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LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Financial Report

Year Ended December 31, 2001

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7/16/02

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INDEPENDENT AUDITORS' REPORT

The President and Members of
the Board of Commissioners
Lafayette Parish Convention
and Visitors Commission
Lafayette, Louisiana

We have audited the accompanying general purpose financial statements of the Lafayette Parish Convention and Visitors Commission, as of and for the year ended December 31, 2001, as listed in the table of contents. These general purpose financial statements are the responsibility of the Commission's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards and the standards generally accepted in the United States of America applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Lafayette Parish Convention and Visitors Commission, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Lafayette Parish Convention and Visitors Commission, as of December 31, 2001, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated May 24, 2002, on our consideration of the Lafayette Parish Convention & Visitors Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

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Our audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental information (pp. 16-34) is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the Lafayette Parish Convention and Visitors Commission. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

The financial information for the preceding year which is included for comparative purposes was taken from the financial report for that year in which we expressed an unqualified opinion on the general purpose financial statements of the Lafayette Parish Convention and Visitors Commission.

Kolder, Champagne, Slaven & Company, LLC

Certified Public Accountants

Lafayette, Louisiana
May 24, 2002

GENERAL PURPOSE FINANCIAL STATEMENTS
(COMBINED STATEMENTS - OVERVIEW)

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Combined Balance Sheet - All Fund Types and Account Groups
December 31, 2001

	Governmental Fund Type	Fiduciary Fund Type	Account Groups		Totals (Memorandum Only)	
			General Fixed Assets	General Long-Term Debt		
	General	Agency			2001	2000
ASSETS						
Cash and investments	$ 177,258	$ 16,498	$ -	$ -	$ 193,756	$ 127,184
Taxes receivable	78,008	-	-	-	78,008	82,903
Accounts receivable	8,989	-	-	-	8,989	6,490
Prepaid items	38,847	-	-	-	38,847	50,004
Buildings	-	-	369,320	-	369,320	369,320
Equipment	-	-	234,562	-	234,562	237,193
Improvements	-	-	35,712	-	35,712	35,712
Lease deposit	350	-	-	-	350	350
Amount to be provided for retirement of general long-term debt	-	-	-	2,059	2,059	2,864
Total assets	$ 303,452	$ 16,498	$ 639,594	$ 2,059	$ 961,603	$ 912,020
LIABILITIES AND FUND EQUITY						
Liabilities:						
Accounts payable	$ 26,708	$ -	$ -	$ -	$ 26,708	$ 39,075
Payroll deductions payable	-	-	-	-	-	9,867
Accrued compensated absences	-	-	-	2,059	2,059	2,864
Due to others	-	16,498	-	-	16,498	13,231
Total liabilities	26,708	16,498	-	2,059	45,265	65,037
Fund equity:						
Investment in general fixed assets	-	-	639,594	-	639,594	642,225
Fund balances -						
Reserved for special projects	-	-	-	-	-	1,818
Reserved for prepaid items	38,847	-	-	-	38,847	50,004
Unreserved and undesignated	237,897	-	-	-	237,897	152,936
Total fund equity	276,744	-	639,594	-	916,338	846,983
Total liabilities and fund equity	$ 303,452	$ 16,498	$ 639,594	$ 2,059	$ 961,603	$ 912,020

The accompanying notes are an integral part of this statement.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Statement of Revenues, Expenditures, and Changes in Fund Balance -
Governmental Fund Type - General Fund
Year Ended December 31, 2001

Revenues:	
Taxes	$ 1,231,786
Fees and service	42,329
Co-op programs	29,077
Interest	7,534
Miscellaneous	30,002
Total revenues	1,340,728
Expenditures:	
Current -	
Culture and recreation:	
Personnel	535,955
Administrative and public affairs	182,534
Tourism program	252,363
Convention program	104,683
Membership	1,703
Winter visitor marketing	23,609
Film commission	2,085
Sports events	13,850
Gateway	63,329
Festival promotion	15,288
Local awareness	11,747
Special projects	22,500
Unplanned events	26,977
Capital outlay	12,119
Total expenditures	1,268,742
Excess of revenues over expenditures	71,986
Fund balance, beginning of year	204,758
Fund balance, end of year	$ 276,744

