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LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS

DEPARTMENT OF HEALTH AND HOSPITALS

STATE OF LOUISIANA

General Purpose Financial Statements  
and Independent Auditor's Reports  
As of and for the two Years Ended December 31, 2000  
With Supplemental Information Schedule

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7/11/01

McRight & Associates  
Certified Public Accountants  
Baton Rouge, Louisiana

LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS

DEPARTMENT OF HEALTH AND HOSPITALS

STATE OF LOUISIANA

General Purpose Financial Statements  
and Independent Auditor's Reports  
As of and for the two Years Ended December 31, 2000  
With Supplemental Information Schedule

McRight & Associates  
Certified Public Accountants  
Baton Rouge, Louisiana

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# McRIGHT & ASSOCIATES

Certified Public Accountants  
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Jeanette R. McRight, CPA, MBA

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Louisiana State Board of Optometry Examiners  
Department of Health and Hospitals  
State of Louisiana

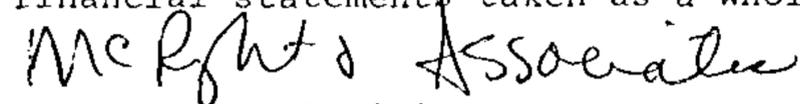
We have audited the accompanying general purpose financial statements of the Louisiana State Board of Optometry Examiners, a component unit of the State of Louisiana, as of and for the two years ended December 31, 2000, as listed in the table of contents. These general purpose financial statements are the responsibility of the Louisiana State Board of Optometry Examiners management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, Government Auditing Standards issued by the Comptroller General of the United States, and the Louisiana Governmental Auditing Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the component unit financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the component unit financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall component unit financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Louisiana State Board of Optometry Examiners as of December 31, 2000, and the results of its operations for the two years then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated June 4, 2001 on our consideration of Louisiana State Board of Optometry Examiners internal control structure and a report dated June 4, 2001, on its compliance with laws and regulations.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The "schedule" listed in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the Louisiana State Board of Optometry Examiners. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

  
Baton Rouge, Louisiana  
June 4, 2001

**STATE OF LOUISIANA**  
**LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS**  
**DEPARTMENT OF HEALTH AND HOSPITALS**

COMBINED BALANCE SHEET  
 ALL FUND TYPES AND ACCOUNT GROUPS  
 December 31, 2000

	Governmental Fund Type <u>General Fund</u>	General Fixed <u>Assets</u>	General L-T <u>Debt</u>	Total (Memo Only) <u>2000</u>
<b>ASSETS</b>				
Cash & Cash Equivalents	\$ 27,968			\$ 27,968
Investments	303,040			303,040
Fixed Assets		14,485		14,485
	-----	-----	-----	-----
<b>TOTAL ASSETS</b>	<b>\$331,008</b>	<b>\$14,485</b>		<b>\$345,493</b>
	=====	=====	=====	=====
 <b>LIABILITIES AND FUND EQUITY</b>				
<b>LIABILITIES</b>				
Accounts Payable	653			653
Deferred Revenue	24,250			24,250
	-----	-----	-----	-----
<b>TOTAL LIABILITIES</b>	<b>\$24,903</b>	<b>\$ -0-</b>		<b>24,903</b>
	-----	-----	-----	-----
<b>FUND EQUITY</b>				
Investment in General Fixed Assets		\$14,485		14,485
Fund Balance: Unreserved-Undesign.	306,105			306,105
	-----	-----	-----	-----
<b>TOTAL FUND EQUITY</b>	<b>\$306,105</b>	<b>\$14,485</b>		<b>\$320,590</b>
	-----	-----	-----	-----
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$331,008</b>	<b>\$14,485</b>		<b>\$345,493</b>
	=====	=====	=====	=====

The accompanying notes are an integral part of this statement

**STATE OF LOUISIANA**  
**LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS**  
**DEPARTMENT OF HEALTH AND HOSPITALS**

COMBINED STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES -  
ALL GOVERNMENTAL FUND TYPES  
FOR THE YEARS ENDED DECEMBER 31, 2000 AND 1999

	GENERAL FUND	
	12-31-00	12-31-99
REVENUES		
Licenses and fees	\$ 90,950	\$ 85,400
Interest Income	15,195	10,320
Other Revenues	11,600	3,842
	-----	-----
Total Revenues	\$117,745	99,562
	-----	-----
EXPENDITURES		
Accounting & Auditing	\$ 3,757	\$ 5,367
Administrative	18,000	18,000
Dues	675	675
Examination costs	700	650
Insurance	947	947
Legal	6,241	15,836
Meetings	83	
Office Supplies	1,084	1,242
Occupancy	2,504	2,191
Per Diem	3,525	3,075
Postage	1,748	1,703
Printing	743	480
Repairs & Maint.		35
Telephone	1,212	1,344
Travel	9,600	8,385
All Other	1,632	571
Capital Outlay	8,035	
	-----	-----
Total Expenditures	60,486	60,501
	-----	-----
Excess, (Deficit) of		
Revenues over		
Expenditures	57,259	39,061
Fund Balance, Beginning of Year		
as Previously Reported	248,846	184,492
Adjustment to Fund Balance		25,293
	-----	-----
FUND BALANCE, END OF YEAR	306,105	248,846
	=====	=====

The accompanying notes are an integral part of this statement

**STATE OF LOUISIANA**  
**LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS**  
**DEPARTMENT OF HEALTH AND HOSPITALS**

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE

BUDGET (GAAP) AND ACTUAL - GENERAL FUND  
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1999

	BUDGET	ACTUAL	VARIANCE- FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>			
Licenses fees	\$ 95,350	\$ 85,400	\$ (9,950)
Interest Income	11,500	10,320	(1,180)
Other Revenues	900	3,842	2,942
	-----	-----	-----
Total Revenues	107,750	\$ 99,562	(8,188)
	-----	-----	-----
<b>EXPENDITURES</b>			
Accounting & Auditing	4,300	\$ 5,367	\$ (1,067)
Administrative	18,000	18,000	
Dues	675	675	
Examination costs	1,000	650	350
Insurance	950	947	3
Legal	20,000	15,836	4,164
Meetings	250		250
Office Supplies	1,500	1,242	258
Occupancy	2,600	2,191	409
Per Diem	4,875	3,075	1,800
Postage	2,000	1,703	297
Printing	750	480	270
Repairs & Maint.		35	(35)
Telephone	1,200	1,344	(144)
Travel	5,201	8,385	(3,184)
All Other	1,000	571	429
Capital Outlay	500		500
	-----	-----	-----
Total Expenditures	64,801	60,501	4,300
<b>Excess, (Deficit) of</b>			
Revenues over			
Expenditures	42,949	39,061	(3,888)
Fund Balance, Beginning			
as Previously Reported	184,492	184,492	
Adjustment to Beginning			
Balance		25,293	25,293
	-----	-----	-----
<b>FUND BALANCE, ENDING</b>	227,441	248,846	21,405
	=====	=====	=====

