

CITY COURT OF
DENHAM SPRINGS - WARD TWO

REPORT ON AUDIT OF
COMPONENT UNIT FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2001

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 10/17/01

CONTENTS

Independent Auditor's Report	Page 1 - 2
Component Unit Financial Statements (Combined Statements - Overview)	
Combined Balance Sheets - All Fund Types and Account Groups.....	3
Combined Statements of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types.....	4 - 5
Notes to Financial Statements.....	6 - 13
Financial Statements of Individual Funds and Account Groups	
General Fund:	
Comparative Balance Sheets.....	14
Comparative Statements of Revenues, Expenditures and Changes in Fund Balance.....	15 - 16
Special Revenue Funds:	
Combining Balance Sheets.....	17
Combining Statements of Revenues, Expenditures and Changes in Fund Balances.....	18
Agency Funds:	
Combining Balance Sheets.....	19
Combining Statements of Cash Receipts and Disbursements.....	20 - 21
General Fixed Assets Account Group:	
Comparative Statements of General Fixed Assets - By Sources.....	22
Other Supplementary Information	
Independent Auditor's Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of the Component Unit Financial Statements Performed in Accordance With <u>Government</u> <u>Auditing Standards</u>	23 - 24



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July 20, 2001

INDEPENDENT AUDITOR'S REPORT

Judge Charles W. Borde, Jr.
City Court of Denham Springs - Ward Two
Denham Springs, Louisiana

We have audited the accompanying component unit financial statements of the City Court of Denham Springs - Ward Two, (a component unit of the City of Denham Springs), as of and for the year ended June 30, 2001, as listed in the table of contents. These financial statements are the responsibility of the Court. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the component unit financial statements referred to above present fairly, in all material respects, the financial position of the City Court of Denham Springs - Ward Two as of June 30, 2001, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the component unit financial statements taken as a whole. The combining, individual fund, and individual account group financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements of the City Court of Denham Springs - Ward Two. Such information has been subjected to the auditing procedures applied in the audit of the component unit financial statements and, in our opinion, is fairly stated in all material respects in relation to the component unit financial statements taken as a whole.

City Court of Denham Springs - Ward Two
Denham Springs, Louisiana

The financial information for the preceding year which is included for comparative purposes was taken from the financial report for that year in which we expressed an unqualified opinion on the financial statements of the City Court of Denham Springs - Ward Two.

In accordance with Government Auditing Standards, we have also issued our report dated July 20, 2001, on our consideration of the Court's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of our audit performed in accordance with Government Auditing Standards and should be used in conjunction with this report in considering the results of our audit.

Respectfully submitted,

Harold J. Bougeois, CPA

**COMPONENT UNIT FINANCIAL STATEMENTS
(COMBINED STATEMENTS - OVERVIEW)**

CITY COURT OF DENHAM SPRINGS - WARD TWO

COMBINED BALANCE SHEETS - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 2001

	<u>Governmental</u>		<u>Fiduciary</u>	<u>Account</u>
	<u>Fund Types</u>		<u>Fund Type</u>	<u>Group</u>
ASSETS	<u>General</u>	<u>Special</u>	<u>Agency</u>	<u>General</u>
		<u>Revenue</u>	<u>Funds</u>	<u>Fixed</u>
				<u>Assets</u>
Cash	\$ 106,293	\$ 30,702	\$ 160,064	\$ -
Certificates of Deposit	135,000	-	-	-
Accrued Interest	1,804	-	-	-
Due from Other Funds	573	-	1	-
Fixed Assets	-	-	-	149,030
Accounts Receivable	<u>25</u>	<u>-</u>	<u>105</u>	<u>-</u>
Total Assets	\$ 243,695	\$ 30,702	\$ 160,170	\$ 149,030
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>
LIABILITIES				
Accounts Payable	\$ 1,450	\$ -	\$ -	\$ -
Due to Other Funds	1	140	433	-
Bonds Paid in Advance of Trial/Bond Appeals	<u>-</u>	<u>-</u>	<u>159,737</u>	<u>-</u>
Total Liabilities	1,451	140	160,170	-
FUND EQUITY				
Investment in General Fixed Assets	-	-	-	149,030
Fund Balance:				
Reserved Civil Fees	20,258	-	-	-
Designated	-	30,562	-	-
Unreserved - Undesignated	<u>221,986</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fund Equity	242,244	30,562	-	149,030
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>
Total Liabilities and Fund Equity	\$ 243,695	\$ 30,702	\$ 160,170	\$ 149,030
	<u>=====</u>	<u>=====</u>	<u>=====</u>	<u>=====</u>

The accompanying notes constitute an integral part of this statement.

