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BOSSIER COUNCIL ON AGING, INC.
Bossier City, Louisiana

AUDIT REPORT
June 30, 1996

ROLAND D. KRAUSHAAR
CERTIFIED PUBLIC ACCOUNTANT
ALEXANDRIA, LOUISIANA

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date ~~MAR 05 1997~~

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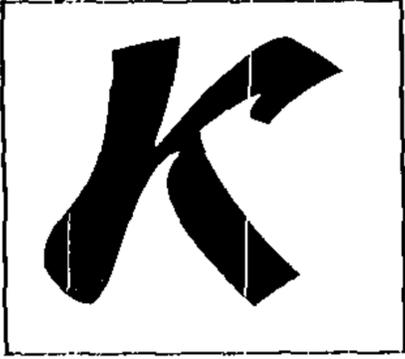
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Bossier City, Louisiana
June 30, 1996

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Roland D. Kraushaar
Certified Public Accountant

1406 Texas Avenue Alexandria, LA 71301
Post Office Box 12538 Alexandria, LA 71315

November 19, 1996

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Bossier Council on Aging, Inc.
Bossier City, Louisiana

I have audited the accompanying general purpose financial statements of the Bossier Council on Aging, Inc., as of and for the year ended June 30, 1996. These general purpose financial statements are the responsibility of the Council's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of the Office of Management and Budget Circular A-128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Bossier Council on Aging, Inc., as of June 30, 1996, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

My audit was made for the purpose of forming an opinion on the general purpose financial statements of the Bossier Council on Aging, Inc. taken as a whole. The accompanying financial information listed as supplementary financial information in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Roland D. Kraushaar
Certified Public Accountant

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

Bossier Council on Aging, Inc.
Bossier City, Louisiana

June 30, 1996

	<u>Fund Types</u>		<u>Account Groups</u>		<u>Total (Memorandum Only)</u>
	<u>General</u>	<u>Special Revenue</u>	<u>General Fixed Assets</u>	<u>General Long- Term Debt</u>	
<u>ASSETS</u>					
Cash	\$77,037	\$ -	\$ -	\$ -	\$ 77,037
Contracts receivable	-	12,721	-	-	12,721
Accounts receivable other funds	1,916	33,349	-	-	35,265
Pre-paid expenses	973	-	-	-	973
Fixed assets	-	-	174,016	-	174,016
Amount to be provided for retirement of general long-term debt	-	-	-	7,732	7,732
Deposits	300	-	-	-	300
 Total assets	 \$80,226	 \$46,070	 \$174,016	 \$7,732	 \$308,044
	=====	=====	=====	=====	=====
<u>LIABILITIES</u>					
Accounts payable	\$ 498	\$ -	\$ -	\$ -	\$ 498
Accounts payable - other funds	33,349	1,916	-	-	35,265
Deferred revenue	4,255	-	-	-	4,255
Long-term debt:					
Accumulated unpaid vacation	-	-	-	7,732	7,732
Note payable	5,032	-	-	-	5,032
 Total liabilities	 \$43,134	 \$ 1,916	 \$ -	 \$7,732	 \$ 52,782
<u>FUND EQUITY</u>					
Fund balances:					
Unreserved	\$37,092	\$44,154	\$ -	\$ -	\$ 81,246
Investment in general fixed assets	-	-	174,016	-	174,016
 Total Fund Equity	 \$37,092	 \$44,154	 \$174,016	 \$ -	 \$255,262
 Total Liabilities and Fund Equity	 \$80,226	 \$46,070	 \$174,016	 \$7,732	 \$308,044
	=====	=====	=====	=====	=====

The accompanying notes are an integral part of this statement.

COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES

Bossier Council on Aging, Inc.
 Bossier City, Louisiana

Year Ended June 30, 1996

	<u>General</u>	<u>Special Revenue</u>	<u>Total (Memorandum Only)</u>
REVENUES			
Intergovernmental	\$ 106,876	\$ 367,457	\$ 474,333
Interest income	1,218	-	1,218
Participant and program income	-	89,716	89,716
Other miscellaneous	<u>81,436</u>	<u>13,003</u>	<u>94,439</u>
Total revenues	\$ <u>189,530</u>	\$ <u>470,176</u>	\$ <u>659,706</u>
EXPENDITURES			
Salaries	\$ -	\$ 296,651	\$ 296,651
Fringe benefits	107	31,547	31,654
Travel	1,284	15,979	17,263
Operating services	46,656	72,205	118,861
Operating supplies	12,436	33,335	45,771
Meals: Raw Foods	-	71,505	71,505
Nonedibles	-	54,379	54,379
Capital outlay	<u>14,381</u>	<u>400</u>	<u>14,781</u>
Total expenditures	\$ <u>74,864</u>	\$ <u>576,001</u>	\$ <u>650,865</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ <u>114,666</u>	\$ <u>(105,825)</u>	\$ <u>8,841</u>
OTHER FINANCING SOURCES (USES)			
Operating transfers in	\$ -	\$ 157,990	\$ 157,990
Operating transfers out	<u>(116,440)</u>	<u>(41,550)</u>	<u>(157,990)</u>
Total other financing sources (uses)	\$ <u>(116,440)</u>	\$ <u>116,440</u>	\$ <u>-</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	\$ (1,774)	\$ 10,615	\$ 8,841
FUND BALANCES			
Beginning of year	30,446	49,794	80,240
Adjustments	<u>8,420</u>	<u>(16,255)</u>	<u>(7,835)</u>
End of year	\$ <u>37,092</u>	\$ <u>44,154</u>	\$ <u>81,246</u>
	=====	=====	=====

The accompanying notes are an integral part of this statement.

**COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
BUDGET (GAAP BASIS) AND ACTUAL - SPECIAL REVENUE FUND TYPE**

Bossier Council on Aging, Inc.
Bossier City, Louisiana

Year Ended June 30, 1996

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES			
Intergovernmental	\$ 366,798	\$ 367,457	\$ 659
Participant and program income	59,556	89,716	30,160
Miscellaneous	<u>-</u>	<u>13,003</u>	<u>13,003</u>
Total revenues	\$ 426,354	\$ 470,176	\$ 43,822
EXPENDITURES			
Salaries	\$ 275,548	\$ 296,651	\$ (21,103)
Fringe benefits	30,944	31,547	(603)
Travel	14,838	15,979	(1,141)
Operating services	63,290	75,026	(11,736)
Operating supplies	17,297	30,514	(13,217)
Meals	139,890	125,884	14,006
Capital outlay	<u>-</u>	<u>400</u>	<u>(400)</u>
Total expenditures	\$ 541,807	\$ 576,001	\$ (34,194)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ (115,453)	\$ (105,825)	\$ 9,628
OTHER FINANCING SOURCES (USES)			
Operating transfers in	\$ 128,880	\$ 157,990	\$ 29,110
Operating transfers out	<u>(13,427)</u>	<u>(41,550)</u>	<u>(28,123)</u>
Total other financing sources (uses)	\$ 115,453	\$ 116,440	\$ 987
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	\$ -	\$ 10,615	\$ 10,615
FUND BALANCES			
Beginning of year	49,794	49,794	-
Adjustments	<u>-</u>	<u>(16,255)</u>	<u>(16,255)</u>
End of year	\$ 49,794	\$ 44,154	\$ (5,640)

The accompanying notes are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

Bossier Council on Aging, Inc.
Bossier City, Louisiana
June 30, 1996
(Continued)

The accompanying financial statements conform to generally accepted accounting principles for state and local governments. These statements have also incorporated any applicable requirements set forth by Audits of State and Local Governmental Units, the industry audit guide issued by the American Institute of Certified Public Accountants; "Subsection VI - Annual Financial Reporting" of the accounting manual for the Louisiana Governor's Office of Elderly Affairs contractors; and, the Louisiana Governmental Audit Guide.

C. Fund Accounting:

The accounts of the Council are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures, or expenses, as appropriate. Resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into three generic fund types and one broad fund category (account group).

The governmental funds and the programs comprising them as presented in the financial statements are described as follows:

- General Fund - The General Fund is the general operating fund of the Council. It is used to account for all financial resources except those required to be accounted for in another fund. These discretionary funds are accounted for and reported according to the source (federal, state, or local) from which they are derived. The following types of programs comprise the Council's General Fund:

Local

Local funds are received from various local sources; such funds not being restricted to any special use.

NOTES TO FINANCIAL STATEMENTS

Bossier Council on Aging, Inc.
Bossier City, Louisiana
June 30, 1996
(Continued)

PCOA (Act 735)

PCOA (Act 735) Funds are appropriated for the Governor's Office of Elderly Affairs by the Louisiana Legislature for remittance to the Council on Aging. The Council may use these "Act 735" funds at its discretion.

- Special Revenue Funds - The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments and major capital projects) that are legally restricted to expenditures for specified purposes.

The following are the funds which comprise the Council's Special Revenue Funds:

Title III-B Administration Fund

The Title III-B Administration Fund is used to account for the administration of Special Programs for the Aging. Title III-B administrative funds are provided by the United States Department of Health and Human Services to the Louisiana Governor's Office of Elderly Affairs, which "passes through" the funds to the Council. These funds are used to pay for administrative costs associated with the Title III and Senior Center programs.

Title III-B Supportive Services Fund

The Title III-B Supportive Services Fund is used to account for funds which are provided by the United States Department of Health and Human Services to the Louisiana Governor's Office of Elderly Affairs, which "passes through" the funds to the Council. This program provides access services, in-home services, community services, legal assistance, and transportation for the elderly.

Title III C-1 Congregate Meals Fund

The Title III C-1 Fund is used to account for funds which are provided by the United States Department of Health and Human Services to the Louisiana Governor's Office of Elderly Affairs, which "passes through" the funds to the Council. These funds are used to provide nutritional

NOTES TO FINANCIAL STATEMENTS

Bossier Council on Aging, Inc.
Bossier City, Louisiana
June 30, 1996
(Continued)

congregate meals to the elderly in strategically located centers.

Title III C-2 Home Delivered Meals Fund

The Title III C-2 Fund is used to account for funds which are provided by the United States Department of Health and Human Services to the Louisiana Governor's Office of Elderly Affairs, which "passes through" the funds to the Council. These funds are used to provide nutritional meals to home-bound older persons.

Title III-D Fund

The Title III-D Fund is used to account for funds which are used to provide in-home services to frail older individuals, including in-home supportive services for older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction, and to the families of such victims. Title III-D funds are provided by the United States Department of Health and Human Services to the Louisiana Governor's Office of Elderly Affairs, which "passes through" the funds to the Council.

Title III-F Fund

The Title III-F Fund is used to account for funds used for disease prevention and health promotion activities including (1) equipment and materials (scales to weigh people, educational materials, and exercise equipment), (2) home injury control, (3) medication management, (4) mental health, (5) nutrition (assessment/screening, counseling, and education). The law directs the state agency administering this program to "give priority to areas of the state which are medically underserved and in which there are a large number of older individuals who have the greatest economic and social need." Title III-F funds are provided by the U.S. Department of Health and Human Services through the Louisiana Governor's Office of Elderly Affairs, which "passes through" the funds to the Council.

NOTES TO FINANCIAL STATEMENTS

Bossier Council on Aging, Inc.
Bossier City, Louisiana
June 30, 1996
(Continued)

Miscellaneous Grant Fund

The Miscellaneous Grant Fund is funded by the Governor's Office of Elderly Affairs. This special purpose grant was made to fund additional program expenses relative to Senior Center operations.

Senior Center Fund

The Senior Center Fund is used to account for the administration of Senior Center Program funds appropriated by the Louisiana Legislature to the Governor's Office of Elderly Affairs, which "passes through" the funds to the Council. This program provides community service centers at which older persons receive supportive services and participate in activities which foster their independence, enhance their dignity, and encourage their involvement in and with the community.

FEMA Fund

The FEMA Fund is used to account for the administration of a Disaster Assistance Program, the purpose of which is to supplement food and shelter assistance to individuals who might or might not currently be receiving assistance. EFSP funds are provided by the Federal Emergency Management Agency to the United Way which "passes through" the funds to the Council.

U.S.D.A. Fund

The U.S.D.A. Fund is used to account for the administration of the Food Distribution Program funds provided by the United States Department of Agriculture to the Louisiana Governor's Office of Elderly Affairs, which "passes through" the funds to the Council. This program reimburses the service provider on a per unit basis for each congregate and home-delivered meal served to an eligible participant.

NOTES TO FINANCIAL STATEMENTS

Bossier Council on Aging, Inc.
Bossier City, Louisiana
June 30, 1996
(Continued)

Audit Fund

The Audit Fund is used to account for funds received from the Governor's Office of Elderly Affairs that are restricted to use as a supplement to pay for the cost of having an annual audit of the Council's financial statements.

