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CITY OF CARENCRO, LOUISIANA

Financial Report

Year Ended November 30, 2003

Under provisions of state law this report is a public document. A copy of the report has been submitted to the clerk and other appropriate public officials. The report is available for public inspection at the State House office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 5/7/03

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MANAGEMENT LETTER

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The Honorable Glenn Brascoeur, Mayor
and Members of the Board of Aldermen
City of Caddo, Louisiana

We have completed our audit of the primary government financial statements of the City of Caddo, Louisiana for the year ended November 18, 2002, and submit the following recommendations for your consideration. Items (1) A-C were also included in our management letter dated January 28, 2002 for the audit period ended November 18, 2001 and are mentioned again for re-emphasis.

- (1) Regarding the internal controls and accounting for the police department, we offer the following:
- A. All ticket books and summons books should be issued in numerical order to ensure that all tickets and summonses are accounted for.
 - B. All receipts issued should be pre-numbered.
 - C. Receipt and disbursement ledgers pertaining to petty cash should be maintained at the police station and forwarded to City Hall on a monthly basis. The ledgers should reconcile to the amount of petty cash on hand at the police station. Checks will then be issued to the police department to reimburse all necessary expenditures and replenish petty cash.
 - D. All tickets reduced or changed to warnings should be returned to City Hall by the magistrate prior to court date. When such changes are made, the person who is authorized to do so should either sign or initial the tickets.
 - E. The City should require that all fines and fees be collected and accounted for at City Hall. Additionally, all fine collections should be deposited on a daily basis.
 - F. There is no reconciliation of tickets issued by the police department and tickets sent to City Hall. The police department should consider forwarding a monthly report of tickets issued to City Hall to reconcile their reports to tickets issued.
 - G. For tickets sent to the District Attorney's office, a receipt of acknowledgment is sent to the police department. City Hall should receive a copy of this report.

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- (3) The Utility Fund sewerage and water departments experienced an operating loss. The City should consider increasing sewerage and water rates and/or decreasing expenses in order for the departments to operate on a profitable basis.
- (4) The City should have written policies on accounting procedures, such as cash, investments, purchasing and procurement, receipts and disbursements, utility billings and collections, etc. In addition, the City should develop formal job descriptions or other means of defining particular job tasks.
- (5) The City should follow its policy of requiring two signatures on all checks.
- (6) The City should develop, adopt, and implement policies and procedures relating to City's employees working on private property, including the use of City equipment on private property. Additionally, written authorization should always be obtained prior to any work or duties being performed on private property.
- (7) All employees, including salaried employees, should complete some type of record of hours worked. Also, employee personnel files should be properly maintained and include the following documentation: (1) employment application, (2) pay rates, (3) changes in pay rates and position, (4) W-4 form, (5) I-9 form, and (6) termination data where applicable.

In conclusion, we express our appreciation to you and your staff, particularly to your office staff, for the courtesy and assistance rendered to us during the performance of our audit. Should you have any questions or need assistance in implementing our recommendations, please feel free to contact us.

Reiter, Champagne, Slaven & Company, LLC
Certified Public Accountants

Lafayette, Louisiana
February 3, 2000

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CITY OF CARRACOS
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INDEPENDENT AUDITORS' REPORT

The Honorable Glenn Brasseur, Mayor,
and Members of the Board of Aldermen
City of Carrasco, Louisiana

We have audited the accompanying basic financial statements of the City of Carrasco, Louisiana, as of and for the year ended November 30, 2002, as listed in the table of contents. These basic financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

A primary government is a legal entity or body politic and includes all funds, organizations, institutions, agencies, departments, and offices that are not legally separate. Such legally separate entities are referred to as component units. In our opinion, the basic financial statements referred to above, which include the primary government, present fairly, in all material respects, the financial position of the primary government of the City of Carrasco, Louisiana, as of November 30, 2002, and the results of its operations and cash flows of its proprietary fund type for the year then ended in conformity with generally accepted accounting principles.

However, the basic financial statements, because they do not include the financial data of the component unit of the City of Carrasco, Louisiana, do not present to, and do not, present fairly the financial position of the City of Carrasco, Louisiana, as of November 30, 2002, and the results of its operations and cash flows of its proprietary fund type for the year then ended in conformity with accounting principles generally accepted in the United States of America.

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As described in Note 2 to the basic financial statements, the City of Carrere adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*, Statement No. 35, *Accounting and Financial Reporting for Nonexchange Transactions*, Statement No. 37, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments: Omnibus*, Statement No. 38, *Certain Financial Statement Note Disclosures*, and Interpretation No. 6, *Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements*. This results in a change in the format and content of the basic financial statements.

In accordance with Government Auditing Standards, we have also issued a report dated February 3, 2005, on our consideration of the City of Carrere's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

The Management's Discussion and Analysis and the other required supplementary information on pages 4 through 14 and 52 through 54, respectively, are not a required part of the basic financial statements but are supplementary information required by the Governmental Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The other supplementary information on pages 17 through 51 is presented for purposes of additional analysis and is not a required part of the basic financial statements of the City of Carrere, Louisiana. Such information, except for that portion marked "unaudited" on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented in all material aspects in relation to the basic financial statements taken as a whole.

Keller, Champagne, Slaven & Company, LLC
Certified Public Accountants

Lafayette, Louisiana
February 3, 2005

**REQUIRED SUPPLEMENTARY
INFORMATION**

CITY OF CARENCRO, LOUISIANA

Management's Discussion and Analysis (Unaudited)

While this section of the City of Carencro, Louisiana (the City) annual financial report, the City's management is pleased to provide this narrative discussion and analysis of the financial activities of the City for the fiscal year ended November 30, 2002. The City's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

FINANCIAL HIGHLIGHTS

- The City's assets exceeded its liabilities by \$13,862,719 (net assets) for the fiscal year reported.
- Total net assets are comprised of the following:
 1. Capital assets, net of related debt, of \$7,988,568 include property and equipment, net of accumulated depreciation, and reduced for outstanding debt related to the purchase or construction of capital assets.
 2. Net assets of \$411,699 are restricted by constraints imposed from outside the City such as debt covenants, grants, laws, or regulations.
 3. Unrestricted net assets of \$4,781,142 represent the portion available to maintain the City's continuing obligations to citizens and creditors.
- The City's governmental funds reported total ending fund balances of \$2,542,161 this year. This compares to the prior year ending fund balance of \$2,185,144 showing an increase of \$357,017 during the current year. The General Fund fund balance of \$176,731 for fiscal year 2002 shows a \$74,160 increase from the prior year.
- At the end of the current fiscal year, unreserved fund balances for the General Fund was \$176,731, or 12% of total General Fund expenditures and 17% of total General Fund revenues including transfers.
- Overall, the City continues to maintain a strong financial position, in spite of a somewhat depressed economy.

The above financial highlights are explained in more detail in the "Financial Analysis" section of this document.

OVERVIEW OF THE FINANCIAL STATEMENTS

This Management Discussion and Analysis document introduces the City's basic financial statements. The basic financial statements include: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the basic financial statements. The City also includes in this report additional information to supplement the basic financial statements. Comparative data is presented when available. All applicable tables will present comparative data in fiscal year 2003.

CITY OF CARRHORO, LOUISIANA

Management's Discussion and Analysis (Unaudited) (Continued)

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The City's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the City's overall financial status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in accrual accounting and elimination or inclusion of activities between funds.

The first of these government-wide statements is the Statement of Net Assets. This is the government-wide statement of position presenting information that includes all of the City's assets and liabilities, with the difference reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City as a whole is improving or deteriorating. Evaluation of the overall health of the City would extend to other non-financial factors such as diversification of the taxpayer base or the condition of City infrastructure, in addition to the financial information provided in this report.

The second government-wide statement is the Statement of Activities, which reports how the City's net assets changed during the current fiscal year. All current year revenues and expenses are included regardless of when cash is received or paid. An important purpose of the design of the statement of activities is to show the financial effect of the City's distinct activities or functions on revenues provided by the City's taxpayers.

Both government-wide financial statements distinguish governmental activities of the City that are principally supported by sales taxes and from business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include general government, public safety, and streets. Business-type activities include the gas, water and sewer systems.

The government-wide financial statements are presented on pages 17 & 18 of this report.

FUND FINANCIAL STATEMENTS

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The City uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the City's most significant funds rather than the City as a whole. Major funds are separately reported while all others are combined into a single, aggregated presentation. Individual fund data for non-major funds is provided in the form of combining statements in a later section of this report.

The City has two kinds of funds:

Governmental funds are reported in the fund financial statements and encompass the same functions reported as governmental activities in the government-wide financial statements. However, the focus is very different with fund statements providing a distinctive view of the City's governmental funds. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term.

CITY OF CARENCRO, LOUISIANA

Management's Discussion and Analysis (Unaudited) (Continued)

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. Both the governmental fund balance sheet and the governmental fund operating statement provide a reconciliation to assist in understanding the differences between these two perspectives.

The basic governmental fund financial statements are presented on pages 21-24 of this report.

Individual fund information for non-major governmental funds is found in combining statements in a later section of this report.

Proprietary funds are reported in the fund financial statements and generally report services for which the City charges customers a fee. The one City proprietary fund is classified as an enterprise fund. This enterprise fund essentially encompasses the same functions reported as business-type activities in the government-wide statements. Services are provided to customers external to the City organization for gas, water and sewer utilities.

The basic enterprise fund financial statements are presented on pages 25-29 of this report.

Notes to the basic financial statements

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements begin on page 30 of this report.

OTHER INFORMATION

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City's budget presentations. Budgetary comparison statements are included as "required supplementary information" for the general fund and the two major special revenue funds. Budgetary comparison schedules for all other governmental funds can be found in a later section of this report. These statements and schedules demonstrate compliance with the City's adopted and final revised budget. Required supplementary information can be found on pages 52-54 of this report.

As discussed, the City reports major funds in the basic financial statements. Combining and individual statements and schedules for non-major funds are presented in a subsequent section of this report beginning on page 63.

FINANCIAL ANALYSIS OF THE CITY AS A WHOLE (DOLLARS ARE IN THOUSANDS)

The City implemented the new financial reporting model used in this report beginning with the current fiscal year ended November 30, 2002. Over time, as year-to-year financial information is accumulated on a consistent basis, changes in net assets may be observed and used to discern the changing financial position of the City as a whole.

CITY OF CHARGENOY, LOUISIANA

Management's Discussion and Analysis (Unaudited) (Continued)

The City's net assets at fiscal year-end are \$13,092,718. The following table provides a summary of the City's net assets:

Summary of Net Assets

	Governmental Activities	Business-type Activities	Total	Percentage Total
Assets:				
Current assets and other assets	\$ 2,627,289	\$ 2,864,381	\$ 5,491,670	35%
Restricted assets	-	178,691	178,691	1%
Capital assets	4,493,625	8,489,923	12,983,548	85%
Total assets	7,120,914	11,532,913	18,653,827	100%
Liabilities:				
Current liabilities	318,483	204,188	522,671	12%
Long-term liabilities	2,862,987	211,250	3,074,237	88%
Total liabilities	3,181,470	415,438	3,596,908	100%
Net assets:				
Investment in capital assets, net of debt	1,499,625	8,489,923	9,989,548	61%
Restricted	411,699	-	411,699	3%
Unrestricted	2,882,810	2,817,332	5,699,142	38%
Total net assets	\$ 5,194,134	\$ 7,898,584	\$ 13,092,718	100%

The City continues to maintain a high current ratio. The current ratio compares current assets to current liabilities and is an indication of the ability to pay current obligations. The current ratio for governmental activities is 11.90 to 1 and 14.81 to 1 for business-type activities. For the City overall, the current ratio is 12.69 to 1. These ratios are strong.

The City reported positive balances in net assets for both governmental and business-type activities. Net assets increased \$416,817 for governmental activities and decreased \$31,580 for business-type activities. The City's overall financial position improved during fiscal year 2002.

Note that approximately 17% of the governmental activities' net assets are tied up in capital (with 64% of the capital assets being infrastructure). The City uses these capital assets to provide services to its citizens. However, with business-type activities, the City has spent approximately 71% of its net assets on capital. Capital assets in the business-type activities also provide utility services, but they also generate revenues for this fund. 61% of the City's total net assets are included in capital assets.

CITY OF CARENCRO, LOUISIANA

Manager's Discussion and Analysis (Unaudited) (Continued)

Since this is the first year in which government-wide information is available, comparative data is not presented. However, comparative data will be accumulated and presented to assist analysis in future years. The following table provides a summary of the City's change in net assets:

Summary of Changes in Net Assets

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>	<u>Percentage of Total</u>
Revenues:				
Programs:				
Changes for services fees	\$ 218,292	\$ 1,279,748	\$ 1,498,040	37%
Opening grants	111,496	-	111,496	3%
Capital grants	53,973	-	53,973	1%
General:				
Sales taxes	1,322,268	-	1,322,268	33%
Other taxes	244,372	-	244,372	6%
Unrestricted grants	58,178	-	58,178	1%
Interest	81,169	120,647	201,816	5%
Other	32,139	-	32,139	1%
Total revenues	<u>2,026,477</u>	<u>2,600,395</u>	<u>4,626,872</u>	<u>100%</u>
Program expenses:				
General government	461,367	-	461,367	10%
Public safety:				
Police	393,396	-	393,396	9%
Fire	158,666	-	158,666	4%
Streets	238,273	-	238,273	5%
Culture and recreation	20,877	-	20,877	0%
Interest	141,841	-	141,841	3%
Gas, water, sewer, and sanitation	-	1,829,289	1,829,289	4%
Total expenses	<u>1,483,110</u>	<u>1,829,289</u>	<u>3,312,399</u>	<u>72%</u>
Excess	441,367	699,094	840,461	
Transfers	(3,183)	(143,883)	(147,066)	
Change in net assets	438,184	(34,289)	403,895	
Beginning net assets	<u>3,549,417</u>	<u>9,118,846</u>	<u>12,668,263</u>	
Ending net assets	<u>\$ 3,987,601</u>	<u>\$ 9,107,261</u>	<u>\$ 13,094,862</u>	

CITY OF CARENORO, LOUISIANA

Management's Discussion and Analysis (Highlights)(Continued)

GOVERNMENTAL REVENUES

The City is heavily reliant on sales taxes to support governmental operations. Sales taxes provided 32% of the City's total revenues. Sales taxes equal 62% of the revenues for governmental activities. Because of the City's healthy financial position, we have been able to earn \$27,157 in interest earnings to support governmental activities. Also note that program revenues cover only 16% of governmental operating expenses. This means that the government's taxpayers and the City's other general revenues fund 84% of the governmental activities. As a result, the general economy and the local businesses have a major impact on the City's revenue streams.

