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*Housing Authority
Of The
City of Mansfield, Louisiana*

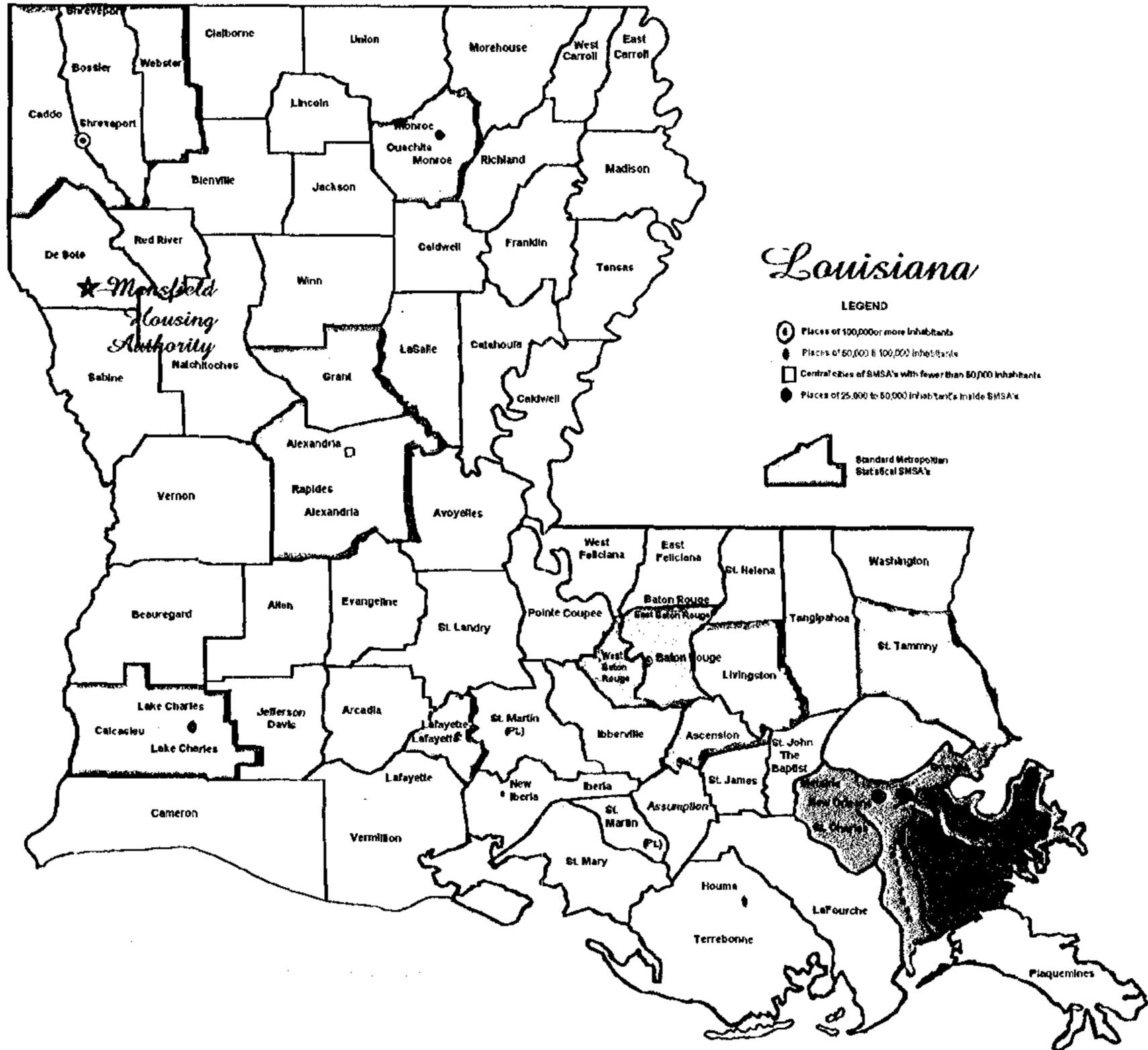
*Financial Statements and
Supplemental Financial Information*

SEPTEMBER 30, 2001

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 3/27/02

**HOUSING AUTHORITY OF THE TOWN OF MANSFIELD
MANSFIELD, LOUISIANA**



◆ Under the United States Housing Act of 1937, as amended, the U.S. Department of Housing and Urban Development (HUD) has direct responsibility for administering low income housing programs in the United States. Accordingly, HUD has contracted with the entity to administer certain HUD funds. The entity is a public corporation, legally separate, fiscally independent and governed by Board of Commissioners.

*Housing Authority of the City of Mansfield
Mansfield, Louisiana*

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September 30, 2001*

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INDEPENDENT AUDITOR'S REPORT ON GENERAL PURPOSE FINANCIAL STATEMENTS

Housing Authority of the
City of Mansfield
Mansfield, Louisiana

I have audited the accompanying general purpose financial statements of the Housing Authority of the City of Mansfield, Louisiana, as of and for the year ended September 30, 2001 as listed in the table of contents. These financial statements are the responsibility of the Authority's management. My responsibility is to express an opinion on these general-purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards in the United States and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, financial statements referred to above present fairly, in all material respects, the financial position of the Housing Authority of the City of Mansfield, Louisiana, as of September 30, 2001 and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

My audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The other supplemental information, schedules and the graphs listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements of the Housing Authority of the City of Mansfield, Louisiana. Such information, has been subjected to the auditing procedures applied in the audit of the general purpose financial statements, and in my opinion, the information is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

In accordance with *Government Auditing Standards*, I have also issued my report dated January 18, 2002, on my consideration of Housing Authority of the City of Mansfield, Louisiana's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants.

My audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general purpose financial statements of the Housing Authority of the City of Mansfield, Louisiana. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

January 18, 2002

Jena, Louisiana

John R. Vercher

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Housing Authority of the
City of Mansfield
Mansfield, Louisiana

I have audited the general purpose financial statements of the Housing Authority of the City of Mansfield, Louisiana, as of and for the year ended September 30, 2001 and have issued my report thereon dated January 18, 2002. I conducted my audit in accordance with generally accepted auditing standards in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Housing Authority of the City of Mansfield, Louisiana 's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Housing Authority of the City of Mansfield, Louisiana 's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information of the Housing Authority of the City of Mansfield, Louisiana's Management and Legislative Auditor's Office. However, this report is a matter of public record and its distribution is not limited.