The accompanying notes are an integral part of this statement

**STATE OF LOUISIANA**  
**LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS**  
**DEPARTMENT OF HEALTH AND HOSPITALS**

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE  
BUDGET (GAAP) AND ACTUAL - GENERAL FUND  
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2000

	BUDGET	ACTUAL	VARIANCE- FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>			
Licenses fees	\$ 94,100	\$ 90,950	\$ (3,150)
Interest Income	9,500	15,195	5,695
Other Revenues	4,000	11,600	7,600
	-----	-----	-----
Total Revenues	107,600	\$117,745	10,145
	-----	-----	-----
<b>EXPENDITURES</b>			
Accounting & Auditing	3,000	\$ 3,757	\$ (757)
Administrative	18,000	18,000	
Dues	675	675	
Examination costs	650	700	(50)
Insurance	1,000	947	53
Legal	25,000	6,241	18,759
Meetings	250	83	167
Office Supplies	1,450	1,084	366
Occupancy	2,375	2,504	( 129)
Per Diem	3,075	3,525	( 450)
Postage	1,855	1,748	107
Printing	540	743	(203)
Repairs & Maint.	210		210
Telephone	1,450	1,212	238
Travel	10,500	9,600	900
All Other	585	1,632	(1,047)
Capital Outlay	8,225	8,035	190
	-----	-----	-----
Total Expenditures	78,840	60,486	18,354
	-----	-----	-----
Excess, (Deficit) of Revenues over Expenditures	28,760	57,259	28,499
Fund Balance, Beginning as Previously Reported	248,846	248,846	
	-----	-----	-----
<b>FUND BALANCE, ENDING</b>	<b>277,606</b>	<b>306,105</b>	<b>28,499</b>
	=====	=====	=====

The accompanying notes are an integral part of this statement

**STATE OF LOUISIANA**  
**LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS**  
**DEPARTMENT OF HEALTH AND HOSPITALS**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2000

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting entity:

The Louisiana State Board of Optometry Examiners (the Board) is a component unit of the State of Louisiana created within the Louisiana Department of Health and Hospitals, as provided by Louisiana Revised Statute 37:1041. The Board is composed of five members, appointed by the Governor. The members serve terms of five years. The Board is charged with the responsibility to examine all applicants for licenses to practice Optometry, issue licenses to those possessing the necessary qualifications and to take appropriate administrative actions to regulate the practice of Optometry in Louisiana. Operations of the Board are funded entirely through self-generated revenues.

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. In June of 1987, the GASB issued a revised codification of governmental accounting and financial reporting standards. The codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local government.

The Louisiana State Board of Optometry Examiners prepares its financial statements in accordance with the standards established by the GASB. GASB Codification Section 2100 establishes criteria for determining the governmental reporting entity and has defined the governmental reporting entity to be the State of Louisiana. The accompanying statements present only transactions of the Louisiana State Board of Optometry Examiners, a component unit of the State of Louisiana.

**STATE OF LOUISIANA**  
**LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS**  
**DEPARTMENT OF HEALTH AND HOSPITALS**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED December 31, 2000

Annually the State of Louisiana issued general purpose financial statements which include the activity contained in the accompanying financial statements. The General purpose financial statements are issued by the Louisiana Division of Administration, Office of Statewide Reporting and Accounting Policy, and audited by the Louisiana Legislative Auditor.

A. FUND ACCOUNTING

The accounts of the Board are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that is comprised of its assets, liabilities, fund equity, revenues and expenditures. Revenues are accounted for in these individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The funds presented in the financial statements are described as follows:

GOVERNMENTAL FUNDS:

General Fund:

The General Fund is the principal fund and is used to account for the general operations of the Board. The various fees and charges due the Board are accounted for in this fund. Generally operations expenditures are paid from this fund. The Board has no other Funds.

B. GENERAL FIXED ASSETS AND GENERAL LONG-TERM OBLIGATIONS

Fixed assets used in the governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. Depreciation has not been provided on general fixed assets. All fixed assets are valued at historic costs or estimated historical cost.

**STATE OF LOUISIANA**  
**LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS**  
**DEPARTMENT OF HEALTH AND HOSPITALS**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2000

Long-term obligation expected to be financed from governmental funds are accounted for in the General Long-Term Obligation Account Group, not in the governmental funds.

The two account groups are not "funds". They are concerned only with the measurement of financial position, not with measurement of results of operations.

C. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The Board's records are maintained on the modified accrual basis of accounting. The governmental funds use the following practices in recording revenues and expenditures:

Licenses and fees are recorded in the year earned which approximates when measurable and available. Licenses are renewed by December of each year. Amounts collected in advance are recorded as deferred revenues.

Interest income is recorded when received.

Substantially all other revenues are recorded when they become available to the board.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

D. BUDGET PRACTICES

The board is required by Louisiana Revised Statute 39:1334 and 1335 to adopt and submit a budget by January 1 of each year to the Louisiana Department of Health and Hospitals for the following expenditures and means of financing them.

Each budget is presented on the modified accrual basis of accounting. All operations are financed with self-generated revenue. Therefore, the budget is known as a nonappropriated budget.

**STATE OF LOUISIANA**  
**LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS**  
**DEPARTMENT OF HEALTH AND HOSPITALS**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2000

The Board normally does not use encumbrance accounting, so the budget was not integrated in the accounting records. In addition, the budget was not employed by the Board as a management control device, by comparing budgeted expenditures with actual expenditures.

The budget must be revised and approved by the Board of Examiners for any increase in budgetary expenditures. All budgetary appropriations lapse at the end of each fiscal year.

E. ENCUMBRANCES

The Louisiana State Board of Optometry Examiners does not follow the encumbrances method of accounting.

