and counseling will be provided to ensure corrective action is successful.

Finding 2011-011

Condition:

There are various occasions where checks were written and the check numbers in the system do not match the actual check number on the checks. Also there are gaps in the sequence of the number of checks not accounted for, and there are checks in the system under the same number.

Cause of Condition:

Personnel's inadequate recordkeeping and system skills.

Effect of Condition:

This condition makes it hard to reconcile to the bank statements, locate the correct check if needed, and could potentially lead to substantial error.

Corrective Plan:

Personnel should obtain appropriate recordkeeping skills. All gaps in the sequence of checks should be accounted for. Actual check numbers on the check should match in the system. There should not be any duplication of checks

District Response:

Training and counseling will be provided to ensure corrective action is successful.

Caddo Parish Fire District No. 8

**Current Year Findings, Recommendations and
Corrective Action Plan**

For the Year Ended December 31, 2011

Finding 2011-012

Condition:

The District's inventory has system errors.

Cause of Condition:

The system has become obsolete.

Effect of Condition:

The condition is causing errors in inventory and duplication of entries.

Corrective Plan:

The District should update the system to a better condition or obtain new software.

District Response:

Training and counseling will be provided to ensure corrective action is successful.