John R. Vercher

January 18, 2002
Jena, Louisiana

**GENERAL PURPOSE FINANCIAL STATEMENTS
(COMBINED STATEMENTS - OVERVIEW)**

Housing Authority of the City of Mansfield
Mansfield, Louisiana
Balance Sheet - Enterprise
September 30, 2001
FW - 1415

	<u>Capital Projects</u>	<u>Enterprise Fund</u>	<u>(Total Memorandum Only)</u>
ASSETS			
CURRENT ASSETS:			
Cash – Note 2	\$ -0-	\$ 32,826	\$ 32,826
Investments	-0-	33,684	33,684
Accounts Receivable –Tenants, Net of Allowance for Bad Debt \$-0-	-0-	2,499	2,499
Receivables -- HUD	-0-	24,284	24,284
Deferred Charges	-0-	34,127	34,127
TOTAL CURRENT ASSETS	<u>\$ -0-</u>	<u>\$ 127,420</u>	<u>\$ 127,420</u>
FIXED ASSETS			
Land	\$ -0-	\$ 47,446	\$ 47,446
Leasehold Improvements	-0-	570,654	570,654
Buildings	-0-	3,470,159	3,470,159
Furniture, Equipment & Machinery	-0-	49,116	49,116
Construction in Progress	1,290,674	-0-	1,290,674
TOTAL FIXED ASSETS	<u>\$ 1,290,674</u>	<u>\$ 4,137,375</u>	<u>\$ 5,428,049</u>
Less: Accumulated Depreciation	-0-	(2,216,139)	(2,216,139)
NET FIXED ASSETS	<u>\$ 1,290,674</u>	<u>\$ 1,921,236</u>	<u>\$ 3,211,910</u>
TOTAL ASSETS	<u>\$ 1,290,674</u>	<u>\$ 2,048,656</u>	<u>\$ 3,339,330</u>
LIABILITIES			
CURRENT LIABILITIES			
Payables	\$ -0-	\$ 11,683	\$ 11,683
Pilot	-0-	9,755	9,755
Deferred Credits	-0-	64,720	64,720
Accrued Wages, Compensated Absences	-0-	6,529	6,529
TOTAL CURRENT LIABILITIES	<u>\$ -0-</u>	<u>\$ 92,687</u>	<u>\$ 92,687</u>
FUND EQUITY			
Net HUD Contributions	\$ -0-	\$ 1,895,982	\$ 1,895,982
RETAINED EARNINGS	-0-	59,987	59,987
FUND BALANCE	1,290,674	-0-	1,290,674
TOTAL EQUITY	<u>\$ 1,290,674</u>	<u>1,955,969</u>	<u>\$ 3,246,643</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 1,290,674</u>	<u>\$ 2,048,656</u>	<u>\$ 3,339,330</u>

The accompanying notes are an integral part of this statement.

*Housing Authority of the City of Mansfield
Mansfield, Louisiana*

*Capital Projects
Combined Statement of Revenues, Expenditures and
Changes in Fund Balance
Year Ended September 30, 2001*

FW - 1415

REVENUES

Intergovernmental	\$ 216,964
TOTAL REVENUES	\$ 216,964

EXPENDITURES

Administration	\$ 2,558
Relocation Cost	5,301
Relocation	516
TOTAL EXPENDITURES	\$ 8,375

Excess (Deficiency) Of Revenues Over Expenditures Before Other Revenues (Expenditures)	\$ 208,589
---	-------------------

OTHER REVENUES (EXPENDITURES)	
Transfer To Low Rent	\$ (29,543)

Excess (Deficiency) Of Revenues Over Expenditures After Other Revenues (Expenditures)	\$ 179,046
--	-------------------

Fund Balance Beginning Of Year	1,111,628
Fund Balance End Of Year	\$ 1,290,674

The accompanying notes are an integral part of this statement.

*Housing Authority of the City of Mansfield
Mansfield, Louisiana*

*Statement of Revenues, Expenses, and Changes In
Retained Earnings – Enterprise Fund
Year Ended September 30, 2001
FW - 1415*

Revenues:	
Tenant Revenue	\$ 126,502
HUD Subsidy – Low Rent	214,220
Interest Income	6,255
Other Revenue	15,289
Total Operating Revenue	\$ 362,266
Operating Expenses	
Administrative:	
Salaries	\$ 73,530
Travel	4,456
Accounting Fees	6,280
Audit Fees	2,713
Sundry	18,299
Utilities:	
Water	39,054
Electricity	9,271
Gas	4,698
Other	20,417
Maintenance:	
Labor	61,607
Material	29,691
Contract Cost	8,327
Protective Services	12,168
General Expense:	
Insurance	31,574
Payment In Lieu Of Taxes	5,306
Employee Benefit Contributions	39,239
Collection Loses	3,986
Depreciation	45,494
Total Operating Expenses	\$ 416,110
Operating Income (Loss)	\$ (53,844)
Non-Operating Revenues (Expenses)	
Transfer From Capital Projects	\$ 29,543
Prior Year Adjustment	(4,805)
Net Income	\$ (29,106)
Add Back Depreciation Expense (Charged to Contributions)	45,494
Retained Earnings September 30, 2000	43,599
Retained Earnings September 30, 2001	59,987
Net HUD Contributions June 2000	\$ 1,941,476
Current Year Depreciation Expense	(45,494)
Net HUD Contributions September 30, 2001	\$ 1,895,982

The accompanying notes are an integral part of this statement.