Totals	
<u>(Memorandum Only)</u>	
<u>2001</u>	<u>2000</u>
\$297,059	\$202,254
135,000	85,000
1,804	1,641
574	762
149,030	144,750
<u>130</u>	<u>25</u>
\$583,597	\$434,432
<u> </u>	<u> </u>
\$ 1,450	\$ 30
574	762
<u>159,737</u>	<u>105,159</u>
161,761	105,951
149,030	144,750
20,258	11,176
30,562	26,590
<u>221,986</u>	<u>145,965</u>
421,836	328,481
<u> </u>	<u> </u>
\$583,597	\$434,432
<u> </u>	<u> </u>

CITY COURT OF DENHAM SPRINGS - WARD TWO

**COMBINED STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES**

FOR THE YEAR ENDED JUNE 30, 2001

	<u>Governmental</u>		<u>Totals</u>	
	<u>Fund Types</u>		<u>(Memorandum Only)</u>	
	<u>General</u>	<u>Special Revenue</u>	<u>2001</u>	<u>2000</u>
Revenues:				
Court Costs	\$ 142,057	\$ 18,161	\$160,218	\$ 129,472
Civil Fees	44,738	-	44,738	34,591
Probation and Continuance Fees	33,389	-	33,389	36,478
Drivers' License Reinstatement Fee	687	-	687	975
Appealed Case Fees/Transcripts	293	-	293	485
Intergovernmental Revenues - On-Behalf Payments	28,013	-	28,013	28,013
Interest Income	7,523	580	8,103	7,296
Miscellaneous Income	<u>5,538</u>	<u>-</u>	<u>5,538</u>	<u>5,168</u>
Total Revenues	262,238	18,741	280,979	242,478
Other Financing Sources:				
Operating Transfers From Primary Government - City of Denham Springs	46,860	-	46,860	46,844
Operating Transfers In	<u>2,865</u>	<u>-</u>	<u>2,865</u>	<u>2,536</u>
Total Other Financing Sources	49,725	-	49,725	49,380
Total Revenues and Other Financing Sources	311,963	18,741	330,704	291,858
Expenditures:				
Salaries	132,655	-	132,655	151,584
Civil Fees Paid	26,059	-	26,059	26,059
Office Supplies and Printed Forms	7,482	-	7,482	8,979
Telephone	3,862	685	4,547	3,670
Postage	4,858	-	4,858	4,015
Membership Dues	4,093	-	4,093	3,443
Educational Conferences and Seminars	8,981	-	8,981	8,258
Professional Fees	2,500	-	2,500	2,500

(CONTINUED)

