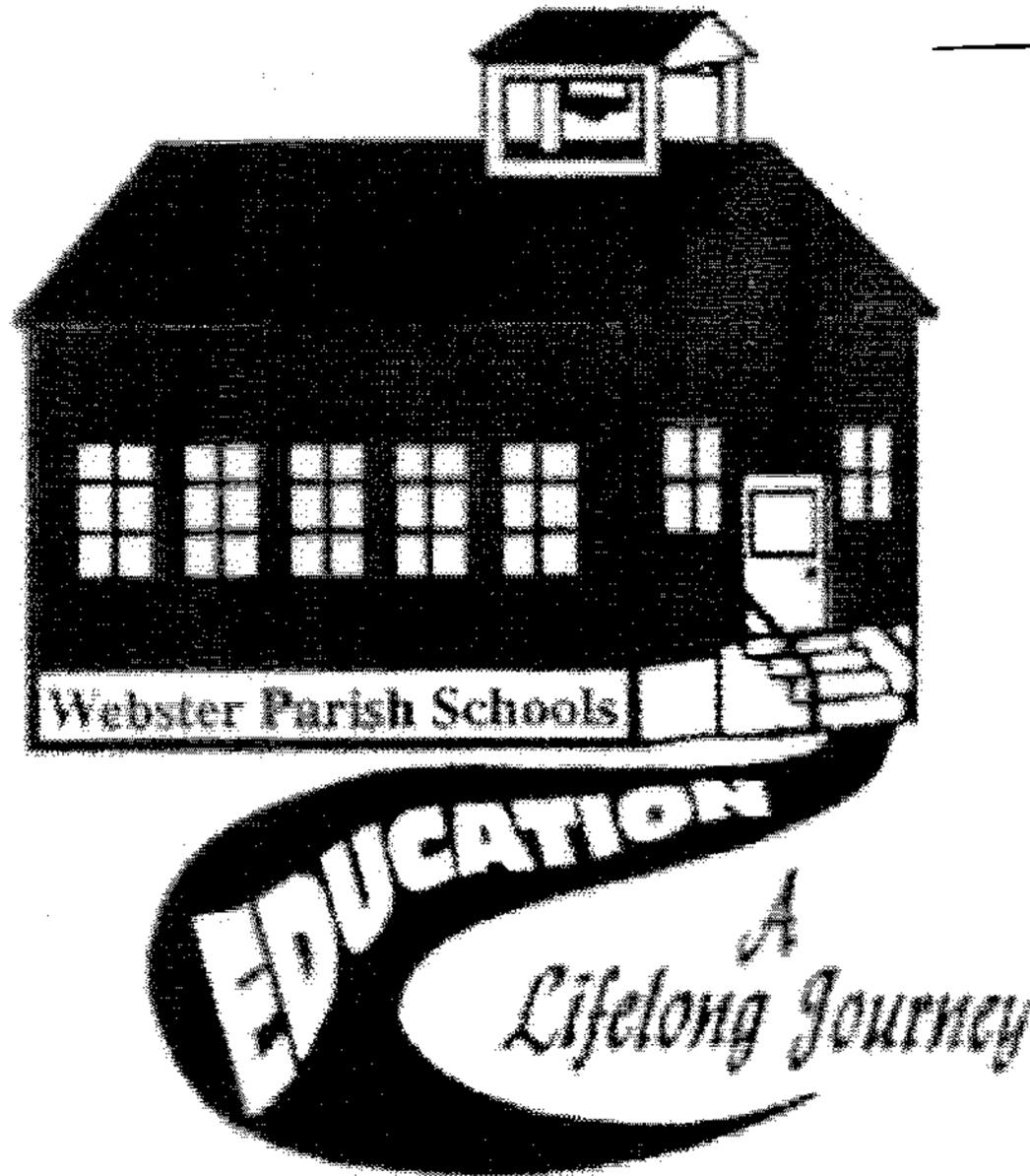


# COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED JUNE 30, 2001



Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1/16/02

**WEBSTER PARISH SCHOOL BOARD**  
Minden, Louisiana

**WEBSTER PARISH SCHOOL BOARD**  
**Minden, Louisiana**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT**  
**FOR THE YEAR ENDED JUNE 30, 2001**

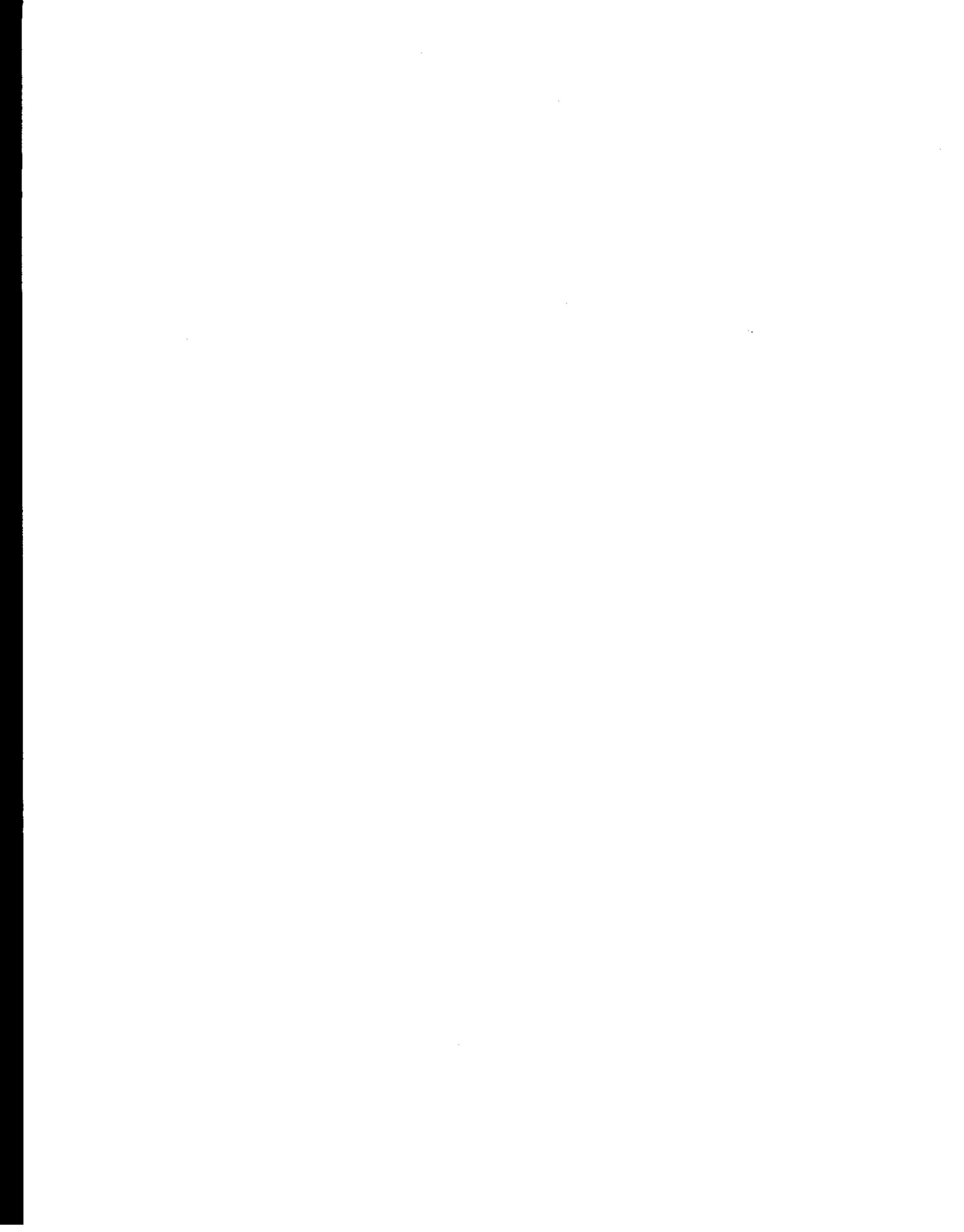
**Carolyn Boyett**  
**President**

**Richard Noles**  
**Superintendent**

**Ronnie Brown**  
**Assistant Superintendent**

**Fred V. Evans**  
**Director of Business & Finance**

**Prepared by the Department of Finance**



**Webster Parish School Board  
Comprehensive Annual Financial Report**

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**Webster Parish School Board  
Comprehensive Annual Financial Report**

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# INTRODUCTORY SECTION





Carolyn Boyett  
President

Rickey Killian  
Vice-President

## WEBSTER PARISH SCHOOL BOARD

P.O. Box 520  
1442 Sheppard Street  
Minden, Louisiana 71058-0520

Telephone: (318) 377-7052  
Fax: (318) 377-4114

Richard Noles  
Superintendent

Ronnie Brown  
Asst. Superintendent

December 14, 2001

Ms. Carolyn Boyett, President  
and Members of the Board  
Webster Parish School Board  
Minden, Louisiana

Dear Board Members:

The Comprehensive Annual Financial Report of the Webster Parish School Board (School Board) for the year ended June 30, 2001, is submitted herewith. This report has been prepared by the Finance Department personnel following the guidelines recommended by the Association of School Business Officials International and the Government Finance Officers Association of the United States and Canada.

**A. Management Responsibility** Responsibility for both the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rests with the School Board. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the School Board. All disclosures necessary to enable the reader to gain an understanding of the School Board's financial activities have been included.

**B. Explanation of the CAFR** The Comprehensive Annual Financial Report (CAFR) consists of three parts:

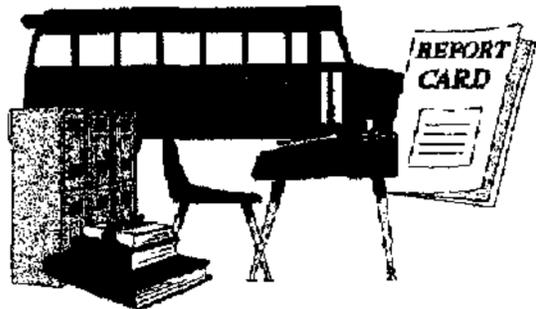
**(1) The Introductory Section.** This section includes a transmittal letter, information on financial reporting achievements, the School Board's organizational structure, recognition of the elected officials of the School Board and a list of selected administrative officials.

**(2) The Financial Section.** The School Board's financial statements and schedules are presented in accordance with the financial reporting pyramid set forth by the Governmental Accounting Standards Board. The financial section consists of both general-purpose financial statements, which present an overview and broad perspective of the School Board as a whole and more detailed combining and individual fund and account group statements and schedules.

Combining statements are presented when a School Board has more than one fund of a given fund type. Various statements are also used to demonstrate finance-related legal and contractual compliance, present other information deemed useful, and provide details of data summarized in the financial statements.

**(3) The Statistical Section.** Included in this section are a number of tables of unaudited data depicting the financial history, demographics and other miscellaneous information of the School Board for the past ten years.

The School Board is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act Amendments of 1996 and U. S. Office of Management and Budget Circular No. A-133, Audits of State, Local Governments, and Non-Profit Organizations. Information related to this single audit includes the Schedule of Expenditures of Federal Awards, findings and recommendations, if applicable, and auditor's reports on the internal control and compliance with applicable laws and regulations. The single audit report is issued separately from this Comprehensive Annual Financial Report.



The School Board provides a full range of educational services appropriate to grade levels K through 12. These include providing instructional personnel, instructional materials, instructional facilities, food service facilities, administrative support, business services, systems operations, plant maintenance and bus transportation. These basic services are supplemented by a wide variety of offerings in the fine arts and athletics.

**C. Definition of the Reporting Entity** The report includes all entities or organizations that are required to be included in the School Board's reporting entity. The basic criteria for determining whether a governmental department, agency, institution, commission, public authority, or other governmental organization should be included in a governmental unit's reporting entity is financial accountability. Financial accountability includes the appointment of a voting majority of the organization's governing body and either the ability of the primary government to impose its will on the organization or if there is a financial benefit/burden relationship. In addition, an organization which is fiscally dependent on the primary government should be included in its reporting entity.

The financial statements present the Webster Parish School Board (the primary government). Based on the above criteria there are no component units included in the School Board's reporting entity.

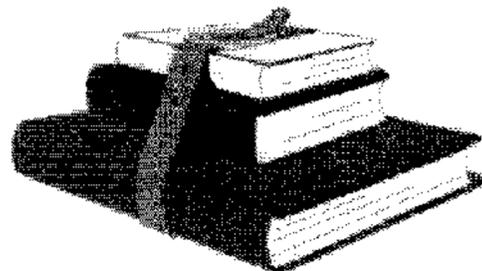
**D. Economic Condition and Outlook** The Webster Parish School Board is located in the northwest corner of the state and is a part of the economic "hub" for this region. Located in the middle of the population center of North America, 40 million people live within a 500-mile radius of Webster Parish. Major markets such as Dallas/Fort Worth, New Orleans, Little Rock, Memphis, and Jackson can be reached in little more than a half day's drive or less. The accessibility to several major thoroughfares such as Interstate 20 and Interstate 49 has contributed to numerous decisions to locate in Webster Parish.

A diversified economic base is reflective of the many natural resources of the area such as oil and natural gas production, forestry, agriculture, paper products and silica mining. A broad variety of manufacturing includes production of portable communication buildings, dump truck trailers, metal fabrication, fishing tackle, corrugated boxes, industrial air louvers and dampers, and farm machinery. The South Webster Industrial District Park is 320 acres of improved land, offering all utilities and on-site rail. The Shreveport Regional Airport and Port of Shreveport-Bossier are each just 40 minutes west of the industrial park.

From primary education to advanced training, numerous education and training opportunities abound for the people of Webster Parish. The public school system includes 8 elementary, 5 middle, 7 high schools, and an alternative school. Northwest Louisiana Technical College offers skill training and upgrading, and works closely with area business and industry to provide industry-specific training. Advanced education is easily attained through the nearby colleges and universities. Louisiana Tech University, Grambling State University, Bossier Parish Community College, Louisiana State University-Shreveport, Southern University-Shreveport/Bossier and Centenary College are less than an hour drive away.

### E. Major Initiatives

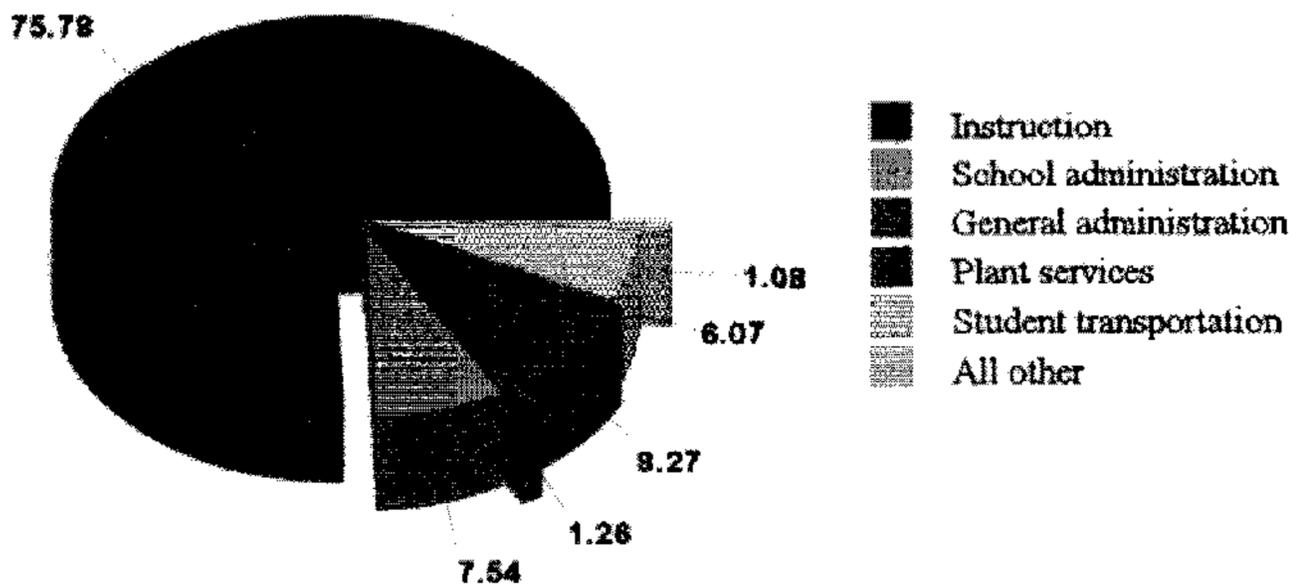
During the 2000-2001 school year the School Board made numerous efforts to develop and strengthen Webster Parish's educational system. The School Board has continued its effort to make a majority of classrooms in Webster Parish accessible to the Internet. Students, teachers and administrators are ecstatic about the potential this technological advancement brings to the students of Webster Parish.



Construction and improvements of school buildings in the parish continued. Construction of Lakeside High School was completed in the fall of 2000. Central Jr. High School was also completed in the fall of 2000 with the remodeling and adding of classrooms.

**F. Service Efforts and Accomplishments** Each year our school system ranks in the top 10% of all school districts in the state for the percentage of total general fund expenditures spent on instruction. We are proud to say that 75.78% of total general fund expenditures (as defined by the Louisiana Department of Education) for the 2000-2001 school year was for instruction. Few school districts in the state ranked higher. The following chart illustrates the percentage spent on instruction and other expenditure functions for the 2000-2001 school year:

**General Fund Expenditures  
For the Fiscal 2000-2001 Year**



**G. Major Operational or Financial Concerns** The School Board is very concerned over teacher salaries, technology in the classroom and old facilities. Teacher pay is still \$5,000 or more below the Southern Region average and the state does not appear to have an answer as to how this gap can be closed. Additional teacher pay must come from the state.

Technology in the classroom is another major concern. The 96 sales tax dedicated \$200,000 to this area. However, during the last couple of years we have seen the state reduce funding of programs dedicated to technology. If we are expected to make major advancements in classroom technology there has to be more consistency in funding at all levels.

Aging facilities is also a concern. Even though most areas of the parish have addressed this issue we still have areas that have not. Several schools in these areas were constructed in the 1926, 1946 and 1950's. They were not air conditioned or wired for technology. Facilities in these areas need to be more compatible for the demands of the twenty-first century.

**H. Significant Budget Variances or Budget Modifications** The most notable budget change in 2000-2001 was a \$524,802 increase in Minimum Foundation Funding. However, our continued reduction in students continues to be a concern. As of October 1, 2000 we had 207 less students than the year before. This translates into a loss of \$694,688. We also experienced a tremendous increase in electricity and gas cost. We had to increase natural gas accounts \$178,500 and electricity accounts by \$85,132. These two accounts alone represented \$263,632 of the total \$201,339 added to all accounts.

**I. Internal Control** Management of the School Board is responsible for establishing and maintaining internal control designed to ensure that the assets of the School Board are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with accounting principles generally accepted in the United States of America. Internal control is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgements by management.

We believe the School Board's internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

As a recipient of federal, state and local financial assistance, the School Board also is responsible for ensuring that adequate internal control is in place to ensure compliance with applicable laws and regulations related to those programs.

As a part of the School Board's single audit described earlier, tests are made to determine the adequacy of internal control, including that portion related to federal awards programs, as well as to determine that the School Board has complied with applicable laws and regulations. The results of the School Board's single audit for the fiscal year ended June 30, 2001, provided no instances of material weaknesses in the internal control structure or significant violations of applicable laws and regulations.

**J. Budgetary Controls** In addition, the School Board maintains budgetary controls to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the School Board. Activities of the general fund and special revenue funds are included in the annual appropriated budget. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established by function by fund. School Board policy provides that expenditures within a fund may not exceed appropriations by more than five percent. Revisions to the budget enacted require School Board approval.

#### **K. Major Revenue Sources and Major Expenditure Functions**

##### General Educational Functions

General educational activities which are accounted for in the general fund are supported principally by local taxes and state entitlements. Direct federal aid is nominal in the general fund, but substantial sums of federal aid are made available to the Louisiana Department of Education which are subsequently distributed to local entities. General fund revenues are as follows:

<u>Source</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From 2000</u>	<u>Percent Increase (Decrease) From 2000</u>
Local	\$ 6,460,142	19.82	\$ 438,343	7.28
State	25,958,996	79.62	619,528	2.44
Federal	183,427	0.56	( 32,557)	(15.07)
	<u>\$32,602,565</u>	<u>100.00</u>	<u>\$ 1,025,314</u>	<u>3.25</u>

General fund revenues increased by \$1,025,314 from the prior year amount of \$31,577,251. Changes were primarily due to the following:

- Local sources increased \$438,343 due primarily to increases in sales and use tax collection.
- State revenues increased \$619,528 due primarily to increases in minimum foundation payments.

General fund expenditures by function were as follows:

<u>Item</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From 2000</u>	<u>Percent Increase (Decrease) From 2000</u>
Instruction	\$24,052,302	75.79	\$( 11,070)	( 0.05)
General administration	396,232	1.25	( 19,968)	( 4.80)
School administration	2,392,714	7.54	88,100	3.82
Business services	300,783	0.95	( 1,362)	( 0.45)
Plant services	2,624,488	8.27	363,239	16.06
Student transportation services	1,927,453	6.07	(300,864)	( 13.50)
Central services	29,495	0.09	( 3,469)	( 10.52)
Food services	2,111	0.01	1,166	123.39
Community service programs	8,847	0.03	( 611)	( 6.46)
	<u>\$31,734,425</u>	<u>100.00</u>	<u>\$ 115,161</u>	<u>0.36</u>

General fund expenditures increased by \$115,161 from the prior year amount of \$31,619,264.

#### Special Revenue Activities

Special revenues of \$12,697,907, including \$902,176 of state sources, \$6,484,042 of local sources, and \$5,311,689 of federal sources, were restricted for use in eleven separate activities. Of the \$6,484,042 in local source revenue \$4,616,184 is recorded in the 96 sales tax fund. This fund accounts for the proceeds of a one percent sales tax which became effective July 1, 1996. The school food service fund which administers the school lunch program accounts for \$3,624,569 of total special revenues. Of the remaining revenues, \$1,849,077 funded the Title I program for educationally deprived students. The remainder was designed primarily to: (1) provide instructional and related services for special education and (2) provide extended day remedial instruction including books, tapes and audiovisual hardware and software for general student population.