Helping Hands (Medicaid Waivers) Fund

The Helping Hands (Medicaid Waivers) Fund is used to account for income derived from the processing of applications under the Title XIX Medicaid Program and the Personal Care Attendent Program.

D. Account Groups:

An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. The following account groups are not "funds".

General Fixed Assets

The fixed assets (capital outlays) used in governmental fund type operations of the Bossier Council on Aging, Inc. are accounted for (capitalized) in the General Fixed Assets Account Group and are recorded as expenditures in the government fund types when purchased.

General Long-Term Debt

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group. The General Long-Term Debt Account Group shows only the measurement of results of operations.

E. Basis of Accounting:

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds including the General and Special Revenue Funds, are accounted for using a current financial

NOTES TO FINANCIAL STATEMENTS

Bossier Council on Aging, Inc.
Bossier City, Louisiana
June 30, 1996
(Continued)

resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets.

Governmental funds are maintained on the modified accrual basis of accounting wherein revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable.

F. Transfers and Interfund Loans:

Advances between funds which are not expected to be repaid are accounted for as transfers. In those cases where repayment is expected, the advances are classified as due from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivables/payables.

G. Budget Policy:

The Council follows these procedures in establishing the budgetary data reflected in these financial statements.

1. The Governor's Office of Elderly Affairs "GOEA" notifies the Council each year as to the funding levels for each program's grant award.
2. The Executive Director prepares a proposed budget based on the funding levels provided by GOEA and then submits the budget to the Board of Directors for approval.
3. The Board of Directors reviews and adopts the budget before June 30 of the current year for the next year.
4. The adopted budget is forwarded to the Governor's Office of Elderly Affairs for final approval.
5. All budgetary appropriations lapse at the end of each fiscal year (June 30).

NOTES TO FINANCIAL STATEMENTS

Bossier Council on Aging, Inc.
Bossier City, Louisiana
June 30, 1996
(Continued)

6. The budget is prepared on a modified accrual basis, consistent with the basis of accounting, for comparability of budgeted and actual revenues and expenditures.
7. Budgeted amounts included in the accompanying financial statements include the original adopted budget amounts and any subsequent amendments.
8. Actual amounts are compared to budgeted amounts periodically during the fiscal year as a management control device.
9. The Council may transfer funds between line items as often as required but must obtain prior approval from the Governor's Office of Elderly Affairs for funds received under grants from this state agency.
10. Expenditures cannot legally exceed appropriations on an individual fund level.

H. Total Columns of Combined Statements - Overview:

Total columns on the combined statements - overview are captioned "memorandum only" to indicate that they are presented only to help with financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

I. Fixed Assets:

All fixed assets are stated at historical cost or estimated historical cost, if actual historical cost is not available. Donated fixed assets are stated at their estimated fair market value on the date donated. No depreciation has been provided on general fixed assets.

The Council has classified its fixed assets as follows:

NOTES TO FINANCIAL STATEMENTS

Bossier Council on Aging, Inc.
Bossier City, Louisiana
June 30, 1996
(Continued)

	Balance <u>6/30/96</u>
Buildings and Improvements	\$ 915
Vehicles	128,992
Furniture and Equipment	<u>44,109</u>
Total	<u>\$174,016</u> =====

Donated assets represent \$2,365 of the above total.

J. Comparative Data:

Comparative data for the prior year have been presented in the accompanying financial statements to provide an understanding of changes in the Council's financial position and operations. However, presentation of comparative data by fund types have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

NOTE 2. REVENUE RECOGNITION - INTERGOVERNMENTAL GRANTS, PUBLIC SUPPORT AND MISCELLANEOUS REVENUES

Intergovernmental Grants

Intergovernmental grant revenues are recorded in governmental funds as revenues in the accounting period when they become susceptible to accrual, that is, measurable and available (modified accrual basis).

Senior Center, State Allocation (Act 735), Title III-B, Title III C-1, Title III C-2, and Title III-D funds are received as a monthly allocation of the total grant in advance of the actual expenditures, but are not susceptible to accrual as revenue until the actual expenditures are made. Audit funds are recognized as revenue once the related costs has been incurred, and the grant reimbursement is measurable and available. U.S.D.A. program funds are earned and become susceptible to accrual based upon the number of units of service provided to program participants and are recorded as revenues at that time.

NOTES TO FINANCIAL STATEMENTS

Bossier Council on Aging, Inc.
Bossier City, Louisiana
June 30, 1996
(Continued)

Public Support and Miscellaneous Revenues

The Council encourages and receives contributions from clients to help offset the costs of the Title III-B, Title III C-1, Title III C-2, and Title III-D programs. In addition, the Bossier Police Jury and the City of Bossier also provide funds to the Council. The timing and amounts of the receipts of public support and miscellaneous revenues are difficult to predict; therefore, they are not susceptible to accrual and are recorded as revenue in the period received.

NOTE 3. CASH IN BANK

At June 30, 1996, the carrying amount of the Council's deposits were as follows:

Cash on hand	\$ 350
FEMA account	7,415
Payroll - checking	106
Operating - checking	39,027
Certificates of Deposit	<u>30,139</u>
	<u>\$77,037</u>
	=====

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parities.

The carrying amount of the Council's deposits with financial institutions is \$76,687 and the collected bank balance is \$107,142, at June 30, 1996. The bank balance is categorized as follows:

NOTES TO FINANCIAL STATEMENTS

Bossier Council on Aging, Inc.
Bossier City, Louisiana
June 30, 1996
(Continued)

Amount insured by federal deposit insurance (Category I)	\$100,000
Amount uncollateralized (collateralized fully by securities held by the pledging financial institutions or agent but not in the name of the Bossier Council on Aging, Inc. (Category III)	<u>7,142</u>
Total bank balance	<u>\$107,142</u> =====

Even though the pledged securities are considered uncollateralized (Category III) under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Council that the fiscal agent has failed to pay deposited funds upon demand.

NOTE 4. GRANTS RECEIVABLE

Grants receivable at June 30, 1996, consists of reimbursements for expenses incurred under the following program:

Title III-B Transportation	\$ 1,916
USDA	9,820
Helping Hands (Medicaid Waivers)	<u>985</u>
	<u>\$12,721</u> =====

NOTE 5. IN-KIND CONTRIBUTIONS

The Council received various in-kind contributions during the year. Senior center/meal-site facilities were furnished to the Council without charge for rent and/or utilities. Other in-kind contributions consisted of the time donated by volunteer workers at senior centers and meal sites, as well as free admittance to recreational and entertainment events provided by various businesses and individuals in the parish. Although these contributions have not been reported as revenues, the offsetting expenses have not been incurred thereby producing no effect on the financial statements.