CITY COURT OF DENHAM SPRINGS - WARD TWO

**COMBINED STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES (CONTINUED)**

FOR THE YEAR ENDED JUNE 30, 2001

	<u>Governmental</u>		<u>Totals</u>	
	<u>Fund Types</u>		<u>(Memorandum Only)</u>	
	<u>General</u>	<u>Special Revenue</u>	<u>2001</u>	<u>2000</u>
Expenditures (Continued):				
Maintenance Agreement	5,641	-	5,641	9,097
Payroll Tax Expense	10,373	-	10,373	11,790
Miscellaneous	2,307	-	2,307	2,109
Retirement Expense	6,792	-	6,792	6,083
Insurance	2,282	2,050	4,332	7,320
Uniforms	795	-	795	1,997
Transcriptions/Appeals	3,900	-	3,900	3,990
Software Update	-	-	-	9,230
Police Officers Subpoena Fees	-	10,625	10,625	6,825
Fines Disbursed	-	829	829	2,005
Capital Outlay	<u>4,280</u>	<u>-</u>	<u>4,280</u>	<u>4,928</u>
Total Expenditures	<u>226,860</u>	<u>14,189</u>	<u>241,049</u>	<u>273,882</u>
Other Uses:				
Operating Transfers Out	<u>-</u>	<u>580</u>	<u>580</u>	<u>517</u>
Total Other Uses	<u>-</u>	<u>580</u>	<u>580</u>	<u>517</u>
Total Expenditures and Other Uses	<u>226,860</u>	<u>14,769</u>	<u>241,629</u>	<u>274,399</u>
Excess of Revenues and Other Sources Over (Under) Expendi- tures and Other Uses	85,103	3,972	89,075	17,459
Fund Balances at Beginning of Year	<u>157,141</u>	<u>26,590</u>	<u>183,731</u>	<u>166,272</u>
Fund Balances at End of Year	<u>\$ 242,244</u>	<u>\$ 30,562</u>	<u>\$ 272,806</u>	<u>\$ 183,731</u>

The accompanying notes constitute an integral part of this statement.

CITY COURT OF DENHAM SPRINGS - WARD TWO

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2001

Note 1 - Summary of Significant Accounting Policies -

The City Court of Denham Springs - Ward Two (the "Court"), Parish of Livingston, Louisiana was established in accordance with Louisiana Statute 13:1872 A(1) by resolution of the Denham Springs Mayor and Council on June 24, 1968.

The Court collects fines on behalf of Ward Two in Livingston Parish which includes the City of Denham Springs and a portion of Livingston Parish and remits these fines to the same, after deducting court costs therefrom for operation of the Court and Marshall's offices. The combining financial statements of the Agency Funds, (Criminal Docket, Civil Docket and Restitution Fund), have been prepared on the cash basis as they primarily operate in a fiduciary capacity. The combining and individual fund financial statements of the General Fund and the Special Revenue Funds, (Public Service Work Fund and Witness Fees Fund), have been prepared on the modified accrual basis in order to fairly present the operations of the Court.

The accounting and reporting policies of the City Court of Denham Springs - Ward Two conform to accounting principles generally accepted in the United States of America as applicable to governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statutes 24:517 and to the guides set forth in the industry audit guide, Audits of State and Local Governmental Units.

A. Financial Reporting Entity

For reporting purposes the City of Denham Springs, Louisiana, serves as the financial reporting entity for both the municipality (City of Denham Springs) and for the Ward II Court System. The financial reporting entity consists of (1) the primary government (all funds under the auspices of the Mayor and Council of the City of Denham Springs), (2) organizations for which the primary government is financially accountable, and (3) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

CITY COURT OF DENHAM SPRINGS - WARD TWO

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2001

Governmental Accounting Standards Board (GASB) Statement No. 14, the Financial Reporting Entity, established criteria for determining which component units should be considered part of the City of Denham Springs for financial reporting purposes. The basic criteria are as follows:

1. Legal status of the potential component unit including the right to incur its own debt, levy its own taxes and charges, expropriate property in its own name, sue and be sued, and the right to buy, sell and lease property in its own name.
2. Whether the City governing authority (Mayor and Council) appoints a majority of board members of the potential component unit.
3. Fiscal interdependency between the City and the potential component unit.
4. Imposition of will by the City on the potential component unit.
5. Financial benefit/burden relationship between the City and the potential component unit.

Based on the previous criteria, City Management has included the City Court of Denham Springs - Ward Two as a component unit of the City of Denham Springs. Since the Judge of the Court is an elected official and has certain statutorily defined sources of funds for his own operating and/or capital budget discretion, the funds of the City Court of Denham Springs - Ward Two will be discretely presented in the City of Denham Springs general purpose financial statements for the year ended June 30, 2001.

B. Fund Accounting

The accounts of the Court are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds of the Court are grouped, in the financial statements in this report, into three generic fund types and two broad fund categories as follows:

CITY COURT OF DENHAM SPRINGS - WARD TWO

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2001

GOVERNMENTAL FUND TYPES

General Fund - The General Fund is the general operating fund of the Court. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

FIDUCIARY FUND TYPES

Agency Funds - Agency Funds are used to account for assets held by the Court in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

C. Fixed Assets

The accounting and reporting treatment applied to the fixed assets associated with a fund are determined by its measurement focus. All governmental fund type operations are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their Balance Sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Fixed assets used in governmental fund type operations are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. No depreciation has been provided on general fixed assets.