Special revenue funds expenditures by function were:

<u>Item</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From 2000</u>	<u>Percent Increase (Decrease) From 2000</u>
Instruction	\$ 5,852,068	50.56	\$ 128,929	2.25
General administration	141,337	1.22	37,186	35.70
School administration	181,626	1.57	3,522	1.98
Business services	29,003	0.25	580	2.04
Plant services	1,402,762	12.12	527,675	60.30
Student transportation services	155,691	1.34	(122,226)	(43.98)
Food services	3,811,145	32.93	53,279	1.42
Facility acquisition and construction	1,400	0.01	( 8,616)	(86.02)
	<u>\$11,575,032</u>	<u>100.00</u>	<u>\$ 620,329</u>	<u>5.67</u>

The special revenue fund expenditures increase of \$620,329 over the prior year amount of \$10,954,703, is mainly due to the following:

- An increase in support from the federal government for the various programs accounted for as special revenue funds.
- An increase in salaries and benefits accounted for in the 96 sales tax fund.

#### Debt Service Activities

Several of the debt service funds reflected an excess of expenditures over revenues which was due primarily to the draw down of the fund balances in anticipation of the payout of the bonds for the Minden District and the Cotton Valley District.

The changes in general long-term obligations for the year are as follows:

	<u>Balance, Beginning</u>	<u>Additions</u>	<u>Payments</u>	<u>Balance, Ending</u>
General obligation bonds	\$14,816,000	\$ -	\$1,136,000	\$13,680,000
Compensated absences payable	1,152,378	366,201	97,908	1,420,671
	<u>\$15,968,378</u>	<u>\$366,201</u>	<u>\$1,233,908</u>	<u>\$15,100,671</u>

#### Capital Project Activities

All major capital improvements are accounted for in the capital project funds. During the year ended June 30, 2001, capital expenditures were made in the amount of \$1,362,176. The majority of these funds were expended on the construction and improvements of Doyline High School and Union Elementary School. These projects were primarily funded with bonds issued in August 1996.

#### Fiduciary Activities

The school activity funds are held by the individual schools of the School Board to support school activities such as athletics and other student organizations. School activity funds are audited on a cycle basis.

**L. Financial Condition at Year-End** The unreserved fund balance in the general fund was maintained at an adequate level. The unreserved fund balance, which includes a designation for vocational education of \$11,994, a designation for workers' compensation of \$175,000 and a designation for fire insurance for \$124,673 at June 30, 2001, increased from \$3,595,717 to \$4,889,758 or 35.99%.

**M. Significant Changes in Financial Conditions** Year-end balances of cash and cash equivalents and investments in the general fund increased approximately \$2,269,442 at June 30, 2001 from June 30, 2000. However, certain payroll liabilities that are due at year-end or immediately thereafter, was paid just after year-end unlike the previous year, resulting in the payroll liability being up approximately \$2,115,657 at June 30, 2001, year-end versus the of the prior year-end.

**N. Cash Management** Cash temporarily idle during the year was invested in demand deposits and certificates of deposit. Deposits in financial institutions are collateralized by instruments issued by the United States Government or federal government agencies created by an act of congress or insured by the Federal Deposit Insurance Corporation. The School Board earned interest revenue of \$756,697 for the year ended June 30, 2001. This was distributed as follows:

General	\$387,068
Special revenue	259,755
Debt service	22,319
Capital project	87,555
	<u>\$756,697</u>

**O. Debt Administration** At June 30, 2001, the School Board had \$13,680,000 in general obligation bonds outstanding with maturities from 2001 to 2018 and interest rates ranging from 4.10 to 10.00 percent. Under state statute, the School Board is legally restricted from incurring long-term bonded debt in excess of 50 percent of the assessed value of taxable property. At June 30, 2001, the School Board's net bonded debt of \$13,086,578 (total bonded debt of \$13,680,000 less assets in debt service funds of \$593,422) was well below the legal limit of \$78,117,700.

	<u>Amount</u>	<u>Ratio of Debt to Assessed Value</u>	<u>Debt per Capita</u>
Net direct general obligation bonded debt	<u>\$13,086,578</u>	<u>11.42%</u>	<u>\$313</u>

The School Board's general obligation bonds are not rated.

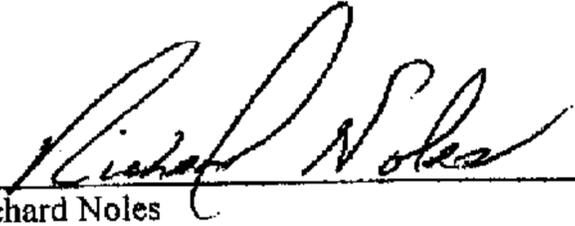
**P. Risk Management** The School Board maintains a combination of self-insurance and stop-loss coverage to manage its risk of loss from property damage, theft and claims against employees. The School Board is self-insured for general liability.

**Q. Independent Audits** The report of our independent certified public accountants, Allen, Green & Company, LLP, follows as an integral component of this report. Their audit of the general-purpose financial statements and accompanying combining and individual fund and account group statements and schedules was performed in accordance with auditing standards generally accepted in the United States of America and, accordingly, included a review of the School Board's system of budgetary and accounting controls. The single audit report, as discussed earlier in this transmittal letter, is issued separately from this Comprehensive Annual Financial Report.

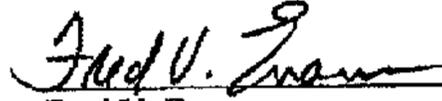
**R. Awards** The Government Finance Officers Association of the United States and Canada (GFOA) awarded a *Certificate of Achievement for Excellence in Financial Reporting* and the Association of School Business Officials International (ASBO) awarded a *Certificate of Excellence in Financial Reporting* to the School Board for its Comprehensive Annual Financial Report for the year ended June 30, 1998 and each year since. To be awarded these certificates, a government unit must publish an easily readable and efficiently organized Comprehensive Annual Financial Report, whose contents conform to program standards. Such reports must satisfy both accounting principles generally accepted in the United States of America and applicable legal requirements. These certificates are valid for a period of one year only.

We believe our current report continues to conform to the certificate requirements, and we are submitting it to both GFOA and ASBO.

S. **Acknowledgments** The preparation of this report could not have been accomplished without the efficient and dedicated services of the entire staff of the Department of Finance. We want to express our appreciation to them for their assistance. We also thank the members of the School Board for their interest and support in planning and conducting the financial operations of the school system in a responsible and progressive manner.



Richard Noles  
Superintendent of Schools



Fred V. Evans  
Director of Business & Finance

**ASSOCIATION OF SCHOOL BUSINESS OFFICIALS  
INTERNATIONAL**



This Certificate of Excellence in Financial Reporting is presented to

**WEBSTER PARISH SCHOOL BOARD**

For its Comprehensive Annual Financial Report (CAFR)  
For the Fiscal Year Ended June 30, 2000

Upon recommendation of the Association's Panel of Review which has judged that the Report substantially conforms to principles and standards of ASBO's Certificate of Excellence Program

*Linda White*  
President

*Don t. Hergen*  
Executive Director



# Certificate of Achievement for Excellence in Financial Reporting

Presented to

Webster Parish School  
Board, Louisiana

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
June 30, 2000

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



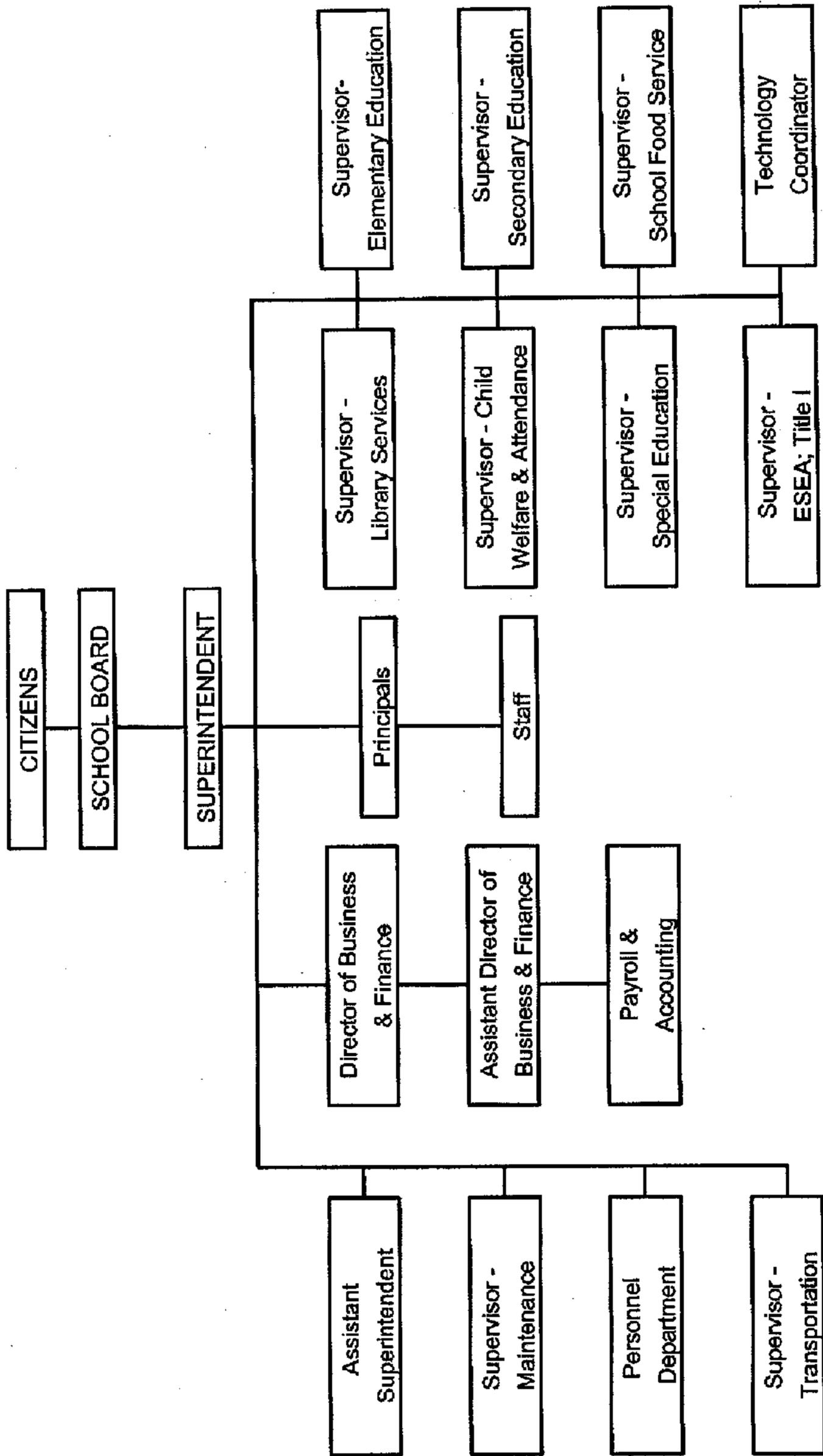
*Thomas A. Crave*  
President

*Jeffrey L. Esler*  
Executive Director



# Webster Parish School Board

## Organization Chart



**Webster Parish School Board**

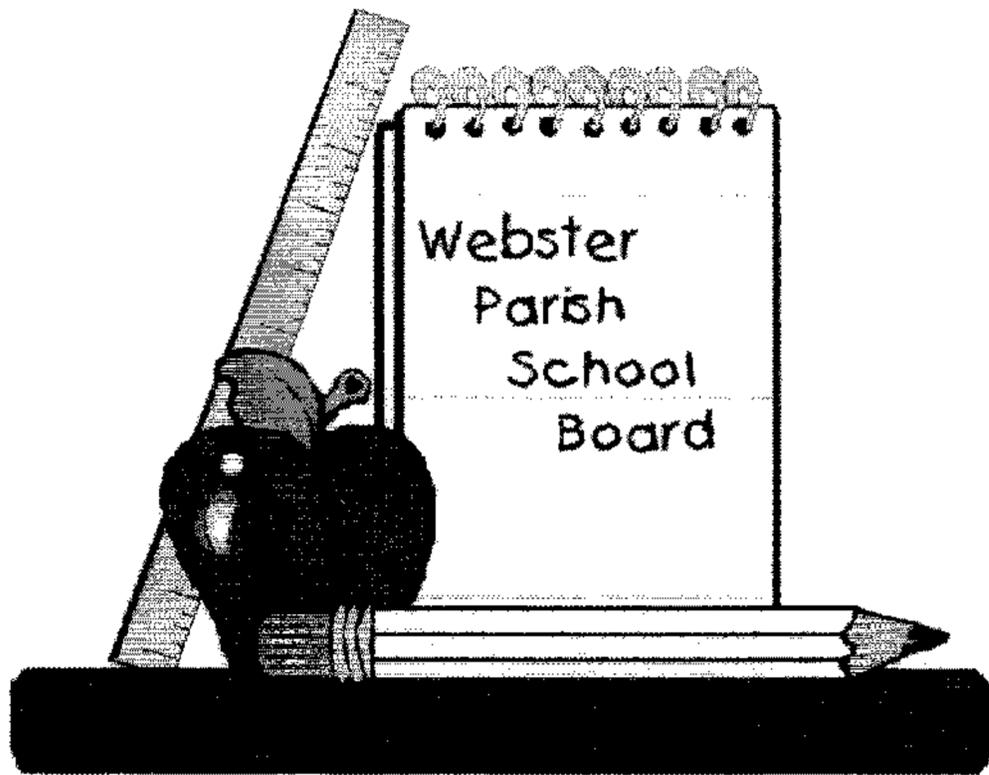
**Elected Officials  
June 30, 2001**

<b>Board Member</b>	<b><u>District</u></b>
Ms. Carolyn Boyett, President	7
Mr. Rickey Killian, Vice President	11
Mr. David Beard	12
Ms. Sue Beck	8
Mr. Mike Burns	4
Ms. Johnnye Kennon	10
Mr. Willie K. Lynd, III	1
Ms. Frankie Mitchell	9
Mr. Harold Newsom	3
Mr. Malachi Ridgel	2
Ms. Sue Sullivan	5
Ms. Midge Woodard	6

**Webster Parish School Board**  
**Selected Administrative Officials**

Richard Noles	Superintendent of Schools
Ronnie Brown	Assistant Superintendent & Supervisor of Personnel
Wayne King	Supervisor of Secondary Education
Diane Carmichael	Supervisor of Special Education
Judy Noles	Supervisor of Library Services
Kathy Miller	Supervisor of Elementary Education
James Smith	Supervisor - ESEA; Title I
Fred V. Evans	Director of Business & Finance
Betty Fowler	Supervisor of School Food Service
Willard "Buster" Flowers	Supervisor of Transportation
Donald Barton	Supervisor of Maintenance
West Moses	Supervisor of Child Welfare and Attendance
Linda Williams	Technology Coordinator

Webster Parish School Board



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# FINANCIAL SECTION





**ALLEN, GREEN & COMPANY, LLP**  
CERTIFIED PUBLIC ACCOUNTANTS  
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[www.allengreencpa.com](http://www.allengreencpa.com)

Tim Green, CPA  
Margie Williamson, CPA  
Sylvia R. Fallin, CPA  
Sharon K. French, CPA  
Regina R. Mekus, CPA  
Ernest L. Allen, CPA (Retired)  
1963 - 2000

### INDEPENDENT AUDITORS' REPORT

Board Members  
Webster Parish School Board  
Minden, Louisiana

We have audited the accompanying general-purpose financial statements of Webster Parish School Board, Minden, Louisiana, as of and for the year ended June 30, 2001, as listed in the table of contents. These general-purpose financial statements are the responsibility of the Webster Parish School Board's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Webster Parish School Board as of June 30, 2001, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued under separate cover, our report dated August 30, 2001, on our consideration of Webster Parish School Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

The accompanying combining and individual fund and account group statements and schedules are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

The information identified in the table of contents as the introductory section and statistical section is presented for purposes of additional analysis and is not a required part of the general-purpose financial statements of the Webster Parish School Board. Such information has not been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, accordingly, we express no opinion on it.

*Allen, Green & Company, LLP*

ALLEN, GREEN & COMPANY, LLP

Monroe, Louisiana  
August 30, 2001

**WEBSTER PARISH SCHOOL BOARD**

**All Fund Types and Account Groups  
Combined Balance Sheet  
June 30, 2001**

	***** GOVERNMENTAL FUNDS *****			
	GENERAL	SPECIAL	DEBT	CAPITAL
	FUND	REVENUE	SERVICE	PROJECT
	FUND	FUNDS	FUNDS	FUNDS
<b>ASSETS AND OTHER DEBITS</b>				
<b>Assets</b>				
Cash and cash equivalents	\$ 4,355,354	\$ 1,751,608	\$ 319,750	\$ 99,609
Investments	4,100,000	3,673,000	271,000	890,500
Receivables	1,288,418	1,418,907	2,672	1,833
Interfund receivable	680,714	31,175	0	0
Inventory	0	83,238	0	0
Prepaid items	183,750	0	0	0
Land, buildings and equipment	0	0	0	0
<b>Other debits</b>				
Amount available in debt service funds	0	0	0	0
Amount to be provided for retirement of general long-term obligations	0	0	0	0
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<u>10,588,236</u>	<u>6,957,928</u>	<u>593,422</u>	<u>991,942</u>
<b>LIABILITIES, EQUITY AND OTHER CREDITS</b>				
<b>Liabilities:</b>				
Accounts, salaries and other payables	4,832,442	889,615	0	132,685
Interfund payable	31,175	668,804	0	11,910
Deferred revenue	0	57,195	0	40,000
Deposits due others	0	0	0	0
Bonds payable	0	0	0	0
Compensated absences payable	0	0	0	0
<b>Total Liabilities</b>	<u>\$ 4,863,617</u>	<u>\$ 1,615,614</u>	<u>\$ 0</u>	<u>\$ 184,595</u>

Statement A

\*\*\*\*\*ACCOUNT GROUPS\*\*\*\*\*

FIDUCIARY- AGENCY FUND	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	TOTAL (MEMORANDUM ONLY)
\$ 490,610	\$ 0	\$ 0	\$ 7,016,931
0	0	0	8,934,500
0	0	0	2,711,830
0	0	0	711,889
0	0	0	83,238
0	0	0	163,750
0	48,083,634	0	48,083,634
0	0	593,422	593,422
0	0	14,507,249	14,507,249
<u>490,610</u>	<u>48,083,634</u>	<u>15,100,671</u>	<u>82,806,443</u>
0	0	0	5,854,742
0	0	0	711,889
0	0	0	97,195
490,610	0	0	490,610
0	0	13,680,000	13,680,000
0	0	1,420,671	1,420,671
<u>\$ 490,610</u>	<u>\$ 0</u>	<u>\$ 15,100,671</u>	<u>\$ 22,255,107</u>

(CONTINUED)

**WEBSTER PARISH SCHOOL BOARD**

**All Fund Types and Account Groups  
Combined Balance Sheet  
June 30, 2001**

	*****GOVERNMENTAL FUNDS*****			
	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL PROJECT FUNDS
Equity and other credits				
Investment in general fixed assets	\$ 0	\$ 0	\$ 0	\$ 0
Fund Balances:				
Reserved for debt service	0	0	593,422	0
Reserved for inventory	0	26,043	0	0
Reserved for prepaid items	163,750	0	0	0
Reserved for salaries and benefits	571,111	789,268	0	0
Reserved for workers' compensation	100,000	0	0	0
Reserved for retiree insurance	0	771,418	0	0
Reserved for instructional supplies	0	30,040	0	0
Reserved for computer technology	0	251,001	0	0
Reserved for utilities and new buses	0	1,389,512	0	0
Unreserved				
Designated for vocational education	11,994	0	0	0
Designated for workers' compensation	175,000	0	0	0
Designated for fire insurance	124,673	0	0	0
Undesignated	4,578,091	2,085,032	0	807,347
Total Equity and other credits	<u>5,724,619</u>	<u>5,342,314</u>	<u>593,422</u>	<u>807,347</u>
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS	<u>\$ 10,588,236</u>	<u>\$ 6,957,928</u>	<u>\$ 593,422</u>	<u>\$ 991,942</u>

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

Statement A

*****ACCOUNT GROUPS*****					
FIDUCIARY- AGENCY FUND	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT	TOTAL (MEMORANDUM ONLY)		
\$	0	\$ 48,083,634	\$	0	\$ 48,083,634
	0	0	0	0	593,422
	0	0	0	0	26,043
	0	0	0	0	163,750
	0	0	0	0	1,360,379
	0	0	0	0	100,000
	0	0	0	0	771,418
	0	0	0	0	30,040
	0	0	0	0	251,001
	0	0	0	0	1,389,512
	0	0	0	0	11,994
	0	0	0	0	175,000
	0	0	0	0	124,673
	0	0	0	0	7,470,470
	0	48,083,634	0	0	60,551,336
\$	490,610	\$ 48,083,634	\$	15,100,671	\$ 82,806,443

(CONCLUDED)