*Housing Authority of the City of Mansfield
Mansfield, Louisiana*

*Statement of Cash Flows
Year Ended September 30, 2001*

FW - 1415

Cash Derived From:	
Net Operating Income Before Transfers	\$ (58,649)
Transfers	29,543
Net Operating Income After Transfers	<u>\$ (29,106)</u>
Adjustment to Operating Income:	
Add Depreciation	\$ 45,494
(Increase) Decrease in Deferred Charges	(18,605)
(Increase) Decrease in Receivables	(21,539)
Increase (Decrease) in Payables	(7,622)
Increase (Decrease) in Deferred Credits	69,654
Increase (Decrease) in Accrued Pilot	53
Increase (Decrease) in Accrued Annual Leave	<u>(2,372)</u>
Cash Flow From Operations	<u>\$ 35,957</u>
Total Cash Provided	\$ 35,957
Cash Provided To:	
Investments	<u>\$ 41</u>
Net Cash Flow	\$ 35,916
Cash Beginning of Period	<u>(3,090)</u>
Cash End of Period	<u>\$ 32,826</u>

The accompanying notes are an integral part of this statement.

*Housing Authority of
the City of Mansfield
Mansfield, Louisiana*

Notes to the Financial Statements

(1) SUMMARY OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

A. Organization -

The entity is chartered as a public corporation for the purpose of administering housing programs for low income families.

Under the United States Housing Act of 1937, as amended, the U.S. Department of Housing and Urban Development (HUD) has direct responsibility for administering low-income housing programs in the United States. Accordingly, HUD has entered into a contract with the entity to make annual contributions (subsidies) for the purpose of funding its programs for low-income families.

B. Financial Reporting -

1. **Reporting entity.** This report includes all funds and accounts which are controlled by the entity's governing body. Control was determined on the basis of budget adoption, authority to issue debt, authority to execute contracts and general oversight responsibility. The board is appointed by the City of Mansfield, Louisiana and is considered a related organization to that body. However, the Mansfield Housing Authority is a legally separate entity and these financial statements contain only the financial activity of the entity.

2. **Fund accounting.** The accounts of the Mansfield PHA (Public Housing Authority) are organized on the basis of funds, each of which is considered a separate accounting entity. The fund is reported by generic fund type in the financial statements.

GOVERNMENTAL FUND TYPES

Capital Projects

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, special assessment funds and trust funds).

PROPRIETARY FUND TYPES

Enterprise Funds

The enterprise funds are used for activities which are financed and operated in a manner similar to private business enterprise where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

3. **Basis of accounting.** Basis of accounting refers to the time at which revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting related to the timing of the measurement made, regardless of the measurement focus applied.

tion of revenues earned expenses

*Housing Authority of
the City of Mansfield
Mansfield, Louisiana*

*Notes to the Financial Statements
(Continued)*

Enterprise Funds

These funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets.

Expenditures are generally recognized under the accrual basis of accounting when the related fund liability is incurred.

B. Summary of Significant Account Policies and Changes of Account Principle

1. **Change in Accounting Principle.** For the year ended September 30, 2001, the PHA has changed from the Government Funds Method to the Enterprise Method. This change was strongly recommended by the Real Estate Assessment Center (REAC) of The Department of Housing and Urban Development.

The Enterprise Funds Method accounts for operations in a manner similar to a private business. Under this method, all assets, including fixed assets, and all liabilities are in one fund, and one financial statement.

The Enterprise Fund recognizes revenues and expenses on the full accrual basis. Revenues are recognized when earned and become measurable. Expenses are recognized in the period incurred, if measurable. In the prior method used, the Governmental Funds Method, the modified accrual method was necessary.

Depreciation expense must be recognized for the Enterprise Fund. Under the Governmental Funds Method, depreciation was optional and the PHA elected not to recognize it.

REAC suggests that accumulated depreciation be charged to HUD Capital Contributions, not Retained Earnings. REAC directs that soft costs from development and modernization be deleted from fixed assets and charged to HUD Capital Contributions.

REAC also directs PHA's to delete outstanding debt owed to HUD, annual contributions and debt amortization funds receivable due from HUD, and close them to HUD Capital Contributions.

(2) CASH AND INVESTMENTS

Deposits

It is the Authority's policy for deposits to be 100% secured by collateral at market or par, whichever is lower, less the amount of the Federal Deposit Insurance Corporation insurance. The Authority's deposits are categorized to give an indication of the level of risk assumed by the District at year-end. The categories are describes as follows:

- *Category 1* – Insured or collateralized with securities held by the Authority or by its agent in the Authority's name.
- *Category 2* – Collateralized with securities held by the pledging financial institution's trust department or agent in the Authority's name.
- *Category 3* – Uncollateralized.

*Housing Authority of
the City of Mansfield
Mansfield, Louisiana*

*Notes to the Financial Statements
(Continued)*

(2) CASH AND INVESTMENTS - (CONT.)

Cash	\$	32,826
Certificates of Deposit		33,684
 Total Cash On Deposit FDIC (Category 1)	 \$	 66,510 66,510
	 \$	 -0-

(3) ACCOUNTS RECEIVABLE

The receivables at September 30, 2001 are detailed below:

Accounts Receivable Tenants	\$	3,236
Allowance For Doubtful Accounts		(737)
HUD Receivables		23,095
Other Miscellaneous Receivables		1,189
 Totals	 \$	 26,783

(4) FIXED ASSETS

As noted in Note A, soft costs formerly capitalized have been written off and fixed assets are now depreciated on the straight-line method over their estimated useful lives as follows:

Buildings	33 Years
Buildings Improvements	15 Years
Nondwelling Structures	15 Years
Vehicles	5 Years

	Beginning of Period	Additions	Deletions	End of Period
Land	\$ 47,446	\$ -0-	\$ -0-	\$ 47,446
Buildings	3,470,159	-0-	-0-	3,470,159
Furniture & Equipment Etc.	49,116	-0-	-0-	49,116
Leasehold Improvements	570,654	-0-	-0-	570,654
Total	\$ 4,137,375	\$ -0-	\$ -0-	\$ 4,137,375
 Accumulated Depreciation	 \$ 2,170,645	 \$ 45,494	 \$ -0-	 \$ 2,216,139
Capital Projects Fund 1998	\$ 961,420	\$ 89,063	\$ -0-	\$ 1,050,483
Capital Projects Fund 1999	150,208	76,385	-0-	226,593
Capital Projects Fund 2000	-0-	13,598	-0-	13,598
 Total Construction in Progress	 \$ 1,111,628	 \$ 179,046	 \$ -0-	 \$ 1,290,674

All land and buildings are encumbered by a Declaration of Trust in favor of the United States of America as security for obligations guaranteed by the government and to protect other interests of the government.