All fixed assets are valued at historical cost.

CITY COURT OF DENHAM SPRINGS - WARD TWO

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2001

D. Budgets and Budgetary Accounting

The City Court of Denham Springs - Ward Two was not required to prepare or adopt a budget for the fiscal year ended June 30, 2001.

E. Total Columns on Combined Statements - Overview

Total Columns on the Combined Statements - Overview are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

F. Accumulated Unpaid Vacation and Sick Pay

The Employees of the City Court of Denham Springs - Ward Two are not allowed to accumulate vacation or sick time.

G. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

H. Accounting Development - GASB Statement No. 34

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Certain of the significant changes in the Statement include the following:

CITY COURT OF DENHAM SPRINGS - WARD TWO

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2001

- For the first time the financial statements will include:
 - A Management Discussion and Analysis (MD&A) section providing an analysis of the Court's overall financial position and results of operations.
 - Financial statements will be prepared using full accrual accounting for all of the Court's activities, including reporting infrastructure assets (roads, bridges, etc.).
 - A change in the fund financial statements to focus on the major funds.

The general provisions of GASB Statement No. 34 must be implemented by the Court no later than the fiscal year ending December 31, 2004, or upon implementation by the City of Denham Springs, whichever occurs first.

Note 2 - Interest Earned -

The Civil and Criminal Dockets, and the Public Service Fund and Witness Fees Fund have placed funds in interest-bearing accounts. Since the Dockets operate in a fiduciary capacity and are not required to pay interest on bonds paid in advance of trial, interest income is transferred to the General Fund and used for operations of the Court.

The interest earned in the Public Service Fund and the Witness Fees Fund is also transferred to the General Fund and used for operations of the Court.

Note 3 - Cash and Cash Equivalents -

For reporting purposes, cash and cash equivalents include cash, demand deposits, and time certificates of deposit. Under state law the Court may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, any other state in the union, or under the laws of the United States. Further, the Court may invest in time deposits or certificates of deposit of state banks organized under Louisiana law and national banks having principal offices in Louisiana.

At June 30, 2001, the carrying amount of the Court's Cash and Cash Equivalents totaled \$432,059, and the confirmed bank balances were \$467,570. Cash and cash equivalents are stated at cost, which approximates market. These deposits must be secured under state law by federal deposit insurance or the pledge of securities owned by the bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the bank. These pledged securities are to be held in the name of the pledging bank in a custodial bank that is mutually acceptable to the parties involved. The following is a summary of cash and cash equivalents at June 30, 2001, with the related federal deposit insurance and pledged securities. The cash and cash equivalents at June 30, 2001, were secured as follows:

CITY COURT OF DENHAM SPRINGS - WARD TWO

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2001

	<u>Confirmed Bank Balances June 30, 2001</u>	<u>FDIC/FSLIC Insurance</u>	<u>Balances Uninsured</u>
Cash and Cash Equivalents	\$ 332,570	\$ 185,404	\$ 147,166
Investments in Time Certificates of Deposit	<u>135,000</u>	<u>135,000</u>	<u>-</u>
Total	\$ 467,570	\$ 320,404	147,166
Uncollateralized - Securities Pledged and Held by the Custodial Bank in the Name of the Fiscal Agent			<u>203,709</u>
Deficiency of FDIC/FSLIC Insurance and Pledged Securities over Cash and Cash Equivalents			<u>\$ NONE</u>

Note 4 - Changes in General Fixed Assets -

A summary of changes in general fixed assets follows:

	<u>Balance June 30, 2000</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2001</u>
Equipment	<u>\$144,750</u>	<u>\$ 4,280</u>	<u>\$ -</u>	<u>\$ 149,030</u>

CITY COURT OF DENHAM SPRINGS - WARD TWO

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2001

Note 5 - Interfund Receivables, Payables, Transfers In, Transfers Out -

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$ 573	\$ 1
Special Revenue Funds	-	140
Agency Funds	<u>1</u>	<u>433</u>
	<u>\$ 574</u>	<u>\$ 574</u>
	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ 2,865	\$ -
Special Revenue Funds	-	580
Agency Funds	<u>-</u>	<u>2,285</u>
	<u>\$ 2,865</u>	<u>\$ 2,865</u>

Note 6 - Postretirement Health Care and Life Insurance Benefits -

At June 30, 2001, the Court has no postretirement health care and life insurance benefit plan in existence.

