

TWENTY-SECOND JUDICIAL DISTRICT COURT
Washington, St. Tammany Parishes, Louisiana
December 31, 2002

Audit of General Purpose Financial Statements

December 31, 2002

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To the Chief Judge and Judges
of the **Twenty-Second Judicial District Court**
Washington, St. Tammany Parishes, Louisiana

Independent Auditor's Report

We have audited the accompanying general purpose financial statements of the **TWENTY-SECOND JUDICIAL DISTRICT COURT** as of and for the year ended December 31, 2002, as listed in the table of contents. These general purpose financial statements are the responsibility of the **TWENTY-SECOND JUDICIAL DISTRICT COURT's** management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the **TWENTY-SECOND JUDICIAL DISTRICT COURT** as of December 31, 2002, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Governmental Auditing Standards*, we have also issued our report dated June 5, 2003 on our consideration of the **TWENTY-SECOND JUDICIAL DISTRICT COURT's** internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying information listed as supplemental information in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Salvatore, Schmit, Rongj & Neal

A Professional Accounting Corporation

June 5, 2003

TWENTY-SECOND JUDICIAL DISTRICT COURT
Washington, St. Tammany Parishes, Louisiana
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
December 31, 2002
With Comparative Totals for 2001

	Governmental Fund Type	Account Group	Totals	
	Special Revenue	General Fixed Assets	(Memorandum Only)	
ASSETS			2002	2001
Cash and Cash Equivalents	\$ 2,269,488	\$ -	\$ 2,269,488	\$ 2,109,982
Receivables	28,861	-	28,861	68,157
Due from Other Court Funds	6,268	-	6,268	20,986
Office Furniture and Equipment	-	332,091	332,091	326,267
Renovations	-	52,578	52,578	52,578
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Assets	<u>\$ 2,304,617</u>	<u>\$ 384,669</u>	<u>\$ 2,689,286</u>	<u>\$ 2,577,970</u>
LIABILITIES AND FUND EQUITY				
Liabilities				
Accounts Payable	\$ 36,451	\$ -	\$ 36,451	\$ 26,005
Due to Other Governments	73,469	-	73,469	62,777
Due to Other Court Funds	6,268	-	6,268	20,986
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Liabilities	<u>116,188</u>	<u>-</u>	<u>116,188</u>	<u>109,768</u>
Fund Equity				
Investment in General Fixed Assets	-	384,669	384,669	378,845
Fund Balance				
Unreserved - Undesignated	<u>2,188,429</u>	<u>-</u>	<u>2,188,429</u>	<u>2,089,357</u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Fund Equity	<u>2,188,429</u>	<u>384,669</u>	<u>2,573,098</u>	<u>2,468,202</u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Liabilities and Fund Equity	<u>\$ 2,304,617</u>	<u>\$ 384,669</u>	<u>\$ 2,689,286</u>	<u>\$ 2,577,970</u>

The accompanying notes are an integral part of these financial statements.

TWENTY-SECOND JUDICIAL DISTRICT COURT
Washington, St. Tammany Parishes, Louisiana
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
For the Year Ended December 31, 2002
With Comparative Totals for 2001

	2002	Totals (Memorandum Only) 2001
REVENUES		
Current Court Revenues		
Civil Cases	\$ 123,000	\$ 118,066
Bail Bond Fees	39,837	44,732
Other Fees	140,027	127,697
Judicial Fees		
Child Support Collection Fees	430,323	407,090
Probation Fees	367,648	415,359
Drug Screens	293,435	206,335
Other Revenues		
Interest Earned	46,701	93,196
Federal Grant Revenue - Drug Court Grant	-	238,593
Miscellaneous	10,985	874
Total Revenues	<u>1,451,956</u>	<u>1,651,942</u>
EXPENDITURES		
Salaries and Related Benefits	639,342	730,626
Contractual Services		
Attorney Fees	-	54,311
Court Reporters	28,630	47,939
Audit Fees	6,000	6,500
Consultant	-	1,500
DWI Class Instructors	21,925	-
Computer Programming	26,784	32,220
Janitorial Services	20,530	21,805
Youth Service Bureau	173,282	182,590
Rent	69,769	88,653
Courtroom Security	-	30,000
Indigent Defender Board	60,000	60,000
District Attorney's Office	36,000	36,000
Child Support Collection Expense	-	(18,502)
Repairs, Maintenance and Renovations	15,232	1,051
Insurance	14,464	18,526
Telephone	18,804	18,620
Dues, Subscriptions, and Law Books	38,699	9,278
Drug Screens	55,862	95,240
Incentive Program	2,175	3,400
DSS Court Processing	1,785	3,964
Materials and Supplies	61,432	104,046
Other		
Educational Seminars - Travel, Meals, Lodging, and Registration Fees	32,969	59,574
Administrative Meetings	2,777	3,381
Miscellaneous	7,119	11,913
Capital Outlays	19,304	13,847
Total Expenditures	<u>1,352,884</u>	<u>1,616,482</u>
EXCESS OF REVENUES OVER EXPENDITURES	99,072	35,460
FUND BALANCES - BEGINNING	<u>2,089,357</u>	<u>2,053,897</u>
FUND BALANCES - ENDING	<u>\$ 2,188,429</u>	<u>\$ 2,089,357</u>