**WEBSTER PARISH SCHOOL BOARD**

**All Governmental Funds  
Combined Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended June 30, 2001**

Statement B

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUNDS</u>	<u>DEBT SERVICE FUNDS</u>	<u>CAPITAL PROJECT FUNDS</u>	<u>TOTAL (MEMORANDUM ONLY)</u>
<b>REVENUES</b>					
<b>Local sources:</b>					
<b>Taxes</b>					
Ad valorem	\$ 1,503,160	\$ 739,663	\$ 1,726,083	\$ 467,376	\$ 4,436,282
Sales and use	4,234,935	4,759,595	0	0	8,994,530
Interest earnings	387,068	259,755	22,319	87,555	756,697
Food services	285	685,574	0	0	685,859
Other	334,694	39,455	0	10,293	384,442
<b>State sources:</b>					
Equalization	24,598,970	893,708	0	0	25,492,678
Other	1,360,026	8,468	0	0	1,368,494
<b>Federal sources</b>					
	183,427	5,311,689	0	0	5,495,116
<b>Total revenues</b>	<u>32,602,565</u>	<u>12,697,907</u>	<u>1,748,402</u>	<u>565,224</u>	<u>47,614,098</u>
<b>EXPENDITURES</b>					
<b>Current:</b>					
<b>Instruction:</b>					
Regular programs	14,678,919	1,966,510	0	0	16,645,429
Special programs	4,606,189	2,995,656	0	0	7,601,845
Other instructional programs	1,952,754	556,240	0	0	2,508,994
<b>Support services:</b>					
Student services	1,284,853	145,904	0	0	1,430,757
Instructional staff support	1,529,587	187,758	0	0	1,717,345
General administration	396,232	141,337	60,294	181,428	779,289
School administration	2,392,714	181,626	0	0	2,574,340
Business services	300,783	29,003	0	0	329,786
Plant services	2,624,488	1,402,762	0	0	4,027,250
Student transportation services	1,927,453	155,691	0	0	2,083,144
Central services	29,495	0	0	0	29,495
Food services	2,111	3,811,145	0	0	3,813,256
Community service programs	8,847	0	0	0	8,847
Facilities acquisition & construction	0	1,400	0	1,362,176	1,363,576
<b>Debt service:</b>					
Principal retirement	0	0	1,136,000	0	1,136,000
Interest and bank charges	0	0	774,287	0	774,287
<b>Total expenditures</b>	<u>31,734,425</u>	<u>11,675,032</u>	<u>1,970,581</u>	<u>1,543,602</u>	<u>46,823,640</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<u>\$ 868,140</u>	<u>\$ 1,122,875</u>	<u>\$ (222,179)</u>	<u>\$ (978,378)</u>	<u>\$ 790,458</u>

**WEBSTER PARISH SCHOOL BOARD**

**All Governmental Funds  
Combined Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended June 30, 2001**

**Statement B**

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUNDS</u>	<u>DEBT SERVICE FUNDS</u>	<u>CAPITAL PROJECT FUNDS</u>	<u>TOTAL (MEMORANDUM ONLY)</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Operating transfers in	\$ 531,984	\$ 152,184	\$ 258,813	\$ 0	\$ 942,981
Operating transfers out	(67,184)	(816,984)	0	(258,813)	(942,981)
Sale of assets	24,193	15,345	0	0	39,538
<b>Total other financing sources (uses)</b>	<u>488,993</u>	<u>(449,455)</u>	<u>258,813</u>	<u>(258,813)</u>	<u>39,538</u>
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>					
	1,357,133	673,420	36,634	(1,237,191)	829,996
<b>FUND BALANCES AT BEGINNING OF YEAR</b>					
	<u>4,367,486</u>	<u>4,688,894</u>	<u>556,788</u>	<u>2,044,538</u>	<u>11,637,706</u>
<b>FUND BALANCES AT END OF YEAR</b>	<u>\$ 5,724,619</u>	<u>\$ 5,342,314</u>	<u>\$ 593,422</u>	<u>\$ 807,347</u>	<u>\$ 12,467,702</u>

(CONCLUDED)

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

WEBSTER PARISH SCHOOL BOARD

GOVERNMENTAL FUNDS - GENERAL FUND  
 Combined Statement of Revenues, Expenditures, and Changes  
 in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended June 30, 2001

Statement C

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>			
Local sources:			
Taxes			
Ad valorem	\$ 1,496,401	\$ 1,503,160	\$ 7,759
Sales and use	4,136,769	4,234,935	98,166
Interest earnings	240,150	387,068	146,918
Food services	150	285	135
Other	174,771	334,694	159,923
State sources:			
Equalization	24,598,969	24,598,970	1
Other	1,192,960	1,360,026	167,066
Federal sources			
	33,316	183,427	150,111
<b>Total revenues</b>	<b>31,872,486</b>	<b>32,602,565</b>	<b>730,079</b>
<b>EXPENDITURES</b>			
Current:			
Instruction:			
Regular programs	14,705,406	14,678,919	26,487
Special programs	4,499,999	4,606,189	(106,190)
Other instructional programs	1,949,954	1,952,754	(2,800)
Support services:			
Student services	1,311,732	1,284,853	26,879
Instructional staff support	1,575,207	1,529,587	45,620
General administration	607,058	396,232	210,826
School administration	2,398,975	2,392,714	6,261
Business services	345,255	300,783	44,472
Plant services	2,770,509	2,624,488	146,021
Student transportation services	2,383,111	1,927,453	455,658
Central services	40,835	29,495	11,340
Food services	1,922	2,111	(189)
Community service programs	9,750	8,847	903
<b>Total expenditures</b>	<b>32,599,713</b>	<b>31,734,425</b>	<b>865,288</b>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<b>\$ (727,227)</b>	<b>\$ 868,140</b>	<b>\$ 1,595,367</b>

(CONTINUED)

WEBSTER PARISH SCHOOL BOARD

GOVERNMENTAL FUNDS - GENERAL FUND  
 Combined Statement of Revenues, Expenditures, and Changes  
 in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended June 30, 2001

Statement C

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
OTHER FINANCING SOURCES (USES)			
Operating transfers in	\$ 531,225	\$ 531,984	\$ 759
Operating transfers out	(68,209)	(67,184)	1,025
Sale of assets	10,555	24,193	13,638
Total other financing sources (uses)	<u>473,571</u>	<u>488,993</u>	<u>15,422</u>
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(253,656)	1,357,133	1,610,789
FUND BALANCES AT BEGINNING OF YEAR	<u>4,367,486</u>	<u>4,367,486</u>	<u>0</u>
FUND BALANCES AT END OF YEAR	<u>\$ 4,113,830</u>	<u>\$ 5,724,619</u>	<u>\$ 1,610,789</u>

(CONTINUED)

WEBSTER PARISH SCHOOL BOARD

GOVERNMENTAL FUNDS - SPECIAL REVENUE FUNDS  
 Combined Statement of Revenues, Expenditures, and Changes  
 in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended June 30, 2001

Statement C

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<b>REVENUES</b>			
Local sources:			
Taxes			
Ad valorem	\$ 710,000	\$ 739,663	\$ 29,663
Sales and use	4,660,234	4,759,595	99,361
Interest earnings	180,408	259,755	79,347
Food services	685,608	685,574	(34)
Other	58,380	39,455	(18,925)
State sources:			
Equalization	893,705	893,708	3
Other	0	8,468	8,468
Federal sources	<u>5,697,159</u>	<u>5,311,689</u>	<u>(385,470)</u>
Total revenues	<u>12,885,494</u>	<u>12,697,907</u>	<u>(187,587)</u>
<b>EXPENDITURES</b>			
Current:			
Instruction:			
Regular programs	2,360,954	1,966,510	394,444
Special programs	3,223,008	2,995,656	227,352
Other instructional programs	620,527	556,240	64,287
Support services:			
Student services	166,637	145,904	20,733
Instructional staff support	255,193	187,758	67,435
General administration	242,603	141,337	101,266
School administration	203,684	181,626	22,058
Business services	30,233	29,003	1,230
Plant services	1,549,631	1,402,762	146,869
Student transportation services	169,598	155,691	13,907
Food services	3,887,687	3,811,145	76,542
Facilities acquisition and construction	<u>12,108</u>	<u>1,400</u>	<u>10,708</u>
Total expenditures	<u>12,721,863</u>	<u>11,575,032</u>	<u>1,146,831</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>\$ 163,631</u>	<u>\$ 1,122,875</u>	<u>\$ 959,244</u>

(CONTINUED)

**WEBSTER PARISH SCHOOL BOARD**

**GOVERNMENTAL FUNDS - SPECIAL REVENUE FUNDS  
 Combined Statement of Revenues, Expenditures, and Changes  
 in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended June 30, 2001**

Statement C

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Operating transfers in	\$ 121,426	\$ 152,184	\$ 30,758
Operating transfers out	(616,982)	(616,984)	(2)
Sale of assets	14,400	15,345	945
	<u>(481,156)</u>	<u>(449,455)</u>	<u>31,701</u>
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>	(317,525)	673,420	990,945
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<u>4,668,894</u>	<u>4,668,894</u>	<u>0</u>
<b>FUND BALANCES AT END OF YEAR</b>	<u>\$ 4,351,369</u>	<u>\$ 5,342,314</u>	<u>\$ 990,945</u>

(CONCLUDED)

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**Webster Parish School Board**  
**Notes to the General-Purpose Financial Statements**

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**Webster Parish School Board**  
**Notes to the General-Purpose Financial Statements**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** The accompanying financial statements of the Webster Parish School Board have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

**A. REPORTING ENTITY** The Webster Parish School Board was created by Louisiana Revised Statute (LSA-R.S.) 17:51 to provide public education for the children within Webster Parish. The School Board is authorized by LSA-R.S. 17:81 to establish policies and regulations for its own government consistent with the laws of the state of Louisiana and the regulations of the Louisiana Board of Elementary and Secondary Education. The School Board is comprised of twelve members who are elected from twelve districts for terms of four years.

The School Board operates twenty-two schools within the parish with a total enrollment of approximately 7,553 pupils. In conjunction with the regular educational programs, some of these schools offer special education and/or adult education programs. In addition, the School Board provides transportation and school food services for the students.

GASB Statement 14 establishes criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the School Board is considered a *primary government*, since it is a special purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement 14, fiscally independent means that the School Board may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt. The School Board also has no *component units*, defined by GASB Statement 14 as other legally separate organizations for which the elected School Board members are financially accountable. There are no other primary governments with which the School Board has a significant relationship.

**B. FUNDS AND ACCOUNT GROUPS** The accounts of the School Board are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded directly in those funds.

The funds of the School Board are classified into two categories: governmental and fiduciary. In turn, each category is divided into separate fund types. The fund and account group classifications and a description of each existing fund type follow:

**Governmental Funds** Governmental funds are used to account for the School Board's general government activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds include:

**General fund** – the primary operating fund of the School Board. It accounts for all financial resources of the School Board, except those required to be accounted for in another fund.

**Special revenue funds** – account for revenue sources that are legally restricted to expenditures for specified purposes (not including expendable trusts or major capital projects).

**Debt service funds** – account for the servicing of general long-term debt.

**Capital project funds** – account for the acquisition of fixed assets or construction of major capital projects not being financed by proprietary or nonexpendable trust funds.

**Fiduciary Funds** Fiduciary funds account for assets held by the government in a trustee capacity or as an agent on behalf of outside parties, including other governments, or on behalf of other funds within the School Board.

**Webster Parish School Board**  
**Notes to the General-Purpose Financial Statements**

*Agency funds* are custodial in nature (assets equal liabilities) and do not present results of operations or have a measurement focus. These funds are used to account for assets that the government holds for others in an agency capacity. These agency funds are as follows:

**School activities fund** – accounts for assets held by the School Board as an agent for the individual schools and school organizations.

**Account Groups** The *general fixed assets account group* is used to account for fixed assets not accounted for in proprietary or trust funds. The *general long-term debt account group* is used to account for general long-term debt and certain other liabilities that are not specific liabilities of proprietary or trust funds.

### **C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

**Governmental Funds** The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for unmatured principal and interest on general long-term debt which is recognized when the obligations are expected to be liquidated with expendable available financial resources.

With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The governmental funds use the following practices in recording revenues and expenditures:

#### **Revenues**

**Ad valorem taxes and sales taxes** are susceptible to accrual.

**Entitlements and shared revenues** (which include state equalization and state revenue sharing) are recorded as unrestricted grants-in-aid at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

**Other receipts** become measurable and available when cash is received by the School Board and are recognized as revenue at that time.

#### **Expenditures**

**Salaries** are recorded as paid. Salaries for nine-month employees are accrued at June 30.

**Other financing sources (uses)** Transfers between funds that are not expected to be repaid (or any other types, such as capital lease transactions, sale of fixed assets, debt extinguishments, long-term debt proceeds, et cetera) are accounted for as other financing sources (uses). These other financing sources (uses) are recognized at the time the underlying events occur.

**Fiduciary funds** The agency fund is custodial in nature and does not present results of operations or have a measurement focus. Agency funds are accounted for using the modified accrual basis of accounting.

**Webster Parish School Board**  
**Notes to the General-Purpose Financial Statements**

**D. BUDGETS**

**General Budget Practices** The School Board follows these procedures in establishing the budgetary data reflected in the combined financial statements:

State statute requires budgets be adopted for the general fund and all special revenue funds.

Each year prior to September 15, the Superintendent submits to the Board proposed annual budgets for the general fund and special revenue funds. Public hearings are conducted, prior to the Board's approval, to obtain taxpayer comments. The operating budgets include proposed expenditures and the means of financing them.

Appropriations (unexpended budget balances) lapse at year end.

Formal budget integration (within the accounting records) is employed as a management control device. All budgets are controlled at the division, departmental or project level. Budget amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments. The School Board made several budget revisions throughout the year, including a \$524,802 increase in Minimum Foundation Funding due to final calculation made by the Louisiana Department of Education, as well as a \$263,632 increase in utility accounts related to the increase in natural gas and electricity costs. All budget revisions are approved by the Board.

**Encumbrances** Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the applicable appropriation, is not employed. However, outstanding purchase orders are taken into consideration before expenditures are incurred in order to assure that applicable appropriations are not exceeded.

**Budget Basis of Accounting** All governmental funds' budgets are prepared on the modified accrual basis of accounting, a basis consistent with accounting principles generally accepted in the United States of America (GAAP). Budgeted amounts are as originally adopted or as amended by the Board. Legally, the Board must adopt a balanced budget; that is, total budgeted revenues and other financing sources including fund balance must equal or exceed total budgeted expenditures and other financing uses. State statutes require the Board to amend its budgets when revenues plus projected revenues within a fund are expected to be less than budgeted revenues by five percent or more and/or expenditures within a fund are expected to exceed budgeted expenditures by five percent or more. The School Board approves budgets at the function level and management can transfer amounts between line items within a function.

**E. CASH AND CASH EQUIVALENTS** Cash includes amounts in demand deposits, interest-bearing demand deposits and time deposit accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of less than 90 days. Under state law, the School Board may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

**F. INVESTMENTS** Under state law, the School Board may invest in United States bonds, treasury notes or certificates. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are less than 90 days, they are classified as cash equivalents.

The investments are reflected at fair value except for the following which are permitted per GASB Statement No. 31:

Investments in *nonparticipating* interest-earning contracts, such as nonnegotiable certificates of deposit with redemption terms that do not consider market rates, are reported using a cost-based measure.

Definitions:

Interest-earning investment contracts include time deposits with financial institutions (such as certificates of deposit), repurchase agreements, and guaranteed investment contracts.

**G. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES** During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as due

**Webster Parish School Board**  
**Notes to the General-Purpose Financial Statements**

from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivables/payables.

**H. INVENTORY AND PREPAID ITEMS** Inventory is accounted for using the consumption method, where expenditures are recognized as inventory is used.

Inventory of the school food service special revenue fund consists of food purchased by the School Board and commodities granted by the United States Department of Agriculture through the Louisiana Department of Agriculture and Forestry. All inventory items are recorded as expenditures when consumed. Unused commodities at June 30, are reported as deferred revenue. All purchased inventory items are valued at cost (first-in, first-out) and commodities are assigned values based on information provided by the United States Department of Agriculture.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

**I. FIXED ASSETS** Fixed assets used in governmental fund types of the School Board are recorded in the general fixed assets account group at cost or estimated historical cost if purchased or constructed. Donated fixed assets are recorded at their estimated fair value at the date of donation. Assets in the general fixed assets account group are not depreciated. Interest during construction is not capitalized on general fixed assets.

Approximately \$3,688,749 of fixed assets are valued at estimated cost based on the actual cost of like items.

Public domain (infrastructure) general fixed assets (e.g., roads, bridges, sidewalks and other assets that are immovable and of value only to the government) are not capitalized.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not included in the general fixed assets account group.

**J. DEFERRED REVENUES** The School Board reports deferred revenues on its combined balance sheet. Deferred revenues arise when resources are received by the School Board before it has a legal claim to them, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the School Board has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and the revenue is recognized.

**K. COMPENSATED ABSENCES** The School Board has the following policy relating to vacation and sick leave:

All 12-month employees earn from 10 to 18 days of vacation leave each year. A maximum of 30 vacation days may be accrued, fifteen of which may be prior to an employee's most recent anniversary date and up to fifteen after the most recent anniversary date.

All School Board employees earn from 10 to 18 days of sick leave each year, depending on their length of service with the School Board. Upon retirement or death, unused accumulated sick leave of up to 25 days is paid to the employee or to the employee's estate at the employee's current rate of pay. Under the Louisiana Teachers' Retirement System and the Louisiana School Employees' Retirement System, all unpaid sick leave is used in the retirement benefit computation as earned service.

The School Board's recognition and measurement criteria for compensated absences follows:

GASB Statement No. 16 provides that vacation leave and other compensated absences with similar characteristics should be accrued as a liability as the benefits are earned by the employees if both of the following conditions are met:

- A. The employees' right to receive compensation are attributable to services already rendered.
- B. It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

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GASB Statement No. 16 provides that a liability for sick leave should be accrued using one of the following termination approaches:

- A. An accrual for earned sick leave should be made only to the extent it is probable that the benefits will result in termination payments, rather than be taken as absences due to illness or other contingencies, such as medical appointments and funerals.
- B. Alternatively, a governmental entity should estimate its accrued sick leave liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments as well as other employees who are expected to become eligible in the future to receive such payments. The School Board uses this approach to accrue the liability for sick leave.

Only the current portion of the liability for compensated absences is reported in the fund. The current portion is the amount left unpaid at the end of the reporting period that normally would be liquidated with expendable available financial resources. The remainder of the liability is reported in the general long-term debt account group.

**L. LONG-TERM OBLIGATIONS** The School Board reports long-term debt of governmental funds at face value in the general long-term debt account group. Certain other governmental fund obligations not expected to be financed with current available financial resources are also reported in the general long-term debt account group.

For governmental fund types, bond premiums and discounts, as well as issuance costs, are recognized during the current period. Bond proceeds are reported as other financing sources net of the applicable premium or discount. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures.

**M. FUNDEQUITY** Reserves represent those portions of fund equity not appropriable for expenditures or legally segregated for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.

**N. INTERFUND TRANSACTIONS** Quasi-external transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

**O. SALES TAXES** On July 1, 1969, the voters of Webster Parish approved for an indefinite period, a one percent parish-wide sales tax with the net proceeds of the tax to be used to pay salaries and benefits of all school employees.

The voters approved a one percent parish-wide sales tax for an indefinite period, effective July 1, 1996, with the net proceeds of the tax to be used to pay salaries and benefits for all school employees, retired school employees' hospitalization premiums, instructional programs and materials and purchasing computer software and equipment. Any annual increase in the total revenues of the tax collected after the June 30, 1997, fiscal year shall be used to pay energy costs, maintain air conditioning equipment and systems and purchase school buses.

**P. MEMORANDUM ONLY-TOTAL COLUMNS** The total columns on the general-purpose financial statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, or results of operations in accordance with accounting principles generally accepted in the United States of America. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**Q. USE OF ESTIMATES** The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported

**Webster Parish School Board  
Notes to the General-Purpose Financial Statements**

amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

**A. EXCESS OF EXPENDITURES OVER APPROPRIATIONS IN INDIVIDUAL FUNDS** The following individual funds had actual expenditures over budgeted expenditures for the year ended June 30, 2001:

<u>Fund</u>	<u>Budget</u>	<u>Actual</u>	<u>Amount</u>
Special revenue			
Special education	\$634,800	\$693,127	\$58,327
Special federal funds	515,431	517,067	1,636

**B. VIOLATION OF STATE STATUTE**

**Budget Overruns** - State statute requires governments to amend budget whenever actual expenditures exceed budget by 5% or when actual revenues fall short of budget by 5%. The School Board failed to amend the budgets for five funds which had unexpected expenditures in the last month of the fiscal year or fell short of expected revenues by more than 5%.

**NOTE 3 - LEVIED TAXES** The School Board levies taxes on real and business personal property located within Webster Parish's boundaries. Property taxes are levied by the School Board on property values assessed by the Webster Parish Tax Assessor and approved by the state of Louisiana Tax Commission.

The Webster Parish Sheriff's Office bills and collects property taxes for the School Board. Collections are remitted to the School Board monthly.

Property Tax Calendar

Millage rates adopted	October 4, 2000
Levy date	September 11, 2000 (per grand recap)
Tax bills mailed	December 1, 2000
Due date	December 31, 2000
Lien date	January 1, 2001

Assessed values are established by the Webster Parish Tax Assessor each year on a uniform basis at the following ratios of assessed value to fair market value:

10% land	15% machinery
10% residential improvements	15% commercial improvements
15% industrial improvements	25% public service properties, excluding land

A revaluation of all property is required after 1978 to be completed no less than every four years. The last revaluation was completed for the roll of January 1, 2000. Total assessed value was \$156,235,400 in calendar year 2000. Louisiana state law exempts the first \$7,500 of assessed value of a taxpayer's primary residence from parish property taxes. This homestead exemption was \$41,609,500 of the assessed value in calendar year 2000.

State law requires the sheriff to collect property taxes in the calendar year in which the assessment is made. Property taxes become delinquent January 1 of the following year. If taxes are not paid by the due date, taxes bear interest at the rate of 1.25% per month until the taxes are paid. After notice is given to the delinquent taxpayers, the sheriff is required by the *Constitution of the State of Louisiana* to sell the least quantity of property necessary to settle the taxes and interest owed.

**Webster Parish School Board  
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All property taxes are recorded in the general fund, building maintenance (special revenue) fund, debt service and capital project funds on the basis explained in Note 1. Revenues in such funds are recognized in the accounting period in which they become measurable and available. Property taxes are considered measurable in the calendar year of the tax levy. Estimated uncollectible taxes are those taxes based on past experience which will not be collected in the subsequent year and are primarily due to subsequent adjustments to the tax roll. Available means due, or past due, and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter to pay liabilities of the current period. The remaining property taxes receivable are considered available because they are substantially collected within 60 days subsequent to year-end.