*Housing Authority of
the City of Mansfield
Mansfield, Louisiana*

*Notes to the Financial Statements
(Continued)*

(4) CONTINGENCIES

The entity is subject to possible examinations made by federal regulators who determine compliance with terms, conditions, laws and regulations governing grants given to the entity in the current and prior years. These examinations may result in required refunds by the entity to federal grantors and/or program beneficiaries.

(5) COMMISSIONERS

<u>Name</u>	<u>Title</u>	<u>Salary</u>
Ned Mc Cray	Chairman	\$ -0-
John Mayweather	Vice-Chairman	-0-
Gilbert Stoma	Commissioner	-0-
Mildred Youngblood	Commissioner	-0-

(6) LITIGATION

The Authority had no outstanding judgments or pending litigation as of September 30, 2001.

(7) USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

(8) ENCUMBRANCES

The Authority does not utilize encumbrance accounting.

CAPITAL PROJECTS FUNDS

Housing Authority of the City of Mansfield
Mansfield, Louisiana

Capital Projects
Combining Balance Sheet
Year Ended September 30, 2001

FW - 1415

	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>TOTAL</u>
ASSETS				
Fixed Assets	\$ 1,050,483	\$ 226,593	\$ 13,598	\$ 1,290,674
TOTAL ASSETS	<u>\$ 1,050,483</u>	<u>\$ 226,593</u>	<u>\$ 13,598</u>	<u>\$ 1,290,674</u>
LIABILITIES AND FUND BALANCE				
Fund Balance	\$ 1,050,483	\$ 226,593	\$ 13,598	\$ 1,290,674
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 1,050,483</u>	<u>\$ 226,593</u>	<u>\$ 13,598</u>	<u>\$ 1,290,674</u>

The accompanying notes are an integral part of this statement.

*Housing Authority of the City of Mansfield
Mansfield, Louisiana*

*Capital Projects
Combining Statement of Revenues, Expenditures and
Changes in Fund Balance
Year Ended September 30, 2001*

FW - 1415

	1998	1999	2000	TOTAL
REVENUES				
Intergovernmental	\$ 91,621	\$ 82,202	\$ 43,141	\$ 216,964
TOTAL REVENUES	\$ 91,621	\$ 82,202	\$ 43,141	\$ 216,964
EXPENDITURES				
Administration	\$ 2,558	\$ -0-	\$ -0-	\$ 2,558
Relocation Cost	-0-	5,301	-0-	5,301
Relocation	-0-	516	-0-	516
TOTAL EXPENDITURES	\$ 2,558	\$ 5,817	\$ -0-	\$ 8,375
Excess (Deficiency) Of Revenues Over Expenditures Before Other Revenues (Expenditures)	\$ 89,063	\$ 76,385	\$ 43,141	\$ 208,589
OTHER REVENUES (EXPENDITURES)				
Transfer To Low Rent	\$ -0-	\$ -0-	\$ (29,543)	\$ (29,543)
Excess (Deficiency) Of Revenues Over Expenditures After Other Revenues (Expenditures)	\$ 89,063	\$ 76,385	\$ 13,598	\$ 179,046
Fund Balance Beginning Of Year	961,420	150,208	-0-	1,111,628
Fund Balance End Of Year	\$ 1,050,483	\$ 226,593	\$ 13,598	\$ 1,290,674

The accompanying notes are an integral part of this statement.

Supplementary Information

*Housing Authority of the City of Mansfield
Mansfield, Louisiana*

*Statement and Certification of Actual Modernization Cost
Annual Contribution Contract
FW - 1415*

	<u>Project 1998</u>	<u>Project 1999</u>	<u>Project 2000</u>	<u>Total</u>
1. The Actual Modernization Costs are as follows:				
Funds Approved Total	\$ 1,092,302	\$ 262,128	\$ 295,436	\$ 1,649,866
Funds Expended Y-T-D	<u>1,072,109</u>	<u>235,121</u>	<u>43,141</u>	<u>1,350,371</u>
Excess of Funds Approved	<u>\$ 20,193</u>	<u>\$ 27,007</u>	<u>\$ 252,295</u>	<u>\$ 299,495</u>
2. Funds Advanced Y-T-D	\$ 1,066,211	\$ 215,765	\$ 43,141	\$ 1,325,117
Funds Expended Y-T-D	<u>1,072,109</u>	<u>235,121</u>	<u>43,141</u>	<u>1,350,371</u>
Excess of Funds Advanced	<u>\$ (5,898)</u>	<u>\$ (19,356)</u>	<u>\$ -0-</u>	<u>\$ (25,254)</u>

The accompanying notes are an integral part of this statement.

JOHN R. VERCHER PC

Certified Public Accountant

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REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Housing Authority of the
City of Mansfield
Mansfield, Louisiana

COMPLIANCE

I have audited the compliance of Housing Authority of the City of Mansfield, Louisiana, with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended September 30, 2001. The Housing Authority of the City of Mansfield, Louisiana's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Housing Authority of the City of Mansfield Louisiana's management. My responsibility is to express an opinion on Housing Authority of the City of Mansfield, Louisiana's compliance based on my audit.

I conducted my audit of compliance in accordance with generally accepted auditing standards in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Housing Authority of the City of Mansfield, Louisiana's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on Housing Authority of the City of Mansfield, Louisiana's compliance with those requirements.

In my opinion, Housing Authority of the City of Mansfield, Louisiana complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended September 30, 2001.

Internal Control Over Compliance

The management of Housing Authority of the City of Mansfield, Louisiana is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered Housing Authority of the City of Mansfield, Louisiana's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

My consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over compliance and its operation that I consider to be material weaknesses.

