

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.

*Financial Statements*  
*For The Year Ended June 30, 2008*

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1/21/09

**RICHLAND VOLUNTARY COUNCIL ON AGING, INC.**

*Financial Statements  
For the Year Ended June 30, 2008*



**CAMERON, HINES & HARTT, (A Professional Accounting Corporation)**  
*Certified Public Accountants*

West Monroe, Louisiana

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
FOR THE YEAR ENDED JUNE 30, 2008

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RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
FOR THE YEAR ENDED JUNE 30, 2008

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# CAMERON, HINES & HARTT

(A Professional Accounting Corporation)

*Certified Public Accountants*

104 Regency Place  
West Monroe, Louisiana 71291

Mailing Address:  
P. O. Box 2474  
West Monroe, LA 71294-2474

Phone (318) 823-1717  
Fax (318) 822-5121  
E-Mail: [chbcpas@bellsouth.net](mailto:chbcpas@bellsouth.net)

## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Richland Voluntary Council on Aging, Inc.  
Rayville, Louisiana

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Richland Voluntary Council on Aging, Inc., as of and for the year ended June 30, 2008, which collectively comprise the basic financial statements of the Council as listed in the table of contents. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information for the Richland Voluntary Council on Aging, Inc., as of June 30, 2008, and the respective changes in financial position, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 13, 2008, on our consideration of the Council's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Board of Directors  
Richland Voluntary Council on Aging, Inc.  
Rayville, Louisiana  
Page 2

Management's discussion and analysis and budgetary comparison information on pages 3 through 6 and 20 through 26, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was performed for the purpose of forming opinions on the basic financial statements of the Richland Voluntary Council on Aging, Inc. taken as a whole. The supplemental information schedules required by GOEA are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole. The introductory section has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

*Cameron, Hines & Hardt (CAAC)*

West Monroe, Louisiana  
November 13, 2008

REQUIRED SUPPLEMENTAL INFORMATION (PART A)  
MANAGEMENT'S DISCUSSION AND ANALYSIS

## MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Richland Voluntary Council on Aging provides an overview of the Council's activities for the year ended June 30, 2008. Please read it in conjunction with the Council's financial statements.

### USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Council as a whole.

#### Reporting the Council as a Whole

##### The Statement of Net Assets and the Statement of Activities

These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Council's net assets and changes in them. The Council's net assets – the difference between assets and liabilities – measure the Council's financial position. The increase or decrease in the Council's net assets are an indicator of whether its financial position is improving or deteriorating.

### THE COUNCIL AS A WHOLE

For the years ended June 30, 2008 and 2007:

	<u>06/30/08</u>	<u>06/30/07</u>
Beginning net assets	\$231,259	\$200,267
Restatement – Compensated Absences	<u>(3,575)</u>	<u>-</u>
Beginning net assets – Restated	227,684	200,267
Increase in net assets	<u>82</u>	<u>30,992</u>
Ending net assets	<u>\$227,766</u>	<u>\$231,259</u>

In future years, a comparative analysis of beginning and ending net assets will be presented.

### THE COUNCIL'S FUNDS

The following schedule presents a summary of revenues and expenses for the fiscal year ended June 30, 2008, and the amount and percentage of increases and decreases in relation to the prior year.

Revenues	June 30, 2008	Percent of Total	Increase (Decrease) From June 30, 2007	Percent Increase (Decrease)
Intergovernmental	\$260,835	68%	(\$25,350)	-10%
Public Support	45,345	12%	4,008	9%
Rental Income	13,200	3%	(500)	-4%
Project Nutrition	0	0%	(171,853)	-100%
Bingo Fundraiser	60,975	16%	60,975	100%
Miscellaneous	4,549	1%	(1,298)	-29%
<b>Totals</b>	<b>\$384,904</b>	<b>100%</b>	<b>(\$134,018)</b>	<b>-35%</b>

Revenues	June 30, 2007	Percent of Total	Increase (Decrease) From June 30, 2006	Percent Increase (Decrease)
Intergovernmental	\$286,185	55%	\$33,083	12%
Public Support	41,337	8%	763	2%
Rental Income	13,700	3%	500	4%
Project Nutrition	171,853	33%	13,108	8%
Miscellaneous	5,847	1%	3,166	54%
<b>Totals</b>	<b>\$518,922</b>	<b>100%</b>	<b>\$50,620</b>	<b>10%</b>

Revenues for the year ending June 30, 2008 decreased due to not renewing the Project Nutrition project and not receiving additional \$25,000 in funding during the year. These were offset somewhat by income received from charitable bingo fundraising.