The tax roll is prepared by the Parish Tax Assessor in November of each year; therefore, the amount of 2001 property taxes to be collected occurs in December 2001 and January and February of 2002. As a result, no property taxes receivable for 2001 taxes is included on the accompanying balance sheet because it is not available within 60 days of the School Boards year-end.

Historically, virtually all ad valorem taxes receivable were collected since they are secured by property. Therefore, there is no allowance for uncollectible taxes.

The following is a summary of authorized and levied (tax rate per \$1,000 assessed value) ad valorem taxes:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
<b>Parish-wide taxes:</b>			
Constitutional Tax	5.77	5.77	Statutory
Special Maintenance & Operations	7.48	7.48	2007
Building Maintenance	3.21	3.21	2007
Building Maintenance	3.31	3.31	2007
<b>District taxes - Maintenance Taxes:</b>			
Dubberly Heflin Sibley Consolidated District No. 3	Variable	43.63	2007
<b>District taxes - Sinking Funds:</b>			
Shongaloo Evergreen Consolidated District No. 1	Variable	54.60	2007
Dubberly Heflin Sibley Consolidated District No. 3	Variable	54.00	2008
Doyline District No. 7	Variable	77.20	2011
Cotton Valley District No. 12	Variable	20.50	2001
Sarepta District No. 35	Variable	30.00	2003

**NOTE 4 - DEPOSITS** At June 30, 2001, the School Board has cash and cash equivalents (book balances) totaling \$7,016,931 as follows:

Deposits are stated at cost, which approximates fair value. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The fair value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At year-end, the School Board's carrying amount of deposits was \$15,951,431 (which includes \$8,948,247 of time deposits) and the bank balance was \$16,626,349. Of the bank balance, \$406,359 was covered by federal depository insurance or by collateral held by the School Board's agent in the School Board's name (GASB Category 1). The remaining balance, \$16,219,990 was collateralized with securities held by the pledging financial institution's trust department or agent but not in the School Board's name (GASB Category 3).

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the School Board that the fiscal agent has failed to pay deposited funds upon demand.

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**Notes to the General-Purpose Financial Statements**

**NOTE 5 - RECEIVABLES** The receivables at June 30, 2001, are as follows:

<u>Class of General Receivable</u>	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Project</u>	<u>Total</u>
<b>Taxes:</b>					
Ad valorem	\$ 2,350	\$ 1,156	\$2,672	\$ 734	\$ 6,912
Sales and use	500,699	500,448	-	-	1,001,147
<b>Intergovernmental - grants:</b>					
State	784,461	-	-	-	784,461
Federal	-	916,440	-	-	916,440
Local accounts	908	863	-	1,099	2,870
<b>Total</b>	<u>\$1,288,418</u>	<u>\$1,418,907</u>	<u>\$2,672</u>	<u>\$1,833</u>	<u>\$2,711,830</u>

**NOTE 6 - FIXED ASSETS** The changes in general fixed assets for the year are as follows:

	<u>Balance Beginning</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance Ending</u>
Land	\$ 195,877	\$ -	\$ -	\$ 195,877
Buildings and improvements	27,782,615	10,517,892	-	38,300,507
Furniture and equipment	5,159,671	1,090,387	405,557	5,844,501
Transportation equipment	3,749,329	77,345	83,925	3,742,749
Construction in progress	11,493,665	-	11,493,665	-
<b>Total</b>	<u>\$48,381,157</u>	<u>\$11,685,624</u>	<u>\$11,983,147</u>	<u>\$48,083,634</u>

**NOTE 7 - RETIREMENT SYSTEMS**

**Plan description** Substantially all School Board employees participate in either the Teachers' Retirement System or the School Employees' Retirement System (the Systems), which are cost-sharing, multiple-employer public employee retirement systems (PERS). Benefit provisions are ultimately approved and amended by the Louisiana Legislature.

Participation in the Teachers' Retirement System is divided into two plans - the Teachers' Regular Plan and the Teachers' Plan A. In general, professional employees (such as teachers and principals) and lunchroom workers are members of the Louisiana Teachers' Retirement System (TRS); other employees, such as custodial personnel and bus drivers, are members of the Louisiana School Employees' Retirement System (LSERS). Generally, all full-time employees are eligible to participate in the system.

With respect to the Teachers' Retirement System Regular Plan, normal retirement is at age 60 with ten years of service, or at any age with 20 years of service. The formula for annual maximum retirement benefits is generally 2% (with less than 25 years of service) or 2.5% (with 25 or more years of service) times the years of creditable service times the average salary of the 36 highest successive months (plus \$300 applicable to persons becoming members prior to July 1, 1986).

Under the Teachers' Retirement System Plan A, normal retirement is generally at any age with 30 or more years of creditable service, at age 55 with at least 25 years of creditable service and at age 60 with at least ten years of creditable service. The retirement benefit formula is generally 3% times the years of creditable service times the average salary of the 36 highest successive months plus \$24 per year of service.

Employees participating in the School Employees' Retirement System are eligible for normal retirement after 30 years of service, or after 25 years of service at age 55 or after ten years of service at age 60. The maximum retirement allowance is computed at 2.5% times the highest 36 months of average salary, times the years of service plus a supplement of \$2.00 per month times the years of service.

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**Notes to the General-Purpose Financial Statements**

Both TRS and LSERS issue annual financial reports. The reports can be obtained by telephoning or writing to the following:

Teachers' Retirement System of Louisiana  
 Post Office Box 94123  
 Baton Rouge, Louisiana 70804-9123  
 (225) 925-6446

Louisiana School Employees' Retirement System  
 Post Office Box 44516  
 Baton Rouge, Louisiana 70804  
 (225) 925-6484

**Funding Policy** Each system is administered and controlled at the state level by a separate board of trustees, with contribution rates approved and amended by the Louisiana Legislature. Benefits of the systems are funded by employee and employer contributions. Benefits granted by the retirement systems are guaranteed by the state of Louisiana under provisions of the Louisiana Constitution of 1974.

In addition, the employer does not remit to the Teachers' Retirement System, Regular Plan or Plan A, the employer's contribution for the professional improvement program (PIP) portion of payroll. The PIP contribution is made directly to the Retirement System by the state of Louisiana.

Contribution rates (as a percentage of covered salaries) for active plan members as established by the Louisiana Legislature for the year ended June 30, 2001, are as follows:

	<u>Employee</u>	<u>Employer</u>
Louisiana Teachers' Retirement System:		
Regular	8.00%	14.20%
Plan A	9.10%	14.20%
Louisiana School Employees' Retirement System	6.35%	0.00%

Total covered payroll of the School Board for TRS - Regular Plan, TRS - Plan A, and LSERS for the year ended June 30, 2001, amounted to \$22,204,388, \$265,918, and \$2,340,079, respectively. Employer contributions for the year ended June 30, 2001, and each of the three preceding years are as follows:

<u>Fiscal Year Ended</u>	.....TRS.....		.....LSERS.....	
	Annual Actuarially Required Contribution	Percentage of Annual Required Contribution Paid	Annual Actuarially Required Contribution	Percentage of Annual Required Contribution Paid
June 30, 1999	\$3,674,494	93.62	\$136,612	96.32
June 30, 2000	3,730,341	89.03	-	-
June 30, 2001	3,836,541	83.17	-	-

Annual actuarially required contributions for each plan above is based on the plan's annual financial report for that year except for the year ended June 30, 2001. Each annual actuarially required contribution for the year ended June 30, 2001, is based upon each plan's annual financial report for the year ended June 30, 2000, which is the latest information available.

**NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS** In accordance with state statutes, Webster Parish School Board provides certain continuing health care and life insurance benefits for its retired employees. Substantially all of the School Board's employees become eligible for these benefits if they reach normal retirement age while working for the School Board. These benefits for retirees are provided through the State Employees Group Benefits Program. The cost of benefits for retirees are paid jointly by the employee and the School Board. The School Board's cost of retiree benefits for 2001 totaled \$1,607,155 for 478 retirees. The School Board's portion of the cost is recognized as an expenditure when the monthly premium is paid.

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**Notes to the General-Purpose Financial Statements**

**NOTE 9 - ACCOUNTS, SALARIES AND OTHER PAYABLES** The payables at June 30, 2001, are as follows:

	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Total</u>
Salaries	\$4,646,680	\$837,087	\$ -	\$5,483,767
Accounts	151,838	52,528	1,332	205,698
Retainage payable	33,924	-	131,353	165,277
Total	<u>\$4,832,442</u>	<u>\$889,615</u>	<u>\$132,685</u>	<u>\$5,854,742</u>

**NOTE 10 - COMPENSATED ABSENCES** At June 30, 2001, employees of the School Board have accumulated and vested \$1,420,671 of employee leave benefits including \$39,921 of salary-related benefits. These employee leave benefits were computed in accordance with GASB Codification Section C60. This amount is not expected to be paid from current available resources; therefore, the liability is recorded within the general long-term obligations account group.

**NOTE 11 - AGENCY FUND DEPOSITS DUE OTHERS** A summary of changes in agency fund deposits due others for the year ended June 30, 2001, follows:

	<u>Balance Beginning</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance Ending</u>
Agency fund: School activities	<u>\$464,693</u>	<u>\$2,240,305</u>	<u>\$2,214,388</u>	<u>\$490,610</u>

**NOTE 12 - GENERAL LONG-TERM OBLIGATIONS** The following is a summary of the long-term obligation transactions for the year ended June 30, 2001:

	<u>Bonded Debt</u>	<u>Compensated Absences</u>	<u>Total</u>
Balance beginning of year	\$14,816,000	\$1,152,378	\$15,968,378
Additions	-	366,201	366,201
Deductions	1,136,000	97,908	1,233,908
Balance at end of year	<u>\$13,680,000</u>	<u>\$1,420,671</u>	<u>\$15,100,671</u>

The individual issues are as follows:

<u>Bond Issue</u>	<u>Original Amount</u>	<u>Interest Rates</u>	<u>Final Payment Due</u>	<u>Interest to Maturity</u>	<u>Principal Outstanding</u>
Dubberly Heflin Sibley Consolidated (District No. 1) May 2, 1992	\$ 285,000	5.40 - 6.30	2007	\$ 350,380	\$ 1,515,000
Shongaloo Evergreen Consolidated (District No. 3) August 1, 1998	7,095,000	4.40 - 9.00	2018	3,266,735	6,500,000
March 1, 2000	2,000,000	5.44	2008	421,054	1,825,000
Doyline (District No. 7) August 1, 1996	4,425,000	4.80 - 10.00	2011	1,017,975	3,375,000
Sarepta (District No. 35) March 1, 1991	355,000	6.00 - 6.50	2003	8,730	90,000
July 1, 1993	660,000	4.10 - 5.50	2008	84,405	375,000
				<u>\$5,149,279</u>	<u>\$13,680,000</u>

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All principal and interest requirements are funded in accordance with Louisiana law by the annual ad valorem tax levy on taxable property within the parish. At June 30, 2001, the School Board has accumulated \$593,422 in the debt service funds for future debt requirements. The bonds are due as follows:

<u>Year Ending June 30.</u>	<u>Principal Payments</u>	<u>Interest Payments</u>	<u>Total</u>
2002	\$ 1,025,000	\$ 716,193	\$ 1,741,193
2003	1,090,000	656,108	1,746,108
2004	1,105,000	592,467	1,697,467
2005	1,170,000	530,791	1,700,791
2006	1,230,000	469,369	1,699,369
2007 and thereafter	<u>8,060,000</u>	<u>2,184,349</u>	<u>10,244,349</u>
Total	<u>\$13,680,000</u>	<u>\$5,149,277</u>	<u>\$18,829,277</u>

In accordance with Louisiana Revised Statute 39:562, the School Board is legally restricted from incurring long-term bonded debt in excess of 50 percent of the assessed value of taxable property. At June 30, 2001, the statutory limit is \$78,117,700, and outstanding net bonded debt totals \$13,086,578.

**NOTE 13 - INTERFUND TRANSACTIONS**

Interfund Receivables/Payables:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General	Special Revenue	
	Title I	\$287,881
	Other ESEA Funds	52,059
	Special Education	144,963
	Special Federal Funds	183,901
	Capital Project	
	Sarepta	2,760
	Shongaloo	9,150
Special Revenue		
School Food Service	General Fund	31,175
	Total	<u>\$711,889</u>

Operating transfers:

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>
General	\$531,984	\$67,184
Special Revenue:		
Special Federal Funds		759
Building Maintenance Tax	85,000	
School Food Service	63,825	166,000
96 Sales Tax	3,359	450,225
Debt Service:		
Dubberly Heflin Sibley Consolidated	258,813	
Capital Projects:		
Dubberly Heflin Sibley Consolidated		258,813
Totals	<u>\$942,981</u>	<u>\$942,981</u>

**Webster Parish School Board**  
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**NOTE 14 - RESERVED AND DESIGNATED FUND BALANCES**

**Reservations:**

**Debt service** This amount represents the portion of fund balance that has been reserved in the debt service fund for future payment of principal and interest on bonded debt.

**Inventory** This amount represents the portion of fund balance relating to inventory on hand which is therefore unavailable to be expended for other purposes.

**Prepaid items** Fund balance is reserved for prepaid items which indicates that fund balances in that amount are not available for appropriation and expenditures.

**Salaries and benefits** This amount represents the portion of fund balance relating to sales tax collections for salary supplements. Because sales tax collections are dedicated for salaries, the difference between the estimated collections used to calculate salary supplements and actual collections, is unavailable to be expended for other purposes.

**Workers' compensation** This amount represents the portion of fund balance relating to the security interest established with the state of Louisiana Office of Workers' Compensation and is therefore unavailable to be expended for other purposes.

**Retiree insurance** This amount represents the portion of fund balance reserved for payment of retiree insurance and is therefore unavailable to be expended for other purposes.

**Instructional supplies** This amount represents the portion of fund balance reserved for payment of instructional supplies and is therefore unavailable to be expended for other purposes.

**Computer technology** This amount represents the portion of fund balance reserved for computer hardware and enhancements and is therefore unavailable to be expended for other purposes.

**Utilities and new buses** This amount represents the portion of fund balance set aside for utilities and new buses and is unavailable to be expended for other purposes.

**Designations:**

**Vocational education** This amount represents a portion of fund balance that has been designated to fund vocational education.

**Workers' compensation** This amount represents a portion of fund balance that has been designated to fund workers' compensation deductible.

**Fire insurance** This amount represents a portion of fund balance that has been designated to fund fire insurance deductible.

**Webster Parish School Board**  
**Notes to the General-Purpose Financial Statements**

The following is a summary of transactions relating to the reserved and designated fund balances for the year ended June 30, 2001:

	<u>Balance, Beginning</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance, Ending</u>
<b>Reservations:</b>				
Debt service	\$ 556,788	\$ 36,634	\$ -	\$ 593,422
Inventory	24,282	26,043	24,282	26,043
Prepaid items	156,844	163,750	156,844	163,750
Salaries and benefits	922,347	529,014	90,982	1,360,379
Workers' compensation	100,000	-	-	100,000
Retiree insurance	583,877	187,541	-	771,418
Instructional supplies	16,220	13,820	-	30,040
Computer technology	181,423	69,578	-	251,001
Utilities and new buses	1,552,365	40,526	203,379	1,389,512
<b>Designations:</b>				
Vocational education	11,994	-	-	11,994
Workers' compensation	175,000	-	-	175,000
Fire insurance	124,673	-	-	124,673

**NOTE 15 - LITIGATION AND CLAIMS**

**Litigation** The School Board is a defendant in several lawsuits. Management and legal counsel for the School Board believe that the potential claims against the School Board not covered by insurance would not materially affect the School Board's combined financial position.

**Grant Disallowance** The School Board participates in a number of state and federally assisted grant programs. These programs are subject to compliance audits under the single audit approach. Such audits could lead to request for reimbursement by the grantor agency for expenditures disallowed under the terms of the grants. School Board management believes that the amount of disallowances, if any, which may arise from future audits will not be material.

**Tax Arbitrage Rebate** Under the Tax Reform Act of 1986, interest earned on the debt proceeds in excess of interest expense prior to the disbursement of the proceeds must be rebated to the Internal Revenue Service (IRS). Management believes there is no tax arbitrage liability at year end.

**Self-Insurance** The School Board is self-insured for general liability.

**NOTE 16 - ON-BEHALF PAYMENTS FOR FRINGE BENEFITS AND SALARIES** On-behalf payments for fringe benefits and salaries are direct payments made by an entity (the paying agent) to a third-party recipient for the employees of another, legally separate entity (the employer entity). GASB Statement No. 24 requires employer governments to recognize revenue and expenditures or expenses for these on-behalf payments.

The state of Louisiana made pension contributions directly to the Teachers' Retirement System of Louisiana on behalf of the School Board in the amount of \$34,659. This amount was recognized as state revenue and a corresponding expenditure in the applicable fund from which the salary was paid.

**NOTE 17 - RISK MANAGEMENT** The School Board is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School Board is self-insured for all losses regarding general liability. The School Board currently reports all of its risk management activities in the general fund.

The School Board continues to carry commercial insurance for all other risks of loss except general liability. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**Webster Parish School Board  
Special Revenue Funds**

**TITLE 1** To improve the educational opportunities of educationally deprived children by helping them succeed in the regular school program, attain grade level proficiency and improve achievement in basic and more advanced skills. Primarily for provision of compensatory instructional activities to educationally deprived children that reside in low-income areas and have been selected on the basis of a needs assessment. Services supplement, not supplant, those normally provided by state and local educational agencies.

**OTHER ESEA FUNDS**

**INNOVATIVE EDUCATION PROGRAM STRATEGIES** To assist state and local educational agencies to improve elementary and secondary education. Funds may be used for: innovative assistance in the acquisition and use of instructional materials; technology related to the implementation of school bus reforms; promising education reform projects; promoting higher order thinking skills of disadvantaged students; and reform activities associated with Goals 2000.

**EISENHOWER PROFESSIONAL DEVELOPMENT STATE GRANTS** To ensure that teachers, staff and administrators have access to sustained and intensive high-quality professional development. To challenge state content standards in core academic subjects.

**SAFE AND DRUG-FREE SCHOOLS-STATE GRANTS** To establish state and local programs of alcohol and drug abuse education and prevention coordinated with related community efforts and resources.

**SPECIAL EDUCATION**

**STATE GRANTS** To provide grants to states to assist them in providing a free appropriate public education to all children with disabilities.

**PRESCHOOL GRANTS** To provide grants to states to assist them in providing a free appropriate public education to preschool disabled children aged three through five years.

**SPECIAL FEDERAL FUNDS**

**VOCATIONAL EDUCATION - BASIC GRANTS TO STATES** To make the United States more competitive in the world economy by developing more fully the academic and occupational skills of all segments of the population, principally through concentrating resources on improving educational programs leading to academic and occupational skills needed to work in a technologically advanced society.

**ADULT EDUCATION - STATE-ADMINISTERED BASIC GRANT PROGRAM** To improve educational opportunities for adults and to encourage the establishment of adult education programs that will enable all adults to acquire basic educational skills necessary to function in a literate society, enable adults who so desire to complete secondary school, and enable adults to benefit from job training and retraining programs and obtain productive employment to more fully enjoy the benefits and responsibilities of citizenship. Special emphasis is given to programs of instruction in computational skills and in speaking, reading, or writing English for those adults who are educationally disadvantaged.

**JOB TRAINING PARTNERSHIP ACT** To provide job training and related assistance to economically disadvantaged individuals and others who face significant employment barriers. The ultimate goal of the Act is to move trainees into permanent, self-sustaining employment.

**PAYMENTS TO STATES FOR CHILD CARE ASSISTANCE (STARTING POINTS)** To make grants available to assist low-income families with child care services. The purpose of the program is to increase the availability, affordability, and quality of child care and to increase the availability of early childhood development and before- and after-school programs.

**Webster Parish School Board  
Special Revenue Funds**

**JOB OPPORTUNITIES AND BASIC SKILLS TRAINING (PROJECT INDEPENDENCE)** To assure that needy families with children obtain the education, training and employment that will help them avoid long-term welfare dependency.

**GOALS 2000 - STATE AND LOCAL EDUCATION SYSTEMIC IMPROVEMENT GRANTS** To provide grants to state education agencies (SEAs) on a formula basis to support the development and implementation of comprehensive reform plans at the state, local and school levels to improve the teaching and learning of all children. To support top-down and bottom-up reform by requiring SEAs to flow 90 percent of funds to local education agencies (LEAs) and LEAs to flow funds to schools. To support the establishment by states and localities of high standards in their core content areas. All aspects of the educational process are aligned including, but not limited to assessments, curriculum, professional development, and preservice training.

**BUILDING MAINTENANCE TAX** To account for the proceeds of an ad valorem tax dedicated for maintenance and upkeep of school facilities.

**SCHOOL FOOD SERVICE** To assist through cash grants and food donations in providing a nutritious breakfast and lunch service for school students and to encourage the domestic consumption of nutritious agricultural commodities.

**96 SALES TAX** To account for the proceeds of a one percent sales tax effective July 1, 1996.

**PINEY HILLS CONSORTIUM** To provide educators and learners increased access to technology resources, and professional development for both personal and classroom use. The goal is to impact student achievement by providing professional educators with the skills and resources needed in the classroom to integrate technology across the curriculum.

**LEASE FUNDS**

Springhill  
Shongaloo  
Minden

The lease funds represent accounts designated for royalty payments from School Board owned land. These funds can be used for any area of educational improvement in the school district.