This report is intended solely for the information and use of management, the Legislative Auditor, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

John R. Vercher

Jena, Louisiana
January 18, 2002

**HOUSING AUTHORITY OF THE CITY OF MANSFIELD
MANSFIELD, LOUISIANA**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED SEPTEMBER 30, 2001**

U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	Federal CFDA Number	Agency Or Pass-Through Number	Federal Disbursements/ Expenditures
Low Income Housing Operating Subsidy Contract # Fw-390	14.850	N/A	\$ 214,220
1998 CIAP	14.852	N/A	91,186
1999 CIAP	14.852	N/A	77,703
2000 CIAP	14.852	N/A	43,141
			<u>\$ 426,250</u>

NOTE TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Note A – Single Audit Requirements

In July 1996, the Single Audit Act Amendments of 1996 (1996 Act) were enacted and superseded the Single Audit Act of 1984. In June 1997 OMB issued a revised Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, to implement the changes from the 1996 Act and to rescind Circular A-128. The new requirements state that an entity expending \$300,000 or more of federal funds adhere to the requirements of Single Audit.

The funds used to account for these funds use the accrual basis of accounting.

Supplementary schedule. Presented for purposes of additional analysis only.

**HOUSING AUTHORITY OF THE CITY OF MANSFIELD
MANSFIELD, LOUISIANA**

**SCHEDULE OF FINDINGS AND QUESTIONED COST
*For the Year Ended September 30, 2001***

Section II Financial Statement Findings Required To Be Reported In Accordance With GAGAS

No items to report.

Section III Federal Awards Findings and Questioned Costs

No items to report.

*HOUSING AUTHORITY OF THE CITY OF MANSFIELD
MANSFIELD, LOUISIANA*

*MANAGEMENT'S SUMMARY
OF PRIOR YEAR FINDINGS*

Legislative Auditor
State of Louisiana
Baton Rouge, Louisiana 70804-9397

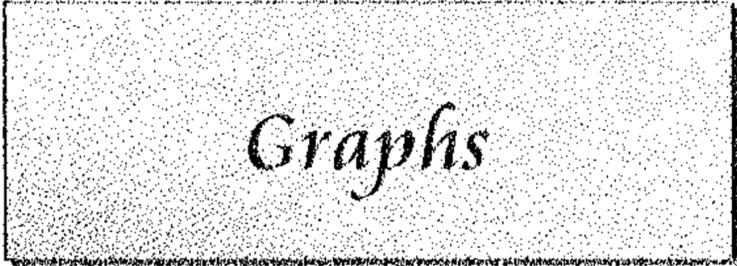
The management of the Housing Authority of the City of Mansfield, Louisiana has provided the following action summaries relating to audit findings brought to their attention as a result of their financial audit for the year ended September 30, 2001.

There were no prior year audit findings.

**HOUSING AUTHORITY OF THE CITY OF MANSFIELD
MANSFIELD, LOUISIANA**

ADJUSTING ENTRIES
For the Year Ended September 30, 2001

HUD Accounts Receivable		\$	3,370
Payable HUD	\$	2,454	
Operating Subsidy		916	
To Adjust Due From and Due To HUD			
Other Income	\$	29,543	
Transfer From Capital Projects			\$ 29,543
To Reclass Transfers			