The accompanying notes are an integral part of this statement.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Statement of Revenues, Expenditures, and Changes in Fund Balance -
Budget (GAAP Basis) and Actual
Governmental Fund Type - General Fund
Year Ended December 31, 2001
With Comparative Actual Amounts for Year Ended December 31, 2000

	2001			
	Budget	Actual	Variance - Favorable (Unfavorable)	2000 Actual
Revenues:				
Taxes	$ 1,212,700	$ 1,231,786	$ 19,086	$ 1,188,424
Fees and services	44,000	42,329	(1,671)	44,824
Co-op programs	34,000	29,077	(4,923)	32,684
Interest	10,000	7,534	(2,466)	12,876
Miscellaneous	42,000	30,002	(11,998)	41,704
Total revenues	1,342,700	1,340,728	(1,972)	1,320,512
Expenditures:				
Current -				
Culture and recreation:				
Personnel	534,000	535,955	(1,955)	511,124
Administrative and public affairs	200,900	182,534	18,366	205,545
Tourism program	253,000	252,363	637	284,766
Convention program	134,200	104,683	29,517	130,259
Membership	3,400	1,703	1,697	1,726
Winter visitor marketing	35,500	23,609	11,891	27,632
Film commission	4,800	2,085	2,715	2,988
Sports events	26,900	13,850	13,050	25,992
Gateway	64,000	63,329	671	64,000
Festival promotion	15,000	15,288	(288)	7,652
Local awareness	4,500	11,747	(7,247)	2,025
Parish external projects	22,500	22,500	-	32,500
Unplanned events	24,000	26,977	(2,977)	27,878
Capital outlay	20,000	12,119	7,881	1,033
Total expenditures	1,342,700	1,268,742	73,958	1,325,120
Excess (deficiency) of revenues over expenditures	-	71,986	71,986	(4,608)
Fund balance, beginning of year	209,366	204,758	(4,608)	209,366
Fund balance, end of year	$ 209,366	$ 276,744	$ 67,378	$ 204,758

The accompanying notes are an integral part of this statement.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Notes to Financial Statements

(1) Summary of Significant Accounting Policies

The Lafayette Parish Convention and Visitors Commission (hereafter referred to as the "Commission") has been created by and in accordance with provisions of Act 38 of the State of Louisiana of 1974, Lafayette Parish Ordinance No. 277 of 1974, for the purpose of promoting the Convention and Visitors Industry of the Lafayette Parish area to the greatest possible extent.

The accounting and reporting policies of the Commission conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statute 24:513 and to the industry audit guide, Audits of State and Local Governmental Units.

The following is a summary of certain significant accounting policies:

A. Financial Reporting Entity

This report includes all funds and account groups which are controlled by or dependent on the Commission and legislative branches (the President and Board of Commissioners). Control by or dependence on the Commission was determined on the basis of budget adoption, taxing authority, authority to issue debt, election or appointment of governing body, and other general oversight responsibility.

Based on the foregoing criteria, certain units of local government over which the Commission exercises no oversight responsibility, such as the parish council, parish school board, other independently elected parish officials, and municipalities within the parish, are excluded from the accompanying financial statements. These units of government are considered separate reporting entities and issue financial statements separate from that of the Commission.

The Commission is governed by a Board of Commissioners composed of nine members. One member is appointed by the Acadiana Hotel-Motel Association; one member is appointed by the Restaurant Association; one member is appointed by the Retail Merchants Association; one member is appointed by the President of the Lafayette Parish Consolidated Government; four members are appointed by the Lafayette Parish Consolidated Government; and one member is appointed by the Greater Lafayette Chamber of Commerce.

B. Fund Accounting

The accounts of the Commission are organized on the basis of two funds and two account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are accounted for in these funds based upon the purposes for which they are to be spent and

the means by which spending activities are controlled. The funds presented in the financial statements are described as follows:

General Fund

The General Fund is the principal fund of the Commission and is used to account for all financial resources of the Commission. General operating expenditures are paid from this fund.