NOTES TO FINANCIAL STATEMENTS

Bossier Council on Aging, Inc.
Bossier City, Louisiana
June 30, 1996
(Continued)

NOTE 6. BOARD OF DIRECTORS' COMPENSATION

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member. However, board members are reimbursed for out-of-town travel expenses incurred in accordance with the Council's regular personnel policy.

NOTE 7. INCOME TAX STATUS

The Council, a non-profit corporation, is exempt from federal income taxation under Section 501(c)(3) of the Internal Revenue Code.

NOTE 8. JUDGMENTS, CLAIMS, AND SIMILAR CONTINGENCIES

There is no litigation pending against the Council at June 30, 1996. Furthermore, the Council's management believes that any potential lawsuits would be adequately covered by insurance. The Council receives revenue from various Federal and State grant programs which are subject to final review and approval as to allowability of expenditures by the respective grantor agencies. Any settlements or expenses arising out of a final review are recognized in the period in which agreed upon by the agency and the Council. Also, it is management's opinion that any audits by the grantor agencies would not produce disallowed program costs and liabilities to such an extent that they would materially affect the Council's financial position.

NOTE 9. FEDERALLY ASSISTED PROGRAMS

The Council participates in a number of federally assisted programs. These programs are audited in accordance with the Single Audit Act of 1984. Audits of prior years have not resulted in any disallowed costs; however, grantor agencies may provide for further examinations. Based on prior experience, the Council's management believes that further examinations would not result in any significant disallowed costs.

NOTES TO FINANCIAL STATEMENTS

Bossier Council on Aging, Inc.
Bossier City, Louisiana
June 30, 1996
(Continued)

NOTE 10. ECONOMIC DEPENDENCY

The Council receives the majority of its revenue from funds provided through grants administered by the Louisiana Governor's Office of Elderly Affairs. The grant amounts are appropriated each year by the federal and state governments. If significant budget cuts are made at the federal and/or state level, the amount of the funds the Council receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of funds the Council will receive in the next fiscal year.

NOTE 11. TRANSFERS

Operating transfers in and out are listed by fund for the year ended June 30, 1996:

	Operating Transfers In	Operating Transfers Out
Local	\$ -	\$103,564
Act-735	-	12,876
Total General Funds	<u>\$ -</u>	<u>\$116,440</u>
Title III-B Services	\$ 77,333	\$ -
Title III-B Administration	1,146	-
Title III C-1	9,004	-
Title III C-2	57,054	-
Title III-D	10,412	-
Audit	-	2,056
Miscellaneous Grant	-	4,500
Senior Center	3,041	-
U.S.D.A.	-	34,994
Total Special Revenue Funds	<u>\$157,990</u>	<u>\$ 41,550</u>
Total all Funds	<u>\$157,990</u>	<u>\$157,990</u>

NOTE 12. INTERFUND LOANS

Because the Council operates most of its programs under cost reimbursement type grants, it has to pay for costs using its General Fund money and then request reimbursement for the advanced costs under the grant programs. A summary of these interfund loans at June 30, 1996, is as follows:

NOTES TO FINANCIAL STATEMENTS

Bossier Council on Aging, Inc.
 Bossier City, Louisiana
 June 30, 1996
 (Continued)

	<u>Due From Other Funds</u>	<u>Due to Other Funds</u>
General Fund	\$ 1,916	\$33,349
Special Revenue Funds:		
U.S.D.A.	\$ 5,952	\$ -
Title III-F	1,618	-
Helping Hands	18,364	-
FEMA	7,415	-
Title III-B	-	1,916
Total Special Revenue Funds	<u>\$33,349</u>	<u>\$ 1,916</u>
Total all Funds	<u>\$35,265</u>	<u>\$35,265</u>
	=====	=====

SUPPLEMENTARY FINANCIAL INFORMATION

Schedule 1

STATEMENT OF PROGRAM REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND

Bossier Council on Aging, Inc.
 Bossier City, Louisiana

Year Ended June 30, 1996

	<u>Local</u> <u>(Unreserved)</u>	<u>PCOA</u> <u>Act 735</u>	<u>Totals</u>
REVENUES			
Intergovernmental:			
Office of Elderly Affairs	\$ -	\$ 12,876	\$ 12,876
Local governments	94,000	-	94,000
Other:			
Interest	1,218	-	1,218
Miscellaneous	<u>81,436</u>	<u>-</u>	<u>81,436</u>
Total revenues	<u>\$ 176,654</u>	<u>\$ 12,876</u>	<u>\$ 189,530</u>
EXPENDITURES			
Fringe benefits	\$ 107	\$ -	\$ 107
Travel	1,284	-	1,284
Operating services	46,656	-	46,656
Operating supplies	12,436	-	12,436
Capital outlay	<u>14,381</u>	<u>-</u>	<u>14,381</u>
Total expenditures	<u>\$ 74,864</u>	<u>\$ -</u>	<u>\$ 74,864</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ 101,790</u>	<u>\$ 12,876</u>	<u>\$ 114,666</u>
OTHER FINANCING SOURCES (USES)			
Operating transfers in	\$ -	\$ -	\$ -
Operating transfers out	<u>(103,564)</u>	<u>(12,876)</u>	<u>(116,440)</u>
Total other financing sources (uses)	<u>\$(103,564)</u>	<u>\$(12,876)</u>	<u>\$(116,440)</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	\$ (1,774)	\$ -	\$ (1,774)
FUND BALANCES			
Beginning of year	30,446	-	30,446
Adjustments	<u>8,420</u>	<u>-</u>	<u>8,420</u>
End of year	<u>\$ 37,092</u>	<u>\$ -</u>	<u>\$ 37,092</u>