Graphs

MANSFIELD HOUSING AUTHORITY

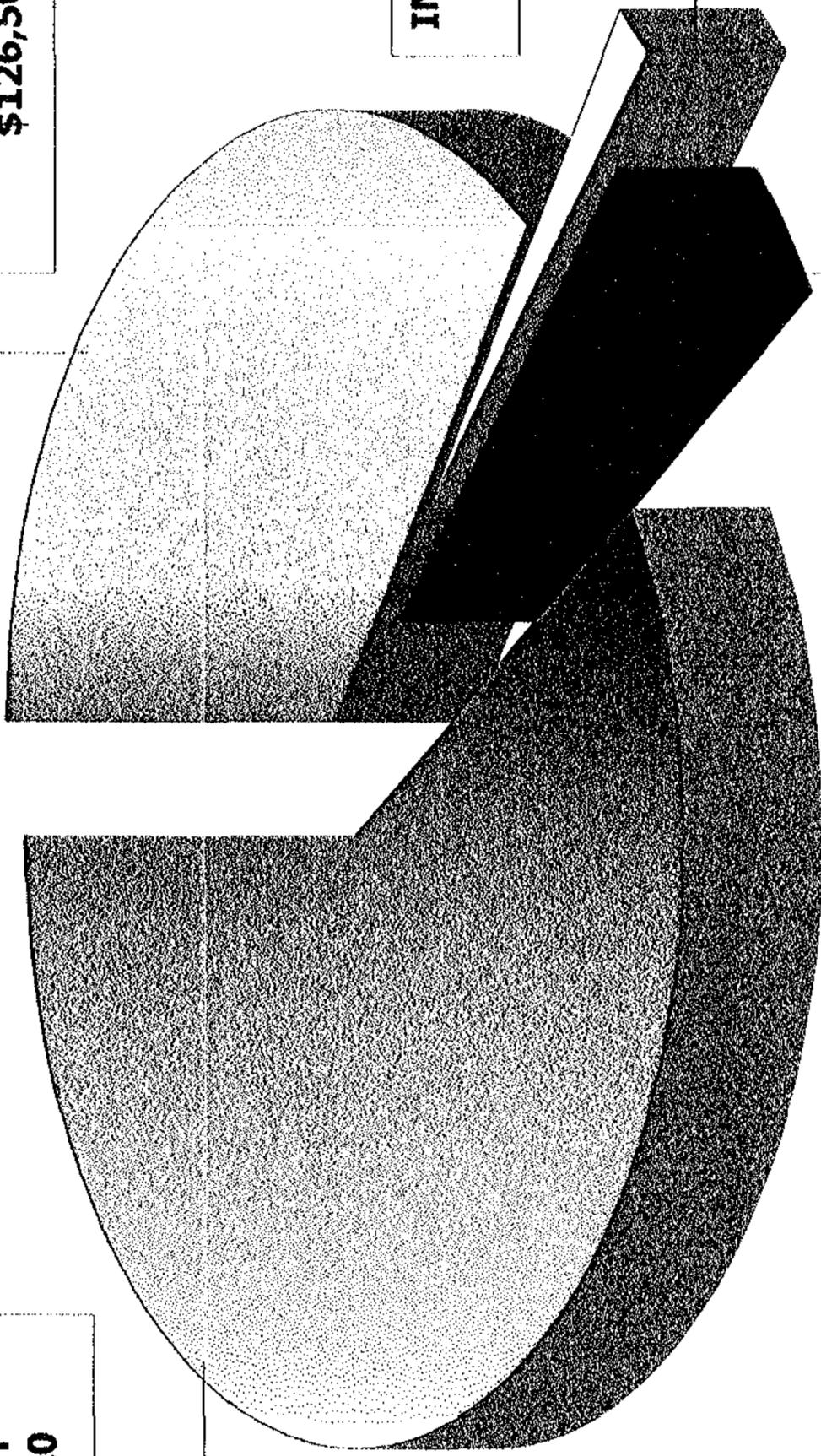
Operating Revenues September 30, 2001

**HUD OPERATING
SUBSIDY
\$214,220**

**DWELLING RENTAL
\$126,502**

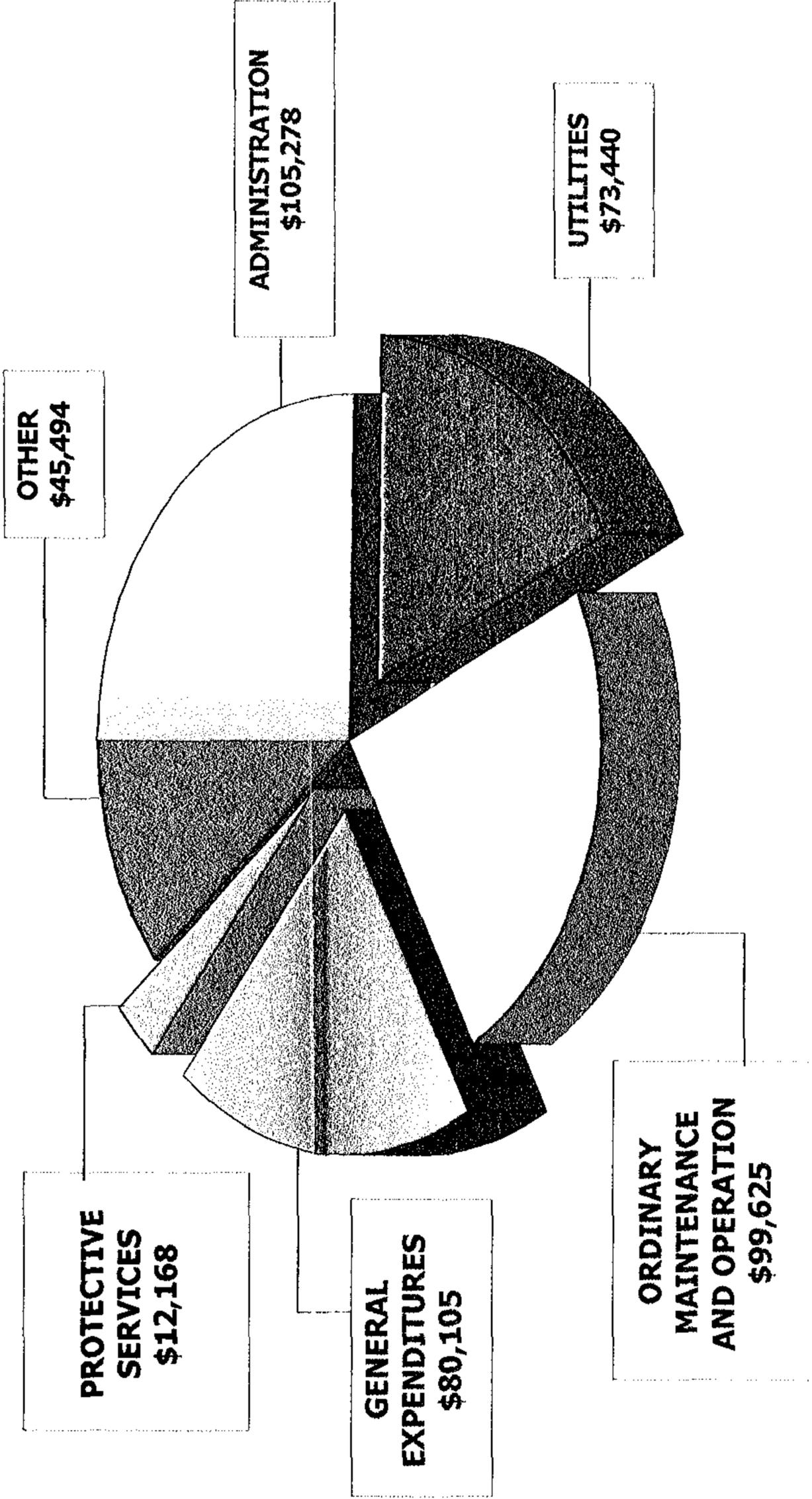
**INTEREST
\$6,255**

**OTHER INCOME
\$15,289**



MANSFIELD HOUSING AUTHORITY

Operating Expenses Sept. 30, 2001



**Data Collection Form for Reporting on
AUDITS OF STATES, LOCAL GOVERNMENTS, AND NON-PROFIT ORGANIZATIONS
for Fiscal Year Ending Dates On or After January 1, 2001**

Complete this form, as required by OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

RETURN TO Federal Audit Clearinghouse
1201 E. 10th Street
Jeffersonville, IN 47132

