

REPORT

WASHINGTON PARISH FIRE PROTECTION DISTRICT # 9
WASHINGTON PARISH GOVERNMENT
Mt. Hermon, Louisiana

Component Unit Financial Statements
As of and for the Year
Ended December 31, 2001
with Supplemental Information Schedules

WASHINGTON PARISH FIRE PROTECTION DISTRICT #9
WASHINGTON PARISH GOVERNMENT
 Mt. Hermon, Louisiana

Component Unit Financial Statements
 As of and for the Year Ended December 31, 2001
 With Supplemental Information Schedule

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TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

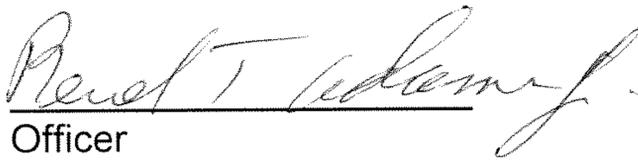
DECEMBER 31, 2001

Office of the Legislative Auditor
Attention: Ms. JoAnne Sanders
1600 North Third
P. O. Box 94397
Baton Rouge, LA 70804-9397

Dear Ms. Sanders:

In accordance with Louisiana Revised Statute 24:514, enclosed are the annual financial statements for the Washington Parish Fire Protection District No. 9 as of and for the fiscal year ended December 31, 2001. The report includes all funds under the control and oversight of the district. The accompanying financial statements have been prepared in accordance with generally accepted accounting principles.

Sincerely,



Officer

Enclosure

Durden and Alonzo

CERTIFIED PUBLIC ACCOUNTANTS

820 11TH AVENUE
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(985) 839-4413
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William R. Durden

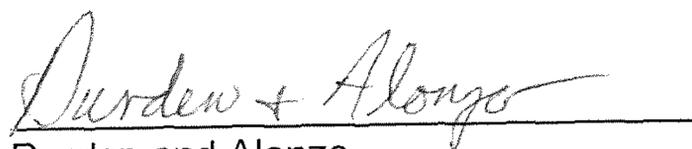
Donna W. Alonzo

Board of Commissioners
Washington Parish Fire
Protection District # 9
Mt. Hermon, Louisiana

We have compiled the accompanying financial statements and supplemental information of the Washington Parish Fire Protection District # 9, a component unit of the Washington Parish Government, as of and for the year ended December 31, 2001, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and supplemental information, and, accordingly, do not express an opinion or any other form of assurance on them.

In accordance with the *Louisiana Governmental Audit Guide* and the provisions of state law, we have issued a report, dated June 22, 2002, on the results of our agreed-upon procedures.



Durden and Alonzo
Certified Public Accountants

Franklinton, Louisiana
June 24, 2002

GENERAL PURPOSE FINANCIAL STATEMENTS

STATEMENT A

WASHINGTON PARISH FIRE PROTECTION DISTRICT #9
WASHINGTON PARISH GOVERNMENT
Mt. Hermon, Louisiana

All Fund Types and Account Groups

Balance Sheet
December 31, 2001

	Governmental Funds			Account Groups			Total
	General Fund	Debt Service Fund	General Fixed Assets	General Long-Term Obligations	Memorandum Only		
ASSETS AND OTHER DEBITS							
ASSETS:							
Cash and cash equivalents	\$ 4,760	\$ 45,846	\$ -	\$ -	\$ -	\$ 50,606	
Investments	5,000	-	-	-	-	5,000	
Due from other funds	-	122	-	-	-	122	
Receivables	29,846	29,380	-	-	-	59,226	
Prepaid expenses	1,442	-	-	-	-	1,442	
Other assets	-	-	-	-	-	-	
Land, buildings & equipment	-	-	406,225	-	-	406,225	
RESTRICTED ASSETS:							
Cash reserved for grant expenditures	37,702	-	-	-	-	37,702	
OTHER DEBITS:							
Amount available in Debt Service Fund	-	-	-	45,846	-	45,846	
Amount to be provided for retirement of long-term obligations	-	-	-	154,154	-	154,154	
TOTAL ASSETS AND OTHER DEBITS	\$ 78,750	\$ 75,348	\$ 406,225	\$ 200,000	\$ 200,000	\$ 760,323	
LIABILITIES, EQUITY, AND OTHER CREDITS							
LIABILITIES:							
Accounts payable	\$ 7,962	\$ -	\$ -	\$ -	\$ -	\$ 7,962	
Due to other funds	122	-	-	-	-	122	
Deferred revenue	53,098	29,380	-	-	-	82,478	
Current maturities of bonds	-	-	-	-	-	-	
General obligation bonds	-	-	-	200,000	-	200,000	
Total Liabilities	61,182	29,380	-	200,000	-	290,562	
EQUITY AND OTHER CREDITS:							
Investment in general fixed assets	-	-	406,225	-	-	406,225	
Fund balance - unreserved	17,568	45,968	-	-	-	63,536	
Total Equity and Other Credits	17,568	45,968	406,225	-	-	469,761	
TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	\$ 78,750	\$ 75,348	\$ 406,225	\$ 200,000	\$ 200,000	\$ 760,323	