Schedule 2

<u>Title III F</u>	<u>Senior Center</u>	<u>FEMA</u>	<u>U.S.D.A.</u>	<u>Audit</u>	<u>Helping Hands</u>	<u>Miscellaneous Grant</u>	<u>Totals</u>
\$4,839	\$ 48,983	\$ -	\$ 36,855	\$ 2,056	\$ -	\$ 4,500	\$ 367,457
-	(565)	-	-	-	31,911	-	89,716
-	-	12,706	-	-	-	-	13,003
<u>\$4,839</u>	<u>\$ 48,418</u>	<u>\$ 12,706</u>	<u>\$ 36,855</u>	<u>\$ 2,056</u>	<u>\$31,911</u>	<u>\$ 4,500</u>	<u>\$ 470,176</u>
\$ -	\$ 35,282	\$ -	\$ -	\$ -	\$21,781	\$ -	\$ 296,651
-	3,819	-	-	-	2,404	-	31,547
-	65	-	-	-	1,036	-	15,979
-	9,606	-	-	-	273	-	72,205
2,821	2,687	11,973	-	-	14	-	33,335
-	-	-	-	-	-	-	71,505
-	-	-	-	-	-	-	54,379
400	-	-	-	-	-	-	400
<u>\$3,221</u>	<u>\$ 51,459</u>	<u>\$ 11,973</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$25,508</u>	<u>\$ -</u>	<u>\$ 576,001</u>
<u>\$1,618</u>	<u>\$ (3,041)</u>	<u>\$ 733</u>	<u>\$ 36,855</u>	<u>\$ 2,056</u>	<u>\$ 6,403</u>	<u>\$ 4,500</u>	<u>\$ (105,825)</u>
\$ -	\$ 3,041	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 157,990
-	-	-	(34,994)	(2,056)	-	(4,500)	(41,550)
<u>\$ -</u>	<u>\$ 3,041</u>	<u>\$ -</u>	<u>\$ (34,994)</u>	<u>\$ (2,056)</u>	<u>\$ -</u>	<u>\$ (4,500)</u>	<u>\$ 116,440</u>
\$1,618	\$ -	\$ 733	\$ 1,861	\$ -	\$ 6,403	\$ -	\$ 10,615
258	-	21,626	13,911	-	12,946	-	49,794
(258)	-	(14,944)	-	-	-	-	(16,255)
<u>\$1,618</u>	<u>\$ -</u>	<u>\$ 7,415</u>	<u>\$ 15,772</u>	<u>\$ -</u>	<u>\$19,349</u>	<u>\$ -</u>	<u>\$ 44,154</u>
=====	=====	=====	=====	=====	=====	=====	=====

STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL

Bossier Council on Aging, Inc.
Bossier City, Louisiana

Year Ended June 30, 1996

	<u>Budgeted Expenditures</u>	<u>Actual Expenditures</u>	<u>Favorable (Unfavorable) Variance</u>
<u>LOCAL FUNDS</u>			
Fringe benefits	\$	107	(107)
Travel	NO	1,284	(1,284)
Operating services	BUDGET	46,656	(46,656)
Operating supplies	ADOPTED	12,436	(12,436)
Capital outlay		14,381	(14,381)
Transfers: Senior Center		2,880	(2,880)
Title III C-2		28,000	(28,000)
Title III-B Services		66,609	(66,609)
Title III-D		5,302	(5,302)
Title III-B Admin.		719	(719)
Title III C-1	-	54	(54)
Totals	\$ -	\$178,428	\$(178,428)
	=====	=====	=====
<u>STATE OF LA-ACT 735</u>			
Transfers: Title III-B	\$ 2,487	\$ 7,816	\$ (5,329)
Title III-D	10,389	5,060	5,329
Totals	\$ 12,876	\$ 12,876	\$ -
	=====	=====	=====
<u>TITLE III-B - AREA AGENCY ADMINISTRATION</u>			
Salaries	\$ 16,326	\$ 14,596	\$ 1,730
Fringe benefits	1,864	1,531	333
Travel	500	206	294
Operating services	4,477	8,101	(3,624)
Operating supplies	478	647	(169)
Other costs	290	-	290
Totals	\$ 23,935	\$ 25,081	\$ (1,146)
	=====	=====	=====

STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL

Bossier Council on Aging, Inc.
Bossier City, Louisiana

Year Ended June 30, 1996

	<u>Budgeted</u> <u>Expenditures</u>	<u>Actual</u> <u>Expenditures</u>	<u>Favorable</u> <u>(Unfavorable)</u> <u>Variance</u>
<u>TITLE III-B - SUPPORTIVE SERVICES</u>			
Salaries	\$123,930	\$129,786	\$ (5,856)
Fringe benefits	13,882	13,577	305
Travel	2,531	4,041	(1,510)
Operating services	33,174	28,267	4,907
Operating supplies	10,306	9,361	945
Other costs	4,355	-	4,355
Totals	\$188,178 =====	\$185,032 =====	\$ 3,146 =====
<u>TITLE III C-1 CONGREGATE MEALS</u>			
Salaries	\$ 38,491	\$ 37,976	\$ 515
Fringe benefits	4,322	4,096	226
Travel	644	417	227
Operating services	6,282	9,704	(3,422)
Operating supplies	1,200	788	412
Meal costs	43,062	41,962	1,100
Totals	\$ 94,001 =====	\$ 94,943 =====	\$ (942) =====
<u>TITLE III C-2 HOME DELIVERED MEALS</u>			
Salaries	\$ 54,142	\$ 47,267	\$ 6,875
Fringe benefits	6,092	5,048	1,044
Travel	10,716	9,982	734
Operating services	9,586	15,188	(5,602)
Operating supplies	5,220	4,952	268
Meal costs	87,313	83,922	3,391
Totals	\$173,069 =====	\$166,359 =====	\$ 6,710 =====
<u>TITLE III-D IN-HOME SERVICES</u>			
Salaries	\$ 12,660	\$ 9,963	\$ 2,697
Fringe benefits	1,416	1,072	344
Travel	447	232	215
Operating services	1,026	1,066	(40)
Operating supplies	93	92	1
Other costs	31	-	31
Totals	\$ 15,673 =====	\$ 12,425 =====	\$ 3,248 =====

STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL

Bossier Council on Aging, Inc.
Bossier City, Louisiana

Year Ended June 30, 1996

	<u>Budgeted Expenditures</u>	<u>Actual Expenditures</u>	<u>Favorable (Unfavorable) Variance</u>
<u>TITLE III-F</u>			
Operating supplies	\$ -	\$ 2,821	\$ (2,821)
Other costs	4,839	-	4,839
Capital outlay	-	400	(400)
Totals	\$ 4,839 =====	\$ 3,221 =====	\$ 1,618 =====
<u>SENIOR CENTER</u>			
Salaries	\$ 29,999	\$ 35,282	\$ (5,283)
Fringe benefits	3,368	3,819	(451)
Travel	-	65	(65)
Operating services	6,689	9,606	(2,917)
Operating supplies	-	2,687	(2,687)
Transfers: Title III-B	8,927	-	8,927
Totals	\$ 48,983 =====	\$ 51,459 =====	\$ (2,476) =====
<u>FEMA</u>			
Operating supplies	\$ NO BUDGET	\$ 11,973	\$(11,973)
Totals	\$ =====	\$ 11,973 =====	\$(11,973) =====
<u>U.S.D.A.</u>			
Transfers: Title III C-1	\$ 7,444	\$ 7,612	\$ (168)
Title III C-2	28,752	27,382	1,370
Totals	\$ 36,196 =====	\$ 34,994 =====	\$ 1,202 =====
<u>AUDIT</u>			
Operating services	\$ 2,056	\$ -	\$ 2,056
Transfers: Title III-B Services	-	658	(658)
Title III-B Admin.	-	427	(427)
Title III C-1	-	338	(338)
Title III C-2	-	423	(423)
Senior Center	-	161	(161)
Title III-D	-	49	(49)
Totals	\$ 2,056 =====	\$ 2,056 =====	\$ - =====

STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL

Bossier Council on Aging, Inc.
Bossier City, Louisiana

Year Ended June 30, 1996

	<u>Budgeted Expenditures</u>	<u>Actual Expenditures</u>	<u>Favorable (Unfavorable) Variance</u>
<u>HELPING HANDS (MEDICAID WAIVERS)</u>			
Salaries	\$ NO	\$ 21,781	\$(21,781)
Fringe benefits	BUDGET	2,404	(2,404)
Travel		1,036	(1,036)
Operating services		273	(273)
Operating supplies	-	14	(14)
	-----	-----	-----
Totals	\$ -	\$ 25,508	\$(25,508)
	=====	=====	=====
<u>MISCELLANEOUS GRANT</u>			
Transfers out: Title III C-1	\$ -	\$ 1,000	\$ (1,000)
Title III C-2	-	1,250	(1,250)
Title III-B Services	4,500	2,250	2,250
	-----	-----	-----
Totals	\$ 4,500	\$ 4,500	\$ -
	=====	=====	=====

COMPENSATION TO BOARD MEMBERS

Bossier Council on Aging, Inc.
Bossier City, Louisiana

Year Ended June 30, 1996

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member. However, board members are reimbursed for out-of-town travel expenses incurred in accordance with the Council's regular personnel policy.

QUESTIONED COSTS & FINDINGS

Bossier Council on Aging, Inc.
Bossier City, Louisiana

Year Ended June 30, 1996

FINDING: Prior year expense was charged to the FY96 program.

CONDITION: Charges for dietary consultant services rendered during May and June, 1995, were not accrued at the end of the prior year. Accordingly, when payment was made on August 11, 1995, the expenditure was charged to the current year's program.

<u>CK #</u>	<u>Payee</u>	<u>Questioned Cost</u>	<u>Program</u>
9301	Corrine Strickland	\$112.50	Local

RECOMMENDATION: The Council should attempt to make sure that all contracted services have been paid or accrued at year end.

FINDING: The Council conducts numerous functions (dances, travel trips, etc.) which have historically been reported in the Special Revenue programs but are included in the General Fund for the year ended June 30, 1996.

CONDITION: Revenues and direct expenditures for the following activities were reported as local fund raisers in the General Fund for the year ended June 30, 1996:

<u>Project</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
Dances	\$22,417	\$12,052	\$10,365
Miles for Meals	9,702	950	8,752
Senior Olympics	6,952	7,213	(261)
Branson Trip-95	13,800	10,061	3,739
	<u>\$52,871</u>	<u>\$30,276</u>	<u>\$22,595</u>
	=====	=====	=====

While all direct expenses of these projects were charged to Local Funds, indirect expenditures (salaries, fringes, rent, utilities, etc.) were charged to the Special Revenue Funds. Transfers from the General Fund to the individual Special Revenue Funds exceeded the net proceeds of the projects. Therefore, no profits were diverted from the programs.

The Finance Committee of the Bossier Council on Aging, Inc. believes that the Council has properly included these programs as a portion of the General Funds. Participation in the above programs is not limited to members of the Council and, therefore, the proceeds should not be restricted.

PRIOR AUDIT FINDINGS

Bossier Council on Aging, Inc.
Bossier City, Louisiana

Year Ended June 30, 1996

The June 30, 1995 audit report disclosed 5 items of questioned cost or findings. The Council has taken the following steps to address these findings:

1. FINDING: Payments were made without signatures approving such expenditures.

CORRECTIVE ACTION:

All payments require signed approvals before payments.

2. FINDING: Civic/social club dues were charged to programs.

CORRECTIVE ACTION:

All civic/social club dues approved by the board are paid from local funds.

3. FINDING: Payroll taxes were incorrectly computed due to errors in computing taxable wage base.

CORRECTIVE ACTION:

The Council has properly computed taxable wages and tax liability.

EXIT CONFERENCE

Bossier Council on Aging, Inc.
Bossier City, Louisiana

Year Ended June 30, 1996

A preliminary exit conference was held November 13, 1996, to discuss the findings of this report. Those in attendance included:

Doyle Blasingame	-	Executive Director
Brenda Lamb	-	Bookkeeper
Roland D. Kraushaar, CPA	-	Auditor
Olin Neely	-	Treasurer
Joe DeField	-	Vice-President
Frank Staton	-	Vice-President
Millie Logan	-	Secretary
Ken Allemand	-	Board Member

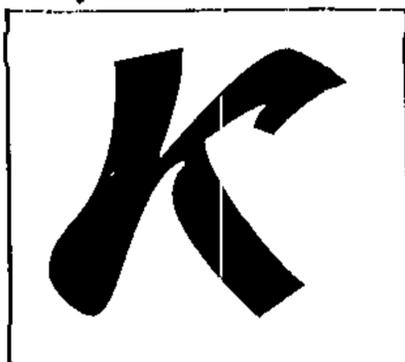
COMPARATIVE STATEMENT OF GENERAL FIXED ASSETS

Bossier Council on Aging, Inc.
Bossier City, Louisiana

Year Ended June 30, 1996

	Balance June 30, <u>1995</u>	<u>Additions</u>	<u>Deletions</u>	Balance June 30, <u>1996</u>
General fixed assets				
at cost:				
Buildings & improvements	\$ 915	\$ -	\$ -	\$ 915
Vehicles	117,091	11,901	-	128,992
Furniture and Equipment	<u>41,229</u>	<u>2,880</u>	-	<u>44,109</u>
Total	\$159,235	\$14,781	\$ -	\$174,016
	=====	=====	=====	=====
Investments in general				
fixed assets:				
Property acquired from:				
Title III-B - AAA	\$ 3,040	\$ -	\$ -	\$ 3,040
Title III-B - SS	1,851	-	-	1,851
Title III C-1	1,377	-	-	1,377
Title III C-2	1,780	-	-	1,780
Title III-D	38	-	-	38
Title III-G	2,760	-	-	2,760
Senior Center	8,617	-	-	8,617
Title III-F	660	400	-	1,060
Other	5,104	-	-	5,104
Local	<u>134,008</u>	<u>14,381</u>	-	<u>148,389</u>
Total	\$159,235	\$14,781	\$ -	\$174,016
	=====	=====	=====	=====

SINGLE AUDIT SECTION



Roland D. Kraushaar
Certified Public Accountant

1406 Texas Avenue Alexandria, LA 71301
Post Office Box 12538 Alexandria, LA 71315

November 19, 1996

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE
BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors
Bossier Council on Aging, Inc.
Bossier City, Louisiana

I have audited the general purpose financial statements of the Bossier Council on Aging, Inc., Bossier City, Louisiana as of and for the year ended June 30, 1996, and have issued my report thereon dated November 19, 1996.