The accompanying notes are an integral part of these financial statements.

TWENTY-SECOND JUDICIAL DISTRICT COURT
Washington, St. Tammany Parishes, Louisiana
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
ACTUAL AND BUDGET (GAAP BASIS) - SPECIAL REVENUE FUNDS
For The Year Ended December 31, 2002

	<u>Actual</u>	<u>Budget</u>	Variance Favorable (Unfavorable)
REVENUES			
Current Court Revenues			
Civil Cases	\$ 123,000	\$ 110,000	\$ 13,000
Bail Bond Fees	39,837	40,000	(163)
Other Fees	140,027	195,250	(55,223)
Judicial Fees			
Child Support Collection Fees	430,323	375,000	55,323
Probation Fees	367,648	375,000	(7,352)
Drug Screens	293,435	170,000	123,435
Other Revenues			
Interest Earned	46,701	91,040	(44,339)
Federal Grant Revenue - Drug Court Grant	-	-	-
Miscellaneous	<u>10,985</u>	<u>-</u>	<u>10,985</u>
Total Revenues	<u>1,451,956</u>	<u>1,356,290</u>	<u>95,666</u>
EXPENDITURES			
Salaries and Related Benefits	639,342	600,000	(39,342)
Contractual Services			
Attorney Fees	-	50,000	50,000
Court Reporters	28,630	50,000	21,370
Audit Fees	6,000	13,500	7,500
Consultant	-	-	-
DWI Class Instructors	21,925	24,000	2,075
Computer Programming	26,784	31,400	4,616
Janitorial Services	20,530	22,000	1,470
Youth Service Bureau	173,282	180,040	6,758
Rent	69,769	88,900	19,131
Courtroom Security	-	30,000	30,000
Indigent Defender Board	60,000	60,000	-
District Attorney's Office	36,000	36,000	-
Child Support Collection Expense	-	-	-
Repairs, Maintenance and Renovations	15,232	27,555	12,323
Insurance	14,464	20,200	5,736
Telephone	18,804	22,828	4,024
Dues, Subscriptions, and Law Books	38,699	21,000	(17,699)
Drug Screens	55,862	90,000	34,138
Incentive Program	2,175	15,000	12,825
DSS Court Processing	1,785	-	(1,785)
Materials and Supplies	61,432	92,500	31,068
Other			
Educational Seminars - Travel, Meals, Lodging, and Registration Fees	32,969	61,000	28,031
Administrative Meetings	2,777	4,500	1,723
Miscellaneous	7,119	16,000	8,881
Capital Outlays	<u>19,304</u>	<u>728,000</u>	<u>708,696</u>
Total Expenditures	<u>1,352,884</u>	<u>2,284,423</u>	<u>931,539</u>
EXCESS OF REVENUES OVER EXPENDITURES	99,072	(928,133)	1,027,205
FUND BALANCES - BEGINNING	<u>2,089,357</u>	<u>2,089,357</u>	<u>-</u>
FUND BALANCES - ENDING	<u>\$ 2,188,429</u>	<u>\$ 1,161,224</u>	<u>\$ 1,027,205</u>

The accompanying notes are an integral part of these financial statements.