WEBSTER PARISH SCHOOL BOARD

SPECIAL REVENUE FUNDS  
Combining Balance Sheet  
June 30, 2001

	TITLE I	OTHER ESEA FUNDS	SPECIAL EDUCATION	SPECIAL FEDERAL FUNDS
<b>ASSETS</b>				
Cash and cash equivalents	\$ 0	\$ 0	\$ 0	\$ 0
Investments	0	0	0	0
Receivables	442,960	92,740	165,588	215,152
Interfund receivable	0	0	0	0
Inventory	0	0	0	0
<b>TOTAL ASSETS</b>	<b>442,960</b>	<b>92,740</b>	<b>165,588</b>	<b>215,152</b>
<b>LIABILITIES AND FUND EQUITY</b>				
<b>Liabilities:</b>				
Accounts, salaries and other payables	155,079	40,681	20,625	31,157
Interfund payable	287,881	52,059	144,963	183,901
Deferred revenue	0	0	0	0
<b>Total Liabilities</b>	<b>442,960</b>	<b>92,740</b>	<b>165,588</b>	<b>215,058</b>
<b>Fund Equity</b>				
<b>Fund Balances:</b>				
Reserved for inventory	0	0	0	0
Reserved for salaries and benefits	0	0	0	0
Reserved for retiree insurance	0	0	0	0
Reserved for instructional supplies	0	0	0	0
Reserved for computer technology	0	0	0	0
Reserved for utilities and new buses	0	0	0	0
Unreserved and undesignated	0	0	0	94
<b>Total Equity</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>94</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$ 442,960</b>	<b>\$ 92,740</b>	<b>\$ 165,588</b>	<b>\$ 215,152</b>

Exhibit 1

BUILDING MAINTENANCE TAX	SCHOOL FOOD SERVICE	96 SALES TAX	PINEY HILLS CONSORTIUM
\$ 416,636	\$ 664,518	\$ 657,166	\$ 10,783
600,000	100,000	2,950,000	0
1,156	0	500,448	0
0	31,175	0	0
0	83,238	0	0
<u>1,017,792</u>	<u>878,931</u>	<u>4,107,614</u>	<u>10,783</u>
44,586	215,880	377,674	4,133
0	0	0	0
0	57,195	0	0
<u>44,586</u>	<u>272,875</u>	<u>377,674</u>	<u>4,133</u>
0	26,043	0	0
0	0	789,268	0
0	0	771,418	0
0	0	30,040	0
0	0	251,001	0
0	0	1,389,512	0
<u>973,206</u>	<u>580,013</u>	<u>498,701</u>	<u>6,650</u>
<u>973,206</u>	<u>606,056</u>	<u>3,729,940</u>	<u>6,650</u>
<u>\$ 1,017,792</u>	<u>\$ 878,931</u>	<u>\$ 4,107,614</u>	<u>\$ 10,783</u>

(CONTINUED)

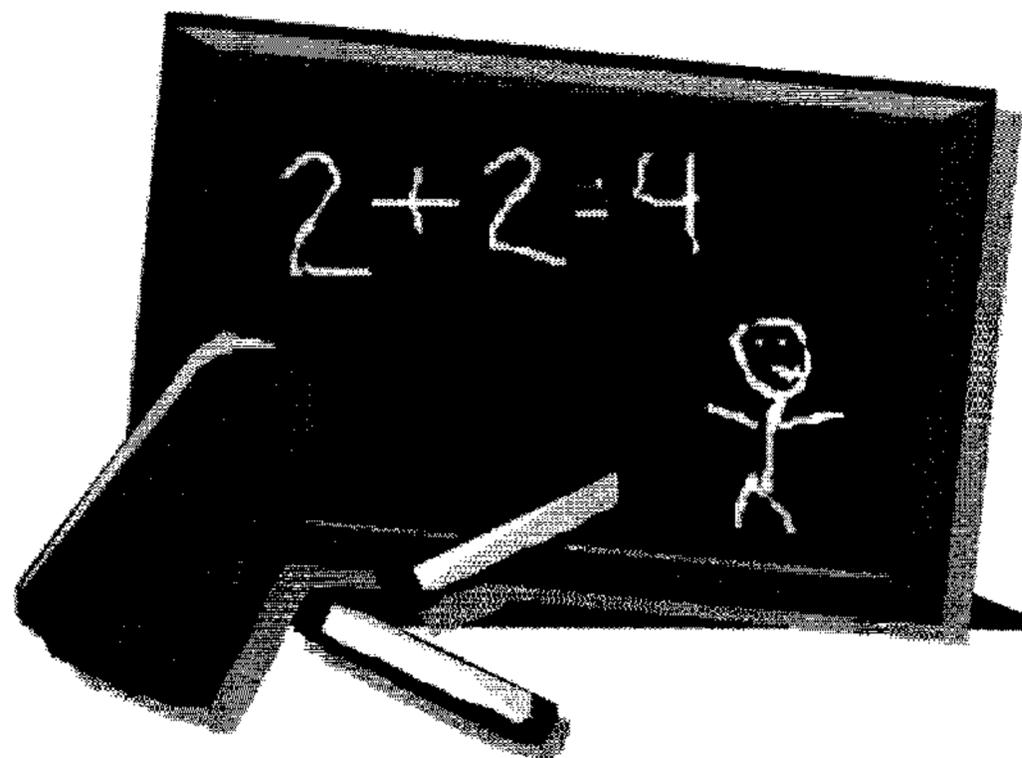
WEBSTER PARISH SCHOOL BOARD

SPECIAL REVENUE FUNDS  
Combining Balance Sheet  
June 30, 2001

Exhibit 1

	SPRINGHILL LEASE	SHONGALOO LEASE	MINDEN LEASE	TOTAL
<b>ASSETS</b>				
Cash and cash equivalents	\$ 960	\$ 1,208	\$ 337	\$ 1,751,608
Investments	0	18,500	4,500	3,673,000
Receivables	691	172	0	1,418,907
Interfund receivable	0	0	0	31,175
Inventory	0	0	0	83,238
<b>TOTAL ASSETS</b>	<b>1,651</b>	<b>19,880</b>	<b>4,837</b>	<b>6,957,928</b>
<b>LIABILITIES AND FUND EQUITY</b>				
<b>Liabilities:</b>				
Accounts, salaries and other payables	0	0	0	889,615
Interfund payable	0	0	0	668,804
Deferred revenue	0	0	0	57,195
<b>Total Liabilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,615,614</b>
<b>Fund Equity</b>				
<b>Fund Balances:</b>				
Reserved for inventory	0	0	0	26,043
Reserved for salaries and benefits	0	0	0	789,268
Reserved for retiree insurance	0	0	0	771,418
Reserved for instructional supplies	0	0	0	30,040
Reserved for computer technology	0	0	0	251,001
Reserved for utilities and new buses	0	0	0	1,389,512
Unreserved and undesignated	1,651	19,880	4,837	2,085,032
<b>Total Equity</b>	<b>1,651</b>	<b>19,880</b>	<b>4,837</b>	<b>5,342,314</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$ 1,651</b>	<b>\$ 19,880</b>	<b>\$ 4,837</b>	<b>\$ 6,957,928</b>

(CONCLUDED)



**WEBSTER PARISH SCHOOL BOARD**

**SPECIAL REVENUE FUNDS  
Combining Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended June 30, 2001**

	<u>TITLE I</u>	<u>OTHER ESEA FUNDS</u>	<u>SPECIAL EDUCATION</u>	<u>SPECIAL FEDERAL FUNDS</u>
<b>REVENUES</b>				
Local sources:				
Taxes:				
Ad valorem	\$ 0	\$ 0	\$ 0	\$ 0
Sales and use	0	0	0	0
Interest earnings	0	0	0	0
Food services	0	0	0	0
Other	0	0	0	0
State sources:				
Equalization	0	0	0	0
Other	0	0	0	8,468
Federal sources	<u>1,849,077</u>	<u>384,471</u>	<u>693,127</u>	<u>509,358</u>
<b>Total revenues</b>	<u>1,849,077</u>	<u>384,471</u>	<u>693,127</u>	<u>517,826</u>
<b>EXPENDITURES</b>				
Current:				
Instruction:				
Regular programs	0	257,837	0	81,199
Special programs	1,849,077	43,839	665,151	0
Other instructional programs	0	0	0	435,868
Support services:				
Student services	0	37,573	0	0
Instructional staff support	0	31,430	0	0
General administration	0	13,792	27,976	0
School administration	0	0	0	0
Business services	0	0	0	0
Plant services	0	0	0	0
Student transportation services	0	0	0	0
Food services	0	0	0	0
Facilities acquisition and construction	0	0	0	0
<b>Total expenditures</b>	<u>1,849,077</u>	<u>384,471</u>	<u>693,127</u>	<u>517,067</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>759</u>

Exhibit 2

BUILDING MAINTENANCE TAX	SCHOOL FOOD SERVICE	96 SALES TAX	PINEY HILLS CONSORTIUM
\$ 739,663	\$ 0	\$ 0	\$ 0
43,234	276,618	4,439,743	0
57,193	24,539	176,441	0
0	685,574	0	0
0	0	0	37,226
131,526	762,182	0	0
0	0	0	0
0	1,876,656	0	0
<u>971,616</u>	<u>3,624,569</u>	<u>4,616,184</u>	<u>37,226</u>
0	0	1,627,474	0
0	0	437,589	0
0	0	120,372	0
0	0	108,331	0
0	0	124,295	30,576
26,120	0	73,449	0
0	0	178,626	0
0	0	28,154	0
1,266,113	0	136,649	0
0	0	155,691	0
0	3,621,092	190,053	0
0	0	0	0
<u>1,292,233</u>	<u>3,621,092</u>	<u>3,180,683</u>	<u>30,576</u>
\$ (320,617)	\$ 3,477	\$ 1,435,501	\$ 6,650

(CONTINUED)

**WEBSTER PARISH SCHOOL BOARD**

**SPECIAL REVENUE FUNDS  
Combining Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended June 30, 2001**

	<u>TITLE I</u>	<u>OTHER ESEA FUNDS</u>	<u>SPECIAL EDUCATION</u>	<u>SPECIAL FEDERAL FUNDS</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers in	\$ 0	\$ 0	\$ 0	\$ 0
Operating transfers out	0	0	0	(759)
Sale of assets	0	0	0	0
<b>Total other financing sources (uses)</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(759)</u>
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>				
	0	0	0	0
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>94</u>
<b>FUND BALANCES AT END OF YEAR</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>94</u>

Exhibit 2

BUILDING MAINTENANCE TAX	SCHOOL FOOD SERVICE	96 SALES TAX	PINEY HILLS CONSORTIUM
\$ 85,000	\$ 63,825	\$ 3,359	\$ 0
0	(166,000)	(450,225)	0
917	14,428	0	0
85,917	(87,747)	(446,866)	0
(234,700)	(84,270)	988,635	6,650
1,207,906	690,326	2,741,305	0
<u>\$ 973,206</u>	<u>\$ 606,056</u>	<u>\$ 3,729,940</u>	<u>\$ 6,650</u>

(CONTINUED)

**WEBSTER PARISH SCHOOL BOARD**

**SPECIAL REVENUE FUNDS  
Combining Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended June 30, 2001**

Exhibit 2

	<u>SPRINGHILL</u>	<u>SHONGALOO</u>	<u>MINDEN</u>	<u>TOTAL</u>
	<u>LEASE</u>	<u>LEASE</u>	<u>LEASE</u>	
<b>REVENUES</b>				
Local sources:				
Taxes:				
Ad valorem	\$ 0	\$ 0	\$ 0	\$ 739,663
Sales and use	0	0	0	4,759,595
Interest earnings	187	1,113	282	259,755
Food services	0	0	0	685,574
Other	0	2,229	0	39,455
State sources:				
Equalization	0	0	0	893,708
Other	0	0	0	8,468
Federal sources	0	0	0	5,311,689
<b>Total revenues</b>	<u>187</u>	<u>3,342</u>	<u>282</u>	<u>12,697,907</u>
<b>EXPENDITURES</b>				
Current:				
Instruction:				
Regular programs	0	0	0	1,966,510
Special programs	0	0	0	2,995,656
Other instructional programs	0	0	0	556,240
Support services:				
Student services	0	0	0	145,904
Instructional staff support	1,457	0	0	187,758
General administration	0	0	0	141,337
School administration	3,000	0	0	181,626
Business services	0	849	0	29,003
Plant services	0	0	0	1,402,762
Student transportation services	0	0	0	155,691
Food services	0	0	0	3,811,145
Facilities acquisition and construction	1,400	0	0	1,400
<b>Total expenditures</b>	<u>5,857</u>	<u>849</u>	<u>0</u>	<u>11,575,032</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<u>\$ (5,670)</u>	<u>\$ 2,493</u>	<u>\$ 282</u>	<u>\$ 1,122,875</u>

(CONTINUED)

WEBSTER PARISH SCHOOL BOARD

SPECIAL REVENUE FUNDS  
 Combining Statement of Revenues, Expenditures,  
 and Changes in Fund Balances  
 For the Year Ended June 30, 2001

Exhibit 2

	SPRINGHILL LEASE	SHONGALOO LEASE	MINDEN LEASE	TOTAL
OTHER FINANCING SOURCES (USES)				
Operating transfers in	\$ 0	\$ 0	\$ 0	152,184
Operating transfers out	0	0	0	(616,984)
Sale of assets	0	0	0	15,345
Total other financing sources (uses)	0	0	0	(449,455)
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(5,670)	2,493	282	673,420
FUND BALANCES AT BEGINNING OF YEAR	7,321	17,387	4,555	4,668,894
FUND BALANCES AT END OF YEAR	\$ 1,651	\$ 19,880	\$ 4,837	\$ 5,342,314

(CONCLUDED)

WEBSTER PARISH SCHOOL BOARD

SPECIAL REVENUE FUND  
 Statement of Revenues, Expenditures, and Changes  
 In Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended June 30, 2001

Exhibit 3-1

	*****TITLE*****		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
Federal sources	\$ 2,170,180	\$ 1,849,077	\$ (321,103)
Total revenues	<u>2,170,180</u>	<u>1,849,077</u>	<u>(321,103)</u>
EXPENDITURES			
Current:			
Instruction:			
Other instructional programs	<u>2,170,180</u>	<u>1,849,077</u>	<u>321,103</u>
Total expenditures	<u>2,170,180</u>	<u>1,849,077</u>	<u>321,103</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	0	0	0
FUND BALANCES AT BEGINNING OF YEAR	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

WEBSTER PARISH SCHOOL BOARD

SPECIAL REVENUE FUND  
 Statement of Revenues, Expenditures, and Changes  
 in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended June 30, 2001

Exhibit 3-2

	*****OTHER ESEA FUNDS*****		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
Federal sources	\$ 467,157	\$ 384,471	\$ (82,686)
Total revenues	<u>467,157</u>	<u>384,471</u>	<u>(82,686)</u>
EXPENDITURES			
Current:			
Instruction:			
Regular programs	294,744	257,837	36,907
Special programs	42,468	43,839	(1,371)
Support services:			
Student services	37,597	37,573	24
Instructional staff support	75,009	31,430	43,579
General administration	17,339	13,792	3,547
Total expenditures	<u>467,157</u>	<u>384,471</u>	<u>82,686</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	0	0	0
FUND BALANCES AT BEGINNING OF YEAR	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

WEBSTER PARISH SCHOOL BOARD

SPECIAL REVENUE FUND  
 Statement of Revenues, Expenditures, and Changes  
 in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended June 30, 2001

Exhibit 3-3

	*****SPECIAL EDUCATION*****		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
Federal sources	\$ 634,800	\$ 693,127	\$ 58,327
Total revenues	<u>634,800</u>	<u>693,127</u>	<u>58,327</u>
EXPENDITURES			
Current:			
Instruction:			
Special programs	628,673	665,151	(38,478)
Support services:			
General administration	<u>8,127</u>	<u>27,976</u>	<u>(19,849)</u>
Total expenditures	<u>634,800</u>	<u>693,127</u>	<u>(58,327)</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	0	0	0
FUND BALANCES AT BEGINNING OF YEAR	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

WEBSTER PARISH SCHOOL BOARD

SPECIAL REVENUE FUND  
 Schedule of Revenues, Expenditures, and Changes  
 in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended June 30, 2001

Exhibit 3-4

	*****SPECIAL FEDERAL FUNDS*****		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
State sources:			
Other	\$ 0	\$ 8,468	\$ 8,468
Federal sources	516,188	509,358	(6,830)
Total revenues	<u>516,188</u>	<u>517,826</u>	<u>1,638</u>
EXPENDITURES			
Current:			
Instruction:			
Regular programs	55,638	81,199	(25,561)
Other instructional programs	459,793	435,868	23,925
Total expenditures	<u>515,431</u>	<u>517,067</u>	<u>(1,636)</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	757	759	2
OTHER FINANCING SOURCES (USES)			
Operating transfers out	(757)	(759)	(2)
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	0	0	0
FUND BALANCES AT BEGINNING OF YEAR	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

WEBSTER PARISH SCHOOL BOARD

SPECIAL REVENUE FUND  
 Statement of Revenues, Expenditures, and Changes  
 in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended June 30, 2001

Exhibit 3-5

	*****BUILDING MAINTENANCE TAX*****		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>			
Local sources:			
Taxes:			
Ad valorem	\$ 710,000	\$ 739,663	\$ 29,663
Sales and use	43,000	43,234	234
Interest earnings	36,000	57,193	21,193
State sources:			
Equalization	131,523	131,526	3
<b>Total revenues</b>	<b>920,523</b>	<b>971,616</b>	<b>51,093</b>
<b>EXPENDITURES</b>			
Current:			
Support services:			
General administration	26,100	26,120	(20)
Plant services	1,386,457	1,266,113	120,344
<b>Total expenditures</b>	<b>1,412,557</b>	<b>1,292,233</b>	<b>120,324</b>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<b>(492,034)</b>	<b>(320,617)</b>	<b>171,417</b>
<b>OTHER FINANCING SOURCES (USES)</b>			
Operating transfers in	85,000	85,000	0
Sale of assets	0	917	917
<b>Total other financing sources (uses)</b>	<b>85,000</b>	<b>85,917</b>	<b>917</b>
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND USES</b>	<b>(407,034)</b>	<b>(234,700)</b>	<b>172,334</b>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<b>1,196,086</b>	<b>1,207,906</b>	<b>11,820</b>
<b>FUND BALANCES AT END OF YEAR</b>	<b>\$ 789,052</b>	<b>\$ 973,206</b>	<b>\$ 184,154</b>

WEBSTER PARISH SCHOOL BOARD

SPECIAL REVENUE FUND  
 Statement of Revenues, Expenditures, and Changes  
 in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended June 30, 2001

Exhibit 3-6

	*****SCHOOL FOOD SERVICE*****		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>			
Local sources:			
Taxes:			
Sales and use	\$ 280,691	\$ 276,618	\$ (4,073)
Interest earnings	28,191	24,539	(3,652)
Food services	685,608	685,574	(34)
State sources:			
Equalization	762,182	762,182	0
Federal sources	1,908,834	1,875,656	(33,178)
Total revenues	<u>3,665,506</u>	<u>3,624,569</u>	<u>(40,937)</u>
<b>EXPENDITURES</b>			
Current:			
Food services	<u>3,677,221</u>	<u>3,621,082</u>	<u>56,129</u>
Total expenditures	<u>3,677,221</u>	<u>3,621,082</u>	<u>56,129</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<u>(11,715)</u>	<u>3,477</u>	<u>15,192</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Operating transfers in	32,650	63,825	31,175
Operating transfers out	(166,000)	(166,000)	0
Sale of assets	14,400	14,428	28
Total other financing sources (uses)	<u>(118,950)</u>	<u>(87,747)</u>	<u>31,203</u>
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>	<u>(130,665)</u>	<u>(84,270)</u>	<u>46,395</u>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<u>663,413</u>	<u>690,326</u>	<u>26,913</u>
<b>FUND BALANCES AT END OF YEAR</b>	<u>\$ 532,748</u>	<u>\$ 608,056</u>	<u>\$ 73,308</u>

**WEBSTER PARISH SCHOOL BOARD**

**SPECIAL REVENUE FUND  
Statement of Revenues, Expenditures, and Changes  
in Fund Balances - Budget (GAAP Basis) and Actual  
For the Year Ended June 30, 2001**

Exhibit 3-7

	*****96 SALES TAX*****		
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<b>REVENUES</b>			
Local sources:			
Taxes:			
Sales and use	\$ 4,336,543	\$ 4,439,743	\$ 103,200
Interest earnings	115,000	176,441	61,441
	<hr/>	<hr/>	<hr/>
Total revenues	4,451,543	4,616,184	164,641
	<hr/>	<hr/>	<hr/>
<b>EXPENDITURES</b>			
Current:			
Instruction:			
Regular programs	2,003,345	1,627,474	375,871
Special programs	474,958	437,589	37,369
Other instructional programs	160,734	120,372	40,362
Support services:			
Student services	129,040	108,331	20,709
Instructional staff support	126,149	124,295	1,854
General administration	99,766	73,449	26,317
School administration	202,184	178,626	23,558
Business services	30,233	28,154	2,079
Plant services	161,659	136,649	25,010
Student transportation services	169,598	155,691	13,907
Food services	210,466	190,053	20,413
	<hr/>	<hr/>	<hr/>
Total expenditures	3,768,132	3,180,683	587,449
	<hr/>	<hr/>	<hr/>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	683,411	1,435,501	752,090
	<hr/>	<hr/>	<hr/>
<b>OTHER FINANCING SOURCES (USES)</b>			
Operating transfers in	3,776	3,359	(417)
Operating transfers out	(450,225)	(450,225)	0
	<hr/>	<hr/>	<hr/>
Total other financing sources (uses)	(446,449)	(446,866)	(417)
	<hr/>	<hr/>	<hr/>
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>	236,962	988,635	751,673
	<hr/>	<hr/>	<hr/>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	2,741,305	2,741,305	0
	<hr/>	<hr/>	<hr/>
<b>FUND BALANCES AT END OF YEAR</b>	\$ 2,978,267	\$ 3,729,940	\$ 751,673
	<hr/>	<hr/>	<hr/>

WEBSTER PARISH SCHOOL BOARD

SPECIAL REVENUE FUND  
 Statement of Revenues, Expenditures, and Changes  
 in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended June 30, 2001