Note 7 - Retirement Commitments -

Employees of the City Court of Denham Springs - Ward Two may elect to be members of the Parochial Employees' Retirement System of Louisiana - Plan "B", a multiple-employer public employee retirement system. Contributions to the system are made by both employees and the Court's office as a percentage of salaries. Beginning January 1, 2001, the contribution rate for the employer was 2.75% of covered earnings and the rate for the employee was 2.00% of covered earnings. The City Court of Denham Springs - Ward Two contributed \$2,531 to the system during the year. Data concerning the actuarial status of the system at June 30, 2001, is not currently available.

CITY COURT OF DENHAM SPRINGS - WARD TWO

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2001

Employees of the Court whose salary is reimbursed by the City of Denham Springs, are also covered by the Municipal Employees' Retirement System of Louisiana - Plan "B", also a multiple-employer public employee retirement system. Contributions to the system are made by both employees and the City of Denham Springs as a percentage of salaries. The City of Denham Springs contributed \$873 to the system during the year on behalf of the Court and this amount is included in these financial statements. Data concerning the actuarial status of the system at June 30, 2001, is not currently available.

All employees of the Court, with the exception of the Judge, are also covered by the Social Security System. The Court contributed \$10,148 to the System in fiscal year 2001, as its share of employer contributions.

The Judge is a member of the Louisiana State Employees Retirement System. Contributions to the system are made by the Judge and the Court as a percentage of salary. The Court contributed \$3,388 to the system during the year. Data concerning the actuarial status of the system at June 30, 2001 is not currently available.

Note 8 - On-Behalf Payments for Salaries and Benefits -

The Court follows GASB Statement No. 24, "Accounting and Financial Reporting for Certain Grants and Other Financial Assistance." This standard requires the Court to report in the financial statements on-behalf salary and fringe benefit payments made by the Livingston Parish Council to the Court's employees.

Supplementary salary payments are made by the Parish Council directly to the Court's employees. The Court is not legally responsible for these salary supplements. Therefore, the basis for recognizing the revenue and expenditure payments is the actual contributions made by the Parish Council. For the fiscal year ended June 30, 2001 the Parish Council made supplementary salary and benefit payments of \$28,013 to the City Court's employees.

As an elected official, the Judge statutorily receives a portion of his compensation directly from the City of Denham Springs, the Livingston Parish Council, and the State of Louisiana. As the Judge considers himself to be employed by the State of Louisiana, his compensation is not reflected in these financial statements.

**FINANCIAL STATEMENTS OF INDIVIDUAL
FUNDS AND ACCOUNT GROUPS**

GENERAL FUND

To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

**CITY COURT OF DENHAM SPRINGS - WARD TWO
GENERAL FUND**

COMPARATIVE BALANCE SHEETS

JUNE 30, 2001 AND 2000

ASSETS

	<u>2001</u>	<u>2000</u>
Cash	\$ 106,293	\$ 69,713
Certificates of Deposit	135,000	85,000
Accrued Interest	1,804	1,641
Due from Other Funds	573	762
Accounts Receivable	<u>25</u>	<u>25</u>
 Total Assets	 \$ 243,695	 \$ 157,141
	<u>=====</u>	<u>=====</u>

LIABILITIES AND FUND BALANCE

Liabilities:		
Accounts Payable	\$ 1,450	\$ -
Due to Other Funds	<u>1</u>	<u>-</u>
Total Liabilities	1,451	-
 Fund Balance:		
Reserved Civil Fees	20,258	11,176
Unreserved - Undesignated	<u>221,986</u>	<u>145,965</u>
Total Fund Balance	<u>242,244</u>	<u>157,141</u>
 Total Liabilities and Fund Balance	 \$ 243,695	 \$ 157,141
	<u>=====</u>	<u>=====</u>

See auditor's report.