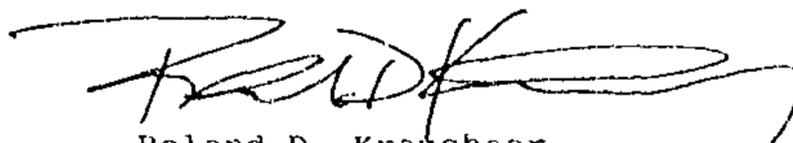
I conducted my audit in accordance with generally accepted auditing standards; Government Auditing Standards, issued by the Comptroller General of the United States; and the provisions of Office of Management and Budget (OMB) Circular A-128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The management of Bossier Council on Aging, Inc., Bossier City, Louisiana is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

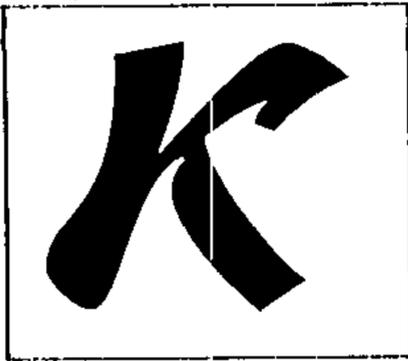
In planning and performing my audit of the general purpose financial statements of the Bossier Council on Aging, Inc. for the year ended June 30, 1996, I obtained an understanding of the internal control structure. With respect to the internal control structure, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk in order to determine our auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, I do not express such an opinion.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors and irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control structure and its operations that I consider to be material weaknesses as defined above.

This report is intended for the information of the audit committee, management, the Louisiana Governor's Office of Elderly Affairs, and the Legislative Auditor of the State of Louisiana. This restriction is not intended to limit the distribution of this report, which is a matter of public record.



Roland D. Kraushaar
Certified Public Accountant



Roland D. Kraushaar
Certified Public Accountant

1406 Texas Avenue Alexandria, LA 71301
Post Office Box 12538 Alexandria, LA 71315

November 19, 1996

**INDEPENDENT AUDITOR'S REPORT ON THE INTERNAL CONTROL STRUCTURE
USED IN ADMINISTERING FEDERAL FINANCIAL ASSISTANCE PROGRAMS**

To the Board of Directors
Bossier Council on Aging, Inc.
Bossier City, Louisiana

I have audited the general purpose financial statements of Bossier Council on Aging, Inc., as of and for the year ended June 30, 1996, and have issued my report thereon dated November 19, 1996.

I conducted my audit in accordance with generally accepted auditing standards; Government Auditing Standards, issued by the Comptroller General of the United States; and Office of Management and Budget (OMB) Circular A-128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

In planning and performing my audit for the year ended June 30, 1996, I considered the internal control structure of Bossier Council on Aging, Inc. in order to determine my auditing procedures for the purpose of expressing my opinion on Bossier Council on Aging, Inc.'s general purpose financial statements and to report on the internal control structure in accordance with OMB Circular A-128. This report addresses my consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal financial assistance programs. I have addressed internal control structure policies and procedures relevant to my audit of the general purpose financial statements in a separate report dated November 19, 1996.

The management of Bossier Council on Aging, Inc. is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles, and that federal financial assistance programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors, irregularities, or instances of noncompliance may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, I have classified the significant internal control structure policies and procedures used in administering federal financial assistance programs in the following categories:

Internal Accounting Controls (All Programs)

Cycles of the Entity's Activity

Treasury or financing
Revenue/Receipts
Purchase/disbursements
External financing reporting

Financial Statement Captions

Cash and cash equivalents
Receivables
Property and equipment
Payables and accrued liabilities
Debt

General and Specific Administrative Controls Used in Administering Federal
Financial Assistance Programs

General:

Political activity
Civil rights
Cash management
Federal financial
reports
Drug-Free Workplace

Specific:

Types of service
Cost allocation
Matching levels
Special provisions relating to
participant contributions
Eligibility
Reporting

For all of the internal control structure categories listed above, I obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and I assessed control risk.

During the year ended June 30, 1996, Bossier Council on Aging, Inc. had no major federal financial assistance programs and expended 84.5% of its total federal financial assistance under the following nonmajor federal financial assistance programs:

Title III-B Supportive Services -	\$66,843
Title III C-1 Congregate Meals -	\$64,373
Title III C-2 Congregate Meals -	\$22,456
USDA Cash-in-lieu -	\$34,994

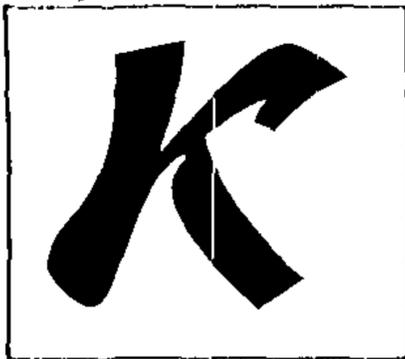
I performed tests of controls, as required by OMB Circular A-128, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that I have considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements and amounts claimed or used for matching that are applicable to the aforementioned nonmajor programs. My procedures were less in scope that would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, I do not express such an opinion.

My consideration of the internal control structure policies and procedures used in administering federal financial assistance would not necessarily disclose all matters in the internal control structure that might constitute material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that noncompliance with laws and regulations that would be material to a federal financial assistance program may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operations that we consider to be material weaknesses as defined above.

This report is intended for the information of management, the Louisiana Governor's Office of Elderly Affairs, and the Legislative Auditor of the State of Louisiana. This restriction is not intended to limit the distribution of this report, which is a matter of public record.