TWENTY-SECOND JUDICIAL DISTRICT COURT
Washington, St. Tammany Parishes, Louisiana
NOTES TO FINANCIAL STATEMENTS

NOTE A

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PRESENTATION

The general purpose financial statements of the **TWENTY-SECOND JUDICIAL DISTRICT COURT** (the Court) have been prepared in conformity with Generally Accepted Accounting Principles (GAAP) as applied to government units. The Government Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

REPORTING ENTITY

The general purpose financial statements of the Court include the Judicial Expense Special Revenue Fund, the Child Support Special Revenue Fund, the Drug Court Program Special Revenue Fund, and the General Fixed Assets Account Group. The Criminal Court Fund (essentially the general fund) is included in the general purpose financial statements of St. Tammany Parish because the Parish is responsible for any deficiency in the fund.

FUND ACCOUNTING

The Court uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and aid to financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the Court are classified as governmental funds. Governmental funds account for the Court's general activities, including the collection and disbursement of specific or legally restricted monies and the acquisition of general fixed assets. All of the governmental funds of the Court are considered to be special revenue funds.

Establishment and description of these funds are as follows:

Judicial Expense Fund

The Judicial Expense Fund of the Court was established under the provisions of the Louisiana Legislative Act 553 in 1980. The act specifies that the clerks of courts and the sheriffs of the Parishes of St. Tammany and Washington shall collect a fee, limited by laws as to the amount, for each civil suit and criminal case filed within the court's jurisdiction. The clerks of court and the sheriffs of the Parishes of St. Tammany and Washington shall place all sums collected or received under this Act in a separate account to be designated as the Judicial Expense Fund for the Court in depositories to be designated by the judges of the Court, en banc.

The Judges, en banc, shall have control over the fund and all disbursements made therefrom. They shall cause to be conducted annually an audit of the fund and the books and accounts relating thereto, and shall file the same with the Office of the Legislative Auditor, where it shall be available for public inspection.

TWENTY-SECOND JUDICIAL DISTRICT COURT
Washington, St. Tammany Parishes, Louisiana
NOTES TO FINANCIAL STATEMENTS

NOTE A

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

FUND ACCOUNTING (Continued)

Judicial Expense Fund (Continued)

In general, the Judicial Expense Fund was established and may be used for any purpose or purposes connected with, incidental to, or related to the proper administration or function of the Court or the offices or the individual judges and is in addition to any and all other funds, salaries, expenses, or other monies that are now or hereafter provided, authorized or established by law for any of the aforesaid purposes. No salary shall be paid from the Judicial Expense Fund to any of the judges of the 22nd Judicial District, except as may be paid for administering the said funds, and then only after prior legislative approval.

Child Support Fund

The Child Support Fund of the Court was established under the provisions of Louisiana Revised Statutes 46:236.5, effective January 1, 1989. Under these statutes, the Court has implemented an expedited process for the establishment, modification and enforcement of support obligations by authorizing and directing the judge presiding over the Family Section (Child Support) of the Court to appoint one or more Hearing Officers, who shall serve at his pleasure, to hear support and support related matters.

The Fund is authorized to assess a fee of five (5) percent on all support obligations made executory on or after January 1, 1989, as a result of hearing on a rule to enforce support.

Drug Court Program Fund

The Drug Court Program Fund was established in 1999 subsequent to the Court being awarded a grant from the U.S. Department of Justice through its Office of Justice Programs. The Drug Court program is designed to be a prosecution diversion program for nonviolent offenders of illegal drug possession. The Drug Court program provides counseling to participants; however, the participants agree to random drug testing to monitor their use of illegal drugs.

BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by the governmental funds. The governmental funds use the following practices in recording revenues and expenditures:

Revenues

Revenues are accrued when the amounts to be received are both measurable and available.

TWENTY-SECOND JUDICIAL DISTRICT COURT
Washington, St. Tammany Parishes, Louisiana
NOTES TO FINANCIAL STATEMENTS

NOTE A

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

BASIS OF ACCOUNTING (Continued)

Expenditures

Expenditures, under the modified accrual basis of accounting, are recorded at the time the liabilities are incurred. Capital outlays are recorded as expenditures at the time of acquisition.

Other Financing Sources

Advances between funds that are not expected to be repaid are accounted for as transfers. In those cases in which repayments are expected, the advances are accounted for through the various due to and due from accounts.