F. CASH AND CASH EQUIVALENTS

For reporting purposes, cash and cash equivalent include cash, demand deposits, time deposits and certificates of deposit.

The Louisiana State Board of Optometry Examiners had cash and cash equivalents totaling \$331,008 at December 31, 2000. Cash and cash equivalents are stated at cost, which approximates market. Under state law these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These pledged securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts held by the state treasurer.

**STATE OF LOUISIANA  
LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
DEPARTMENT OF HEALTH AND HOSPITALS**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2000

The deposits at December 31, 2000 were secured as follows:

	Cash	Certificates of Deposits	Total
Bank Balances:			
1. Insured (FDIC) or collateralized with securities held by the entity or its agent in the entity's name	\$27,868	\$100,000	\$127,868
2. Collateralized with securities held by pledging financial institution's trust department or agent in the entity's name	-0-	203,040	203,040
3. Uncollateralized, including any securities held for the entity but not in the entity's name	100	-0-	100
	-----	-----	-----
Total Bank Balances	\$27,968	\$303,040	\$331,008
	=====	=====	=====

**G. INVESTMENTS**

The Louisiana State Board of Optometry Examiners does not maintain investment accounts other than the certificates of deposits listed above. The time certificates of deposits with original maturities of over 90 days are included under the investment heading.

**H. INVENTORIES**

Inventories are considered immaterial and are recorded at cost and recognized as an expenditure when purchased.

**I. ANNUAL AND SICK LEAVE**

The Louisiana Board of Optometry Examiners does not have any employees.

**STATE OF LOUISIANA  
LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
DEPARTMENT OF HEALTH AND HOSPITALS**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2000

J. TOTAL COLUMN ON STATEMENTS

The total column on the statements is captioned Memorandum Only to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

2. CHANGES IN GENERAL FIXED ASSETS

	Beginning Balances	Additions	Deletions	Ending Balance
Furniture & Equipment	\$ 6,450	\$8,035	\$ -0-	\$14,485
	=====	=====	=====	=====

3. PENSION PLAN

The Board does not have any full-time employees.

4. POSTRETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The Board has no retired employees, and at present does not provide life insurance benefits.

5. OPERATING LEASES

The Board currently leases office space in Oakdale, Louisiana on a monthly lease arrangement.

6. GENERAL LONG-TERM OBLIGATIONS

There were no long-term obligation during the period.

7. LITIGATION AND CLAIMS

There were no unasserted claims or assessments as of December 31, 2000.

**STATE OF LOUISIANA  
LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
DEPARTMENT OF HEALTH AND HOSPITALS**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2000

8. Schedule of per Diem Paid to Board Members

Amounts paid to board members for the years ended December 31, are as follows:

NAME -----	12-31-00 -----	12-31-99 -----
Ray Spurlock, O.D.	\$ 75	\$
James Sandefur, O.D.	750	825
Cary Vincent, O.D.	675	600
Cary Avallone, O.D.	675	450
Stephen Lewis, O.D.	675	750
Durward Thomas, O.D.	675	450
	-----	-----
TOTAL	\$3,525 =====	3,075 =====

The schedule of per diem paid board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Board members are paid \$75 for each day they attend a board meeting or at an examination.

9. RELATED PARTY

For the two years ended December 31, 2000, the Secretary-Treasurer was paid \$36,000 for providing administrative services to the Board. These reasonable payments, approved by the Board, are authorized by Sec. 1046(C) of the State of Louisiana Optometry Practice Act. Out of these payments, the Secretary-Treasurer employs and pays a part-time secretary.

**STATE OF LOUISIANA  
LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
DEPARTMENT OF HEALTH AND HOSPITALS**

OTHER REPORTS REQUIRED BY  
GOVERNMENT AUDITING STANDARDS

The following pages contain reports on internal control structure and compliance with laws and regulations required by Government Auditing Standards, issued by the Comptroller General of the United States. The report on internal control structure is based solely on the audit of the financial statements and includes, where appropriate, any reportable conditions and/or material weaknesses. The report on compliance with laws and regulations is, likewise, based solely on the audit of the presented financial statements and presents, where applicable, compliance matters that would be material to the presented financial statements.

**McRIGHT & ASSOCIATES**

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11817 Bricksome Ave., Suite E  
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Jeanette R. McRight, CPA, MBA

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

We have audited the general purpose financial statements of the Louisiana State Board of Optometry Examiners, a component unit of the State of Louisiana, as of and for the two years ended December 31, 2000, and have issued our report thereon dated June 4, 2001. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in **Government Auditing Standards**, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the Louisiana State Board of Optometry Examiners' general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instance of noncompliance that are required to be reported under Government Auditing Standards and which are described in the accompanying schedule of findings and questioned costs as item number 00-1.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Louisiana State Board of Optometry Examiners' internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control structure over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be a material weakness. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weakness.

This report is intended for the information of the Board and Legislative Auditor's office. However, this report is a matter of public record, and its distribution is not limited.

*McRight & Associates*  
June 4, 2001

**STATE OF LOUISIANA  
LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
DEPARTMENT OF HEALTH AND HOSPITALS**

**FINDINGS AND QUESTIONED COSTS  
FOR THE TWO YEARS ENDED DECEMBER 31, 2000**

FINDING 00-1 - The Board conducted business with the wife of one of the board members in violation of LSA-RS42:1113.

CAUSE - The wife of a board member was contracted to perform calligraphy for the board. The calligraphy was for the certificates issued to new members.

EFFECT - The board paid \$510 to the wife of one of its members in violation of LSA-RS42:1113.

RECOMMENDATION - The board should become familiar with the laws relating to "prohibited contractual arrangements" and should have all future calligraphy services handled by someone independent of the board.

RESPONSE - The Board was not aware that this was a violation of state law and will discontinue using the services of relatives of board members. The board members' wife is not in the calligraphy business and only agreed to perform the services after the regular person was not available.



