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**TWENTY-FOURTH JUDICIAL DISTRICT  
INDIGENT DEFENDER BOARD  
Jefferson Parish, Louisiana**

**Basic Financial Statements  
and Independent Auditor's Report  
As of and for the Year Ended  
December 31, 2005**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 8-9-06

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**INDEPENDENT AUDITOR'S REPORT**

Twenty-Fourth Judicial District  
Indigent Defender Board  
Jefferson Parish, Louisiana

I have audited the accompanying basic financial statements of the Twenty-Fourth Judicial District Indigent Defender Board, as of and for the year ended December 31, 2005, which collectively comprise the indigent defender board's basic financial statements as listed in the table of contents. These basic financial statements are the responsibility of the management of the Twenty-Fourth Judicial District Indigent Defender Board. My responsibility is to express an opinion on these basic financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the Twenty-Fourth Judicial District Indigent Defender Board as of December 31, 2005, and the results of operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, I have also issued a report dated May 4, 2006, on my consideration of the Twenty-Fourth Judicial District Indigent Defender Board's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations and contracts. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of my audit.

The management's discussion and analysis and budgetary comparison information, as listed in the table of contents, are not a required part of the basic financial statements, but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information, and express no opinion on it.

My audit was prepared for the purpose of forming opinions on the basic financial statements that collectively comprise the indigent defender board's basic financial statements. The supplementary information schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements of the Twenty-Fourth Judicial District Indigent Defender Board. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and in my opinion is fairly stated in all material respects, in relation to the basic financial statements taken as whole.



Keith J. Rovira  
Certified Public Accountant

May 4, 2006

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
Jefferson Parish, Louisiana  
Management's Discussion and Analysis  
As of and for the year ended December 31, 2005

The Management's Discussion and Analysis (MD&A) of the Twenty-Fourth Judicial District Indigent Defender Board's financial performance presents a narrative overview and analysis of the indigent defender board's financial activities for the year ended December 31, 2005. This document focuses on the current year's activities, resulting changes, and currently known facts. Please read this document in conjunction with the additional information contained in the basic financial statements. The MD&A is an element of the new reporting model adopted by the Government Accounting Standards Board (GASB) in their Statement No. 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments" issued June, 1999. Certain comparative information between the current year and prior year has been presented in the MD&A.

#### FINANCIAL HIGHLIGHTS

The minimum requirements for financial reporting on the Twenty-Fourth Judicial District Indigent Defender Board's office that was established by GASB No. 34 are divided into the following sections:

- (a) Management's Discussion and Analysis
- (b) Basic Financial Statements
- (c) Required Supplementary Information (other than MD&A)

#### Basic Financial Statements:

The basic financial statements present information for the indigent defender board as a whole, in a format designed to make the statements easier for the reader to understand. The financial statements in this section are divided into the two following types:

- (1) Government-Wide Financial Statements, which include a Statement of Net Assets and a Statement of Activities. These statements present financial information for all activities of the indigent defender board from an economic resources measurement focus using the accrual basis of accounting and providing both short-term and long-term information about the board's overall financial status.

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
**Jefferson Parish, Louisiana**  
**Management's Discussion and Analysis**  
**As of and for the year ended December 31, 2005**

(2) Fund Financial Statements, which include a Balance Sheet and a Statement of Revenues, Expenses, and Changes in Fund Balance for the General Fund (a governmental fund). These financial statements present information on the individual fund of the board allowing for more detail. The current financial resources measurement focus and the accrual basis of accounting used to prepare these statements is dependent on the fund type. The board's only governmental fund is the General Fund. The statements in this section represent the short-term financing of general government.