GOVERNMENTAL FUNCTIONAL EXPENSES

Police services comprise 16% of the City's total expenses and 34% of the total governmental expenses. The total public safety makes up 20% of the total expenses and 47% of the total governmental expenses. The street expenses are 9% of total City expenses and 20% of total governmental expenses.

This table presents the cost of each of the City's programs, including the net costs (i.e., total cost less revenues generated by the activities). The net costs illustrate the financial burden that was placed on the City's taxpayers by each of these functions.

Governmental Activities

	Total Cost of Services	Net Cost of Services
General government	\$ 461,767	\$ 261,976
Public safety:		
Police	666,786	524,287
Fire	158,666	81,496
Streets	338,573	147,304
Culture and recreation	38,677	20,873
Interest on long-term debt	142,841	142,841
Total	<u>\$ 1,885,310</u>	<u>\$ 1,295,249</u>

BUSINESS-TYPE ACTIVITIES

Revenues vs. Costs

The operating revenues for the utility funds were 30% less than 2001 and operating expenses were 8.5% less than 2001. Within the total business type activities of the City, these activities reported an operating loss of \$11,362 compared to an operating income of \$11,366 for the prior year. However, after taking interest income into consideration, these activities generated a total income before transfers of \$189,884 in 2002 and \$204,868 in 2001.

CITY OF CACERNO, LOUISIANA

Management's Discussion and Analysis (Unaudited) (Continued)

After transfers, the fund reported a decrease in net assets of \$11,381, compared to an increase in net assets of \$144,899. By department, the fund reported the following operating income or loss:

Gas department	\$ 118,500
Water department	(42,986)
Sanier department	(75,498)
Sanitation department	8,408
Total	\$ (11,566)

Revenue from natural gas sales was approximately 17% less than 2001. The actual volume of natural gas the City sold was 17% less than the prior year. Therefore, the amount of gas that the City purchased was less than the prior year, which resulted in lower fuel adjustment charges passed on to the consumer, or less gas revenues to the City. Additionally, the cost per MCF of gas purchased was lower, resulting in lower gas purchase cost. The gas loss percentage for 2002 was 23.2%, which was comparable with the previous year of 20.7%. Total operating expenses decreased for the gas department by 21%. The aforementioned factors caused the department to operate at a profit of \$118,500 compared to the prior year profit of \$71,815.

The City is not charging its users the full amount of operational costs for the water and sewer operations. Water department revenues decreased by 7%, with a corresponding decrease of 6% in operating expenses. The water department experienced a loss of \$42,986 as compared to the prior year loss of \$19,284. The sewerage department revenues decreased by 4%, however operating expenses increased by 7%, resulting in a loss of \$75,498. The prior year loss for sewerage operations was \$64,691.

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

Governmental funds

As discussed, governmental funds are reported in the fund statements with a short-term, inflow and outflow of spendable resources focus. This information is useful in assessing resources available at the end of the year in comparison with upcoming financing requirements. Governmental funds reported ending fund balances of \$2,542,161. Of this year-end total, \$1,888,947 is unreserved indicating availability for continuing City service requirements. Legally restricted fund balances (i.e., the reserved fund balances) include \$653,214 committed to service debt.

The total ending fund balances of governmental funds show an increase of \$157,817 or 6% over the prior year. This increase is primarily the result of the events and programs described within the analysis of the City's governmental activities.

MAJOR GOVERNMENTAL FUNDS

The General Fund is the City's primary operating fund and the largest source of day-to-day service delivery. The General Fund's fund balance increased by \$74,189 from \$182,451 to \$256,640. In fiscal year 2001, the fund balance decreased \$24,413. The deficiency of revenues over expenditures for the current year was \$766,565, which is very comparable with the prior year deficiency of \$156,913. Therefore, the main reason for the increase in the fund balance is due to more transfers from the sales tax funds.

CITY OF CARENCRO, LOUISIANA

Management's Discussion and Analysis (Unaudited) (Continued)

Total revenues increased by \$121,112 or 21% over the prior year. Although franchise taxes decreased by \$30,718, licenses and permits revenues increased by \$29,690. State and federal revenues were \$92,643 more than 2001, primarily because of grants received during the current year for clean-up after Hurricane Lily, renovations to city hall and drainage improvements. Fine revenues increased \$19,731 from the prior year due to more citations being issued. Miscellaneous revenues increased by \$30,606 mainly due to a refund from overpayment of unemployment taxes. The expenditures side shows an increase of \$111,964 or 10% over the prior year. This increase relates primarily to additional expenditures for the city phones, hurricane clean up, city hall renovation, and street and sidewalk repairs. Finally, transfers in from the sales tax funds were \$108,145 more than the prior year.

The two sales tax funds continue to accumulate strong fund balances with sales tax revenues for 2002 consistent with the prior year.

In 2002, the 1998 Sales Tax Bond Debt Service Fund expenditures of \$188,825 were used to pay the annual principal and interest on the Public Improvement Sales Tax Bonds, Series 1998.

THE PROPRIETARY FUND

The proprietary fund statements show the same focus as the government-wide statements, reporting both short-term and long-term information about financial status.

BUDGETARY HIGHLIGHTS

General Fund -

Regarding revenues, the major amendments to the original budget were to reflect increases in federal and state grants for hurricane clean up, city hall renovations, and drainage improvements and miscellaneous revenues for the refund of prior year unemployment tax overpayments. The total budget for expenditures was not significantly changed. Although the budget for the administrative department was increased by approximately \$75,000, a reduction was made in the capital outlay budget by approximately \$71,000. A budget amendment of \$98,000 was also made in anticipation of fewer transfers from the sales tax funds. The actual revenues and expenditures were in line with the final budget.

Sales Tax Funds -

The revenue budgets for each of the sales tax funds were increased by \$40,500 to reflect more sales tax revenues than was originally expected. The budget was also amended to reflect fewer transfers to the General Fund. In the 1997 Sales Tax Fund, the interest revenue had a positive variance of \$30,509 from the final budget due to an error in estimating interest earned on deposits and investments.

CITY OF CACERRO, LOUISIANA

Management's Discussion and Analysis (Unaudited)-(Continued)

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital assets

The City's investment in capital assets, net of accumulated depreciation, for governmental and business-type activities as of November 30, 2002, was \$4,458,635 and \$5,489,303 respectively. The total decrease in this net investment was 1% for governmental and 4% for business-type activities. The overall decrease was 1% for the City as a whole. See Note 9 for additional information about changes in capital assets during the fiscal year and outstanding at the end of the year. The following table provides a summary of capital asset activity.

	Capital Assets					
	Governmental Activities		Business-type Activities		Total	
	2002	2001	2002	2001	2002	2001
Non-depreciable assets						
Land	\$ 178,755	\$ 178,755	\$ 113,848	\$ 113,848	\$ 494,443	\$ 494,443
Construction in progress	<u> 1,134</u>	<u> -</u>	<u> 46,951</u>	<u> -</u>	<u> 54,109</u>	<u> -</u>
Total non-depreciable	<u> 180,889</u>	<u> 178,755</u>	<u> 160,799</u>	<u> 113,848</u>	<u> 395,112</u>	<u> 494,443</u>
Depreciable assets						
Buildings	1,990,019	1,990,008	-	-	1,990,019	1,990,008
Infrastructure	3,733,834	3,733,056	-	-	3,733,834	3,733,056
Equipment, furniture, and fixtures	431,805	431,805	-	-	431,805	431,805
Vehicles	890,871	890,887	-	-	890,871	890,887
Utility systems	-	-	12,298,719	12,241,304	12,298,719	12,241,304
Total depreciable assets	<u> 6,146,729</u>	<u> 5,955,656</u>	<u> 12,298,719</u>	<u> 12,241,304</u>	<u> 18,495,458</u>	<u> 18,197,357</u>
Less accumulated depreciation	<u> 2,688,093</u>	<u> 1,822,588</u>	<u> 1,921,588</u>	<u> 3,588,096</u>	<u> 4,609,681</u>	<u> 5,410,645</u>
Book value-depreciable assets	<u> \$ 3,458,636</u>	<u> \$ 4,133,068</u>	<u> \$ 1,377,131</u>	<u> \$ 8,653,208</u>	<u> \$ 13,885,777</u>	<u> \$ 12,786,712</u>
Percentage depreciated	<u> 78%</u>	<u> 44%</u>	<u> 14%</u>	<u> 41%</u>	<u> 33%</u>	<u> 41%</u>
Book value-all assets	<u> \$ 4,458,635</u>	<u> \$ 4,491,400</u>	<u> \$ 4,499,310</u>	<u> \$ 4,797,960</u>	<u> \$ 10,990,568</u>	<u> \$ 11,279,099</u>

CITY OF CARENCRO, LOUISIANA

Management's Discussion and Analysis (Unaudited) (Continued)

The addition to infrastructure of \$63,780 is for a drainage improvement project.

The increases in buildings and vehicles consist of:

Addition to City Hall	\$ 46,124
Automobiles for the police department (2)	15,080
Truck for the street department	<u>25,184</u>
	<u>\$ 86,388</u>

With the City's business type activities, 69% of the asset values were depreciated at November 30, 2002 compared to 66% at November 30, 2001. The three major components of these assets values are as follows:

Business-type Activities
Depreciable Capital Assets

	Gas	Wear	Sewer
Cost	\$1,851,323	\$3,816,641	\$4,871,699
Less accumulated depreciation	<u>335,936</u>	<u>2,398,619</u>	<u>2,468,754</u>
Book value	<u>\$ 1,515,387</u>	<u>\$ 1,418,022</u>	<u>\$ 2,402,945</u>
Percentage depreciated	<u>18%</u>	<u>63%</u>	<u>51%</u>

Long-term debt: (dollars are in thousands)

At the end of the current fiscal year, the City had total bonded debt outstanding of \$2,960,898, which is backed by the full faith and credit of the City (general obligation bonds) with debt service fully funded by voter-approved sales taxes.

During the year, the City retired \$115,080 or 4% of the beginning outstanding bonded debt balance of \$3,075,898.

See Note 18 for additional information about the City's long-term debt.

CITY OF CARENCRO, LOUISIANA

Management's Discussion and Analysis (Unaudited) (Continued)

ECONOMIC CONDITIONS AFFECTING THE CITY

Since the primary revenue stream for the City is sales taxes, the City's sales tax revenues are subject to changes in the economy. Since sales are considered an "elastic" revenue stream, tax collections are higher in a flourishing economy and are lower in a depressed economy.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the City's finances, comply with finance-related laws and regulations, and demonstrate the City's commitment to public accountability. If you have questions about this report or would like to request additional information, contact the City's Mayor, Glenn Braxton, or City Manager, Lloyd Roshon, Post Office Box 18, Carencro, LA, 70520.

BASIC FINANCIAL STATEMENTS

**GOVERNMENT-WIDE
FINANCIAL STATEMENTS (GWFS)**

CITY OF CACENOCO, LOUISIANA

Statement of Net Assets
November 30, 2003

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
ASSETS			
Current assets:			
Cash and interest-bearing deposits	\$ 1,315,198	\$ 849,918	\$ 2,165,024
Investments	939,614	1,732,233	2,681,847
Receivables, net	140,113	305,383	445,098
Intarred balances	19,376	(19,376)	-
Due from other governmental units	63,710	-	63,710
Due from component unit	128,574	-	128,574
Prepaid items	-	13,319	13,319
Total current assets	<u>2,627,289</u>	<u>2,884,283</u>	<u>5,481,572</u>
Noncurrent assets:			
Restricted assets:			
Investments	-	178,687	178,687
Capital assets, net	4,493,633	6,489,933	10,943,566
Total noncurrent assets	<u>4,493,633</u>	<u>6,668,620</u>	<u>11,119,253</u>
Total assets	<u>7,077,924</u>	<u>9,532,913</u>	<u>16,610,837</u>
LIABILITIES			
Current liabilities:			
Accounts and other payables	84,518	394,398	489,328
Bonds payable	120,800	-	120,800
Accrued interest	23,353	-	23,353
Total current liabilities	<u>228,681</u>	<u>394,398</u>	<u>623,079</u>
Noncurrent liabilities:			
Customers deposits payable	-	178,687	178,687
Compensated absences payable	23,987	42,533	66,540
Bonds payable	2,848,080	-	2,848,080
Total noncurrent liabilities	<u>2,872,067</u>	<u>221,220</u>	<u>3,093,287</u>
Total liabilities	<u>3,091,479</u>	<u>615,618</u>	<u>3,707,097</u>
NET ASSETS			
Invested in capital assets, net of related debt	1,490,633	6,489,933	7,980,566
Reserved for debt service	411,689	-	411,689
Unrestricted	1,085,856	1,613,372	4,709,147
Total net assets	<u>\$ 3,988,434</u>	<u>\$9,107,265</u>	<u>\$13,095,719</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CALDERON, LOUISIANA

Revenues and Activities

For the Year Ended November 30, 2003

Governmental activities	Program Revenues		Capital Grants and Contributions		Net (Disposed) Revenues and Changes in Net Assets		Total
	Expenses	Change for Services	Operating Grants and Contributions	Capital Grants and Contributions	Activities	Activities	
General government	\$ 440,762	\$ 176,291	\$ -	\$ 21,000	\$ (263,670)	\$ -	\$ (84,379)
Public safety:							
Police	565,776	41,281	-	-	(524,295)	-	(216,269)
Fire	118,444	-	41,300	-	(77,144)	-	(35,844)
Street	116,272	-	24,200	24,000	(247,244)	-	(141,244)
Culture and recreation	28,672	-	-	-	(28,672)	-	(28,672)
Income or long-term debt	111,642	-	-	-	(111,642)	-	(111,642)
Social governmental activities	1,645,144	314,292	321,469	(4,000)	(1,295,246)	-	(1,295,246)
Business type activities							
Day, water, sewer, and sanitation	1,271,208	1,279,246	-	-	-	(11,967)	(11,967)
Total	\$3,155,612	\$1,099,818	\$321,469	\$49,000	(1,295,246)	(11,967)	(1,307,212)
General revenues:							
Taxes:							
Sales and net taxes levied for general purposes					1,122,258	-	1,122,258
Franchise taxes					204,272	-	204,272
Grants and contributions not restricted to specific programs:							
State grants					261,176	-	261,176
Federal and insurance savings					87,148	(16,647)	70,501
Interfund					11,114	-	11,114
Net transfers to component units					(140,111)	-	(140,111)
Transfers					(18,644)	(148,441)	(167,085)
Total general revenues and transfers					1,233,141	(165,088)	1,068,053
Change in net assets					486,911	(11,967)	474,944
Net assets - December 1, 2002					3,496,012	5,014,645	8,510,657
Net assets - November 30, 2003					\$ 3,982,923	\$ 5,002,678	\$ 8,985,601

The accompanying notes are an integral part of the basic financial statements.

FUND FINANCIAL STATEMENTS (PPS)

FUND DESCRIPTIONS

General Fund

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund.