# Louisiana State Board of Optometry Examiners

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Gary J. Vincent, O.D.  
Terrebonne, LA  
President

James D. Sandefur, O.D.  
Oakdale, LA  
Secretary / Treasurer

Stephen W. Lewis, O.D.  
Shreveport, LA  
Member

Gary J. Avallone, O.D.  
Ruston, LA  
Member

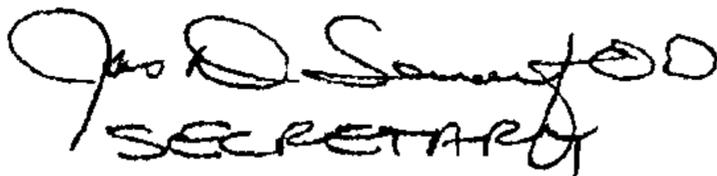
Dunbar Thomas, O.D.  
Coushatta, LA  
Member

June 14, 2001

## MANAGEMENT CORRECTIVE ACTION PLAN

We could not find anyone to do the special calligraphy needed for licenses. The wife of a Board Member was the only one we could find to do the job. She was paid the same amount per license as the prior person who did calligraphy. We did not realize this was a violation of the law. We will not do it again.

Sincerely,  
James Sandefur, O. D.  
Secretary/Treasurer

  
SECRETARY

**STATE OF LOUISIANA  
LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
DEPARTMENT OF HEALTH AND HOSPITALS**

**SCHEDULE OF PRIOR YEAR FINDINGS  
FOR THE TWO YEAR ENDED DECEMBER 31, 1998**

There were no prior year audit findings that required corrective actions.

**STATE OF LOUISIANA  
LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
DEPARTMENT OF HEALTH AND HOSPITALS**

**SUPPLEMENTAL INFORMATION**

**REPORTS REQUIRED BY THE  
DIVISION OF ADMINISTRATION  
OFFICE OF STATEWIDE REPORTING**

**STATE OF LOUISIANA  
LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
DEPARTMENT OF HEALTH AND HOSPITALS**

Annual Financial Statement  
For the Year Ended December 31, 2000

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Schedule No.



Annual Financial Statement  
For Year Ended December 31, 2000

Division of Administration  
Office of Statewide Reporting  
and Accounting Policy  
P. O. Box 94095  
Baton Rouge, Louisiana 70804-9095

Legislative Auditor  
P. O. Box 94397  
Baton Rouge, Louisiana 70804-

AFFIDAVIT

*SECRETARY*

Personally came and appeared before the undersigned authority, James Sandefur, O.D., Executive Director of Louisiana State Board of Optometry Examiners, who duly sworn, deposes and says, that the financial statement herewith given presents fairly the financial position of Louisiana State Board of Optometry Examiners at December 31, 2000 and the results of operations for the year then ended in accordance with policies and practices established by the Division of Administration or in accordance with Generally Accepted Accounting Principles as prescribed by the Governmental Accounting Standards Board. Sworn and subscribed before me, this \_\_\_\_\_ day of \_\_\_\_\_, 2001.

  
\_\_\_\_\_  
Signature of Agency Official

\_\_\_\_\_  
Notary Public

Prepared by: L. Dalton McRight

Title: Certified Public Accountant

Telephone No.: (225) 292-2041

Date: \_\_\_\_\_

STATE OF LOUISIANA  
 LOUISIANA STATE BOARD OF  
 OPTOMETRY EXAMINERS  
 DEPARTMENT OF HEALTH AND  
 HOSPITALS  
 BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS  
 FOR THE YEAR ENDED DECEMBER  
 31, 2000



	GOVERNMENTAL FUND TYPES		ACCOUNT GROUPS		TOTAL (MEMORANDUM ONLY)
	GENERAL FUND	SPECIAL REVENUE FUND(S)	GENERAL FIXED ASSETS	GENERAL LONG-TERM OBLIGATION S	
<b>ASSETS AND OTHER DEBITS</b>					
Cash and cash equivalents	27,968	\$	\$	\$	27,968
Investments	303,040				303,040
Receivables					
Due from Other Funds					
Other Assets					
Fixed Assets			14,485		14,485
Amount to be Provided for Retirement Of General Long-Term Obligations					
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>\$331,008</b>	<b>\$</b>	<b>\$ 14,485</b>	<b>\$</b>	<b>\$ 345,493</b>
<b>LIABILITIES, FUND EQUITY, AND OTHER CREDITS</b>					
Liabilities:					
Accounts payable	\$ 653	\$	\$	\$	\$ 653
Compensated Absences Payable					
Due to other Funds					
Long-Term Obligations Payable					
Other Liabilities	24,250				24,250
Total Liabilities	24,903				24,903
Equity and Other Credits:					
Investment in general fixed assets			14,485		14,485
Fund balance – reserved					
Fund balance - unreserved - Undesignated	306,105				306,105
Total Equity and Other Credits	306,105		14,485		320,590
<b>TOTAL LIABILITIES, FUND EQUITY, AND OTHER CREDITS</b>	<b>\$331,008</b>	<b>\$</b>	<b>\$ 14,485</b>	<b>\$</b>	<b>\$345,493</b>

The accompanying notes are an integral part of this statement.

Statement A

STATE OF LOUISIANA  
 LOUISIANA STATE BOARD OF  
 OPTOMETRY EXAMINERS  
 DEPARTMENT OF HEALTH AND  
 HOSPITALS  
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 GOVERNMENTAL FUND TYPE  
 FOR THE YEAR ENDED DECEMBER 31, 2000

	GENERAL FUND	SPECIAL REVENUE FUND(S)	TOTAL (MEMORANDUM ONLY)
<b>REVENUES</b>			
Use of money and Property	\$ 15,195	\$	\$ 15,195
Licenses, Permits, and Fees	102,550		102,550
Sales of Commodities and Services			
Other			
<b>Total Revenues</b>	<b>117,745</b>		<b>117,745</b>
<b>EXPENDITURES</b>			
Other	60,486		60,486
Intergovernmental			
<b>Total Expenditures</b>	<b>60,486</b>		<b>60,486</b>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<b>57,259</b>		<b>57,259</b>
<b>OTHER FINANCING SOURCES (Uses)</b>			
Total Other Financing Sources (Uses)			
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>	<b>57,259</b>		<b>57,259</b>
<b>FUND BALANCE (Deficit) AT BEGINNING OF YEAR (as restated)</b>	<b>248,846</b>		<b>248,846</b>
<b>FUND BALANCE (Deficit) AT END OF YEAR</b>	<b>306,105</b>	\$	<b>\$ 306,105</b>

The accompanying notes are an integral part of this statement.  
 Statement B

STATE OF LOUISIANA  
 LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 BUDGET (GAAP/NON-GAAP BASIS) AND ACTUAL  
 FOR THE YEAR ENDED DECEMBER 31, 2000