**FINANCIAL ANALYSIS OF THE ENTITY**

Statement of Net Assets  
As of December 31, 2005 and 2004

	<u>2005</u>	<u>2004</u>
Current assets	\$1,220,238	\$1,266,010
Capital assets	<u>4,079</u>	<u>6,610</u>
Total Assets	<u>1,224,317</u>	<u>1,272,620</u>
Current liabilities	26,244	27,053
Long-term liabilities	<u>47,871</u>	<u>44,328</u>
Total Liabilities	<u>74,115</u>	<u>71,381</u>
Net Assets:		
Invested in capital assets, net of debt	4,079	6,610
Restricted	-	-
Unrestricted	<u>1,146,123</u>	<u>1,194,629</u>
Total Net Assets	<u>\$1,150,202</u>	<u>\$1,201,239</u>

The board does not have any "restricted" net assets. It does have

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
 Jefferson Parish, Louisiana  
 Management's Discussion and Analysis  
 As of and for the year ended December 31, 2005

"unrestricted" net assets, and those are net assets that do not have any limitations on what these amounts may be used for.

Cash of the board decreased by \$45,772 or 3.6%, from December 31, 2004 to December 31, 2005. The main cause for this is the \$51,929 decrease in court costs in 2005.

Statement of Revenues, Expenditures and  
 Changes in Fund Balance  
 For the years ended December 31, 2005 and 2004

	<u>2005</u>	<u>2004</u>
Revenues	\$2,529,926	\$2,535,654
Expenditures	<u>2,574,889</u>	<u>2,836,059</u>
Net Change in Fund Balance	<u>\$(44,963)</u>	<u>\$(300,405)</u>

From 2004 to 2005, the IDB's total revenues decreased by \$5,728, or .22%, and total expenditures decreased by \$264,479, or 9.3%. The decrease in total expenditures was primarily due to cost cutting measures implemented in the wake of Hurricane Katrina, and the uncertainty immediately following the disaster of the IDB's revenue stream.

**CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital Assets:**

The board had \$41,079 invested in a office furniture and equipment as of December 31, 2005. This amount represents the original cost of the capital assets. Accumulated depreciation on these capital assets totaled \$37,000, which brings the net book value of these assets to \$4,079 at year end.

**Debt:**

The board had no debt outstanding at year end. However, the board had long term liabilities totaling \$47,871 all of which was accrued annual and sick leave outstanding at year end.

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
Jefferson Parish, Louisiana  
Management's Discussion and Analysis  
As of and for the year ended December 31, 2005

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

The board considered the following factors and indicators when setting up its 2006 budget: (1) total revenues, especially for court costs are anticipated to come in less than year 2005; (2) grant money received from the Louisiana Indigent Defense Assistance Board is expected to increase; (3) total expenditures are expected to stay relatively the same. The board intends to use its \$1,220,238 cash reserves at December 31, 2005, to cover any excess of expenditures over revenues for year 2006.

**CONTACTING THE INDIGENT DEFENDER BOARD**

This financial report is designed to provide the citizens, taxpayers, investors and creditors with a general overview of the board's finances, and to show the board's accountability for the money it receives. If you have any questions about this report or need additional financial information, please contact Mr. Richard M. Tompson, Chief Indigent Defender, 848 2nd Street, 3rd Floor, Gretna, LA 70053, or by telephone at 504-364-2824.

**BASIC FINANCIAL STATEMENTS**  
**(GOVERNMENT-WIDE FINANCIAL STATEMENTS)**

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
 Jefferson Parish, Louisiana  
 Statement of Net Assets  
 December 31, 2005

**ASSETS**Current Assets:

Cash (Note B)	\$ <u>1,220,238</u>
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Total Current Assets	1,220,238
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Noncurrent Assets:

Capital assets (net of depreciation) (Note C)	<u>4,079</u>
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Total Noncurrent Assets	<u>4,079</u>
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TOTAL ASSETS	<u>1,224,317</u>
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**LIABILITIES**Current Liabilities:

Payroll liabilities	<u>26,244</u>
---------------------	---------------

Total Current Liabilities	<u>26,244</u>
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Noncurrent Liabilities:

Accrued annual & sick leave payable (Note A.7 & F)	<u>47,871</u>
--	---------------

Total Noncurrent Liabilities	<u>47,871</u>
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TOTAL LIABILITIES	<u>74,115</u>
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**NET ASSETS**

Invested in capital assets, net of related debt	4,079
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Unrestricted	<u>1,146,123</u>
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TOTAL NET ASSETS	\$ <u>1,150,202</u>
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The accompanying notes are an integral part of this statement.