Agency Funds

Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Agency funds are used to account for all receipts and disbursements associated with the following:

Jean Lafitte Scenic Byway District Fund - To account for funds associated with the economic development and tourism in the parishes traversed by the Jean Lafitte Scenic Byway.

Real French Destination Scenic Byway District Fund - To account for funds associated with the economic development and tourism in the parishes traversed by the Real French Destination Scenic Byway.

Visitor Enterprise Fund - To account for funds appropriated by the Louisiana State Treasury.

Amateur Athletic Union (AAU) Fund – To account for funds associated with hosting amateur athletic events in the City of Lafayette.

C. Account Groups

General Fixed Assets Account Group

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in the General Fund. No depreciation has been provided on general fixed assets. Infrastructure as well as interest costs are not capitalized. All fixed assets are valued at historical cost or estimated historical cost if historical cost is not available. Estimated amounts are immaterial in relation to total fixed assets. Gifts or contributions of property are recorded in general fixed assets at fair market value at the time received.

General Long-term Debt Account Group

The General Long-term Debt Account Group is used to account for long-term liabilities to be financed from government funds.

An account group is not a "fund". It is concerned only with the measurement of financial position, not with measurement of results of operations.

D. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The Commission's records are accounted for using the modified accrual basis of accounting except for the Agency Funds which are prepared on the cash basis of accounting, which approximates the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as net current assets. Available is defined as the one-year period following year-end.

Hotel and motel sales taxes are considered "measurable" when in the hands of the Sales Tax Collector and are recognized as revenue at that time. Other major revenues that are considered susceptible to accrual include earned grant revenues and other intergovernmental revenues, charges for services and interest on interest-bearing deposits.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Purchases of various operating supplies are regarded as expenditures at the time purchased.

E. Budgetary Accounting

A budget for the General Fund is prepared on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally prepared or as amended by the Commission. All budgetary appropriations lapse at the end of each fiscal year.

F. Cash and Investments

Cash and investments include amounts in demand deposits and interest-bearing securities invested with the Louisiana Asset Management Pool (LAMP) which are stated at cost. An investment in the amount of $91,581 at December 31, 2001 is deposited in LAMP, a local government investment pool. In accordance with GASB Codification Section I50.165, the investment in LAMP is not categorized into the three risk categories provided by GASB Codification Section I50.165 because the investment is in the pool of funds and thereby not evidenced by securities that exist in physical or book entry form. LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana, and is governed by a board of directors comprised of representatives from various local governments and state wide professional organizations. Only local governments having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest. Accordingly, LAMP investments are restricted to securities issued, guaranteed, or backed by the U.S. Treasury, the U.S. government, or one

of its agencies, enterprises, or instrumentalities, as well as repurchase agreements collateralized by those securities. The dollar weighted average portfolio maturity of LAMP assets is restricted with a maturity in excess of 397 days. LAMP is designed to be highly liquid to give its participants immediate access to their account balances. Under state law, the Commission may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having principle offices in Louisiana.

G. Prepaid Items

Payments made to vendors for services that will benefit periods beyond December 31, 2001 are recorded as prepaid items.

H. Vacation and Sick Leave

Vacation and sick leave are recorded as expenditures of the period in which paid. Employees of the Commission's office earn 12 to 18 days of vacation leave each year depending on length of service.

In addition, employees earn 12 days of sick leave each year. Employees shall be allowed to carry over one-third of their vacation leave earned during the current calendar year. Sick leave may be accumulated to a maximum of 130 days; however, sick leave is not payable upon termination. Amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources are reported in the general long-term debt account group.

I. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the Commission as an extension of formal budgetary integration in the funds.

J. Fund Equity

Reserved fund balances represent portions of fund balances that are not appropriable for expenditures or are legally segregated for a specific future use.

K. Total Columns on Combined Balance Sheet - Overview

Total columns on the combined balance sheet - overview is captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in this column does not present financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

(2) Cash and Investments

At December 31, 2001, the Commission has seven demand deposit accounts (book balance) totaling $102,175

These deposits are stated at cost, which approximates market. Under state law, these deposits, (or the resulting bank balance) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank.

The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. Deposit balance (bank balance) at December 31, 2001 of $117,877 was secured in part ($103,709) by federal deposit insurance, resulting in unsecured funds of $14,168.