Revenues for the year ending June 30, 2007 increased due to a last minute legislative action that gave the Council an extra \$25,000 and the Project Nutrition program had an increase.

<u>Expenses</u>	<u>June 30, 2008</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From June 30, 2007</u>	<u>Percent Increase (Decrease)</u>
Total	\$384,822	100%	(\$103,106)	-27%

  

<u>Expenses</u>	<u>June 30, 2007</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From June 30, 2006</u>	<u>Percent Increase (Decrease)</u>
Total	\$487,928	100%	\$35,486	7%

The Council's expenses for the year ending June 30, 2008 decreased due to not renewing the Project Nutrition project and not receiving additional \$25,000 in funding during the year. These were offset somewhat by expenses incurred from charitable bingo fundraising.

The Council's expenses increase for the year ending June 30, 2007 due to the last minute increase in funding from the State of \$25,000 which had to be spent in the 2006-2007 fiscal year.

### **BUDGETARY HIGHLIGHTS**

The Council's total revenues in fiscal year 2008 were less than the final budget of \$18,173 due mostly to the uncertainty in budgeting for the bingo fundraiser. Actual expenses for the Council were under the final budget by \$17,597 due mostly to the budgeting for bingo. The General Fund is not budgeted but used in support of other programs.

### **CAPITAL ASSET AND DEBT ADMINISTRATION**

#### **Capital Assets**

At the end of June 30, 2008 and 2007, the Council had \$135,055 and \$136,350 invested in capital assets including buildings and improvements, furniture and fixtures, equipment, and vehicles (see table next page).

	<u>June 30, 2008</u>	<u>June 30, 2007</u>
Land	\$11,500	\$11,500
Building	57,500	57,500
Furniture & Fixtures	25,291	26,586
Vehicles	40,764	40,764
Totals	<u>\$135,055</u>	<u>\$136,350</u>

The Council disposed of a copier during the year

#### **Debt**

At year-end, the Council has a total of \$18,555 in long term debt. The note payable decreased about 44% and compensated absences changed as shown in the following table:

	<u>June 30, 2008</u>	<u>June 30, 2007</u>
Notes Payable	\$14,163	\$25,499
Compensated Absences	<u>4,392</u>	<u>3,575</u>
Total Long-Term Debt	\$18,555	\$29,074

#### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND REVENUES**

The Council's revenues are derived mainly from two sources, United States Department of Health and Human Services Administration on Aging through the Governor's Office of Elderly Affairs which in turn "passes through" the funds to the Council, and Public Support. The Council does not anticipate any major increases or decreases in the revenues for the coming year.

#### **CONTACTING THE COUNCIL'S FINANCIAL MANAGEMENT**

The financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the Council's finances and to show the Council's accountability for the money it receives. If you have questions concerning this report or need additional financial information, contact the Richland Voluntary Council on Aging, PO Box 97 Rayville, LA 71269.

Beth Whatley  
Director

GOVERNMENT-WIDE FINANCIAL STATEMENTS

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
STATEMENT OF NET ASSETS  
JUNE 30, 2008

	<u>Governmental Activities</u>
<u>ASSETS</u>	
Cash	\$ 96,091
Certificates of Deposit	100,000
Utility Deposits	650
Capital Assets:	
Non-Depreciable	11,500
Depreciable	<u>55,727</u>
<u>TOTAL ASSETS</u>	<u>\$ 263,968</u>
<u>LIABILITIES</u>	
Accounts Payable	\$ 11,819
Accrued Expenses	5,828
Non-Current Liabilities	
Due Within One Year	
Notes Payable	7,583
Compensated Absences	4,392
Due in More Than One Year	
Notes Payable	<u>6,580</u>
Total Liabilities	36,202
<u>NET ASSETS</u>	
Invested in Capital Assets, Net of Related Debt	53,064
Unrestricted, Utility Assistance	4,019
Unrestricted, Unreserved	<u>170,683</u>
Total Net Assets	<u>227,766</u>
<u>TOTAL LIABILITIES AND NET ASSETS</u>	<u>\$ 263,968</u>

