

# Claiborne Parish School Board

Homer, Louisiana



Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1/19/11

## Annual Financial Report

As of and for the year ended June 30, 2010

**Claiborne Parish School Board  
Homer, Louisiana**

**Annual Financial Report  
As of and for the Year Ended June 30, 2010**

**Claiborne Parish School Board  
Table of Contents**

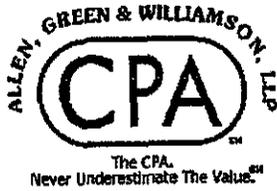
	<u>Statement</u>	<u>Page</u>
<b>FINANCIAL SECTION</b>		
Independent Auditors' Report		1-2
Required Supplemental Information:		3
Management's Discussion and Analysis (MD&A)		4-11
Basic Financial Statements:		
Government-wide Financial Statements (GWFS)		12
Statement of Net Assets	A	13
Statement of Activities	B	14
Fund Financial Statements (FFS)		15
Governmental Funds:		
Balance Sheet	C	16-17
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Assets	D	19
Statement of Revenues, Expenditures, and Changes in Fund Balances	E	20-23
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities	F	24
Fiduciary Funds:		
Statement of Fiduciary Assets and Liabilities	G	25
Notes to the Basic Financial Statements		
Index		26
Notes		27-46
	<u>Exhibit</u>	
<b>REQUIRED SUPPLEMENTAL INFORMATION</b>		47
Schedule of Funding Progress For Other Post Employment Benefit Plan		48
Budgetary Comparison Schedules		49
General Fund	1-1	50
Title I	1-2	51
Maintenance Funds	1-3	52
School Lunch	1-4	53
Special Education	1-5	54
Notes to the Budgetary Comparison Schedules		55-57
<b>SUPPLEMENTAL INFORMATION</b>		58
Combining Nonmajor Governmental Funds - by Fund Type		
Combining Balance Sheet	2	59
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	3	60
Nonmajor Special Revenue Funds		61
Combining Balance Sheet	4	62-64
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	5	66-68
Agency Funds		69
Statement of Changes in Fiduciary Assets and Liabilities	6	70
School Activities Agency Fund - Schedule of Changes in Deposits Due Others	7	71
Sales Tax Agency Fund - Schedule of Changes in Deposits Due Others	8	72

(Continued)

**Claiborne Parish School Board  
Table of Contents**

	<u>Page</u>
<b>OTHER SCHEDULES</b>	73
Maintenance Fund Accounts	
Combining Balance Sheet	9      74-75
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances	10     76-77
Schedule of Compensation Paid Board Members	11     78
<b>SINGLE AUDIT INFORMATION</b>	79
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <u>Government Auditing Standards</u>	80-81
Report on Compliance with Requirements that Could Have a Direct and Material Effect on Each Major Program and on Internal Control Over Compliance in Accordance With <u>OMB Circular A-133</u>	82-83
Schedule of Expenditures of Federal Awards	84
Notes to the Schedule of Expenditures of Federal Awards	85
Schedule of Findings and Questioned Costs	86-89
<b>OTHER INFORMATION</b>	90
Schedule of Prior Audit Findings	91-94
Corrective Action Plan for Current Year Audit Findings	95-96
Status of Prior Year Management Letter Item	97
Independent Accountants' Report on Applying Agreed-upon Procedures	98-101
Schedules of Performance and Statistical Data as Prepared By Management	102-113

(Concluded)



# ALLEN, GREEN & WILLIAMSON, LLP

CERTIFIED PUBLIC ACCOUNTANTS

P. O. Box 6075

Monroe, LA 71211-6075

2441 Tower Drive  
Monroe, LA 71201

Telephone: (318) 388-4422

Fax: (318) 388-4664

Toll-free: (888) 741-0205  
[www.allengreencpa.com](http://www.allengreencpa.com)

Tim Green, CPA  
Margie Williamson, CPA  
Amy Tynes, CPA

Aimee Buchanan, CPA  
Rachel Davis, CPA  
Jaime Esswein, CPA  
Diane Ferschoff, CPA  
Joshua Legg, CPA  
Brian McBride, CPA  
Jannicia Mercoer, CPA  
Cindy Thomason, CPA

Ernest L. Allen, CPA  
(Retired) 1963 - 2000

## INDEPENDENT AUDITORS' REPORT

Board Members  
Claiborne Parish School Board  
Homer, Louisiana

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Claiborne Parish School Board, as of and for the year ended June 30, 2010, which collectively comprise the School Board's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the School Board's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School Board's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School Board as of June 30, 2010, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated December 10, 2010 on our consideration of the School Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of the audit.

The Management's Discussion and Analysis, Schedule of Funding Progress for Other Post Employment Benefits, and the Budgetary Comparison Schedules, as listed in the table of contents, are not a required part of the basic financial statements but are supplemental information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School Board's basic financial statements. The accompanying information identified in the table of contents as supplemental information is presented for purposes of additional analysis and is not a required part of the *basic* financial statements. Such information has been subjected to the auditing procedures applied in the audit of the *basic* financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

The information identified in the table of contents as Other Information is presented for purposes of additional analysis and is not a required part of the basic financial statements of the School Board. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

*Allen, Green + Williamson, LLP*  
ALLEN, GREEN & WILLIAMSON, LLP

Monroe, Louisiana  
December 10, 2010

**Claiborne Parish School Board**

**REQUIRED INFORMATION:  
MANAGEMENT'S DISCUSSION  
AND ANALYSIS (MD&A)**

---

**Claiborne Parish School Board**  
**Management's Discussion and Analysis (MD&A)**  
**June 30, 2010**

---

Our discussion and analysis of Claiborne Parish School Board's financial performance provides an overview of the School Board's financial activities for the fiscal year ended June 30, 2010. Please read it in conjunction with the School Board's financial statements which follow this Management's Discussion and Analysis. Amounts are presented in thousands unless otherwise noted.

The Management's Discussion and Analysis (MD&A) is an element of the new reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34 Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments issued June 1999.

The Claiborne Parish School Board was created by Louisiana Revised Statute (LSA-R.S.) 17:51 to provide public education for the children within Claiborne Parish. The School Board is authorized by LSA-R.S. 17:81 to establish policies and regulations for its own government consistent with the laws of the State of Louisiana and the regulations of the Louisiana Board of Elementary and Secondary Education. The School Board is comprised of ten members who are elected for four years.

The School Board operates eight schools within the parish with a total enrollment of 2,113 pupils for the year ended June 30, 2010. In conjunction with the regular educational programs, some of these schools offer special education and/or adult education programs. In addition, the School Board provides transportation and school food services for the students.

**FINANCIAL HIGHLIGHTS** The primary resources available to the School Board are local revenues which are primarily tax receipts, state revenues which are primarily minimum foundation funding and cost reimbursement grants, and federal revenues which are primarily cost reimbursement grants.

#### **FUND FINANCIAL STATEMENTS**

The net assets of all governmental activities increased \$1,282. The fund balance of the general fund decreased \$405 and is due mainly to a significant decrease in sales and use tax revenues.

The Title I Fund is a cost reimbursement fund based on the amount of the federal grant award each year.

The Maintenance Funds account for the proceeds of ad valorem taxes levied to maintain and improve school facilities in the parish. This fund increased \$547 during the year mainly due to property tax revenue increases. Property tax assessments increased due to increased drilling for oil and gas in the parish.

The School Lunch fund balance increased \$144. This increase is due to a transfer of funds from the general fund to school lunch approved by the Board.

The Special Education Fund is a cost reimbursement fund based on the amount of the federal grant award each year.

The District 11 Debt Service Fund increased \$711 in the current year. This fund is for debt service payments of bond principal and interest. The increase was mainly due to increased collections of ad valorem tax revenue.

Other Governmental Funds increased \$438 during 2010. The funds which are included are federal special revenue fund, a capital projects fund, and a debt service fund.

---

**Claiborne Parish School Board**  
**Management's Discussion and Analysis (MD&A)**  
**June 30, 2010**

---

**ANNUAL REPORT** The School Board's annual report consists of a series of financial statements that show information for the School Board as a whole, its funds, and its fiduciary responsibilities. The Statement of Net Assets and the Statement of Activities provide information about the activities of the School Board as a whole and present a longer-term view of the School Board's finances. Our fund financial statements are included later in this report. For our governmental activities, these statements tell how we financed our services in the short-term as well as what remains for future spending. Fund statements also may give you some insights into the School Board's overall financial health. Fund financial statements also report the School Board's operations in more detail than the government-wide financial statements by providing information about the School Board's most significant funds, the General Fund, Title I Fund, Maintenance Fund, School Lunch Fund, Special Education Fund, and the District 11 Debt Service Fund. The remaining statement - the Statement of Fiduciary Assets and Liabilities presents financial information about activities for which the School Board acts solely as an agent for the benefit of students and parents.

***Financial Section***

**Required Supplemental Information**

**Management's Discussion & Analysis (MD&A)**

**Basic Financial Statements**

**Government-wide  
Financial Statements**



**Fund  
Financial Statements**

**Notes to the Basic Financial Statements**

**Required Supplemental Information**

**Schedule of Funding Progress  
Budgetary Information for Major Funds**

**Supplemental Information**

**Nonmajor Funds Combining Statements  
Agency Funds Statements/Schedules  
Schedule of Compensation Paid Board Members**

Our auditor has provided assurance in his independent auditor's report, located immediately preceding this Management's Discussion and Analysis, that the Basic Financial Statements are fairly stated. Varying degrees of assurance is being provided by the auditor regarding the Required Supplemental Information and the Supplemental Information identified above. A user of this report should read the independent auditor's report carefully to ascertain the level of assurance being provided for each of the other parts in the Financial Section.

---

**Claiborne Parish School Board**  
**Management's Discussion and Analysis (MD&A)**  
**June 30, 2010**

---

**Reporting the School Board as a Whole**

*The Statement of Net Assets and the Statement of Activities*

Our analysis of the School Board as a whole begins with the government-wide financial statements. One of the most important questions asked about the School Board is, "Is the School Board as a whole better off or worse off financially as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities, which appear first in the School Board's financial statements, report information on the School Board as a whole and its activities in a way that helps you answer this question. We prepare these statements to include all assets and liabilities, using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the School Board's net assets - the difference between assets and liabilities, as reported in the Statement of Net Assets - as one way to measure the School Board's financial health, or financial position. Over time, increases or decreases in the School Board's net assets - as reported in the Statement of Activities - are one indicator of whether its financial health is improving or deteriorating. The relationship between revenues and expenses is the School Board's operating results. However, the School Board's goal is to provide services to our students, not to generate profits as commercial entities do. One must consider many other non-financial factors, such as the quality of the education provided and the safety of the schools to assess the overall health of the School Board.

The Statement of Net Assets and Statement of Activities report the following activity for the School Board:

Governmental activities - All of the School Board's services are reported here, including instruction, plant services, transportation, and food services. Property taxes, sales taxes, Minimum Foundation Program funds, and state and federal grants finance most of these activities.

**Reporting the School Board's Most Significant Funds**

*Fund Financial Statements*

The School Board's fund financial statements provide detailed information about the most significant funds - not the School Board as a whole. Some funds are required to be established by State law and by bond covenants. However, the School Board establishes many other funds to help it control and manage money for particular purposes (like the School Food Service) or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money (like grants the School Board receives from the U.S. Department of Education). The School Board's governmental funds use the following accounting approach:

Governmental funds - All of the School Board's services are reported in governmental funds. Governmental fund reporting focuses on showing how money flows into and out of funds and the balances left at year-end that are available for spending. They are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School Board's operations and the services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School Board's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds in reconciliation on Statements D and F.

**Claiborne Parish School Board**  
**Management's Discussion and Analysis (MD&A)**  
**June 30, 2010**

**The School Board as Trustee**

***Reporting the School Board's Fiduciary Responsibilities***

The School Board is the trustee, or fiduciary, for its student activities funds, and scholarship fund. All of the School Board's fiduciary activities are reported in the Statements of Fiduciary Assets and Liabilities. We exclude these activities from the School Board's other financial statements because the School Board cannot use these assets to finance its operations. The School Board is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

**THE SCHOOL BOARD AS A WHOLE** The School Board's net assets were \$22,643 at June 30, 2010. Of this amount \$8,031 was unrestricted. Restricted net assets are reported separately to show legal constraints from debt covenants and enabling legislation that limit the School Board's ability to use those net assets for day-to-day operations. Our analysis below focuses on the net assets, (Table 1) and the change in net assets (Table 2) of the School Board's governmental activities.

**Table 1**  
**Net Assets**  
**June 30,**  
**(in thousands)**

	<u>Governmental Activities</u>		
	<u>2010</u>	<u>2009</u>	<u>Variance</u>
Current and other assets	\$ 17,806	\$ 15,245	\$ 2,561
Capital assets	23,192	23,489	(297)
Total assets	<u>40,998</u>	<u>38,734</u>	<u>2,264</u>
Current and other liabilities	2,915	1,794	1,121
Long-term liabilities	15,440	15,579	(139)
Total liabilities	<u>18,355</u>	<u>17,373</u>	<u>982</u>
Net assets			
Invested in capital assets, net of debt	10,411	9,802	609
Restricted	4,201	4,952	(751)
Unrestricted	8,031	6,607	1,424
Total net assets	<u>\$ 22,643</u>	<u>\$ 21,361</u>	<u>\$ 1,282</u>

The \$8,031 in unrestricted net assets of governmental activities represents accumulated results of all past year's operations. It means that if the School Board had to pay off all of its bills today including all of its non-capital liabilities such as other post retirement benefits (OPEB) and compensated absences, there would be \$8,031 left.

The results of this year's operations for the School Board as a whole are reported in the Statement of Activities. Table 2 on the next page, takes the information from that statement and rearranges it slightly so that readers can see total revenues for the year.

**Claiborne Parish School Board**  
**Management's Discussion and Analysis (MD&A)**  
**June 30, 2010**

**Table 2**  
**Changes in Net Assets**  
**For the Year Ended June 30,**  
**(in thousands)**

	<u>Governmental Activities</u>		
	<u>2010</u>	<u>2009</u>	<u>Variance</u>
Net Assets - beginning	\$ 21,361	\$ 18,269	\$ 3,092
<b>Revenues:</b>			
Program revenues			
Charges for services	177	171	6
Operating grants and contributions	4,621	4,168	453
General Revenues			
Ad valorem taxes	5,268	4,518	750
Sales taxes	2,973	4,790	(1,817)
State equalization	14,535	15,950	(1,415)
Other general revenues	538	564	(26)
Total revenues	<u>28,112</u>	<u>30,161</u>	<u>(2,049)</u>
<b>Functions/Program Expenses:</b>			
Instruction			
Regular programs	9,732	9,832	(100)
Special programs	3,067	3,137	(70)
Other instructional programs	2,248	2,321	(73)
Support services			
Student services	1,000	792	208
Instructional staff support	2,074	1,854	220
General administration	776	975	(199)
School administration	1,775	1,727	48
Business services	294	346	(52)
Plant services	1,907	2,072	(165)
Student transportation services	1,585	1,715	(130)
Central services	14	8	6
Food Services	1,779	1,674	105
Community service programs	13	19	(6)
Interest on long-term debt	566	597	(31)
Total expenses	<u>26,830</u>	<u>27,069</u>	<u>(239)</u>
Increase (decrease) in net assets	1,282	3,092	(1,810)
Prior period adjustment	-	-	-
Net Assets - ending	<u>\$ 22,643</u>	<u>\$ 21,361</u>	<u>\$ 1,282</u>

**Governmental Activities** As reported in the Statement of Activities, the cost of all governmental activities this year was \$26,830. The amount that taxpayers ultimately financed for these activities through School Board taxes was \$8,241 because some of the cost was paid by those who benefited from the program \$177 or by other governments and organizations who subsidized certain programs with grants and contributions \$4,621. The remaining \$13,791 was paid by MFP funds and other revenues which are mainly interest earnings and other miscellaneous revenue.

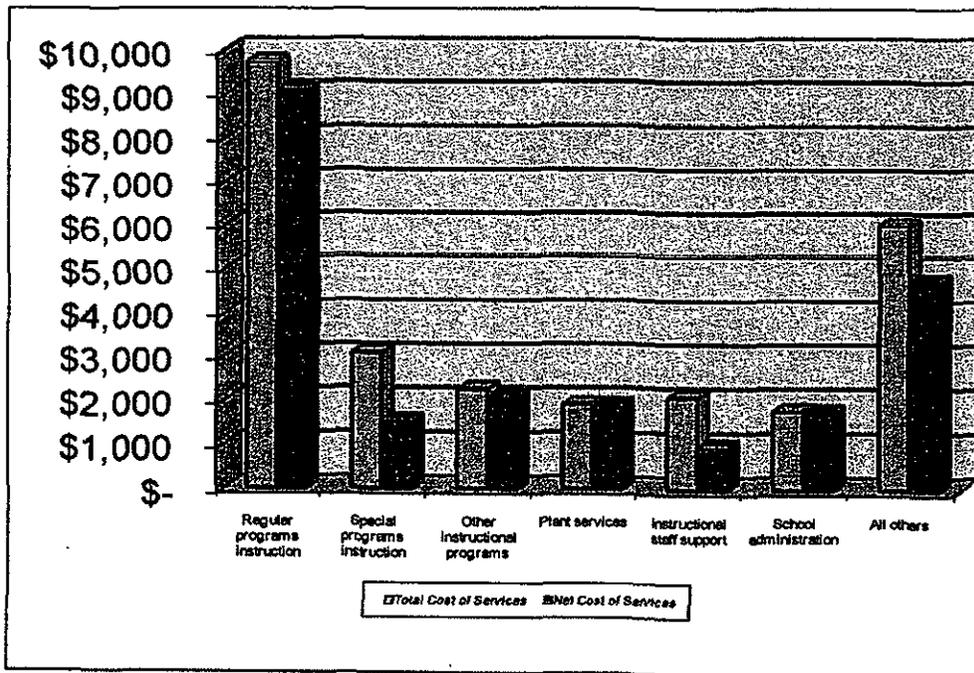
In the table below we have presented the cost of each of the School Board's six largest functions - Regular programs, Special programs, Other instructional programs, Plant services, Instructional staff support, and School

**Claiborne Parish School Board**  
**Management's Discussion and Analysis (MD&A)**  
**June 30, 2010**

administration as well as each program's net cost (total cost less revenues generated by the activities). Net cost shows the financial burden that was placed on the School Board's taxpayers by each of these functions. Providing this information allows our citizens to consider the cost of each function in comparison to the benefits they believe are provided by that function.

(in thousands)	Year Ended June 30, 2010		Year Ended June 30, 2009	
	<u>Governmental Activities</u>		<u>Governmental Activities</u>	
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
Regular programs instruction	\$ 9,732	\$ 9,113	\$ 9,832	\$ 9,326
Special programs instruction	3,067	1,522	3,137	2,661
Other instructional programs	2,248	2,086	2,321	1,120
Plant services	1,907	1,879	2,072	1,999
Instructional staff support	2,074	958	1,854	1,171
School administration	1,775	1,743	1,727	1,659
All others	6,027	4,730	6,126	4,794
<b>Totals</b>	<b>\$ 26,830</b>	<b>\$ 22,031</b>	<b>\$ 27,069</b>	<b>\$ 22,730</b>

**2010**  
**Total Cost of Services**  
**Versus**  
**Net Cost of Services**  
**(in thousands)**



**Claiborne Parish School Board**  
**Management's Discussion and Analysis (MD&A)**  
**June 30, 2010**

**THE SCHOOL BOARD'S FUNDS** As we noted earlier, the School Board uses funds to help it control and manage money for particular purposes. Looking at funds helps you consider whether the School Board is being accountable for the resources taxpayers and others provide to it but may also give you more insight into the School Board's overall financial health.

**Budgetary Highlights** As mentioned earlier the School Board revises its budget as it attempts to deal with unexpected changes in revenues and expenditures. (A schedule showing the School Board's original and final budgets compared with actual results for the General Fund and major special revenue with legally adopted budgets is provided in the required supplemental information section of this report as Exhibits 1-1 through 1-5.)

The General Fund's actual revenue was \$739 less than projected budgeted revenue amounts. This was due mainly to a decrease in sales and use tax revenue. Total actual expenditures for the General Fund were \$442 more than budgeted mainly due to student transportation and food services costs being more than budgeted.

The Title I Fund received federal funds of \$362 less than budgeted revenue amounts. This fund is a federal cost reimbursement program in which revenues vary year to year based on the actual grant award. Actual expenditures were \$362 less than budgeted expenditures for 2010.

The Maintenance Fund received \$88 more than budgeted revenue amounts mainly due to property tax revenues being greater than budgeted. The actual expenditures were \$48 less than budgeted expenditures due mainly to less spend on school administration than budgeted.

The School Lunch Fund's actual revenue was \$160 greater than projected budgeted revenues mainly due to an increase in transfers in from the general fund. Actual expenditures for the fund were \$20 greater than budgeted amounts due to higher food service costs for 2010.

The Special Education Fund received federal funds of \$605 less than budgeted revenue amounts. This fund is a federal cost reimbursement program in which revenues vary year to year based on the actual grant award. Actual expenditures were \$605 less than budgeted expenditures for 2010.

**CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital Assets** At June 30, 2010, the School Board had \$23,192 invested in a broad range of capital assets, including land, buildings, and furniture and equipment. This amount represents a net decrease (including additions, deductions and depreciation) of \$296 or 1.26% from last year.

	<u>Governmental Activities</u>		
	<u>2010</u>	<u>2009</u>	<u>Variance</u>
Land	\$ 496	\$ 496	\$ -
Buildings	20,837	21,506	(669)
Furniture and equipment	1,859	1,486	373
Totals	<u>\$ 23,192</u>	<u>\$ 23,488</u>	<u>\$ (296)</u>

**Claiborne Parish School Board**  
**Management's Discussion and Analysis (MD&A)**  
**June 30, 2010**

**Debt Administration** At June 30, 2010, the School Board had \$15,440 outstanding versus \$15,579 in 2009, which is a decrease of less than 1%. Under state statute, the School Board is legally restricted from incurring long-term bonded debt in excess of 50% of the assessed value of taxable property. At June 30, 2010, the School Board's outstanding debt consisted of:

(in thousands)

	<u>Long Term Obligations at June 30,</u>	
	<u>2010</u>	<u>2009</u>
Qualified zone academy bonds	\$ 1,195	\$ 1,381
Bonded debt	11,585	12,305
OPEB liability	1,621	823
Claims payable	12	14
Compensated absences	1,027	1,056
Total	<u>\$ 15,440</u>	<u>\$ 15,579</u>

Additional information on capital assets and long-term debt can be found in Note 6 and Note 12, respectively, of the notes to financial statements.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES** For 2010-2011 year, we project a deficiency for the year of approximately \$300,000.

**CONTACTING THE SCHOOL BOARD'S FINANCIAL MANAGEMENT** Our financial report is designed to provide our citizens, taxpayers, parents, students, and investors and creditors with a general overview of the School Board's finances and to show the School Board's accountability for the money it receives. If you have questions about this report or wish to request additional financial information, contact Fred Evans, Business Manager, at Claiborne Parish School Board, 415 East Main Street, P. O. Box 600, Homer, Louisiana 71040, telephone number (318) 927-3502.

**Claiborne Parish School Board**

**BASIC FINANCIAL STATEMENTS:**

**GOVERNMENT-WIDE  
FINANCIAL STATEMENTS (GWFS)**

**CLAIBORNE PARISH SCHOOL BOARD**

**STATEMENT OF NET ASSETS  
June 30, 2010**

**Statement A**

**GOVERNMENTAL  
ACTIVITIES**

**ASSETS**

Cash and cash equivalents	\$ 16,709,236
Investments	100,000
Receivables	908,694
Inventory	24,623
Prepaid expenses	24,854
Bond issuance costs, net of amortization	38,196
Capital assets:	
Land and construction in progress	496,279
Capital assets, net of depreciation	<u>22,695,957</u>
<b>TOTAL ASSETS</b>	<u><b>40,997,839</b></u>

**LIABILITIES**

Accounts, salaries and other payables	2,715,986
Deferred revenue	22,101
Interest payable on long-term debt	176,164
Long-term liabilities	
Due within one year	1,978,651
Due in more than one year	<u>13,461,750</u>
<b>TOTAL LIABILITIES</b>	<u><b>18,354,652</b></u>

**NET ASSETS**

Invested in capital assets, net of related debt	10,410,932
Restricted for:	
Debt Service	3,702,519
Salaries and benefits	498,683
Unrestricted	<u>8,031,053</u>
<b>TOTAL NET ASSETS</b>	<u><b>\$ 22,643,187</b></u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**CLAIBORNE PARISH SCHOOL BOARD**

**STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 2010**

**Statement B**

	<u>PROGRAM REVENUES</u>			<u>NET (EXPENSE) REVENUE AND CHANGES IN NET ASSETS</u>
	<u>EXPENSES</u>	<u>CHARGES FOR SERVICES</u>	<u>OPERATING GRANTS AND CONTRIBUTIONS</u>	
<b>FUNCTIONS/PROGRAMS</b>				
<i>Governmental activities:</i>				
Instruction:				
Regular programs	\$ 9,732,063	\$ 0	\$ 619,095	(\$ 9,112,968)
Special programs	3,066,608		1,543,678	(1,522,930)
Other instructional programs	2,248,414		161,915	(2,086,499)
Support services:				
Student services	999,900		32,856	(967,044)
Instructional staff support	2,073,914		1,116,300	(957,614)
General administration	776,038		139,000	(637,038)
School administration	1,775,109		32,525	(1,742,584)
Business services	293,796		5,585	(288,211)
Plant services	1,907,333		28,082	(1,879,251)
Student transportation services	1,584,936		32,635	(1,552,301)
Central services	14,475		280	(14,195)
Food services	1,778,760	177,888	906,607	(694,265)
Community service programs	12,762		2,603	(10,159)
Interest on long-term debt	566,366		0	(566,366)
<b>Total Governmental Activities</b>	<u>26,830,474</u>	<u>177,888</u>	<u>4,621,161</u>	<u>(22,031,425)</u>
General revenues:				
Taxes:				
Ad valorem taxes, levied for general purposes			2,784,037	
Ad valorem taxes, levied for debt service programs			2,484,325	
Sales taxes, levied for general purposes			2,973,467	
State revenue sharing			117,804	
Grants and contributions not restricted to specific programs				
Minimum Foundation Program			14,534,710	
Interest and investment earnings			69,040	
Miscellaneous			350,479	
<b>Total general revenues</b>			<u>23,313,862</u>	
<b>Changes in net assets</b>			<u>1,282,437</u>	
<b>Net assets - beginning</b>			<u>21,360,750</u>	
<b>Net assets - ending</b>			<u>\$ 22,643,187</u>	

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**Claiborne Parish School Board**

**BASIC FINANCIAL STATEMENTS:**  
**FUND FINANCIAL STATEMENTS (FFS)**

**CLAIBORNE PARISH SCHOOL BOARD**

**GOVERNMENTAL FUNDS  
Balance Sheet  
June 30, 2010**

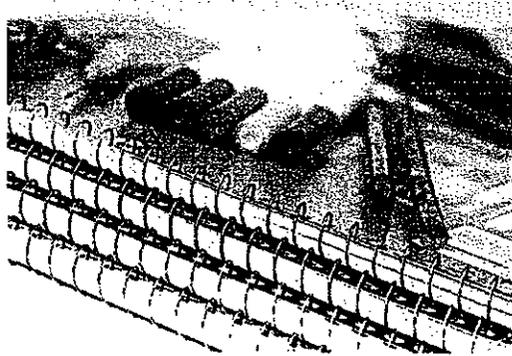
	<u>GENERAL</u>	<u>TITLE I</u>	<u>MAINTENANCE FUND</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 10,436,001	\$ 0	\$ 2,168,251
Investments	100,000	0	0
Receivables	391,636	313,157	146
Interfund receivables	324,872	0	0
Inventory	0	0	0
Prepaid expenses	24,854	0	0
Restricted assets:			
Investments	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL ASSETS</b>	<u><b>11,277,363</b></u>	<u><b>313,157</b></u>	<u><b>2,168,397</b></u>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>Liabilities:</b>			
Accounts, salaries and other payables	2,472,073	76,650	22,898
Interfund payables	0	236,507	0
Deferred revenue	<u>2,963</u>	<u>0</u>	<u>0</u>
<b>Total Liabilities</b>	<u><b>2,475,036</b></u>	<u><b>313,157</b></u>	<u><b>22,898</b></u>
<b>Fund Balances:</b>			
<b>Reserved for:</b>			
Inventory	0	0	0
Debt Service	0	0	0
Workers' Comp	100,000	0	0
Taxes	281,968	0	0
Salaries and benefits	498,683	0	0
<b>Unreserved:</b>			
Designated for contingencies	565,304	0	0
Designated for salaries	3,511,588	0	0
<b>Unreserved - Undesignated</b>			
General Fund	3,844,784	0	0
Special Revenue Funds	0	0	2,145,499
Capital Projects Funds	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Fund Balances</b>	<u><b>8,802,327</b></u>	<u><b>0</b></u>	<u><b>2,145,499</b></u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u><b>\$ 11,277,363</b></u>	<u><b>\$ 313,157</b></u>	<u><b>\$ 2,168,397</b></u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

Statement C

SCHOOL LUNCH	SPECIAL EDUCATION	DISTRICT 11 DEBT SERVICE	NON-MAJOR GOVERNMENTAL	TOTAL
\$ 77,710	\$ 0	\$ 2,457,924	\$ 1,569,350	\$ 16,709,236
0	0	0	0	100,000
0	104,126	0	99,629	908,694
0	0	0	0	324,872
24,623	0	0	0	24,623
0	0	0	0	24,854
0	0	0	0	0
<u>102,333</u>	<u>104,126</u>	<u>2,457,924</u>	<u>1,668,979</u>	<u>18,092,279</u>
77,708	49,864	0	16,793	2,715,986
0	54,262	0	34,103	324,872
<u>14,440</u>	<u>0</u>	<u>0</u>	<u>4,698</u>	<u>22,101</u>
<u>92,148</u>	<u>104,126</u>	<u>0</u>	<u>55,594</u>	<u>3,062,959</u>
10,183	0	0	0	10,183
0	0	2,457,924	1,420,759	3,878,683
0	0	0	0	100,000
0	0	0	0	281,968
0	0	0	0	498,683
0	0	0	0	565,304
0	0	0	0	3,511,588
0	0	0	0	3,844,784
2	0	0	190,089	2,335,590
<u>0</u>	<u>0</u>	<u>0</u>	<u>2,537</u>	<u>2,537</u>
<u>10,185</u>	<u>0</u>	<u>2,457,924</u>	<u>1,613,385</u>	<u>15,029,320</u>
\$ <u>102,333</u>	\$ <u>104,126</u>	\$ <u>2,457,924</u>	\$ <u>1,668,979</u>	\$ <u>18,092,279</u>

**Claiborne Parish School Board**



**CLAIBORNE PARISH SCHOOL BOARD**

**Reconciliation of the Governmental Funds  
Balance Sheet to the Statement of Net Assets  
June 30, 2010**

		<b>Statement D</b>
Total fund balances - governmental funds		\$ 15,029,320
<p>The cost of capital assets (land, buildings, furniture and equipment) purchased or constructed is reported as an expenditure in governmental funds. The Statement of Net Assets includes those capital assets among the assets of the School Board as a whole. The cost of those capital assets allocated over their estimated useful lives (as depreciation expense) to the various programs reported as governmental activities in the Statement of Activities. Because depreciation expense does not affect financial resources, it is not reported in governmental funds.</p>		
Costs of capital assets	\$ 35,391,234	
Depreciation expense to date	<u>(12,198,998)</u>	
		23,192,236
<p>Long-term liabilities applicable to the School Board's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities - both current and long term - are reported in the Statement of Net Assets.</p>		
Balances at June 30, 2010 are:		
Long-term liabilities		
Quality zone academy bond	(1,196,304)	
Bonds payable	(11,585,000)	
OPEB liability	(1,620,628)	
Claims payable	(11,641)	
Compensated absences payable	<u>(1,026,828)</u>	
		(15,440,401)
<p>Bond issuance costs are an asset for governmental activities and are amortized over the life of the bonds, but are expensed for governmental funds.</p>		
		38,196
<p>Interest on long-term debt is not recognized in governmental funds until it is due and payable (usually semi-annually), however, in the Statement of Net Assets that amount of interest which is payable but not yet due is recognized as a current liability.</p>		
		<u>(176,164)</u>
Net Assets - Governmental Activities		<u>\$ 22,643,187</u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**CLAIBORNE PARISH SCHOOL BOARD**

**GOVERNMENTAL FUNDS  
Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended June 30, 2010**

	<u>GENERAL</u>	<u>TITLE I</u>	<u>MAINTENANCE FUND</u>
<b>REVENUES</b>			
Local sources:			
Taxes:			
Ad valorem	\$ 1,408,479	\$ 0	\$ 1,375,558
Sales and use	2,973,467	0	0
Interest earnings	32,181	0	28,413
Food services	0	0	0
Other	235,679	0	145
State sources:			
Equalization	14,334,710	0	0
Other	386,131	0	53,106
Federal sources	49,425	1,854,376	0
 Total Revenues	<u>19,420,072</u>	<u>1,854,376</u>	<u>1,457,222</u>
 <b>EXPENDITURES</b>			
Current:			
Instruction:			
Regular programs	8,321,385	0	3,903
Special programs	2,384,014	0	0
Other instructional programs	993,151	1,035,868	938
Support services:			
Student services	933,548	0	0
Instructional staff support	922,072	725,206	0
General administration	499,038	84,541	46,725
School administration	1,693,451	215	18,427
Business services	275,768	0	0
Plant services	1,256,411	0	550,210
Student transportation services	1,845,725	6,146	111,751
Central services	14,475	0	0
Food services	238,369	0	0
Community service programs	10,362	2,400	0
Capital outlay	0	0	8,709
Debt service:			
Principal retirement	0	0	184,998
Interest and bank charges	0	0	0
 Total Expenditures	<u>19,387,769</u>	<u>1,854,376</u>	<u>925,661</u>
 EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>\$ 32,303</u>	<u>\$ 0</u>	<u>\$ 531,561</u>

Statement E

SCHOOL LUNCH	SPECIAL EDUCATION	DISTRICT 11 DEBT SERVICE	NON-MAJOR GOVERNMENTAL	TOTAL
\$ 0	\$ 0	\$ 1,401,531	\$ 1,082,794	\$ 5,268,362
0	0	0	0	2,973,467
602	0	4,266	3,578	69,040
177,888	0	0	0	177,888
0	0	0	125,466	361,290
200,000	0	0	0	14,534,710
0	0	0	15,094	454,331
902,705	628,652	0	849,476	4,284,634
1,281,195	628,652	1,405,797	2,076,408	28,123,722
0	0	0	461,303	8,786,591
0	350,855	0	173,800	2,908,669
0	0	0	172,878	2,202,835
0	4,503	0	29,073	967,124
0	238,493	0	135,778	2,021,549
0	31,855	47,902	52,298	762,359
0	0	0	0	1,712,093
0	0	0	25	275,793
0	2,946	0	0	1,809,567
0	0	0	0	1,963,622
0	0	0	0	14,475
1,526,322	0	0	0	1,764,691
0	0	0	0	12,762
0	0	0	0	8,709
0	0	360,000	360,000	904,998
0	0	286,415	284,983	571,398
1,526,322	628,652	694,317	1,670,138	26,687,235
\$ (245,127)	\$ 0	\$ 711,480	\$ 406,270	\$ 1,436,487

(CONTINUED)

**CLAIBORNE PARISH SCHOOL BOARD**

**GOVERNMENTAL FUNDS  
Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended June 30, 2010**

	<u>GENERAL</u>	<u>TITLE I</u>	<u>MAINTENANCE FUND</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	\$ 0	\$ 0	\$ 15,856
Transfers out	<u>(437,109)</u>	<u>0</u>	<u>0</u>
 Total Other Financing Sources (Uses)	 <u>(437,109)</u>	 <u>0</u>	 <u>15,856</u>
 Net Change in Fund Balances	 <u>(404,806)</u>	 <u>0</u>	 <u>547,417</u>
 FUND BALANCES - BEGINNING	 <u>9,207,133</u>	 <u>0</u>	 <u>1,598,082</u>
 FUND BALANCES - ENDING	 <u>\$ 8,802,327</u>	 <u>\$ 0</u>	 <u>\$ 2,145,499</u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

Statement E

<u>SCHOOL LUNCH</u>	<u>SPECIAL EDUCATION</u>	<u>DISTRICT 11 DEBT SERVICE</u>	<u>NON-MAJOR GOVERNMENTAL</u>	<u>TOTAL</u>
\$ 389,413	\$ 0	\$ 0	\$ 31,840	\$ 437,109
0	0	0	0	(437,109)
<u>389,413</u>	<u>0</u>	<u>0</u>	<u>31,840</u>	<u>0</u>
<u>144,286</u>	<u>0</u>	<u>711,480</u>	<u>438,110</u>	<u>1,436,487</u>
<u>(134,101)</u>	<u>0</u>	<u>1,746,444</u>	<u>1,175,275</u>	<u>13,592,833</u>
<u>\$ 10,185</u>	<u>\$ 0</u>	<u>\$ 2,457,924</u>	<u>\$ 1,613,385</u>	<u>\$ 15,029,320</u>

(CONCLUDED)

**CLAIBORNE PARISH SCHOOL BOARD**

**Reconciliation of the Governmental Funds  
Statement of Revenues, Expenditures, and Changes in Fund Balances  
to the Statement of Activities  
For the Year Ended June 30, 2010**

**Statement F**

Total net change in fund balances - governmental funds \$ 1,436,487

Amounts reported for governmental activities in the Statement of Activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeds depreciation in the period:

Depreciation expense	(1,022,376)	
Capital outlays	<u>736,722</u>	(285,654)

Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets. 904,998

Governmental funds report the effects of debt issuance costs and similar items when debt is first issued, whereas these amount are deferred and amortized in the statement of activities

Amortization of bond issue costs	(7,640)
----------------------------------	---------

In the Statement of Activities, scrapping of capital assets are reported as gain or loss net of the book value.

Cost of assets scrapped	(609,634)	
Accumulated depreciation	<u>598,623</u>	
Net loss	(10,811)	(10,811)

In the Statement of Activities, certain operating expenses—compensated absences (vacations and sick leave) - are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). This year, vacation and sick time used \$1,339,624 exceeded the amounts earned (\$1,310,411) by \$29,213. 29,213

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in government funds

Decrease in interest payable	11,244	
Decrease of incurred but not reported workers' compensation claims	2,175	
Increase in OPEB liabilities	<u>(797,575)</u>	

Change in net assets of governmental activities \$ 1,282,437

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**CLAIBORNE PARISH SCHOOL BOARD**  
**FIDUCIARY FUND**  
**Statement of Fiduciary Assets and Liabilities**  
**June 30, 2010**

**Statement G**

	<u>AGENCY FUND</u>
<b>ASSETS</b>	
Cash and cash equivalents	\$     628,200
Accounts receivable	<u>      436,446</u>
Total assets	<u>      1,064,646</u>
<b>LIABILITIES</b>	
Deposits due others	<u>      1,064,646</u>
Total liabilities	<u>\$     1,064,646</u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

<u>INDEX</u>	<u>Page</u>
NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES.....	27
A. REPORTING ENTITY .....	27
B. FUNDS.....	27
Governmental Funds.....	27
Fiduciary Funds .....	28
C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING .....	28
Governmental Funds.....	29
D. CASH AND CASH EQUIVALENTS .....	30
E. INVESTMENTS .....	30
F. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES .....	31
G. ELIMINATION AND RECLASSIFICATIONS .....	31
H. INVENTORY AND PREPAID ITEMS .....	32
I. CAPITAL ASSETS .....	32
J. DEFERRED REVENUES .....	32
K. COMPENSATED ABSENCES.....	32
L. OTHER POST EMPLOYMENT BENEFITS .....	33
M. RESTRICTED NET ASSETS .....	33
N. FUND EQUITY OF FUND FINANCIAL STATEMENTS.....	34
O. INTERFUND ACTIVITY .....	34
P. SALES TAX .....	34
Q. BUDGETS .....	34
R. USE OF ESTIMATES .....	35
NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY .....	35
NOTE 3 - LEVIED TAXES.....	35
NOTE 4 - DEPOSITS AND INVESTMENTS .....	37
NOTE 5 - RECEIVABLES .....	38
NOTE 6 - CAPITAL ASSETS.....	38
NOTE 7 - RETIREMENT SYSTEMS.....	39
NOTE 8 - OTHER POSTEMPLOYMENT BENEFITS.....	40
NOTE 9 - ACCOUNTS, SALARIES, AND OTHER PAYABLES .....	42
NOTE 10 - COMPENSATED ABSENCES .....	42
NOTE 11 - AGENCY FUND DEPOSITS DUE OTHERS .....	42
NOTE 12 - LONG-TERM LIABILITIES.....	43
NOTE 13 - INTERFUND ASSETS (FFS LEVEL ONLY) .....	44
NOTE 14 - INTERFUND TRANSFERS (FFS LEVEL ONLY).....	44
NOTE 15 - LITIGATION AND CONTINGENCIES .....	45
NOTE 16 - RISK MANAGEMENT .....	45
NOTE 17 - ON-BEHALF PAYMENTS FOR FRINGE BENEFITS AND SALARIES.....	46
NOTE 18 - ECONOMIC DEPENDENCY .....	46
NOTE 19 - SUBSEQUENT EVENTS .....	46
NOTE 20 - RESERVED FUND BALANCES.....	46

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** The accompanying financial statements of the Claiborne Parish School Board have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

**A. REPORTING ENTITY** The Claiborne Parish School Board was created by Louisiana Revised Statute (LSA-R.S.) 17:51 to provide public education for the children within Claiborne Parish. The School Board is authorized by LSA-R.S. 17:81 to establish policies and regulations for its own government consistent with the laws of the State of Louisiana and the regulations of the Louisiana Board of Elementary and Secondary Education. The School Board is comprised of ten members who are elected for four years.