See accountant's report and the accompanying notes to the financial statements

WASHINGTON PARISH FIRE PROTECTION DISTRICT # 9
WASHINGTON PARISH GOVERNMENT
Mt. Hermon, Louisiana

GOVERNMENTAL FUNDS

Statement of Revenues, Expenditures
and Changes in Fund Balance
For the Year Ended December 31, 2001

	<u>General</u>	<u>Debt Service</u>	<u>Total</u>
REVENUES:			
Ad valorem taxes	\$ 28,232	\$ 27,791	\$ 56,023
State revenue sharing	13,748	-	13,748
Interest earned	1,621	1,324	2,945
Other revenues	106,798	-	106,798
Total Revenues	<u>150,399</u>	<u>29,115</u>	<u>179,514</u>
EXPENDITURES:			
Fuel, gas, and oil	966	-	966
Insurance	5,053	-	5,053
Repairs and maintenance	6,021	-	6,021
Supplies	13,167	-	13,167
Capital Outlay	109,810	-	109,810
Legal and accounting	2,150	-	2,150
Utilities	2,803	-	2,803
Debt service:			
Principal retirement	-	10,000	10,000
Interest	-	11,330	11,330
Other	4,978	525	5,503
Total expenditures	<u>144,948</u>	<u>21,855</u>	<u>166,803</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	5,451	7,260	12,711
FUND BALANCE, JANUARY 1, 2001	<u>12,117</u>	<u>38,708</u>	<u>50,825</u>
FUND BALANCE, DECEMBER 31, 2001	<u>\$ 17,568</u>	<u>\$ 45,968</u>	<u>\$ 63,536</u>

See accountant's report and accompanying notes to the financial statements

WASHINGTON PARISH FIRE PROTECTION DISTRICT # 9
 WASHINGTON PARISH GOVERNMENT
 Mt. Hermon, Louisiana

GOVERNMENTAL FUNDS

Statement of Revenues, Expenditures
 and Changes in Fund Balance -
 Budget and Actual - General Fund
 For the Year Ended December 31, 2001

	General Fund		
	Budget	Amended Budget	Actual
REVENUES:			
Ad valorem taxes	\$ 36,500	\$ 28,300	\$ 28,232
State revenue sharing	6,000	9,917	13,748
Interest earned	1,300	1,400	1,621
Certificate of Deposit	-	10,037	-
FEMA Grant	-	130,050	106,798
Other revenue	3,600	3,800	-
Total Revenues	<u>47,400</u>	<u>183,504</u>	<u>150,399</u>
EXPENDITURES:			
Fuel, gas, and oil	1,500	1,000	966
Insurance	5,500	5,400	5,053
Repairs and maintenance	10,000	5,200	6,021
Supplies	1,400	5,700	11,960
Capital Outlay	14,000	4,700	4,220
Legal and accounting	2,000	2,300	2,150
Utilities	3,000	2,600	2,803
Other	10,000	12,104	4,978
Grant Expenditure	-	-	106,798
Grant Matching Fund	-	14,450	-
Total expenditures	<u>47,400</u>	<u>53,454</u>	<u>144,948</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	-	130,050	5,451
FUND BALANCE, JANUARY 1, 2001	<u>12,117</u>	<u>12,117</u>	<u>12,117</u>
FUND BALANCE, DECEMBER 31, 2001	<u>\$ 12,117</u>	<u>\$ 142,167</u>	<u>\$ 17,568</u>