	GENERAL FUND		VARIANCE Favorable (Unfavor)
	BUDGET	ACTUAL	
<b>REVENUES</b>			
License and Fees	\$ 94,100	\$ 90,950	\$ (3,150)
Use of Money and Property	9,500	15,195	5,695
Other	4,000	11,600	7,600
*			
*			
Total Revenues	107,600	117,745	10,145
<b>EXPENDITURES</b>			
Personal Services	21,075	21,525	(450)
Travel	10,500	9,600	900
Operating	9,005	8,612	393
Supplies	1,450	1,084	366
Professional Services	28,000	9,998	18,002
Other Charges	585	1,632	(1,047)
Capital Outlay	8,225	8,035	190
Total Expenditures	78,840	60,486	18,354
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	28,760	57,259	28,499
<b>OTHER FINANCING SOURCES (USES):</b>			
Total Other Financing Sources (Uses)			
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>	28,760	57,259	28,499
<b>FUND BALANCE (Deficit) AT BEGINNING OF YEA Adjustment</b>	248,846	248,846	
<b>FUND BALANCE (DEFICIT) AT END OF YEAR</b>	\$ 277,606	\$ 306,105	\$ 28,499

The accompanying notes are an integral part of this statement.

\* Categorize revenues and expenditures according to board/commission's chart of accounts.

Statement C

STATE OF LOUISIANA  
 LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 BUDGET (GAAP/NON-GAAP BASIS) AND ACTUAL  
 FOR THE YEAR ENDED DECEMBER 31, 2000

	SPECIAL REVENUE FUNDS		
	BUDGET	ACTUAL	VARIAN Favorabl (Unfavor
REVENUES			
*	\$ _____	\$ _____	\$ _____
*	_____	_____	_____
*	_____	_____	_____
*	_____	_____	_____
*	_____	_____	_____
Total Revenues	_____	_____	_____
EXPENDITURES			
*	_____	_____	_____
*	_____	_____	_____
*	_____	_____	_____
*	_____	_____	_____
*	_____	_____	_____
*	_____	_____	_____
Total Expenditures	_____	_____	_____
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	_____	_____	_____
OTHER FINANCING SOURCES (USES):			
_____	_____	_____	_____
_____	_____	_____	_____
Total Other Financing Sources (Uses)	_____	_____	_____
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	_____	_____	_____
FUND BALANCE (Deficit) AT BEGINNING OF YEA Adjustment	_____	_____	_____
FUND BALANCE (DEFICIT) AT END OF YEAR	\$ _____	\$ _____	\$ _____

The accompanying notes are an integral part of this statement.

\* Categorize revenues and expenditures according to board/commission's chart of accounts.

Statement C

STATE OF LOUISIANA  
LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
DEPARTMENT OF HEALTH AND HOSPITALS  
Notes to the Financial Statements  
As of and for the Year Ended December 31, 2000

**INTRODUCTION**

The Louisiana State Board of Optometry Examiners is a component unit of the State of Louisiana created within the Louisiana Department of Health and Hospitals, as provided by Louisiana Revised Statutes 36:803. The board is composed of 5 members, appointed by the Governor, who serve terms of five years. The board is charged with the responsibility of Licensing and regulating the practice of Optometry in the state. Operations of the board are funded with self-generated funds.

**A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

1. Basis of Presentation

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles.

2. Reporting Entity

GASB Codification Section 2100 establishes criteria for determining the governmental reporting entity and has defined the governmental reporting entity for the board/commission to be the State of Louisiana because the state exercises oversight responsibility in that the governor appoints the commission members and public service is rendered within the state's boundaries. The accompanying financial statements present transactions of the Optometry Board and therefore, are a part of the fund and account group structure of the State of Louisiana. Annually the State of Louisiana issues general-purpose financial statements, which are audited by the Louisiana Legislative Auditor.

3. Fund Accounting

The board uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the fund because they do not directly affect net expendable financial resources. The funds presented in the financial statement are described as follows:

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LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
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General Fund

The General Fund is classified as a governmental fund. The General Fund is the general operating fund of the board/commission and accounts for all financial resources. Revenues are accounted for in this fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled. General operating expenditures are paid from this fund.

Special Revenue Fund(s)

Special Revenue Fund(s) are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Account Groups

The two account groups are not "funds". They are concerned only with the measurement of financial position, not with measurement of results of operations. Account groups are used to establish accounting control and accountability for general fixed assets and general long-term debt.

a. General Fixed Asset Account Group – Fixed assets used in the governmental fund type operations (general fixed assets) are accounted for in the general fixed assets account group, rather than in the governmental fund.

b. General Long Term Debt Account Group – obligations such as compensated absences payable expected to be financed from governmental funds are accounted for in the general long-term debt account group not in the governmental funds.

4. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statement. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The board's records are maintained on the modified accrual basis of accounting using the following practices:

Revenues

Licenses, fees, and fines are recorded in the year received, which approximates when measurable and available. All other revenues are recorded when received. Licenses are renewed annually. Amounts collected in advance are recorded as deferred revenue. Interest income is recorded when earned.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related liabilities are incurred and the goods or services have been received.

Other Financing Sources (Uses)

Operating transfers in or out are accounted for in this section, along with the proceeds from the sale of assets.

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 LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
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5. Encumbrances N/A

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund and Special Revenue Funds. Encumbrances outstanding at year-end are reported as reservations of fund balances since they do not constitute expenditures or liabilities.

6. Total Columns on Combined Statements

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

**B. BUDGET PRACTICES**

The Louisiana State Board of Optometry Examiners utilizes the following budgetary practices:

Annually the board adopts a budget that is submitted to the Health and Welfare Committee as prescribed by LRS 39:1301. The budget for the year ended December 31, 2000 was adopted on 1-20-00, and is prepared and reported on a modified accrual basis of accounting. Although budget amounts lapse at year-end, the board retains its unexpended fund balance to fund expenditures of the succeeding year. The budget amounts on Statement C reflect the amended adopted budgets for the fiscal year ended December 31, 2000. There were no amendment(s) made to the budget.

The following individual funds had actual expenditures over adopted budgeted expenditures for the year-ended December 31, 2000.

