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THE FIRST HOSPITAL SERVICE DISTRICT  
OF THE PARISHES OF  
ST. LANDRY AND ST. MARTIN  
FINANCIAL REPORT  
JUNE 30, 2000

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 2-21-01

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# **BROUSSARD, POCHE, LEWIS & BREAUX, L.L.P.**

CERTIFIED PUBLIC ACCOUNTANTS

122 East 5th St.  
P.O. Drawer 307  
Crowley, Louisiana  
70527-0307  
phone: (337) 783-0650  
fax: (337) 783-7238

## INDEPENDENT ACCOUNTANT'S REPORT

### *Other Offices:*

Lafayette, LA  
(337) 988-4930  
Opelousas, LA  
(337) 942-5217  
Abbeville, LA  
(337) 898-1497  
New Iberia, LA  
(337) 364-4554  
Church Point, LA  
(337) 684-2855  
Eunice, LA  
(337) 457-0071

To the Board of Commissioners  
The First Hospital Service District of the  
Parishes of St. Landry and St. Martin  
State of Louisiana  
Arnaudville, Louisiana

We have compiled the accompanying balance sheets of The First Hospital Service District of the Parishes of St. Landry and St. Martin as of June 30, 2000 and 1999 and the related statements of income and retained earnings, and cash flows for the years then ended, in accordance with standards established by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures required by generally accepted accounting principles. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Eugene C. Gilder, CPA\*  
Donald W. Kelley, CPA\*  
Herbert Lemone II, CPA\*  
Frank A. Stagno, CPA\*  
Scott J. Broussard, CPA\*  
L. Charles Abshire, CPA\*  
Kenneth R. Dugas, CPA\*  
P. John Blanchet III, CPA\*  
Stephen L. Lambousy, CPA\*  
Craig C. Babinoux, CPA\*  
Peter C. Borrello, CPA\*  
George J. Trappay III, CPA\*  
Gregory B. Miltow, CPA\*  
S. Scott Soileau, CPA\*  
Patrick D. McCarthy, CPA\*  
Martha B. Wyatt, CPA\*  
Troy J. Breaux, CPA\*  
Fayette T. Dupre, CPA\*

### *Retired:*

Sidney L. Broussard, CPA 1980  
Leon K. Poche, CPA 1984  
James B. Breaux, CPA 1987  
Ernie R. Walton, CPA 1988  
George A. Lewis, CPA\* 1992  
Geraldine J. Wimberly, CPA\* 1995  
Rodney L. Savoy, CPA\* 1996  
Larry G. Broussard, CPA\* 1996  
Lawrence A. Cramer, CPA\* 1999  
Michael P. Crochet, CPA\* 1999

Members of American Institute of  
Certified Public Accountants  
Society of Louisiana Certified  
Public Accountants

*Broussard, Poche, Lewis & Breaux LLP*

Crowley, Louisiana  
December 13, 2000

FIRST HOSPITAL SERVICE DISTRICT  
OF THE PARISHES OF ST. LANDRY AND ST. MARTIN

BALANCE SHEETS  
June 30, 2000 and 1999  
See Accountants' Compilation Report

ASSETS	<u>2000</u>	<u>1999</u>
<b>CURRENT ASSETS</b>		
Cash	\$ 309,924	\$ 421,457
Certificate of deposit	175,000	-
Rent receivable	13,709	20,090
Accrued interest receivable	7,333	-
Prepaid expenses	<u>1,200</u>	<u>1,200</u>
Total current assets	\$ 507,166	\$ 442,747
 <b>PROPERTY, PLANT AND EQUIPMENT, at cost, less allowance for depreciation of 2000 - \$1,276,672 1999 - \$1,229,866</b>		
	<u>595,015</u>	<u>638,037</u>
Total assets	<u>\$1,102,181</u>	<u>\$1,080,784</u>
 <b>LIABILITIES AND FUND BALANCES</b>		
<b>LIABILITIES</b>		
Trade accounts payable	\$ 171,836	\$ 228,498
Accrued expenses	1,527	1,793
Payable to cost reimbursement intermediaries	<u>231,899</u>	<u>231,899</u>
Total liabilities	<u>\$ 405,262</u>	<u>\$ 462,190</u>
 <b>FUND BALANCE</b>		
Non-designated	<u>\$ 696,919</u>	<u>\$ 618,594</u>
Total liabilities and fund balance	<u>\$1,102,181</u>	<u>\$1,080,784</u>