Special Revenue Funds

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

1967 Sales Tax Fund -

To account for the receipt and use of proceeds of the City's 1% sales and use tax. These taxes are dedicated to and used for the purpose of paying principal and interest on any bonded debt or funded indebtedness of the City and for purposes of constructing and acquiring the City's Sewer system, waterworks and natural gas utilities, paving and improving streets, sidewalks and bridges, reconstructing street lighting, drainage facilities, fire and police department stations and equipment, public buildings, public parks, public works or for any one or more of said purposes.

1993 Sales Tax Fund -

To account for the receipt and use of proceeds of the City's 1% sales and use tax. These taxes are dedicated to and used for the purpose of paying principal and interest of any bonded debt of the City issued for any lawful capital purpose. The remaining proceeds are dedicated and divided as follows: one-third (1/3) for the purpose of paying the cost of fire and police protection for the City; one-third (1/3) for operating and maintaining recreational facilities and programs for the City; and one-third (1/3) for paying the cost of capital improvements for the City, including acquiring the necessary sites, furnishings, and equipment.

Debt Service Fund

1998 Sales Tax Debt Service Fund

To accumulate monies for payment of the \$2,100,000 Public Improvement Sales Tax Bonds, Series 1998, due in annual installments, plus interest through maturity in 2016. Debt service is financed from proceeds of the City's 1993 1% sales and use tax and 1967 1% sales and use tax.

Enterprise Fund

Utility Fund -

To account for the provision of gas, water, sewer and sanitation services to residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collection.

CITY OF CARROLLTON, LOUISIANA

Balance Sheet
Governmental Funds
February 28, 2002

ASSETS

Cash	2001		2002		Total
	Balance	Change	Balance	Change	
Accounts receivable	\$ 10,489	\$ -	\$ 10,418	\$ -	\$ 10,418
Prepaid expenses	108,976	-	261,408	-	370,384
Inventory	64,000	-	-	-	64,000
Other	-	-	-	-	-
Total	\$ 183,465	\$ -	\$ 183,418	\$ -	\$ 183,418
Accrued interest	-	-	62,882	-	62,882
Due from other funds	100,528	-	79,617	-	180,145
Due from other governmental units	41,713	-	-	-	41,713
Due from component unit	94,000	-	76,744	-	170,744
Other	4,295	-	-	-	4,295
Total assets	\$ 468,001	\$ -	\$ 467,661	\$ -	\$ 467,661

LIABILITIES AND FUND BALANCES

Liabilities	2001		2002		Total
	Balance	Change	Balance	Change	
Accounts payable	\$ 38,815	\$ -	\$ -	\$ -	\$ 38,815
Retainage payable	11,999	-	-	-	11,999
Compensated absences payable	12,000	-	-	-	12,000
Accrued liabilities	2,155	-	-	-	2,155
Due to other funds	100,000	-	179,288	-	279,288
Due to component unit	3,100	-	-	-	3,100
Total liabilities	\$ 168,069	\$ -	\$ 179,288	\$ -	\$ 179,288
Fund balances -					
Reserved for debt service	-	-	-	-	-
Unreserved, designated for capital projects	-	-	-	-	-
Unreserved, undesignated	300,000	-	288,373	-	588,373
Total fund balances	\$ 300,000	\$ -	\$ 288,373	\$ -	\$ 288,373
Total liabilities and fund balances	\$ 468,069	\$ -	\$ 467,661	\$ -	\$ 467,661

The accompanying notes are an integral part of the basic financial statements.

CITY OF CASCENCO, LOUISIANA

Reconciliation of the Governmental Funds Balance Sheet
to the Statement of Net Assets
November 30, 2002

Total fund balances for governmental funds at November 30, 2002		\$ 2,342,361	
Total net assets reported for governmental activities in the statement of net assets is different because:			
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. These assets consist of:			
Land and construction in progress	\$ 381,711		
Buildings and improvements, net of \$538,687 accumulated depreciation	1,487,312		
Infrastructure, net of \$811,579 accumulated depreciation	1,973,217		
Equipment, furniture, and fixtures net of \$681,564 accumulated depreciation	<u>681,311</u>	4,453,631	
Long-term liabilities at November 30, 2002:			
Bonds payable	(2,960,000)		
Compensated absences payable	(21,887)		
Accrued interest payable	<u>(21,315)</u>	<u>(3,002,242)</u>	
Total net assets of governmental activities at November 30, 2002		<u>\$ 1,665,656</u>	

The accompanying notes are an integral part of the basic financial statements.

CITY OF CHICAGO, IL 00000000

Statement of Revenues, Expenditures, and Changes in Fund Balances -

Governmental Funds

For the Year Ended November 30, 2005

	General	Public Safety Fire Special Revenue	Public Safety Fire Special Revenue	Public Safety Fire Special Revenue	Public Safety Fire Special Revenue	Other Governmental Funds	Total
Revenues							
Taxes	\$ 114,171	\$ 88,116	\$ 64,144	\$ -	\$ -	\$ -	\$ 266,431
Licenses and permits	176,791	-	-	-	-	-	176,791
Intergovernmental	114,441	-	-	-	-	-	114,441
Fees and charges	44,861	-	-	-	-	-	44,861
Investment income	21,009	76,728	1,461	-	-	4,477	103,675
Total revenues	<u>311,173</u>	<u>165,104</u>	<u>65,605</u>	<u>-</u>	<u>-</u>	<u>4,477</u>	<u>546,359</u>
Expenditures							
Current							
General government	179,126	17,160	1,463	-	-	-	197,749
Administration	70,141	-	-	-	-	-	70,141
Public safety	84,864	-	-	-	-	-	84,864
Police	91,126	-	-	-	-	-	91,126
Fire	31,499	-	-	-	-	-	31,499
Highways and streets	19,533	-	-	-	-	-	19,533
Culture and recreation	61,446	-	-	-	-	-	61,446
Public works	-	-	-	-	-	-	-
Principal retirement	-	-	-	81,000	34,000	-	115,000
Interest and fiscal charges	-	-	-	156,411	46,713	-	203,124
Total expenditures	<u>341,080</u>	<u>17,160</u>	<u>1,463</u>	<u>156,411</u>	<u>80,713</u>	<u>-</u>	<u>596,827</u>
Excess of revenues over expenditures	<u>70,093</u>	<u>200,144</u>	<u>64,141</u>	<u>(156,411)</u>	<u>(76,236)</u>	<u>4,477</u>	<u>(150,147)</u>
Other financing sources (uses)							
Transfers in	847,407	-	-	-	-	216,724	1,064,131
Transfers out	(24,669)	(46,411)	(43,488)	(1,961)	-	-	(73,529)
Transfers in-kind - component unit	-	-	(14,004)	-	10,268	-	(3,736)
Total other financing sources (uses)	<u>822,738</u>	<u>(46,411)</u>	<u>(57,492)</u>	<u>(1,961)</u>	<u>10,268</u>	<u>216,724</u>	<u>989,262</u>
Net change in fund balances	<u>14,809</u>	<u>153,733</u>	<u>6,649</u>	<u>(158,372)</u>	<u>(65,968)</u>	<u>4,952</u>	<u>(150,207)</u>
Fund balances - beginning	<u>83,428</u>	<u>1,155,115</u>	<u>258,742</u>	<u>171,128</u>	<u>425,125</u>	<u>2,185,441</u>	<u>3,979,179</u>
Fund balances - ending	<u>98,237</u>	<u>1,308,848</u>	<u>265,391</u>	<u>12,756</u>	<u>359,157</u>	<u>2,190,393</u>	<u>3,829,974</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CARRACRO, LOUISIANA

Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds
to the Statement of Activities
For the Year Ended November 30, 2002

Total net changes in fund balances at November 30, 2002 per Statement of Revenues, Expenditures and Changes in Fund Balances		\$ 157,817
The change in net assets reported for governmental activities in the statement of activities is different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense. Capital outlay which is considered expenditures on Statement of Revenues, Expenditures and Changes in Fund Balances	\$ 161,446	
Depreciation expense for the year ended November 30, 2002	<u>(26,241)</u>	(40,795)
Governmental funds report bonded debt repayments as expenditures. However, this expenditure does not appear in the statement of activities since the payment is applied against the bond payable balance on the state- ment of net assets		111,808
Difference between interest on long-term debt on modified accrual basis versus interest on long-term debt on accrual basis		1,257
Excess of compensated absences used over compensated absences earned		<u>1,818</u>
Total changes in net assets at November 30, 2002 per Statement of Activities		<u>\$ 426,617</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CACERNO, LOUISIANA

Comparative Statement of Net Assets
Proprietary Fund
November 30, 2002 and 2001

	Enterprise Fund	
	2002	2001
ASSETS		
Current assets:		
Cash	\$ 318,568	\$ 191,051
Interest-bearing deposits	321,508	383,831
Investments, at cost	1,102,220	1,621,317
Receivables:		
Accounts	176,329	188,979
Unbilled utility receivables	111,886	119,847
Due from other funds	-	399,179
Accrued interest	18,818	17,637
Prepaid items	15,319	17,098
Total current assets	<u>2,863,858</u>	<u>3,959,852</u>
Noncurrent assets:		
Restricted assets:		
Customer deposits - Investments, at cost	178,687	187,860
Capital assets, net of accumulated depreciation	4,489,931	4,767,860
Total noncurrent assets	<u>4,668,618</u>	<u>4,955,720</u>
Total assets	<u>7,532,476</u>	<u>8,915,572</u>
LIABILITIES		
Current liabilities:		
Accounts payable	81,690	84,760
Contracts payable	78,743	-
Bondage payable	-	4,138
Accrued liabilities	41,819	42,813
Due to other funds	19,310	430,869
Payable from restricted assets - Customer deposits	178,687	187,860
Total current liabilities	<u>400,949</u>	<u>749,440</u>
Noncurrent liabilities:		
Compegnated allowance payable	41,651	31,349
Total liabilities	<u>442,600</u>	<u>780,789</u>
NET ASSETS		
Interest in capital assets, net of related debt	4,489,931	4,767,860
Unrestricted	2,817,312	2,378,882
Total net assets	<u>\$7,307,243</u>	<u>\$7,146,742</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CACERNO, LOUISIANA

Comparative Statement of Revenues, Expenses, and Changes in Fund Net Assets -
 Proprietary Fund
 For the Years Ended November 30, 2002 and 2001

	Enterprise Fund	
	2002	2001
Operating revenues:		
Charges for services -		
Gas charges	\$ 714,247	\$ 819,480
Water service charges	431,994	468,827
Sewer service charges	287,649	405,908
Garbage collection	311,009	313,219
Fees, permits and connection fees	52,083	29,848
Miscellaneous	582	1,311
Total operating revenues	<u>1,879,748</u>	<u>2,078,493</u>
Operating expenses:		
Salaries	346,648	258,436
Payroll taxes	23,293	31,987
Group insurance	11,144	11,283
Retirement contribution	11,250	11,250
Gas purchased	223,327	440,888
Maintenance and supplies	282,892	276,782
Catastrophic protection survey	4,978	3,984
Garbage collection fees	238,858	231,647
Depreciation expense	382,398	401,877
Utilities	196,945	122,883
Telephone	7,720	7,258
Truck operation	28,780	35,399
Office supplies and postage	8,171	12,452
Bad debts	3,873	4,891
Insurance	74,694	35,680
Miscellaneous	4,639	14,683
Professional fees	19,315	23,175
Uniforms	2,127	3,276
Engineering fees	8,484	21,244
Travel	1,647	3,204
Contracted services	58,838	70,525
Meter reader expense	9,233	-
Total operating expenses	<u>1,881,209</u>	<u>2,868,930</u>
Operating income (loss)	<u>-(11,461)</u>	<u>21,563</u>

(continued)

CITY OF CACHERO, LOUISIANA

Comparative Statement of Revenues, Expenses, and Changes in Fund Net Assets
 Proprietary Fund (continued)
 For the Years Ended November 30, 2002 and 2001

	<u>Enterprise Fund</u>	
	<u>2002</u>	<u>2001</u>
Nonoperating revenues (expenses):		
Interest income	<u>128,647</u>	<u>193,423</u>
Income before transfers	<u>309,084</u>	<u>204,999</u>
Transfers in (out):		
Transfer from 1993 Sales Tax Fund	68,080	-
Transfer from 1967 Sales Tax Fund	-	308,080
Transfer to General Fund	<u>(208,665)</u>	<u>(168,000)</u>
Total transfers in (out)	<u>(140,585)</u>	<u>(68,920)</u>
Change in net assets	<u>(31,501)</u>	<u>144,079</u>
Net assets, beginning	<u>9,118,846</u>	<u>8,993,837</u>
Net assets, ending	<u>\$9,087,345</u>	<u>\$9,118,846</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CACHERO, LOUISIANA

Comparative Statement of Cash Flows
 Proprietary Fund
 For the Years Ended November 30, 2002 and 2001

	Enterprise Fund	
	2002	2001
Cash flows from operating activities:		
Receipts from customers	\$ 1,944,865	\$ 2,880,681
Payments to suppliers	(1,083,300)	(1,438,179)
Payments to employees	(281,884)	(386,686)
Other receipts	392	1,311
Net cash provided by operating activities	<u>580,073</u>	<u>557,127</u>
Cash flows from noncapital financing activities:		
Cash received from other funds	398,779	179,012
Cash paid to other funds	(408,125)	-
Transfers from other funds	68,860	180,008
Transfers to other funds	(208,865)	(180,008)
Net cash provided (used) by noncapital financing activities	<u>(48,351)</u>	<u>179,012</u>
Cash flows from capital and related financing activities:		
Proceeds from meter deposits	29,003	36,173
Refund of meter deposits	(13,199)	(28,588)
Acquisitions of property, plant and equipment	(704,568)	(117,681)
Net cash used by capital and related financing activities	<u>(688,764)</u>	<u>(109,996)</u>
Cash flows from investing activities:		
Proceeds of investments and interest-bearing deposits with maturity in excess of ninety days	1,837,190	1,381,851
Purchase of investments and interest-bearing deposits with maturity in excess of ninety days	(1,644,080)	(1,401,860)
Interest on investments	125,786	188,518
Net cash provided (used) by investing activities	<u>318,896</u>	<u>168,509</u>
Net increase in cash and cash equivalents	67,646	314,282
Cash and cash equivalents, beginning of period	<u>671,873</u>	<u>358,590</u>
Cash and cash equivalents, end of period	<u>\$ 739,519</u>	<u>\$ 672,872</u>

(continued)

CITY OF CAJALONGO, LOUISIANA

Comparative Statement of Cash Flows
Proprietary Fund (continued)
For the Years Ended November 30, 2002 and 2001

	<u>Enterprise Fund</u>	
	<u>2002</u>	<u>2001</u>
Reconciliation of operating loss to net cash used by operating activities:		
Operating income (loss)	\$ (11,562)	\$ 11,566
Adjustments to reconcile operating loss to net cash used by operating activities:		
Depreciation	382,290	401,471
Changes in current assets and liabilities:		
(Increase) decrease in accounts receivable	12,841	(26,658)
(Increase) decrease in undilled utility receivables	4,011	(21,625)
Increase in other receivables	-	1,018
(Increase) decrease in prepaid items	1,731	(17,858)
Increase (decrease) in accounts payable	18,993	6,833
Increase in contracts payable	78,742	-
Increase (decrease) in retainage payable	(4,159)	4,158
Increase (decrease) in accrued liabilities	(5,724)	398
Increase (decrease) in compensated absences payable	21,084	(40,200)
Net cash provided by operating activities	<u>\$ 308,276</u>	<u>\$ 317,727</u>
Reconciliation of cash and cash equivalents per statement of cash flows to the balance sheet:		
Cash and cash equivalents, beginning of period -		
Cash - unrestricted	\$ 199,051	\$ 234,047
Interest-bearing deposits - unrestricted	582,821	235,543
Less: Interest-bearing deposits with maturity in excess of 90 days	(108,000)	(108,000)
Total cash and cash equivalents	<u>\$ 673,872</u>	<u>\$ 361,590</u>
Cash and cash equivalents, end of period -		
Cash - unrestricted	\$ 218,988	\$ 194,051
Interest-bearing deposits - unrestricted	521,598	582,821
Less: Interest-bearing deposits with maturity in excess of 90 days	(108,000)	(108,000)
Total cash and cash equivalents	<u>\$ 632,586</u>	<u>\$ 668,872</u>
Net increase (decrease)	<u>\$ (31,290)</u>	<u>\$ (10,100)</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CARENCRO, LOUISIANA

Notes to Financial Statements

(ii) Summary of Significant Accounting Policies

The accompanying financial statements of the City of Carencro (City) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements and the fund financial statements for the proprietary funds, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions on or before November 30, 1988, have been applied unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this note.