The School Board operates eight schools within the parish with a total enrollment of 2,113 pupils for the year ended June 30, 2010. In conjunction with the regular educational programs, some of these schools offer special education and/or adult education programs. In addition, the School Board provides transportation and school food services for the students.

GASB Statement No. 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Because the School Board has a separately elected governing body and is legally separate and fiscally independent, the School Board is a separate governmental reporting entity. The School Board includes all funds, activities, et cetera, that are within the oversight responsibility of the School Board.

Certain units of local government over which the School Board exercises no oversight responsibility, such as the parish police jury and municipalities within the parish, are excluded from the accompanying financial statements. These units of government are considered separate reporting entities and issue financial statements separate from those of the School Board.

**B. FUNDS** The accounts of the School Board are organized and operated on the basis of funds. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

Funds of the School Board are classified into two categories: governmental and fiduciary. In turn, each category is divided into separate fund types. The fund classifications and a description of each existing fund type follow:

**Governmental Funds** Governmental funds account for all or most of the School Board's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of capital assets, and the servicing of long-term debt. The School Board reports the following major governmental funds:

**General fund** - The general operating fund of the School Board accounts for all financial resources, except those required to be accounted for in other funds.

**Title I fund** - This fund accounts for federal funds received for the Title I federal program.

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

**Maintenance Funds** - The maintenance fund accounts for the proceeds of ad valorem taxes levied to maintain and improve school facilities in the parish.

**School Lunch Fund** - This program assists school boards through cash grants and food donations in providing a nutritious breakfast and lunch service for school students and encourages the domestic consumption of nutritious agricultural commodities.

**Special Education fund** - This fund accounts for federal funds received for the Special Education federal program.

**District 11 Debt Service** - This fund accounts for the proceeds of ad valorem taxes dedicated to the payment of bond principal and interest payments.

**Fiduciary Funds** - account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the School Board. Fiduciary funds include:

**School activities agency fund** - accounts for assets held by the School Board as an agent for the individual schools and school organizations.

**Sales tax agency fund** - accounts for monies collected on behalf of other taxing authorities in Claiborne Parish.

Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

### **C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

**Government-Wide Financial Statements (GWFS)** The Statement of Net Assets and the Statement of Activities displays information about the reporting government as a whole. Fiduciary funds are not included in the GWFS. Fiduciary funds are reported only in the Statement of Fiduciary Assets and Liabilities at the fund financial statement level.

The Statement of Net Assets and the Statement of Activities was prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 "Accounting and Financial Reporting for Nonexchange Transactions".

**Program revenues** Program revenues include 1) charges for services provided, 2) operating grants and contributions, and 3) capital grants and contributions; program revenues reduce the cost of the function to be financed from the School Board's general revenues. Charges for services are primarily derived from cafeteria sales. Operating grants and contributions consist of the many educational grants received from the federal and state government.

**Allocation of indirect expenses** The School Board reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Depreciation expense is

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

specifically identified by function and is included in the direct expense of each function. Interest on general long-term debt is considered an indirect expense and is reported separately in the Statement of Activities.

**Fund Financial Statements (FFS)**

**Governmental Funds** The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The governmental funds use the following practices in recording revenues and expenditures:

**Revenues**

**Federal and state entitlements** which include state equalization and state revenue sharing are recorded as unrestricted grants-in-aid when available and measurable. Federal and state restricted grants are recorded when the reimbursable expenditures have been incurred.

**Ad valorem taxes** are recognized when all applicable eligibility requirements are met and the resources are available.

**Sales taxes** are recognized when the underlying exchange takes place and the resources are available.

**Interest income** on time deposits and investments is recorded when the interest becomes measurable and available to finance expenditures of the fiscal period.

**Expenditures** Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

**Salaries** are recorded as paid. Salaries for nine-month employees are paid over twelve months and accrued at June 30.

**Principal and interest** on general long-term debt is recognized when due.

**Inventory** items are expensed as purchased except for inventory of the school lunch fund which is expensed as consumed.

**Compensated absences** are recognized as expenditures when leave is actually taken or upon termination of employment due to retirement or death.

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

**Other Financing Sources (Uses)** Transfers between funds that are not expected to be repaid (or other types, such as sale of fixed assets, debt extinguishments, and long-term debt proceeds) are accounted for as other financing sources (uses). These other financing sources (uses) are recognized at the time the underlying events occur.

**Fiduciary Funds** The *agency fund* is custodial in nature and does not present results of operations or have a measurement focus. Agency funds are accounted for using the accrual basis of accounting.

**D. CASH AND CASH EQUIVALENTS** Cash includes amounts in demand deposits, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the School Board may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Under state law, the School Board may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less they are classified as cash equivalents and are stated at cost.

**E. INVESTMENTS** Investments are limited by R.S. 33:2955 and the School Board's investment policy. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

The investments are reflected at fair value except for the following which are required/permitted as per GASB Statement No. 31:

1. Investments in *nonparticipating* interest-earning contracts, such as nonnegotiable certificates of deposit with redemption terms that do not consider market rates, are reported using a cost-based measure.
2. The School Board reported at amortized cost money market investments and *participating* interest-earning investment contracts that have a remaining maturity at time of purchase of one year or less.

**Definitions:**

Interest-earning investment contracts include time deposits with financial institutions (such as certificates of deposit), repurchase agreements, and guaranteed investment contracts.

Money market investments are short-term, highly liquid debt instruments that include U. S. Treasury obligations. The School Board participates in the Louisiana Asset Management Pool, Inc. (LAMP) which is an external investment pool that is not SEC-registered. Because the LAMP is an arrangement sponsored by a type of governmental entity, it is exempt by statute from regulation by the SEC.

LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana. Only local government entities having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with LA-R.S. 33.2955.

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

GASB Statement No. 40 Deposit and Investment Risk Disclosure, requires disclosure of credit risk, custodial credit risk, concentration of credit risk, interest rate risk and foreign currency risk for all public entity investments.

LAMP is a 2a7-like investment pool. The following facts are relevant for 2a7-like investment pools:

- Credit risk: Lamp is rated AAAM by Standard & Poor's
- Custodial credit risk: LAMP participants' investments in the pool are evidenced by shares of the pool. Investments in pools should be disclosed, but not categorized because they are not evidenced by securities that exist in physical or book-entry form. The public entity's investment is with the pool, not the securities that make up the pool; therefore, no disclosure is required.
- Concentration of credit risk: Pooled investments are excluded from the 5 percent disclosure requirement.
- Interest rate risk: 2a7-like investment pools are excluded from this disclosure requirement, per paragraph 15 of the GASB 40 statement.
- Foreign currency risk: Not applicable to 2a7-like pools.

The dollar weighted average portfolio maturity of LAMP assets is restricted to not more than 90 days, and consists of no securities with a maturity in excess of 397 days. LAMP is designed to be highly liquid to give its participants immediate access to their account balances. The investments in LAMP are stated at fair value based on quoted market rates. The fair value is determined on a weekly basis by LAMP and the value of the position in the external investment pool is the same as the value of the pool shares.

LAMP, Inc. is subject to the regulatory oversight of the state treasurer and the board of directors. LAMP is not registered with the SEC as an investment company.

An annual audit of LAMP is conducted by an independent certified public accountant. The Legislative Auditor of the state of Louisiana has full access to the records of the LAMP.

LAMP issues financial reports. These financial reports can be obtained by writing: LAMP, Inc., 228 St. Charles Avenue, Suite 1123, New Orleans, LA 70130.

**F. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES** During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as due from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivables/payables.

**G. ELIMINATION AND RECLASSIFICATIONS** In the process of aggregating data for the statement of net assets and the statement of activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

**H. INVENTORY AND PREPAID ITEMS** Inventory items are expensed as purchased except for inventory of the school food service fund.

Inventory of the school food service special revenue fund consists of food purchased by the School Board and commodities granted by the United States Department of Agriculture through the Louisiana Department of Agriculture and Forestry. The commodities are recorded as revenues when received; however, all inventory items are recorded as expenditures when consumed. All purchased inventory items are valued at the lower of cost (first-in, first-out) or market, and commodities are assigned values based on information provided by the United States Department of Agriculture.

Certain payments to vendors reflect cost applicable to future accounting periods and are reported as prepaid items.

**I. CAPITAL ASSETS** Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed and depreciated over their estimated useful lives (including salvage value). The capitalization threshold is \$5,000 for all capital assets other than intangibles. The threshold for intangibles is \$250,000. Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management's estimate of how long the asset is expected to meet service demands.

Straight line depreciation is used based on the following estimated useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings and building improvements	20-40 years
Furniture and fixtures	5-10 years
Vehicles	5-15 years
Equipment	5-20 years
Intangibles	5-20 years

In 2010 the School Board implemented GASB 51, Accounting and Financial Reporting for Intangible Assets. The School Board had no intangibles that meet the capitalization threshold as of June 30, 2009.

**J. DEFERRED REVENUES** Deferred revenues arise when resources are received by the School Board before it has a legal claim to them, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the School Board has a legal claim to the resources, the liability for deferred revenue is removed and the revenue is recognized.

**K. COMPENSATED ABSENCES** All 12-month employees earn ten days of vacation leave each year. Vacation leave cannot be accumulated. Upon separation of employment, all unused vacation leave is forfeited.

All School Board employees earn from ten to eighteen days of sick leave each year, depending upon the length of service. Sick leave can be accumulated without limitation. Upon retirement or death, unused accumulated sick leave of up to twenty-five days is paid to the employee or to the employee's estate at the employee's current rate of pay. Under the Louisiana Teachers' Retirement System, and the Louisiana School Employees' Retirement System, all unpaid sick leave is used in the retirement benefit computation as earned service.

The School Board's recognition and measurement criteria for compensated absences follow:

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

GASB Statement 16 provides that vacation leave and other compensated absences with similar characteristics should be accrued as a liability as the benefits are earned by the employees if both of the following conditions are met:

- A. The employees' rights to receive compensation are attributable to services already rendered.
- B. It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

GASB Statement 16 provides that a liability for sick leave should be accrued using one of the following termination approaches:

- A. An accrual for earned sick leave should be made only to the extent it is probable that the benefits will result in termination payments, rather than be taken as absences due to illness or other contingencies, such as medical appointments and funerals.
- B. Alternatively, a governmental entity should estimate its accrued sick leave liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments as well as other employees who are expected to become eligible in the future to receive such payments. The School Board uses this approach to accrue the liability for sick leave.

**L. OTHER POST EMPLOYMENT BENEFITS** Effective with the fiscal year ended June 30, 2010, the School Board implemented Government Accounting Standards Board Statement Number 45, Accounting and Financial Reporting by Employers for Post Employment Benefits Other than Pensions (GASB 45).

**Plan description** - In accordance with state statutes, the School Board provides certain continuing health care and life insurance benefits for its retired employees on a pay-as-you-go basis. The School Board OPEB plan is a single employer defined benefit "substantive plan" as understood by past practices of the School Board and its employees. Although no written plan or trust currently exists or is sanctioned by law, the OPEB plan is reported based on communication to plan members. Also, no stand-alone financial report was prepared. Substantially all of the School Board's employees become eligible for these benefits if they reach normal retirement age while working for the School Board. These benefits and similar benefits for active employees are provided through an insurance program, whose monthly premiums are paid jointly by the employee and the School Board.

**Funding Policy** - The contribution requirements of plan members and the School Board are established and may be amended by LRS 42:801-883. Employees do not contribute to their post employment benefits cost until they become retirees and begin receiving those benefits. The retirees contribute to the cost of retiree healthcare based on a rate schedule. Contribution amounts are approximately 25% retiree/75% employer of the stated costs of healthcare coverage.

**M. RESTRICTED NET ASSETS** For the government-wide statement of net assets, net assets are reported as restricted when constraints placed on net asset use are either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments; Imposed by law through constitutional provisions or enabling legislation.

When both restricted and unrestricted resources are available for use, it is the government's policy to use unrestricted resources first, then restricted resources as they are needed. Restricted net assets reported in the Statement of Net Assets are restricted through enabling legislation.

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

**N. FUND EQUITY OF FUND FINANCIAL STATEMENTS**

**Reserves** Reserves represent those portions of fund equity legally segregated for a specific future use and not appropriable for expenditures.

**Designated Fund Balances** Designated fund balances represent tentative plans for future use of financial resources.

**O. INTERFUND ACTIVITY** Interfund activity is reported as either loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental funds are netted as part of the reconciliation to the government-wide financial statements.

**P. SALES TAX** On January 21, 1978 the voters of Claiborne Parish approved the assessment of a one percent sales tax. The net revenues from the tax, which may be used for any school purpose, are used to supplement salaries and related benefits of school board employees. The tax is collected by the School Board and has no expiration date.

Claiborne Parish voters, on September 21, 1996 approved the assessment of a one percent sales tax, to be effective January 1, 1997. Net revenues from the tax are dedicated fifty percent to provide a source of funding for salaries and benefits for the employees of the school board and fifty percent for the general fund. The tax is collected by the School Board and expires in 2012.

**Q. BUDGETS**

**General Budget Practices** The School Board follows these procedures in establishing the budgetary data reflected in the combined financial statements:

State statute requires budgets to be adopted for the general fund and all special revenue funds.

Each year prior to September, the Superintendent submits to the Board proposed annual budgets for the general fund and special revenue funds. Public hearings are conducted, prior to the Board's approval, to obtain taxpayer comments. The operating budgets include proposed expenditures and the means of financing them.

Appropriations (unexpended budget balances) lapse at year-end.

Formal budget integration (within the accounting records) is employed as a management control device. All budgets are controlled at the function level. Budget amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments. These revisions were considered insignificant by the Board.

**Encumbrances** Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the applicable appropriation, is not employed. However, outstanding purchase orders are taken into consideration before expenditures are incurred in order to assure that applicable appropriations are not exceeded.

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

**Budget Basis of Accounting** The major governmental funds' budgets are prepared on the modified accrual basis of accounting, a basis consistent with accounting principles generally accepted in the United States of America (GAAP). Budgeted amounts are originally adopted or amended by the Board. Legally, the Board must adopt a balanced budget; that is, total budgeted revenues and other financing sources including fund balance must equal or exceed total budgeted expenditures and other financing uses. State statutes require the Board to amend its budgets when revenues plus projected revenues within a fund are expected to be less than budgeted revenues by five percent or more and/or expenditures within a fund are expected to exceed budgeted expenditures by five percent or more. The School Board approves budgets at the function level and management can transfer amounts between line items within a function.

**R. USE OF ESTIMATES** The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

**A. Excess of Expenditures Over Appropriations in individual Funds** The following individual funds had actual expenditures over budgeted expenditures for the year ended June 30, 2010:

<u>Fund</u>	<u>Budget</u>	<u>Actual</u>	<u>Unfavorable Variance</u>
General	\$ 19,382,700	\$ 19,824,878	\$ (442,178)
School Lunch	1,506,414	1,526,322	(19,908)

Actual expenditures exceeded appropriations as a result of unanticipated expenditures occurring in the month of June after the last budget revision.

**NOTE 3 - LEVIED TAXES** The School Board levies taxes on real and business personal property located within Claiborne Parish's boundaries. Property taxes are levied by the School Board on property values assessed by the Claiborne Parish Tax Assessor and approved by the State of Louisiana Tax Commission.

The Claiborne Parish Sheriff's Office bills and collects property taxes for the School Board. Collections are remitted to the School Board monthly.

Property Tax Calendar

Millage rates adopted	August 7, 2009
Levy date	January 1, 2009
Tax bills mailed	November 1, 2009
Due date	December 31, 2009
Lien date	January 1, 2010
Tax sale date – 2009 delinquent property	May, 2010

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

Assessed values are established by the Claiborne Parish Tax Assessor each year on a uniform basis at the following ratios of assessed value to fair market value:

10%	land	15%	industrial improvements
15%	machinery	15%	commercial improvements
10%	residential improvements	25%	public service properties, excluding land

A revaluation of all property is required after 1978 to be completed no less than every four years. The last revaluation was completed for the tax roll of January 1, 2008. Total assessed value was \$148,495,146 in calendar year 2008. Louisiana state law exempts the first \$7,500 of assessed value of a taxpayer's primary residence from parish property taxes. This homestead exemption was \$19,954,502 of the assessed value in calendar year 2009.

State law requires the sheriff to collect property taxes in the calendar year in which the assessment is made. Property taxes become delinquent January 1 of the following year. If taxes are not paid by the due date, taxes bear interest at the rate of 1.25% per month until the taxes are paid. After notice is given to the delinquent taxpayers, the sheriff is required by the *Constitution of the State of Louisiana* to sell the least quantity of property necessary to settle the taxes and interest owed.

All property taxes are recorded in the general, special revenue maintenance fund and sinking fund. Revenues in such funds are recognized in the accounting period in which an enforceable legal claim arises. Estimated uncollectible taxes are those taxes based on past experience which will not be collected in the subsequent year and are primarily due to subsequent adjustments to the tax roll. The School Board uses the lien date to establish the enforceable legal claim date. No receivable has been recorded for 2010 property taxes because the lien date is subsequent to year end.

The tax roll is prepared by the parish tax assessor in November of each year. The collection of the 2010 property taxes occurs in December, and January and February of the next year. As a result, no property taxes receivable for 2010 taxes is included on the accompanying balance sheet because none is available within 60 days of the School Board's year-end.

Historically, virtually all ad valorem taxes receivable are collected since they are secured by property. Therefore, there is no allowance for uncollectible taxes.

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

The following is a summary of authorized and levied (tax rate per \$1,000 Assessed Value) ad valorem taxes:

	<u>Authorized</u> <u>Millage</u>	<u>Levied</u> <u>Millage</u>	<u>Expiration Date</u>
<b>Parish-wide taxes:</b>			
Constitutional	5.00	5.16	Indefinite
Maintenance	5.44	5.02	2016
Maintenance	5.44	5.02	2016
<b>District Taxes</b>			
District No.1	4.25	4.06	2012
District No.11	3.60	3.16	2016
District No. 13	12.66	11.96	2012
District No. 16	4.00	3.92	2009
District No. 26	10.00	9.25	2011
<b>Bond and Interest</b>			
District No. 11	Variable	31.50	2016
District No. 13	Variable	35.42	2017

**NOTE 4 - DEPOSITS AND INVESTMENTS** At June 30, 2010, the School Board had the following deposits:

**Interest Rate Risk:** The School Boards' policy does not address interest rate risk.

**Credit Risk:** The School Board invests in certificates of deposit, which do not have credit ratings. The School Board's policy does not address credit rate risk.

**Custodial Credit Risk-Deposits:** At year-end, the School Board's carrying amount of deposits was \$17,437,436 (including \$100,000 in certificate of deposits) and the bank balance was \$17,805,884. These deposits are reported as follows: Statement A- cash and cash equivalents, \$16,709,236, Statement A-investments, 100,000, and Statement G-cash and cash equivalents, \$628,200. Of the bank balance, \$522,104 was covered by federal depository insurance or by collateral held by the School Board's agent in the School Board's name. The remaining bank balance of \$17,283,780 was collateralized with securities held by the pledging financial institution's trust department or agent but not in the School Board's name. Even though the pledged securities are considered uncollateralized under the provision of GASB Statement No. 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the School Board that the fiscal agent has failed to pay deposited funds upon demand. The School Board's policy does not address custodial credit risk.

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

**NOTE 5 - RECEIVABLES** The balance of receivables at June 30, 2010, is shown below. The School Board expects to collect the full amount; therefore, no allowance for doubtful accounts has been established.

	General	Title I	Maintenance	Special Education	Non-Major Governmental	Total
Intergovernmental - grants:						
Federal	\$ -	\$ 313,157	\$ -	\$ 104,126	\$ 52,075	\$ 469,358
State	48,055	-	-	-	-	48,055
Local sources:						
Sales tax	340,475	-	-	-	-	340,475
Other	3,106	-	146	-	47,554	50,806
Total	<u>\$ 391,636</u>	<u>\$ 313,157</u>	<u>\$ 146</u>	<u>\$ 104,126</u>	<u>\$ 99,629</u>	<u>\$ 908,694</u>

**NOTE 6 - CAPITAL ASSETS** Capital asset balances and activity for the year ended June 30, 2010 is as follows:

	Balance Beginning	Additions	Deletions	Balance Ending
Governmental activities				
Nondepreciable capital assets				
Land	\$ 496,279	\$ -	\$ -	\$ 496,279
Total nondepreciable capital assets	<u>496,279</u>	<u>-</u>	<u>-</u>	<u>496,279</u>
Depreciable capital assets				
Buildings	30,245,482	8,709	-	30,254,191
Furniture and equipment	4,522,385	728,013	609,634	4,640,764
Total depreciable capital assets	<u>34,767,867</u>	<u>736,722</u>	<u>609,634</u>	<u>34,894,955</u>
Less accumulated depreciation				
Buildings	8,739,062	678,529	-	9,417,591
Furniture and equipment	3,036,383	343,847	598,823	2,781,407
Total accumulated depreciation	<u>11,775,445</u>	<u>1,022,376</u>	<u>598,823</u>	<u>12,198,998</u>
Depreciable capital assets, net	<u>22,992,422</u>	<u>(285,654)</u>	<u>10,811</u>	<u>22,695,957</u>
Governmental activities				
Capital assets, net	<u>\$23,488,701</u>	<u>\$ (285,654)</u>	<u>\$ 10,811</u>	<u>\$23,192,236</u>

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

Depreciation expense was charged to governmental activities as follows:

Regular programs	\$ 626,035
Special programs	9,463
Vocational educations programs	9,679
Other instructional programs	2,315
Student services	1,508
Instructional staff support	3,529
School administration	1,974
Business services	10,677
Plant services	77,259
Student transportation services	265,049
Food services	14,888
Total depreciation expense	\$ 1,022,376

The School Board adopted GASB 51, Accounting and Financial Reporting for Intangible Assets, for this fiscal year. There were no capital assets that met the threshold for capitalization so there is no restatement of beginning net assets.