At December 31, 2001, the Commission has one money market mutual fund investment. This investment is composed of Treasury bills, notes, and other obligations that are fully guaranteed as to payment by the United States government. Because of the safety of this investment, this investment takes exception to state law requiring security of federal deposit insurance or the pledge of securities owned by the fiscal agent bank. At December 31, 2001 the carrying amount of this investment was $91,581; the bank balance was $91,581.

The Commissions had only one investment on which GASB Statement No. 31 applied. This investment was an investment in LAMP, which is also considered to be a money market mutual fund investment identified in the preceding paragraph. GASB Statement No. 31 requires that investments, that fall within the definitions of said statement, be recorded at fair value. However, Statement No. 31 also states that investments in an external investment pool can be reported at amortized cost if the external investment pool operates in a manner consistent with the Security Exchange Commission's (SEC's) Rule 2a7. LAMP is an external investment pool that operates in a manner consistent with SEC Rule 2a7. LAMP is also regulated by the Treasury of the State of Louisiana and fair value of the position in the pool is the same as the value of pool shares.

At December 31, 2001, the Commission's investment, at cost, is $91,581. The amortized cost of this investment at December 31, 2001 is approximately $91,958. Because cost approximates amortized cost, the carrying value was not adjusted.

(3) Taxes Receivable

The balance in taxes receivable of $78,008 at December 31, 2001 represents the Commission's portion of the accommodation tax collected in December by the parish tax collector.

(4) Accounts Receivable

The balance in accounts receivable of $8,989 at December 31, 2001 is primarily due from vendors who participate in cooperative advertising with the Commission.

(5) Changes in General Fixed Assets

A summary of changes in general fixed assets follows:

	Balance 01/01/01	Additions	Deletions	Balance 12/31/01
Buildings	$369,320	$ -	$ -	$369,320
Equipment	237,193	12,119	(14,750)	234,562
Improvements	35,712	-	-	35,712
	$642,225	$12,119	$(14,750)	$639,594

(6) Changes in Long-Term Liabilities

During the year ended December 31, 2001, the following changes occurred in liabilities reported in the general long-term debt account group:

	Balance 01/01/01	Additions	Reductions	Balance 12/31/01
Compensated absences	$ 2,864	$ -	$ (805)	$2,059

(7) Retirement Commitments

All employees are members of at least one of the following retirement systems during the year ended December 31, 2001:

- Federal Social Security System
- State of Louisiana Deferred Compensation Plan
- American Chamber of Commerce Executives-Multivestor Retirement Plan

Pertinent information relative to each plan follows:

A. Federal Social Security System

All employees of the Commission were members of the Federal Social Security System through June 30, 2001. After June 30, 2001, some employees opted to participate in the deferred compensation plan, as opposed to the Social Security System. For those who participated in the Social Security System, the Commission and the employees

contributed a percentage of employee's salary to the System (7.65% contributed by the Commission; 7.65% by the employee). The Commission's contribution during the year ended December 31, 2001 amounted to $19,638.

B. State of Louisiana Deferred Compensation Plan:

This plan was adopted by the Commission in July 2001. The plan was created in 1982 by the Louisiana Deferred Compensation Commission.

Summary of benefits -

Any employee at least 21 years of age who is expected to work at least 1,000 hours a year is eligible to participate in the Plan on the effective employment date. Normal retirement date is the first day of the month in which an employee reaches age 65, or the date he completes 10 years of plan participation, if later. Also, a member may choose early retirement if he is at least 55 years of age and has had 10 years of service. The amount of a member's retirement income will be determined by the value of their account at retirement. The full value of the account will be used to purchase an annuity or to make an installment settlement. The plan also provides death and disability benefits.

Contributions -

Contributions to the plan include an amount paid by the employer, equal to 14.25 percent of each participant's salary each year. No participant shall be required to make mandatory contributions. A participant may elect to make a voluntary contribution (minimum of $20 per month; maximum of 100% of annual salary, if this does not exceed annual limit imposed by Internal Revenue Code section 457). The Commission's contribution during the year ended December 31, 2001 amounted to $28,255.