A. Financial Reporting Entity

The City of Carencro was incorporated under the provisions of the Louisiana Act. The City operates under the Mayor Board of Aldermen form of government.

As the municipal governing authority, for reporting purposes, the City of Carencro is considered a separate financial reporting entity. The financial reporting entity consists of (a) the primary government (municipality), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the City of Carencro for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria include:

1. Appointing a voting majority of an organization's governing body, and
 - (a) The ability of the municipality to impose its will on the organization and/or
 - (b) The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the municipality.
2. Organizations for which the municipality does not appoint a voting majority but are fiscally dependent on the municipality.
3. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

CITY OF CARRICRO, LOUISIANA

Notes to Financial Statements (Continued)

The following component unit is not presented in the accompanying financial statements:

Parks and Recreation Commission of Carricro, Inc.

The Parks and Recreation Commission of Carricro, Inc. was determined to be a component unit but is not presented in the accompanying financial statements. The Parks and Recreation Commission of Carricro, Inc. (Commission) is a non-profit corporation established in 1990 for the purpose of maintaining and operating recreational facilities for the general purpose of the City. The members of the governing board of the Commission consist of seven (7) trustees. Of the seven (7) trustees, four (4) must be appointed by the City Council, one (1) must be appointed by the Mayor of the City and two (2) may be appointed by the Commission with the authority reverting to the City Council in the event the Commission appoints no-one. The Commission's operational and capital budgets are subject to the approval of the City. Bonded debt issued by the Parks and Recreation Commission must be approved by the City Council.

Complete financial statements for the component unit may be obtained at the city's administrative office (Parks and Recreation Commission of Carricro, Inc., P.O. Drawer 99, Carricro, LA 70126).

These primary government financial statements of the City of Carricro do not include the financial data of the component unit described above. This component unit financial data is necessary for reporting to conform with generally accepted accounting principles.

4. Basis of Presentation

Government-Wide Financial Statements (GWFS)

The statement of net assets and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

The statement of activities presents a comparison between direct expenses and program revenues for the business-type activities of the City and for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

CITY OF CARRACRO, LOUISIANA

Notes to Financial Statements (Continued)

Fund Financial Statements

The accounts of the City are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The various funds of the City are classified into two categories: governmental and proprietary. The emphasis on fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. A fund is considered major if it is the primary operating fund of the City or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 1 percent of the corresponding total for all governmental and enterprise funds combined.

The major funds of the City are described below:

Governmental Funds -

General Fund

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds

1987 Sales Tax Fund -

The 1987 Sales Tax Fund is used to account for the proceeds of a one percent sales and use tax that is legally restricted to expenditures for specific purposes.

1993 Sales Tax Fund -

The 1993 Sales Tax Fund is used to account for the proceeds of a one percent sales and use tax that is legally restricted to expenditures for specific purposes.

CITY OF CARENCRO, LOUISIANA

Notes to Financial Statements (Continued)

1998 Sales Tax Debt Service Fund

The 1998 Sales Tax Debt Service Fund is used to account for the accumulation of resources for, and the payment of principal, interest, and related costs of the Public Improvement Sales Tax Bonds, Series 1998.

Proprietary Fund -

Enterprise Fund

Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City of Carencro's enterprise fund is the Utility Fund.

C. Measurement Focus/Basis of Accounting

Measurement focus is a term used to describe "what" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the government-wide statement of net assets and the statement of activities, both governmental and business-type activities are presented using the economic resources measurement focus as defined in Item 5, below.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate:

1. All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balances as their measure of available spendable financial resources at the end of the period.

CITY OF CARENCRO, LOUISIANA

Notes to Financial Statements (Continued)

- b. The proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with these activities are reported. Proprietary fund equity is classified as net assets.

Basis of Accounting

In the government-wide statement of net assets and statement of activities, both governmental and business-type activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures (including capital outlay) generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

The proprietary fund utilizes the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used.

D. Assets, Liabilities, and Equity

Cash, Interest-bearing deposits, and investments

For purposes of the statement of net assets, cash and interest-bearing deposits include all demand accounts, savings accounts, and certificates of deposits of the City.

Under state law, the City may invest in United States bonds, treasury notes, or certificates. Investments are stated at amortized cost.

For the purpose of the proprietary fund statement of cash flows, "cash and cash equivalents" include all demand and savings accounts, and certificates of deposit or short-term investments with an original maturity of three months or less.

CITY OF CARENCRO, LOUISIANA

Notes to Financial Statements (Continued)

Interfund receivables and payables

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds." Short-term interfund loans are reported as "interfund receivables and payables."

Long-term interfund loans (noncurrent portions) are reported as "advances from and to other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the statement of net assets.

Receivables

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Major receivable balances for the governmental activities include sales and use taxes. Business-type activities report customer's utility service receivables as their major receivables. Uncollectible utility service receivables are recognized as bad debts at the time information becomes available which would indicate the uncollectibility of the particular receivable. Although the specific charge-off method is not in conformity with generally accepted accounting principles (GAAP), no allowance for uncollectible accounts receivable was made due to immateriality at November 30, 2003. Unbilled utility service receivables resulting from utility services rendered between the date of meter reading and billing and the end of the month, are recorded at year-end.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental or business-type activities column in the government-wide or financial statements. Capital assets are capitalized at historical cost or estimated cost if historical is not available. Depreciated assets are recorded as capital assets at their estimated fair market value at the date of donation. The City maintains a threshold level of \$1,000 or more for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Prior to July 1, 2004, governmental funds' infrastructure assets were not capitalized. These assets have been valued at estimated historical cost.

CITY OF CARENCRO, LOUISIANA

Notes to Financial Statements (Continued)

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation reflected in the statement of net assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings	40 years
Equipment	5 years
Utility systems and improvements	20-40 years
Infrastructure	20 years

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same as in the government-wide statements.

Restricted Assets

Restricted assets include cash and interest-bearing deposits of the proprietary fund that are legally restricted as to their use. The restricted assets are related to the utility meter deposits.

Long-term debt

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental and business-type activities are reported as liabilities in the government-wide statements. The long-term debt consists primarily of the general obligation bonds payable, utility meter deposits payable, and compensated absences payable.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures. The accounting for proprietary fund long-term debt is the same in the fund statements as it is in the government-wide statements.

Compensated Absences

Sick leave is earned at the rate of one day for each month worked, with a limit of ten days per year. Vacation leave is accumulated as follows:

1 - 3 years	5 days
6 - 10 years	10 days
over 10 years	15 days

CITY OF CARENCRO, LOUISIANA

Notes to Financial Statements (Continued)

Thirty days of sick leave and one week of vacation may be carried over to a subsequent year. Upon termination of employment, employees are to be paid for accumulated or unused sick and vacation leave.

At November 30, 2012, employees of the City have accumulated and vested \$78,826 compensated absence benefits. The estimated liabilities include required salary-related payments.

Equity Classifications

In the government-wide statements, equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of these assets.
- b. Restricted net assets – Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net assets – All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

In the fund statements, governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated. Proprietary fund equity is classified the same as in the government-wide statements.

E. Revenues, Expenditures, and Expenses

Operating Revenues and Expenses

Operating revenues and expenses for proprietary funds are those that result from providing services and producing and delivering goods and/or services. It also includes all revenues and expenses not related to capital and related financing, municipal financing, or investing activities.

CITY OF CARENCRO, LOUISIANA

Notes to Financial Statements (Continued)

Expenditures/Expenses

In the government-wide financial statements, expenses are classified by function for both governmental and business-type activities.

In the fund financial statements, expenditures are classified as follows:

- Governmental Funds - By Character
- Proprietary Fund - By Operating and Nonoperating

In the fund financial statements, governmental funds report expenditures of financial resources. Proprietary funds report expenses relating to use of economic resources.

Interfund Transfers

Permanent reallocations of resources between funds of the reporting entity are classified as interfund transfers. For the purposes of the statement of activities, all interfund transfers between individual governmental funds have been eliminated.

F. Revenue Restrictions

The City has various restrictions placed over certain revenue sources from state or local requirements. The primary restricted revenue sources include:

<u>Revenue Source</u>	<u>Legal Restrictions of Use</u>
Sales tax	See Note 3
Gas, water and sewer revenue	Debt service and utility operations

The City uses unrestricted resources only when restricted resources are fully depleted.

G. Budget and Budgetary Accounting

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Prior to November 15, the City Clerk submits to the Mayor and Board of Aldermen a proposed operating budget for the fiscal year commencing the following December 1.
2. A summary of the proposed budget is published and the public notified that the proposed budget is available for public inspection. At the same time, a public hearing is called.

CITY OF CACERES, LOUISIANA

Notes to Financial Statements (Continued)

3. A public hearing is held on the proposed budget at least ten days after publication of the call for the hearing.
4. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is adopted through passage of a resolution prior to the commencement of the fiscal year for which the budget is being adopted.
5. Budgetary amendments involving the transfer of funds from one department, program or function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated require the approval of the Board of Aldermen.
6. All budgetary appropriations lapse at the end of each fiscal year.
7. Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted or as amended by the Board of Aldermen. Such amendments were not material in relation to the original appropriations.

H. Capitalization of Interest Expense

It is the policy of the City of Caceres to capitalize material amounts of interest resulting from borrowings in the course of the construction of capital assets in the Proprietary Fund. At November 30, 2002, there were no borrowings for assets under construction and no capitalized interest expense was recorded on the books.

I. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

J. Report Classification

Certain previously reported amounts for the year ended November 30, 2001 have been reclassified to conform to the November 30, 2002 classifications.

CITY OF CARRICROD, LOUISIANA

Notes to Financial Statements (Continued)

(4) Changes in Accounting Principles

For the year ended November 30, 2001, the City has implemented GASB Statement No. 34, Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments. GASB Statement No. 34 creates new basic financial statements for reporting on the City’s financial activities. The financial statements now include government-wide financial statements prepared on the accrual basis of accounting, and fund financial statements which present information for individual major funds rather than by fund type which has been the mode of presentation in previously issued financial statements. The City also implemented GASB Statement No. 33, Accounting and Financial Reporting for Nonexchange Transactions, No. 33, Basic Financial Statements – And Management’s Discussion and Analysis – For State and Local Governments; Ordinance No. 28, Certain Financial Statement Note Disclosures, and Interpretation No. 8, Recognition and Measurement of Certain Liabilities and Expenses in Governmental Fund Financial Statements. At November 30, 2001, there was no effect on fund balance as a result of implementation of GASB Statement No. 33.

The implementation of GASB Statement No. 34 caused the opening fund balance at November 30, 2001 to be restated in terms of “net assets” as follows:

Total fund balances - Governmental Funds - at November 30, 2001		\$ 2,182,244
Add: Cost of capital assets at November 30, 2001	\$ 4,339,006	
Less: Accumulated depreciation at November 30, 2001	<u>(1,817,286)</u>	4,491,430
Less: Bond principal at November 30, 2001	(3,875,080)	
Compensated absences payable at November 30, 2001	(27,121)	
Accrued interest payable at November 30, 2001	<u>(24,811)</u>	<u>(8,127,017)</u>
Net assets at November 30, 2001		<u>\$ 3,249,417</u>

CITY OF CARENCRO, LOUISIANA

Notes to Financial Statements (Continued)

(3) Sales and Use Tax

Proceeds of the 1967 1% sales and use tax levied by the City of Carencro (2002 collection \$864,116; 2001 \$605,801) are dedicated to the following purposes:

Paying principal and interest on any bonded debt or funded indebtedness of the City; constructing, acquiring, extending, improving and/or maintaining sewers, waterworks and natural gas utilities, streets, sidewalks and bridges, street lighting facilities, drainage facilities, fire and police department stations and equipment, garbage disposal and sanitation equipment and facilities, public buildings, public parks and recreational facilities, public works equipment and furnishings or for any one or more of said purposes.

Proceeds of the 1993 1% sales and use tax (2002 collection \$661,144; 2001 \$658,617) are dedicated to the following purposes:

Paying principal and interest on any bonded debt or fund indebtedness of the City of Carencro issued for capital purposes; remaining proceeds are divided as follows: one-third (1/3) for fire and police protection; one-third (1/3) for operating and maintaining recreational facilities and programs; and one-third (1/3) for capital improvements for the City.

(4) Cash, Interest-Bearing Deposits, and Investments

A. Cash and Interest-Bearing Deposits

Under state law, the City may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The City may invest in certificates and time deposits of the state banks organized under Louisiana law and national banks having principal offices in Louisiana. At November 30, 2002, the City had cash and interest-bearing deposits (check balances) totaling \$2,156,024 as follows:

Demand deposits	\$ 401,508
Money market accounts	1,248,965
Time deposits	<u>482,811</u>
Total	<u>\$ 2,156,024</u>

CITY OF CACHERO, LOUISIANA

Notes to Financial Statements (Continued)

These deposits are stated at cost, which approximates market. Under state law, these deposits, (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at November 30, 2002 were secured as follows:

Bank balances	<u>\$2,112,521</u>
Federal deposit insurance	\$ 176,576
Pledged securities (Category 2)	<u>1,623,547</u>
Total FDIC insurance and pledged securities	<u>\$2,112,521</u>

Pledged securities in Category 2 include unissued or unregistered investments, for which securities are held by the broker or dealer, or by its trust department or agent, but not in the City's name. Even though the pledged securities are considered noncollateralized (Category 2), Louisiana Revised Statute 29:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the City that the fiscal agent has failed to pay deposited funds upon demand.