**NOTE 7 - RETIREMENT SYSTEMS**

**Plan description** Substantially all School Board employees participate in either the Teachers' Retirement System or the School Employees' Retirement System (the Systems), which are cost-sharing, multiple-employer public employee retirement systems (PERS). Benefit provisions are ultimately approved and amended by the Louisiana Legislature.

Participation in the Teachers' Retirement System is divided into two plans - the Teachers' Regular Plan and the Teachers' Plan A. In general, professional employees (such as teachers and principals) and lunchroom workers are members of the Louisiana Teachers' Retirement System (TRS); other employees, such as custodial personnel and bus drivers, are members of the Louisiana School Employees' Retirement System (LSERS). Generally, all full-time employees are eligible to participate in the system.

With respect to the Teachers' Retirement System Regular Plan, normal retirement is at age 60 with ten years of service, or at any age with 20 years of service. The formula for annual maximum retirement benefits is generally 2% (with less than 25 years of service) or 2.5% (with 25 or more years of service) times the years of creditable service times the average salary of the 36 highest successive months (plus \$300 applicable to persons becoming members prior to July 1, 1986).

Under the Teachers' Retirement System Plan A, normal retirement is generally at any age with 30 or more years of creditable service, at age 55 with at least 25 years of creditable service and at age 60 with at least ten years of creditable service. The retirement benefit formula is generally three percent times the years of creditable service times the average salary of the 36 highest successive months plus \$24 per year of service.

Employees participating in the School Employees' Retirement System are eligible for normal retirement after 30 years of service, or after 25 years of service at age 55 or after ten years of service at age 60. The maximum retirement allowance is computed at 2.5% times the highest 36 months of average salary, times the years of service plus a supplement of \$2.00 per month times the years of service.

**Claiborne Parish School Board  
Notes to the Basic Financial Statements  
June 30, 2010**

Both TRS and LSERS issue annual financial reports. The reports can be obtained by telephoning or writing to the following:

Teachers' Retirement System of Louisiana  
Post Office Box 94123  
Baton Rouge, Louisiana 70804-9123  
(225) 925-6446

Louisiana School Employees' Retirement System  
Post Office Box 44516  
Baton Rouge, Louisiana 70804  
(225) 925-6484

**Funding Policy** Each system is administered and controlled at the state level by a separate board of trustees, with contribution rates approved and amended by the Louisiana Legislature. Benefits of the systems are funded by employee and employer contributions. Benefits granted by the retirement systems are guaranteed by the state of Louisiana under provisions of the Louisiana Constitution of 1974. The School Board's employer contribution for the TRS, as provided by state law, is funded by deductions from local ad valorem taxes, and by remittances from the School Board. For the LSERS, the School Board's employer contribution is funded through annual appropriations.

In addition, the employer does not remit to the Teachers' Retirement System, Regular Plan or Plan A, the employer's contribution for the professional improvement program (PIP) portion of payroll. The PIP contribution is made directly to the Retirement System by the state of Louisiana.

Contribution rates (as a percentage of covered salaries) for active plan members as established by the Louisiana Legislature for the year ended June 30, 2010, are as follows:

	<u>Employee</u>	<u>Employer</u>
Louisiana Teachers' Retirement System:		
Regular	8.00%	15.50%
Plan A	9.10%	15.50%
Louisiana School Employees' Retirement System	7.50%	17.60%

Total covered payroll of the School Board for TRS - Regular Plan, TRS - Plan A, and LSERS for the year ended June 30, 2010, amounted to \$12,450,736, \$44,431 and \$1,056,965, respectively. The employer contributed 100% of the annual required contribution for all three years. Employer contributions for the year ended June 30, 2010, and each of the two preceding years are as follows:

<u>Fiscal Year Ended</u>	<u>TRS</u>	<u>LSERS</u>
June 30, 2008	\$ 2,081,597	\$ 167,554
June 30, 2009	1,970,277	183,913
June 30, 2010	1,936,754	186,433

**NOTE 8 – OTHER POST EMPLOYMENT BENEFITS**

The plan is currently financed on a "pay as you go basis", with the School Board contributing \$1,116,191 for 183 retirees for the year ended June 30, 2010.

**Annual Other Post Employment Benefit Cost and Liability** - The School Board's Annual Required Contribution (ARC) is an amount actuarially determined in accordance with GASB 45, which is being implemented for the year ended June 30, 2010. The ARC represents a level of funding that, if paid on an ongoing basis, would cover normal cost each year and amortize any unfunded actuarial liabilities (UAL) over a

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

period of thirty years. A 30 year amortization period (the maximum amortization period allowed by GASB 45) was used for post employment benefits. The total ARC for fiscal year 2010 is \$1,913,766 as set forth below:

Normal Cost	\$ 610,449
30-year UAL amortization amount	1,303,317
Annual required contribution (ARC)	\$ 1,913,766

The following table presents the School Board's OPEB Obligation for fiscal year 2010 and 2009:

	2010	2009
Beginning Net OPEB Obligation July 1	\$ 823,053	None
Annual required contribution	1,840,159	\$ 1,840,159
Interest on prior year Net OPEB Obligation	73,607	73,607
Adjustment to ARC	-	-
Annual OPEB Cost	\$ 1,913,766	\$ 1,913,766
Less: current year retiree premiums	1,116,191	1,090,713
Increase in Net OPEB Obligation	797,575	823,053
Ending Net OPEB Obligation at June 30	\$ 1,620,628	\$ 823,053

Utilizing the pay as you go method, the School Board contributed 58% of the annual post employment benefits cost during 2010 and 57% for 2009.

**Funded Status and Funding Progress** - Since the plan is not funded, the School Board's entire actuarial accrued liability of \$22,536,998 was unfunded.

The funded status of the plan, as determined by an actuary as of July 1, 2008, was as follows:

Actuarial accrued liability (AAL)	\$ 22,536,998
Actuarial value of plan assets	-
Unfunded actuarial accrued liability (UAAL)	\$ 22,536,998
Funded ratio (actuarial value of plan assets/AAL)	0%
Covered payroll	\$ 14,773,611
UAAL as a percentage of covered payroll	152.55%

**Actuarial Methods and Assumptions** - Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities consistent with the long-term perspective of the calculations.

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

In the July 1, 2008, Claiborne Parish School Board actuarial valuation, the projected unit credit actuarial cost method was used. The actuarial assumptions included a 4% rate of return on investments. The expected rate on increase in healthcare costs was based on Pre-Medicare and Medicare eligible graduated down to an ultimate annual rate of 4%. The RP 2000 system table with floating Scale AA was used in making actuarial assumptions in regards to mortality rates.

The remaining amortization period at June 30, 2010 for other post employment benefits (OPEB) was twenty-eight years. The level dollar amortization method was used.

**9 - ACCOUNTS, SALARIES, AND OTHER PAYABLES** Payables at year-end are as follows:

	General	Title I	Maintenance Fund	School Lunch	Special Education	Non-Major Governmental	Total
Salaries	\$ 1,530,013	\$ 76,650	\$ -	\$ 76,643	\$ 49,864	\$ 14,959	\$ 1,748,129
Accounts	942,060	-	22,898	1,065	-	1,834	967,857
Total	<u>\$ 2,472,073</u>	<u>\$ 76,650</u>	<u>\$ 22,898</u>	<u>\$ 77,708</u>	<u>\$ 49,864</u>	<u>\$ 16,793</u>	<u>\$ 2,715,986</u>

**NOTE 10 - COMPENSATED ABSENCES** At June 30, 2010, employees of the School Board have accumulated and vested \$1,026,828 of employee leave benefits, including \$18,729 of salary-related benefits. These employee leave benefits are computed in accordance with GASB Codification Section C60.

**NOTE 11 - AGENCY FUND DEPOSITS DUE OTHERS** A summary of changes in agency fund deposits due others for the year follows:

Agency funds:	Balance Beginning	Additions	Reductions	Balance Ending
Sales tax fund	\$ 635,750	\$ 5,217,225	\$ 5,416,529	\$ 436,446
School activities fund	665,140	790,003	826,943	628,200
Total	<u>\$ 1,300,890</u>	<u>\$ 6,007,228</u>	<u>\$ 6,243,472</u>	<u>\$ 1,064,646</u>

**Sales Tax Collections and Distributions:**

Collections	\$ 5,217,225
Distributions:	
School Board	2,971,372
Police Jury	799,974
Town of Homer	913,318
Town of Haynesville	453,584
Junction City	26,666
Water Shed	182,532

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

**NOTE 12 - LONG-TERM LIABILITIES** The following is a summary of the long-term obligation transactions for the year:

	Beginning Balance	Additions	Deletions	Ending Balance	Amounts Due Within One Year
<b>Governmental Activities</b>					
<b>Bonds Payable:</b>					
Qualified zone academy bond -2001A	\$ 177,272	\$ -	\$ 27,273	\$ 149,999	\$ 27,273
Qualified zone academy bond -2005	1,204,030	-	157,725	1,046,305	157,909
General obligation bonds	12,305,000	-	720,000	11,585,000	755,000
OPEB liability	823,053	1,913,766	1,116,191	1,620,628	-
Claims Payable	13,816	43,291	45,466	11,641	11,641
Compensated absences	1,056,041	1,310,411	1,339,624	1,026,828	1,026,828
<b>Governmental Activities</b>					
Long-term liabilities	<u>\$15,579,212</u>	<u>\$3,267,468</u>	<u>\$3,406,279</u>	<u>\$15,440,401</u>	<u>\$1,978,651</u>

Payments on the general obligation bonds payable that pertain to the School Board's governmental activities are made by debt service funds. The compensated absences liability attributable to the governmental activities will be liquidated by several of the School Board's governmental funds.

	Issue Date	Original Issue	Interest Rate	Final Payment Due	Interest to Maturity	Principal Outstanding
District 11	6/1/2001	\$8,100,000	4.45-5.00	2021	\$ 1,796,769	\$ 5,595,000
District 13	9/1/2002	8,400,000	4.00-5.00	2022	1,930,243	5,990,000
<b>Total general obligation bonds</b>					<u>\$ 3,727,012</u>	<u>\$ 11,585,000</u>

In February 2002, the School Board received \$375,000 from Qualified Zone Academy Bonds and also, in December, 2005, the School Board received an additional \$1,635,000 in Qualified Zone Academy Bonds. The Qualified Zone Academy Bond Program is a federal program offered to school districts to acquire interest-free debt for selected projects. The federal government covers all the interest on the bonds. QZAB payments are made by the special revenue maintenance fund.

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

All principal and interest requirements on general obligation bonds are funded in accordance with Louisiana law by the annual ad valorem tax levy on taxable property within the parish. At June 30, 2010, the School Board has accumulated \$3,878,683 in the debt service funds for future debt requirements. The notes and bonds are due as follows:

Year Ending June 30,	<u>QZAB 2001A</u>	<u>QZAB 2005</u>	<u>General Obligation Bonds</u>		Total Payments
	Principal Payments	Principal Payments	Principal Payments	Interest Payments	
2011	\$ 27,273	\$ 157,909	\$ 755,000	\$ 535,770	\$ 1,475,952
2012	27,273	165,615	795,000	501,985	1,489,873
2013	27,273	173,697	840,000	467,985	1,508,955
2014	27,273	182,174	885,000	432,048	1,526,495
2015	27,273	191,064	930,000	393,178	1,541,515
2016-2020	13,634	175,846	5,455,000	1,272,391	6,916,871
2021-2022	-	-	1,925,000	123,655	2,048,655
Total	<u>\$ 149,999</u>	<u>\$ 1,046,305</u>	<u>\$ 11,585,000</u>	<u>\$ 3,727,012</u>	<u>\$ 16,508,316</u>

In accordance with Louisiana Revised Statute 39:562, the School Board is legally restricted from incurring long-term bonded debt in excess of 50 percent of the assessed value of taxable property. At June 30, 2010, the statutory limit was \$74,247,573 and outstanding net bonded debt totaled \$7,706,317.

Long term debt is paid by the debt service funds. The compensated absences liability attributable to the governmental activities will be liquidated 100% by the general fund.

**NOTE 13 - INTERFUND ASSETS (FFS LEVEL ONLY)**

**Interfund Receivable/Payable:**

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	Title 1	\$ 236,507
	Special Education	54,262
	Non-Major Governmental	34,103
Total		<u>\$ 324,872</u>

The purpose of the interfund assets/liabilities was to cover current-year expenditures on cost reimbursement programs until the reimbursement requests are received.

**NOTE 14 - INTERFUND TRANSFERS (FFS LEVEL ONLY)**

<u>Fund</u>	<u>Transfer In</u>	<u>Transfer Out</u>
General Fund	\$ -	\$ 437,109
Maintenance	15,856	-
School Lunch	389,413	-
Non major	31,840	-
Total	<u>\$ 437,109</u>	<u>\$ 437,109</u>

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

The purpose of interfund transfers was for the payment of sales tax salary supplements. The general fund transferred \$389,413 to School Lunch to eliminate the deficit in that fund.

**NOTE 15 - LITIGATION AND CONTINGENCIES**

**Litigation** At June 30, 2010, the School Board was involved in various litigations. It is the opinion of legal counsel for the School Board that ultimate resolution of these lawsuits would not materially affect the financial statements. A sales tax claim has been filed by a vendor claiming that sales tax should not have been paid by the vendor. The School Board plans to vigorously contest the case and the probable outcome can not be determined. No liability has been recorded for this claim.

**Grant Disallowances** The School Board participates in a number of state and federally assisted grant programs. The programs are subject to compliance audits under the single audit approach. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grants. School Board management believes that the amount of disallowances, if any, which may arise from future audits will not be material.

**Tax Arbitrage Rebate** Under the Tax Reform Act of 1986, interest earned on the debt proceeds in excess of interest expense prior to the disbursement of the proceeds must be rebated to the Internal Revenue Service (IRS). Management believes there is no tax arbitrage rebate liability at year end.

**NOTE 16 - RISK MANAGEMENT** The School Board is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. A risk management program for workers' compensation was established by the School Board several years ago. The general fund pays claims, claim reserves, and administrative costs of the program. The School Board has contracted with a third party administrator to handle all workers' compensation claims.

Changes in the claims amount for the three years ended June 30, 2010 were as follows:

<u>Years Ended June 30,</u>	<u>Beginning of Fiscal Year Liability</u>	<u>Claims and Changes in Estimates</u>	<u>Benefit Payment and Claims</u>	<u>Ending of Fiscal Year Liability</u>
2007-2008	\$ 29,225	\$ 45,687	\$ 72,975	\$ 1,937
2008-2009	1,937	34,506	22,627	13,816
2009-2010	13,816	43,291	45,466	11,641

Claims payable of \$11,641 as of June 30, 2010, has been accrued as a liability. The liability at June 30, 2010, was provided by the third-party administrator. The liability does not include incremental costs.

The School Board continues to carry commercial insurance for all other risks of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**Claiborne Parish School Board**  
**Notes to the Basic Financial Statements**  
**June 30, 2010**

**NOTE 17 - ON-BEHALF PAYMENTS FOR FRINGE BENEFITS AND SALARIES** On-behalf payments for fringe benefits and salaries are direct payments made by an entity (the paying agent) to a third-party recipient for the employees of another, legally separate entity (the employer entity). GASB Statement No. 24 requires employer governments to recognize revenue and expenditures or expenses for these on-behalf payments.

The State of Louisiana made pension contributions (regarding Professional Improvement Program) directly to the Teachers' Retirement System of Louisiana on behalf of the School Board in the amount of \$5,140. This amount was recognized as state revenue with a corresponding expenditure in the applicable fund from which the salary was paid.

**NOTE 18 - ECONOMIC DEPENDENCY** Statement of Financial Accounting Standard (SFAS) No. 14 requires disclosure in financial statements of a situation where one entity provides more than 10% of the audited entity's revenues. The Minimum Foundation Funding provided by the state to all public school systems in Louisiana is primarily based on October 1 student count. The state provided \$14,534,710 to the School Board, which represents approximately 52.9% of the School Board's total revenue for the year.

**NOTE 19 - SUBSEQUENT EVENTS** District 11 general obligation bonds were refunded in July 2010.

**NOTE 20 - RESERVED FUND BALANCES** The following are the changes in the reserved fund balances.

<u>Purpose</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deductions</u>	<u>Ending Balance</u>
Worker's compensation	\$ 100,000	\$ -	\$ -	\$ 100,000
Tax funds	-	281,968	-	281,968
Total	<u>\$ 100,000</u>	<u>\$ 281,968</u>	<u>\$ -</u>	<u>\$ 381,968</u>

**Claiborne Parish School Board**

**REQUIRED SUPPLEMENTAL INFORMATION**

**Claiborne Parish School Board**

**SCHEDULE OF FUNDING PROGRESS FOR OTHER POST EMPLOYMENT BENEFIT PLAN  
June 30, 2010**

<u>Fiscal Year End</u>	<u>Actuarial Valuation Date</u>	<u>(a) Actuarial Value of Assets</u>	<u>(b) Actuarial Accrued Liability (AAL)</u>	<u>(b-a) Unfunded AAL (UAAL)</u>	<u>(a/b) Funded Ratio</u>	<u>(c) Covered Payroll</u>	<u>(b-a/c) UAAL as a Percentage of Covered Payroll</u>
6/30/2009	7/1/2008	\$ -	\$ 22,536,998	\$ 22,536,998	0%	\$ 14,878,522	151.47%
6/30/2010	7/1/2008	-	22,536,998	22,536,998	0%	14,773,611	152.55%

**Claiborne Parish School Board**

**Budgetary Comparison Schedules**

**General Fund and Major Special Revenue Funds With Legally Adopted Annual Budgets**

**GENERAL FUND** The general fund accounts for all activities of the School Board except those that are accounted for in other funds.

**TITLE I** Title I improves the educational opportunities of educationally deprived children by helping them succeed in the regular school program, attain grade level proficiency and improve achievement in basic and more advanced skills. It is designed primarily to provide instructional activities to educationally deprived children that reside in low-income areas who have been selected on the basis of a needs assessment. These services supplement, not supplant, those normally provided by state and local educational agencies.

**MAINTENANCE FUNDS** The maintenance funds account for the proceeds of ad valorem taxes levied to maintain and improve school facilities in the parish. The Parish wide Maintenance Fund is financed by a Parish wide ad valorem tax levy to provide additional support to operate and maintain all school facilities in the parish. Districts No. 11, No. 13, No. 16 and No. 26, Maintenance Funds are financed by an ad valorem tax levy for each district, which provides additional funds to operate and maintain school facilities in the respective districts.

**SCHOOL LUNCH** This program assists school boards through cash grants and food donations in providing a nutritious breakfast and lunch service for school students and encourages the domestic consumption of nutritious agricultural commodities.

**SPECIAL EDUCATION** This program was designed to provide grants to states to assist them in providing a free appropriate education to all children with exceptionalities.