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
 Jefferson Parish, Louisiana  
 Statement of Activities  
 For the Year Ended December 31, 2005

**EXPENSES**

Governmental Activities:	
Attorneys' fees	\$2,091,846
Salaries and related benefits	199,179
Other professional services	182,643
Operating services	100,623
Accrued annual & sick leave	3,543
Capital outlay	141
Depreciation	<u>2,988</u>
 Total Expenses	 <u>2,580,963</u>

**GENERAL REVENUES**

Court costs	1,937,706
Bail bond forfeitures and license fees	242,859
Intergovernmental revenue - Louisiana Indigent Defender Board	252,453
Application fees	32,755
Drug court diversion program	20,000
Interest earnings	<u>44,153</u>
 Total General Revenues	 <u>2,529,926</u>

Change in Net Assets	(51,037)
Net Assets at Beginning of Year	<u>1,201,239</u>
Net Assets at End of Year	<u>\$1,150,202</u>

The accompanying notes are an integral part of this statement.

**BASIC FINANCIAL STATEMENTS**  
**(FUND FINANCIAL STATEMENTS)**

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
Jefferson Parish, Louisiana  
Balance Sheet  
General Fund - Governmental Fund  
December 31, 2005

<b>ASSETS</b>	
Cash	<u>\$1,220,238</u>
<b>TOTAL ASSETS</b>	<u>\$1,220,238</u>
<b>LIABILITIES AND FUND BALANCE</b>	
Liabilities:	
Payroll liabilities	\$ <u>26,244</u>
Total Liabilities	<u>26,244</u>
Fund balance:	
Unreserved-undesignated	<u>1,193,994</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u>\$1,220,238</u>

The accompanying notes are an integral part of this statement.

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
Jefferson Parish, Louisiana  
Reconciliation of the Governmental Fund Balance Sheet  
to the Statement of Net Assets  
December 31, 2005

Total Fund Balance - Governmental Fund \$1,193,994

Amounts reported for governmental activities  
in the Statement of Net Assets are different  
because:

Capital assets and accrued annual and  
sick leave that is used in governmental  
activities are not current financial  
resources and, therefore, are not  
reported in the Governmental Funds  
Balance Sheet (43,792)

Total Net Assets of Governmental Activities \$1,150,202

The accompanying notes are an integral part of this statement.

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
**Jefferson Parish, Louisiana**  
**Statement of Revenues, Expenditures**  
**and Changes in Fund Balances**  
**General Fund - Governmental Fund**  
**For the Year Ended December 31, 2005**

REVENUES

Court costs	\$1,937,706
Bail bond forfeitures and license fees	242,859
Intergovernmental revenue -	
Louisiana Indigent Defender Board	252,453
Application fees	32,755
Drug court diversion program	20,000
Interest earnings	<u>44,153</u>
 Total Revenues	 <u>2,529,926</u>

EXPENDITURES

Attorneys' fees	2,091,846
Salaries and related benefits	199,179
Other professional services	182,643
Operating services	100,624
Capital outlay	<u>597</u>
 Total Expenditures	 <u>2,574,889</u>

Net Change in Fund Balance	(44,963)
Fund Balance at Beginning of Year	<u>1,238,957</u>
Fund Balance at End of Year	<u>\$1,193,994</u>

The accompanying notes are an integral part of this statement.

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
Jefferson Parish, Louisiana  
Reconciliation of the Statement of Revenues,  
Expenditures and Changes in Fund Balance  
to the Statement of Activities  
For the Year Ended December 31, 2005

Net Change in Fund Balance - Governmental Funds \$(44,963)

Amounts reported for governmental activities  
in the Statement of Activities are different  
because:

Governmental funds report capital outlays as  
expenditures. However, in the Statement of  
Activities, the cost of those assets is  
allocated over their estimated useful lives  
as depreciation expense.

