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LOUISIANA ASSISTANCE PROGRAM, INCORPORATED  
GRAMBLING, LOUISIANA

GENERAL PURPOSE FINANCIAL STATEMENT  
AND INDEPENDENT AUDITOR'S REPORTS  
AS OF AND FOR THE YEAR ENDED JUNE 30, 1995  
WITH SUPPLEMENTAL INFORMATION

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 9-27-95

LOUISIANA ASSISTANCE PROGRAM, INCORPORATED  
Grambling, Louisiana

General Purpose Financial Statements  
and Independent Auditor's Report  
As of and for the Year Ended June 30, 1995  
With Supplemental Information

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**FINANCIAL SECTION**

- Accounting Services
- Tax Services

**LOUIS R. BRADLEY**  
CERTIFIED PUBLIC ACCOUNTANT  
(A Professional Corporation)

- Audit Services
- Computer Consultant

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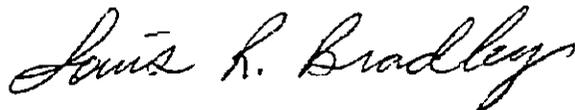
**INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors of  
Louisiana Assistance Program,  
Incorporated  
Grambling, Louisiana

I have audited the accompanying Balance Sheet of Louisiana Assistance Program, Incorporated (a private corporation) as of June 30, 1995, the Related Statement of Support, Revenue, Expenses, and Changes in Fund Balance, and the Statement of Functional Expenses for the year then ended. These financial statements are the responsibility of the Organization's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Louisiana Assistance Program, Incorporated as of June 30, 1995, and the results of its operations and changes in fund balance for the year then ended in conformity with generally accepted accounting principles.



Louis R. Bradley  
Certified Public Accountant  
Incorporated

Monroe, Louisiana  
July 25, 1995

**GENERAL PURPOSE FINANCIAL STATEMENTS**

LOUISIANA ASSISTANCE PROGRAM, INCORPORATED  
Grambling, Louisiana

## BALANCE SHEET

June 30, 1995

	RESTRICTED		
	-----		
	CURRENT OPERATING FUND	PLANT FUND	TOTALS
	-----		
ASSETS			
-----			
Cash	\$ 95,302	\$ -	\$ 95,302
Petty Cash	150	-	150
Capital Assets	-	11,046	11,046
	-----		
TOTAL ASSETS	\$95,452	\$ 11,046	\$ 106,498
	=====		
LIABILITIES AND FUND EQUITY			
-----			
Liabilities:			
Accrued Liabilities	\$ 66,636	\$ -	\$ 66,636
Payroll Taxes payable	2,361	-	2,361
	-----		
Total Liabilities	68,997	-	68,997
	-----		
Fund Balances:			
Investment in General Fixed Asset	-	11,046	11,046
Unreserved: Designated	26,455	-	26,455
	-----		
Total Fund Balances	26,455	11,046	37,501
	-----		
TOTAL LIABILITIES & FUND EQUITY	\$ 95,452	\$ 11,046	\$ 106,498
	=====		

The accompanying notes are an integral part of this statement.

LOUISIANA ASSISTANCE PROGRAM, INCORPORATED  
Grambling, Louisiana

STATEMENT OF SUPPORT, REVENUE, EXPENSES,  
AND CHANGES IN FUND BALANCES

Year Ended June 30, 1995

	RESTRICTED		
	OPERATING FUND	PLANT FUND	TOTALS
PUBLIC SUPPORT:			
	\$ -	\$ -	\$ -
TOTAL PUBLIC SUPPORT	-	-	-
OTHER REVENUES:			
State Grant	207,500	-	207,500
Interest Income	1,376	-	1,376
Other Income	1,922	-	1,922
TOTAL OTHER REVENUE	210,798	-	210,798
TOTAL PUBLIC SUPPORT AND OTHER REVENUES	\$ 210,798	\$ -	\$ 210,798
EXPENSES:			
Program & Supporting Services:			
Management and General	\$ 198,084	\$ -	\$ 198,084
Capital Outlay	-	-	-
TOTAL EXPENSES	\$ 198,084	\$ -	\$ 198,084
PUBLIC SUPPORT AND OTHER REVENUES OVER (UNDER) EXPENSES	\$ 12,714	\$ -	\$ 12,714
FUND BALANCES - BEGINNING OF YEAR	13,741	-	13,741
FUND BALANCES - END OF YEAR	\$ 26,455	\$ -	\$ 26,455

The accompanying notes are an integral part of this statement.