**CLAIBORNE PARISH SCHOOL BOARD**

**GENERAL FUND  
Budgetary Comparison Schedule  
For the Year Ended June 30, 2010**

Exhibit 1-1

	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL AMOUNTS</u>	<u>VARIANCE WITH FINAL BUDGET</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		<u>POSITIVE (NEGATIVE)</u>
BUDGETARY FUND BALANCES, BEGINNING	\$ 9,207,133	\$ 9,207,133	\$ 9,207,133	0
Resources (inflows)				
Local sources:				
Taxes:				
Ad valorem	1,215,000	1,332,125	1,408,479	76,354
Sales and use	0	3,514,606	2,973,467	(541,139)
Interest earnings	45,000	45,000	32,181	(12,819)
Other	170,000	143,625	235,679	92,054
State sources:				
Equalization	16,250,000	14,534,710	14,334,710	(200,000)
Other	585,009	529,083	386,131	(142,952)
Federal sources	60,000	60,000	49,425	(10,575)
Transfers from other funds	0	0	0	0
	<u>27,532,142</u>	<u>29,366,282</u>	<u>28,627,205</u>	<u>(739,077)</u>
Amounts available for appropriations				
Charges to appropriations (outflows)				
Instruction:				
Regular programs	9,368,375	8,047,001	8,321,385	(274,384)
Special programs	2,410,868	2,170,273	2,384,014	(213,741)
Other instructional programs	1,034,851	1,095,717	993,151	102,566
Support services:				
Student services	701,922	927,925	933,548	(5,623)
Instructional staff support	1,110,471	1,019,707	922,072	97,635
General administration	609,240	557,433	499,038	58,395
School administration	1,547,428	1,756,278	1,693,451	62,827
Business services	284,841	299,406	275,768	23,638
Plant services	1,255,475	1,317,879	1,256,411	61,468
Student transportation services	1,770,755	1,734,640	1,845,725	(111,085)
Central services	8,083	8,083	14,475	(6,392)
Food services	240,950	91,599	238,369	(146,770)
Community service programs	7,408	7,408	10,362	(2,954)
Capital Outlay	0	0	0	0
Transfers to other funds	200,000	349,351	437,109	(87,758)
	<u>20,550,667</u>	<u>19,382,700</u>	<u>19,824,878</u>	<u>(442,178)</u>
Total charges to appropriations				
BUDGETARY FUND BALANCES, ENDING	\$ 6,981,475	\$ 9,983,582	\$ 8,802,327	(1,181,255)

**CLAIBORNE PARISH SCHOOL BOARD**

**TITLE I  
Budgetary Comparison Schedule  
For the Year Ended June 30, 2010**

Exhibit 1-2

	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL AMOUNTS</u>	<u>VARIANCE WITH FINAL BUDGET</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		<u>POSITIVE (NEGATIVE)</u>
BUDGETARY FUND BALANCES, BEGINNING	\$ 0	\$ 0	\$ 0	0
Resources (inflows)				
Federal sources	2,216,191	2,216,191	1,854,376	(361,815)
Transfers from other funds	0	0	0	0
Amounts available for appropriations	<u>2,216,191</u>	<u>2,216,191</u>	<u>1,854,376</u>	<u>(361,815)</u>
Charges to appropriations (outflows)				
Instruction:				
Other instructional programs	1,433,170	1,433,170	1,035,868	397,302
Support services:				
Instructional staff support	684,981	684,981	725,206	(40,225)
General administration	91,679	91,679	84,541	7,138
School administration	215	215	215	0
Student transportation services	6,146	6,146	6,146	0
Community service programs	0	0	2,400	(2,400)
Transfers to other funds	0	0	0	0
Total charges to appropriations	<u>2,216,191</u>	<u>2,216,191</u>	<u>1,854,376</u>	<u>361,815</u>
BUDGETARY FUND BALANCES, ENDING	\$ 0	\$ 0	\$ 0	0

**CLAIBORNE PARISH SCHOOL BOARD**

**MAINTENANCE FUNDS  
Budgetary Comparison Schedule  
For the Year Ended June 30, 2010**

Exhibit 1-3

	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL</u>	<u>VARIANCE WITH</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
			<u>AMOUNTS</u>	<u>POSITIVE</u>
				<u>(NEGATIVE)</u>
BUDGETARY FUND BALANCES, BEGINNING	\$ 1,598,082	\$ 1,598,082	\$ 1,598,082	\$ 0
Resources (inflows)				
Local sources:				
Taxes:				
Ad valorem	1,323,200	1,323,200	1,375,558	52,358
Interest earnings	1,475	1,475	28,413	26,938
Other	100	100	145	45
State sources:				
Other	19,500	19,500	53,106	33,606
Transfers from other funds	<u>15,854</u>	<u>15,854</u>	<u>15,856</u>	<u>2</u>
Amounts available for appropriations	<u>2,958,211</u>	<u>2,958,211</u>	<u>3,071,160</u>	<u>112,949</u>
Charges to appropriations (outflows)				
Instruction:				
Regular programs	8,000	8,000	3,903	4,097
Other instructional programs	715	715	938	(223)
Support services:				
General administration	46,939	46,939	46,725	214
School administration	42,600	42,600	18,427	24,173
Business services	250	250	0	250
Plant services	558,773	558,773	550,210	8,563
Student transportation services	118,437	118,437	111,751	6,686
Capital Outlay	12,909	12,909	8,709	4,200
Debt services:				
Principal payments	160,430	160,430	184,998	(24,568)
Transfers to other funds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total charges to appropriations	<u>949,053</u>	<u>949,053</u>	<u>925,661</u>	<u>23,392</u>
BUDGETARY FUND BALANCES, ENDING	\$ <u>2,009,158</u>	\$ <u>2,009,158</u>	\$ <u>2,145,499</u>	\$ <u>136,341</u>

**CLAIBORNE PARISH SCHOOL BOARD**

**SCHOOL LUNCH  
Budgetary Comparison Schedule  
For the Year Ended June 30, 2010**

Exhibit 1-4

	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL AMOUNTS</u>	<u>VARIANCE WITH FINAL BUDGET</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		<u>POSITIVE (NEGATIVE)</u>
BUDGETARY FUND BALANCES, BEGINNING	\$ 199,994	\$ 270,301	\$ (134,101)	\$ (404,402)
Resources (inflows)				
Local sources:				
Interest earnings	7,500	2,000	602	(1,398)
Food services	201,421	178,000	177,888	(112)
Other	0	16,619	0	(16,619)
State sources:				
Equalization	280,000	200,000	200,000	0
Federal sources	926,000	884,000	902,705	18,705
Transfers from other funds	49,057	230,000	389,413	159,413
	<u>1,663,972</u>	<u>1,780,920</u>	<u>1,536,507</u>	<u>(244,413)</u>
Amounts available for appropriations				
Charges to appropriations (outflows)				
Support services:				
Food services	1,521,525	1,506,414	1,526,322	(19,908)
Transfers to other funds	0	0	0	0
	<u>1,521,525</u>	<u>1,506,414</u>	<u>1,526,322</u>	<u>(19,908)</u>
Total charges to appropriations				
BUDGETARY FUND BALANCES, ENDING	\$ <u>142,447</u>	\$ <u>274,506</u>	\$ <u>10,185</u>	\$ <u>(264,321)</u>

**CLAIBORNE PARISH SCHOOL BOARD**

**SPECIAL EDUCATION  
Budgetary Comparison Schedule  
For the Year Ended June 30, 2010**

Exhibit 1-5

	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL AMOUNTS</u>	<u>VARIANCE WITH FINAL BUDGET</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		<u>POSITIVE (NEGATIVE)</u>
BUDGETARY FUND BALANCES, BEGINNING	\$ 320,986	\$ 0	\$ 0	0
Resources (inflows)				
Federal sources	575,000	1,233,297	628,652	(604,645)
Transfers from other funds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Amounts available for appropriations	<u>895,986</u>	<u>1,233,297</u>	<u>628,652</u>	<u>(604,645)</u>
Charges to appropriations (outflows)				
Instruction:				
Special programs	307,917	934,861	350,855	584,006
Support services:				
Student services	10,255	3,570	4,503	(933)
Instructional staff support	219,227	230,274	238,493	(8,219)
General administration	0	63,052	31,855	31,197
Business services	0	0	0	0
Plant services	34,567	1,540	2,946	(1,406)
Student transportation services	3,034	0	0	0
Transfers to other funds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total charges to appropriations	<u>575,000</u>	<u>1,233,297</u>	<u>628,652</u>	<u>604,645</u>
BUDGETARY FUND BALANCES, ENDING	\$ <u>320,986</u>	\$ <u>0</u>	\$ <u>0</u>	<u>0</u>

**Claiborne Parish School Board  
Notes to the Budgetary Comparison Schedules  
For the Year Ended June 30, 2010**

**A. BUDGETS**

Formal budget integration (within the accounting records) is employed as a management control device. All budgets are controlled at the function level. Budget amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments. These revisions were considered insignificant by the Board.

**Budget Basis of Accounting** The major governmental funds' budgets are prepared on the modified accrual basis of accounting, a basis consistent with accounting principles generally accepted in the United States of America (GAAP). Budgeted amounts are originally adopted or amended by the Board. Legally, the Board must adopt a balanced budget; that is, total budgeted revenues and other financing sources including fund balance must equal or exceed total budgeted expenditures and other financing uses. State statutes require the Board to amend its budgets when revenues plus projected revenues within a fund are expected to be less than budgeted revenues by five percent or more and/or expenditures within a fund are expected to exceed budgeted expenditures by five percent or more. The School Board approves budgets at the function level and management can transfer amounts between line items within a function.

**B. EXCESS OF EXPENDITURES OVER BUDGET**

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
General Fund	\$19,382,700	\$19,824,878	\$(442,178)
School Lunch	1,506,414	1,526,322	(19,908)

**CLAIBORNE PARISH SCHOOL BOARD**

**Notes to Budgetary Comparison Schedules  
For the Year Ended June 30, 2010**

Note C - Budget to GAAP Reconciliation - Explanation of differences between budgetary inflows and outflows and GAAP revenues and expenditures

	<u>GENERAL</u>		<u>TITLE I</u>
	<u>FUND</u>		
<u>Sources/inflows of resources:</u>			
Actual amounts (budgetary basis) "available for appropriation" from the Budgetary Comparison Schedule	\$ 28,627,205	\$	1,854,376
The fund balance at the beginning of the year is a budgetary resource but is not a current year revenue for financial reporting purposes	(9,207,133)		0
Transfers from other funds are inflows of budgetary resources but are not revenues for financial reporting purposes	<u>0</u>		<u>0</u>
Total revenues as reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	<u>19,420,072</u>		<u>1,854,376</u>
<u>Uses/outflows of resources:</u>			
Actual amounts (budgetary basis) "Total charges to appropriations" from the Budgetary Comparison Schedule	19,824,878		1,854,376
Transfer to other funds are outflows of budgetary resources but are not expenditures for financial reporting purposes	<u>(437,109)</u>		<u>0</u>
Total expenditures as reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	<u>\$ 19,387,769</u>	\$	<u>1,854,376</u>

<u>MAINTENANCE</u> <u>FUNDS</u>	<u>SCHOOL</u> <u>LUNCH</u>	<u>SPECIAL</u> <u>EDUCATON</u>
\$ 3,071,160	\$ 1,536,507	\$ 628,652
(1,598,082)	134,101	0
<u>(15,856)</u>	<u>(389,413)</u>	<u>0</u>
<u>1,457,222</u>	<u>1,281,195</u>	<u>628,652</u>
925,661	1,526,322	628,652
<u>0</u>	<u>0</u>	<u>0</u>
<u>\$ 925,661</u>	<u>\$ 1,526,322</u>	<u>\$ 628,652</u>

**SUPPLEMENTAL INFORMATION:  
COMBINING NONMAJOR GOVERNMENTAL  
FUNDS**

**CLAIBORNE PARISH SCHOOL BOARD**

**NONMAJOR GOVERNMENTAL FUNDS  
Combining Balance Sheet - By Fund Type  
June 30, 2010**

Exhibit 2

	<u>SPECIAL</u>	<u>DEBT</u>	<u>CAPITAL</u>	
	<u>REVENUE</u>	<u>SERVICE</u>	<u>PROJECTS</u>	
			<u>FUND -</u>	
			<u>DISTRICT 13</u>	<u>TOTAL</u>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 146,358	\$ 1,420,455	\$ 2,537	\$ 1,569,350
Receivables	99,325	304	0	99,629
Interfund receivables	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL ASSETS</b>	<u>245,683</u>	<u>1,420,759</u>	<u>2,537</u>	<u>1,668,979</u>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts, salaries and other payables	16,793	0	0	16,793
Interfund payables	34,103	0	0	34,103
Deferred revenue	<u>4,698</u>	<u>0</u>	<u>0</u>	<u>4,698</u>
<b>Total Liabilities</b>	<u>55,594</u>	<u>0</u>	<u>0</u>	<u>55,594</u>
<b>Fund Balances:</b>				
Reserved for Debt Service	0	1,420,759	0	1,420,759
Unreserved and undesignated:				
Special Revenue	190,089	0	0	190,089
Capital Projects	<u>0</u>	<u>0</u>	<u>2,537</u>	<u>2,537</u>
<b>Total Fund Balances</b>	<u>190,089</u>	<u>1,420,759</u>	<u>2,537</u>	<u>1,613,385</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 245,683</u>	<u>\$ 1,420,759</u>	<u>\$ 2,537</u>	<u>\$ 1,668,979</u>

**CLAIBORNE PARISH SCHOOL BOARD**

**NONMAJOR GOVERNMENTAL FUNDS  
Combining Statement of Revenues, Expenditures,  
and Changes in Fund Balances - By Fund Type  
For the Year Ended June 30, 2010**

Exhibit 3

	<u>SPECIAL</u>	<u>DEBT</u>	<u>CAPITAL</u>	
	<u>REVENUE</u>	<u>SERVICE</u>	<u>PROJECTS</u>	<u>TOTAL</u>
			<u>DISTRICT 13</u>	
<b>REVENUES</b>				
Local sources:				
Taxes:				
Ad valorem	\$ 0	\$ 1,082,794	\$ 0	\$ 1,082,794
Interest earnings	41	3,529	8	3,578
Other	125,466	0	0	125,466
State sources:				
Other	15,094	0	0	15,094
Federal sources				
	<u>849,476</u>	<u>0</u>	<u>0</u>	<u>849,476</u>
<b>Total Revenues</b>	<u>990,077</u>	<u>1,086,323</u>	<u>8</u>	<u>2,076,408</u>
<b>EXPENDITURES</b>				
Current:				
Instruction:				
Regular programs	461,303	0	0	461,303
Special programs	173,800	0	0	173,800
Other instructional programs	172,878	0	0	172,878
Support services:				
Student services	29,073	0	0	29,073
Instructional staff support	135,778	0	0	135,778
General administration	15,462	36,836	0	52,298
Business services	25	0	0	25
Plant services	0	0	0	0
Student transportation services	0	0	0	0
Debt service:				
Principal retirement	0	360,000	0	360,000
Interest and bank charges	0	284,983	0	284,983
<b>Total Expenditures</b>	<u>988,319</u>	<u>681,819</u>	<u>0</u>	<u>1,670,138</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<u>1,758</u>	<u>404,504</u>	<u>8</u>	<u>406,270</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	<u>31,840</u>	<u>0</u>	<u>0</u>	<u>31,840</u>
<b>Total Other Financing Sources (Uses)</b>	<u>31,840</u>	<u>0</u>	<u>0</u>	<u>31,840</u>
<b>Net Changes in Fund Balances</b>	33,598	404,504	8	438,110
<b>FUND BALANCES - BEGINNING</b>	<u>156,491</u>	<u>1,016,255</u>	<u>2,529</u>	<u>1,175,275</u>
<b>FUND BALANCES - ENDING</b>	<u>\$ 190,089</u>	<u>\$ 1,420,759</u>	<u>\$ 2,537</u>	<u>\$ 1,613,385</u>

**Claiborne Parish School Board  
Nonmajor Special Revenue Funds**

**TITLE II** This program provides funds to the school board for projects that are designed to improve the skills of teachers and instruction in the areas of mathematics, science, computer learning, and foreign languages and to increase the accessibility of such instruction to all students.

**TITLE V** This program provides funds to the school board to a) assist local educational reform efforts, b) to support efforts to accomplish the National Education Goals, c) to implement promising educational reform programs, d) to provide a continuing source of innovation and educational improvement, including support for library services and instructional and media materials, and e) to meet the special educational needs of at-risk and high cost students.

**DRUG-FREE SCHOOLS** This program provides funds to the school board for the establishment, operation, and improvement of local programs of drug abuse prevention, early intervention, rehabilitation referral, and education in elementary and secondary schools.

**VOCATIONAL EDUCATION** This program was designed to make the United States more competitive in the world economy by developing more fully the academic and occupational skills of all segments of the population, principally through concentrating resources on improving education programs leading to academic and occupational skills needed to work in a technologically advanced society.

**ADULT EDUCATION** This fund accounts for allotments of federal Adult Education State-Administered Program funds from the Louisiana Department of Education to provide adult education programs in the parish.

**MEDICAID** This fund accounts for federal and state programs that provide financial assistance and related services to handicapped students.

**STARTING POINTS** This program accounts for funds from the United States Department of Health and Human Services through the Louisiana Department of Education. The purpose of the program is to provide for early childhood development of at-risk four year old children in full day preschool programs.

**PRESCHOOL** This fund is designed to provide grants to assist states in providing free appropriate public education to preschool children with exceptionalities age three through five years.

**STRATEGIES TO EMPOWER PEOPLE (STEP)** This program provides opportunities for work-eligible individuals to receive job training employment and supportive services to enable them to become self-sufficient.

**SUCCESS INSITE** This fund accounts for funds received from Louisiana Department of Health and Hospitals to provide Mental Health Service to qualified students in the parish.

**HOMELESS** The objectives of this program are to ensure that all homeless children and youth have equal access to the same free, appropriate public education available to other children.

**STATE FISCAL STABILIZATION** This is a one time appropriation under the American Recovery and Reinvestment Act of 2009 to be used to advance essential education reforms to benefit students from early learning through post secondary education.

**CLAIBORNE PARISH SCHOOL BOARD**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**Combining Balance Sheet**  
**June 30, 2010**

	<u>TITLE II</u>	<u>TITLE V</u>	<u>DRUG FREE SCHOOLS</u>	<u>VOCATIONAL EDUCATION</u>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 0	\$ 0	\$ 0	\$ 0
Receivables	29,799	0	0	16,360
Interfund receivables	0	0	0	0
<b>TOTAL ASSETS</b>	<u>29,799</u>	<u>0</u>	<u>0</u>	<u>16,360</u>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts, salaries and other payables	12,768	0	0	0
Interfund payables	17,031	0	0	15,895
Deferred revenue	0	0	0	465
<b>Total Liabilities</b>	<u>29,799</u>	<u>0</u>	<u>0</u>	<u>16,360</u>
<b>Fund Balances:</b>				
Unreserved and undesignated	0	0	0	0
<b>Total Fund Balances</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 29,799</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 16,360</u>

Exhibit 4

ADULT EDUCATION	MEDICAID	STARTING POINTS	PRESCHOOL	STRATEGIES TO EMPOWER PEOPLE	SUCCESS INSITE
\$ 0	\$ 127,835	\$ 0	\$ 0	\$ 0	18,523
0	47,250	0	5,916	0	0
0	0	0	0	0	0
0	175,085	0	5,916	0	18,523
0	2,191	0	506	0	1,328
0	0	0	1,177	0	0
0	0	0	4,233	0	0
0	2,191	0	5,916	0	1,328
0	172,894	0	0	0	17,195
0	172,894	0	0	0	17,195
\$ 0	\$ 175,085	\$ 0	\$ 5,916	\$ 0	18,523

(CONTINUED)

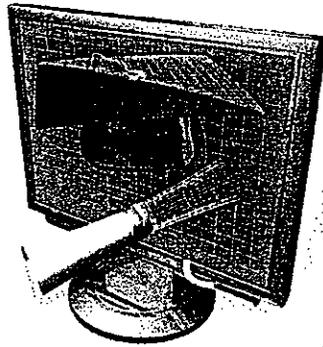
**CLAIBORNE PARISH SCHOOL BOARD**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**Combining Balance Sheet**  
**June 30, 2010**

Exhibit 4

	HOMELESS	STATE FISCAL STABILIZATION	TOTAL
<b>ASSETS</b>			
Cash and cash equivalents	\$ 0	\$ 0	\$ 146,358
Receivables	0	0	99,325
Interfund receivables	0	0	0
<b>TOTAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>245,683</b>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>Liabilities:</b>			
Accounts, salaries and other payables	0	0	16,793
Interfund payables	0	0	34,103
Deferred revenue	0	0	4,698
<b>Total Liabilities</b>	<b>0</b>	<b>0</b>	<b>55,594</b>
<b>Fund Balances:</b>			
Unreserved and undesignated	0	0	190,089
<b>Total Fund Balances</b>	<b>0</b>	<b>0</b>	<b>190,089</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 245,683</b>

(CONCLUDED)

**Claiborne Parish School Board**



**CLAIBORNE PARISH SCHOOL BOARD**

**NONMAJOR SPECIAL REVENUE FUNDS  
Combining Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended June 30, 2010**

	<u>TITLE II</u>	<u>TITLE V</u>	<u>DRUG FREE SCHOOLS</u>	<u>VOCATIONAL EDUCATION</u>
<b>REVENUES</b>				
<b>Local sources:</b>				
Interest earnings	\$ 0	\$ 0	\$ 0	\$ 0
Other	0	0	0	0
<b>State sources:</b>				
Other	0	0	0	0
Federal sources	<u>256,060</u>	<u>48,354</u>	<u>10,713</u>	<u>37,342</u>
<b>Total Revenues</b>	<u>256,060</u>	<u>48,354</u>	<u>10,713</u>	<u>37,342</u>
<b>EXPENDITURES</b>				
<b>Current:</b>				
<b>Instruction:</b>				
Regular programs	111,461	0	0	0
Special programs	0	0	0	0
Other instructional programs	0	48,354	0	36,134
<b>Support services:</b>				
Student services	0	0	29,073	0
Instructional staff support	131,718	0	0	1,208
General administration	12,881	0	171	0
Business services	0	0	0	0
Plant services	0	0	0	0
Student transportation services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Expenditures</b>	<u>256,060</u>	<u>48,354</u>	<u>29,244</u>	<u>37,342</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<u>0</u>	<u>0</u>	<u>(18,531)</u>	<u>0</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	<u>0</u>	<u>0</u>	<u>18,531</u>	<u>0</u>
<b>Total Other Financing Sources (Uses)</b>	<u>0</u>	<u>0</u>	<u>18,531</u>	<u>0</u>
<b>Net Change in Fund Balances</b>	0	0	0	0
<b>FUND BALANCES - BEGINNING</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>FUND BALANCES - ENDING</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Exhibit 5

ADULT EDUCATION	MEDICAID	STARTING POINTS	PRESCHOOL	STRATEGIES TO EMPOWER PEOPLE	SUCCESS INSITE
\$ 0	\$ 41	\$ 0	\$ 0	\$ 0	\$ 0
22,450	103,016	0	0	0	0
0	0	0	0	0	15,094
0	0	0	31,541	0	0
22,450	103,057	0	31,541	0	15,094
0	0	0	0	11,065	0
0	63,637	0	29,428	0	0
22,450	0	0	0	0	22,363
0	0	0	0	0	0
0	0	0	500	0	0
0	0	0	1,613	0	797
0	0	0	0	0	0
0	0	0	0	0	0
22,450	63,637	0	31,541	11,065	23,160
0	39,420	0	0	(11,065)	(8,066)
0	0	13,309	0	0	0
0	0	13,309	0	0	0
0	39,420	13,309	0	(11,065)	(8,066)
0	133,474	(13,309)	0	11,065	25,261
\$ 0	\$ 172,894	\$ 0	\$ 0	\$ 0	\$ 17,195

(CONTINUED)

**CLAIBORNE PARISH SCHOOL BOARD**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**Combining Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances**  
**For the Year Ended June 30, 2010**

Exhibit 5

	STATE FISCAL		TOTAL
	HOMELESS	STABILIZATION	
<b>REVENUES</b>			
Local sources:			
Interest earnings	\$ 0	\$ 0	41
Other	0	0	125,466
State sources:			
Other	0	0	15,094
Federal sources	4,116	461,350	849,476
 Total Revenues	 4,116	 461,350	 990,077
 <b>EXPENDITURES</b>			
Current:			
Instruction:			
Regular programs	0	338,777	461,303
Special programs	0	80,735	173,800
Other instructional programs	1,764	41,813	172,878
Support services:			
Student services	0	0	29,073
Instructional staff support	2,352	0	135,778
General administration	0	0	15,462
Business services	0	25	25
Plant services	0	0	0
Student transportation services	0	0	0
 Total Expenditures	 4,116	 461,350	 988,319
 <b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	 0	 0	 1,758
 <b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	0	0	31,840
 Total Other Financing Sources (Uses)	 0	 0	 31,840
 Net Change in Fund Balances	 0	 0	 33,598
 <b>FUND BALANCES - BEGINNING</b>	 0	 0	 156,491
 <b>FUND BALANCES - ENDING</b>	 \$ 0	 \$ 0	 190,089

(CONCLUDED)

**Claiborne Parish School Board  
Agency Funds**

**SCHOOL ACTIVITIES FUND** The activities of the various individual school accounts are accounted for in the school activities agency fund. While the accounts are under the supervision of the School Board, they belong to the individual schools or their student bodies and are not available for use by the School Board.