The accompanying notes are an integral part of this financial statement.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2008

	<u>Direct</u> <u>Expenses</u>	<u>Indirect</u> <u>Expenses</u>
Function/Program Activities		
Governmental Activities:		
Health, Welfare and Social Services:		
Supportive Services:		
Homemaker	\$ 5,190	\$ 2,540
Information and Assistance	4,022	683
Outreach	160	158
Transportation	18,169	7,403
Other Services	15,115	4,829
Nutrition Services:		
Congregate Meals	59,217	20,437
Home Delivered Meals	108,505	37,435
Utility Assistance	7,887	-
Disease Prevention and Health Promotion	2,634	-
National Family Caregiver Support	2,719	830
Senior Activities	4,620	1,491
Bingo Fundraiser	54,366	-
Administration	26,412	-
	<u>\$ 309,016</u>	<u>\$ 75,806</u>
Total Governmental Activities		

Charges for Services	Program Revenues		Net (Expense) Revenue and Changes in Net Assets
	Operating Grants and Contributions	Capital Grants and Contributions	
\$ -	\$ 5,378	\$ -	\$ (2,352)
-	3,273	-	(1,432)
-	221	-	(97)
-	17,790	-	(7,782)
-	13,875	-	(6,069)
-	50,956	-	(28,698)
-	127,276	-	(18,664)
-	5,303	-	(2,584)
-	2,634	-	-
-	3,549	-	-
-	-	-	(6,111)
-	-	-	(54,366)
-	12,133	-	(14,279)
<u>\$ -</u>	<u>\$ 242,388</u>	<u>\$ -</u>	<u>\$ (142,434)</u>

General Revenues:

Grants and Contributions not Restricted to Specific Programs	63,792
Rental Income	13,200
Bingo Fundraiser	60,975
Miscellaneous	4,549
Total General Revenues	<u>142,516</u>
Changes in Net Assets	82
Net Assets - Beginning (Restated)	<u>227,684</u>
Net Assets - Ending	<u>\$ 227,766</u>

The accompanying notes are an integral part of this financial statement.

FUND FINANCIAL STATEMENTS

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA

BALANCE SHEET  
GOVERNMENTAL FUNDS

JUNE 30, 2008

	<u>General Fund</u>	<u>Title III B Supportive Services</u>	<u>Title C-1 Congregate Meals</u>	<u>Title C-2 Home Delivered Meals</u>	<u>NSIP</u>
<u>ASSETS</u>					
Cash and Cash Equivalents	\$ 53,042	\$ 4,564	\$ 5,825	\$ 10,864	\$ 3,023
Certificates of Deposits	50,000	-	-	-	50,000
Utility Deposits	650	-	-	-	-
Due From Other Funds	14,263	-	-	-	-
<u>TOTAL ASSETS</u>	<u>\$ 117,955</u>	<u>\$ 4,564</u>	<u>\$ 5,825</u>	<u>\$ 10,864</u>	<u>\$ 53,023</u>
 <u>LIABILITIES AND FUND BALANCE</u>					
<u>LIABILITIES</u>					
Accounts Payable	\$ 86	\$ 1,043	\$ 3,505	\$ 5,396	\$ -
Other Accrued Expenses	5,828	-	-	-	-
Notes Payable - Current Portion	7,583	-	-	-	-
Due To Other Funds	894	3,521	2,320	5,468	-
Total Current Liabilities	14,391	4,564	5,825	10,864	-
Notes Payable - Long-Term	6,580	-	-	-	-
Total Liabilities	20,971	4,564	5,825	10,864	-
 <u>FUND BALANCE</u>					
Fund Balance					
Unreserved, Reported In:					
General Fund	96,984	-	-	-	-
Special Revenue Funds	-	-	-	-	53,023
Total Fund Balance	96,984	-	-	-	53,023
<u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>\$ 117,955</u>	<u>\$ 4,564</u>	<u>\$ 5,825</u>	<u>\$ 10,864</u>	<u>\$ 53,023</u>