LOUISIANA ASSISTANCE PROGRAM, INCORPORATED  
Grambling, Louisiana

## STATEMENT OF FUNCTIONAL EXPENSES

Year Ended June 30, 1995

	RESTRICTED ----- CURRENT OPERATING FUND -----
SALARIES & RELATED EXPENSES:	
-----	
Salaries	\$ 55,251
Fringe Benefits	4,227
	-----
TOTAL SALARIES AND RELATED EXPENSES	59,478
	-----
EXPENSES:	
-----	
Travel	693
Supplies	13,974
Operating Services	123,739
	-----
TOTAL EXPENSES BEFORE DEPRECIATION	138,606
	-----
DEPRECIATION:	
-----	-
	-----
TOTAL EXPENSES	\$ 198,084
	=====

The accompanying notes are an integral part of this statement.

LOUISIANA ASSISTANCE PROGRAM, INCORPORATED  
Grambling, Louisiana

Notes To The Financial Statement

As of and for the Year Ended June 30, 1995

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICES

The Louisiana Assistance Program, Incorporated is a private corporation chartered by the State of Louisiana, Secretary of State, on July 16, 1993. The Organization is currently applying for a tax exempt status under Internal Revenue Service Code Section 501(c)(3). The objective of the Organization is to provide medical wellness through health education, provide assistance to the medically needy, promote community awareness and growth, redevelop the family structure, enhance learning skills and academic enrichment, stimulate the Louisiana economy, encourage industrial development, motivate and aid individuals in obtaining and maintaining jobs, develop drug awareness programs in conjunction with programs that aid in the elimination of drugs in the communities, revitalize existing community programs, create programs which focus on teenage pregnancy, seek and provide affordable housing for subsequent ownership by citizens, encourage and aid small businesses, provide quality recreation areas and programs, promote civic pride, provide assistance to the elderly, and any other lawful purpose. The membership of the Board of Directors consist of five (5) members. The Members serve without compensation.

A. BASIS OF PRESENTATION

The accompanying financial statements of Louisiana Assistance Program, Incorporated have been prepared on the accrual basis of accounting. Contributions are recorded when received unless susceptible to accrual.

Restricted funds have been established to account for those resources available for use, but expendable only for the purposes specified by the donor.

B. FUND ACCOUNTING

In order to comply with restrictions which donors place on grants and other gifts as well as designations made by its governing board, the principles of fund accounting are

B. FUND ACCOUNTING (Continued)

used. Accordingly, all assets, liabilities, and activities are stated on the modified accrual basis and are accounted for in the Operating, and Plant Fund. Contributions are considered to be unrestricted funds unless restricted by the donor. All funds over which the Board of Directors has discretionary control have been included in the operating fund.

C. FUNCTIONAL EXPENSES

Expenses are charged to each program based on direct expenditures incurred. Any expenditures not directly chargeable are allocated to a program based on related salary expenses. There were no indirect costs charged during the contract period.

D. INCOME TAX STATUS

The Organization operates as a private corporation and is currently applying for a tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.

E. TOTAL COLUMNS

Total columns are presented to facilitate financial analysis. Data in these columns do not present financial position, results of operations and changes in fund balances in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

F. CASH AND CASH EQUIVALENTS

Under state law, the agency may deposit funds in demand accounts, interest bearing accounts, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. On June 30, 1995, Louisiana Assistance Program, Incorporated, had bank cash totaling \$ 95,301.70 as follows:

F. CASH AND CASH EQUIVALENTS (Continued)

Demand Deposits:	
Interest bearing	\$ 95,301.70
Non-Interest bearing	0.00
	-----
TOTAL	\$ 95,301.70
	=====

Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the federal agent bank. The market value of the pledged security plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. Deposits at June 30, 1995, were fully secured by federal deposit insurance.

2. PENSION PLAN

All employees of the Louisiana Assistance Program, Incorporated are members of the Social Security System. In addition to the employees' contribution withheld at 7.65 percent, the agency contributes an equal amount to the Social Security System. Pension cost for this year is \$ 1,687.00. The Organization does not guarantee the benefits granted by the Social Security System.

3. BUDGET PRACTICES

The Organization did not formally adopt a budget for it's Operating Fund for the year ended June 30, 1994. Because of this, the financial statements does not reflect comparison of revenue and expenditures to budget.

4. PROPERTY, PLANT, AND EQUIPMENT

Fixed Assets used in the private corporation are accounted for in the Plant Fund account. Property, Plant and Equipment is stated at cost. Assets acquired by gift or bequest are recorded at their fair market value at the date of transfer. At June 30, 1995, Louisiana Assistance Program, Incorporated fixed assets schedule is as follows:

4. PROPERTY, PLANT, AND EQUIPMENT (CONTINUED)

	BEGINNING BALANCE	ADDITIONS	DISPOSITIONS	ENDING BALANCE
Equipment	\$ 11,046	-	-	\$11,046
	\$ 11,046	-	-	\$11,046

No depreciation was taken on fixed assets.