BUDGET POLICIES

The Court prepares an annual budget for its Judicial Expense Fund and Child Support Fund. The budgets are prepared on a basis consistent with GAAP. The budget was made available for public inspection on December 11, 2001 in the Court Administrator's office. The budget was adopted on December 12, 2001. The budget for the Judicial Expense Fund as it relates to the FINS/CASA portion of the Fund was amended once during 2002.

Appropriations that are not expended lapse at year end.

ENCUMBRANCES

Encumbrance accounting is not utilized by the Court.

CASH AND CASH EQUIVALENTS

Cash includes amounts in demand deposits, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the Court may deposit funds in demand deposits, interest-bearing deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

FIXED ASSETS

Fixed assets are recorded as expenditures at the time purchased, and the related assets are capitalized (reported) in the general fixed asset account group. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated cost if historical cost is not available. It is the Court's policy to capitalize fixed assets over \$1,000.

USE OF ESTIMATES

The preparation of financial statements in conformity with GAAP includes the use of estimates that affect the financial statements. Accordingly, actual results could differ from those estimates.

TWENTY-SECOND JUDICIAL DISTRICT COURT
Washington, St. Tammany Parishes, Louisiana
NOTES TO FINANCIAL STATEMENTS

NOTE A

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

COMPENSATED ABSENCES

Vacation Leave

The Judges of the Court establish vacation policies for their respective employees. All other employees generally earn vacation according to the following length of employment:

One Year of Employment	-	One Week Vacation
Two Years of Employment	-	Two Weeks Vacation
Five Years of Employment	-	Three Weeks Vacation
Ten Years of Employment	-	Four Weeks Vacation

In general, unused vacation time cannot be carried over from one calendar year to the next; however, effective September 2000, the vacation policy was amended, allowing certain administrative personnel to carryover their unused vacation time. The amount of carryover resulting from this policy change however, is considered to be immaterial to the financial statements taken as a whole. Upon termination, unused vacation time is paid to all employees in good standing with the Court.

Sick Leave

Employees are allocated ten days of sick leave each year and are allowed to carryforward unused sick leave days; however, accumulated sick time is not paid upon termination.

TOTAL COLUMNS ON STATEMENTS

Total columns on the combined financial statements are captioned "Memorandum Only" to indicate they are presented to facilitate financial analysis. Data in these columns do not present financial position or results of operations, in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation.

COMPARATIVE DATA

Comparative totals for the prior year have been presented in the accompanying general purpose financial statements in order to provide an understanding of changes in the Court's financial position and operations. However, comparative data have not been presented in all statements because their inclusion would make certain statements unduly complex and difficult to understand.

NOTE B

CASH AND CASH EQUIVALENTS

At December 31, 2002, the Court has cash and cash equivalents (book balances) totaling \$2,269,488 all of which are in interest bearing demand deposit accounts.

TWENTY-SECOND JUDICIAL DISTRICT COURT
Washington, St. Tammany Parishes, Louisiana
NOTES TO FINANCIAL STATEMENTS

NOTE B

CASH AND CASH EQUIVALENTS (Continued)

These deposits are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent. The market value of the pledged securities plus the federal deposit insurance must at all times equal or exceed the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 2002, the Court has \$2,298,980 in deposits (collected bank balances). These deposits are secured from risk by \$100,000 of federal deposit insurance and \$2,422,884 (fair market value) of pledged securities held by the Federal Reserve Bank of Atlanta and by First National Bankers Bank in the name of the fiscal agent bank (GASB Category 3).

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement No. 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Court that the fiscal agent has failed to pay deposited funds upon demand.

NOTE C

RECEIVABLES

The receivables at December 31, 2002 are summarized below:

Due from State – Bail Bond Fees	\$ 6,140
Due from St. Tammany Parish Sheriff – Court Costs	10,545
Due from Washington and St. Tammany Clerk of Court	10,073
Other	<u>2,103</u>
	<u>\$ 28,861</u>

No allowance for doubtful accounts has been established, as all receivables were collected between January and March 2003.