B. Investments

The City can invest in direct debt securities of the United States unless such an investment is expressly prohibited by law. The City's investments are categorized to give an indication of the level of risk assumed by it at year-end. Category 1 includes investments that are issued or registered or for which the securities are held by the City or its agent in the City's name. Category 2 includes unissued and unregistered investments with securities held by the counterparty's trust department or agent in the City's name. Category 3 includes unissued and unregistered investments with securities held by the counterparty, or by its trust department or agent, but not in the City's name. All of the City's investments, with the exception of LAMP, which is not categorized, are classified as Category 1.

In accordance with GASB Codification Section 136.165, the investment in LAMP is not categorized because the investment is in the pool of funds and thereby not evidenced by securities that exist in physical or book entry form. LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana, and is governed by a board of directors comprised of representatives from various local governments and statewide professional organizations. Only local governments having contracts to participate in LAMP have an investment interest in its pool of assets. While LAMP is not required to be a registered investment company under the Investment Company Act of 1940, its investment policies are similar to those established by Rule 2a7, which governs registered money market funds. The primary

CITY OF CACHERO, LOUISIANA

Notes to Financial Statements (Continued)

objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest. Accordingly, LAMP investments are restricted to securities issued, guaranteed, or backed by the U.S. Treasury, the U.S. government, or one of its agencies, companies, or instrumentalities, as well as repurchase agreements collateralized by these securities. The dollar weighted average portfolio maturity of LAMP assets is restricted to no more than 90 days, and consists of no securities with a maturity in excess of 397 days. The fair market value of investments is determined on a weekly basis to monitor any variances between amortized cost and market value. For purposes of determining participants' shares, investments are valued at amortized cost. GASB Statement No. 31 requires that investments that fall within the definition of said statement be recorded at fair value. However, Statement No. 31 also states that investments in an external investment pool can be reported at amortized cost if the external investment pool operates in a manner consistent with the Security Exchange Commission's (SEC's) Rule 2a7. LAMP is an external investment pool that operates in a manner consistent with SEC Rule 2a7. LAMP is designed to be highly liquid to give its participants immediate access to their account balances.

The carrying amounts and approximate market values of investments at November 30, 2002 are summarized as follows:

Fund	Description	Interest Rate	Reported Amount	Unrealized Gains	Fair Value
Special Revenue:					
1967 Sales Tax Fund	U.S. Treasury Notes and Securities	3.80% - 6.00%	\$ 944,858	\$ 1,443	\$ 948,129
Enterprise:					
Utility Fund	U.S. Treasury Notes and Securities	2.75% - 6.00%	1,793,668	5,942	1,799,610
	LAMP	Variable	111,279	-	111,279
Capital Projects:					
Sidewalk Construction	LAMP	Variable	14,518	-	14,538
			<u>\$2,860,344</u>	<u>\$ 9,385</u>	<u>\$2,869,029</u>

CITY OF CARENCRO, LOUISIANA

Notes to Financial Statements (Continued)

(3) Receivables

Receivables at November 30, 2002 of \$446,098 consist of the following:

	General	1987 Sales Tax	1993 Sales Tax	Other Governmental	Utility	Total
Accounts	\$ -	\$ -	\$ -	\$ -	\$176,329	\$176,329
Unbilled utility	-	-	-	-	111,036	111,036
Sales tax	-	62,082	62,082	-	-	124,164
Interest	-	18,590	-	1,756	18,038	30,384
Other	<u>4,281</u>	-	-	-	-	<u>4,281</u>
Totals	<u>\$4,281</u>	<u>\$72,674</u>	<u>\$62,082</u>	<u>\$1,756</u>	<u>\$203,383</u>	<u>\$446,098</u>

(6) Due from Other Governmental Units

Amounts due from other governmental units of \$63,710 at November 30, 2002 consisted of the following:

General Fund:

Amount due from the Federal Emergency Management Agency for reimbursement of expenditures incurred to repair hurricane damages	<u>\$ 51,296</u>
Amount due from the State of Louisiana for reimbursement of expenditures incurred to repair hurricane damages	<u>6,813</u>
Amount due from the State of Louisiana for beer tax revenues earned during fiscal year ending November 30, 2002	<u>4,441</u>
	<u>\$ 63,710</u>

(7) Restricted Assets - Proprietary Fund Type

Restricted assets consisted of the following at November 30, 2002:

Customers' deposits	<u>\$178,697</u>
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CITY OF CACHERO, LOUISIANA

Notes to Financial Statements (Continued)

(9) Capital Assets

Capital asset activity for the year ended November 30, 2002 was as follows:

	Balance 12/31/01	Additions	Deletions	Balance 11/30/02
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 378,595	\$ -	\$ -	\$ 378,595
Construction in progress	-	7,158	-	7,158
Other capital assets:				
Buildings	1,599,859	48,124	-	1,647,983
Infrastructure	2,728,036	83,790	-	2,811,826
Equipment, furniture and fixtures	431,408	-	-	431,408
Vehicles	899,087	48,384	-	947,471
Totals	<u>6,128,015</u>	<u>189,446</u>	<u>-</u>	<u>6,494,462</u>
Less accumulated depreciation:				
Buildings	493,891	44,795	-	538,686
Infrastructure	745,011	66,567	-	811,578
Equipment, furniture and fixtures	248,135	24,835	-	272,970
Vehicles	588,386	78,873	-	667,259
Total accumulated depreciation	<u>1,875,393</u>	<u>215,211</u>	<u>-</u>	<u>2,041,557</u>
Governmental activities, capital assets, net	<u>\$ 4,452,470</u>	<u>\$ 198,792</u>	<u>\$ -</u>	<u>\$ 4,450,935</u>
Business-type activities:				
Capital assets not being depreciated:				
Land - sewer system	\$ 115,948	\$ -	\$ -	\$ 115,948
Construction in progress	-	46,811	-	46,811
Other capital assets:				
Gas system	1,048,331	18,802	-	1,067,133
Water system	3,816,641	-	-	3,816,641
Sewer system	6,554,841	46,816	-	6,601,657
Machinery and equipment	495,086	-	-	495,086
Totals	<u>12,130,846</u>	<u>114,599</u>	<u>-</u>	<u>12,461,518</u>
Less accumulated depreciation:				
Gas system	798,792	28,184	-	826,976
Water system	3,295,170	100,349	-	3,395,519
Sewer system	1,248,750	228,014	-	1,476,764
Machinery and equipment	198,171	58,543	-	256,714
Total accumulated depreciation	<u>5,540,883</u>	<u>415,090</u>	<u>-</u>	<u>5,971,980</u>
Business-type activities, capital assets, net	<u>\$ 6,787,960</u>	<u>\$ 127,610</u>	<u>\$ -</u>	<u>\$ 6,495,933</u>

CITY OF CARRACROG, LOUISIANA

Notes to Financial Statements (Continued)

Depreciation expense was charged to governmental activities as follows:

General government	\$ 38,688
Police	32,602
Fire	98,140
Highways and streets	68,057
Culture and recreation	744
Total depreciation expense	<u>\$ 238,231</u>

Depreciation expense was charged to business-type activities as follows:

Gas	\$ 44,870
Water	189,718
Sewer	221,728
Sanitation	1,528
Total depreciation expense	<u>\$ 457,834</u>

(9) Accounts, Salaries, and Other Payables

The accounts, salaries, and other payables consisted of the following as November 30, 2002:

	Governmental Activities	Business-type Activities	Total
Accounts	\$ 38,340	\$ 82,690	\$121,030
Contracts	-	18,741	18,741
Retainage	11,999	-	11,999
Compensated absences	12,288	-	12,288
Other liabilities	<u>21,181</u>	<u>41,999</u>	<u>63,180</u>
Total	<u>\$ 83,808</u>	<u>\$124,630</u>	<u>\$208,438</u>

(10) Changes in Long-Term Debt

The following is a summary of long-term debt transactions of the City for the year ended November 30, 2002:

	Governmental Activities
Long-term bonds payable, December 1, 2001	<u>\$1,675,000</u>
Long-term bonds issued	-
Long-term bonds retired	<u>(113,000)</u>
Long-term bonds payable, November 30, 2002	<u>\$1,562,000</u>

CITY OF CARENCRO, LOUISIANA

Notes to Financial Statements (Continued)

Long-term debt payable at November 30, 2002 is comprised of the following individual issues:

General obligation bonds -

\$275,000 Public Improvement Sales Tax Bonds Series 1993, due in annual installments of \$25,000 to \$80,000 through April 1, 2015; interest at 5.3 percent to 12.0 percent; payable from 1993 sales tax revenues	\$ 780,000
\$2,580,000 Public Improvement Sales Tax Bonds, Series 1998, due in annual installments of \$83,000 to \$265,000 through April 1, 2018; interest at 4.25 percent to 7.8 percent; payable from 1993 sales tax revenues	<u>2,290,000</u>
	<u>\$ 2,990,000</u>

The bonds are due as follows:

Year ending November 30,	Principal payments	Interest payments
2003	\$ 120,000	\$ 137,408
2004	120,000	129,208
2005	125,000	120,208
2006	140,000	111,288
2007	150,000	101,173
2008-2012	880,000	604,714
2013-2017	1,140,000	186,842
2018	<u>265,000</u>	<u>5,851</u>
Total	<u>\$2,960,000</u>	<u>\$1,210,862</u>

The compensated absence payable of \$66,548 is considered to be long term since it will not be paid within the current year. Of that amount, \$21,867 is applicable to governmental activities and \$44,681 is applicable to business-type activities.

(11) Retirement Commitments

All employees of the City of Carencro are members of the Federal Social Security System. The City and its employees contribute a percentage of each employee's salary to the System (7.65% contributed by the City, 7.65% by the employee). The City's contribution during the years ended November 30, 2002, 2001, and 2000 amounted to \$51,725, \$16,181, and \$96,110, respectively.

CITY OF CARENCRO, LOUISIANA

Notes to Financial Statements (Continued)

(12) Pension Plan

As of December 31, 1999, the City of Carencro established a defined contribution pension plan. Substantially all employees become eligible to participate in the plan after completing one year of employment. Each year, the City will determine the amount, if any, to contribute to the plan. The contribution is discretionary and will only be made from the current or accumulated surplus of the City. The current year's covered payroll was \$664,502 and the City contributed \$25,098 or approximately 3.8 percent of the covered payroll. The total payroll for all employees was \$716,840 for the year ended November 30, 2001.

(13) Litigation and Claims

At November 30, 2002, the City is involved in several lawsuits claiming damages. In the opinion of the City's legal counsel, the only exposure to the City would be any costs in defense of the lawsuits with no liability to the City in excess of insurance coverage.

(14) Natural Gas Contract

Under contract dated May 1, 1999, the City of Carencro is required to purchase its natural gas from Louisiana Municipal Natural Gas Purchasing and Distribution Authority for an initial term of three (3) years and shall continue thereafter from year to year unless written notice to the contrary is given by either party to the other at least six (6) months prior to the expiration of the initial term or any renewal thereof. During the fiscal year ended November 30, 2002, the City's natural gas purchases amounted to \$223,527, of which \$21,484 was owed for purchases for the month of November 2001.

(15) Risk Management

The City is exposed to risks of loss in the areas of health care, general and auto liability, property hazards and workers' compensation. All of these risks are handled by purchasing commercial insurance coverage. There have been no significant reductions in the insurance coverage during the year.

(16) Lease of Enterprise Center of Louisiana

On March 31, 1994, a lease agreement was signed by the City and Enterprise Center of Louisiana. The initial term of the lease is seven (7) years with a monthly rental of \$180. Upon expiration of the lease, the lessee will have the option to renew for up to (10) additional five (5) year terms with a monthly rental of \$100. The rental income is included in the General Fund as miscellaneous revenues.

CITY OF CARENCRO, LOUISIANA

Notes to Financial Statements (Continued)

(17) Segment Information for the Enterprise Fund

The City of Carencro maintains one enterprise fund with three departments which provide gas, water, sewerage and sanitation services. Segment information for the year ended November 30, 2002, was as follows:

	<u>Gas Department</u>	<u>Water Department</u>	<u>Sewerage Department</u>	<u>Sanitation Department</u>	<u>Total Enterprise Fund</u>
Operating revenues	<u>\$712,617</u>	<u>\$448,081</u>	<u>\$ 182,814</u>	<u>\$ 215,194</u>	<u>\$1,879,796</u>
Operating expenses:					
Depreciation	44,623	109,715	121,718	1,128	382,199
Other	<u>258,487</u>	<u>382,269</u>	<u>161,696</u>	<u>301,258</u>	<u>1,589,710</u>
Total operating expenses	<u>303,110</u>	<u>491,984</u>	<u>283,414</u>	<u>302,386</u>	<u>1,881,309</u>
Operating (income) (loss)	<u>\$ 409,507</u>	<u>\$ (43,903)</u>	<u>\$ (100,600)</u>	<u>\$ (87,192)</u>	<u>\$ (11,362)</u>

(18) Compensation of City Officials

A detail of compensation paid to the Mayor and Board of Aldermen for the year ended November 30, 2002 follows:

Tommy Angelo, Mayor	\$12,000
Aldermen:	
Antoine Babineaux, Jr.	2,400
Glenn Brasseur	2,400
Alex Choquet	2,400
Seymour Cooper	2,400
Charlene Hain	<u>1,800</u>
	<u>\$24,000</u>

CITY OF CACERECO, LOUISIANA

Notes to Financial Statements (Continued)

(18) Interfund Transactions

A. Interfund receivables and payables consisted of the following at November 30, 2002:

Due to the General Fund from the Utility Fund representing short-term loans	\$ 19,570
Due to the General Fund from the 1993 Sales Tax Fund representing short-term loans	170,000
Due to the 1993 Sales Tax Fund from the 1997 Sales Tax Fund for reimbursement for expenditures paid	71,817
Due to the Sidewalk Construction Fund from the General Fund for sidewalk construction project	<u>180,000</u>
Total	<u>\$ 361,387</u>

Summary of balances due to/from other funds reported in final financial statements:

Due from other funds, Balance Sheet - Governmental Funds	\$ 361,387
Due to other funds, Balance Sheet - Governmental Funds	(141,617)
Due to other funds, Statement of Net Assets - Proprietary Funds	<u>(19,570)</u>
Total	<u>\$ -</u>