**SALES TAX FUND** The sales tax fund accounts for monies collected on behalf of the other taxing authorities in Claiborne Parish. Upon receipt of sales tax returns and monies, the School Board remits a check to the other authorities monthly.

**CLAIBORNE PARISH SCHOOL BOARD**

**AGENCY FUNDS  
Statement of Changes in Fiduciary Assets and Liabilities  
For the Year Ended June 30, 2010**

Exhibit 6

	<u>Balance, Beginning</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance, Ending</u>
<b>*****SCHOOL ACTIVITIES*****</b>				
<b>ASSETS</b>				
Cash and cash equivalents	\$ 657,780	\$ 790,003	\$ 819,583	\$ 628,200
Restricted cash	<u>7,360</u>	<u>0</u>	<u>7,360</u>	<u>0</u>
	<u>665,140</u>	<u>790,003</u>	<u>826,943</u>	<u>628,200</u>
<b>LIABILITIES</b>				
Deposits due others	<u>665,140</u>	<u>790,003</u>	<u>826,943</u>	<u>628,200</u>
	<u>665,140</u>	<u>790,003</u>	<u>826,943</u>	<u>628,200</u>
<b>*****SALES TAX*****</b>				
<b>ASSETS</b>				
Cash and cash equivalents	0	5,217,225	5,217,225	0
Accounts receivable	<u>635,750</u>	<u>0</u>	<u>199,304</u>	<u>436,446</u>
	<u>635,750</u>	<u>5,217,225</u>	<u>5,416,529</u>	<u>436,446</u>
<b>LIABILITIES</b>				
Deposits due others	<u>635,750</u>	<u>5,217,225</u>	<u>5,416,529</u>	<u>436,446</u>
	<u>635,750</u>	<u>5,217,225</u>	<u>5,416,529</u>	<u>436,446</u>
<b>*****TOTAL*****</b>				
<b>ASSETS</b>				
Cash and cash equivalents	657,780	6,007,228	6,036,808	628,200
Accounts receivable	635,750	0	199,304	436,446
Restricted cash	<u>7,360</u>	<u>0</u>	<u>7,360</u>	<u>0</u>
	<u>1,300,890</u>	<u>6,007,228</u>	<u>6,243,472</u>	<u>1,064,646</u>
<b>LIABILITIES</b>				
Deposits due others	<u>1,300,890</u>	<u>6,007,228</u>	<u>6,243,472</u>	<u>1,064,646</u>
	<u>\$ 1,300,890</u>	<u>\$ 6,007,228</u>	<u>\$ 6,243,472</u>	<u>\$ 1,064,646</u>

**CLAIBORNE PARISH SCHOOL BOARD**  
**SCHOOL ACTIVITIES AGENCY FUND**  
**Schedule of Changes in Deposits Due Others**  
**For the Year Ended June 30, 2010**

Exhibit 7

SCHOOL	<u>Balance, Beginning</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance, Ending</u>
Athens High	\$ 14,534	\$ 56,110	\$ 49,920	\$ 20,724
Haynesville Elementary	62,857	52,041	54,382	60,516
Haynesville Junior/Senior High	201,669	258,870	258,801	201,738
Homer Elementary	163,320	111,560	128,298	146,582
Homer Junior High	79,089	48,303	50,420	76,952
Homer High	78,177	131,550	151,548	58,179
Pineview High	7,156	5	7,161	0
Summerfield High	<u>58,358</u>	<u>131,564</u>	<u>126,413</u>	<u>63,509</u>
Total	<u>\$ 665,140</u>	<u>\$ 790,003</u>	<u>\$ 826,943</u>	<u>\$ 628,200</u>

**CLAIBORNE PARISH SCHOOL BOARD**  
**SALES TAX AGENCY FUND -**  
**Schedule of Changes in Deposits Due Others**  
**For the Year Ended June 30, 2010**

Exhibit 8

DEPOSIT BALANCE AT BEGINNING OF YEAR	\$ <u>635,750</u>
ADDITIONS:	
Sales tax collections	<u>5,217,225</u>
SETTLEMENTS:	
School Board General Fund:	2,971,372
Fees for Audit of Sales Tax Vendors	0
Collection fees	69,083
Police Jury	799,974
Town of Homer	913,318
Town of Haynesville	453,584
Junction City	26,666
Water Shed	<u>182,532</u>
Total settlements	<u>5,416,529</u>
DEPOSIT BALANCE AT END OF YEAR	\$ <u>436,446</u>

**Claiborne Parish School Board**

**OTHER SCHEDULES**

**CLAIBORNE PARISH SCHOOL BOARD**

**MAINTENANCE FUND ACCOUNTS  
Combining Balance Sheet  
June 30, 2010**

	<u>PARISHWIDE</u>	<u>DISTRICT 1</u>	<u>DISTRICT 11</u>	<u>DISTRICT 13</u>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 813,057	\$ 165,089	\$ 187,276	\$ 657,397
Investments	0	0	0	0
Receivables	43	0	0	103
Interfund receivables	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL ASSETS</b>	<u>813,100</u>	<u>165,089</u>	<u>187,276</u>	<u>657,500</u>
 <b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts, salaries and other payables	10,557	0	5,353	5,215
Interfund payables	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Liabilities</b>	<u>10,557</u>	<u>0</u>	<u>5,353</u>	<u>5,215</u>
 <b>Fund Balances:</b>				
Designated for roofing	0	0	0	0
Unreserved and undesignated	<u>802,543</u>	<u>165,089</u>	<u>181,923</u>	<u>652,285</u>
<b>Total Fund Balances</b>	<u>802,543</u>	<u>165,089</u>	<u>181,923</u>	<u>652,285</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 813,100</u>	<u>\$ 165,089</u>	<u>\$ 187,276</u>	<u>\$ 657,500</u>

**Exhibit 9**

	<u>DISTRICT 16</u>	<u>DISTRICT 26</u>	<u>TOTAL</u>
\$	280,421	\$ 65,011	\$ 2,168,251
	0	0	0
	0	0	146
	0	0	0
	<u>280,421</u>	<u>65,011</u>	<u>2,168,397</u>
	0	1,773	22,898
	0	0	0
	0	1,773	22,898
	0	0	0
	<u>280,421</u>	<u>63,238</u>	<u>2,145,499</u>
	<u>280,421</u>	<u>63,238</u>	<u>2,145,499</u>
\$	<u>280,421</u>	<u>\$ 65,011</u>	<u>\$ 2,168,397</u>

**CLAIBORNE PARISH SCHOOL BOARD**

**MAINTENANCE FUND ACCOUNTS**  
**Combining Schedule of Revenues, Expenditures,**  
**and Changes in Fund Balances**  
**For the Year Ended June 30, 2010**

	<u>PARISHWIDE</u>	<u>DISTRICT 1</u>	<u>DISTRICT 11</u>	<u>DISTRICT 13</u>
<b>REVENUES</b>				
Local sources:				
Taxes:				
Ad valorem	\$ 640,296	\$ 57,827	\$ 140,806	\$ 365,693
Interest earnings	1,688	(576)	137	28,343
Other	145	0	0	0
State sources:				
Other	21,926	0	4,318	26,862
Total Revenues	<u>664,055</u>	<u>57,251</u>	<u>145,261</u>	<u>420,898</u>
<b>EXPENDITURES</b>				
Current:				
Instruction:				
Regular programs	3,903	0	0	0
Other instructional programs	938	0	0	0
Support services:				
General administration	21,746	1,914	4,805	12,438
School administration	18,427	0	0	0
Business services	0	0	0	0
Plant services	389,984	48,539	45,491	45,875
Student transportation services	111,751	0	0	0
Capital outlay	0	0	0	8,709
Debt service:				
Principal retirement	0	9,091	0	157,725
Total Expenditures	<u>546,749</u>	<u>59,544</u>	<u>50,296</u>	<u>224,747</u>
<b>EXCESS (Deficiency) OF REVENUES</b>				
<b>OVER EXPENDITURES</b>	<u>117,306</u>	<u>(2,293)</u>	<u>94,965</u>	<u>196,151</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	<u>15,856</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Other Financing Sources (Uses)	<u>15,856</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Change in Fund Balances	133,162	(2,293)	94,965	196,151
FUND BALANCES - BEGINNING	<u>669,381</u>	<u>187,382</u>	<u>88,958</u>	<u>456,134</u>
FUND BALANCES - ENDING	<u>\$ 802,543</u>	<u>\$ 185,089</u>	<u>\$ 181,923</u>	<u>\$ 652,285</u>

**Exhibit 10**

	<u>DISTRICT 16</u>	<u>DISTRICT 26</u>	<u>TOTAL</u>
\$	124,790	\$ 46,146	\$ 1,375,558
	(404)	(775)	28,413
	0	0	145
	<u>0</u>	<u>0</u>	<u>53,106</u>
	<u>124,386</u>	<u>45,371</u>	<u>1,457,222</u>
	0	0	3,903
	0	0	938
	4,234	1,588	46,725
	0	0	18,427
	0	0	0
	4,977	15,344	550,210
	0	0	111,751
	0	0	8,709
	<u>9,091</u>	<u>9,091</u>	<u>184,998</u>
	<u>18,302</u>	<u>26,023</u>	<u>925,661</u>
	<u>106,084</u>	<u>19,348</u>	<u>531,561</u>
	<u>0</u>	<u>0</u>	<u>15,856</u>
	<u>0</u>	<u>0</u>	<u>15,856</u>
	106,084	19,348	547,417
	<u>174,337</u>	<u>43,890</u>	<u>1,598,082</u>
\$	<u>280,421</u>	<u>\$ 63,238</u>	<u>\$ 2,145,499</u>

**Claiborne Parish School Board**

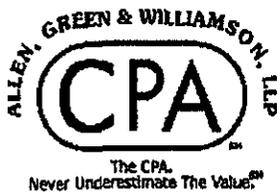
**Schedule of Compensation Paid Board Members  
As of and For the Year Ended June 30, 2010**

**Exhibit 11**

The schedule of compensation paid School Board members is in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the School Board members is included in the general administrative expenditures of the general fund. In accordance with Louisiana Revised Statute 17:56, the School Board members have elected the monthly payment method of compensation.

<u>Board Member</u>	<u>Amount</u>
William H. Maddox, President	\$ 4,800
Vera R. Walker Meadors, Vice President	4,800
Thomas F. Davidson	4,800
Stanley O. Edwards	4,800
E. Blake Hemphill	4,800
Danny Lee	4,800
Joe M. Lee	4,800
A. D. Williams	4,800
Almeter H. Willis	4,800
Terry Willis	<u>4,800</u>
Total	<u>\$48,000</u>

**SINGLE AUDIT INFORMATION**



# ALLEN, GREEN & WILLIAMSON, LLP

CERTIFIED PUBLIC ACCOUNTANTS

P. O. Box 6075

Monroe, LA 71211-6075

2441 Tower Drive  
Monroe, LA 71201

Telephones: (318) 388-4422

Fax: (318) 388-4864

Toll-free: (888) 741-0205  
[www.allengreencpa.com](http://www.allengreencpa.com)

Tim Green, CPA  
Margie Williamson, CPA  
Amy Tynes, CPA

Aimee Buchanan, CPA  
Rachel Davis, CPA  
Jaime Esswein, CPA  
Diane Ferschoff, CPA  
Joshua Legg, CPA  
Brian McBride, CPA  
Jaucia Mercer, CPA  
Cindy Thomason, CPA

Ernest L. Allen, CPA  
(Retired) 1963 - 2000

## Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Board Members  
Claiborne Parish School Board  
Homer, Louisiana

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Claiborne Parish School Board, as of and for the year ended June 30, 2010, which collectively comprise the School Board's basic financial statements and have issued our report thereon dated December 10, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the School Board's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School Board's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the School Board's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting described in the accompanying Schedule of Findings and Questioned Costs as 10-F1 that we consider to be significant deficiencies in internal control over financial reporting. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School Board's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

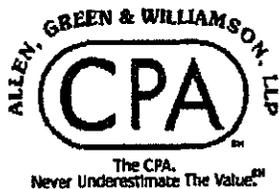
The School Board's responses to the findings identified in our audit are described in the accompanying corrective action plan for current-year findings. We did not audit the School Board's responses and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the Board, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Although the intended use of this letter may be limited, under Louisiana Revised Statute 24:513 this letter is distributed by the Office of the Louisiana Legislative Auditor as a public document.

*Allen, Green & Williamson, LLP*

ALLEN, GREEN & WILLIAMSON, LLP

Monroe, Louisiana  
December 10, 2010



# ALLEN, GREEN & WILLIAMSON, LLP

CERTIFIED PUBLIC ACCOUNTANTS

P. O. Box 6075

Monroe, LA 71211-6075

2441 Tower Drive

Monroe, LA 71201

Telephone: (318) 388-4422

Fax: (318) 388-4664

Toll-free: (888) 741-0205

[www.allengreencpa.com](http://www.allengreencpa.com)

Tim Green, CPA  
Margie Williamson, CPA  
Amy Tynes, CPA

Aimee Buchanan, CPA  
Rachel Davis, CPA  
Jaime Esswein, CPA  
Diane Ferschoff, CPA  
Joshua Legg, CPA  
Brian McBride, CPA  
Jaunita Mercer, CPA  
Cindy Thomason, CPA

Ernest L. Allen, CPA  
(Retired) 1963 - 2000

## Report on Compliance With Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control Over Compliance in Accordance With OMB Circular A-133

Board Members  
Claiborne Parish School Board  
Homer, Louisiana

### Compliance

We have audited the compliance of Claiborne Parish School Board with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2010. The School Board's major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the School Board's management. Our responsibility is to express an opinion on the School Board's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School Board's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the School Board's compliance with those requirements.

In our opinion, the School Board complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2010. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying Schedule of Findings and Questioned Costs as items 10-F2 and 10-F3.

### Internal Control Over Compliance

The management of the School Board is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the School Board's internal control over compliance with requirements that could have a direct and material effect on a major federal program to determine the

auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School Board's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weaknesses in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as described above. However, we identified certain deficiencies in internal control over compliance that we consider to be significant deficiencies as described in the accompanying schedule of findings and questioned costs as items 10-F2 and 10-F3. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the School Board as of and for the year ended June 30, 2010, and have issued our report thereon dated December 10, 2010. Our audit was performed for the purpose of forming our opinions on the financial statements that collectively comprise the School Board's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

The School Board's responses to the finding identified in our audit is described in the accompanying corrective action plan for current year audit findings. We did not audit the School Board's responses and, accordingly we express no opinion on the responses.

This report is intended solely for the information and use of the Board, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Although the intended use of this letter may be limited, under Louisiana Revised Statute 24:513 this letter is distributed by the Office of the Louisiana Legislative Auditor as a public document

*Allen, Green & Williamson, LLP*

ALLEN, GREEN & WILLIAMSON, LLP

Monroe, Louisiana  
December 10, 2010

**Claiborne Parish School Board  
Schedule of Expenditures of Federal Awards  
As of and For the Year Ended June 30, 2010**

<u>FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM NAME</u>	<u>CFDA Number</u>	<u>Pass-Through Grantor</u>	<u>Expenditures</u>
<b>FEDERAL AWARDS</b>			
United States Department of Agriculture			
Passed through Louisiana Department of Education:			
Child Nutrition Cluster:			
Cash Assistance:			
School Breakfast Program	10.553	NONE	\$ 238,897
National School Lunch Program	10.555	NONE	587,109
Non-cash Assistance - Commodities	10.555	NONE	<u>70,079</u>
Child Nutrition Cluster Total			896,085
Child Nutrition - ARRA Equipment Grant	10.579	NONE	6,619
Schools and Roads - Forestry	10.665	NONE	<u>49,425</u>
Total United States Department of Agriculture			952,129
United States Department of Education			
Passed Through Louisiana Department of Education:			
Title I Cluster:			
Title I Grants to Local Educational Agencies	84.010A	28-10-T1-14	1,140,423
Title I Grants to Local Educational Agencies - ARRA	84.389	28-10-B1-14	<u>713,953</u>
Title I Cluster Total			1,854,376
Special Education Cluster:			
Grants to States (Part B)	84.027A	28-10-B1-14	492,362
Preschool Grants	84.173A	28-10-P1-14	31,541
IDEA B. - ARRA	84.391	28-10-B1-14	<u>136,291</u>
Special Education Cluster Total			660,194
Vocational Education:			
Basic Grants to States	84.048A	28-09-02-14	
		28-10-02-14	37,342
Rural Education Achievement Program	84.358B	28-09-RE-14	
		28-10-RE-14	48,354
Homeless Youth - ARRA	84.387A	NONE	4,116
State Fiscal Stabilization - ARRA	84.394A	28-10-AS-14	461,350
Title IV (Safe and Drug Free Schools)	84.186A	28-10-70-14	10,713
Title II Part A Improving Teacher Quality	84.367A	28-10-50-14	<u>256,060</u>
Total United States Department of Education			<u>3,332,505</u>
<b>TOTAL FEDERAL AWARDS</b>			<u><b>\$ 4,284,634</b></u>

**Claiborne Parish School Board**  
**Notes to the Schedule of Expenditures of Federal Awards**  
**As of and For the Year Ended June 30, 2010**

**NOTE 1 - GENERAL** The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal awards programs of the Claiborne Parish School Board. The School Board reporting entity is defined in Note 1 to the School Board's basic financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through other government agencies, are included in the schedule.

**NOTE 2 - BASIS OF ACCOUNTING** The accompanying Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting, which is described in Note 1 to the School Board's basic financial statements.

**NOTE 3 - RELATIONSHIP TO BASIC FINANCIAL STATEMENTS** Federal awards revenues are reported in the School Board's basic financial statements as follows:

Major funds:	
General Fund	\$ 49,425
Title I	1,854,376
School Lunch	902,705
Special Education	628,652
Nonmajor Special revenue funds:	
Title II	256,060
Title V	48,354
Title IV (Safe and Drug Free Schools)	10,713
Vocational Education	37,342
Preschool	31,541
Homeless	4,116
State Fiscal Stabilization	461,350
Total	<u>\$ 4,284,634</u>

**NOTE 4 - RELATIONSHIP TO FEDERAL FINANCIAL REPORTS** Amounts reported in the accompanying schedule agree with the amounts reported in the related federal financial reports except for changes made to reflect amounts in accordance with accounting principles generally accepted in the United States of America.

**NOTE 5 - MATCHING REVENUES** For those funds that have matching revenues and state funding, federal expenditures were determined by deducting matching revenues from total expenditures.