C. American Chamber of Commerce Executives-Multivestor Retirement Plan

This plan was in effect from January 1, 2001 to June 30, 2001. In July 2001, this plan was replaced by the State of Louisiana Deferred Compensation Plan (see B above).

Summary of benefits -

Any employee at least 21 years of age who is expected to work at least 1,000 hours a year is eligible on date of employment to participate in the Plan. Normal retirement date is the first day of the month in which an employee reaches age 65, or the date he completes 10 years of plan participation, if later. Also, a member may choose early retirement if he is at least 55 years of age and has had 10 years of service. The amount of a member's retirement income will be determined by the value of their account at retirement. The full value of the account will be used to purchase an annuity or to make an installment settlement. The plan also provides death and disability benefits.

Contributions -

Contributions to the plan include an amount paid by the employer, equal to 8 percent of each participant's salary each year. No participant shall be required to make mandatory contributions. A participant may elect to make a voluntary contribution of a percentage (from 1 percent to 10 percent) of their basic annual salary. The total of the employer's contribution and a participant's contribution may not exceed 25 percent of that participant's salary. Upon employee termination, all contributions that have not vested are refunded. The Commission's contribution during the year ended December 31, 2001 amounted to $16,054.

(8) Leasing Arrangements

The Commission leases two automobiles under operating lease agreements. The following is a schedule of minimum future rentals for operating leases as of December 31, 2001:

Year Ended December 31, 2001	Total
2002	$12,048
2003	12,048
2004	12,048
2005	1,004
Total	$37,148

(9) Risk Management

The Commission is exposed to risks of loss in the areas of general and auto liability, property hazards, and workers' compensation. Those risks are handled by purchasing commercial insurance. There have been no significant reductions in insurance coverage during the current fiscal year.

(10) Board of Commissioners' Compensation

No per diem or other compensation was paid to commissioners of the Lafayette Parish Convention and Visitors Commission for the year ended December 31, 2001.

(11) Changes in Agency Fund Balances

Changes in agency fund balance due to others are as follows:

	Jean Lafitte Fund	Real French Fund	Visitor Enterprise Fund	Amateur Athletic Union Fund	Total
Balances, December 31, 2000	$ 1,842	$ 719	$ 10,670	$ -	$ 13,231
Additions	8	3	149,766	50,758	200,535
Reductions	(860)	(260)	(145,398)	(50,750)	(197,268)
Balances, December 31, 2000	$ 990	$ 462	$ 15,038	$ 8	$ 16,498

SUPPLEMENTAL INFORMATION

SCHEDULE OF INDIVIDUAL FUND AND ACCOUNT GROUPS

GENERAL FUND

To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana
General Fund

Comparative Balance Sheets
December 31, 2001 and 2000

	2001	2000
ASSETS		
Cash and investments	$ 177,258	$ 113,953
Taxes receivable	78,008	82,903
Accounts receivable	8,989	6,490
Prepaid items	38,847	50,004
Lease deposit	350	350
Total assets	$ 303,452	$ 253,700
LIABILITIES AND FUND BALANCES		
Liabilities:		
Accounts payable	$ 26,708	$ 39,075
Payroll deductions payable	-	9,867
Total liabilities	26,708	48,942
Fund balances:		
Reserved for special projects	-	1,818
Reserved for prepaid items	38,847	50,004
Unreserved, undesignated	237,897	152,936
Total fund balances	276,744	204,758
Total liabilities and fund balances	$ 303,452	$ 253,700

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana
General Fund

Comparative Statements of Revenues
Years Ended December 31, 2001 and 2000

	2001	2000
Taxes:		
Hotel and motel tax	$ 1,231,786	$ 1,188,424
Fees and services:		
Memberships	42,329	44,824
Miscellaneous:		
Co-op programs	29,077	32,684
Interest	7,534	12,876
Other sources	30,002	41,704
	66,613	87,264
Total revenues	$ 1,340,728	$ 1,320,512