B. Transfers consisted of the following at November 30, 2002:

	<u>Operating Transfer In</u>	<u>Operating Transfer Out</u>
Governmental Funds:		
General Fund	\$ 860,653	\$ 28,080
1997 Sales Tax Special Revenue Fund	-	438,833
1993 Sales Tax Special Revenue Fund	-	438,080
1998 Sales Tax Debt Service Fund	-	7,981
Other non-major governmental funds	218,774	-
Proprietary Fund:		
Enterprise Fund	<u>68,080</u>	<u>208,865</u>
Total	<u>\$1,137,507</u>	<u>\$ 1,121,759</u>

Transfers are used to (a) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and to (b) use unexpended revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

**OTHER REQUIRED
SUPPLEMENTARY INFORMATION**

CITY OF CARRICROG, LOUISIANA
General Fund

Budgetary Comparison Schedule
For the Year Ended November 30, 2002
With Comparative Actual Amounts for the Year Ended November 30, 2001

	2002			Variance with Final Budget Positive (Negative)	2001 Actual
	Budget		Actual		
	Original	Final			
Revenues:					
Taxes	\$ 207,000	\$ 207,000	\$ 244,273	\$ (3,993)	\$ 271,898
Licenses and permits	142,000	163,000	176,791	11,791	147,791
Intergovernmental	118,000	207,114	221,243	4,311	159,282
Fees and rentals	49,000	49,000	41,381	(7,619)	49,888
Miscellaneous	8,000	31,190	33,888	(182)	12,021
Total revenues	<u>548,000</u>	<u>718,304</u>	<u>717,317</u>	<u>1,213</u>	<u>654,881</u>
Expenditures:					
Current:					
General government:					
Administrative	288,890	361,850	378,730	(11,900)	323,899
Code department	31,100	31,400	29,341	2,115	28,344
Public safety:					
Police	149,000	141,348	154,308	7,968	172,199
Fire	81,000	89,128	92,350	(3,488)	79,331
Highways and streets	234,998	238,688	262,998	(23,698)	284,114
Culture and tourism	30,400	31,358	18,813	1,497	25,645
Capital outlay	278,308	307,132	168,444	41,888	40,331
Debt service:					
Principal paid	-	-	-	-	20,289
Interest	-	-	-	-	1,874
Total expenditures	<u>1,487,986</u>	<u>1,491,110</u>	<u>1,483,652</u>	<u>8,222</u>	<u>1,551,918</u>
Deficiency of revenues over expenditures	<u>(939,986)</u>	<u>(772,806)</u>	<u>(766,335)</u>	<u>14,442</u>	<u>(756,811)</u>
Other financing sources:					
Transfers from -					
Liquidity Fund	120,000	140,000	228,460	40,660	148,000
1967 Sales Tax Fund	270,000	270,000	278,600	-	308,000
1980 Sales Tax Fund	110,000	100,000	98,000	-	242,000
Transfers to -					
Schriock Construction Fund	(20,000)	(20,000)	(20,000)	-	(20,000)
Total other financing sources	<u>480,000</u>	<u>590,000</u>	<u>685,060</u>	<u>40,660</u>	<u>706,000</u>
Deficiency of revenues and other sources over expenditures and other uses	<u>(25,986)</u>	<u>18,994</u>	<u>24,328</u>	<u>33,307</u>	<u>(24,410)</u>
Fund balance, beginning	<u>102,611</u>	<u>102,611</u>	<u>102,611</u>	<u>-</u>	<u>127,064</u>
Fund balance, ending	<u>\$ 76,625</u>	<u>\$ 121,605</u>	<u>\$ 126,939</u>	<u>\$ 23,107</u>	<u>\$ 102,654</u>

CITY OF CARYFORD, LOUISIANA
1967 Sales Tax Special Revenue Fund

Budgetary Comparison Schedule
Fiscal Year Ended November 30, 2002
With Comparative Actual Amounts for the Year Ended November 30, 2001

	2002		Actual	Variance with Final Budget Positive (Negative)	2001 Actual
	Budget				
	Original	Final			
Revenues:					
Taxes	\$ 400,000	\$ 400,000	\$ 401,116	\$ 116	\$ 400,000
Miscellaneous - interest	60,000	45,150	79,240	30,090	111,658
Total revenues	460,000	445,150	480,356	31,206	511,658
Expenditures:					
Current:					
General government	13,150	18,400	17,965	535	18,704
Excess of revenues over expenditures	446,850	426,750	462,391	35,641	492,954
Other financing uses:					
Transfers out	(360,000)	(360,000)	(458,813)	(98,813)	(348,775)
Excess (deficiency) of revenues over expenditures and other uses	(13,150)	166,750	203,578	74,328	144,179
Fund balances, beginning	1,031,118	1,173,118	1,173,118	-	1,821,132
Fund balances, ending	\$1,017,968	\$1,339,968	\$1,376,696	\$ 336,728	\$1,665,261

CITY OF DARGENRO, LOUISIANA
1991 Sales Tax Special Revenue Fund

Budgetary Comparison Schedule
For the Year Ended November 30, 2001
With Comparative Actual Amounts for the Year Ended November 30, 2000

	2001				
	Budget		Actual	Variance with Final Budget: Positive (Negative)	2000 Actual
	Original	Final			
Revenues:					
Taxes	\$ 660,000	\$ 660,500	\$ 661,144	\$ 644	\$ 638,827
Miscellaneous	1,000	2,200	2,164	(36)	2,883
Total revenues	<u>661,000</u>	<u>662,700</u>	<u>663,308</u>	<u>608</u>	<u>641,710</u>
Expenditures:					
Current:					
General government	7,800	7,800	1,681	4,715	8,094
Excess of revenues over expenditures	64,200	64,900	660,141	1,410	631,706
Other financing sources (uses):					
Transfers in	-	-	-	-	5,713
Transfers out	<u>(713,800)</u>	<u>(610,800)</u>	<u>(660,135)</u>	<u>(79,135)</u>	<u>(664,281)</u>
Total other financing sources (uses)	<u>(713,800)</u>	<u>(610,800)</u>	<u>(660,135)</u>	<u>(79,135)</u>	<u>(758,568)</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	(114,800)	64,900	(7,911)	(71,810)	44,941
Fund balances, beginning	<u>128,742</u>	<u>128,742</u>	<u>128,742</u>	-	<u>127,026</u>
Fund balances, ending	<u>\$ 213,942</u>	<u>\$ 193,642</u>	<u>\$ 120,831</u>	<u>\$ (21,810)</u>	<u>\$ 171,967</u>

OTHER SUPPLEMENTARY INFORMATION

OTHER FINANCIAL INFORMATION

CITY OF CACHERO, LOUISIANA
General Fund

Budgetary Comparison Schedule - Revenues
For the Year Ended November 30, 2001
With Comparative Actual Amounts for the Year Ended November 30, 2000

	2001			Variance with Final Budget Positive (Negative)	2000 Actual
	Budget		Actual		
	Original	Final			
Taxes:					
Franchise -					
Electric	\$ 148,000	\$ 238,880	\$ 155,644	\$ (1,916)	\$ 167,590
Cable-TV	1,500	8,780	8,488	(312)	3,497
Total taxes	<u>149,500</u>	<u>247,660</u>	<u>164,132</u>	<u>(1,558)</u>	<u>171,087</u>
Licenses and permits:					
Occupational licenses	128,000	140,880	146,457	6,487	128,284
Code department permits	21,500	21,880	28,124	3,244	21,807
Total licenses and permits	<u>149,500</u>	<u>162,760</u>	<u>174,581</u>	<u>11,791</u>	<u>147,791</u>
Intergovernmental:					
Federal grants -					
Federal Emergency Mgmt. Agency	-	51,294	51,294	-	-
State of Louisiana -					
New Taxes	18,000	11,880	12,275	(321)	18,000
Bearing certificates	4,800	4,800	3,144	(856)	4,993
Off-road testing fees	14,000	14,800	21,557	8411	22,518
State grants	-	49,814	88,977	4,018	81,287
Lafayette Parish Government -					
Tax passes fire insurance refund	28,000	21,280	22,200	-	28,148
Proceeds for fire department	28,000	28,880	28,652	-	28,658
Total intergovernmental	<u>108,000</u>	<u>217,134</u>	<u>224,442</u>	<u>4,231</u>	<u>128,202</u>
Fees and forfeits:					
Fees and court costs	21,280	44,880	28,820	(7,977)	28,288
Police special detail and accident reports	11,000	5,200	4,698	(802)	2,698
Total fees, forfeits, etc.	<u>32,280</u>	<u>50,080</u>	<u>33,518</u>	<u>(17,899)</u>	<u>31,288</u>
Miscellaneous:					
Interest	1,800	300	269	(311)	794
GCCO, rent	1,200	1,200	808	(400)	1,200
Sale of assets	-	4,000	4,132	132	-
Insurance refund	-	28,000	26,088	(75)	-
Other sources	8,280	1,800	1,698	98	10,188
Total miscellaneous	<u>9,280</u>	<u>18,100</u>	<u>33,088</u>	<u>(182)</u>	<u>12,182</u>
Total revenues	<u>\$ 348,880</u>	<u>\$ 712,124</u>	<u>\$ 712,117</u>	<u>\$ (67)</u>	<u>\$ 594,981</u>

CITY OF CARRACRO, LOUISIANA
General Fund

Budgetary-Comparison Schedule - Expenditures
For the Year Ended November 30, 2002

With Comparative Actual Amounts for the Year Ended November 30, 2001

	2002				
	Budget		Actual	Variance with Final Budget Positive (Negative)	2001 Actual
	Original	Final			
Current:					
General government:					
Administration -					
Mayor and council salaries	\$ 24,000	\$ 24,000	\$ 24,000	\$ -	\$ 24,000
Other salaries and wages	41,000	30,000	27,400	2,600	-
Retirement	11,750	11,750	11,750	-	11,750
Group insurance	-	1,700	400	1,300	-
Insurance	19,000	16,500	16,500	2,500	11,244
Payroll taxes	3,000	3,000	3,000	200	900
Office	11,000	14,000	21,700	(7,700)	11,400
Advertisements and recordings	10,000	11,000	10,700	3,300	10,400
Dees	3,000	1,000	3,070	(1,070)	3,100
City planner	6,000	15,000	10,400	14,600	11,000
Architect fee	-	-	-	-	11,700
Computer consultant	11,000	7,000	6,200	4,800	7,000
Legal fees	30,000	18,000	11,460	18,540	11,200
Accounting and auditing	12,000	12,000	19,000	2,000	20,000
Miscellaneous	3,000	800	4,800	(1,800)	3,100
Travel and conferences	9,000	10,700	11,200	(140)	9,000
Auto allowance	6,000	6,000	6,000	-	6,000
Utilities and telephone	9,000	12,000	11,800	300	7,400
Rent	8,400	8,400	8,400	-	8,400
Repairs and maintenance	4,000	5,400	11,700	(1,700)	10,200
City magazines	3,000	-	-	-	200
Engineering	18,000	18,000	6,160	1,840	15,400
Senior citizens' compensation	8,240	7,000	7,700	(1,700)	5,200
Uniforms	2,000	2,600	2,600	47	2,540
Total administration	248,000	302,800	378,700	(11,900)	312,890
Code department -					
Salaries	18,400	18,200	16,000	1,500	17,600
Inspection fees	7,600	8,600	8,200	300	7,000
Insurance	300	300	300	(20)	200
Group insurance	1,200	1,200	900	300	1,100
Payroll taxes	1,400	1,400	1,400	(20)	1,300
Utilities and telephone	1,000	900	800	90	700
Miscellaneous	1,000	800	700	20	40
Total code department	31,900	31,400	28,300	2,100	28,344

(continued)

CITY OF MONROE, LOUISIANA
General Fund

Budgetary Comparison Schedule - Expenditures (continued)
 For the Year Ended November 30, 2002
 With Comparative Annual Amounts for the Year Ended November 30, 2001

	2002		Actual	Variance with Final Budget Positive (Negative)	2001 Actual
	Budget				
	Original	Final			
Public safety:					
Police -					
Salaries	261,100	279,000	278,635	364	275,222
Payroll taxes	28,908	29,939	22,851	(7,088)	31,621
Maintenance	3,000	3,000	3,298	(2,894)	7,713
Utilities and telephone	11,000	17,709	17,618	901	18,711
Insurance	184,000	88,000	86,417	14,583	85,680
Gas and repairs	41,000	55,198	57,082	188	62,899
Legal fees	20,000	13,298	12,193	1,107	27,742
Miscellaneous	1,800	1,800	4,218	(2,418)	321
Supplies	23,800	21,800	16,263	6,537	21,876
Radio user fees	4,700	1,300	3,933	1,467	7,675
Uniforms	3,500	4,900	5,445	(545)	9,891
Training	7,000	7,000	6,911	89	9,821
Drug task force expenditures	3,000	2,400	2,308	592	1,854
Drug testing	1,000	600	796	(196)	710
Group insurance	16,800	15,400	12,549	3,851	18,975
Expenditures from police special accounts	11,000	5,500	-	5,500	1,811
Total police department	<u>549,810</u>	<u>641,240</u>	<u>514,284</u>	<u>7,956</u>	<u>612,138</u>
Fire department -					
Salaries	25,450	24,960	23,865	1,094	17,981
Payroll taxes	2,350	2,280	1,970	310	1,339
Group insurance	3,400	1,200	900	244	-
Utilities and telephone	1,650	6,500	9,479	(2,979)	18,877
Insurance	18,000	22,700	24,623	(1,923)	18,976
Equipment expenditures	1,000	1,000	881	119	3,478
Miscellaneous	500	600	503	97	940
Maintenance and supplies	12,800	11,800	9,144	2,656	16,754
Auto	8,000	12,700	11,888	812	6,094
Training	1,800	1,800	1,408	392	2,600
Radio user fees	3,700	2,600	2,680	(80)	2,780
Uniforms	3,000	3,800	5,119	(1,319)	1,866
Total fire department	<u>81,650</u>	<u>89,120</u>	<u>92,128</u>	<u>(1,068)</u>	<u>79,313</u>

(continued)

CITY OF CARRACRO, LOUISIANA
General Fund

Budgetary Comparison Schedule - Expenditures (continued)
For the Year Ended November 30, 2001
With Comparative Actual Amounts for the Year Ended November 30, 2000