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
RECONCILIATION OF TOTAL GOVERNMENTAL  
FUND BALANCES TO NET ASSETS OF  
GOVERNMENTAL FUNDS  
JUNE 30, 2008

<u>Bingo</u> <u>Fundraiser</u>	<u>Nonmajor</u> <u>Governmental</u> <u>Funds</u>	<u>Total</u> <u>Governmental</u> <u>Funds</u>		
			Total Governmental Fund Balances	\$ 164,931
			<i>Amounts reported for governmental activities in the statement of net assets are different because:</i>	
\$ 8,191	\$ 10,582	\$ 96,091		
-	-	100,000		
-	-	650		
-	-	14,263		
<u>\$ 8,191</u>	<u>\$ 10,582</u>	<u>\$ 211,004</u>	Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	67,227
			Compensated absences are not due and payable in the current period and therefore are not reported in the funds.	<u>(4,392)</u>
\$ -	\$ 1,789	\$ 11,819		
-	-	5,828	Net Assets of Governmental Activities	<u>\$ 227,766</u>
-	-	7,583		
<u>1,582</u>	<u>478</u>	<u>14,263</u>		
1,582	2,267	39,493		
-	-	6,580		
1,582	2,267	46,073		
-	-	96,984		
<u>6,609</u>	<u>8,315</u>	<u>67,947</u>		
<u>6,609</u>	<u>8,315</u>	<u>164,931</u>		
<u>\$ 8,191</u>	<u>\$ 10,582</u>	<u>\$ 211,004</u>		

The accompanying notes are an integral part of this financial statement.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC  
RAYVILLE, LOUISIANA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2008

	<u>General Fund</u>	<u>Title III B Supportive Services</u>	<u>Title C-1 Congregate Meals</u>	<u>Title C-2 Home Delivered Meals</u>	<u>NSIP</u>
<b><u>REVENUES</u></b>					
Intergovernmental	\$ 20,660	\$ 39,554	\$ 42,764	\$ 101,324	\$ 17,703
Public Support	11,378	983	8,192	8,249	-
Rental Income	13,200	-	-	-	-
Miscellaneous	4,549	-	-	-	-
Total Revenues	<u>49,787</u>	<u>40,537</u>	<u>50,956</u>	<u>109,573</u>	<u>17,703</u>
<b><u>EXPENDITURES</u></b>					
Current:					
Salaries	-	29,972	20,144	50,274	-
Fringe	-	2,329	1,564	3,906	-
Travel	-	2,045	143	17,543	-
Operating Services	-	16,108	23,659	19,754	-
Operating Supplies	-	7,028	1,230	2,276	-
Other Costs	1,715	787	32,914	52,187	-
Interest Expense	1,864	-	-	-	-
Capital Outlay	-	-	-	-	-
Utility Assistance	-	-	-	-	-
Total Expenditures	<u>3,579</u>	<u>58,269</u>	<u>79,654</u>	<u>145,940</u>	<u>-</u>
<b><u>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</u></b>	46,208	(17,732)	(28,698)	(36,367)	17,703
<b><u>OTHER FINANCING SOURCES (USES)</u></b>					
Operating Transfers - In	-	17,732	28,698	36,367	-
Operating Transfers - Out	(39,313)	-	-	-	(17,703)
Total Other Financing Sources (Uses)	<u>(39,313)</u>	<u>17,732</u>	<u>28,698</u>	<u>36,367</u>	<u>(17,703)</u>
<b><u>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES</u></b>	6,895	-	-	-	-
<b><u>FUND BALANCE AT BEGINNING OF YEAR</u></b>	90,089	-	-	-	53,023
<b><u>FUND BALANCE AT END OF YEAR</u></b>	<u>\$ 96,984</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 53,023</u>

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
RECONCILIATION OF THE STATEMENT OF  
REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2008