NOTE D

CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	<u>Balance</u> <u>January 1,</u> <u>2002</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>December 31,</u> <u>2002</u>
Office Furniture and Equipment	\$ 326,267	\$ 19,304	\$ 13,480	\$ 332,091
Office Renovations	<u>52,578</u>	<u>-</u>	<u>-</u>	<u>52,578</u>
	<u>\$ 378,845</u>	<u>\$ 19,304</u>	<u>\$ 13,480</u>	<u>\$ 384,669</u>

TWENTY-SECOND JUDICIAL DISTRICT COURT
Washington, St. Tammany Parishes, Louisiana
NOTES TO FINANCIAL STATEMENTS

NOTE E

PENSION PLANS

The employees of the Court belong to the Parochial Employees Retirement System of Louisiana (the Plan). The Plan is a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees. Contributions to the Plan are made by St. Tammany Parish Government and the Washington Parish Police Jury. The Court reimburses the Parish and the Police Jury for amounts in excess of what they are required to pay.

NOTE F

COMMITMENTS

INDIGENT DEFENDER'S OFFICE AND DISTRICT ATTORNEY'S OFFICE

As authorized by Louisiana Revised Statute 46:236.5, and as ordered by the Judges of the Court, the Child Support Fund is required to pay the Indigent Defender's Office and the District Attorney's Office \$5,000 per month and \$3,000 per month, respectively. These payments shall continue until otherwise terminated by the Judges of the Court.

YOUTH SERVICES BUREAU OF ST. TAMMANY PARISH

As ordered by the Judges of the Court, the Child Support Fund is required to pay the Youth Services Bureau of St. Tammany Parish \$3,000 per month. In addition, as ordered by the Judges of the Court, the Judicial Expense Fund is required to pay the Youth Services Bureau of St. Tammany Parish \$8,825 per month. The FINS/CASA program administered by the Court is required to pay to the Youth Services Bureau, as ordered by the Judges of the Court, on a monthly basis, all amounts generated from Court Costs. These payments shall continue until otherwise terminated by the Judges of the Court.

NOTE G

RISK OF LOSS

The Court is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Court has obtained liability insurance for the judges and hearing officers and other supporting staff, as well as for employee dishonesty. Losses associated with the destruction or damage to assets is covered through St. Tammany Parish.

TWENTY-SECOND JUDICIAL DISTRICT COURT
Washington, St. Tammany Parishes, Louisiana
SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET
December 31, 2002
With Comparative Totals for 2001

	Judicial Expense Fund	Child Support Fund	Drug Court Program Fund	Total December 31,	
				2002	2001
ASSETS					
Cash	\$ 704,145	\$ 1,107,548	\$ 457,795	\$ 2,269,488	\$ 2,109,982
Receivables	28,861	-	-	28,861	68,157
Due from Other Court Funds	6,268	-	-	6,268	20,986
Total Assets	<u>\$ 739,274</u>	<u>\$ 1,107,548</u>	<u>\$ 457,795</u>	<u>\$ 2,304,617</u>	<u>\$ 2,199,125</u>
LIABILITIES AND FUND EQUITY					
Liabilities					
Accounts Payable	\$ 36,451	\$ -	\$ -	\$ 36,451	\$ 26,005
Due to Other Governments	32,429	41,040	-	73,469	62,777
Due to Other Court Funds	-	3,758	2,510	6,268	20,986
Total Liabilities	<u>68,880</u>	<u>44,798</u>	<u>2,510</u>	<u>116,188</u>	<u>109,768</u>
Fund Equity					
Unreserved - Undesignated	<u>670,394</u>	<u>1,062,750</u>	<u>455,285</u>	<u>2,188,429</u>	<u>2,089,357</u>
Total Fund Equity	<u>670,394</u>	<u>1,062,750</u>	<u>455,285</u>	<u>2,188,429</u>	<u>2,089,357</u>
Total Liabilities and Fund Equity	<u>\$ 739,274</u>	<u>\$ 1,107,548</u>	<u>\$ 457,795</u>	<u>\$ 2,304,617</u>	<u>\$ 2,199,125</u>

See independent auditor's report.