PART I**GENERAL INFORMATION (To be completed by auditee, except for Item 7)**

1. Fiscal period ending date for this submission Month / Day / Year Fiscal Period End Dates Must Be On or After January 1, 2001 09 / 30 / 2001		2. Type of Circular A-133 audit 1 <input checked="" type="checkbox"/> Single audit 2 <input type="checkbox"/> Program-specific audit	
3. Audit period covered 1 <input checked="" type="checkbox"/> Annual 3 <input type="checkbox"/> Other - Months 2 <input type="checkbox"/> Biennial		FEDERAL GOVERNMENT USE ONLY	4. Date received by Federal clearinghouse
5. Employer Identification Number (EIN) a. Auditee EIN 7 2 0 6 9 1 6 0 3			b. Are multiple EINs covered in this report? 1 <input type="checkbox"/> Yes 2 <input checked="" type="checkbox"/> No If Part I, Item 5b = "Yes," complete Part I, Item 5c (Complete the continuation sheet on Page 4)

6. AUDITEE INFORMATION

a. Auditee name Housing Authority of the Town of Mansfield, LA	
b. Auditee address (Number and street) 600 Kennedy St. - PO Box 1020 City Mansfield State ZIP + 4 Code LA 71052-	
c. Auditee contact Name Sandra Jameson Title Ex. Director	
d. Auditee contact telephone (318) 872 - 1383	
e. Auditee contact FAX (Optional) () -	
f. Auditee contact E-mail (Optional) tenants@bellsouth.net	

9. AUDITEE CERTIFICATION STATEMENT - This is to certify that, to the best of my knowledge and belief, the auditee has: (1) engaged an auditor to perform an audit in accordance with the provisions of OMB Circular A-133 for the period described in Part I, Items 1 and 3; (2) the auditor has completed such audit and presented a signed audit report which states that the audit was conducted in accordance with the provisions of the Circular; and, (3) the information included in **Parts I, II, and III** of this data collection form is accurate and complete. I declare that the foregoing is true and correct.

Signature of certifying official



Printed Name/Title of certifying official

Sandra Jameson

Date
Month Day Year

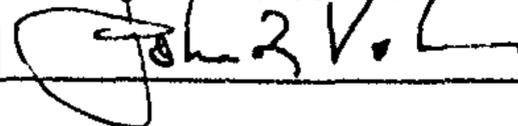
2 / 13 / 02

7. AUDITOR INFORMATION (To be completed by auditor)

a. Auditor name John R. Vercher	
b. Auditor address (Number and street) 1737 N. 2nd St. - PO Box 1608 City Jena State ZIP + 4 Code LA 71342-1608	
c. Auditor contact Name John R. Vercher Title CPA	
d. Auditor contact telephone (318) 992 - 6348	
e. Auditor contact FAX (Optional) (318) 992 - 4374	
f. Auditor contact E-mail (Optional) JRV@Centurytel.net	

9. AUDITOR STATEMENT - The data elements and information included in this form are limited to those prescribed by OMB Circular A-133. The information included in Parts II and III of the form, except for Part III, Items 8, 9, and 10, was transferred from the auditor's report(s) for the period described in Part I, Items 1 and 3, and is **not a substitute** for such reports. The auditor has not performed any auditing procedures since the date of the auditor's report(s). A copy of the reporting package required by OMB Circular A-133, which includes the complete auditor's report(s), is available in its entirety from the auditee at the address provided in Part I of this form. As required by OMB Circular A-133, the information in **Parts II and III** of this form was entered in this form by the auditor based on information included in the reporting package. The auditor has not performed any additional auditing procedures in connection with the completion of this form.

Signature of auditor


Date
Month Day Year

2 / 13 / 02

PART I GENERAL INFORMATION - Continued

8. Did the auditee expend more than \$25,000,000 in Federal awards during the fiscal year? (Mark (X) one box)
 1 Yes - Identify Cognizant Agency in Part I, Item 9 2 No - SKIP to Part II, Item 1

9. Indicate which Federal awarding agency provided the predominant amount of direct funding in fiscal year 2000. (Mark (X) one box) However, if cognizance has been reassigned, see instructions.

- | | | | |
|--|---|--|---|
| 02 <input type="checkbox"/> Agency for International Development | 81 <input type="checkbox"/> Energy | 14 <input checked="" type="checkbox"/> Housing and Urban Development | 47 <input type="checkbox"/> National Science Foundation |
| 10 <input type="checkbox"/> Agriculture | 66 <input type="checkbox"/> Environmental Protection Agency | 15 <input type="checkbox"/> Interior | 20 <input type="checkbox"/> Transportation |
| 11 <input type="checkbox"/> Commerce | 83 <input type="checkbox"/> Federal Emergency Management Agency | 16 <input type="checkbox"/> Justice | <input type="checkbox"/> Other - Specify: |
| 12 <input type="checkbox"/> Defense | 93 <input type="checkbox"/> Health and Human Services | 17 <input type="checkbox"/> Labor | |
| 84 <input type="checkbox"/> Education | | | |

PART II FINANCIAL STATEMENTS (To be completed by auditor)

1. Type of audit report (Mark (X) one box)

- 1 Unqualified opinion 2 Qualified opinion 3 Adverse opinion 4 Disclaimer of opinion

2. Is a "going concern" explanatory paragraph included in the audit report? 1 Yes 2 No

3. Is a reportable condition disclosed? 1 Yes 2 No - SKIP to Item 5

4. Is any reportable condition reported as a material weakness? 1 Yes 2 No

5. Is a material noncompliance disclosed? 1 Yes 2 No

PART III FEDERAL PROGRAMS (To be completed by auditor)

1. Type of audit report on major program compliance

- 1 Unqualified opinion 2 Qualified opinion 3 Adverse opinion 4 Disclaimer of opinion

2. Does the auditor's report include a statement that the auditee's financial statements include departments, agencies, or other organizational units expending greater than \$300,000 in Federal awards that have separate A-133 audits which are not included in this audit? (AICPA SOP 98-3 chapter 10) 1 Yes 2 No