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana
General Fund

Comparative Statements of Expenditures
Years Ended December 31, 2001 and 2000

	2001	2000
Current:		
Culture and recreation:		
Personnel -		
Salaries	$426,714	$408,824
Payroll taxes	19,813	33,124
Hospitalization	42,221	36,696
Retirement	47,207	32,480
Total personnel	535,955	511,124
Administrative and public affairs -		
Collection - hotel and motel tax	5,826	5,856
Insurance and bonding	21,640	18,502
Telephone and telegraph	17,547	15,435
Utilities and sanitation service	12,430	17,154
Janitorial service	5,202	7,498
Equipment rental	2,984	2,764
Office supplies and equipment	33,210	37,699
Postage	36,625	47,942
Auto lease	8,192	14,882
Accounting	13,445	9,968
Legal and administrative advertising	2,305	2,234
Professional membership	14,280	7,033
Uniforms	833	1,725
Staff education	-	637
Web development	8,015	16,216
Total administrative and public affairs	182,534	205,545
Tourism program -		
Magazine and newspaper advertising	92,837	101,654
Outdoor advertising	13,854	31,586
Printed literature	47,445	63,983
Special promotional aids	6,312	12,312
News release and photography	148	289
Promotional - events, tours, shows	59,876	43,013
Services for visitors	5,179	6,950
Travel by staff	23,793	23,654

(continued)

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana
General Fund

Comparative Statements of Expenditures (Continued)
Years Ended December 31, 2001 and 2000

	2001	2000
Auto gas and oil	$ 467	$ 530
Staff education	-	360
Professional memberships	2,452	435
Total tourism program	252,363	284,766
Convention program -		
Magazine and newspaper advertising	16,397	26,688
Outdoor advertising	11,079	11,968
Printed literature	15,240	31,501
Specialty promotional aids	13,442	14,376
Promotional - events, tours, shows	11,148	14,262
Services for conventions and meetings	3,218	4,341
Travel by staff	23,741	19,787
Entertainment by staff and commissioner	71	-
Auto lease	7,532	6,386
Professional memberships	2,815	950
Total convention program	104,683	130,259
Membership program -		
Entertainment by staff	80	336
Travel by staff	281	-
Printed literature	842	1,280
Professional memberships	500	110
Total membership program	1,703	1,726
Winter visitor marketing program -		
Magazine and newspaper advertising	16,846	13,210
Printed literature	-	1,853
Promotional - events, tours, shows	2,265	6,341
Telephone and telegraph	708	2,856
Travel by staff	3,790	3,372
Total winter visitor marketing program	23,609	27,632

(continued)

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana
General Fund

Comparative Statements of Expenditures (Continued)
Years Ended December 31, 2001 and 2000

	2001	2000
Film commission program -		
Printed literature	$ -	$ 480
Promotional - events, tours, shows	2,085	1,402
Travel by staff	-	1,106
Total film commission program	2,085	2,988
Sports events -		
Printed literature	2,498	5,405
Promotional - events, tours, shows	11,052	19,985
Travel by staff	300	602
Total sports events	13,850	25,992
Gateway -		
Contributions to Gateway project	63,329	64,000
Festival promotion program -		
Printed literature	15,288	7,652
Local awareness -		
News release and photography	378	-
Printed literature	2,876	1,890
Promotional - events, tours, shows	679	135
Advertising	7,814	-
Total local awareness program	11,747	2,025
Special projects -		
Advertising & promotional items	22,500	32,500

(continued)

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana
General Fund

Comparative Statements of Expenditures (Continued)
Years Ended December 31, 2001 and 2000

	2001	2000
Unplanned events -		
Office repairs & maintenance	$ 26,977	$ 27,878
Total culture and recreation	1,256,623	1,324,087
Capital outlay -		
Equipment	12,119	1,033
Total capital outlay	12,119	1,033
Total expenditures	$ 1,268,742	$1,325,120

GENERAL FIXED ASSETS ACCOUNT GROUP

The general fixed assets account group is to account for fixed assets purchased in governmental type funds.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Comparative Statements of General Fixed Assets
December 31, 2001 and 2000

	2001	2000
General fixed assets, at cost:		
Building	$369,320	$369,320
Equipment	234,562	237,193
Improvements	35,712	35,712
Total general fixed assets	$639,594	$642,225
Investment in general fixed assets	$639,594	$642,225

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Statement of Changes in General Fixed Assets
Year Ended December 31, 2001