**CITY COURT OF DENHAM SPRINGS - WARD TWO
GENERAL FUND**

**COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE**

FOR THE YEARS ENDED JUNE 30, 2001 AND 2000

	<u>2001</u>	<u>2000</u>
Revenues:		
Court Costs	\$ 142,057	\$ 112,223
Civil Fees	44,738	34,591
Probation and Continuance Fees	33,389	36,478
Drivers' License Reinstatement Fee	687	975
Appealed Case Fees/Transcripts	293	485
Intergovernmental Revenues - On-Behalf Payments	28,013	28,013
Interest Income	7,523	6,779
Miscellaneous Income	<u>5,538</u>	<u>5,168</u>
Total Revenues	262,238	224,712
Other Financing Sources:		
Operating Transfers From Primary Government - City of Denham Springs	46,860	46,844
Operating Transfers In	<u>2,865</u>	<u>2,536</u>
Total Other Financing Sources	49,725	49,380
Total Revenues and Other Financing Sources	<u>311,963</u>	<u>274,092</u>
Expenditures:		
Salaries	132,655	151,584
Civil Fees Paid	26,059	26,059
Office Supplies and Printed Forms	7,482	8,979
Telephone	3,862	3,118
Postage	4,858	4,015
Membership Dues	4,093	3,443
Educational Conferences and Seminars	8,981	8,258
Equipment	4,280	4,928
Professional Fees	2,500	2,500
Maintenance Agreement	5,641	9,097
Payroll Tax Expense	10,373	11,790
Miscellaneous	2,307	1,973
Retirement Expense	6,792	6,083
Group Insurance	2,282	4,815
Uniforms	795	1,997
Transcriptions/Appeals	3,900	3,990
Software Update	<u>-</u>	<u>9,230</u>
Total Expenditures	<u>226,860</u>	<u>261,859</u>

(CONTINUED)

**CITY COURT OF DENHAM SPRINGS - WARD TWO
GENERAL FUND**

**COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - (CONTINUED)**

FOR THE YEARS ENDED JUNE 30, 2001 AND 2000

	<u>2001</u>	<u>2000</u>
Excess of Revenues and Other Sources Over (Under) Expenditures	85,103	12,233
Fund Balance - Beginning of Year	<u>157,141</u>	<u>144,908</u>
Fund Balance - End of Year	<u>\$ 242,244</u>	<u>\$ 157,141</u>

See auditor's report.

SPECIAL REVENUE FUNDS

**CITY COURT OF DENHAM SPRINGS - WARD TWO
SPECIAL REVENUE FUNDS**

COMBINING BALANCE SHEETS

JUNE 30, 2001
WITH COMPARATIVE TOTALS AS OF JUNE 30, 2000

ASSETS

	<u>Witness Fees Fund</u>	<u>Public Service Work Fund</u>	<u>Totals</u>	
			<u>2001</u>	<u>2000</u>
Cash	\$28,702	\$2,000	\$30,702	\$26,776
Total Assets	\$28,702	\$2,000	\$30,702	\$26,776
	=====	=====	=====	=====

LIABILITIES AND FUND BALANCES

Liabilities:				
Due to General Fund	\$ 140	\$ -	\$ 140	\$ 186
Accounts Payable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Liabilities	140	-	140	186
Fund Balances:				
Designated	<u>28,562</u>	<u>2,000</u>	<u>30,562</u>	<u>26,590</u>
Total Liabilities and Fund Balances	\$28,702	\$2,000	\$30,702	\$26,776
	=====	=====	=====	=====

See auditor's report.