TWENTY-SECOND JUDICIAL DISTRICT COURT
Washington, St. Tammany Parishes, Louisiana
SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
For The Year Ended December 31, 2002
With Comparative Totals for 2001

	Judicial Expense Fund	Child Support Fund	Drug Court Program Fund	Total December 31,	
				2002	2001
REVENUES					
Current Court Revenues					
Civil Cases	\$ 123,000	\$ -	\$ -	\$ 123,000	\$ 118,066
Bail Bond Fees	39,837	-	-	39,837	44,732
Other Fees	120,051	-	19,976	140,027	127,697
Judicial Fees					
Child Support Fees	-	430,323	-	430,323	407,090
Probation Fees	367,648	-	-	367,648	415,359
Drug Screens	-	-	293,435	293,435	206,335
Other Revenues					
Interest Earned	16,091	23,872	6,738	46,701	93,196
State Grant - Friends in Need	-	-	-	-	-
Federal Grant Revenue - Drug Court Grant	-	-	-	-	238,593
Miscellaneous	10,732	-	253	10,985	874
Total Revenues	<u>677,359</u>	<u>454,195</u>	<u>320,402</u>	<u>1,451,956</u>	<u>1,651,942</u>
EXPENDITURES					
Salaries and Related Benefits	357,586	224,809	56,947	639,342	730,626
Contractual Services					
Attorney Fees	-	-	-	-	54,311
Court Reporters	28,329	301	-	28,630	47,939
Audit Fees	3,000	3,000	-	6,000	6,500
Consultant	-	-	-	-	1,500
DWI Class Instructors	-	-	21,925	21,925	-
Computer Programming	26,184	600	-	26,784	32,220
Janitorial Services	20,530	-	-	20,530	21,805
Youth Service Bureau	127,282	46,000	-	173,282	182,590
Rent	69,019	-	750	69,769	88,653
Courtroom Security	-	-	-	-	30,000
Indigent Defender Board	-	60,000	-	60,000	60,000
District Attorney's Office	-	36,000	-	36,000	36,000
Child Support Collection Expense	-	-	-	-	(18,502)
Repairs, Maintenance, and Renovations	13,409	1,823	-	15,232	1,051
Insurance	11,314	3,150	-	14,464	18,526
Telephone	18,804	-	-	18,804	18,620
Dues, Subscriptions, and Law Books	38,029	670	-	38,699	9,278
Drug Screens	-	-	55,862	55,862	95,240
Incentive Program	-	-	2,175	2,175	3,400
DSS-Court Processing	-	1,785	-	1,785	3,964
Materials and Supplies	53,812	3,929	3,691	61,432	104,046
Other					
Educational Seminars - Travel, Meals, Lodging, and Registration Fees	22,607	4,365	5,997	32,969	59,574
Administrative Meetings	2,777	-	-	2,777	3,381
Miscellaneous	1,386	5,651	82	7,119	11,913
Capital Outlays	14,284	2,510	2,510	19,304	13,847
Total Expenditures	<u>808,352</u>	<u>394,593</u>	<u>149,939</u>	<u>1,352,884</u>	<u>1,616,482</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(130,993)	59,602	170,463	99,072	35,460
FUND BALANCES - BEGINNING	<u>801,387</u>	<u>1,003,148</u>	<u>284,822</u>	<u>2,089,357</u>	<u>2,053,897</u>
FUND BALANCES - ENDING	<u>\$ 670,394</u>	<u>\$ 1,062,750</u>	<u>\$ 455,285</u>	<u>\$ 2,188,429</u>	<u>\$ 2,089,357</u>

See independent auditor's report.

TWENTY-SECOND JUDICIAL DISTRICT COURT
 Washington, St. Tammany Parishes, Louisiana
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET (GAAP BASIS)
 For The Year Ended December 31, 2002