(6,074)

Change in Net Assets of Governmental Activities

\$(51,037)

The accompanying notes are an integral part of this statement.

**NOTES TO THE FINANCIAL STATEMENTS**

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
Jefferson Parish, Louisiana  
Notes to the Financial Statements  
December 31, 2005

**INTRODUCTION**

The Twenty-Fourth Judicial District Indigent Defender Board, established in compliance with Louisiana Revised Statute 15:144-149, provides counsel to represent indigents in criminal cases at the district court level. The judicial district encompasses Jefferson Parish, Louisiana. The board is composed of seven members who are appointed by the district court. Revenues to finance the board's operations are provided primarily from court costs on fines imposed by the various courts within the district. The board also receives monies from a grant-in-aid program intended to supplement financial assistance in felony cases to indigent defender boards that have a need for this type of funding.

Board members serve without compensation.

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

1. Basis of Presentation

The accompanying basic financial statements of the Twenty-Fourth Judicial District Indigent Defender Board have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The Twenty-Fourth Judicial District Indigent Defender Board has adopted the provisions of Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments. In this regard, the indigent defender board will be treated as a governmental-type activity for financial reporting purposes in this audit. The minimum requirements for the indigent defender board established by GASB Statement No. 34 are divided into the following sections: (a) Management's Discussion and Analysis, (b) Basic Financial Statements, and (c) Required Supplementary Information (other than MD&A).

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
Jefferson Parish, Louisiana  
Notes to the Financial Statements  
December 31, 2005

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

The accompanying financial statements of the Twenty-Fourth Judicial District Indigent Defender Board present information only as to the transactions of the programs of the indigent defender board as authorized by Louisiana statutes and administrative regulations. Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Revenue Recognition

Revenues are recognized using the full accrual basis of accounting. Therefore, court costs, bail bond forfeitures and licenses fees, application fees, interest, and other revenues of the indigent defender board are recognized in the accounting period in which they are earned and become measurable.

Expense Recognition

Expenses are also recognized on the full accrual basis of accounting. Therefore, attorneys' fees, salaries, professional services, operating services and other expenses are recognized in the period incurred, if measurable.

2. Reporting Entity

For financial reporting purposes, in conformance with GASB Codification Section 2100, the indigent defender board is a part of the district court system of the State of Louisiana. However, the state statutes that create the boards also give each of the boards control over all of their operations. This includes the hiring and retention of employees, authority over budgeting, responsibility for funding deficits and operating deficiencies, and fiscal management for controlling the collection and disbursement of funds. Therefore, the board reports as an independent reporting entity and the financial statements include only the transactions of the Twenty-Fourth Judicial District Indigent Defender Board. Furthermore, the Jefferson Parish Council does not include the Indigent Defender Board as a component unit in its comprehensive annual financial report.

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
Jefferson Parish, Louisiana  
Notes to the Financial Statements  
December 31, 2005

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

3. Fund Accounting

The board uses a fund (General Fund) to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

The board's General Fund is classified as a governmental fund. Governmental funds account for general activities, including the collection and disbursement of specific or legally restricted monies and the acquisition of capital assets. The General Fund, as provided by Louisiana Revised Statute 47:1906, is the only fund of the board and accounts for the operation of the board. General operating expenditures are paid from this fund.

4. Budgets

The indigent defender board prepared and subsequently adopted an annual budget for the General Fund for the year ended December 31, 2005. The budget was made available for public inspection at the Gretna office of the indigent defender board. The budget was prepared on the accrual basis of accounting, and was approved by the board on December 1, 2004. There were no amendments to the budget during the year.

