



Report Highlights

Central Louisiana Human Services District

Department of Health and Hospitals

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Why We Conducted This Work

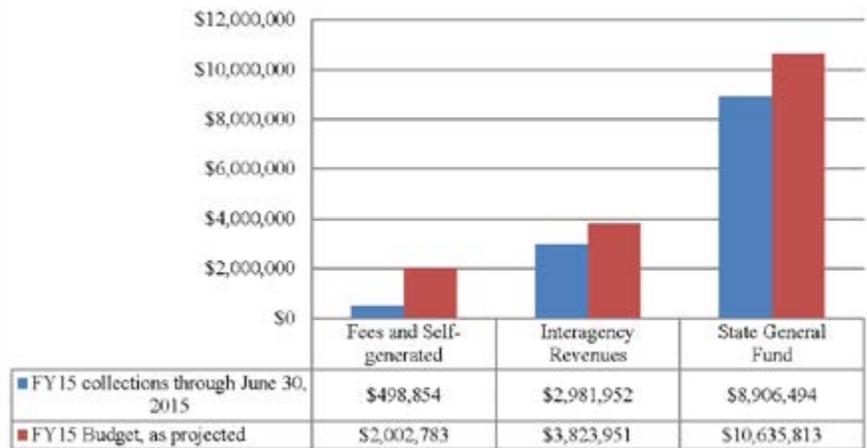
We conducted procedures at the Central Louisiana Human Services District (CLHSD) to evaluate certain internal controls CLHSD uses to ensure accurate financial reporting, compliance with applicable laws and regulations, and provide overall accountability over public funds.

What We Found

We performed procedures on selected controls and transactions focusing on CLHSD’s participation in the Louisiana Behavioral Health Partnership (LBHP), which changed the way CLHSD delivered services and how the services were funded. Our procedures determined:

- CLHSD had \$1,770,611 of services not billed to Medicare, private pay, and third-party insurers as of June 30, 2015, due to the limitations of Magellan’s Clinical Advisor billing system.
- CLHSD has not performed an adequate reconciliation of claims collections to accounting records and client files due to several reasons, including a lack of detail in the Magellan information provided to CLHSD.
- CLHSD did not meet its self-generated budget for fiscal year 2015. CLHSD collected approximately 25% of its annual budget. CLHSD does not set its own budget for self-generated revenue. The budget is set by DHH. The inability to meet the self-generated budget could negatively impact the delivery of needed services.
- CLHSD did not timely classify cash receipts or place a restrictive endorsement on checks upon receipt. CLHSD also had one employee with incompatible cash duties.
- CLHSD is not following DHH policy requiring background checks to be performed on employees, contractors, and volunteers who have supervisory or disciplinary authority over children, and/or have access to Medicaid recipients’ and applicants’ Electronic Protected Health Information.
- CLHSD has adequate controls over movable property, service contracts, and LaCarte purchasing cards, and for complying with state regulations in these areas.

Revenue - Budget to Actual for Fiscal Year 2015



Note: FY15 collections also include \$6,494 in federal funds, and the FY15 budget also includes \$48,358 in federal funds.

Source: 2015 Budget and ISIS Transaction Detail