	Judicial Expense Fund			Child Support Fund			Drug Court Program Fund		
	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)	Actual	Budget	Variance Favorable (Unfavorable)
REVENUES									
Current Court Revenues	\$ 123,000	\$ 110,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Civil Cases	39,837	40,000	(163)	-	-	-	-	-	(62,274)
Bail Bond Fees	120,051	113,000	7,051	-	-	-	19,976	82,250	-
Other Fees	-	-	-	-	-	-	-	-	-
Judicial Fees	-	-	-	430,323	375,000	55,323	-	-	-
Child Support Fees	367,648	375,000	(7,352)	-	-	-	293,435	170,000	123,435
Probation Fees	-	-	-	-	-	-	-	-	-
Drug Screens	-	-	-	-	-	-	-	-	-
Other Revenues	16,091	35,040	(18,949)	23,872	50,000	(26,128)	6,738	6,000	738
Interest Earned	-	-	-	-	-	-	-	-	-
State Grant - Friends in Need	-	-	-	-	-	-	-	-	-
Federal Grant Revenue - Drug Court Grant	10,732	-	10,732	-	-	-	253	-	253
Miscellaneous	677,359	673,040	4,319	454,195	425,000	29,195	320,402	258,250	62,152
Total Revenues	357,586	375,000	17,414	224,809	225,000	191	56,947	-	(56,947)
EXPENDITURES									
Salaries and Related Benefits	-	50,000	50,000	-	-	-	-	-	-
Contractual Services	28,329	50,000	21,671	301	-	(301)	-	-	-
Attorney Fees	3,000	6,000	3,000	3,000	4,500	1,500	-	3,000	3,000
Court Reporters	-	-	-	-	-	-	-	-	-
Audit Fees	-	-	-	-	-	-	21,925	24,000	2,075
Consultant	-	-	-	-	-	-	-	-	-
DWI Class Instructors	26,184	30,000	3,816	600	1,400	800	-	-	-
Computer Programming	20,530	22,000	1,470	-	-	-	-	-	-
Janitorial Services	127,282	129,040	1,758	46,000	51,000	5,000	-	-	-
Youth Service Bureau	-	-	-	-	-	-	-	-	-
Consultant	69,019	85,400	16,381	-	2,000	2,000	750	1,500	750
Rent	-	-	-	-	30,000	30,000	-	-	-
Courtroom Security	-	-	-	60,000	60,000	-	-	-	-
Indigent Defender Board	-	-	-	36,000	36,000	-	-	-	-
District Attorney's Office	-	-	-	-	-	-	-	-	-
Child Support Collection Expense	13,409	27,500	14,091	1,823	-	(1,823)	-	55	55
Repairs, Maintenance, and Renovations	11,314	16,000	4,686	3,150	4,200	1,050	-	-	-
Insurance	18,804	15,000	(3,804)	-	-	-	-	7,828	7,828
Telephone	38,029	20,000	(18,029)	670	1,000	330	-	-	-
Dues, Subscriptions, and Law Books	-	-	-	-	-	-	55,862	90,000	34,138
Drug Screens	-	-	-	-	-	-	2,175	15,000	12,825
Incentive Program	-	-	-	1,785	-	(1,785)	-	-	-
DSS-Court Processing	-	-	-	3,929	6,500	2,571	3,691	6,000	2,309
Materials and Supplies	53,812	80,000	26,188	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Educational Seminars - Travel, Meals, Lodging, and Registration Fees	22,607	55,000	32,393	4,365	6,000	1,635	5,997	-	(5,997)
Administrative Meetings	2,777	4,500	1,723	-	-	-	-	10,000	9,918
Miscellaneous	1,386	6,000	4,614	5,651	-	(5,651)	82	5,000	2,490
Capital Outlays	14,284	403,000	388,716	2,510	320,000	317,490	-	-	-
Total Expenditures	808,352	1,374,440	566,088	394,593	747,600	353,007	149,939	162,383	12,444
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(130,993)	(701,400)	570,407	59,602	(322,600)	382,202	170,463	95,867	74,596
FUND BALANCES - BEGINNING	801,387	801,387	-	1,003,148	1,003,148	-	284,822	284,822	-
FUND BALANCES - ENDING	\$ 670,394	\$ 99,987	\$ 570,407	\$ 1,062,750	\$ 680,548	\$ 382,202	\$ 455,285	\$ 380,689	\$ 74,596

See independent auditor's report.



**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Chief Judge and Judges
of the **Twenty-Second Judicial District Court**
Washington, St. Tammany Parishes, Louisiana

We have audited the general purpose financial statements of the **TWENTY-SECOND JUDICIAL DISTRICT COURT** as of and for the year ended December 31, 2002, and have issued our report thereon dated June 5, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the **TWENTY-SECOND JUDICIAL DISTRICT COURT's** general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control over Financial Reporting

In planning and performing our audit we considered the **TWENTY-SECOND JUDICIAL DISTRICT COURT's** internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information of the **TWENTY-SECOND JUDICIAL DISTRICT COURT**, management, and the Legislative Auditor of the State of Louisiana, and it is not intended to be and should not be used by anyone other than these specified parties.



A Professional Accounting Corporation

June 5, 2003