5. Cash

Cash includes amounts in an interest bearing demand deposit account. Under state law, the board may deposit funds in demand deposit accounts, interest bearing demand deposit accounts, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
Jefferson Parish, Louisiana  
Notes to the Financial Statements  
December 31, 2005

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

6. Capital Assets

Capital assets are recorded at either historical cost or estimated historical cost and are depreciated over their estimated useful lives (excluding salvage value). Any donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Straight-line depreciation is used based on the following estimated useful lives: office furniture and equipment - 5 years; telephone system - 10 years. Capital assets are reported net of their accumulated depreciation on the Statement of Net Assets in the financial statements section of this audit report.

7. Compensated Absences (Vacation and Sick Leave)

Full-time employees of the board earn and accumulate vacation and sick leave at various rates, depending on their length of service. All full-time employees may carry a maximum of 90 days of unused vacation leave from one calendar year to another. Upon separation from employment, and provided that certain conditions have been met as set forth in the policy adopted by the board, employees are paid for all unused vacation leave at the hourly rates of each applicable employee.

All full-time employees earn one-half day of sick leave each biweekly pay period worked. There is no limit on the amount of sick leave that may be accumulated and carried forward from one year to the next. Upon separation from employment, employees who were hired before April 26, 1986, receive compensation for one-half of all unused sick leave remaining at the time of separation. Employees hired on or after April 26, 1986, receive compensation for no more than 40 days of unused sick leave.

The liability that the board has to its employees for accumulated vacation and sick leave is calculated by multiplying the applicable pay rate for each employee by the number of hours of leave time eligible for compensation at year-end. The cost of current

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
Jefferson Parish, Louisiana  
Notes to the Financial Statements  
December 31, 2005

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

leave privileges, computed in accordance with GASB Codification Section C60, is recognized as an expense in the current year.

8. Long-term Obligations  
The only long-term obligations were for accrued annual and sick leave benefits for employees.
9. Encumbrances  
Encumbrance accounting is not utilized by the board due to the nature of operations and the ability of management to monitor budgeted expenditures on a timely basis.
10. Use of Estimates  
The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
 Jefferson Parish, Louisiana  
 Notes to the Financial Statements  
 December 31, 2005

NOTE B - CASH

At December 31, 2005, the carrying amounts (book balances) of cash of the board is listed as follows:

Cash in an interest bearing checking account	\$1,219,838
Petty cash	<u>400</u>
Total	<u>\$1,220,238</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At December 31, 2005, the board had \$1,291,423 in bank balances. These deposits were secured from risk by \$100,000 of federal deposit insurance and \$1,191,423 of pledged securities held by the custodial bank in the name of the fiscal agent bank.

Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the board that the fiscal agent has failed to pay deposited funds upon demand.

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
 Jefferson Parish, Louisiana  
 Notes to the Financial Statements  
 December 31, 2005

NOTE C - CAPITAL ASSETS

The capital assets used in the governmental-type activities are included on the Statement of Net Assets of the indigent defender board and are capitalized at historical cost. Depreciation of all exhaustible capital assets used by the board is charged as an expense against operations. Accumulated depreciation is reported on the Statement of Net Assets. Depreciation expense for financial reporting purposes is computed using the straight-line method over the useful lives of the capital assets and is reported in the Statement of Activities.

A summary of changes in capital assets and accumulated depreciation during the year is listed as follows:

	<u>Balance</u> <u>12/31/04</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>12/31/05</u>
<u>Capital Assets</u>				
Office furniture and equipment	\$ <u>40,622</u>	\$ <u>457</u>	<u>-</u>	\$ <u>41,079</u>
Total	\$ <u>40,622</u>	\$ <u>457</u>	<u>-</u>	\$ <u>41,079</u>
<u>Less Accumulated Depreciation for -</u>				
Office furniture and equipment	\$ <u>34,012</u>	\$ <u>2,988</u>	<u>-</u>	\$ <u>37,000</u>
Total	\$ <u>34,012</u>	\$ <u>2,988</u>	<u>-</u>	\$ <u>37,000</u>

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
Jefferson Parish, Louisiana  
Notes to the Financial Statements  
December 31, 2005

**NOTE D - PENSION PLAN**

All full-time employees of the indigent defender board are members of the Parochial Employees Retirement System of Louisiana (System), a multiple-employer (cost-sharing), public employee retirement system. The plan is controlled and administered by a separate board of trustees. The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees are members of Plan A.