FIRST HOSPITAL SERVICE DISTRICT  
OF THE PARISHES OF ST. LANDRY AND ST. MARTIN

STATEMENTS OF REVENUES AND EXPENSES  
Years Ended June 30, 2000 and 1999  
See Accountants' Compilation Report

	<u>2000</u>	<u>1999</u>
Lease income	\$ 65,205	\$ 62,880
Operating expenses:		
Depreciation	\$ 46,806	\$ 46,469
Administrative expenses	9,689	9,689
Repairs and maintenance	15,399	11,464
Office expenses	5,439	293
Insurance	11,096	9,315
Professional services	<u>3,037</u>	<u>2,250</u>
Total operating expenses	\$ 91,466	\$ 79,480
Operating loss	<u>\$ (26,261)</u>	<u>\$ (16,600)</u>
Other income (expenses):		
Ad valorem taxes	\$ 91,546	\$ 91,288
Interest income	13,040	8,175
Write-off of old debts	-	135,401
Miscellaneous	-	179
Election expense	<u>-</u>	<u>(192)</u>
Total other income	\$104,586	\$234,851
Net income	<u>\$ 78,325</u>	<u>\$218,251</u>

FIRST HOSPITAL SERVICE DISTRICT  
OF THE PARISHES OF ST. LANDRY AND ST. MARTIN

STATEMENTS OF FUND BALANCE  
Years Ended June 30, 2000 and 1999  
See Accountants' Compilation Report

	<u>Fund Balance</u>
Balance, June 30, 1998	\$400,343
Net income	<u>218,251</u>
Balance, June 30, 1999	\$618,594
Net income	<u>78,325</u>
Balance, June 30, 2000	<u>\$696,919</u>

FIRST HOSPITAL SERVICE DISTRICT  
OF THE PARISHES OF ST. LANDRY AND ST. MARTIN

STATEMENTS OF CASH FLOWS  
Years Ended June 30, 2000 and 1999  
See Accountants' Compilation Report

	<u>2000</u>	<u>1999</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Operating loss	\$ (26,261)	\$ (16,600)
Adjustments to reconcile operating income (loss) to net cash used by operating activities:		
Depreciation	46,806	46,469
(Increase) decrease in assets:		
Other receivables	6,381	10,309
Accrued interest receivable	(7,333)	-
Increase (decrease) in liabilities:		
Accounts payable	(56,661)	(165,662)
Accrued liabilities	<u>(267)</u>	<u>(119)</u>
Net cash provided by (used in) operating activities	<u>\$ (37,335)</u>	<u>\$ (125,603)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Ad valorem taxes	\$ 91,546	\$ 91,288
Write-off of old debts	-	135,401
Other	<u>-</u>	<u>(13)</u>
Net cash provided by noncapital financing activities	<u>\$ 91,546</u>	<u>\$ 226,676</u>
CASH FLOWS FOR INVESTING ACTIVITIES		
Purchases of certificates of deposit	\$ (175,000)	\$ -
Interest income	<u>13,040</u>	<u>8,175</u>
Net cash provided by (used in) investing activities	<u>\$ (161,960)</u>	<u>\$ 8,175</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Purchase of property and equipment	<u>\$ (3,784)</u>	<u>\$ (15,417)</u>
Net cash provided by (used in) financing activities	<u>\$ (3,784)</u>	<u>\$ (15,417)</u>
Net increase (decrease) in cash and cash equivalents	\$ (111,533)	\$ 93,831
Cash and cash equivalents at beginning of year	<u>421,457</u>	<u>327,626</u>
Cash and cash equivalents at end of year	<u>\$ 309,924</u>	<u>\$ 421,457</u>



## BROUSSARD, POCHE', LEWIS & BREAUX, L.L.P.

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### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

#### Other Offices:

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(337) 457-0071

To the Board of Commissioners  
The First Hospital Service District of the  
Parishes of St. Landry and St. Martin  
State of Louisiana  
Arnaudville, Louisiana

We have performed the procedures included in the *Louisiana Government Audit Guide* and enumerated below, which were agreed to by the management of The First Hospital Service District of the Parishes of St. Landry and St. Martin and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about The First Hospital Service District of the Parishes of St. Landry and St. Martin's compliance with certain laws and regulations during the year ended June 30, 2000 included in the accompanying *Louisiana Attestation Questionnaire*. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

#### Public Bid Law

1. Select all expenditures made during the year for material and supplies exceeding \$15,000, or public works exceeding \$100,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

There were no expenditures made during the year for materials and supplies exceeding \$15,000, or public works exceeding \$100,000.