See accountant's report and accompanying notes to the financial statements

NOTES TO FINANCIAL STATEMENTS

WASHINGTON PARISH FIRE PROTECTION DISTRICT # 9
WASHINGTON PARISH GOVERNMENT
Mt. Hermon, Louisiana

Notes to the Financial Statements
For the Year Ended December 31, 2001

INTRODUCTION

The 1991 Louisiana Legislature, pursuant to Louisiana Revised statute 40:1491, created the Washington Parish Fire Protection Districts. Washington Parish Fire Protection District Number Nine was created by an ordinance adopted on July 24, 1995, by the Washington Parish Police Jury. The District shall constitute a public corporation and as such shall have all the powers of public corporations, including perpetual existence and the right and power to incur debt and contract obligations, to sue and be sued, and to have a corporate seal. The District shall also be authorized to do and perform all acts in its corporate capacity and in its name, necessary and proper, for the purposes of acquiring, maintaining and operating buildings, machinery, equipment, water tank, water hydrants, water lines, and such other things as might be necessary or proper for effective fire prevention and control as considered necessary by the parish governing body of the District for the protection of the property within the limits of the District against fire.

The governing body of the parish shall appoint a five member board that shall perform all duties, functions, and powers responsible for the operation and maintenance of the District. All funds of the District shall be administered by the board. The board of commissioner members may be paid a per diem of fifty dollars for attending meetings of the board, and may be reimbursed any expenses incurred in performing the duties imposed upon them.

The District covers 53.7 square miles in the northwestern corner of Washington Parish. It serves approximately 1,800 people and businesses located within the boundaries of the District. The District operates out of three fire stations which are located as follows: Station No. 1 on Louisiana Highway 1055 east of intersection with Louisiana Highway 38, Station No. 2 on Martin Road northeast of intersection with Louisiana Highway 450 and Station No. 3 on Esco Alford Road. The District has no compensated employees and operates with a volunteer staff of firefighters.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying general purpose financial statements of the Washington Parish Fire Protection District # 9 have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

WASHINGTON PARISH FIRE PROTECTION DISTRICT # 9
WASHINGTON PARISH GOVERNMENT
Mt. Hermon, Louisiana

Notes to the Financial Statements (Continued)
For the Year Ended December 31, 2001

B. REPORTING ENTITY

The District is a component unit of the Washington Parish Government, the financial reporting entity. The parish government is financially accountable for the District because it appoints a voting majority of the board and has the ability to impose its will on them.

The accompanying financial statements present information only on the funds maintained by the District and do not present information on the parish government, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

C. FUND ACCOUNTING

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the District are classified as governmental funds. Governmental funds account for the District's general activities, including the collection and disbursements of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds of the District include:

- a. General Fund – the general operating fund of the District accounts for all financial resources, except those required to be accounted for in other funds.
- b. Debt Service Fund – accounts for transactions relating to resources retained and used for the payment of principal and interest on those long-term obligations recorded in the general long-term obligations account group.
- c. Capital Projects Fund – accounts for financial resources received and used for the acquisition, construction, or improvement of capital facilities not reported in the other governmental funds.

WASHINGTON PARISH FIRE PROTECTION DISTRICT # 9
WASHINGTON PARISH GOVERNMENT
Mt. Hermon, Louisiana

Notes to the Financial Statements (Continued)
For the Year Ended December 31, 2001

D. BASIS OF ACCOUNTING

The modified accrual basis of accounting is used by governmental funds. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. Effective for financial statements issued after June 30, 2000, GASB Statement 33, Accounting and Financial Reporting for Non-exchange Transactions, defines a non-exchange transaction as a transaction whereby the government gives or receives value without directly receiving or giving equal value in return. Property taxes are imposed non-exchange revenues which result from assessments imposed on non-governmental entities, including individuals. Assets should be recognized when the government has an enforceable lien or legal claim to the resources, or the resources are received, whichever occurs first. Revenues are recognized in the period when use of the resources is required or first permitted by time requirements, for example for property taxes, the period for which (budget period) they are levied, or at the same time the assets are recognized, if no time requirements have been established. Resources received or recognized as receivable before the time requirements are met should be recognized as deferred revenue. However, for revenue to be recognized under the modified accrual basis, the measurable and available criteria must also be met. Governmental funds use the following practices in recording revenues and expenditures:

Revenues

Revenues are recognized in the accounting period they become available and measurable. Donations and state revenue sharing is recorded when received. Ad Valorem taxes become a lien against the assessed property on assessment date or levy date, therefore, a receivable is recorded at this time, however the actual amount paid to the governmental unit may not be collected until a later budget period, thus the revenue is recorded as deferred revenue and earned as collected.

Expenditures

Expenditures are recognized in the accounting period when the fund liability is incurred.

E. BUDGETS

The budget for year ending December 31, 2001, was adopted at the December 12, 2000 regular meeting. An amended budget for 2001 was adopted by the District, at its September 11, 2001 meeting. The 2002 budget was adopted at the December 11, 2001 board meeting. All appropriations lapse at year-end.

WASHINGTON PARISH FIRE PROTECTION DISTRICT # 9
WASHINGTON PARISH GOVERNMENT
Mt. Hermon, Louisiana

Notes to the Financial Statements (Continued)
For the Year Ended December 31, 2001

F. ENCUMBRANCES

The District does not use encumbrance accounting.

G. CASH AND CASH EQUIVALENTS

Cash includes amounts in demand deposits, interest-bearing demand deposits, and time deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the district may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

H. INVESTMENTS

Investments are limited by Louisiana Revised Statute (R.S.) 33:2955 and the District's investment policy. If the original maturities of investments exceed 90 days, they are classified as investments. However, if the maturities are 90 days or less, they are classified as cash equivalents.

The District's investments are in certificates of deposits and are recorded on the books of the district at cost which approximates their fair market value.

I. PREPAID ITEMS

The District uses the allocation method of recording prepaid expenses.

J. FIXED ASSETS

Fixed assets are recorded as expenditures at the time purchased or constructed, and the related assets are capitalized (reported) in the general fixed assets account group. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated historical cost.

K. COMPENSATED ABSENCES

The District does not have any paid employees; therefore, it does not have a formal leave policy.

WASHINGTON PARISH FIRE PROTECTION DISTRICT # 9
WASHINGTON PARISH GOVERNMENT
Mt. Hermon, Louisiana

Notes to the Financial Statements (Continued)
For the Year Ended December 31, 2001

L. LONG-TERM OBLIGATIONS

Long-term obligations, expected to be financed from governmental funds, are reported in the general long-term debt account group. Expenditures for principal and interest payments for long-term obligations are recognized in the debt service fund when due.

L. FUND EQUITY

Reserves

Reserves represent those portions of fund equity not appropriable for expenditure or legally segregated for a specific future use.

Designated Fund Balances

Designated fund balances represent tentative plans for future use of financial resources.

M. TOTAL COLUMNS ON STATEMENTS

The total columns on the statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

2. LEVIED TAXES

On November 18, 1995, the District offered two tax propositions to the voters of the district for funding fire protection. A 16 mill tax for the purpose of acquiring, constructing, improving, maintaining and/or operating fire protection facilities and equipment in and for the District, and paying the cost of obtaining water for fire protection purposes for a period of 10 years beginning 1996 and ending with the year 2005 was passed by voters of the district. For the period covered by these financial statements, the millage was set at 16 mills.

Also, a proposition to issue general obligation bonds in the amount of \$225,000. to run 20 years for the purpose of acquiring, constructing and improving buildings, machinery and equipment, including both real and personal property, payable from ad valorem taxes to be levied and collected in the manner provided by Article VI, Section 33 of the Constitution of the State of Louisiana of 1974 was passed by the voters of the district. For the period covered by these financial statements, the millage was set at 15.75 mills.