	2001			Variance with Final Budget Positive (Negative)	2000 Actual
	Budget		Actual		
	Original	Final			
Highways and streets					
Salaries	71,208	65,118	49,329	(1,879)	118,660
Payroll taxes	3,788	3,508	4,617	(617)	8,154
Maintenance and supplies	26,088	13,088	23,648	(11,640)	23,888
Lighting	76,088	76,088	69,348	661	74,883
Group insurance	4,888	4,328	1,483	818	1,583
Dumping fees	1,488	2,288	1,978	(700)	2,088
Insurance	16,438	18,888	16,512	(2,376)	16,074
Inside labor	24,888	24,888	24,832	556	-
Miscellaneous	8,188	3,888	5,717	(2,177)	1,818
Plumbing cleanup	-	19,288	65,821	(45,752)	-
Total highways and streets	<u>236,856</u>	<u>218,612</u>	<u>262,998</u>	<u>(21,908)</u>	<u>254,514</u>
Culture and tourism					
Main street project, parties, and events, Congo Masalid, etc.	4,088	4,888	3,881	1,289	8,172
Economic development					
Contracted services	11,888	11,088	11,624	(640)	16,773
Office	888	788	718	(110)	-
Community development	188	-	-	-	-
Taxes	1,888	888	-	888	-
Total culture and tourism	<u>18,400</u>	<u>21,288</u>	<u>19,831</u>	<u>1,417</u>	<u>25,845</u>
Capital outlay					
General government					
City Hall renovations	68,008	58,008	48,124	11,876	-
Equipment	18,508	18,508	-	18,508	9,119
Website	-	-	-	-	4,119
USL community design study	-	-	-	-	7,859
Total general government	<u>86,516</u>	<u>76,516</u>	<u>48,124</u>	<u>28,376</u>	<u>17,097</u>

(continued)

CITY OF CARRACRO, LOUISIANA
General Fund

Budgetary Comparison Schedule - (Expenditures) (continued)
For the Year Ended November 30, 2002
With Comparative Actual Amounts for the Year Ended November 30, 2001

	2002				
	Budget		Actual	Variance with	2001 Actual
	Original	Final		Final Budget	
			Positive (Negative)		
Public Safety:					
Police -					
Rates	21,000	20,000	20,000	-	2,000
Equipment	-	-	-	-	2,971
Fees	-	-	-	-	8,998
Total police	<u>21,000</u>	<u>20,000</u>	<u>20,000</u>	<u>-</u>	<u>14,969</u>
Fire -					
Equipment	20,000	4,868	-	4,868	-
Highways and streets:					
Street and sidewalk repairs	21,000	18,000	7,158	2,842	7,158
Vehicle	-	23,384	23,380	-	-
Drainage improvements	130,000	78,000	83,740	6,740	-
Total highways and streets	<u>151,000</u>	<u>119,384</u>	<u>114,278</u>	<u>9,862</u>	<u>7,158</u>
Total capital outlay	<u>378,000</u>	<u>287,132</u>	<u>183,448</u>	<u>41,866</u>	<u>41,110</u>
Debt service:					
Principal paid	-	-	-	-	21,258
Interest	-	-	-	-	1,674
Total debt service	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>22,932</u>
Total expenditures	<u>\$1,487,981</u>	<u>\$1,493,111</u>	<u>\$1,483,442</u>	<u>\$-9,729</u>	<u>\$1,211,918</u>

CITY OF GARDENHURST, LOUISIANA
Special Revenue Fund
1997 Sales Tax Fund

Budgetary Comparison Schedule
For the Year Ended November 30, 2001
With Comparative Actual Amounts for the Year Ended November 30, 2001

	2001		Actual	Variance with Final Budget		2001 Actual
	Budget			Positive (Negative)		
	Original	Final				
Revenues:						
Taxes	\$ 600,000	\$ 600,000	\$ 600,116	\$ 616		\$ 600,601
Miscellaneous - interest	60,000	41,250	76,175	35,595		101,625
Total revenues	<u>660,000</u>	<u>641,250</u>	<u>676,291</u>	<u>36,211</u>		<u>702,226</u>
Expenditures:						
General government -						
Collection fees	4,200	1,800	1,660	731		1,129
Professional fees	9,000	15,200	14,000	1,000		1,175
Total expenditures	<u>13,200</u>	<u>17,000</u>	<u>15,660</u>	<u>2,231</u>		<u>2,304</u>
Excess of revenues over expenditures	<u>646,800</u>	<u>624,250</u>	<u>660,631</u>	<u>34,000</u>		<u>699,922</u>
Other financing uses:						
Transfers in -						
1993 Sales Tax Fund	-	-	-	-		(1,770)
1993 Sales Tax Bond Fund	(100,000)	(100,000)	(100,000)	1,000		(99,000)
General Fund	(170,000)	(170,000)	(270,000)	-		(270,000)
Utility Fund	(110,000)	(80,000)	-	60,000		(80,000)
Total other financing uses	<u>(380,000)</u>	<u>(350,000)</u>	<u>(470,000)</u>	<u>61,000</u>		<u>(449,770)</u>
Excess (deficiency) of revenues over expenditures and other uses	<u>(13,200)</u>	<u>174,250</u>	<u>190,631</u>	<u>74,117</u>		<u>150,152</u>
Fund balance, beginning	<u>1,133,110</u>	<u>1,133,110</u>	<u>1,031,110</u>	<u>-</u>		<u>1,031,110</u>
Fund balance, ending	<u>\$ 1,120,110</u>	<u>\$ 1,307,360</u>	<u>\$ 1,221,741</u>	<u>\$ 74,377</u>		<u>\$ 1,181,262</u>

CITY OF CARRACRO, LOUISIANA
Special Revenue Fund
1997 Sales Tax Fund

Budgetary Comparison Schedule
For the Year Ended December 31, 2002
With Comparative Actual Amounts for the Year Ended December 31, 2001

	2002			Variance with Final Budget Positive (Negative)	2001 Actual
	Budget		Actual		
	Original	Final			
Revenues:					
Taxes	\$ 499,000	\$ 462,700	\$ 461,144	\$ 644	\$ 468,827
Miscellaneous - interest	1,000	2,200	1,164	(104)	2,893
Total revenues	<u>499,000</u>	<u>462,700</u>	<u>462,308</u>	<u>604</u>	<u>471,720</u>
Expenditures:					
General government -					
Collection fee	1,800	3,400	3,167	710	3,029
Professional fee	4,000	4,600	-	4,600	3,731
Total expenditures	<u>5,800</u>	<u>7,900</u>	<u>3,167</u>	<u>4,710</u>	<u>6,760</u>
Excess of revenues over expenditures	<u>493,200</u>	<u>454,800</u>	<u>459,141</u>	<u>5,344</u>	<u>464,960</u>
Other financing sources (uses):					
Transfers from:					
1997 Sales Tax Fund	-	-	-	-	3,991
Transfers to:					
Utility Fund	-	-	(90,000)	(90,000)	-
Fire Department Fund	-	-	-	-	(147,416)
General Fund	(110,000)	(100,000)	(190,000)	-	(242,000)
Component unit	(200,000)	(220,000)	(119,156)	844	(214,869)
Total other financing sources (uses)	<u>(710,000)</u>	<u>(620,000)</u>	<u>(659,156)</u>	<u>(99,156)</u>	<u>(298,185)</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>(216,800)</u>	<u>134,800</u>	<u>(200,015)</u>	<u>(93,812)</u>	<u>166,775</u>
Fund balance, beginning	<u>326,742</u>	<u>326,742</u>	<u>326,742</u>	<u>-</u>	<u>273,126</u>
Fund balance, ending	<u>\$ 109,942</u>	<u>\$ 371,542</u>	<u>\$ 126,727</u>	<u>\$ (83,215)</u>	<u>\$ 339,901</u>

CITY OF CARENCRO, LOUISIANA
Debt Service Fund
1998 Sales Tax Bond Fund

Budgetary Comparison Schedule
For the Year Ended November 30, 2002
With Comparative Actual Amounts for the Year Ended November 30, 2001

	<u>2002</u>			Variance with Final Budget Positive (Negative)	2001 Actual
	<u>Budget</u>		<u>Actual</u>		
	<u>Original</u>	<u>Final</u>			
Revenues:					
Miscellaneous - interest	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Expenditures:					
Debt service -					
Principal retirement	\$5,000	\$5,000	\$5,000	-	\$5,000
Interest and bond charges	104,825	104,825	104,825	-	118,680
Total expenditures	<u>109,825</u>	<u>109,825</u>	<u>109,825</u>	<u>-</u>	<u>123,680</u>
 Excess of revenues over expenditures	 (109,825)	 (109,825)	 (109,825)	 -	 (123,680)
 Other financing sources (uses):					
Transfers from (to) 1998 Sales Tax Bond Fund	<u>-</u>	<u>(7,755)</u>	<u>(7,755)</u>	<u>-</u>	<u>198,680</u>
 Excess (deficiency) of revenues and other sources over expenditures and other uses	 (109,825)	 (187,580)	 (187,580)	 -	 -
 Fund balances, beginning	 <u>197,736</u>	 <u>197,736</u>	 <u>197,736</u>	 <u>-</u>	 <u>197,736</u>
 Fund balances, ending	 <u>\$ 7,901</u>	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$197,736</u>

CITY OF CARRINGBO
Carrboro, Louisiana
Major Governmental Funds

Combining Balance Sheet
November 30, 2002
With Comparative Totals for November 30, 2001

	2002		Totals	
	Sales Tax Bond Fund	Siderails Construction Fund	2002	2001
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
ASSETS				
Cash	\$ 1	\$ -	\$ 1	\$ 1
Interest-bearing deposits, at cost	414,563	102,166	516,729	498,759
Investments, at cost	-	14,928	14,928	14,648
Due from other funds	-	188,080	188,080	94,113
Accrued interest receivable	-	1,756	1,756	2,626
TOTAL ASSETS	<u>\$414,564</u>	<u>\$ 218,890</u>	<u>\$ 633,414</u>	<u>\$603,217</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Due to other funds	\$ -	\$ -	\$ -	\$177,982
Fund balances:				
Reserved for debt service	434,564	-	434,564	329,511
Unreserved, designated for capital expenditures	-	218,890	218,890	193,624
Total fund balances	<u>434,564</u>	<u>218,890</u>	<u>653,454</u>	<u>523,135</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$434,564</u>	<u>\$ 218,890</u>	<u>\$ 653,454</u>	<u>\$503,217</u>

CITY OF CARENCRO
Carencro, Louisiana
Nonmajor Governmental Funds

Continuing Statement of Revenues, Expenditures and Changes in Fund Balances
Year Ended November 30, 2002
With Comparative Totals for November 30, 2001

	1995	Sidewalk	Totals	
	Sales Tax Bonds Fund	Construction Fund	2002	2001
Revenues:				
Miscellaneous - Interest	\$ 5,251	\$ 3,226	\$ 8,477	\$ 13,382
Expenditures:				
Debt service -				
Principal retirement	30,000	-	30,000	30,000
Interest and fiscal charges	48,273	-	48,273	43,128
Total expenditures	78,273	-	78,273	73,128
Excess (deficiency) of revenues over expenditures	65,022	3,226	(61,796)	(39,808)
Other financing sources (uses):				
Transfers from 1987 Sales Tax Fund	188,813	-	188,813	191,000
Transfers from General Fund	-	30,000	30,000	30,000
Transfers from component unit	73,341	-	73,341	72,111
Transfers from (to) 1998 Sales Tax Bond Fund	3,961	-	3,961	(199,689)
Total financing sources (uses)	276,115	30,000	290,075	94,422
Excess of revenues and other sources over expenditures and other uses	341,137	33,226	218,279	34,574
Fund balance, beginning	229,311	185,624	415,135	399,562
Fund balance, ending	\$404,364	\$218,850	\$ 623,414	\$433,135

NONMAJOR DEBT SERVICE FUND

1995 Sales Tax Bonds Fund

To accumulate monies for payment of the \$271,800 Public Improvement Sales Tax Bonds, Series 1995, which are due in annual installments, plus interest, through maturity in 2013. Debt service is financed by transfers from the Park and Recreation Commission, Inc.'s share of the 1995 1% sales and use tax.

CITY OF CARENCRO
 Carencro, Louisiana
 Nonmajor Debt Service Fund

Schedule of Revenues, Expenditures, and Changes in Fund Balance -
 Budget (GAAP Basis) and Actual
 For the Year Ended November 30, 2001
 With Comparative Actual Amounts for the Year Ended November 30, 2001

	1991 Sales Tax Bonds Fund			2001 Actual
	Budget	Actual	Variance - Favorable (Unfavorable)	
Revenues:				
Miscellaneous - interest	\$ 5,193	\$ 5,151	\$ (342)	\$ 7,141
Expenditures:				
Debt service -				
Principal retirement	30,080	30,080	-	30,080
Interest and fiscal charges	40,273	40,273	-	40,300
Total expenditures	<u>70,353</u>	<u>70,353</u>	<u>-</u>	<u>70,380</u>
Deficiency of revenues over expenditures	<u>(65,160)</u>	<u>(65,032)</u>	<u>(128)</u>	<u>(64,715)</u>
Other financing sources (uses):				
Transfers from 1967 Sales Tax Fund	190,000	188,833	(1,167)	193,000
Transfers from component unit	73,500	73,341	(159)	72,111
Transfers from (to) 1998 Sales Tax Bond Fund	3,981	3,981	-	(198,800)
Total other financing sources (uses)	<u>267,481</u>	<u>266,155</u>	<u>(1,286)</u>	<u>74,311</u>
Excess of revenues and other sources over expenditures and other uses	202,321	201,023	(1,298)	9,734
Fund balance, beginning	<u>228,511</u>	<u>228,511</u>	<u>-</u>	<u>218,775</u>
Fund balance, ending	<u>\$ 430,832</u>	<u>\$ 429,534</u>	<u>\$ (1,298)</u>	<u>\$ 228,511</u>

NONMAJOR CAPITAL PROJECTS FUND

Sidewalk Construction Fund -

To accumulate funds for the construction of sidewalks provided by General Fund revenues (transfers).