3. What is the dollar threshold to distinguish Type A and Type B programs? (§ __ .520(b)) \$ 300,000

4. Did the auditee qualify as a low-risk auditee? (§ __ .530) 1 Yes 2 No

5. Is a reportable condition disclosed for any major program? (§ __ .510(a)(1)) 1 Yes 2 No - SKIP to Item 7

6. Is any reportable condition reported as a material weakness? (§ __ .510(a)(1)) 1 Yes 2 No

7. Are any known questioned costs reported? (§ __ .510(a)(3) or (4)) 1 Yes 2 No

8. Was a Summary Schedule of Prior Audit Findings prepared? (§ __ .315(b)) 1 Yes 2 No

9. Indicate which Federal agency(ies) have current year audit findings related to direct funding or prior audit findings shown in the Summary Schedule of Prior Audit Findings related to direct funding. (Mark (X) all that apply or None)

- | | | | |
|--|---|---|--|
| 02 <input type="checkbox"/> Agency for International Development | 83 <input type="checkbox"/> Federal Emergency Management Agency | 43 <input type="checkbox"/> National Aeronautics and Space Administration | 96 <input type="checkbox"/> Social Security Administration |
| 10 <input type="checkbox"/> Agriculture | 39 <input type="checkbox"/> General Services Administration | 89 <input type="checkbox"/> National Archives and Records Administration | 19 <input type="checkbox"/> State |
| 23 <input type="checkbox"/> Appalachian Regional Commission | 93 <input type="checkbox"/> Health and Human Services | 05 <input type="checkbox"/> National Endowment for the Arts | 20 <input type="checkbox"/> Transportation |
| 11 <input type="checkbox"/> Commerce | 14 <input type="checkbox"/> Housing and Urban Development | 06 <input type="checkbox"/> National Endowment for the Humanities | 21 <input type="checkbox"/> Treasury |
| 94 <input type="checkbox"/> Corporation for National and Community Service | 03 <input type="checkbox"/> Institute for Museum Services | 47 <input type="checkbox"/> National Science Foundation | 82 <input type="checkbox"/> United States Information Agency |
| 12 <input type="checkbox"/> Defense | 15 <input type="checkbox"/> Interior | 07 <input type="checkbox"/> Office of National Drug Control Policy | 64 <input type="checkbox"/> Veterans Affairs |
| 84 <input type="checkbox"/> Education | 16 <input type="checkbox"/> Justice | 59 <input type="checkbox"/> Small Business Administration | 00 <input checked="" type="checkbox"/> None |
| 81 <input type="checkbox"/> Energy | 17 <input type="checkbox"/> Labor | | <input type="checkbox"/> Other - Specify: |
| 66 <input type="checkbox"/> Environmental Protection Agency | 09 <input type="checkbox"/> Legal Services Corp | | |

Each agency identified is required to receive a copy of the reporting package.

In addition, one copy each of the reporting package is required for:

- the Federal Audit Clearinghouse archives
- and, if not marked above, the cognizant agency (if identified in Part I, Item 9)

Count total number of boxes marked above and submit this number of reporting packages

EIN: 720691603

PART III FEDERAL PROGRAMS - Continued

10. FEDERAL AWARDS EXPENDED DURING FISCAL YEAR		11. AUDIT FINDINGS					
CFDA Number (a)	Research and development (b)	Name of Federal program (c)	Amount expended (d)	Direct award (e)	Major program (f)	Type(s) of compliance requirement(s) (g)	Audit finding reference number(s) (h)
Federal Agency Prefix 1	Extension 2			1 Yes 2 No	1 Yes 2 No		
14-850		Low Income Housing Subsidy	\$ 214,220.00	1 Yes 2 No	1 Yes 2 No	0	N/A
14-852		98 CIAP	\$ 91,186.00	1 Yes 2 No	1 Yes 2 No	0	N/A
14-852		99 CIAP	\$ 77,703.00	1 Yes 2 No	1 Yes 2 No	0	N/A
14-852		2000 CFP	\$ 43,141.00	1 Yes 2 No	1 Yes 2 No	0	N/A
			\$.00	1 Yes 2 No	1 Yes 2 No		
			\$.00	1 Yes 2 No	1 Yes 2 No		
			\$.00	1 Yes 2 No	1 Yes 2 No		
			\$.00	1 Yes 2 No	1 Yes 2 No		
			\$.00	1 Yes 2 No	1 Yes 2 No		
			\$.00	1 Yes 2 No	1 Yes 2 No		
			\$.00	1 Yes 2 No	1 Yes 2 No		
TOTAL FEDERAL AWARDS EXPENDED			\$ 426,250.00				

IF ADDITIONAL LINES ARE NEEDED, PLEASE PHOTOCOPY THIS PAGE, ATTACH ADDITIONAL PAGES TO THE FORM, AND SEE INSTRUCTIONS

¹ See Appendix 1 of instructions for valid Federal Agency two-digit prefixes.

² Or other identifying number when the Catalog of Federal Domestic Assistance (CFDA) number is not available. (See Instructions)

³ Enter the letter(s) of all type(s) of compliance requirement(s) that apply to audit findings (i.e., noncompliance, reportable conditions (including material weaknesses), questioned costs, fraud, and other items reported under § 510(a)) reported for each Federal program.

- A. Activities allowed or unallowed
- B. Allowable costs/cost principles
- C. Cash management
- D. Davis - Bacon Act
- E. Eligibility
- F. Equipment and real property management
- G. Matching, level of effort, earmarking
- H. Period of availability of Federal funds
- I. Procurement and suspension and debarment
- J. Program income
- K. Real property acquisition and relocation assistance
- L. Reporting
- M. Subrecipient monitoring
- N. Special tests and provisions
- O. None
- P. Other

⁴ N/A for NONE

EIN: 720691603

PART I Item 5 Continuation Sheet

c. List the multiple Employer Identification Numbers (EINs) covered in this report.

1	16	31	46	61
2	17	32	47	62
3	18	33	48	63
4	19	34	49	64
5	20	35	50	65
6	21	36	51	66
7	22	37	52	67
8	23	38	53	68
9	24	39	54	69
10	25	40	55	70
11	26	41	56	71
12	27	42	57	72
13	28	43	58	73
14	29	44	59	74
15	30	45	60	75

IF ADDITIONAL LINES ARE NEEDED, PLEASE PHOTOCOPY THIS PAGE, ATTACH ADDITIONAL PAGES TO THE FORM, AND SEE INSTRUCTIONS.