2001 Assessed value of taxable property	\$ 1,940,890
16.00 mill tax (less pension deduction)	<u>\$ 29,935</u>
15.75 mill tax (less pension deduction)	<u>\$ 29,467</u>

WASHINGTON PARISH FIRE PROTECTION DISTRICT #9
WASHINGTON PARISH GOVERNMENT
Mt. Hermon, Louisiana

Notes to the Financial Statements (Continued)
For the Year Ended December 31, 2001

3. CASH AND CASH EQUIVALENTS

At December 31, 2001 the district has cash and cash equivalents (book balances) totaling \$88,308., as follows:

Interest bearing demand deposits	<u>\$ 88,308.</u>
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These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are to be held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 2001 the district had \$88,335. in deposits (collected bank balances). These deposits were secured from risk by \$100,000. of the federal deposit insurance.

4. INVESTMENTS

Investments are categorized into these three categories of credit risk:

1. Insured or registered, or securities held by the district or its agent in the district's name
2. Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the district's name
3. Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the district's name

At fiscal year-end, the district investment balances were Category 1 Certificates of Deposit in the amount of \$5,000.

5. RECEIVABLES

The following is a summary of receivables at December 31, 2001

	Ad Valorem Taxes
General Fund	\$ 29,846
Debt Service Fund	<u>29,380</u>
Total Receivables	<u>\$ 59,226</u>

WASHINGTON PARISH FIRE PROTECTION DISTRICT #9
WASHINGTON PARISH GOVERNMENT
 Mt. Hermon, Louisiana

Notes to the Financial Statements (Continued)
 For the Year Ended December 31, 2001

6. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	Balance January 1, 2001	Additions	Deductions	Balance December 31, 2001
Fire trucks	\$ 164,649	\$ -	\$ -	\$ 164,649
Land	1,000	-	-	1,000
Buildings	56,028	-	-	56,028
Office Equip.	2,124	290	-	2,414
Equipment	72,614	109,520	-	182,134
TOTAL	\$ 296,415	\$ 109,810	\$ -	\$ 406,225

7. CHANGES IN GENERAL LONG-TERM OBLIGATIONS

The following is a summary of the long-term obligation transactions during the year:

	Balance January 1, 2001	Additions	Deductions	Balance December 31, 2001
Bonds Payable	\$ 210,000	\$ -	\$ 10,000	\$ 200,000
TOTAL	\$ 210,000	\$ -	\$ 10,000	\$ 200,000

General obligation bonds are comprised of the following issue:

On November 18, 1995, the voters of Washington Parish Fire Protection District #9 passed a proposition for the issuance of \$225,000 of General Obligation Bonds for the purpose of acquiring, constructing, and improving buildings, machinery, and equipment, including both real and personal property, to be used in giving fire protection to the property of the district, title to which shall be in the public, said bonds to be payable from ad valorem taxes. The interest rate over the 20 years of the offering varies from 10.0% to 4.7% resulting in a net yield of 5.6591468% (at par). The District is bound under the terms and provisions of the law and the resolution to impose and collect annually a special ad valorem tax on all the property subject to taxation within the territorial limits of the District, sufficient to pay the principal of and interest and redemption premium, on the Bonds falling due each year. A principal and interest payment is due each March 1st and an interest only payment is due September 1.

WASHINGTON PARISH FIRE PROTECTION DISTRICT #9
WASHINGTON PARISH GOVERNMENT
 Mt. Hermon, Louisiana
 Notes to the Financial Statements (Continued)
 For the Year Ended December 31, 2001

The annual sinking fund requirements to amortize all bonds and/or certificates outstanding at December 31, 2001, including interest of \$95,232. are as follows:

Year Ending	Bonds
2002	20,625
2003	20,150
2004	19,665
2005	19,170
2006	18,663
2007 - 2016	196,960
	\$ 295,232

8. DEFERRED REVENUE

Deferred revenue consist of the following revenue sources:

	General Fund	Debt Svc. Fund
Ad Valorem taxes	\$ 29,846	\$ 29,380
Unexpended Grant funds	23,252	-
Totals	\$ 53,098	\$ 29,380

9. FIRE FIGHTING EQUIPMENT GRANT

A summary of firefighters assistance grant, included in general fund income, follows:

Date	CFDA #	Purpose	Amount
10/29/2001	83.554	PPE and Equipment	\$ 130,050
Less: unexpended amounts (deferred income)			(23,252)
Income reported for 2001			\$ 106,798

The grant requires a 10% matching of the total expenditure by the District, amounting to \$ 14,450. In 2001, \$106,798 of the grant was disbursed. The remainder of the grant totals \$23,252. The matching amount of \$14,450 and the balance of the grant funds \$23,252 are expected to be disbursed by July 31, 2002.