CITY OF CACENSRO, LOUISIANA
Nonmajor Capital Projects Fund

**Schedule of Revenues, Expenditures, and Changes in Fund Balance -
 Budget (GAAP Basis) and Actual**

For the Year Ended November 30, 2002

With Comparative Actual Amounts for the Year Ended November 30, 2001

	<u>Subtotal Construction Fund</u>		Variance - Favorable (Unfavorable)	2001 Actual
	<u>Budget</u>	<u>Actual</u>		
Revenues:				
Miscellaneous - interest	\$ 5,000	\$ 3,236	\$(1,764)	\$ 4,837
Expenditures:	-	-	-	-
Excess of revenues over expenditures	5,000	3,236	(1,764)	4,837
Other financing source:				
Transfer from General Fund	<u>20,000</u>	<u>20,000</u>	-	<u>20,000</u>
Excess of revenues and other source over expenditures	25,000	23,236	(1,764)	24,837
Fund balance, beginning	<u>195,624</u>	<u>195,624</u>	-	<u>178,787</u>
Fund balance, ending	<u>\$ 220,624</u>	<u>\$ 218,838</u>	<u>\$(1,786)</u>	<u>\$ 195,624</u>

CITY OF CARENCRO, LOUISIANA
Enterprise Fund
Utility Fund

Schedule of Number of Utility Customers
(Unaudited)
November 30, 2002 and 2001

Records maintained by the City indicated the following number of customers were being serviced during the month of November, 2002 and 2001:

<u>Department</u>	<u>2002</u>	<u>2001</u>
Gas (metered)	902	902
Water (metered)	1,841	1,813
Sewerage	1,651	1,648
Garbage	1715	1789

CITY OF CARRACRO, LOUISIANA

Schedule of Insurance in Force
(Unaudited)
November 30, 2012

Description of Coverage	Coverage Amounts
Workers's compensation - Employer's liability	Statutory \$ 300,000
Safety bonds - On public employees	100,000
Comprehensive general liability, bodily injury and property damage	300,000
Vehicle physical damage	600,000
Comprehensive auto liability, bodily injury and property damage	300,000
Special equipment floater	144,000
Fire and lightning, extended coverage, vandalism malicious mischief - Maintenance building on Lions Club Road Sewer plant on Miller Road Police department on Lions Club Road City Hall on Lions Club Road	1,446,000
Law enforcement officers' comprehensive liability, personal injury and property damage, \$2,500 deductible	500,000
Public officials' errors and omissions, \$2,500 deductible	500,000
Flood insurance Operations building on Mill Street	342,000
Sledge building on Mill Street	87,000
Boiler and machinery Property damage, \$1,000 deductible	1,600,000

CITY OF CACHERO, LOUISIANA

**Combined Schedule of Interest-Bearing Deposits and Investments - All Funds
November 30, 2002**

		<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Total Book Value</u>
Major Governmental Funds:				
General Fund -				
Money Market Investment Account	(F)	Variable	N/A	<u>\$ 8,671</u>
Special Revenue Funds -				
1987 Sales Tax Fund:				
Savings Account	(R)	Variable	N/A	18,000
Money Market Investment Account	(R)	Variable	N/A	84,180
Money Market Investment Account	(F)	Variable	N/A	87,685
Certificate of Deposit	(R)	1.44%	08/03/03	100,000
Certificate of Deposit	(R)	1.44%	08/23/03	198,000
U. S. Treasury Notes and Securities	(F)	3.08 - 6.08%	Various	<u>944,626</u>
				<u>1,333,891</u>
1993 Sales Tax Fund:				
Money Market Investment Account	(R)	Variable	N/A	124,313
Money Market Investment Account	(R)	Variable	N/A	78,835
				<u>203,148</u>
Nonmajor governmental funds:				
Debt Service Fund -				
Sales Tax Bonds, Series 1995 Fund:				
Money Market Investment Account	(K)	Variable	N/A	144,831
Money Market Investment Account	(K)	Variable	N/A	<u>289,732</u>
				<u>434,563</u>
Capital Projects Fund -				
Sidewalk Construction Fund:				
Certificate of Deposit	(O)	1.58%	8/4/03/03	15,279
Certificate of Deposit	(O)	1.58%	8/4/03/03	15,279
Certificate of Deposit	(O)	1.83%	12/09/02	34,273
Certificate of Deposit	(O)	1.58%	12/06/02	12,849
Certificate of Deposit	(O)	3.39%	05/11/03	14,484
Louisiana Asset Management Pool	(L)	Variable	N/A	14,928
				<u>117,092</u>
Total governmental funds				<u>\$2,190,792</u>

(continued)

CITY OF CARRACRO, LOUISIANA

Combined Schedule of Interest-Bearing Deposits and Investments - All Funds (Continued)
November 18, 2002

		<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Total Book Value</u>
Proprietary Fund:				
Utility Fund:				
Operating Account -				
Money Market Investment Account	(R)	Variable	NA	311,799
Money Market Investment Account	(F)	Variable	NA	189,494
Certificate of Deposit	(B)	1.00%	05/17/03	100,643
U. S. Treasury Notes and Securities	(R)	1.848 - 4.00%	Various	485,004
U. S. Treasury Notes and Securities	(F)	3.00 - 6.85%	Various	1,204,999
LAMP	(L)	Variable	NA	<u>1,112,270</u>
				2,244,171
Utilities System Customers Deposit Account -				
U. S. Treasury Notes and Securities	(R)	1.848 - 4.00%	Various	<u>178,691</u>
Total proprietary fund				<u>2,422,862</u>
Total interest-bearing deposits and investments - all funds				<u>\$ 4,613,350</u>

Certificates of Deposit, money market investment accounts and U.S. Treasury notes and securities with --

- (R) Bank One, Lafayette, Louisiana
- (F) Iberia Savings Bank
- (L) Louisiana Asset Management Fund
- (F) Prudential Securities
- (R) Keybank State Bank

CITY OF CARENCRO, LOUISIANA
Enterprise Fund
Utility Fund

Comparative Departmental Analysis of Revenue and Expense
Years Ended November 30, 2002 and 2001

	<u>Totals</u>		<u>Gas</u>	
	<u>2002</u>	<u>2001</u>	<u>2002</u>	<u>2001</u>
Operating revenue:				
Customer service charges	\$1,647,159	\$2,047,241	\$ 114,392	\$ 828,408
Permits, reconstructions and penalties	33,083	39,840	8,120	7,508
Miscellaneous	582	1,211	-	407
Total operating revenue	<u>1,879,746</u>	<u>2,078,292</u>	<u>122,512</u>	<u>891,323</u>
Operating expense:				
Salaries	346,649	326,426	128,442	61,981
Payroll taxes	23,281	22,882	16,298	14,291
Group insurance	11,344	10,583	4,821	5,821
Retirement contribution	11,250	11,108	-	-
Gas purchased	272,317	446,088	221,321	440,880
Maintenance and supplies	292,892	276,782	21,730	16,989
Cathodic protection survey	4,528	3,984	4,970	3,908
Garbage collection fees	258,053	231,647	-	-
Depreciation expense	382,388	401,477	28,884	28,828
Utilities	186,940	132,881	-	-
Telephone	7,228	7,288	-	-
Truck operation	29,798	38,299	-	-
Office supplies and postage	8,171	12,432	-	-
Bad debts	1,673	4,807	-	-
Insurance	74,686	83,800	38,418	21,678
Miscellaneous	4,889	14,683	458	1,424
Professional fees	19,313	23,175	-	-
Uniforms	2,327	3,278	-	-
Engineering fees	8,414	21,188	-	-
Travel	1,447	3,284	-	1,417
Contractual services	28,438	70,222	945	1,642
Minor repair expense	8,110	-	1,097	-
Allocation of general and administrative expense	-	-	112,212	148,779
Total operating expense	<u>1,881,328</u>	<u>2,066,206</u>	<u>604,112</u>	<u>763,351</u>
Net operating income (loss)	<u>\$ (11,582)</u>	<u>\$ (18,914)</u>	<u>\$ 118,400</u>	<u>\$ 127,972</u>

Year		Coverage		Sanitation		Administrative	
2001	2001	2002	2000	2002	2001	2002	2001
\$ 410,899	\$ 448,837	\$ 387,849	\$ 405,908	\$ 111,829	\$ 313,219	\$ -	\$ -
14,605	13,300	3,083	3,108	4,161	4,048	-	-
833	834	-	-	-	-	-	-
<u>448,000</u>	<u>482,801</u>	<u>391,934</u>	<u>411,008</u>	<u>121,194</u>	<u>317,258</u>	<u>-</u>	<u>-</u>
60,840	66,416	39,156	26,323	-	-	104,286	88,809
4,888	8,916	2,716	3,443	-	-	3,691	10,435
2,040	2,867	1,878	1,793	-	-	3,688	3,871
-	-	-	-	-	-	11,280	11,250
-	-	-	-	-	-	-	-
158,142	158,135	98,516	99,677	-	-	1,324	3,611
-	-	-	-	-	-	-	-
-	-	-	-	258,853	251,649	-	-
103,148	117,167	220,834	211,483	-	-	26,842	29,400
26,793	42,555	49,243	34,893	-	-	4,880	4,655
-	-	-	-	-	-	7,000	7,108
-	-	-	-	-	-	29,700	28,189
-	-	-	-	-	-	6,371	12,452
-	-	-	-	-	-	3,873	4,887
11,771	11,726	3,718	2,736	-	-	24,766	18,468
70	1,943	-	2,471	315	-	3,836	4,880
-	-	-	-	-	-	19,315	21,179
-	-	-	-	-	-	2,327	2,276
756	-	7,318	-	-	-	-	11,244
261	1,074	311	943	-	-	873	589
22,879	41,494	29,834	18,943	-	-	-	-
6,126	-	-	-	-	-	-	-
33,731	41,388	23,680	21,830	48,406	31,638	(261,856)	(234,203)
<u>491,987</u>	<u>511,181</u>	<u>488,414</u>	<u>471,699</u>	<u>306,786</u>	<u>301,481</u>	<u>-</u>	<u>-</u>
<u>\$ (42,888)</u>	<u>\$ (179,284)</u>	<u>\$ (75,465)</u>	<u>\$ (64,691)</u>	<u>\$ (8,408)</u>	<u>\$ (11,761)</u>	<u>\$ -</u>	<u>\$ -</u>

**COMPLIANCE
AND
INTERNAL CONTROL**

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Clive Brassaux, Mayor
and Members of the Board of Aldermen
City of Cadeaux, Louisiana

We have audited the basic financial statements of the City of Cadeaux, Louisiana (the City) as of and for the year ended November 30, 2012, and have issued our report thereon dated February 3, 2013. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the City's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable condition involves matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the City's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. The reportable condition is described in the accompanying summary schedule of current and prior year audit findings and corrective action plan as item 00-1(C).

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A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe the reportable condition described above is a material weakness.

We also noted other matters involving the internal control over financial reporting that we have reported to management of the City in a separate letter dated February 3, 2020.

This report is intended for the information of management. However, this report is a matter of public record and its distribution is not limited.

Keller, Champagne, Sivon & Company, LLC
Certified Public Accountants

Lafayette, Louisiana
February 3, 2020

CITY OF CARBONPO, LOUISIANA

Summary Schedule of Current and Prior Year Audit Findings and Corrective Action Plan
Year Ended November 30, 2023

Fiscal Year Finding Category	Item No.	Description of Finding	Corrective Action Taken	Corrective Action Planned	Date of Current Finding	Anticipated Completion Date
CUMULATIVE (10/10/2023)						
Internal Controls:						
2023	10-1 (IC)	Unknown	Due to the small number of employees, the City did not have adequate segregation of functions within the accounting system.	NA	NA	NA
			Regarding the internal controls and accounting for the police department, the City should implement the following policies/procedures:	NA	City officials will consider these recommendations and will implement these procedures in the future.	10/30/2023
2020			A. All intake books and summons books should be filed in numerical order to ensure that all tickets and summonses are accounted for.			
2020			B. All receipt books should be pre-numbered.			
2020			C. Receipt and disbursement ledgers pertaining to petty cash should be maintained at the police station and forwarded to City Hall on a monthly basis. The ledgers should pertain to the amount of petty cash on hand at the police station. Checks will then be issued to the police department to reimburse all necessary expenditures and replenish petty cash.			
2021			D. All tickets rendered or changed to warnings should be retained in City Hall by the impounding police officer date. When such changes are made, the person who is authorized to do so should either sign or initial the ticket.			
2021			E. The City should require that all files and form be collected and accounted for at City Hall. Additionally, all file collectors should be deposited on a daily basis.			

CITY OF CHICAGO, ILLINOIS

Summary Schedule of Current and Prior Year Audit Findings
and Corrective Action Plans (Continued)

Year Ended November 30, 2007

Item No.	Item	Description of Finding	Corrective Action Taken	Corrective Action Planned	Status of Corrective Action	Anticipated Completion Date
Management Letter Findings						
2007		1. There is no notification of delinquencies issued by the police department and delinquency goes to City Hall. The police department should consider forwarding a monthly report of delinquencies issued to City Hall to ensure that reports to delinquency board.	Complete	Complete	Police	Anticipated
2007		2. The delinquency to the District Attorney's office, a number of delinquencies are sent to the police department. City Hall should forward a copy of this report.	Partial	Complete	Police	Anticipated
00-1 (M1)		The Utility fund savings and water departments experienced an operating loss. The City should consider increasing savings and water rates and/or decreasing expenses to enable the two departments to operate on a profitable basis.	Partial	City officials will consider increasing rates and/or decreasing expenses to the savings and water departments	Lloyd Rodden, City Manager	Immediately
00-1 (M1)		The City should have written policies on accounting procedures, such as call, investments, utility billing and collections, etc. In addition, the City should develop formal job descriptions or other means of defining particular job tasks.	No	City officials will examine and write accounting policies regarding accounting procedures will be developed and adopted as	Lloyd Rodden, City Manager	Immediately
00-1 (M1)		The City should follow its policy of requiring three signatures on all checks.	No	In the future, city officials will implement the policy which requires two signatures on checks.	Lloyd Rodden, City Manager	Immediately
00-1 (M1)		The City should develop, adopt, and implement policies and procedures relating to City employees involving its private property including the use of City equipment on private property. Additionally, written authorization should always be obtained prior to any work or duties being performed on private property.	No	In the future, city officials will implement policies and procedures regarding the use of City personnel and equipment on private property.	Lloyd Rodden, City Manager	Immediately

(Continued)

CITY OF CARROLLTON, LOUISIANA

Summary Schedule of Current and Prior Year Audit Findings (Continued)
and Corrective Action Plan

Fiscal Year Ended November 30, 2008

Fiscal Year Finding Identify Authority	Fiscal Year Discovered	Description of Finding	Corrective Action Taken	Corrective Action Planned	Status of Corrective Action	Anticipated Completion Date
81-7 (81.1)	2008	All employees, including related employees, should complete same type of record of hours worked; also, employee personnel files should be properly maintained and include the following documentation: (1) employment applications; (2) pay rates; (3) changes in pay rates and positions; (4) 8-4 files; (5) 1-9 files; and (6) termination data when applicable.	No	City officials will implement and enforce these procedures in the future.	Lloyd Bodden, City Manager	Immediately
PRIOR YEAR FINDINGS						
General Control						
81-1 (81.1)	Unknown	Due to the small number of employees, the City did not have adequate segregation of functions within the accounting system.	Yes	No response is considered necessary.	Blake Lemaster, City Clerk	Yes
Management Action						
81-1 (81.1)	2008	Regarding the internal controls and accounting for the police department, the City should implement the following policies and procedures: A. All police books and personnel books should be stored in a secure area to ensure that all books and documents are accounted for. B. All receipt books should be pre-numbered. C. Receipt and disbursement tickets should be maintained at the Police Station and forwarded to City Hall on a monthly basis. The ledgers should reconcile to the amount of petty cash on hand at the Police Station. Checks will also be issued to the Police Department to reimburse all necessary expenditures and replenish petty cash.	No	City officials will implement and enforce these provisions in the future.	Blake Lemaster, City Clerk	11/30/08