<u>Fund</u>	<u>Fund Type</u>	Ending Fund Balance <u>(Deficit)</u>
_____	_____	\$ _____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF LOUISIANA  
 LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
 DEPARTMENT OF HEALTH AND HOSPITALS  
 Notes to the Financial Statements  
 As of and for the Year Ended December 31, 2000

C. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

1. DEPOSITS WITH FINANCIAL INSTITUTIONS

For reporting purposes, deposits with financial institutions include savings, demand deposits, time deposits, and certificates of deposit. Under state law the Louisiana State Board of Optometry Examiners may deposit funds within a fiscal agent bank selected and designated by the Interim Emergency Board. Further, the Board may invest in time certificates of deposit of state banks organized under the laws of Louisiana, national banks having their principal office in the state of Louisiana, in savings accounts or shares of savings and loan associations and savings banks and in share accounts and in share certificate accounts of federally or state chartered credit unions.

Deposits in bank accounts are stated at cost, which approximates market. Under state law federal deposit insurance or the pledge of securities owned by the fiscal agent bank must secure these deposits. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These pledged securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts held by the State Treasurer. The deposits at December 31, 2000, were secured as follows:

	<u>Deposits in Bank Accounts</u>			<u>Total</u>
	<u>Cash</u>	<u>Certificates of Deposit</u>	<u>Other (Describe)</u>	
Deposits in bank accounts on balance sheet	\$ 27,868	\$ 303,040	\$	\$ 330,908
Bank Balances:				
1. Insured (FDIC) or collateralized with securities held by the entity or its agent <u>in the entity's name</u>	27,868	100,000		127,868
2. Collateralized with securities held by pledging financial institution's trust department or agent <u>in the entity's name</u>		203,040		203,040
3. Uncollateralized, including any securities held for the entity but <u>not in the entity's name</u>				
Total Bank Balances	<u>\$ 27,868</u>	<u>\$ 303,040</u>	<u>\$</u>	<u>\$ 330,908</u>

Note: The "Total Bank Balances" will not necessarily equal the "Deposits in Bank Account per Balance Sheet".

The following is a breakdown by banking institutions, program, account number and amount of the bank balances shown above:

STATE OF LOUISIANA  
 LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
 DEPARTMENT OF HEALTH AND HOSPITALS  
 Notes to the Financial Statements  
 As of and for the Year Ended December 31, 2000

<u>Banking Institution</u>	<u>Program</u>	<u>Account Number</u>	<u>Amount</u>
1. First Fed. S&L	Checking	_____	\$ 27,868
2. First Fed. S&L	CDs	_____	303,040
3. _____	_____	_____	_____
4. _____	_____	_____	_____
Total			<u>\$ 330,908</u>

Were uncollateralized securities fitting the description in (3) above during the year greater than at December 31, 2000 (last day of your fiscal year)? If yes, attach a statement listing the amount(s) and a reason for this occurrence. If not, proceed.

Cash in state treasury and petty cash are not required to be reported in the note disclosure. However, to aid in reconciling amounts reported on the balance sheet to amounts reported in this note, list below any cash in treasury and petty cash that are included in the balance sheet:

Cash in State Treasury	\$ _____
Petty Cash	<u>\$100</u>

2. INVESTMENTS

Upon implementation of GASB Statement 31, reported amount and fair value will often be the same number.

The Louisiana State Board of Optometry Examiners does not maintain investment accounts as authorized by statute and its investment policy.

Investments can be classified according to the level of risk to the entity. Using the following categories, list each type of investment disclosing the carrying amount, market value, and applicable category of risk.

Category 1 - Insured or registered in the entity's name, or securities held by the entity or its agent in the entity's name

Category 2 - Uninsured and unregistered with securities held by the counterparty's trust department or agent in the entity's name

Category 3 - Unsecured and unregistered with securities held by the counterparty, or by its trust department or agent but not in the entity's name

Certain types of investments cannot appropriately be categorized. These are to be listed separately at the end of the schedule in the space provided.

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 As of and for the Year Ended December 31, 2000

<u>Type of Investment</u>	<u>Category of Risk</u>			<u>Reported Amount</u>	<u>Fair Value</u>
	<u>1</u>	<u>2</u>	<u>3</u>		
Repurchase Agreements	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
US Government Securities	_____	_____	_____	_____	_____
Common and Preferred Stock	_____	_____	_____	_____	_____
Commercial Paper	_____	_____	_____	_____	_____
Corporate Bonds	_____	_____	_____	_____	_____
Other	_____	_____	_____	_____	_____
Total	_____	_____	_____	_____	_____
Investments Categorized	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Investments not categorized ( list separately):	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
<b>TOTAL INVESTMENTS</b>	_____	_____	_____	<u>\$ _____</u>	<u>\$ _____</u>

3. Other Disclosures Required for Investments

a. Investments in pools managed by other governments or mutual funds \_\_\_\_\_

b. Securities underlying reverse repurchase agreements \_\_\_\_\_

c. Unrealized investment losses \_\_\_\_\_

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Notes to the Financial Statements  
As of and for the Year Ended December 31, 2000

d. Commitments as of (last day of fiscal year) , to resell securities under yield maintenance repurchase agreements \_\_\_\_\_

1. Carrying amount and market value as of (last day of fiscal year) of securities to be resold \_\_\_\_\_

2. Description of the terms of the agreements \_\_\_\_\_

e. Investment types owned during the year but not owned as of (last day of fiscal year) \_\_\_\_\_

f. Losses during year due to default by counterparties to deposit or investment transactions \_\_\_\_\_

g. Amounts recovered from prior-period losses which are not shown separately on the balance sheet \_\_\_\_\_

Legal or Contractual Provisions for Reverse Repurchase Agreements

h. Source of legal or contractual authorization for use of reverse repurchase agreements \_\_\_\_\_

i. Significant violations of legal or contractual provisions for reverse repurchase agreements that occurred During the year \_\_\_\_\_

Reverse Repurchase Agreements as of the Balance Sheet Date

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LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
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Notes to the Financial Statements  
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j. Credit risk related to the reverse repurchase agreements outstanding at balance sheet date, that is, the aggregate amount of reverse repurchase agreement obligations including accrued interest compared to aggregate market value of the securities underlying those agreements including interest \_\_\_\_\_

k. Commitments on (last day of fiscal year), to repurchase securities under yield maintenance agreements \_\_\_\_\_

l. Market value on (last day of fiscal year), of the securities to be repurchased \_\_\_\_\_

m. Description of the terms of the agreements to repurchase \_\_\_\_\_

n. Losses recognized during the year due to default by counterparties to reverse repurchase agreements \_\_\_\_\_

o. Amounts recovered from prior-period losses which are not separately shown on the operating statement \_\_\_\_\_