WASHINGTON PARISH FIRE PROTECTION DISTRICT #9
WASHINGTON PARISH GOVERNMENT
Mt. Hermon, Louisiana
Notes to the Financial Statements (Continued)
For the Year Ended December 31,2001

10. LITIGATION AND CLAIMS

As of December 31, 2001 there were no litigations or claims against the District.

11. RELATED PARTY TRANSACTIONS

There were no related party transactions during the period covered by these financial statements.

11. SUBSEQUENT EVENTS

There were no subsequent events after the balance sheet date requiring disclosure.

SUPPLEMENTAL INFORMATION

WASHINGTON PARISH FIRE PROTECTION DISTRICT #9
WASHINGTON PARISH GOVERNMENT
Mt. Hermon, Louisiana

Schedule of Compensation Paid Board Members
For the Year Ended December 31, 2001

The schedule of compensation paid to board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Board members were not paid compensation in any form.

**INDEPENDENT ACCOUNTANT'S REPORT ON
AGREED UPON PROCEDURES**

Durden and Alonzo

CERTIFIED PUBLIC ACCOUNTANTS

820 11TH AVENUE
FRANKLINTON, LOUISIANA 70438
(985) 839-4413
FAX (985) 839-4402

William R. Durden

Donna W. Alonzo

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

Board of Commissioners
Washington Parish Fire Protection District #9
Mt. Hermon, LA

Gentlemen:

We have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of the Washington Parish Fire Protection District #9, and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the district's compliance with certain laws and regulations during the year ended December 31, 2001, included in the accompanying Louisiana Attestation Questionnaire. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representations regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Select all expenditures made during the year for material and supplies exceeding \$15,000, or public works exceeding \$100,000, and determine whether such purchases were made in accordance with LAS-RS 38:2211-2251 (the public bid law).

The District purchased various personnel equipment totaling \$62,972. Bids were properly advertised and received, however; the District did not record the acceptance of the bid in minutes of a formal meeting.

Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with the required list of board members, their immediate family members, and their outside business interests. We scanned cash disbursements journals for any related party transactions, there were none that came to our attention.

3. Obtain from management a listing of all employees paid during the period under examination.

The fire district does not employ any compensated firefighters or other personnel at this time, thus there were no payroll records to review.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in procedure (2) as immediate family members.

This procedure was not performed due to the lack of compensated employees.

Budgeting

5. Obtain a copy of the legally adopted original budget and all amendments.

Management provided us with a copy of the original and amended budgets for the year ended December 31, 2001 as prepared by the board.

6. Trace the budget adoption and amendments to the minute book.

We traced the adoption of the original budget to the minutes of a meeting held December 12, 2000. We traced the adoption of an amended budget to the minutes of a meeting held on September 11, 2001.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues or expenditures exceed budgeted amounts by more than 5%.

We compared the revenues and expenditures of the amended budget to actual revenues and expenditures. Budgeted revenues as reported on the amended budget exceeded actual revenues by 12.6%. Actual expenditures exceeded budgeted expenditures by 181.5%. The board, however, did not take any additional action to correct these variances.

Accounting and Reporting

8. Randomly select six disbursements made during the period under examination and:

(a) trace payments to supporting documentation as to proper amount and payee:

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

(b) determine if payments were properly coded to the correct fund and general ledger account;

The six payments we examined were coded to the correct general ledger accounts and proper fund.

(c) determine whether payments received approval from proper authorities.

Inspection of documentation supporting the six selected disbursements indicates approval to purchase from the Board of Commissioners.

Meetings

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1-12 (the open meetings law).

Washington Parish Fire Protection District No. 9 is only required to post a notice of each meeting and the accompanying agenda on the door of the district's meeting place. Management has asserted that such documents were properly posted. We examined copies of meeting notices containing date, time, place and business to be conducted, which are filed with the minutes of each meeting.