Exhibit 3-8

	*****PINEY HILLS CONSORTIUM*****		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
Local sources:			
Other	\$ 52,680	\$ 37,226	\$ (15,454)
Total revenues	<u>52,680</u>	<u>37,226</u>	<u>(15,454)</u>
EXPENDITURES			
Current:			
Support services:			
Instructional staff support	<u>52,680</u>	<u>30,576</u>	<u>22,104</u>
Total expenditures	<u>52,680</u>	<u>30,576</u>	<u>22,104</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	0	6,650	6,650
FUND BALANCES AT BEGINNING OF YEAR	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCES AT END OF YEAR	<u>\$ 0</u>	<u>\$ 6,650</u>	<u>\$ 6,650</u>

WEBSTER PARISH SCHOOL BOARD

SPECIAL REVENUE FUND  
 Statement of Revenues, Expenditures, and Changes  
 in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended June 30, 2001

Exhibit 3-9

	*****SPRINGHILL LEASE*****		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>			
Local sources:			
Interest earnings	\$ 370	\$ 187	\$ (183)
Other	4,500	0	(4,500)
<b>Total revenues</b>	<b>4,870</b>	<b>187</b>	<b>(4,683)</b>
<b>EXPENDITURES</b>			
Current:			
Instruction:			
Regular programs	500	0	500
Support services:			
Instructional staff support	1,355	1,457	(102)
School administration	1,500	3,000	(1,500)
Plant services	1,515	0	1,515
Facilities acquisition and construction	7,108	1,400	5,708
<b>Total expenditures</b>	<b>11,978</b>	<b>5,857</b>	<b>6,121</b>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<b>(7,108)</b>	<b>(5,670)</b>	<b>1,438</b>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<b>7,108</b>	<b>7,321</b>	<b>213</b>
<b>FUND BALANCES AT END OF YEAR</b>	<b>\$ 0</b>	<b>\$ 1,651</b>	<b>\$ 1,651</b>

WEBSTER PARISH SCHOOL BOARD

SPECIAL REVENUE FUND  
 Statement of Revenues, Expenditures, and Changes  
 in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended June 30, 2001

Exhibit 3-10

	*****SHONGALOO LEASE*****		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
Local sources:			
Interest earnings	\$ 875	\$ 1,113	\$ 438
Other	1,200	2,229	1,029
Total revenues	<u>1,875</u>	<u>3,342</u>	<u>1,467</u>
EXPENDITURES			
Current:			
Instruction:			
Regular programs	2,000	0	2,000
Support services:			
Business services	0	849	(849)
Facilities acquisition and construction	<u>5,000</u>	<u>0</u>	<u>5,000</u>
Total expenditures	<u>7,000</u>	<u>849</u>	<u>6,151</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	(5,125)	2,493	7,618
FUND BALANCES AT BEGINNING OF YEAR	<u>17,361</u>	<u>17,387</u>	<u>26</u>
FUND BALANCES AT END OF YEAR	<u>\$ 12,236</u>	<u>\$ 19,880</u>	<u>\$ 7,644</u>

WEBSTER PARISH SCHOOL BOARD

SPECIAL REVENUE FUND  
 Statement of Revenues, Expenditures, and Changes  
 in Fund Balances - Budget (GAAP Basis) and Actual  
 For the Year Ended June 30, 2001

Exhibit 3-11

	*****MINDEN LEASE*****		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>			
Local sources:			
Interest earnings	\$ 172	\$ 282	\$ 110
Total revenues	<u>172</u>	<u>282</u>	<u>110</u>
<b>EXPENDITURES</b>			
Current:			
Instruction:			
Regular programs	<u>4,727</u>	<u>0</u>	<u>4,727</u>
Total expenditures	<u>4,727</u>	<u>0</u>	<u>4,727</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<b>(4,555)</b>	<b>282</b>	<b>4,837</b>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<u>4,555</u>	<u>4,555</u>	<u>0</u>
<b>FUND BALANCES AT END OF YEAR</b>	<u>\$ 0</u>	<u>\$ 4,837</u>	<u>\$ 4,837</u>

**Webster Parish School Board  
Debt Service Funds**

The debt service funds are used to accumulate monies to pay outstanding bond issues. The bonds were issued by the respective school districts to acquire lands for building sites and to purchase, erect, and improve school buildings, equipment, and furnishings. The bond issues are financed by an ad valorem tax on property within the territorial boundaries of the respective districts. The School Board has the following debt service funds:

Shongaloo Evergreen Consolidated (District No. 1)

Dubberly Heflin Sibley Consolidated (District No. 3)

Minden (District No. 6)

Doyline (District No. 7)

Cotton Valley (District No. 12)

Sarepta (District No. 35)

WEBSTER PARISH SCHOOL BOARD

DEBT SERVICE FUNDS  
 Combining Balance Sheet  
 June 30, 2001

	SHONGALOO EVERGREEN CONSOLIDATED	DUBBERLY HEFLIN SIBLEY CONSOLIDATED	MINDEN	DOYLINE
<b>ASSETS</b>				
Cash and cash equivalents	\$ 43,774	\$ 169,679	\$ 1,136	\$ 88,427
Investments	0	80,000	7,000	150,000
Receivables	573	908	0	705
<b>TOTAL ASSETS</b>	<b>44,347</b>	<b>250,587</b>	<b>8,136</b>	<b>239,132</b>
<b>FUND BALANCES:</b>				
Reserved for debt service	44,347	250,587	8,136	239,132
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 44,347</b>	<b>\$ 250,587</b>	<b>\$ 8,136</b>	<b>\$ 239,132</b>

Exhibit 4

<u>COTTON</u> <u>VALLEY</u>	<u>SAREPTA</u>	<u>TOTAL</u>
\$ 2,465 \$	14,269 \$	319,750
15,000	19,000	271,000
<u>338</u>	<u>148</u>	<u>2,672</u>
<u>17,803</u>	<u>33,417</u>	<u>593,422</u>
<u>17,803</u>	<u>33,417</u>	<u>593,422</u>
<u>\$ 17,803 \$</u>	<u>33,417 \$</u>	<u>593,422</u>

**WEBSTER PARISH SCHOOL BOARD**

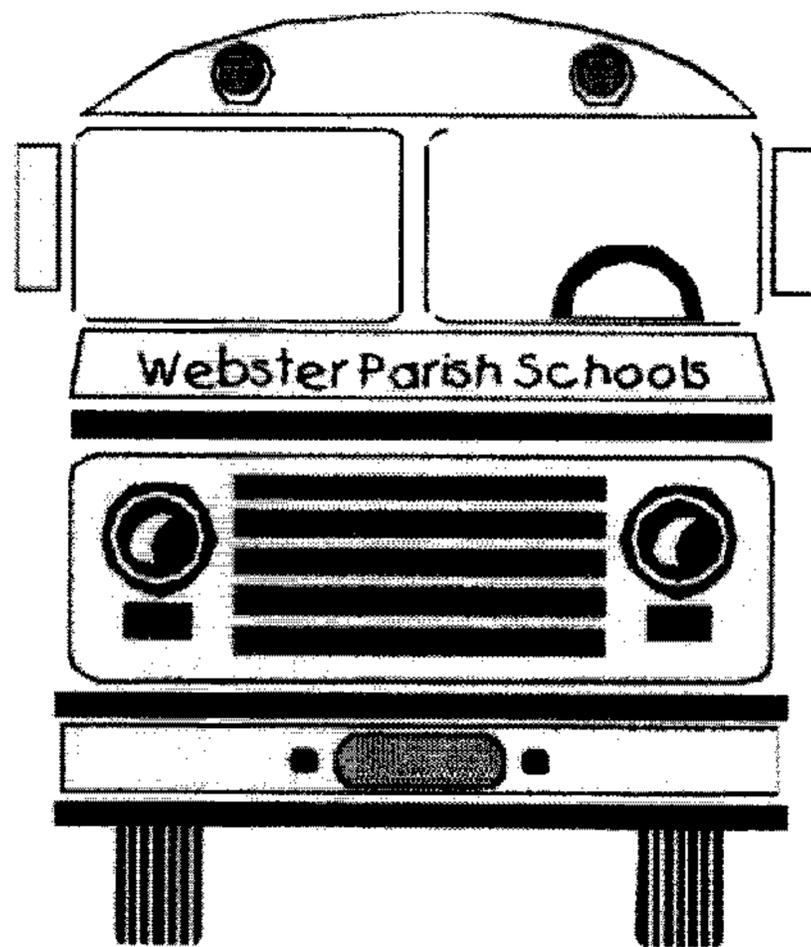
**DEBT SERVICE FUNDS  
Combining Statement of Revenues, Expenditures,  
and Changes In Fund Balances  
For the Year Ended June 30, 2001**

	<u>SHONGALOO EVERGREEN CONSOLIDATED</u>	<u>DUBBERLY HEFLIN SIBLEY CONSOLIDATED</u>	<u>MINDEN</u>	<u>DOYLINE</u>
<b>REVENUES</b>				
Local sources:				
Taxes:				
Ad valorem	\$ 365,048	\$ 578,586	\$ 281	\$ 489,680
Interest earnings	759	9,492	371	7,904
Total revenues	<u>365,807</u>	<u>588,078</u>	<u>652</u>	<u>497,584</u>
<b>EXPENDITURES</b>				
Current:				
Support services:				
General administration	12,906	20,732	0	16,135
Debt service:				
Principal retirement	200,000	400,000	0	250,000
Interest and bank charges	107,911	431,415	888	192,885
Total expenditures	<u>320,817</u>	<u>852,147</u>	<u>888</u>	<u>459,020</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<u>44,990</u>	<u>(264,069)</u>	<u>(236)</u>	<u>38,564</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers in	0	258,813	0	0
Total other financing sources (uses)	<u>0</u>	<u>258,813</u>	<u>0</u>	<u>0</u>
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>	44,990	(5,256)	(236)	38,564
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<u>(643)</u>	<u>255,843</u>	<u>8,372</u>	<u>200,568</u>
<b>FUND BALANCES AT END OF YEAR</b>	<u>\$ 44,347</u>	<u>\$ 250,587</u>	<u>\$ 8,136</u>	<u>\$ 239,132</u>

Exhibit 5

<u>COTTON VALLEY</u>	<u>SAREPTA</u>	<u>TOTAL</u>
\$ 197,695	\$ 94,793	\$ 1,726,083
1,786	2,007	22,319
<u>199,481</u>	<u>96,800</u>	<u>1,748,402</u>
6,919	3,602	60,294
201,000	85,000	1,136,000
10,287	30,901	774,287
<u>218,206</u>	<u>119,503</u>	<u>1,970,581</u>
<u>(18,725)</u>	<u>(22,703)</u>	<u>(222,179)</u>
<u>0</u>	<u>0</u>	<u>258,813</u>
<u>0</u>	<u>0</u>	<u>258,813</u>
(18,725)	(22,703)	36,634
<u>36,528</u>	<u>56,120</u>	<u>556,788</u>
<u>\$ 17,803</u>	<u>\$ 33,417</u>	<u>\$ 593,422</u>

Webster Parish School Board



**Webster Parish School Board  
Capital Project Funds**

**SCHOOL BUILDING FUNDS**

Cotton Valley  
Doyline  
Sarepta  
Shongaloo  
Dubberly Heflin Sibley Consolidated

The school building funds account for financial resources to be used to acquire, construct, or improve facilities within the respective districts.

**MOORE FIRE INSURANCE** The Moore Fire Insurance fund accounts for insurance proceeds from a fire loss at Jerry A. Moore School to be used to acquire, construct, or improve facilities.

**LOCAL GOVERNMENT SUPPORT** The local government support fund accounts for funds received from the Local Government Assistance Program of the state of Louisiana to be used to acquire, construct, or improve facilities.

**CONSOLIDATED #3 LEASE** This fund is a consolidation of the Dubberly and Heflin school building funds.

WEBSTER PARISH SCHOOL BOARD

CAPITAL PROJECT FUNDS  
Combining Balance Sheet  
June 30, 2001

	COTTON			
	VALLEY	DOYLINE	SAREPTA	SHONGALOO
<b>ASSETS</b>				
Cash and cash equivalents	\$ 42,283	\$ 5,969	\$ 5,042	\$ 5,227
Investments	1,000	275,000	55,000	70,000
Receivables	0	0	0	0
<b>TOTAL ASSETS</b>	<b>43,283</b>	<b>280,969</b>	<b>60,042</b>	<b>75,227</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts, salaries and other payables	1,332	0	0	0
Interfund payable	0	0	2,760	9,150
Deferred revenue	40,000	0	0	0
<b>Total Liabilities</b>	<b>41,332</b>	<b>0</b>	<b>2,760</b>	<b>9,150</b>
<b>Fund balances:</b>				
Undesignated	1,951	280,969	57,282	66,077
<b>Total Fund Balances</b>	<b>1,951</b>	<b>280,969</b>	<b>57,282</b>	<b>66,077</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 43,283</b>	<b>\$ 280,969</b>	<b>\$ 60,042</b>	<b>\$ 75,227</b>

Exhibit 6

<u>DUBBERLY HEFLIN SIBLEY CONSOLIDATED</u>	<u>MOORE FIRE INSURANCE</u>	<u>LOCAL GOVERNMENT SUPPORT</u>	<u>CONSOLIDATED #3 LEASE</u>	<u>TOTAL</u>
\$ 28,001	\$ 6,837	\$ 2,511	\$ 3,739	99,609
200,000	190,000	50,500	49,000	890,500
734	0	0	1,099	1,833
<u>228,735</u>	<u>196,837</u>	<u>53,011</u>	<u>53,838</u>	<u>991,942</u>
131,353	0	0	0	132,685
0	0	0	0	11,910
0	0	0	0	40,000
<u>131,353</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>184,595</u>
<u>97,382</u>	<u>196,837</u>	<u>53,011</u>	<u>53,838</u>	<u>807,347</u>
<u>97,382</u>	<u>196,837</u>	<u>53,011</u>	<u>53,838</u>	<u>807,347</u>
<u>\$ 228,735</u>	<u>\$ 196,837</u>	<u>\$ 53,011</u>	<u>\$ 53,838</u>	<u>991,942</u>

WEBSTER PARISH SCHOOL BOARD

CAPITAL PROJECT FUNDS  
 Combining Statement of Revenues, Expenditures,  
 and Changes in Fund Balances  
 For the Year Ended June 30, 2001

	COTTON VALLEY	DOYLINE	SAREPTA	SHONGALOO
<b>REVENUES</b>				
Local sources:				
Taxes:				
Ad valorem	\$ 0	\$ 0	\$ 0	\$ 0
Interest earnings	281	17,859	3,714	4,822
Other	0	0	0	0
<b>Total revenues</b>	<b>281</b>	<b>17,859</b>	<b>3,714</b>	<b>4,822</b>
<b>EXPENDITURES</b>				
Current:				
Support services:				
General administration	2,849	22,351	0	0
Facilities acquisition and construction	0	1,333	2,828	6,270
<b>Total expenditures</b>	<b>2,849</b>	<b>23,684</b>	<b>2,828</b>	<b>6,270</b>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<b>(2,568)</b>	<b>(5,825)</b>	<b>886</b>	<b>(1,448)</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers out	0	0	0	0
<b>Total other financing sources (uses)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER (USES)</b>	<b>(2,568)</b>	<b>(5,825)</b>	<b>886</b>	<b>(1,448)</b>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<b>4,519</b>	<b>286,794</b>	<b>56,396</b>	<b>67,525</b>
<b>FUND BALANCES AT END OF YEAR</b>	<b>\$ 1,951</b>	<b>\$ 280,969</b>	<b>\$ 57,282</b>	<b>\$ 66,077</b>

Exhibit 7

<u>DUBBERLY HEFLIN SIBLEY CONSOLIDATED</u>	<u>MOORE FIRE INSURANCE</u>	<u>LOCAL GOVERNMENT SUPPORT</u>	<u>CONSOLIDATED #3 LEASE</u>	<u>TOTAL</u>
\$ 467,376	\$ 0	\$ 0	\$ 0	\$ 467,376
41,073	13,575	3,153	3,078	87,555
0	0	0	10,293	10,293
<u>508,449</u>	<u>13,575</u>	<u>3,153</u>	<u>13,371</u>	<u>565,224</u>
129,263	12,122	0	14,841	181,426
<u>1,322,217</u>	<u>27,028</u>	<u>0</u>	<u>2,500</u>	<u>1,362,176</u>
<u>1,451,480</u>	<u>39,150</u>	<u>0</u>	<u>17,341</u>	<u>1,543,602</u>
<u>(943,031)</u>	<u>(25,575)</u>	<u>3,153</u>	<u>(3,970)</u>	<u>(978,378)</u>
<u>(258,813)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(258,813)</u>
<u>(258,813)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(258,813)</u>
(1,201,844)	(25,575)	3,153	(3,970)	(1,237,191)
<u>1,299,226</u>	<u>222,412</u>	<u>49,858</u>	<u>57,808</u>	<u>2,044,538</u>
<u>\$ 97,382</u>	<u>\$ 196,837</u>	<u>\$ 53,011</u>	<u>\$ 53,838</u>	<u>\$ 807,347</u>

**Webster Parish School Board  
Agency Fund**

**SCHOOL ACTIVITIES FUND** The activities of the various individual school accounts are accounted for in the school activities fund. While the accounts are under the supervision of the School Board, they belong to the individual schools or their student bodies and are not available for use by the School Board.

WEBSTER PARISH SCHOOL BOARD

AGENCY FUND  
Balance Sheet  
June 30, 2001

Exhibit 8

	<u>SCHOOL ACTIVITIES FUNDS</u>
<b>ASSETS</b>	
Cash and cash equivalents	\$ <u>490,610</u>
<b>Total Assets</b>	<u>490,610</u>
<b>LIABILITIES</b>	
Deposits due others	<u>490,610</u>
<b>Total Liabilities</b>	<u>\$ 490,610</u>

WEBSTER PARISH SCHOOL BOARD

SCHOOL ACTIVITIES FUND  
 Schedule of Changes in Deposits Due Others  
 For The Year Ended June 30, 2001

Exhibit 9

<u>School</u>	<u>Balance, Beginning</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance, Ending</u>
Brown Middle School	\$ 1,427	\$ 50,723	\$ 49,209	\$ 2,941
Browning Elementary	12,592	58,246	65,394	5,444
Central Elementary	0	86,400	72,157	14,243
Cotton Valley High School	35,497	113,314	109,992	38,819
Doyline High School	71,577	114,868	105,818	80,627
Dubberly Elementary	12,529	0	12,529	0
Harper Elementary	22,147	59,642	61,901	19,888
Heflin Elementary	3,968	0	3,968	0
Howell Elementary	10,086	33,817	30,431	13,472
Jones Elementary	16,207	60,281	56,097	20,391
Lakeside Jr. High School	7,258	49,114	55,567	805
Minden High School	41,820	394,248	375,817	60,251
Alternative School	1,708	38,252	36,943	3,017
Phillips Middle School	11,380	23,205	22,445	12,120
Richardson Elementary	17,297	103,262	97,869	22,690
Sarepta High School	45,709	197,928	219,521	24,116
Shongaloo High School	32,949	277,307	276,854	33,402
Sibley High School	18,963	123,046	130,032	11,977
Springhill High School	48,002	227,788	218,562	57,228
Springhill Jr. High School	26,265	44,826	46,566	24,525
Stewart Elementary School	13,042	34,271	34,410	12,903
Union Elementary School	2,067	53,589	50,342	5,314
Webster Jr. High School	12,223	96,178	81,964	26,437
<b>Total</b>	<b>\$ 464,693</b>	<b>\$ 2,240,305</b>	<b>\$ 2,214,388</b>	<b>\$ 490,610</b>

**Webster Parish School Board  
Account Groups**

**General Fixed Assets Account Group** The general fixed asset account group records the fixed assets of the School Board which are used in governmental fund-type operations.

**General Long-Term Debt Account Group** The general long-term debt account group represents a summary of the general long-term obligations of the School Board.