**CITY COURT OF DENHAM SPRINGS - WARD TWO
SPECIAL REVENUE FUNDS**

**COMBINING STATEMENTS OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES**

**FOR THE YEAR ENDED JUNE 30, 2001
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2000**

	Witness Fees Fund	Public Service Work Fund	<u>Totals</u>	
			2001	2000
Revenues:				
Court Costs	\$14,747	\$ 3,414	\$18,161	\$17,249
Interest	<u> 513</u>	<u> 67</u>	<u> 580</u>	<u> 517</u>
Total Revenues	15,260	3,481	18,741	17,766
Expenditures:				
Police Officers Subpoena Fees	10,625	-	10,625	6,825
Fines Disbursed to City of Denham Springs	-	829	829	2,005
Insurance	-	2,050	2,050	2,505
Telephone	-	685	685	552
Miscellaneous	<u> -</u>	<u> -</u>	<u> -</u>	<u> 136</u>
Total Expenditures	10,625	3,564	14,189	12,023
Other Uses:				
Operating Transfers Out	<u> 513</u>	<u> 67</u>	<u> 580</u>	<u> 517</u>
Total Expenditures and Other Uses	<u>11,138</u>	<u>3,631</u>	<u>14,769</u>	<u>12,540</u>
Excess of Revenues and Other Sources Over (Under) Expen- ditures and Other Uses	4,122	(150)	3,972	5,226
Fund Balances at Beginning of Year	<u>24,440</u>	<u>2,150</u>	<u>26,590</u>	<u>21,364</u>
Fund Balances at End of Year	<u>\$28,562</u>	<u>\$ 2,000</u>	<u>\$30,562</u>	<u>\$26,590</u>

See auditor's report.

AGENCY FUNDS

**CITY COURT OF DENHAM SPRINGS - WARD TWO
AGENCY FUNDS**

COMBINING BALANCE SHEETS

JUNE 30, 2001
WITH COMPARATIVE TOTALS FOR JUNE 30, 2000

ASSETS

	<u>Civil Docket</u>	<u>Criminal Docket</u>	<u>Restitution</u>	<u>Totals</u>	
				<u>2001</u>	<u>2000</u>
Cash	\$ 50,734	\$109,161	\$ 169	\$160,064	\$105,765
Accounts Receivable	-	105	-	105	-
Due from General Fund	<u>1</u>	<u>-</u>	<u>-</u>	<u>1</u>	<u>-</u>
Total Assets	<u>\$ 50,735</u>	<u>\$109,266</u>	<u>\$ 169</u>	<u>\$160,170</u>	<u>\$105,765</u>

LIABILITIES

Due to General Fund	\$ -	\$ 264	\$ 169	\$ 433	\$ 576
Bonds Paid in Advance of Trial	50,735	109,002	-	159,737	105,159
Accounts Payable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>30</u>
Total Liabilities	<u>\$50,735</u>	<u>\$109,266</u>	<u>\$ 169</u>	<u>\$160,170</u>	<u>\$105,765</u>

See auditor's report.

**CITY COURT OF DENHAM SPRINGS - WARD TWO
AGENCY FUNDS**

COMBINING STATEMENTS OF CASH RECEIPTS AND DISBURSEMENTS

FOR THE YEAR ENDED JUNE 30, 2001
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2000

	<u>Civil Docket</u>	<u>Criminal Docket</u>	<u>Restitution</u>	<u>Totals</u>	
				<u>2001</u>	<u>2000</u>
Cash Balance - Beginning of Year	\$ 42,316	\$ 63,260	\$ 189	\$ 105,765	\$ 93,317
Receipts:					
Fines and Bonds Collected	109,888	911,628	-	1,021,516	796,932
Restitution Received	-	-	4,574	4,574	1,443
Interest	<u>316</u>	<u>1,959</u>	<u>10</u>	<u>2,285</u>	<u>2,019</u>
Total Receipts	<u>110,204</u>	<u>913,587</u>	<u>4,584</u>	<u>1,028,375</u>	<u>800,394</u>
Total Cash Available	152,520	976,847	4,773	1,134,140	893,711
Disbursements:					
Fines Disbursed to City of Denham Springs - General	-	248,148	-	248,148	188,534
Fines Disbursed to Parish Council - General	-	22,730	-	22,730	34,140
Fines Disbursed to Town of Port Vincent- General	-	-	-	-	1,082
General Fund Court Costs	-	142,057	-	142,057	112,223
General Fund - Probation and Continuance Fees	-	33,389	-	33,389	36,478
Public Service Work Fund Court Costs	-	3,414	-	3,414	5,212
Witness Fee Fund Court Costs	-	14,747	-	14,747	12,037
Marshall's Office Court Costs	-	201,863	-	201,863	150,758
District Attorney Fees	-	9,144	-	9,144	13,022