Debt

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds or like indebtedness.

We inspected copies of all bank deposits for the period under examination and did not note any deposits which appeared to be proceeds of bank loans, bonds or like indebtedness.

Advances and Bonuses

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

We scanned cash disbursement records and minutes for evidence of any payments which may constitute bonuses, advances, or gifts to volunteer firemen, none were noted. The District does not employ any compensated fire fighters.

Prior Comments and Recommendations

12. Our procedures included a review of any prior year suggestions, recommendations, and/or comments and we have indicated below, the extent to which such matters have been resolved.

- (1) Bid law: District did not advertise for bids on expenditures exceeding \$15,000. During current year District did advertise for bids and received bids as required
- (2) Budget requirements: Budgeted revenues exceeded actual revenues by more than 5%. Current year actual expenditures exceeded revised budgeted expenses by more than 5%. Suggest revised budget be prepared later in the year than September.

We were not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the Washington Parish Fire Protection District No. 9, the Legislative Auditor, State of Louisiana and the Washington Parish Government and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.


Durden and Alonzo
Certified Public Accountants

June 24, 2002

MANAGEMENT'S REPRESENTATIONS

WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 9
 WASHINGTON PARISH GOVERNMENT
 MT. HERMON, LOUISIANA

Summary Schedule of Prior Year Findings
 For the Year Ended December 31, 2001

Ref. No.	Fiscal Year Finding Initially Occurred	Description of Finding	Corrective Action Taken Yes, No, Partially	Planned Corrective Action/Partial Corrective Action Taken
Section I - Independent Accountant's Report on Applying Agreed-Upon Procedures:				
2000-1	2000	Bid law requirements not followed.	Partially	Bids were obtained on purchases falling within the limits of the bid law. Acceptance of bid not recorded in minutes.
2000-2	2000	Budget requirements not followed.	Partially	Original budget properly adopted and the budget was amended. However; revised budget still had variances exceeding 5%.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 9
WASHINGTON PARISH GOVERNMENT**

Corrective Action Plan for Current Prior Year Findings
For the Year Ended December 31, 2001

<u>Ref. No.</u>	<u>Fiscal Year Finding Initially Occurred</u>	<u>Description of Finding</u>	<u>Corrective Action Taken Yes, No, Partially</u>	<u>Planned Corrective Action/Partial Corrective Action Taken</u>
Section 1 - Independent Accountant's Report on Applying Agreed-Upon Procedures:				
2001-1	current	Bid law requirements not completely followed advertisement properly done, but actual acceptance of bid not recorded	yes	We did open bids and accepted the low bid from Cosco Ind. Secretary failed to record the acceptance in the minutes.
2001-2	current	Budget requirements not followed-expense line item shown as "unknown", thus creating a variance greater than 5%.	yes	We will amend budget later in year than September to better estimate actual expenses. This should reduce the variance between actual and budget items.

**LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Government)**

_____ (Date Transmitted)

Durden and Alonzo, CPAs

820 11th Avenue

Franklinton, LA _____ (Auditors)

In connection with your compilation of our financial statements as of December 31, 2001 and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulation and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of 12/31/01.

Public Bid Law

It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office..

Yes [] No []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.

Yes [] No []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119.

Yes [] No []

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14) or the budget requirements of LSA-RS 39:34.

Yes [] No []

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

Yes [] No []

We have filed our annual financial statements in accordance with LSA-RS 24:514, 33:463, and/or 39:92, as applicable.

Yes [] No []

We have had our financial statements audited or compiled in accordance with LSA-RS 24:513.

Yes [] No []

Meetings

We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12.

Yes [] No []

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 39:1410.60-1410.65.

Yes [] No []

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

Yes [] No []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance which may occur subsequent to the issuance of your report.

<u><i>Brent T. Adams</i></u>	Secretary	<u>2/12/02</u>	Date
<u><i>Brent T. Adams</i></u>	Treasurer	<u>2/12/02</u>	Date
<u><i>Gregory Fortinberry</i></u>	President	<u>2/12/02</u>	Date