	Building	Equipment	Improvements	Total
General fixed assets, beginning of year	$369,320	$237,193	$ 35,712	$642,225
Additions:				
General Fund revenues	-	12,119	-	12,119
Total balances and additions	369,320	249,312	35,712	654,344
Deletions:				
Assets traded or disposed of	-	(14,750)	-	(14,750)
General fixed assets, end of year	$369,320	$234,562	$ 35,712	$639,594

GENERAL LONG-TERM DEBT ACCOUNT GROUP

The general long-term debt account group is to account for accrued compensated absences expected to be financed from governmental type funds.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Statement of General Long-Term Debt
December 31, 2001

	Accrued Compensated Absences
AMOUNT AVAILABLE AND TO BE PROVIDED FOR PAYMENT OF LONG-TERM DEBT	
Amount to be provided from:	
Excess annual revenues	$2,059
GENERAL LONG-TERM DEBT PAYABLE	
Accrued compensated absences	$2,059

INTERNAL CONTROL AND COMPLIANCE

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The President and Members of
the Board of Commissioners
Lafayette Parish Convention
and Visitors Commission
Lafayette, Louisiana

We have audited the general purpose financial statements of the Lafayette Parish Convention and Visitors Commission as of and for the year ended December 31, 2001, and have issued our report thereon dated May 24, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Lafayette Parish Convention and Visitors Commission's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one item of noncompliance that is required to be reported under Government Auditing Standards, which is described in the accompanying schedule of prior and current audit findings and management's corrective action plan as item 01-1.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the Lafayette Parish Convention and Visitors Commission's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgement, could adversely affect the Lafayette Parish Convention and Visitors Commission's ability to record, process, summarize, and report financial data consistent with the assertions of management in the general purpose financial statements. The reportable condition noted is described in the accompanying schedule of prior and current audit findings and management's corrective action plan as item 01-2.

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A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe the reportable condition identified as item 01-2 in the schedule of prior and current audit findings and management's corrective action plan is a material weakness.

This report is intended for the information and use of management and others within the organization and is not intended to be and should not be used by anyone other than these specified parties

Kolder, Champagne, Slaven & Company, LLC

Certified Public Accountants

Lafayette, Louisiana
May 24, 2002

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Schedule of Prior and Current Audit Findings and
Management's Corrective Action Plan
Year Ended December 31, 2001

I. Prior Year Findings:

Compliance

There were no findings to be reported under the above section.

Internal Control over Financial Reporting

00-1 - Inadequate Segregation of Accounting Duties

Finding:
Due to the small number of employees, the Commission did not have adequate segregation of functions within the accounting system.

Status:
Unresolved; See Item 01-2.

Management Letter Items

There were no management letter items at December 31, 2000.

II. Current Year Findings and Management's Corrective Action Plan:

Compliance

01-1 Noncompliance with Louisiana Fiscal Agency and Cash Management

Finding:
The Commission did not comply with the Louisiana Revised Statutes (LSA-R.S.) 39:1225. This statute states that the amount of funds on deposit with financial institutions must, at all times, be one hundred percent secured. The commission had unsecured deposits of approximately $14,000 at one financial institution at December 31, 2001.

Management's Corrective Action Plan:
Ms. Kay B. Wolf, Office Manager, conferred with bank personnel and has determined the reason for the problem. There were several accounts opened this year that were not handled properly. On a monthly basis (and sometimes more frequently), she will compute balances and compare to the amount of federal deposit insurance and securities pledged. Also, the bank has agreed to pledge an amount in excess of what is needed to allow for balance fluctuations. This plan is effective immediately.

(continued)

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Schedule of Prior and Current Audit Findings and
Management's Corrective Action Plan
Year Ended December 31, 2001

Internal Control over Financial Reporting

01-2 – Inadequate Segregation of Accounting Duties

Finding:

Due to the small number of employees, the Commission did not have adequate segregation of functions within the accounting system.

Management's Corrective Action Plan:

Mr. Gerald Breaux, Executive Director, has determined that it is not feasible to achieve adequate segregation of functions within the accounting system. No action is considered necessary.

Management Letter Items

There are no management letter items at December 31, 2001.