(CONTINUED)

**CITY COURT OF DENHAM SPRINGS - WARD TWO
AGENCY FUNDS**

COMBINING STATEMENTS OF CASH RECEIPTS AND DISBURSEMENTS (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2001
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2000

	<u>Civil Docket</u>	<u>Criminal Docket</u>	<u>Restitution</u>	<u>Totals</u>	
				<u>2001</u>	<u>2000</u>
Disbursements (Continued):					
Bonds and Fines Refunded	-	2,453	-	2,453	3,758
Law Enforcement Training	-	1,700	-	1,700	2,217
Miscellaneous	763	654	-	1,417	234
Reparations Fund	-	6,376	-	6,376	8,281
Indigent Defenders' Board	-	124,059	-	124,059	87,365
Marshall's Fees	26,604	-	-	26,604	23,496
Recording Fees	4,820	-	-	4,820	3,848
Restitution Paid to Victims	-	-	4,604	4,604	1,413
Court Cost Refunds	3,176	-	-	3,176	3,923
Judge's Fees Earned	44,738	-	-	44,738	34,591
Serving Citations	9,114	-	-	9,114	6,839
Judges Supplemental Compensation Fund	12,208	-	-	12,208	10,288
Interest Transfers to General Fund	363	2,066	-	2,429	1,847
Juvenile Justice Committee	-	18,878	-	18,878	9,283
State Analysis Fee	-	325	-	325	425
Analysis Fees	-	3,200	-	3,200	3,525
Trial Court Case Management Information System	-	11,433	-	11,433	9,203
Louisiana Traumatic Head and Spinal Cord Injury Trust Fund	-	11,717	-	11,717	9,630
Judgement of Bond Forfeitures	-	9,333	-	9,333	14,294
	<u>101,786</u>	<u>867,686</u>	<u>4,604</u>	<u>974,076</u>	<u>787,946</u>
Cash Balance - End of Year	<u>\$ 50,734</u>	<u>\$ 109,161</u>	<u>\$ 169</u>	<u>\$160,064</u>	<u>\$105,765</u>

See auditor's report.

GENERAL FIXED ASSETS ACCOUNT GROUP

CITY COURT OF DENHAM SPRINGS - WARD TWO

COMPARATIVE STATEMENTS OF GENERAL FIXED ASSETS - BY SOURCES

JUNE 30, 2001 AND 2000

	<u>2001</u>	<u>2000</u>
General Fixed Assets, at Cost:		
Equipment:		
Copier	\$ 4,880	\$ 4,880
Telephone System	3,960	3,960
Furniture and Fixtures	19,118	17,795
Computer Equipment	89,085	86,128
Police Equipment	4,273	4,273
Leasehold Improvements	15,696	15,696
Other Equipment	<u>12,018</u>	<u>12,018</u>
Total General Fixed Assets	<u>\$149,030</u>	<u>\$144,750</u>
Investments in General Fixed Assets From:		
General Fund	\$122,845	\$118,565
Grants	<u>26,185</u>	<u>26,185</u>
Total Investments in General Fixed Assets	<u>\$149,030</u>	<u>\$144,750</u>

See auditor's report.

OTHER SUPPLEMENTARY INFORMATION

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING
BASED ON AN AUDIT OF THE COMPONENT UNIT
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS



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July 20, 2001

Judge Charles W. Borde, Jr.
City Court of Denham Springs - Ward Two
Denham Springs, Louisiana

We have audited the component unit financial statements of the City Court of Denham Springs - Ward Two, (a component unit of the City of Denham Springs), as of and for the year ended June 30, 2001, and have issued our report thereon dated July 20, 2001. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Court's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Court's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not

City Court of Denham Springs - Ward Two
Denham Springs, Louisiana

reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information of management and the Louisiana Legislative Auditor, and should not be used for any other purpose. However, this report is a matter of public record, and its distribution is not limited.

Respectfully submitted,

Hannu J. Bourgeois, CPA