**NOTE 6 - NONCASH PROGRAMS** The commodities received, which are noncash revenues, are valued using prices provided by the United States Department of Agriculture.

**Claiborne Parish School Board  
Schedule of Findings and Questioned Costs  
As of and For the Year Ended June 30, 2010**

**PART I - Summary of the Auditors' Results**

**Financial Statement Audit**

- i. The type of audit report issued was unqualified.
- ii. There was a significant deficiency required to be disclosed by Government Auditing Standards, issued by the Comptroller General of the United States of America.

The significant deficiency was not considered to be a material weakness.

- iii. There were no instances of noncompliance considered material, as defined by the Government Auditing Standards, to the financial statements.

**Audit of Federal Awards**

- iv. There were significant deficiencies required to be disclosed by OMB Circular A-133. The significant deficiencies were not considered to be material weaknesses.
- v. The type of report the auditor issued on compliance for major programs was unqualified.
- vi. The audit disclosed two findings which the auditor is required to report under OMB Circular A-133, Section .510(a).
- vii. The major federal programs are:

**Title I Cluster:**

**CFDA# 84.010A Title I Grants to Local Educational Agencies**

**CFDA# 84.389 Title I Grants to Local Educational Agencies-ARRA**

**Child Nutrition Cluster**

**CFDA# 10.553 School Breakfast Program**

**CFDA# 10.555 National School Lunch Program**

**Special Education Cluster**

**CFDA# 84.027A Grants to States (Part B)**

**CFDA# 84.173A Preschool Grants**

**CFDA# 84.391 IDEA B.-ARRA**

**CFDA# 84.394 State Fiscal Stabilization-ARRA**

- viii. The dollar threshold used to distinguish between Type A and Type B programs as described in OMB Circular A-133, Section .520(b) was \$300,000.
- ix. The auditee does not qualify as a low-risk auditee under OMB Circular A-133, Section .530.

**Claiborne Parish School Board  
Schedule of Findings and Questioned Costs  
As of and For the Year Ended June 30, 2010**

**PART II – Findings related to financial statements which are required to be reported in accordance with Government Auditing Standards generally accepted in the United States of America:**

**Reference # and title:            10-F1            School Activity Funds**

**Entity-Wide or program /department specific:** This finding is specific to student activity funds.

**Criteria or specific requirement:** Schools should follow the best practices stated in the Louisiana Legislative Auditor's School Accounting Procedures Manual.

**Condition found:** There were three major areas that had lack of sufficient internal control:

- Ticket reconciliations for sporting events were not being performed.
- There was no audit trail where receipts of school funds could be traced to the accompanying bank deposit.
- Start up money for sporting events was being withheld from the gate receipts when deposit made.

**Possible asserted effect (cause and effect):**

**Cause:** Unknown

**Effect:** There was inadequate documentation for the receipts and deposits of school funds.

**Recommendations to prevent future occurrences:** All schools should adhere to the best practices stated for student activity funds in the Louisiana Legislative Auditor's School Accounting Procedures Manual.

**Claiborne Parish School Board  
Schedule of Findings and Questioned Costs  
As of and For the Year Ended June 30, 2010**

**PART III – Findings and questioned costs for federal awards which are required to be reported under OMB Circular A-133 Section .510(a):**

**Reference # and title:**            **10-F2**            **Financial Reporting**

**Federal program and specific Federal award identification:** Title I, CFDA# 84.010 for award year 2010 and Special Education, CFDA# 84.027, CFDA# 84.173A, CFDA# 84.391 for award year 2010.

**Criteria or specific requirement:** Reports filed with the Louisiana Department of Education for federal programs should be accurate and reflect the proper requested information.

**Condition found:** There were two sets of reports filed inaccurately as follows:

The Title I periodic expense report number 3 for the period ended March 31, 2010 was filed using quarterly financial data in the accumulated expenditures to date column instead of year to date cumulative data as requested on the reports.

The Special Education Maintenance of Effort report was filed using the wrong year AFR information. The AFR actual numbers should have been for the 2007-2008 fiscal year but the 2006-2007 AFR numbers were used instead.

**Possible asserted effect (cause and effect):**

**Cause:** Unknown.

**Effect:** The Periodic Expense Reports filed for Title I were incorrect and the Maintenance of Effort Report for Special Ed was also incorrect.

**Recommendations to prevent future occurrences:** Proper internal control procedures should be established to ensure that all reports filed with the Louisiana Department of Education are reviewed and approved by management before being submitted to the state.

**Reference # and title:**            **10-F3**            **Procurement, Suspension and Debarment**

**Entity-Wide or program /department specific:** This finding is specific to the Title I CFDA# 84.010, CFDA# 84.389 for award year 2010, Special Education, CFDA# 84.027, CFDA# 84.173A, and CFDA# 84.391 for award year 2010.

**Criteria or specific requirement:** Recipients of federal grants are required to ensure that they do not make payments to vendors who are either suspended or debarred from receiving federal funds.

**Condition found:** The Title I and Special Education programs did not have controls in place during the year to ensure that payments are not made to vendors who are either suspended or debarred.

**Claiborne Parish School Board  
Schedule of Findings and Questioned Costs  
As of and For the Year Ended June 30, 2010**

**PART II – Findings related to financial statements which are required to be reported in accordance with Government Auditing Standards generally accepted in the United States of America:**

**Possible asserted effect (cause and effect):**

**Cause:** Title I did establish procedures after year end for the suspension and debarment requirement.

**Effect:** The Title I and Special Education programs did not determine or could not provide documentation that they determined if vendors were suspended or debarred before purchasing from the vendors.

**Recommendations to prevent future occurrences:** Controls should be implemented to assure compliance with the suspension and debarment requirement. Procedures should also be established to provide documentation of compliance.

**OTHER INFORMATION**

**Claiborne Parish School Board**  
**Schedule of Prior Year Audit Findings**  
**As of and For the Year Ended June 30, 2010**

**Reference # and title:**            **09-F1**            **Inadequate Internal Control Over Financial Reporting**

**Entity-Wide or program /department specific:** This finding is entity-wide.

**Condition:** Good internal control over financial reporting requires that accounting records be maintained in a manner which would ensure that financial data can be used in a timely manner in order to monitor the financial well-being of the School Board.

The School Board has experienced issues with financial reporting for the past few years. Upon examination of the accounting records for the current year, the following was noted:

- Bank reconciliations were not prepared in a timely manner. The 2007-2008 bank reconciliations were not prepared until February, 2009, thus the reconciliation of the 2008-2009 bank reconciliations were not begun until March, 2009. At June 30, 2010, the bank reconciliations were current.
- Journal entries were posted to cost-reimbursement funds incorrectly.
- Revenue and expenses were not recorded in a consistent manner. The pension deductions from ad valorem tax received was only recorded in the General Fund. Other revenues and expenses were posted to the incorrect fund.
- Journal entries are not being reviewed after preparation and posting.
- School Lunch invoices were not being reviewed by the Business Manager as are invoices of all other funds' invoices.

**Corrective action taken:** All bank reconciliations are current, journal entries are being reviewed before and after posting, pension fund deductions are being recorded in all funds and school lunch invoices are being reviewed and signed by the Business Manager.

**Reference # and title:**            **09-F2**            **Violation of the Local Government Budget Act**

**Entity-Wide or program /department specific:** This finding is entity-wide.

**Condition:** The Louisiana Local Budget Act calls for amendments to be made to the budget when budgeted revenues exceed actual revenues by a variance of greater than 5% or actual expenditures exceed budgeted expenditures by a variance of greater than 5%. Louisiana Revised Statute 17:88 requires district school boards submit its adopted budget to the State Superintendent of Education no later than September 30 of each year.

The Title I, Maintenance funds, and Special Education actual expenditures exceeded budgeted expenditures by more than 5%. The School Board did not submit its adopted budget to the State Superintendent of Education until October 1, 2008.

**Corrective action taken:** We review all budgets as often as possible to assure compliance with the Local Government Budget Act.

100

**Claiborne Parish School Board  
Schedule of Prior Year Audit Findings  
As of and For the Year Ended June 30, 2010**

**Reference # and title:**            09-F3            Violation of the Public Bid Law

**Entity-Wide or program /department specific:** This finding is entity-wide.

**Condition:** The Louisiana State Bid Law R. S. 38:2212.1 reads in part, "all purchases of materials and supplies exceeding the sum of twenty thousand dollars to be paid out of public funds shall be advertised and let by contract to the lowest responsible bidder".

We noted that the School Board purchased lockers at one of the District's schools with a total cost of \$28,500 from a vendor without soliciting for bids or quotes as required by the State Bid Law.

**Corrective action taken:** Schools were informed that their activity funds are also all under the jurisdiction of the Public Bid Law. We covered this at the Principals meetings.

**Reference # and title:**            09-F4            School Activity Funds

**Entity-Wide or program /department specific:** This finding is specific to student activity funds.

**Condition:** Schools should follow the best practices stated in the Louisiana Legislative Auditor's School Accounting Procedures Manual.

The following exceptions were noted from the test work performed at the three schools for the 2008-2009 school year:

In testing 15 receipts at each school, the following exceptions were noted:

- 4 exceptions in which the deposit was not made in a timely manner.
- 10 exceptions in which the individual receipts within the deposit could not be traced to the cash receipts journal to determine that the receipt batch matched the deposit total.
- 2 exceptions in which the individual receipts within the deposit could not be traced to the related account ledger card, teacher log/receipt, and concession inventory or admission ticket reconciliation.

In testing 25 disbursements at each school, the following exceptions were noted:

- 2 exceptions in which there was no evidence of the receipt of goods or services.
- 1 exception in which the invoice amount did not agree with the check amount.
- 12 exceptions in which the charge was not supported by proper documentation.
- 14 exceptions in which the invoice date was not current when compared to date of the check.
- 1 exception in which the check was not posted correctly.
- 4 exceptions in which the expenditure was not in accordance with the School Board's purchasing policy.

**Corrective action planned:** See corrective action plan for finding 10-F1.

**Reference # and title:**            09-F5            Verification of Eligibility Selection

**Federal program and specific Federal award identification:** School Breakfast Program CFDA# 10.553 and National School Lunch Program CFDA# 10.555.

**Claiborne Parish School Board  
Schedule of Prior Year Audit Findings  
As of and For the Year Ended June 30, 2010**

**Condition:** Except as otherwise provided, the sample for a local educational agency for a school year shall equal the lesser of 3 percent of all applications approved by the local educational agency for the school year, as of October 1 of the school year.

The Louisiana Department of Education, Division of Nutrition Assistance School Food Service Section monitored the School Board's Child Nutrition Program during the 2008-2009 school year. During the visit, it was noted that the School Board did not verify the correct number of meal applications in compliance with the USDA Eligibility Guidance for School Meals. The School verified 19 out of 979 applications instead of the required 30 applications (979 applications times 3%).

Also, in testing verification of the meal applications, it was noted that one student was verified and changed from free to reduced meals after verification. However, the parent's pay stub was used to calculate household income which included overtime hours not regularly received. Due to using overtime hours which are not consistent, the student was changed from free to reduced meals. Actual amount of wages without overtime calculated to an amount in which the student should have received free meals during 2008-2009.

**Corrective action taken:** School Food Services department purchased updated software which will allow them to be more flexible and comprehensive in their sampling of participants in the School Food Breakfast Program and National School Lunch Program.

**Reference # and title:**            **09-F6**            **Procurement, Suspension and Debarment**

**Federal program and specific Federal award identification:** Title I, CFDA# 84.010. Award year 2009.

**Condition:** Federal regulations require that entities receiving federal funds determine that the vendors who purchases are made from are not under debarment or suspension.

The Title I program does not have controls implemented to ensure businesses the programs purchase from are not under debarment or suspension.

**Corrective action planned:** See corrective action for finding 10-F3.

**Reference # and title:**            **09-F7**            **Certifications of Effort of Time Spent on Federal Awards**

**Federal program and specific Federal award identification:** Title I, CFDA# 84.010, Title II, CFDA# 84.367, School Breakfast Program CFDA# 10.553 and National School Lunch Program CFDA# 10.555.

**Condition:** OMB Circular A-87 reads, in part, where employees work on more than one federal award or a federal award and non-federal award, their salaries/wages will be supported by personnel activity reports or equivalent documentation which meet the following standards: 1) They must reflect an after the fact distribution of the activity of each employee, 2) they must account for total activity for which each employee is compensated, 3) they must be prepared monthly and must coincide with one or more pay periods, 4) they must be signed by the employee.

In examining certifications for effort of time spend on federal programs, it was noted that two employees, one working on more than one federal award and one working on a federal award and non-federal award, completed semi-annual certifications and noted on the semi-annual certifications the percentage of their time to distribute to each activity.

**Claiborne Parish School Board  
Schedule of Prior Year Audit Findings  
As of and For the Year Ended June 30, 2010**

**Corrective action taken:** We will maintain proper documentation for personnel whose salary is split between two or more federal programs as recommended in the audit.

**Reference # and title:**           **09-F8**           **School-wide Plans**

**Federal program and specific Federal award identification:** Title I, CFDA# 84.010.

**Condition:** The Code of Federal Regulations (CFR) reads, in part, that a school-wide plan also must include the following components in addition to the three core components: 1) school-wide reform strategies, 2) instruction by highly qualified professional staff, 3) strategies to increase parental involvement, 4) additional support to students experiencing difficulty, 5) transition plans for assisting preschool children in the successful transition to the school-wide program.

In examining the school-wide plans for the schools in the District, it was noted that the strategies for improving parental involvement were not included.

**Corrective action taken:** The parental involvement has been added to the School Board's school-wide plan.

**Claiborne Parish School Board  
Corrective Action Plan for Current-Year Audit Findings  
As of and For the Year Ended June 30, 2010**

**Reference # and title:**            **10-F1**            **School Activity Funds**

**Entity-Wide or program /department specific:** This finding is specific to student activity funds.

**Condition:** Schools should follow the best practices stated in the Louisiana Legislative Auditor's School Accounting Procedures Manual.

There were three major areas that had lack of sufficient internal control:

- Ticket reconciliations for sporting events were not being performed.
- There was no audit trail where receipts of school funds could be traced to the accompanying bank deposit.
- Start up money for sporting events was being withheld from the gate receipts when deposit made.

**Corrective action planned:** The principals will be informed of these findings at the regular principals' meeting in January. They will be responsible for monitoring these funds accordingly. Periodic monitoring will be conducted by the Superintendent or designee.

**Contact person responsible for corrective action:**

Dr. Janice Williams, Superintendent            Telephone: (318) 927-3502  
Claiborne Parish School Board                Fax: (318) 927-9184  
415 East Main Street  
Homer, LA 71040

**Anticipated completion date:** January, 2011 with ongoing periodic monitoring.

**Reference # and title:**            **10-F2**            **Financial Reporting**

**Federal program and specific Federal award identification:** Title I, CFDA# 84.010 for award year 2010 and Special Education, CFDA# 84.027, CFDA# 84.173A, CFDA# 87.048A, CFDA# 84.391 for award year 2010.

**Condition:** Reports filed with the Louisiana Department of Education for federal programs should be accurate and reflect the proper requested information.

There were two sets of reports filed inaccurately as follows:

The Title I periodic expense report number 3 for the period ended March 31, 2010 was filed using quarterly financial data in the accumulated expenditures to date column instead of year to date cumulative data as requested on the reports.

The Special Education Maintenance of Effort report was filed using the wrong year AFR information. The AFR actual numbers should have been for the 2007-2008 fiscal year but the 2006-2007 AFR numbers were used instead.

**Corrective action planned:** A meeting was held with the affected persons and the Business Manager to clarify the procedures for completing the periodic expense report. The Business Manager and Superintendent discussed the periodic expense report and the data needed to complete said report.

**Claiborne Parish School Board  
Corrective Action Plan for Current-Year Audit Findings  
As of and For the Year Ended June 30, 2010**

**Contact person responsible for corrective action:**

Dr. Janice Williams, Superintendent                      Telephone: (318) 927-3502  
Claiborne Parish School Board                              Fax: (318) 927-9184  
415 East Main Street  
Homer, LA 71040

**Anticipated completion date:** December 2, 2010.

**Reference # and title:**                      **10-F3**                      **Procurement, Suspension and Debarment**

**Entity-Wide or program /department specific:** This finding is specific to the Title I and Special Education programs.

**Condition:** Recipients of federal grants are required to ensure that they do not make payments to vendors who are either suspended or debarred from receiving federal funds.

The Title I and Special Education programs did not have controls in place during the year to ensure that payments are not made to vendors who are either suspended or debarred.

**Corrective action planned:** The vendor list for Claiborne Parish Schools was reviewed. Periodic monitoring of the federal website for suspended or debarred vendors will be conducted.

**Contact person responsible for corrective action:**

Dr. Janice Williams, Superintendent                      Telephone: (318) 927-3502  
Claiborne Parish School Board                              Fax: (318) 927-9184  
415 East Main Street  
Homer, LA 71040

**Anticipated completion date:** December 2, 2010 and ongoing.

**Claiborne Parish School Board**  
**Status of Prior Year Management Letter Item**  
**As of and For the Year Ended June 30, 2010**

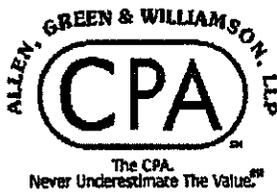
**09-M1**

**Electronic Bids**

**Comment:** The Louisiana State Bid Law, R.S. 38:2212(f)(i) states, in part, "Contractors shall be provided the option to submit bids for public contracts through a uniform and secure electronic interactive system".

**Recommendation:** The School Board should make arrangements necessary to comply with the electronic bid requirement of the Louisiana State Bid Law.

**Management's response:** The School Board complies with Louisiana State Bid Law, R.S. 38:2212(f)(i) as it relates to submission of electronic bids.



# ALLEN, GREEN & WILLIAMSON, LLP

CERTIFIED PUBLIC ACCOUNTANTS

P. O. Box 6075

Monroe, LA 71211-6075

2441 Tower Drive  
Monroe, LA 71201

Telephone: (318) 388-4422

Fax: (318) 388-4664

Toll-free: (888) 741-0205

www.allengreencpa.com

Tim Green, CPA  
Marge Williamson, CPA  
Amy Tynce, CPA

Aimee Buchanan, CPA  
Rachel Davis, CPA  
Jaime Esswein, CPA  
Diane Ferschoff, CPA  
Joshua Legg, CPA  
Brian McBride, CPA  
Jaunica Mercer, CPA  
Cindy Thomason, CPA

Ernest L. Allen, CPA  
(Retired) 1963 - 2000

## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Board Members  
Claiborne Parish School Board  
Homer, Louisiana

We have performed the procedures included in the *Louisiana Governmental Audit Guide* and enumerated below, which were agreed to by the management of the Claiborne Parish School Board, Homer, Louisiana, and the Legislative Auditor, State of Louisiana, solely to assist users in evaluating management's assertions about the performance and statistical data accompanying the annual financial statements of the School Board and to determine whether the specified schedules are free of obvious errors and omissions as provided by the Board of Elementary and Secondary Education (BESE). This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of the reports. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings relate to the accompanying schedules of supplemental information and are as follows:

### General Fund Instructional and Support Expenditures and Certain Local Revenue Sources (Schedule 1)

1. We selected a random sample of 25 transactions and reviewed supporting documentation to determine if the sampled expenditures/revenues are classified correctly and are reported in the proper amounts for each of the following amounts reported on the schedule:

Total General Fund Instructional Expenditures,  
Total General Fund Equipment Expenditures,  
Total Local Taxation Revenue,  
Total Local Earnings on Investment in Real Property,  
Total State Revenue in Lieu of Taxes,  
Nonpublic Textbook Revenue, and  
Nonpublic Transportation Revenue.

**Comment:** No exceptions were noted as result of applying agreed upon procedures.

Education Levels of Public School Staff (Schedule 2)

2. We reconciled the total number of full-time classroom teachers per the Schedule "Experience of Public Principals and Full-time Classroom Teachers" (Schedule 4) to the combined total number of full-time classroom teachers per this schedule and to school board supporting payroll records as of October 1.

**Comment:** No exceptions were noted as result of applying agreed upon procedures.

3. We reconciled the combined total of principals and assistant principals per the schedule "Experience of Public Principals and Full-time Classroom Teachers" (Schedule 4) to the combined total of principals and assistant principals per this schedule.

**Comment:** No exceptions were noted as result of applying agreed upon procedures.

4. We obtained a list of full-time teachers, principals, and assistant principals by classification as of October 1 and as reported on the schedule. We traced a random sample of 25 teachers to the individual's personnel file and determine if the individual's education level was properly classified on the schedule.

**Comment:** One exception was noted as result of applying agreed upon procedures. An employee was listed as having a bachelor's degree and per review of personnel file no degree was noted.

**Management's Response:** The University she received her degree from was not accredited. This teacher is no longer employed in this school system.

Number and Type of Public Schools (Schedule 3)

5. We obtained a list of schools by type as reported on the schedule. We compared the list to the schools and grade levels as reported on the Title I Grants to Local Educational Agencies (CFDA 84.010) application and/or the National School Lunch Program (CFDA 10.555)

**Comment:** Three exceptions were noted as result of applying agreed upon procedures. One more Middle & Secondary School was reported on the Schedule 3 than was reported on the Title 1 Grants to Local Educational Agencies and one less Combination school was reported on the Schedule 3 than was reported on the Title 1 Grants to Local Educational Agencies. Also the total number of Schools was reported as eight and should be seven.