Fair Value Disclosures

p. Methods and significant assumptions used to estimate fair value of investments, if fair value is not based on quoted market prices \_\_\_\_\_

q. Basis for determining which investments, if any, are reported at amortized cost \_\_\_\_\_

r. For investments in external investment pools that are not SEC- registered, a brief description of any regulatory oversight for the pool \_\_\_\_\_

s. Whether the fair value of your investment in the external investment pool is the same as the value of the pool shares. \_\_\_\_\_

STATE OF LOUISIANA  
 LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
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 As of and for the Year Ended December 31, 2000

t. Any involuntary participation in an external investment pool \_\_\_\_\_

u. Whether you are unable to obtain information from a pool sponsor to determine the fair value of your investment in the pool, methods used and significant assumptions made in determining that fair value and the reasons for having had to make such an estimate \_\_\_\_\_

v. Any income from investments associated with one fund that is assigned to another fund \_\_\_\_\_

**D. RECEIVABLES**

At (last day of your fiscal year end), the board/commission had net receivable balances, totaling \$ \_\_\_\_\_, as follows:

Class of Receivable	Governmental Funds		Total Receivables, Net
	General	Special Revenue	
Assessments	\$	\$	\$
Accrued interest receivable			
Hearing costs			
Fines			
Other receivables (identify):			
Total Receivables, Net	\$	\$	\$

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 LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
 DEPARTMENT OF HEALTH AND HOSPITALS  
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 As of and for the Year Ended December 31, 2000

**E. DUE FROM/DUE TO AND TRANSFERS**

1. List (by fund type) the amounts Due From Other Funds detailed by individual fund at the last day of your fiscal year:

TYPE OF FUND	NAME OF FUND	AMOUNT
Total due from other funds		\$

2. List (by fund type) the amounts Due To Other Funds detailed by individual fund at the last day of your fiscal year:

TYPE OF FUND	NAME OF FUND	AMOUNT
Total due to other funds		\$

3. List (by fund) all Transfers From Other Funds for the fiscal year:

NAME OF FUND	AMOUNT
Total transfers from other funds	\$

4. List (by fund) all Transfers To Other Funds for the fiscal year:

NAME OF FUND	AMOUNT
Total transfers to other funds	\$

STATE OF LOUISIANA  
 LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
 DEPARTMENT OF HEALTH AND HOSPITALS  
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**F. GENERAL FIXED ASSETS**

Fixed assets used in the governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated historical cost. (If historical cost is not available, describe alternate method of valuation and disclose the extent to which fixed assets have been estimated.)

A summary of changes in general fixed assets follows:

	<u>Beginning Balance at 12-31-99</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance at 12-31-00</u>
Land	\$0	\$0	\$0	\$0
Buildings				
Improvements other Than Buildings				
Equipment	6,450	8,035		14,485
Total	<u>\$6,450</u>	<u>\$8,035</u>	<u>\$0</u>	<u>\$14,485</u>

**G. INVENTORIES**

Governmental fund inventories of the board are recorded at cost and recognized as an expenditure when purchased. Inventories at year-end are equally offset by a reservation of fund balance. Inventories at December 31, 2000 were considered immaterial.

**H. RESTRICTED ASSETS**

Restricted assets in the boards General Fund at December 31, 2000, reflected at \$0 on Statement A, consist of \$0\_ of cash with fiscal agent and \$0\_ of U.S. Treasury Notes held for the Public Improvement Fixed Rate Refunding Bonds.

STATE OF LOUISIANA  
 LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS  
 DEPARTMENT OF HEALTH AND HOSPITALS  
 Notes to the Financial Statements  
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I. PAYABLES

At June 30, 2000, the board had payables totaling \$653, as follows:

Class of Payable	Governmental Funds		Total
	General	Special Revenue	
Accounts payable	\$653	\$	\$653
Taxes payable			
Salaries payable			
Payroll deductions payable			
Other payables (identify):			
Total payables	\$653	\$	\$653

J. RETIREMENT SYSTEM N/A

Substantially all of the employees of the board belong to the N/A Retirement System a \_\_\_\_\_ (single, cost sharing multiple employer, other) defined benefit pension plan. The System is a statewide public employee retirement system and is available to all eligible employees. The System(s) publishes yearly annual financial reports that include detailed historical, financial, and actuarial information.

All full-time board/commission employees are eligible to participate in the System. Benefits vest with 10 years of service. At retirement age, employees are entitled to annual benefits equal to \$300 plus 2.5% of their highest consecutive 36 months' average salary multiplied by their years of credited service. Vested employees are entitled to a retirement benefit, payable monthly for life at (a) any age with 30 years of service, (b) age 55 with 25 years of service, or (c) age 60 with 10 years of service. In addition, vested employees have the option of reduced benefits at any age with 20 years of service. The System also provides death and disability benefits. Benefits are established or amended by state statute. The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the State Employees Retirement System, Post Office Box 44213, Baton Rouge, Louisiana 70804-4213, or by calling (225) 922-0608 or (800) 256-3000.

Members are required by state statute to contribute 7.5% of gross salary, and the board/commission is required to contribute at an actuarially determined rate as required by LRS 11:102. The contribution rate for the fiscal year ended June 30, 2000, decreased to \_\_\_\_\_% of annual covered payroll from the 13.0% and 12.4% required in fiscal years ended June 30, 1999 and 1998, respectively. The board/commission contributions to the System for the years ending June 30, 2000, 1999, and 1998, were \$0\_\_\_\_\_, \$0\_\_\_\_\_, and \$0\_\_\_\_\_, respectively, equal to the required contributions for each year.

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**K. POST RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS**

The board does not have any active or retired employees.

The \_\_\_\_\_ Board/Commission provides certain continuing health care and life insurance benefits for its retired employees. Substantially all board/commission employees become eligible for those benefits if they reach normal retirement age while working for the board/commission. Those benefits for retirees and similar benefits for active employees are provided through an insurance company whose monthly premiums are paid jointly by the employee and by the board/commission. The board/commission recognizes the cost of providing these benefits (board/commission's portion of premiums) as an expenditure when paid during the year, which was \$\_\_\_\_\_ for the year ended \_\_\_\_\_, 20\_\_\_. The cost of providing those benefits for \_\_\_\_\_ retirees is not separable from the cost of providing benefits for the \_\_\_\_\_ active employees. (or, The board/commission's cost of providing retiree health care and life insurance benefits are recognized as expenditures when the monthly premiums are paid. For the year ended \_\_\_\_\_, 20\_\_\_ the costs of \_\_\_\_\_ retiree benefits totaled \$\_\_\_\_\_).