#### Retired:

Sidney L. Broussard, CPA 1980  
Leon K. Poche', CPA 1984  
James H. Breaux, CPA 1987  
Erna R. Walton, CPA 1988  
George A. Lewis, CPA\* 1992  
Geraldine J. Wimberly, CPA\* 1995  
Rodney L. Savoy, CPA\* 1996  
Larry G. Broussard, CPA\* 1996  
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To the Board of Commissioners  
The First Hospital Service District of the  
Parishes of St. Landry and St. Martin  
State of Louisiana

**Code of Ethics for Public Officials  
and Public Employees**

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided us with the required list.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

None of the employees included on the list of employees provided by management appeared on the list provided by management in agreed-upon procedure (2).

**Budgeting**

5. Obtain a copy of the legally adopted budget and all amendments.

Not legally required to adopt a budget due to operate as enterprise fund.

6. Trace the budget adoption and amendments to the minute book.

Not legally required to adopt a budget due to operate as enterprise fund.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues or expenditures exceed budgeted amounts of more than 5%.

Not legally required to adopt a budget due to operate as enterprise fund.

To the Board of Commissioners  
The First Hospital Service District of the  
Parishes of St. Landry and St. Martin  
State of Louisiana

#### **Accounting and Reporting**

8. Randomly select six disbursements made during the period under examination and:

(a) Trace payments to supporting documentation as to proper amount and payee;

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

(b) Determine if payments were properly coded to the correct fund and general ledger account; and

All payments were coded to the proper account and fund.

(c) Determine whether payments received approval from proper authorities.

Inspection of documentation supporting each of the six selected disbursements indicated approvals from the accountant and the chairman of the Board of Commissioners.

9. There have been no payments to the members of the Board of Commissioners during the year ended June 30, 2000.

#### **Meetings**

10. Examine evidence indicating that agendas for meetings recorded in the minutes book was posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

Management has asserted that such documents were properly posted; however, we could find no evidence supporting such assertion other than an unmarked copy of the notices and agendas.

#### **Debt**

11. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of banks, bonds, or like indebtedness.

We inspected all entries to the general ledger for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

To the Board of Commissioners  
The First Hospital Service District of the  
Parishes of St. Landry and St. Martin  
State of Louisiana

**Advances and Bonuses**

12. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advance, or gifts.

We inspected all payroll transactions and minutes for the year and noted no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of The First Hospital Service District of the Parishes of St. Landry and St. Martin and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

*Broussard, Poche, Lewis & Breaux LLP*

Crowley, Louisiana  
December 13, 2000

FIRST HOSPITAL SERVICE DISTRICT  
OF THE PARISHES OF ST. LANDRY AND ST. MARTIN

SCHEDULE OF PRIOR YEAR FINDINGS  
For the Year Ended June 30, 2000  
See Accountants' Compilation Report

Section I: Internal Control and Compliance Material to the Financial Statements

N/A

Section II: Internal Control and Compliance Material to Federal Awards

N/A

Section III: Management Letter

N/A

**LOUISIANA ATTESTATION QUESTIONNAIRE  
(For Attestation Engagements of Government)**

11/24/00 (Date Transmitted)

The First Hospital Service District of the Parishes of St. Landry & St. Martin  
P.O. Box 110

Arnaudville, LA 70512

Broussard, Poche, Lewis & Breaux (Auditors)

In connection with your compilation of our financial statements as of [date] and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulation and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of 6/30/2000 (date of completion/representations).

**Public Bid Law**

It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office..

Yes [] No [ ]

**Code of Ethics for Public Officials and Public Employees**

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.

Yes [] No [ ]

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119.

Yes [] No [ ]

**Budgeting**

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14) or the budget requirements of LSA-RS 39:34.

Yes [] No [ ]

**Accounting and Reporting**

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

Yes [] No [ ]

We have filed our annual financial statements in accordance with LSA-RS 24:514, 33:463, and/or 39:92, as applicable.

Yes [] No [ ]

We have had our financial statements audited or compiled in accordance with LSA-RS 24:513.

Yes [] No [ ]

**Meetings**

We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12.

Yes [] No [ ]

**Debt**

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 39:1410.60-1410.65.

Yes [] No [ ]

**Advances and Bonuses**

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

Yes [] No [ ]

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance which may occur subsequent to the issuance of your report.

<u>Kenneth Archibald</u>	Secretary	<u>11-24-2001</u>	Date
<u>Adolph L. La Haye</u>	Treasurer	<u>11-24-2001</u>	Date
<u>Lester J. Sandy</u>	President	<u>11-24-2000</u>	Date