Roland D. Kraushaar
Certified Public Accountant



Roland D. Kraushaar
Certified Public Accountant

1406 Texas Avenue Alexandria, LA 71301
Post Office Box 12538 Alexandria, LA 71315

November 19, 1996

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
WITH THE GENERAL REQUIREMENTS APPLICABLE TO
FEDERAL FINANCIAL ASSISTANCE PROGRAMS

Board of Directors
Bossier Council on Aging, Inc.
Bossier City, Louisiana

I have audited the financial statements of Bossier Council on Aging, Inc., as of and for the year ended June 30, 1996, and have issued my report thereon dated November 19, 1996.

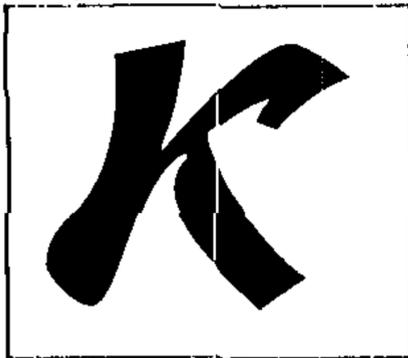
I have applied procedures to test Bossier Council on Aging, Inc.'s, compliance with the following requirements applicable to each of its federal financial assistance programs, which are identified in the Schedule of Federal Financial Assistance, for the year ended June 30, 1996: political activity, civil rights, cash management, federal financial reports, allowable costs/cost principles, and Drug-Free Workplace Act.

My procedures were limited to those set forth in the Office of Management and Budget's "Compliance Supplement for Single Audits of State and Local Governments". My procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on Bossier Council on Aging, Inc.'s compliance with the requirements listed in the preceding paragraph. Accordingly, I do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to my attention that caused me to believe that Bossier Council on Aging, Inc. had not complied, in all material respects, with those requirements. However, the results of my procedures disclosed immaterial instances of noncompliance with those requirements, which are described in the accompanying Schedule of Findings and Questioned Costs.

This report is intended for the information of the audit committee, management, Louisiana Governor's Office of Elderly Affairs, and the Legislative Auditor of the State of Louisiana. This restriction is not intended to limit the distribution of this report, which is a matter of public record.


Roland D. Kraushaar
Certified Public Accountant



Roland D. Kraushaar
Certified Public Accountant

1406 Texas Avenue Alexandria, LA 71301
Post Office Box 12538 Alexandria, LA 71315

November 19, 1996

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
WITH SPECIFIC REQUIREMENTS APPLICABLE TO NONMAJOR
FEDERAL FINANCIAL ASSISTANCE PROGRAM TRANSACTIONS

Board of Directors
Bossier Council on Aging, Inc.
Bossier City, Louisiana

I have audited the general purpose financial statements of Bossier Council on Aging, Inc., as of and for the year ended June 30, 1996, and have issued my report thereon dated November 19, 1996.

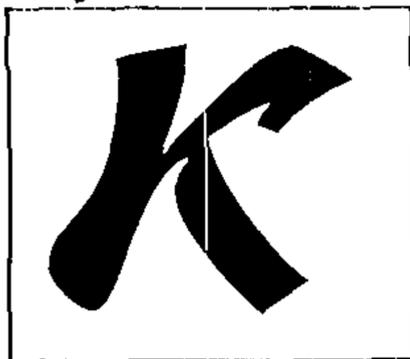
In connection with my audit of the 1995 general purpose financial statements of Bossier Council on Aging, Inc., and with consideration of the Council's control structure used to administer federal financial assistance programs, as required by the Office of Management and Budget Circular A-128, "Audits of State and Local Governments", I selected certain transactions applicable to certain nonmajor federal financial assistance programs for the year ended June 30, 1996.

As required by OMB Circular A-128, I have performed auditing procedures to test compliance with the requirements governing types of services allowed or unallowed; eligibility; and other provisions that are applicable to those transactions. My procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Council's compliance with these requirements. Accordingly, I do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to my attention that caused me to believe that Bossier Council on Aging, Inc. had not complied, in all material respects, with those requirements. However, the results of my procedures disclosed immaterial instances of noncompliance with those requirements, which are described in the accompanying Schedule of Findings and Questioned Costs.

This report is intended for the information of the audit committee, management, Louisiana Governor's Office of Elderly Affairs, and the Legislative Auditor of the State of Louisiana. This restriction is not intended to limit the distribution of this report, which is a matter of public record.


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Post Office Box 12538 Alexandria, LA 71315

November 19, 1996

INDEPENDENT AUDITOR'S REPORT ON
SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

Board of Directors
Bossier Council on Aging, Inc.
Bossier City, Louisiana

I have audited the general purpose financial statements of the Bossier Council on Aging, Inc., for the year ended June 30, 1996, and have issued my report thereon dated November 19, 1996. These general purpose financial statements are the responsibility of the Council's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of Office of Management and Budget Circular A-128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

My audit was conducted for the purpose of forming an opinion on the general purpose financial statements of the Bossier Council on Aging, Inc., taken as a whole. The accompanying Schedule of Federal Financial Assistance is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. The information in that schedule has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.


Roland D. Kraushaar
Certified Public Accountant

SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

Bossier Council on Aging, Inc.
Bossier City, Louisiana

Year Ended June 30, 1996

<u>Federal Grantor/Pass Through Grantors/Program Title</u>	<u>CFDA Number</u>	<u>Program or Award Amount</u>	<u>Revenue Recognized</u>	<u>Expenditures</u>
<u>Department of Health and Human Services</u>				
Passed Through Louisiana Governor's Office of Elderly Affairs:				
Special Programs for the Aging:				
Title III-B Area Agency Administration	93.044	\$ 17,951	\$ 17,951	\$ 17,951
Title III-B Supportive services	93.044	66,843	66,843	66,843
Title III C-1 Congregate meals	93.045	64,373	64,373	64,373
Title III C-2 Home delivered meals	93.045	22,456	22,456	22,456
Title III-D In-Home services	93.046	1,711	1,711	1,711
Title III-F Frail, Elderly assistance	93.043	3,749	3,749	2,887
<u>Department of Agriculture</u>				
Passed Through Louisiana Governor's Office of Elderly Affairs:				
U.S.D.A. - Cash in lieu of commodities	10.570	36,855	36,855	34,994
<u>Federal Emergency Management Agency</u>				
Food and shelter program	83.516	<u>12,706</u>	<u>12,706</u>	<u>11,973</u>
Totals		\$226,644	\$226,644	\$223,188
		=====	=====	=====