All permanent employees working at least 28 hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of credited service, or at any age with at least 30 years of credited service are entitled to a retirement benefit, payable monthly for life, equal to 3 per cent of the member's final-average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only, prior to January 1, 1980, the benefit is equal to one per cent of the final-average salary plus \$24 for each year of supplemental plan only service earned prior to January 1, 1980. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above and do not withdraw their employee contributions may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. The report may be obtained by writing to the Parochial Employees' Retirement System, Post Office Box 14619, Baton Rouge, Louisiana 70898-4619, or by calling (504) 928-1361.

Funding Policy

Under Plan A, members of the System are required to contribute 9.50% of their annual covered salary and the

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
 Jefferson Parish, Louisiana  
 Notes to the Financial Statements  
 December 31, 2005

**NOTE D - PENSION PLAN (CONTINUED)**

board is required to make employer contributions at an actuarially determined rate. The employer's contribution rate for the year ended December 31, 2005 is 12.75% of annual covered payroll. Contributions to the System also include one-fourth of one percent of the taxes shown to be collectible by the tax rolls of each parish, except Orleans and East Baton Rouge Parishes. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the board are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year.

The board's employer contributions to the System under Plan A for the years ended December 31, 2005, 2004 and 2003, were \$9,295, \$17,217 and \$11,002, respectively, and these amounts equaled the required contributions for each year.

**NOTE E - LEASES**

Operating leases are all leases that do not meet the criteria of capital leases. The indigent defender board is leasing office space under a formal lease agreement for a period of 5 years at rental rate of \$2,750 per month.

On July 1, 2002, the board entered into a noncancellable lease for copier equipment. Monthly lease payments are \$487 per month for 30 remaining months.

The total minimum annual commitments under all noncancelable operating leases are as follows:

<u>Year Ended</u>	<u>Amount</u>
December 31, 2006	\$38,844
December 31, 2007	35,922
December 31, 2008	<u>8,250</u>
Total	<u>\$83,016</u>

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
 Jefferson Parish, Louisiana  
 Notes to the Financial Statements  
 December 31, 2005

**NOTE F - COMPENSATED ABSENCES AND LONG-TERM OBLIGATIONS**

At December 31, 2005, employees of the board had accumulated and vested vacation and sick leave benefits, which were computed in accordance with GASB Codification Section C60. This amount is recorded within the general long-term obligations account group and is summarized as follows:

Balance, December 31, 2004	\$44,328
Additions	18,013
Deletions	<u>(14,470)</u>
Balance, December 31, 2005	<u>\$47,871</u>

There were no other long-term obligations during the year.

**NOTE G - LITIGATION AND CLAIMS**

As of December 31, 2005, no liability is required to be accrued in the basic financial statements of the indigent defender board under the provisions of GASB Codification Section C50.

**NOTE H - BOARD COSTS NOT INCLUDED IN THE FINANCIAL STATEMENTS**

The accompanying financial statements do not include costs for office space and utilities for the office on the eastbank of the Mississippi River in Jefferson Parish's First Parish Court, nor for the office on the westbank in the Parish's Juvenile Court.