**WEBSTER PARISH SCHOOL BOARD**  
**SCHEDULE OF GENERAL FIXED ASSETS -**  
**BY SOURCE**  
**June 30, 2001**

**Exhibit 10**

**GENERAL FIXED ASSETS:**

Land	\$ 196,877
Buildings and improvements	38,300,507
Furniture and equipment	5,844,501
Transportation equipment	<u>3,742,749</u>

**TOTAL GENERAL FIXED ASSETS** **\$ 48,083,634**

**INVESTMENT IN GENERAL FIXED ASSETS:**

General Funds	\$ 5,235,186
School Food Service Fund	1,553,246
Federal Funds	2,592,505
Capital Projects Funds	<u>38,702,697</u>

**TOTAL INVESTMENT IN GENERAL FIXED ASSETS** **\$ 48,083,634**

WEBSTER PARISH SCHOOL BOARD

SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS -  
 BY FUNCTION AND ACTIVITY  
 For the Year Ended June 30, 2001

Exhibit 11

<u>FUNCTION AND ACTIVITY</u>	<u>BALANCE, BEGINNING</u>	<u>ADDITIONS</u>	<u>DELETIONS</u>	<u>BALANCE, ENDING</u>
<b><u>Instruction:</u></b>				
Regular programs	\$ 28,659,401	\$ 10,887,898	\$ 398,527	\$ 39,148,772
Special programs	<u>2,078,900</u>	<u>297,441</u>	<u>23,946</u>	<u>2,352,395</u>
Total Instruction	<u>30,738,301</u>	<u>11,185,339</u>	<u>422,473</u>	<u>41,501,167</u>
<b><u>Support services:</u></b>				
General and school administration	1,044,774	230,861	12,855	1,262,780
Student transportation services	3,436,552	36,013	34,994	3,437,571
Food services	<u>1,667,865</u>	<u>233,411</u>	<u>19,160</u>	<u>1,882,116</u>
Total Support Services	<u>6,149,191</u>	<u>500,285</u>	<u>67,009</u>	<u>6,582,467</u>
<b><u>Construction in progress</u></b>	<u>11,493,665</u>	<u>0</u>	<u>11,493,665</u>	<u>0</u>
<b>TOTAL GENERAL FIXED ASSETS</b>	<b><u>\$ 48,381,157</u></b>	<b><u>\$ 11,685,624</u></b>	<b><u>\$ 11,983,147</u></b>	<b><u>\$ 48,083,634</u></b>

**WEBSTER PARISH SCHOOL BOARD**  
**SCHEDULE OF GENERAL FIXED ASSETS -**  
**BY FUNCTION AND ACTIVITY**  
 June 30, 2001

Exhibit 12

<u>FUNCTION AND ACTIVITY</u>	<u>LAND</u>	<u>BUILDINGS AND IMPROVEMENTS</u>	<u>FURNITURE AND EQUIPMENT</u>	<u>TRANSPORTATION EQUIPMENT</u>	<u>TOTAL</u>
<b><u>Instruction:</u></b>					
Regular programs	\$ 193,297	\$ 37,636,689	\$ 1,312,430	\$ 6,356	\$ 39,148,772
Special programs	0	0	2,334,341	18,054	2,352,395
Total instruction	<u>193,297</u>	<u>37,636,689</u>	<u>3,646,771</u>	<u>24,410</u>	<u>41,501,167</u>
<b><u>Support services:</u></b>					
General and school administration	2,580	663,818	309,082	287,300	1,262,780
Food service	0	0	1,829,270	52,846	1,882,116
Student transportation services	0	0	59,378	3,378,193	3,437,571
Total support services	<u>2,580</u>	<u>663,818</u>	<u>2,197,730</u>	<u>3,718,339</u>	<u>6,582,467</u>
<b><u>Construction in progress</u></b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL GENERAL FIXED ASSETS</b>	<u>\$ 195,877</u>	<u>\$ 38,300,507</u>	<u>\$ 5,844,501</u>	<u>\$ 3,742,749</u>	<u>\$ 48,083,634</u>

WEBSTER PARISH SCHOOL BOARD

SCHEDULE OF CHANGES IN GENERAL LONG-TERM DEBT  
For the Year Ended June 30, 2001

Exhibit 13

	<u>Balance, Beginning</u>	<u>Additions</u>	<u>Payments</u>	<u>Debt Service Fund Operations</u>	<u>Balance, Ending</u>
Amount available in Debt Service Fund	\$ 556,788	\$ 0	\$ 0	\$ 36,634	\$ 593,422
Amount to be provided for retirement of bonds payable	14,259,212	0	1,136,000	(36,634)	13,086,578
Amount to be provided for payment of compensated absences payable	<u>1,152,378</u>	<u>366,201</u>	<u>97,908</u>	<u>0</u>	<u>1,420,671</u>
	<u>15,968,378</u>	<u>366,201</u>	<u>1,233,908</u>	<u>0</u>	<u>15,100,671</u>
 Long-term obligations payable:					
Bonds payable	14,816,000	0	1,136,000	0	13,680,000
Compensated absences payable	<u>1,152,378</u>	<u>366,201</u>	<u>97,908</u>	<u>0</u>	<u>1,420,671</u>
	<u>\$ 15,968,378</u>	<u>\$ 366,201</u>	<u>\$ 1,233,908</u>	<u>\$ 0</u>	<u>\$ 15,100,671</u>

Webster Parish School Board

General

Exhibit 14

Schedule of Compensation Paid Board Members  
For the Year Ended June 30, 2001

The schedule of compensation paid School Board members is in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the School Board members is included in the general administrative expenditures of the general fund. In accordance with Louisiana Revised Statute 17:56, the School Board members have elected the monthly payment method of compensation. Under this method, each member of the School Board receives \$600 per month and the President receives \$700 per month.

<u>Board Member</u>	<u>Amount</u>
Ms. Carolyn Boyett, President	\$ 8,400
Mr. Rickey Killian, Vice President	7,200
Mr. David Beard	7,200
Ms. Sue Beck	3,600
Mr. Mike Burns	7,200
Ms. Johnnye Kennon	7,200
Mr. Willie K. Lynd, III	7,200
Ms. Frankie Mitchell	7,200
Mr. Harold Newsom	7,200
Mr. Malachi Ridgel	7,200
Ms. Sue Sullivan	7,200
Ms. Linda Wise	3,000
Ms. Midge Woodard	<u>7,200</u>
TOTAL	<u>\$87,000</u>

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# STATISTICAL SECTION



Table 1

WEBSTER PARISH SCHOOL BOARD  
Minden, Louisiana

General Expenditures by Function - All Governmental Fund Types (1)  
Last Ten Fiscal years ended June 30, 2001

	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001
<b>Operations:</b>										
Instruction services	\$ 14,171,235	\$ 17,894,154	\$ 18,526,788	\$ 19,081,086	\$ 19,345,891	\$ 21,869,371	\$ 24,045,781	\$ 25,083,632	\$ 26,635,929	\$ 26,756,268
Instruction related services	1,137,195	1,451,044	2,270,488	2,256,929	2,224,741	2,512,342	2,722,270	2,903,371	3,150,582	3,148,102
General administration (2)	5,758,116	1,088,396	530,455	628,226	738,887	802,203	714,728	985,434	656,823	779,289
School administration	1,395,087	1,684,404	1,769,078	1,796,080	1,720,879	2,003,068	2,129,359	2,464,637	2,482,718	2,574,340
Business services	103,430	136,797	189,444	188,470	217,308	246,882	297,457	287,503	330,568	329,786
Plant services	2,320,135	2,529,050	2,685,936	2,748,447	2,922,925	3,098,068	3,115,810	3,329,331	3,149,161	4,027,250
Student transportation services	1,541,934	1,716,940	1,565,535	1,746,709	1,743,670	1,927,273	2,083,020	2,181,813	2,506,234	2,083,144
Central services				24,568	18,465	3,800	9,005	23,471	92,964	29,495
Food services	2,775,882	3,007,304	3,129,828	3,173,377	3,356,461	3,634,316	3,642,132	3,733,605	3,758,811	3,813,256
Community service programs	3,542	3,525	3,130	3,152	3,338	3,126	13,893	9,072	9,458	8,847
Capital outlay	192,886	1,284,731	2,102,319	113,787	132,556	401,391	3,265,525	1,713,900	8,044,300	1,963,576
<b>Debt services:</b>										
Principal retired	710,000	810,000	955,290	1,012,000	1,059,130	1,096,958	1,154,249	1,278,000	1,357,000	1,136,000
Interest, fiscal charge, and fees	530,380	627,139	616,201	453,267	392,941	472,710	548,358	680,726	777,590	774,287
<b>Total expenditures</b>	<b>\$ 30,639,831</b>	<b>\$ 32,243,274</b>	<b>\$ 34,414,492</b>	<b>\$ 33,226,098</b>	<b>\$ 33,877,290</b>	<b>\$ 38,071,512</b>	<b>\$ 43,741,588</b>	<b>\$ 44,685,495</b>	<b>\$ 52,692,138</b>	<b>\$ 46,823,640</b>

## Notes:

(1) The above table includes the following funds, General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds.

(2) Effective for the 1992-1993 fiscal year, financial reporting was changed to mirror the main reporting categories used in preparing the Annual Financial and Statistical Report which is filed with the Louisiana Department of Education.

Table 2

**WEBSTER PARISH SCHOOL BOARD**  
Minden, Louisiana

**General Revenues by Source - All Governmental Fund Types (1)**  
Last Ten Fiscal Years ended June 30, 2001

	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001
<b>Revenues from local sources:</b>										
Ad valorem taxes	\$ 2,574,451	\$ 3,017,785	\$ 3,264,129	\$ 3,083,535	\$ 3,124,120	\$ 3,562,141	\$ 3,756,349	\$ 4,746,842	\$ 4,836,606	\$ 4,436,282
Sales and use taxes (2)	2,741,203	3,102,937	3,446,622	3,529,592	3,870,964	8,135,147	8,104,647	8,584,065	8,613,702	8,994,530
Interest earnings	196,703	236,944	196,311	254,954	277,171	426,759	525,084	710,532	691,653	756,697
Food services	847,754	895,690	874,653	662,600	660,553	667,490	665,626	674,153	685,647	685,659
Other	35,859	42,552	44,570	312,844	267,200	324,390	313,617	312,810	230,353	384,442
<b>Total revenues from local sources</b>	<b>\$ 6,395,970</b>	<b>\$ 7,296,208</b>	<b>\$ 7,826,285</b>	<b>\$ 7,843,625</b>	<b>\$ 8,199,808</b>	<b>\$ 13,115,927</b>	<b>\$ 13,365,323</b>	<b>\$ 15,028,402</b>	<b>\$ 15,057,961</b>	<b>\$ 15,257,610</b>
<b>Revenue from state sources:</b>										
State equalization	19,258,330	19,744,878	20,065,180	19,681,950	19,463,251	20,592,347	22,325,202	23,670,954	24,961,371	25,492,678
Other	986,716	850,125	812,654	1,982,768	1,074,140	1,114,761	1,677,472	1,672,769	1,280,186	1,368,494
<b>Total revenue from state sources</b>	<b>\$ 20,245,048</b>	<b>\$ 20,595,001</b>	<b>\$ 20,897,784</b>	<b>\$ 21,364,718</b>	<b>\$ 20,537,391</b>	<b>\$ 21,707,108</b>	<b>\$ 24,002,674</b>	<b>\$ 25,343,723</b>	<b>\$ 26,241,557</b>	<b>\$ 26,861,172</b>
<b>Revenue from federal sources</b>	<b>3,839,481</b>	<b>4,054,210</b>	<b>4,154,534</b>	<b>4,405,506</b>	<b>4,504,778</b>	<b>4,463,816</b>	<b>4,697,327</b>	<b>4,822,322</b>	<b>5,366,414</b>	<b>5,495,116</b>
<b>Total revenue</b>	<b>\$ 30,480,499</b>	<b>\$ 31,945,419</b>	<b>\$ 32,878,603</b>	<b>\$ 33,613,849</b>	<b>\$ 33,242,077</b>	<b>\$ 39,288,851</b>	<b>\$ 42,065,324</b>	<b>\$ 45,194,447</b>	<b>\$ 46,665,932</b>	<b>\$ 47,614,098</b>

## Notes:

(1) The above table includes the following funds: General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds.

(2) The school board has collected a 1% sales tax since 1969. Effective July 1, 1996, an additional 1% sales tax is being collected by the school board.

Table 3

WEBSTER PARISH SCHOOL BOARD  
Minden, Louisiana

Property Tax Levies and Collections  
Fiscal years ended June 30, 1992 through June 30, 2001

Fiscal Year	Total School Board Tax Assessment	Current Tax Collections	Percent of Tax Levy Collected	Delinquent Tax Collections	Total Tax Collections	Total Collections		Ratio of Delinquent Taxes to Total Tax Levy
						As a Percent of Current Tax Levy	Outstanding Delinquent Taxes	
1991-92	\$ 2,477,104	\$ 2,454,202	99.08%	\$ 11,518	\$ 2,465,720	99.54%	\$ 36,775	1.48%
1992-93	2,987,276	2,833,939	94.87%	16,339	2,850,278	95.41%	35,798	1.20%
1993-94	3,205,645	3,055,508	95.32%	15,740	3,071,248	95.81%	56,997	1.78%
1994-95	2,984,861	2,847,235	95.39%	24,663	2,871,898	96.22%	43,688	1.46%
1995-96	3,039,544	2,950,640	97.06%	17,816	2,968,456	97.66%	30,213	0.99%
1996-97	3,491,912	3,288,421	94.17%	12,185	3,300,606	94.52%	35,434	1.01%
1997-98	3,689,094	3,531,959	95.74%	14,046	3,546,005	96.12%	26,054	0.71%
1998-99	4,690,332	4,473,561	95.38%	10,247	4,483,808	95.60%	114,819	2.45%
1999-00	4,901,092	N/A	0.00%	N/A	N/A	N/A	N/A	0.00%
2000-01	6,356,561	N/A	0.00%	N/A	N/A	N/A	N/A	0.00%

Source: Annual audit report for the Webster Parish Sheriff (As Ex-Officio Parish Tax Collector).

N/A : Information was not available at this time.

Table 4

WEBSTER PARISH SCHOOL BOARD  
Minden, Louisiana

Assessed and Estimated Actual Value of Taxable Property  
Last Ten Calendar Years

Year	Real Property (1)		Personal Property (1)		Exemptions (2)		Total		Ratio of Total Assessed Value To Total Estimated Actual Value
	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Real Property		Assessed Value	Estimated Actual Value	
1991	\$ 74,649,825	\$ 604,176,280	\$ 36,501,530	\$ 243,343,533	\$ 32,509,410		\$ 78,641,945	\$ 847,519,813	9.3%
1992	76,081,825	620,084,083	38,896,320	259,308,800	33,415,560		81,562,585	879,392,883	9.3%
1993	78,450,785	636,051,500	44,411,190	296,074,600	34,213,510		88,648,465	932,126,100	9.5%
1994	76,808,970	631,515,823	41,210,740	274,738,267	35,180,450		82,839,260	906,254,090	9.1%
1995	78,367,320	643,694,237	43,163,100	287,754,000	36,076,850		85,453,570	931,448,237	9.2%
1996	82,654,295	676,682,377	49,050,940	327,006,267	36,961,980		94,743,255	1,003,688,644	9.4%
1997	90,619,905	715,672,443	53,252,310	355,015,400	37,897,730		105,974,485	1,070,687,843	9.9%
1998	90,820,345	723,778,690	57,941,725	386,278,167	39,144,680		109,617,390	1,110,056,857	9.9%
1999	93,142,135	742,203,830	62,776,975	418,513,167	40,253,790		115,665,320	1,160,716,997	10.0%
2000	98,497,725	783,752,190	57,737,675	384,917,833	41,609,500		114,625,900	1,168,670,023	9.8%

## Notes:

(1) Assessed values are established by the Webster Parish Tax Assessor on January 1st of each year at approximately 10-25% of estimated actual value, depending on the property value classification. A revaluation of all property is required to be completed no less than every four years. The last revaluation was completed for the tax roll of 2000.

(2) Homestead exemption is \$75,000 estimated actual value (\$7,500 assessed value) per household.

Source: Grand Recapitulation prepared by Webster Parish Tax Assessor

Table 5

WEBSTER PARISH SCHOOL BOARD  
Minden, Louisiana

Property Tax Rates and Tax Levies - All Direct and Overlapping Governments  
Calendar years ended December 31, 1991 through December 31, 2000

Calendar Year	Tax Rates Per \$1,000 of Assessed Value (1)										Tax Levies (1)					
	School		Fire		City of		School		Total		School		Fire		City of	
	Parish	District	Parish(2)	District	Minden	Minden	Parish	District	Parish (2)	District	District	District	Minden	Minden	Total	
1991	17.52	109.30	29.31	122.39	19.09	297.61	\$ 1,377,807	\$ 1,150,480	\$ 1,956,450	\$ 457,818	\$ 415,036	\$ 5,357,591				
1992	19.80	164.20	33.04	122.87	20.28	380.17	1,614,942	1,372,334	2,290,230	463,662	484,442	6,225,610				
1993	19.80	189.50	34.63	119.73	20.26	383.92	1,755,239	1,450,406	2,645,105	519,325	524,917	6,894,992				
1994	19.80	180.10	39.84	119.73	20.26	379.73	1,640,216	1,344,645	2,891,003	480,884	491,614	6,848,362				
1995	19.80	168.95	39.84	119.73	20.26	368.58	1,691,980	1,347,564	2,982,814	494,845	507,097	7,024,300				
1996	19.29	219.50	41.88	117.67	19.79	418.13	1,827,588	1,664,314	3,530,450	552,375	546,930	8,121,667				
1997	18.29	204.30	41.88	107.37	19.79	392.63	2,044,248	1,644,845	3,960,396	548,807	609,892	8,808,188				
1998	19.29	277.80	42.60	128.11	19.78	487.59	2,114,377	2,575,995	4,177,659	606,221	631,122	10,105,374				
1999	19.29	268.70	41.37	135.64	19.09	484.09	2,231,184	2,669,908	4,260,677	663,066	626,590	10,451,425				
2000	19.77	279.63	42.84	154.73	15.27	512.24	3,088,777	3,267,784	5,901,038	1,065,186	497,401	13,820,186				

Notes:  
 (1) Per Webster Parish Tax Assessor  
 (2) The parish taxes include the following:  
 District A & B Road Tax  
 Courthouse Tax  
 Library Tax  
 Assessor's Tax  
 L. E. Tax

Table 6

**WEBSTER PARISH SCHOOL BOARD**  
Minden, Louisiana

**Ratio of Net General Obligation Bonded Debt  
to Assessed Value and Net General Obligation Bonded Debt Per Capita**

Last Ten Fiscal years ended June 30, 2001

Fiscal Year	WEBSTER Population (1)	Assessed Value (2)	Gross Bonded Debt (3)	Less Debt Service Funds (3)	Net Bonded Debt (3)	Ratio of Net Bonded Debt to Assessed Value	Net Bonded Debt Per Capita
1991-92	41,495	\$ 78,641,945	\$ 9,125,000	\$ 1,052,570	\$ 8,072,430	10.26%	\$ 195
1992-93	41,525	81,562,585	8,435,000	951,466	7,483,534	9.18%	180
1993-94	41,400	88,648,465	8,147,000	796,171	7,350,829	8.29%	178
1994-95	41,700	82,839,260	7,135,000	661,696	6,473,302	7.81%	155
1995-96	42,200	85,453,570	6,117,000	569,110	5,547,890	6.49%	131
1996-97	42,366	94,743,255	9,477,000	612,257	8,864,743	9.36%	209
1997-98	42,366	105,974,485	8,357,000	547,637	7,809,363	7.37%	184
1998-99	43,631	109,617,390	14,173,000	662,031	13,510,969	12.33%	310
1999-00	43,631	115,665,320	14,816,000	556,788	14,259,212	12.33%	327
2000-01	41,831	114,625,900	13,660,000	593,422	13,066,578	11.42%	313

Notes:

- (1) Louisiana Electronic Assistance Program (LEAP) operated by University of Louisiana at Monroe Center for Business and Economic Research (<http://leap.uim.edu>). The most recent two years shown are management's estimates.  
 (2) From Table 4.  
 (3) Includes general obligation bonds payable only.

Table 7

WEBSTER PARISH SCHOOL BOARD  
Minden, Louisiana

Statement of Direct, Overlapping, and Underlying General Obligation Bonded Debt  
June 30, 2001

Name of Governmental Unit (1)	Debt Outstanding (2)	Percentage Applicable to This Unit	School Board's Share of Debt
<b>DIRECT:</b>			
Webster Parish School Board	\$ 13,086,578 (3)	100%	\$ 13,086,578
<b>OVERLAPPING:</b>			
Webster Parish Police Jury	1,923,607	100%	1,923,607
City of Minden	2,336,829	100%	2,336,829
	6,821,263		6,821,263
	\$ 17,347,014		\$ 17,347,014

Notes:

- (1) Various taxing districts exist within Webster Parish that involve a small percentage of taxpayers. These districts' debt is not included.
- (2) This represents the debt of all the constituents who reside in Webster Parish.
- (3) Excluding amount available for repayment in the debt service funds.

Table 8

WEBSTER PARISH SCHOOL BOARD  
Minden, Louisiana

Computation of Legal Debt Margin  
June 30, 2001

Assessed Value Before Homestead Exemption	\$ 156,235,400
Debt limit fifty percent (50%) of assessed value (1)	78,117,700
Amount of debt applicable to debt limit (2):	
Total general bonded debt	\$ 13,680,000
Less: Assets in debt service funds	593,422
Total amount of debt applicable to debt limit	13,086,578
Legal debt margin	\$ 65,031,122

Notes:

- (1) This percentage is in accordance with Act 103 of 1980 Regular Session of the Louisiana Legislature R.S. 39:562(C).
- (2) Includes general obligation bonds only.

Table 9

WEBSTER PARISH SCHOOL BOARD  
Minden, Louisiana

Ratio of Annual Debt Service Expenditures for  
General Bonded Debt to Total General Expenditures

Fiscal years ended June 30, 1992 through June 30, 2001

Year Ended June 30	Debt Service Expenditures		Total General Expenditures (2)	Ratio of Debt Service to General Expenditures (Percent)
	Principal (1)	Fiscal Charges (1)		
1992	\$ 710,000	\$ 530,380	\$ 1,240,380	4.05%
1993	810,000	627,139	1,437,139	4.46%
1994	955,290	616,201	1,571,491	4.57%
1995	1,012,000	453,267	1,465,267	4.41%
1996	1,018,000	392,941	1,410,941	4.16%
1997	1,065,000	472,710	1,537,710	4.04%
1998	1,120,000	541,727	1,661,727	3.80%
1999	1,279,000	680,726	1,959,726	4.39%
2000	1,357,000	777,590	2,134,590	4.04%
2001	1,136,000	774,287	1,910,287	4.08%

## Notes:

(1) Includes debt service on general obligation bonds only.

(2) Includes general expenditures for General Fund, Special Revenue Funds, Debt Service Funds and Capital Project Funds.

Table 10

WEBSTER PARISH SCHOOL BOARD  
Minden, Louisiana

Demographic Statistics  
Last Ten Calendar Years

Calendar Year	Population (1)	School Enrollment	Unemployment Rate (2)	Per Capita Income (1)
1991	41,495	8,338	8.8%	\$ 13,965
1992	41,525	8,499	9.7%	14,566
1993	41,400	8,151	10.4%	15,085
1994	41,700	8,241	12.9%	15,524
1995	42,200	8,238	11.0%	16,105
1996	42,366	8,352	9.7%	16,502
1997	42,366	8,225	8.9%	N/A
1998	43,531	8,084	8.3%	N/A
1999	43,631	7,764	6.4%	N/A
2000	41,831	7,554	6.2%	N/A

## Notes:

(1) Louisiana Electronic Assistance Program (LEAP) operated by University of Louisiana at Monroe Center for Business and Economic Research (<http://leap.ulm.edu>).

(2) 1992 Research Division, Louisiana Tech; 1993-1998 Louisiana Electronic Assistance Program (LEAP).

N/A - Information not available.