**L. LEAVE**

1. COMPENSATED ABSENCES - The Board doe not have any employees.
2. COMPENSATORY LEAVE - The board does not have any employees.

**M. LEASES**

The Board does not record items under capital leases as an asset and obligation on the accompanying financial statement. Total rental and lease expenditures for the year ended December 31, 2000 amounted to \$\_\_\_\_\_. The following is an analysis of capital leases:

1. CAPITAL LEASES

Nature of Lease	Date of Lease	Last Payment Date	Remaining Interest to End of Lease	Remaining Principal to End of Lease	Fund Which Pays the Lease
a. Office Space			\$	\$	
b. Equipment					
c. Land					
Total			\$	\$	

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The following is a schedule by years of future minimum lease payments under capital leases together with the present value of the net minimum lease payments as of (last day of your fiscal year):

YEAR	
2001	\$
2002	
2003	
2004	
2005	
Thereafter	
TOTAL MINIMUM LEASE PAYMENTS	
LESS: AMOUNTS REPRESENTING EXECUTORY COSTS	( )
NET MINIMUM LEASE PAYMENTS	
LESS: AMOUNT REPRESENTING INTEREST	( )
PRESENT VALUE OF NET MINIMUM LEASE PAYMENTS	\$

2. OPERATING LEASES

The total payments for operating leases during the fiscal year 2000 amounted to \$1,800. A schedule of payments for operating leases follows:

Nature of Operating Lease	2001	2002	2003	2004	2005	Thereafter
Office Space	\$1,800	\$ 900	\$	\$	\$	\$
TOTAL	\$1,800	\$ 900	\$	\$	\$	\$

3. REVENUE LEASES

**Lessor - Direct Financing Leases**

The board does not have any direct financing leases.

**Lessor - Operating Lease**

When a lease agreement does not satisfy at least one of the four criteria (common to both lessee and lessor accounting) and both of the criteria for a lessor (collectibility and no uncertain reimbursable costs), the lease is classified as an operating lease. In an operating lease, there is no simulated sale and the lessor simply records rent revenues, as they become measurable and available.

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Provide the cost and carrying amount, if different, of property on lease or held for leasing organized by major class of property and the amount of accumulated depreciation (optional for Governmental Funds) as of December 31, 2000:

Office Space	\$
Equipment	\$
Land	\$
Less: Accumulated Depreciation	( )
Total Carrying Value of Property	\$

The following is a schedule by years of minimum future rentals on noncancellable operating lease(s) as of (the last day of your fiscal year):

Composition of Lease	2001	2002	2003	2004	2005	Thereafter
Office Space	\$	\$	\$	\$	\$	\$
Equipment						
Land						
Total Minimum Future Rentals	\$	\$	\$	\$	\$	\$

Contingent rentals received from operating leases received for your fiscal year was \$ \_\_\_\_\_ for office space, \$ \_\_\_\_\_ for equipment, and \$ \_\_\_\_\_ for land.

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**N. GENERAL LONG-TERM OBLIGATIONS**

Long-term obligations expected to be financed from governmental funds are accounted for in the general long-term obligation account group, not in the governmental funds.

The following is a summary of the long-term obligation transactions for (the last day of your fiscal year):

	Notes Payable	Compensated Absences	Capital Leases	Total
Long-term obligations payable at 12-31-99	\$	\$	\$	\$
Additions				
Retirements				
Long-term obligations payable at 12-31-00	\$	\$	\$	\$

**O. LITIGATION**

1. The Board is a defendant in litigation seeking damages as follows:

Date of Action	Description of Litigation	Primary Attorney	Damages Claimed	Insurance Coverage
			\$	\$
		Total		

Of the amount not covered by insurance, \$0\_, the board has recorded \$0\_ as a liability of the General Fund and \$0\_ as a general long-term liability, as required by GASB Codification Section C50.

The Board's legal advisor estimates that potential claims not covered by insurance would not affect the financial statement as follows:

Claims and litigation costs of \$0\_ were incurred in the current year. Of this amount, \$0\_ has been recorded as a current year expenditure in the General Fund and \$0\_ has been recorded in the general long-term obligations account group as an obligation not requiring current resources.

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**P. RELATED PARTY TRANSACTIONS**

The Board paid \$18,000 to the Secretary-Treasurer for providing administrative services to the Board. These reasonable payments, approved by the Board, are authorized by Sec. 1046(C) of the State of Louisiana Optometry Practice Act. Out of these payments, the Secretary-Treasurer employs and pays a part-time secretary.

**Q. ACCOUNTING CHANGES**

There were no accounting changes during the current year.

**R. FUND DEFICITS**

The following individual funds had deficits in unreserved fund balance at December 31, 2000:

FUND	DEFICIT AMOUNT
	\$

**S. ENCUMBRANCES**

The board does not use encumbrance accounting.

**T. SUBSEQUENT EVENTS**

At December 31, 2000 there were no known subsequent events that required disclosures.

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 SCHEDULE OF PER DIEM PAID TO BOARD MEMBERS  
 For the Year Ended December 31, 2000**

<u>Name</u>	<u>Amount</u>
Ray Spurlock, O.D.	\$ 75
James Sandefur, O.D.	750
Cary Vincent, O.D.	675
Cary Avallone, O.D.	675
Stephen Lewis, O.D.	675
Durward Thomas, O.D.	675
Total	<u>\$3,525</u>

**Schedule 1**

**STATE OF LOUISIANA**  
**LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS**  
**DEPARTMENT OF HEALTH AND HOSPITALS**  
**SCHEDULE OF EXPENDITURES BY OBJECT**  
**For the Year Ended December 31, 2000**

Expenditure	Amount
Personal services	<u>\$21,525</u>
Travel	<u>9,600</u>
Operating services	<u>8,612</u>
Supplies	<u>1,084</u>
Professional services	<u>9,998</u>
Other charges	<u>1,632</u>
Capital outlay	<u>8,035</u>
Interagency transfers	<u>0</u>
Debt service	<u>0</u>
Total	<u><u>\$60,486</u></u>

Schedule 2