**Management's Response:** We are now in agreement with the finding. We included Haynesville Jr. High in the Middle school in error. It should have been in the Combination class. Homer High is the only secondary school as well. We also included Junction City in with our schools and it should not be counted. These corrections will be made for now and in the future.

Experience of Public Principals and Full-time Classroom Teachers (Schedule 4)

6. We obtained a list of full-time teachers, principals, and assistant principals by classification as of October reported on the schedule and traced the same sample used in procedure 4 to the individual's personnel file and determined if the individual's experience was properly classified on the schedule.

**Comment:** No exceptions were noted as result of applying agreed upon procedures.

Public Staff Data (Schedule 5)

7. We obtained a list of all classroom teachers including their base salary, extra compensation, and ROTC or rehired retiree status as well as full-time equivalent as reported on the schedule and traced a random sample of 25 teachers to the individual's personnel file and determined if the individual's salary, extra compensation, and full-time equivalents were properly included on the schedule.

**Comment:** There were exceptions noted on the base pay and extra compensation that was reported for each of the employees tested. This is due primarily to incorrectly coding a sales tax supplement pay to extra compensation instead of base pay. There were also some instances noted of pay being excluded from the Profile of Education Personnel report that should have been included in extra compensation, as well as some instances when the FTE calculation was incorrect.

**Management's Response:** This finding has been corrected and will be reported accordingly in the future.

8. We recalculated the average salaries and full-time equivalents reported in the schedule.

**Comment:** No exceptions were noted as result of applying agreed upon procedures.

Class Size Characteristics (Schedule 6)

9. We obtained a list of classes by school, school type, and class size as reported on the schedule and reconciled school type classifications to Schedule 3 data, as obtained in procedure 5. We then traced a random sample of 10 classes to the October 1 roll books for those classes and determined if the class was properly classified on the schedule.

**Comment:** No exceptions were noted as result of applying agreed upon procedures.

Louisiana Educational Assessment Program (LEAP) for the 21st Century (Schedule 7)

10. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by the School Board.

**Comment:** No exceptions were noted as result of applying agreed upon procedures.

The Graduation Exit Exam for the 21st Century (Schedule 8)

11. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by the School Board.

**Comment:** No exceptions were noted as result of applying agreed upon procedures.

The Iowa Tests (Schedule 9)

12. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by the School Board.

**Comment:** No exceptions were noted as result of applying agreed upon procedures.

This report is intended solely for the use of management of the Claiborne Parish School Board, the Louisiana Department of Education, the Louisiana Legislature, and the Legislative Auditor, State of Louisiana, and should

not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document

*Allen, Green + Williamson, LLP*

ALLEN, GREEN & WILLIAMSON, LLP

Monroe, Louisiana  
December 10, 2010

**CLAIBORNE PARISH SCHOOL BOARD  
HOMER, Louisiana**

**General Fund Instructional and Support Expenditures  
and Certain Local Revenue Sources  
For the Year Ended June 30, 2010**

	Column A	Column B
<b><u>General Fund Instructional and Equipment Expenditures</u></b>		
General Fund Instructional Expenditures:		
Teacher and Student Interaction Activities:		
Classroom Teacher Salaries	\$ 7,118,640	
Other Instructional Staff Activities	791,089	
Instructional Staff Employee Benefits	2,884,143	
Purchased Professional and Technical Services	100,298	
Instructional Materials and Supplies	180,069	
Instructional Equipment	-	
Total Teacher and Student Interaction Activities	<u>-</u>	\$ 11,074,239
Other Instructional Activities	26,568	
Pupil Support Services	815,973	
Less: Equipment for Pupil Support Services	-	
Net Pupil Support Services	<u>-</u>	815,973
Instructional Staff Services	884,231	
Less: Equipment for Instructional Staff Services	26,250	
Net Instructional Staff Services	<u>-</u>	858,981
School Administration	1,613,881	
Less: Equipment for School Administration	-	
Net School Administration	<u>-</u>	1,613,881
Total General Fund Instructional Expenditures (Total of Column B)		<u>14,363,074</u>
Total General Fund Equipment Expenditures (Object 730; Function Series 1000-4000)		<u>706,434</u>
<b><u>Certain Local Revenue Sources</u></b>		
Local Taxation Revenue:		
Constitutional Ad Valorem Taxes		658,158
Renewable Ad Valorem Tax		2,015,855
Debt Service Ad Valorem Tax		2,484,325
Up to 1% of Collections by the Sheriff on Taxes Other than School Taxes		110,025
Sales and Use Taxes		2,973,467
Total Local Taxation Revenue		<u>8,241,830</u>
Local Earnings on Investment in Real Property:		
Earnings from 16th Section Property		-
Earnings from Other Real Property		4,138
Total Local Earnings on Investment in Real Property		<u>4,138</u>
State Revenue in Lieu of Taxes:		
Revenue Sharing - Constitutional Tax		30,873
Revenue Sharing - Other Taxes		83,141
Revenue Sharing - Excess Portion		-
Other Revenue in Lieu of Taxes		-
Total State Revenue in Lieu of Taxes		<u>114,014</u>
Nonpublic Textbook Revenue		5,981
Nonpublic Transportation Revenue		<u>\$ 15,394.00</u>

Schedule 2

CLAIBORNE PARISH SCHOOL BOARD  
Homer, Louisiana

Education Levels of Public School Staff  
As of October 1, 2009

Category	Full-time Classroom Teachers				Principals & Assistant Principals			
	Certificated		Uncertificated		Certificated		Uncertificated	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Less than a Bachelor's Degree		0.00%						
Bachelor's Degree	114.69	56.35%	10	4.91%	1.85	0.91%		
Master's Degree	33.06	16.24%			5.94	2.92%		
Master's Degree + 30	27	13.27%			9	4.42%		
Specialist in Education		0.00%						
Ph. D. or Ed. D.	2	0.98%						
<b>Total</b>	<b>176.75</b>	<b>86.84%</b>	<b>10</b>	<b>4.91%</b>	<b>16.79</b>	<b>8.25%</b>	<b>0</b>	<b>0</b>

Schedule 3

**CLAIBORNE PARISH SCHOOL BOARD**  
Homer, Louisiana

**Number and Type of Public Schools**  
**For the Year Ended June 30, 2010**

Type	Number
Elementary	2
Middle/Jr. High	2
Secondary	2
Combination	2
Total	8

Note: Schools opened or closed during the fiscal year are included in this schedule.

Schedule 4

CLAIBORNE PARISH SCHOOL BOARD  
Homer, Louisiana

Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers  
As of October 1, 2009

	0-1 Yr.	2-3 Yrs.	4-10 Yrs.	11-14 Yrs.	15-19 Yrs.	20-24 Yrs.	25+ Yrs.	Total
Assistant Principals			1.00	1.85	1.00	0.94	3.00	7.79
Principals					2.00		7.00	9.00
Classroom Teachers	23.00	15.00	46.00	28.15	20.00	15.06	39.54	186.75
Total	23.00	15.00	47.00	30.00	23.00	16.00	49.54	203.54

**CLAIBORNE PARISH SCHOOL BOARD**  
 Homer, Louisiana

**Public School Staff Data: Average Salaries**  
**For the Year Ended June 30, 2010**

	All Classroom Teachers	Classroom Teachers Excluding ROTC, Rehired Retirees, and Flagged Salary Reductions
Average Classroom Teachers' Salary Including Extra Compensation	\$ 44,839.00	\$ 44,657.00
Average Classroom Teachers' Salary Excluding Extra Compensation	\$ 40,869.00	\$ 40,761.00
Number of Teacher Full-time Equivalents (FTEs) used in Computation of Average Salaries	186	176

**Note:** Figures reported include all sources of funding (i.e., federal, state, and local) but exclude stipends and employee benefits. Generally, retired teachers rehired to teach receive less compensation than non-retired teachers; some teachers may have been flagged as receiving reduced salaries (e.g., extended medical leave); and ROTC teachers usually receive more compensation because of a federal supplement. For these reasons, these teachers are excluded from the computation in the last column. This schedule excludes day-to-day substitutes, temporary employees, and any teachers on sabbatical leave during any part of the school year.

**CLAIBORNE PARISH SCHOOL BOARD**  
**Homer, Louisiana**

**Class Size Characteristics**  
**As of October 1, 2009**

School Type	Class Size Range											
	1 - 20			21 - 26			27 - 33			34+		
	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number		
Elementary	83.0%	188	4.5%	10	4.0%	9	8.5%	19				
Elementary Activity Classes	33.3%	5	6.7%	1	33.3%	5	26.7%	4				
Middle/Jr. High	74.5%	82	24.5%	27	0.9%	1	0.0%	0				
Middle/Jr. High Activity Classes	80.0%	12	13.3%	2	6.7%	1	0.0%	0				
High	89.0%	154	11.0%	19	0.0%	0	0.0%	0				
High Activity Classes	100.0%	38	0.0%	0	0.0%	0	0.0%	0				
Combination	86.7%	399	7.2%	33	5.0%	23	1.1%	5				
Combination Activity Classes	93.4%	71	1.3%	1	0.0%	0	5.3%	4				

**Note:** The Board of Elementary and Secondary Education has set specific limits on the maximum size of classes at various grade levels. The maximum enrollment in grades K-3 is 26 students and maximum enrollment in grades 4-12 is 33 students. These limits do not apply to activity classes such as physical education, chorus, band, and other classes without maximum enrollment standards. Therefore, these classes are included only as separate line items.

**CLAIBORNE PARISH SCHOOL BOARD**  
Homer, Louisiana

**Louisiana Educational Assessment Program (LEAP)**  
For the Year Ended June 30, 2010

District Achievement Level Results	English Language Arts						Mathematics					
	2008		2009		2010		2008		2009		2010	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 4												
Advanced	8	5%	10	6%	2	1%	18	9%	7	4%	5	3%
Mastery	30	17%	37	22%	34	21%	40	23%	28	16%	35	21%
Basic	90	51%	72	43%	80	48%	79	45%	81	49%	85	52%
Approaching Basic	31	18%	30	18%	28	17%	25	14%	36	22%	28	18%
Unsatisfactory	18	10%	17	10%	21	13%	17	10%	16	10%	14	8%
Total	177	100%	166	100%	165	100%	177	100%	166	100%	165	100%

District Achievement Level Results	Science						Social Studies					
	2008		2009		2010		2008		2009		2010	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 4												
Advanced	3	2%	6	4%	1	1%	4	2%	1	1%	0	0%
Mastery	20	11%	11	7%	10	6%	16	9%	13	8%	15	9%
Basic	69	39%	75	45%	77	46%	78	44%	75	45%	76	46%
Approaching Basic	65	37%	48	29%	53	32%	47	27%	48	29%	45	27%
Unsatisfactory	19	11%	28	18%	25	15%	31	18%	29	17%	30	18%
Total	176	100%	168	100%	168	100%	176	100%	166	100%	166	100%

District Achievement Level Results	English Language Arts						Mathematics					
	2008		2009		2010		2008		2009		2010	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 6												
Advanced	1	1%	0	0%	2	1%	3	2%	5	3%	3	2%
Mastery	15	8%	10	6%	13	7%	3	2%	8	5%	3	2%
Basic	69	35%	68	43%	65	35%	100	51%	69	43%	63	34%
Approaching Basic	81	41%	61	38%	83	45%	48	24%	34	21%	69	38%
Unsatisfactory	30	15%	21	13%	22	12%	42	21%	44	28%	46	25%
Total	196	100%	160	100%	185	100%	196	100%	160	100%	184	100%

District Achievement Level Results	Science						Social Studies					
	2008		2009		2010		2008		2009		2010	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 8												
Advanced	1	1%	1	1%	0	0%	1	1%	0	0%	0	0%
Mastery	9	5%	13	8%	11	6%	7	4%	11	7%	7	4%
Basic	53	27%	50	31%	39	21%	52	27%	59	37%	60	32%
Approaching Basic	69	35%	56	35%	74	40%	65	33%	40	25%	54	29%
Unsatisfactory	63	32%	41	25%	61	33%	70	36%	51	32%	64	35%
Total	196	100%	161	100%	165	100%	196	100%	161	100%	165	100%

**CLAIBORNE PARISH SCHOOL BOARD**  
**Homer, Louisiana**

**Graduation Exit Examination (GEE)**  
**For the Year Ended June 30, 2010**

District Achievement Level Results	English Language Arts						Mathematics					
	2008		2009		2010		2008		2009		2010	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 10												
Advanced	1	1%	0	0%	2	1%	9	5%	3	2%	5	3%
Mastery	9	5%	6	5%	12	8%	18	10%	12	9%	14	9%
Basic	58	33%	66	50%	61	41%	62	35%	74	56%	77	51%
Approaching Basic	47	27%	42	32%	49	33%	34	19%	33	25%	31	20%
Unsatisfactory	60	34%	19	14%	26	17%	53	30%	11	8%	25	16%
<b>Total</b>	<b>175</b>	<b>100%</b>	<b>133</b>	<b>100%</b>	<b>150</b>	<b>100%</b>	<b>176</b>	<b>100%</b>	<b>133</b>	<b>100%</b>	<b>152</b>	<b>100%</b>

District Achievement Level Results	Science						Social Studies					
	2008		2009		2010		2008		2009		2010	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 11												
Advanced	0	0%	3	2%	1	1%	0	0%	2	1%	0	0%
Mastery	15	10%	18	12%	6	5%	8	5%	7	5%	9	7%
Basic	59	38%	55	38%	48	37%	78	50%	68	48%	72	55%
Approaching Basic	44	28%	37	26%	49	37%	41	26%	40	28%	37	28%
Unsatisfactory	38	24%	32	22%	27	21%	29	19%	26	18%	13	10%
<b>Total</b>	<b>156</b>	<b>100%</b>	<b>145</b>	<b>100%</b>	<b>131</b>	<b>100%</b>	<b>156</b>	<b>100%</b>	<b>143</b>	<b>100%</b>	<b>131</b>	<b>100%</b>

Schedule 9

CLAIBORNE PARISH SCHOOL BOARD  
Homer, Louisiana

IOWA and ILEAP Tests  
For the Year Ended June 30, 2010

Students	English Language Arts		Mathematics		Science		Social Studies	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 3								
Advanced	3	2%	9	5%	3	2%	0	0%
Mastery	21	11%	21	11%	16	9%	10	5%
Basic	74	40%	77	42%	71	39%	74	40%
Approaching Basic	53	29%	39	21%	66	36%	50	27%
Unsatisfactory	33	18%	38	21%	28	15%	50	27%
Total	184	100%	184	100%	184	100%	184	100%

Students	English Language Arts		Mathematics		Science		Social Studies	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 6								
Advanced	1	1%	4	3%	1	1%	0	0%
Mastery	17	13%	12	9%	8	6%	5	4%
Basic	49	37%	50	37%	35	26%	62	46%
Approaching Basic	31	23%	31	23%	61	46%	41	31%
Unsatisfactory	36	27%	37	28%	29	22%	26	19%
Total	134	100%	134	100%	134	100%	134	100%

Students	English Language Arts		Mathematics		Science		Social Studies	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 6								
Advanced	3	2%	3	2%	1	1%	4	0.02174%
Mastery	15	8%	4	2%	8	4%	8	5%
Basic	77	42%	99	54%	62	34%	63	34%
Approaching Basic	53	29%	38	21%	75	41%	68	32%
Unsatisfactory	36	20%	40	22%	38	21%	50	27%
Total	184	100%	184	100%	184	100%	184	100%

Students	English Language Arts		Mathematics		Science		Social Studies	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 7								
Advanced	2	1%	0	0%	0	0%	0	0%
Mastery	20	12%	7	4%	8	5%	6	4%
Basic	53	32%	61	37%	54	32%	71	43%
Approaching Basic	63	38%	47	28%	60	36%	44	26%
Unsatisfactory	29	17%	52	31%	45	27%	46	28%
Total	167	100%	167	100%	167	100%	167	100%

District Achievement Level	English Language Arts		Mathematics	
	2008		2008	
	Number	Percent	Number	Percent
Students				
Grade 9				
Advanced	0	0%	1	1%
Mastery	4	3%	2	1%
Basic	71	48%	62	42%
Approaching Basic	56	38%	47	32%
Unsatisfactory	17	11%	36	24%
Total	148	100%	148	100%

District Achievement Level	English Language Arts		Mathematics		Science		Social Studies	
	2009		2009		2009		2009	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Students								
Grade 3								
Advanced	1	1%	15	10%	2	1%	0	0%
Mastery	29	19%	25	16%	14	9%	16	10%
Basic	66	43%	71	46%	58	38%	60	39%
Approaching Basic	37	24%	31	20%	57	37%	37	24%
Unsatisfactory	21	14%	12	8%	22	14%	40	26%
Total	154	100%	154	100%	153	100%	153	100%

District Achievement Level	English Language Arts		Mathematics		Science		Social Studies	
	2009		2009		2009		2009	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Students								
Grade 5								
Advanced	1	1%	11	6%	4	2%	0	0%
Mastery	19	11%	10	6%	12	7%	6	4%
Basic	62	36%	56	33%	51	30%	58	34%
Approaching Basic	42	25%	40	23%	55	32%	58	34%
Unsatisfactory	47	27%	54	32%	48	28%	48	28%
Total	171	100%	171	100%	170	100%	170	100%

District Achievement Level	English Language Arts		Mathematics		Science		Social Studies	
	2009		2009		2009		2009	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Students								
Grade 8								
Advanced	1	1%	3	2%	1	1%	2	2%
Mastery	14	11%	8	6%	9	7%	8	6%
Basic	56	44%	73	58%	47	37%	57	45%
Approaching Basic	36	28%	20	16%	47	37%	37	29%
Unsatisfactory	19	15%	22	17%	22	17%	22	17%
Total	126	100%	126	100%	126	100%	126	100%

District Achievement Level Results	English Language Arts		Mathematics		Science		Social Studies	
	2009		2009		2009		2009	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 7								
Advanced	0	0%	4	2%	1	1%	0	0
Mastery	12	7%	1	1%	12	7%	18	10%
Basic	70	40%	81	46%	64	37%	74	43%
Approaching Basic	63	36%	42	24%	65	37%	57	33%
Unsatisfactory	30	17%	47	27%	32	18%	25	14%
Total	179	100%	175	100%	174	100%	174	100%

District Achievement Level Results	English Language Arts		Mathematics	
	2009		2009	
	Number	Percent	Number	Percent
Grade 9				
Advanced	0	0%	1	1%
Mastery	9	6%	15	9%
Basic	68	41%	64	40%
Approaching Basic	77	48%	48	28%
Unsatisfactory	10	6%	38	22%
Total	162	100%	162	100%

District Achievement Level Results	English Language Arts		Mathematics		Science		Social Studies	
	2010		2010		2010		2010	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 3								
Advanced	1	1%	7	5%	4	3%	1	1%
Mastery	21	14%	18	12%	10	7%	9	6%
Basic	53	36%	61	42%	53	36%	58	40%
Approaching Basic	38	26%	36	25%	52	36%	48	33%
Unsatisfactory	33	23%	24	16%	27	18%	30	21%
Total	146	100%	146	100%	146	100%	146	100%

District Achievement Level Results	English Language Arts		Mathematics		Science		Social Studies	
	2010		2010		2010		2010	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 5								
Advanced	4	3%	5	4%	3	2%	0	0
Mastery	18	13%	9	6%	15	11%	9	6%
Basic	56	40%	71	51%	48	35%	49	35%
Approaching Basic	40	29%	26	19%	52	37%	41	29%
Unsatisfactory	21	15%	28	20%	21	15%	40	29%
Total	139	100%	139	100%	139	100%	139	100%

District Achievement Level Results	English Language Arts		Mathematics		Science		Social Studies	
	2010		2010		2010		2010	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Students								
Grade 6								
Advanced	5	3%	3	2%	1	1%	9	6%
Mastery	16	10%	11	7%	11	7%	14	9%
Basic	64	40%	69	43%	57	36%	56	35%
Approaching Basic	41	26%	27	17%	53	33%	43	27%
Unsatisfactory	34	21%	50	31%	38	24%	38	24%
Total	160	100%	160	100%	160	100%	160	100%

District Achievement Level Results	English Language Arts		Mathematics		Science		Social Studies	
	2010		2010		2010		2010	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Students								
Grade 7								
Advanced	2	2%	1	1%	1	1%	1	1%
Mastery	16	14%	4	3%	11	9%	13	10%
Basic	57	44%	66	51%	45	35%	45	35%
Approaching Basic	38	29%	38	29%	45	35%	46	36%
Unsatisfactory	14	11%	20	16%	27	21%	24	19%
Total	129	100%	129	100%	129	100%	129	100%

District Achievement Level Results	English Language Arts		Mathematics	
	2010		2010	
	Number	Percent	Number	Percent
Students				
Grade 9				
Advanced	1	1%	4	3%
Mastery	7	6%	8	7%
Basic	61	50%	57	47%
Approaching Basic	41	34%	30	26%
Unsatisfactory	11	9%	22	18%
Total	121	100%	121	100%