**WEBSTER PARISH SCHOOL BOARD**  
Minden, Louisiana

**Property Value, Construction and Bank Deposits**  
Last Ten Calendar Years

Calendar Year	Property Value (3)			Commercial Construction (1)		Residential Construction (1)		Bank Deposits (2)	
	Commercial	Residential	Exemptions	Total	Number of Units	Value	Number of Units		Value
1991	\$ 398,186,113	\$ 449,333,700	\$ 324,881,767	\$ 522,638,046	24	\$ 2,564,935	18	\$ 1,364,921	\$ 311,843,000
1992	408,063,533	471,329,350	333,824,267	545,568,616	4	658,500	14	1,240,165	318,059,000
1993	453,182,100	478,944,000	341,910,767	590,215,333	26	6,832,098	32	2,484,834	318,566,000
1994	420,857,140	485,396,950	351,571,167	554,682,923	37	849,000	12	4,567,000	329,320,000
1995	437,098,087	494,350,150	360,534,500	570,913,737	N/A	2,381,000	8	1,467,000	332,419,000
1996	486,106,293	517,582,350	369,396,300	634,292,343	N/A	7,563,000	475	4,513,000	418,000,000
1997	542,340,293	528,347,550	378,731,633	691,956,210	N/A	1,153,000	116	2,918,000	427,000,000
1998	568,531,140	532,934,050	391,180,967	710,284,223	N/A	11,938,000	117	2,066,000	443,000,000
1999	612,517,647	548,199,350	402,243,100	758,473,897	N/A	5,477,000	97	2,868,000	373,000,000
2000	598,284,673	570,385,350	415,779,867	752,890,156	N/A	N/A	17	1,809,000	470,000,000

Notes:

(1) Source: City of Minden

(2) Source: University of Louisiana at Monroe, Center for Business & Economic Research and Federal Deposit Insurance Corporation

(3) Source: Webster Parish Tax Assessor

N/A: Information not available

Table 12

WEBSTER PARISH SCHOOL BOARD  
Minden, Louisiana

Principal Taxpayers  
June 30, 2001

Taxpayers	Type of Business	2000 Assessed Value	Percentage of Total Assessed Valuation
International Paper Co.	Wood Products	\$ 9,354,980	23.41%
Coastal Towing, Inc.	Towing Services	5,641,770	14.23%
Marathon Oil Co.	Oil and Gas	4,775,060	11.95%
Entergy Services, Inc.	Electric Utility	4,370,480	10.94%
El Paso Production Co.	Oil and Gas	3,247,980	8.13%
Regions Bank	Banking	3,044,520	7.62%
BellSouth Telecommunications	Telephone Utility	2,795,300	7%
Calumet Lubricants Co.	Manufacturing	2,378,880	5.95%
Century Telephone of NW LA Inc.	Telephone Utility	2,182,270	5.46%
Fibrebond Corporation	Manufacturing	2,170,430	5.43%
Total for ten principal taxpayers		39,961,670	26%
Total for remaining taxpayers		116,273,730	74%
Total for all taxpayers		\$ 156,235,400	100.00%

Source: Webster Parish Tax Assessor

**WEBSTER PARISH SCHOOL BOARD**  
 Minden, Louisiana

Principal Employers  
 June 30, 2001

Name of Business	Type of Business
Webster Parish School Board	Public K-12 Education
Fibrebond Corporation	Portable Buildings
Wal-Mart Stores Inc,	Retail
International Paper Co.	Containers
Minden Medical Center	Medical
American Standard Inc.	Manufacturing
Springhill Medical Center	Medical
Meadowview Nursing Home	Medical
City of Minden	Municipality
Evergreen Presbyterian Vocational School, Inc.	Education

Source: Louisiana Department of Labor

Table 14

WEBSTER PARISH SCHOOL BOARD  
Minden, Louisiana

## Attendance Data

Fiscal years ended June 30, 1992 through June 30, 2001

Fiscal Year	Number of Graduates	Average Daily Membership	Average Daily Attendance		School Enrollment
			Amount	Percent of Change	
1992	352	8,069	7,656	-2.93%	8,338
1993	392	8,225	7,774	1.55%	8,499
1994	429	8,405	7,981	2.66%	8,151
1995	386	8,135	7,782	-2.49%	8,241
1996	397	8,304	7,820	0.48%	8,238
1997	397	8,214	7,731	-1.13%	8,352
1998	415	8,025	7,509	-2.87%	8,225
1999	476	7,940	7,574	0.86%	7,958
2000	451	7,867	7,458	-1.55%	7,784
2001	397	7,695	7,250	5.78%	7,554

**Webster Parish School Board  
Minden, Louisiana**

**Compliance with Single Audit Act Amendment of 1996  
For the Year Ended June 30, 2001**

**Webster Parish School Board  
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**Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards**

Board Members  
Webster Parish School Board  
Minden, Louisiana

We have audited the financial statements of Webster Parish School Board as of and for the year ended June 30, 2001, and have issued our report thereon dated August 30, 2001. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America.

**Compliance**

As part of obtaining reasonable assurance about whether the School Board's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under Government Auditing Standards and which is described in the accompanying Schedule of Findings and Questioned Costs as item 01-F2.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the School Board's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the School Board's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A reportable condition is described in the accompanying Schedule of Findings and Questioned Costs as item 01-F1.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions, and accordingly would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe that the reportable condition described above is not a material weakness.

**Management Letter Items**

However, we noted other matters involving the internal control over financial reporting, which we have reported to the management of the School Board in a separate letter dated August 30, 2001, included later in this report.

This report is intended solely for the information and use of the Board, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Allen, Green & Company, LLP*

ALLEN, GREEN & COMPANY, LLP

Monroe, Louisiana  
August 30, 2001

# ALLEN, GREEN & COMPANY, LLP

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## Report on Compliance With Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance With OMB Circular No. A-133

Board Members  
Webster Parish School Board  
Minden, Louisiana

### Compliance

We have audited the compliance of the Webster Parish School Board with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB Circular No. A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2001. The School Board's major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the School Board's management. Our responsibility is to express an opinion on the School Board's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America; and OMB Circular No. A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular No. A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School Board's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the School Board's compliance with those requirements.

*In our opinion, the School Board complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2001.*

### Internal Control Over Compliance

The management of the School Board is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the School Board's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular No. A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

Schedule of Expenditures of Federal Awards

We have audited the general-purpose financial statements of Webster Parish School Board as of and for the year ended June 30, 2001, and have issued our report thereon dated August 30, 2001. Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by OMB Circular No. A-133 and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

This report is intended solely for the information and use of the Board, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Allen, Green & Company, LLP*

ALLEN, GREEN & COMPANY, LLP

Monroe, Louisiana  
August 30, 2001

**Webster Parish School Board**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2001**

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM NAME	<u>Number</u>	<u>CFDA Grantor No.</u>	<u>Pass-Through Expenditures</u>
<b>United States Department of Agriculture</b>			
Passed Through Louisiana Department of Agriculture and Forestry:			
Food Distribution (Commodities)	10.550	N/A	\$ 180,087
Passed Through Louisiana Department of Education:			
School Breakfast Program	10.553	N/A	441,356
National School Lunch Program	10.555	N/A	1,254,213
Passed Through Louisiana Department of Treasury:			
Schools and Roads - Grants to States (National Forest Lands)	10.665	N/A	<u>179,082</u>
Total United States Department of Agriculture			<u>2,054,738</u>
<b>United States Department of Education</b>			
Passed Through Louisiana Department of Education:			
Adult Education - State Grant Program	84.002	N/A	89,610
Title I Grants to Local Educational Agencies	84.010	01-IASA-60-I	1,849,077
Special Education:			
Grants to States (Part B)	84.027	01FT60	642,153
Preschool Grants	84.173	01PF60	50,974
Vocational Education:			
Basic Grants to States	84.048	N/A	104,941
Innovative Education Program Strategies -			
Title VI (formerly Chapter 2)	84.298	01-IASA-60-VI	46,241
Title II (Eisenhower Professional Development - State Grants)	84.281	01-IASA-60-II	33,045
Title IV (Safe and Drug-Free Schools - State Grant)	84.186	01-IASA-60-IV	39,612
Goals 2000			
State and Local Education Systematic Improvement Grants	84.276	N/A	72,882
Technology Literacy Challenge	84.318X	01-LCF-60-F	81,200
Class-Size Reduction	84.340A	01-01-60-6	265,573
School to Work	84.UKN	N/A	<u>9,165</u>
Total United States Department of Education			<u>3,284,473</u>
<b>United States Department of Health and Human Services</b>			
Passed Through the Louisiana Department of Education:			
Child Care and Development Block Grant (Starting Points Preschool)	93.575	N/A	<u>52,698</u>
<b>United States Department of Labor</b>			
Passed Through the Coordinating and Development Council:			
of Shreveport - Job Training Partnership Act (JTPA)	17.250	N/A	<u>98,862</u>
<b>United States Department of Defense</b>			
Direct Programs:			
Flood Control Projects	12.106	N/A	<u>4,345</u>
<b>TOTAL FEDERAL AWARDS</b>			<u><b>\$5,495,116</b></u>

**Webster Parish School Board**  
**Notes to the Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2001**

**NOTE 1 - GENERAL** The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal awards programs of the Webster Parish School Board. The School Board reporting entity is defined in Note 1 to the School Board's general-purpose financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through other government agencies, are included on the schedule.

**NOTE 2 - BASIS OF ACCOUNTING** The accompanying Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting, which is described in Note 1 to the School Board's general-purpose financial statements.

**NOTE 3 - RELATIONSHIP TO GENERAL-PURPOSE FINANCIAL STATEMENTS** Federal awards revenues are reported in the School Board's general-purpose financial statements as follows:

	<u>Federal Sources</u>	
General Fund	\$	183,427
Special Revenue Funds:		
Title I		1,849,077
Other ESEA Funds:		
Title VI	\$	46,241
Title II		33,045
Title IV		39,612
Class-Size Reduction		<u>265,573</u>
Special Education:		
State Grants		642,153
Preschool Grants		<u>50,974</u>
Special Federal Funds:		
Vocational Education		104,941
Adult Education		89,610
JTPA		98,862
Starting Points		52,698
Goals 2000		72,882
Technology Literacy Challenge		81,200
School to Work		<u>9,165</u>
School Food Service:		
School Lunch		1,254,213
School Breakfast		441,356
Commodities		<u>180,087</u>
		<u>1,875,656</u>
		<u>\$5,495,116</u>

**NOTE 4 - RELATIONSHIP TO FEDERAL FINANCIAL REPORTS** Amounts reported in the accompanying schedule agree with the amounts reported in the related federal financial reports except for changes made to reflect amounts in accordance with accounting principles generally accepted in the United States of America.

**NOTE 5 - MATCHING REVENUES** For those funds that have matching revenues and state funding, federal expenditures were determined by deducting matching revenues from total expenditures.

**NOTE 6 - NONCASH PROGRAMS** The commodities received, which are noncash revenues, are valued using prices provided by the United States Department of Agriculture.

**Webster Parish School Board  
Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2001**

**PART I - Summary of the Auditors' Results**

**Financial Statement Audit**

- i. The type of audit report issued was unqualified.
- ii. There was a reportable condition required to be disclosed by Government Auditing Standards issued by the Comptroller General of the United States of America.

The reportable condition disclosed was not considered a material weakness as defined by the Government Auditing Standards.

- iii. There was an instance of noncompliance considered material, as defined by Government Auditing Standards, to the financial statement.

**Audit of Federal Awards**

- iv. There were no reportable conditions required to be disclosed by OMB Circular No. A-133.
- v. The type of report the auditor issued on compliance for major programs was unqualified.
- vi. The audit disclosed no audit findings which the auditor is required to report under OMB Circular No. A-133, Section .510(a).

- vii. The major federal programs are:

CFDA #84.010	Title I Grants to Local Educational Agencies
CFDA #84.048	Vocational Education: Basic Grants to States

- viii. The dollar threshold used to distinguish between Type A and Type B programs as described in OMB Circular No. A-133, Section .520(b) was \$300,000.
- ix. The auditee does qualify as a low-risk auditee under OMB Circular No. A-133, Section .530.

**Webster Parish School Board  
Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2001**

**PART II - Findings related to the financial statements which are required to be reported in accordance with Government Auditing Standards generally accepted in the United States of America:**

**Reference # and title:                      01-F1                      Student Activity Funds**

**Criteria or specific requirement:** LSA-R.S. 17:414.3 requires all receipts for deposit to have original source documents; all requests for withdrawal of funds should be supported by two signatures, one of which should be the principal and the other an authorized personnel, such as a faculty advisor, coach, or school secretary.

**Condition found:** Agreed-upon procedures were performed at six of the schools by an independent auditing firm. The following conditions were noted by the independent firm at the schools.

It appears all schools do not maintain complete documentation such as receipt books or collection logs for the original source items that make up individual deposits.

According to LSA-R.S. 17:414.3, all requests for withdrawal of funds should be authorized by two signatures, one of which should be the principal and the other an authorized personnel, such as a faculty advisor, coach, or school secretary. It appears that all schools tested had exceptions to this law.

Some disbursements were made with no or incomplete documentation.

**Proper perspective for judging the prevalence and consequences:** The agreed-upon procedures report reflects that ten cash receipts and fifteen disbursements were chosen for testing along with the bank reconciliation for the checking account at June 30, 2000.

**Possible asserted effect (cause and effect):**

**Cause:** At the school level, there may be a lack of understanding of the importance of implementation of proper documenting and approval procedures.

**Effect:** The schools do not have adequate internal controls to ensure the correctness of financial statement reporting.

**Recommendations to prevent future occurrences:** Management of the School Board should convey to the principals at each school tested the importance of following the School Board's internal control procedures and accounting policies.

**Webster Parish School Board  
Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2001**

**PART II - Findings related to the financial statements which are required to be reported in accordance with Government Auditing Standards generally accepted in the United States of America:**

**Reference # and title:**                    **01-F2**                    **Louisiana Local Government Budget Act**

**Criteria or specific requirement:** LSA-R.S. 39:1310 require the Board to amend its budgets when revenues plus projected revenues within a fund are expected to be less than budgeted revenues by five percent or more and/or expenditures within a fund are expected to exceed budgeted expenditures by five percent or more.

**Condition:** The School Board had one fund in which expenditures exceeded budgeted expenditures by more than five percent.

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Special revenue funds			
Special education	\$634,800	\$693,127	\$58,327

The School Board had four funds in which revenues fell short of budgeted revenues by more than five percent.

Special revenue funds			
Title I	\$2,170,180	\$1,849,077	\$321,103
Other ESEA funds	467,157	384,471	82,686
Springhill lease	4,870	187	4,683
Piney Hills consortium	52,680	37,226	15,454

**Proper perspective for judging the prevalence and consequences:** The School Board has a total of eleven funds for which budgets are adopted. Each of the funds listed above operates on a cost-reimbursement basis, therefore the related revenue/expenditure will have a corresponding positive variance.

**Possible asserted effect (cause and effect):**

**Cause:** Actual expenditures/revenues for the last month of the year were more/less than anticipated.

**Effect:** The School Board is not in compliance with LSA-R.S. 39:1310.

**Recommendations to prevent future occurrences:** The School Board should monitor the budgets closely to assure that budget amendments are made when necessary.

**Webster Parish School Board  
Corrective Action Plan for Current-Year Findings and Questioned Costs  
As of and for the Year Ended June 30, 2001**

**Reference # and title:**                      **01-F1**                      **Student Activity Funds**

**Condition:** Agreed-upon procedures were performed at six of the schools by an independent auditing firm. The following conditions were noted by the independent firm at the schools.

It appears all schools do not maintain complete documentation such as receipt books or collection logs for the original source items that make up individual deposits.

According to LSA-R.S. 17:414.3, all requests for withdrawal of funds should be authorized by two signatures, one of which should be the principal and the other an authorized personnel, such as a faculty advisor, coach, or school secretary. It appears that all schools tested had exceptions to this law.

Some disbursements were made without or with incomplete documentation.

**Corrective action planned:** These comments will be discussed again with principals and administrators. The School Board has since adopted a policy addressing documentation of cash receipts as well as dual authorization of disbursements.

**Person responsible for corrective action:**

Fred Evans, Director of Business & Finance  
Webster Parish School Board  
P. O. Box 520  
Minden, Louisiana 71058-0520

Telephone: (318) 377-7052  
Fax: (318) 371-2834  
E-mail: fevans@nls.k12.la.us

**Anticipated completion date:** June 30, 2002.

**Reference # and title:**                      **01-F2**                      **Louisiana Local Government Budget Act**

**Condition:** The School Board had five funds with unfavorable budget variances of more than five percent.

**Corrective action planned:** Budgets will be reviewed in the last month of the fiscal year in order to diminish the likelihood of budget overruns.

**Person responsible for corrective action:**

Fred Evans, Director of Business & Finance  
Webster Parish School Board  
P. O. Box 520  
Minden, Louisiana 71058-0520

Telephone: (318) 377-7052  
Fax: (318) 371-2834  
E-mail: fevans@nls.k12.la.us

**Anticipated completion date:** June 30, 2002.

**Webster Parish School Board  
Summary Schedule of Prior Audit Findings  
June 30, 2001**

**Reference # and title:**                      **00-F1**                      **Student Activity Funds**

**Initially occurred:** Fiscal year ended June 30, 1996.

**Condition:** Agreed-upon procedures were performed at ten of the schools by another auditing firm. The following conditions were noted by the other auditing firm at the schools.

It appears all schools do not maintain complete documentation such as receipt books or collection logs for the original source items that make up individual deposits.

According to LSA-R.S. 17:414.3, all requests for withdrawal of funds should be authorized by two signatures, one of which should be the principal and the other an authorized personnel, such as a faculty advisor, coach, or school secretary. It appears that all schools tested had exceptions to this law.

According to LSA-R.S. 17:414.3, each school shall maintain one bank account which is the responsibility of the principal or an administrator acting in his/her capacity. It appears one school uses more than one bank account.

Some disbursements were made with no or incomplete documentation.

**Corrective action taken:** See the Corrective Action Plan for Current-Year Findings and Questioned Costs.

**Person responsible for corrective action:**

Fred Evans, Director of Business & Finance  
Webster Parish School Board  
P. O. Box 520  
Minden, Louisiana 71058-0520

Telephone: (318) 377-7052  
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E-mail: fevans@nls.k12.la.us

**Reference # and title:**                      **00-F2**                      **Louisiana Local Government Budget Act**

**Initially occurred:** Fiscal year ended June 30, 2000.

**Condition:** The School Board did not adopt a budget for the Piney Hills Consortium special revenue fund and had three funds in which expenditures exceeded budgeted expenditures by more than five percent.

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Special revenue funds			
Special education	\$547,760	\$578,554	\$30,794
Special federal funds	377,379	401,759	24,380
Springhill lease	6,000	15,044	9,044

**Corrective action taken:** See the Corrective Action Plan for Current-Year Findings and Questioned Costs.

**Person responsible for corrective action:**

Fred Evans, Director of Business & Finance  
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1963 - 2000

### Management Letter

Board Members  
Webster Parish School Board  
Minden, Louisiana

In planning and performing our audit of the general-purpose financial statements of the Webster Parish School Board, Minden, Louisiana for the year ended June 30, 2001, we considered the School Board's internal control to plan our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on internal control.

However, during our audit, we noted certain matters involving internal control and other operation matters that are presented for your consideration. This letter does not affect our report dated August 30, 2001, on the financial statements of the School Board. We will review the status of these comments during our next audit engagement. Our comments and recommendation which have been discussed with management are intended to improve internal control or result in other operating efficiencies. We will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations. Management's responses have also been included. We have performed no audit work to verify the content of the responses.

#### 01-M1 GASB 34 - New Reporting Model

**Comment:** The Governmental Accounting Standards Board (GASB), which determines the standards of financial reporting for governmental entities, has issued Statement No. 34 - *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. GASB's new reporting model will be mandatory for Louisiana School Boards for either the fiscal years ending June 30, 2002 or 2003. The amount of the School Board's revenues and other financing sources for the year ended June 30, 1999, will be the criteria for determining the year of required implementation. School Boards with annual revenues and other financing sources exceeding \$100,000,000 will be required to implement for the year ending June 30, 2002. They will allow smaller school districts an additional year. They allow earlier implementation.

This new reporting model will dramatically change several aspects of the financial reporting for the School Board. Three major changes are a part of this new model. First, the new reporting model will include the current set of financial statements with modifications and will add a new set of financial statements. The new set will be on the economic resources measurement focus and the full accrual basis of accounting, the same as exist today in the commercial environment. Allen, Green & Company believes, at this early stage, that the prudent approach is for the School Board to continue its current budget or modified accrual methodology for its books. Side adjustments will be made at year-end to convert the financial statements to the full accrual accounting method.

The single change that will probably pose the most challenge to the School Board may be accounting for general capital assets. Under the new reporting model, general capital assets will be accounted for in virtually the same manner as commercial entities. Assets will be capitalized, depreciated, and shown consolidated on the new Statement of Net Assets with the funds, rather than displayed separately in the fixed assets account group. The changes required by GASB Statement No. 34 will obviously require the School Board to place a greater emphasis on accounting for fixed assets than is required by the current model.

Another addition to the annual financial report will be the Management's Discussion and Analysis (MD&A). This document, which will be several pages in length, will be a narrative explanation of the major financial events/changes during the fiscal year, what caused the events/changes, and project what the events/changes' effects will be on future years. It will also give the reader insight on management's decisions underlining the budget.

**Recommendation:** Procedures for reporting fixed assets should be reviewed to ensure accurate and timely reporting of fixed assets to facilitate the implementation of the new reporting model.

**Management's response:** Management is aware of the changes coming in financial reporting as a result of GASB 34 and recognizes the biggest change will come in the area of reporting depreciation of fixed assets. We have contracted with an external valuation company to perform a complete inventory of fixed assets and provide a list of such in order to ensure the accurate reporting of fixed assets and related depreciation.

\* \* \* \* \*

Our audit procedures are designed primarily to enable us to form an opinion on the financial statements and, therefore, may not reveal all weaknesses in policies and procedures that may exist.

This report is intended solely for the information and use of the Board, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Allen, Green & Company, LLP*

ALLEN, GREEN & COMPANY, LLP

Monroe, Louisiana  
August 30, 2001