**NON-PROFIT ORGANIZATION AUDIT SECTION**

• Accounting Services  
• Tax Services

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE  
IN ACCORDANCE WITH "GOVERNMENT AUDITING STANDARDS"**

To the Board of Directors of  
Louisiana Assistance Program,  
Incorporated  
Grambling, Louisiana

I have audited the financial statements of Louisiana Assistance Program, Incorporated (a private corporation) as of and for the year ended June 30, 1995, and have issued my report thereon dated July 24, 1995.

I conducted my audit in accordance with generally accepted auditing standards and GOVERNMENT AUDITING STANDARDS, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

In planning and performing my audit of the financial statements of Louisiana Assistance Program, Incorporated for the year ended June 30, 1995, I considered its internal control structure in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control structure.

The management of the Organization is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's

INDEPENDENT AUDITOR'S REPORT ON  
INTERNAL CONTROL STRUCTURE IN  
ACCORDANCE WITH "GOVERNMENT  
AUDITING STANDARDS"  
PAGE 2

authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, I have classified the significant internal control structure policies and procedures in the following categories: Cash, Receivables, Revenue, Accounts Payable, Expenditures, Payroll, and Fixed Assets.

For all of the control categories listed above, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk.

A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control structure and its operation that I consider to be material weaknesses as defined above.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

This report is intended for the information of the Board of Directors, Management, and Legislative Auditor's Office. However, this report is a matter of public record, and its distribution is not limited.

INDEPENDENT AUDITOR'S REPORT ON  
INTERNAL CONTROL STRUCTURE IN  
ACCORDANCE WITH "GOVERNMENT  
AUDITING STANDARDS"  
PAGE 3

A handwritten signature in cursive script that reads "Louis R. Bradley". The signature is written in black ink and is positioned above the printed name and title.

Louis R. Bradley  
Certified Public Accountant  
Incorporated

Monroe, Louisiana  
July 24, 1995

• Accounting Services  
• Tax Services

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH  
LAWS, REGULATIONS, CONTRACTS, AND GRANTS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
"GOVERNMENT AUDITING STANDARDS"**

To the Board of Directors of  
Louisiana Assistance Program  
Incorporated  
Grambling, Louisiana

I have audited the financial statements of Louisiana Assistance Program, Incorporated (a private corporation) as of and for the year ended June 30, 1995, and have issued my report thereon dated July 24, 1995.

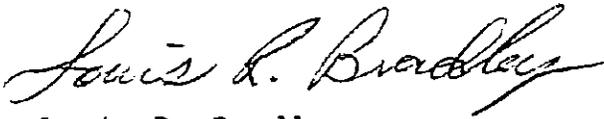
I conducted my audit in accordance with generally accepted auditing standards and GOVERNMENT AUDITING STANDARDS, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to the Organization is the responsibility of the Organization's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I performed tests of the Organization's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of my audit of the financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, I do not express such an opinion.

The results of my tests indicate that, with respect to the items tested, the Organization complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to my attention that caused me to believe that the Organization had not complied, in all material respects, with those provisions.

INDEPENDENT AUDITOR'S REPORT ON  
COMPLIANCE WITH LAWS, REGULATIONS,  
CONTRACTS, AND GRANTS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH  
"GOVERNMENT AUDITING STANDARDS"

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Louis R. Bradley  
Certified Public Accountant  
Incorporated

Monroe, Louisiana  
July 24, 1995

**SUPPLEMENTAL INFORMATION SECTION**

LOUISIANA ASSISTANCE PROGRAM, INCORPORATED  
Grambling, Louisiana

SUPPLEMENTAL INFORMATION

As of and for the Year ended June 30, 1995

Current Operating Fund  
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The current operating fund is a restricted fund used to account for a grant from the State of Louisiana, Department of Urban Affairs and Rural Development.

LOUISIANA ASSISTANCE PROGRAM, INCORPORATED  
Grambling, Louisiana

STATUS OF PRIOR YEAR FINDINGS

For the Period Ended June 30, 1995

During the course of my examination, I performed certain tests and reviewed documents to determine if the findings and recommendations from the prior period audit had been resolved. The following findings were either cleared or not cleared.

1. INADEQUATE ACCOUNTING SYSTEM - (a) The Organization does not maintain an adequate accounting system, No general ledgers, cash receipts journals or cash disbursements journals were maintained. (b) The required IRS Forms 941 were not properly filed, (c) No Corporate Returns were filed, (d) No Unemployment Insurance Tax Reports were filed, (e) The books were not closed at the end of the fiscal year, (f) Disbursements checks were not coded to the budgeted line items, and (g) No budget comparison to actual expenditures were made. Cleared
2. ORGANIZATIONAL STRUCTURE - The Organization indicated in its grant application and by-laws that it was a non-profit organization. However, no documentation was available to confirm that assertion. It appears as though the Organization is not a non-profit organization. Cleared
3. PERSONAL POLICIES - The Organization does not have a personnel policies and procedures manual. There are no written policies to address travel reimbursements, purchasing regulations, hiring, firing, vacation, and related matters. Cleared