**REQUIRED SUPPLEMENTARY INFORMATION (RSI)**

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
**Jefferson Parish, Louisiana**  
**Combined Statement of Revenues, Expenditures**  
**and Changes in Fund Balance -**  
**Budget (GAAP Basis) and Actual**  
**General Fund**  
**For the Year Ended December 31, 2005**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>with Final</u>
				<u>Budget</u>
				<u>Positive</u>
				<u>(Negative)</u>
<b><u>REVENUES</u></b>				
Court costs	\$2,058,000	\$2,058,000	\$1,937,706	\$(120,294)
Bail bond forfeit. & license fees	290,000	290,000	242,859	(47,141)
Intergovernmental - Louisiana Indigent Defender Board	208,495	208,495	252,453	43,958
Drug court diversion	20,000	20,000	20,000	-
Interest earnings	16,000	16,000	44,153	28,153
Application fees	<u>24,000</u>	<u>24,000</u>	<u>32,755</u>	<u>8,755</u>
<b>Total Revenues</b>	<b><u>2,616,495</u></b>	<b><u>2,616,495</u></b>	<b><u>2,529,926</u></b>	<b><u>(86,569)</u></b>
<b><u>EXPENDITURES</u></b>				
Attorneys' fees	2,245,939	2,245,939	2,091,846	154,093
Salaries and related benefits	197,632	197,632	199,179	(1,547)
Other professional services	298,500	298,500	182,643	115,857
Operating services	96,125	96,125	89,905	6,220
Continuing education & travel	12,000	12,000	10,719	1,281
Capital outlay	<u>2,500</u>	<u>2,500</u>	<u>597</u>	<u>1,903</u>
<b>Total Expenditures</b>	<b><u>2,852,696</u></b>	<b><u>2,852,696</u></b>	<b><u>2,574,889</u></b>	<b><u>277,807</u></b>
Excess (Deficiency) of Revenues over Expenditures	(236,201)	(236,201)	(44,963)	191,238
Fund Balance at Beginning of Year	<u>1,250,001</u>	<u>1,250,001</u>	<u>1,238,957</u>	<u>(11,044)</u>
Fund Balance at End of Year	<u>\$1,013,800</u>	<u>\$1,013,800</u>	<u>\$1,193,994</u>	<u>\$180,194</u>

The accompanying notes are an integral part of this statement.

**SUPPLEMENTARY INFORMATION SCHEDULE**

**TWENTY-FOURTH JUDICIAL DISTRICT INDIGENT DEFENDER BOARD**  
Jefferson Parish, Louisiana  
Supplementary Information Schedule  
Summary Schedule of Prior Audit Findings and  
Corrective Action Plan for Current Year Audit Findings  
For the Year Ended December 31, 2005

I have audited the accompanying basic financial statements of the Twenty-Fourth Judicial District Indigent Defender Board as of and for the year ended December 31, 2005, and have issued my report thereon dated May 4, 2006. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. My audit of the financial statements as of December 31, 2005, resulted in an unqualified opinion.

Section I - Summary of Auditor's Report and Findings

There were no material weaknesses in internal control and no other reportable conditions which required disclosure in this audit report.

There were no instances of noncompliance that were required to be reported in this audit report.

There were no other findings required to be reported, and no management letter was issued for the current audit period.

The Twenty-Fourth Judicial District Indigent Defender Board did not receive any federal funds during the twelve months ended December 31, 2005.

Contact Person:  
Mr. Richard M. Tompson  
Chief Indigent Defender  
848 2nd Street, 3rd Floor  
Gretna, LA 70053

**OTHER REQUIRED REPORT**

**KEITH J. ROVIRA**  
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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS

Twenty-Fourth Judicial District  
Indigent Defender Board  
Jefferson Parish, Louisiana

I have audited the basic financial statements of the Twenty-Fourth Judicial District Indigent Defender Board, as of and for the year ended December 31, 2005, and have issued my report thereon dated May 4, 2006. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

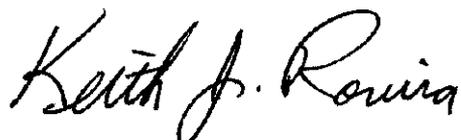
Compliance

As a part of obtaining reasonable assurance about whether the Twenty-Fourth Judicial District Indigent Defender Board's basic financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations and contracts, noncompliance with which could have a direct and material effect on the determination of the financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Twenty-Fourth Judicial District Indigent Defender Board's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the basic financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operations that I consider to be material weaknesses.

This report is intended solely for the use of management and the State of Louisiana Legislative Auditor and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report which, upon acceptance by the State of Louisiana Legislative Auditor, is a matter of public record.



Keith J. Rovira  
Certified Public Accountant

May 4, 2006