<u>Bingo</u> <u>Fundraiser</u>	<u>Nonmajor</u> <u>Governmental</u> <u>Funds</u>	<u>Total</u> <u>Governmental</u> <u>Funds</u>		
			Net Change in Fund Balances - Total Governmental Funds	\$ 11,098
\$ -	\$ 38,830	\$ 260,835	<i>Amounts reported for governmental activities in the statement of activities are different because:</i>	
-	16,543	45,345	Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
-	-	13,200	Capital asset purchases capitalized	-
<u>60,975</u>	<u>-</u>	<u>65,524</u>	Depreciation expense	<u>(10,199)</u>
<u>60,975</u>	<u>55,373</u>	<u>384,904</u>		<u>(10,199)</u>
11,847	4,465	116,702	Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds	<u>(817)</u>
918	346	9,063		
323	13	20,067		
-	7,443	66,964		
1,417	27	11,978		
<u>39,861</u>	<u>11,817</u>	<u>139,281</u>		
-	-	1,864		
-	-	-		
-	7,887	7,887		
<u>54,366</u>	<u>31,998</u>	<u>373,806</u>	Change in Net Assets in Governmental Activities	<u>\$ 82</u>
6,609	23,375	11,098		
-	-	82,797		
<u>-</u>	<u>(25,781)</u>	<u>(82,797)</u>		
<u>-</u>	<u>(25,781)</u>	<u>-</u>		
6,609	(2,406)	11,098		
<u>-</u>	<u>10,721</u>	<u>153,833</u>		
<u>\$ 6,609</u>	<u>\$ 8,315</u>	<u>\$ 164,931</u>		

The accompanying notes are an integral part of this financial statement.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2008

Note 1- Summary of Significant Accounting Policies

The financial statements of the Richland Voluntary Council on Aging, Inc. have been prepared in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. These statements have also incorporated any applicable requirements set forth by *Audits of State and Local Governments*, the industry audit guide issued by the American Institute of Certified Public Accountants; Subsection VI-Annual Financial Reporting, accounting manual for Governor's Office of Elderly Affairs contractors, and the *Louisiana Governmental Audit Guide*. The more significant to the Council's accounting policies are described below.

A. Reporting Entity

In 1964, the State of Louisiana passed Act 456 that authorized the charter of voluntary councils on aging for the welfare of the aging people in their representative parishes. Charters are issued by the Louisiana Secretary of State upon approval by the Governor's Office of Elderly Affairs. The Richland Voluntary Council on the Aging, Inc. is a non-profit, quasi-public, corporation which must comply with the policies and regulations established by the Governor's Office of Elderly Affairs, the state agency which provides the Council with most of its revenues. The Council also receives revenues from other federal, state, and local government agencies that may impose certain restrictions upon how the Council can use the money that they have provided.

The primary function of the Richland Voluntary Council on the Aging, Inc. is to improve the quality of life for the parish's elderly and to provide services to the elderly as well as coordinate and monitor the services of other local agencies serving the aging people of the parish. Such services include providing meals, nutritional education, information and referral services, legal assistance, homemaker services, operating senior centers, and transportation. A Board of Directors, consisting of 15 voluntary members who serve three-year terms governs the Council.

The Council is not a component unit of another primary government nor does it have any component units that are related to it. Therefore, the Council has presented its financial statements as a separate special purpose government.

B. Financial Reporting

The Council follows the provisions of the Governmental Accounting Standards Board Statement, Nos. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* (Statement 34), 37, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments: Omnibus* (Statement 37), and 38, *Certain Financial Statement Note Disclosures* (Statement 38), which establish the financial reporting standards for all state and local governmental entities.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2008

Note 1- Summary of Significant Accounting Policies (continued)

B. Financial Reporting (continued)

The accompanying government-wide financial statements have been prepared using the economic resources measurement focus and the accrual basis of accounting and reflect transactions of behalf of the Council. The Council accounts for its funds as governmental funds.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Office of Elderly Affairs Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. Most of the Council's special revenue funds are provided by GOEA. The Title III funds are provided by the United States Department of Health and Human Services Administration on Aging through the Governor's Office of Elderly Affairs which in turn "passes through" the funds to the Council.

The Council reports the following major governmental funds:

General Fund

The General Fund is the general operating fund of the Council. It is used to account for all financial resources except those required to be accounted for in another fund. These discretionary funds are accounted for and reported according to the source (federal, state, or local) from which they are derived. The following types of programs comprise the Council's General Fund:

Local Funds

Local funds are received from various local sources; such funds not being restricted to any special use.

PCOA (ACT 735) Funds

PCOA (Act 735) funds are appropriated for the Governor's Office of Elderly Affairs by the Louisiana Legislature for remittance to the Council on Aging. The Council may use these "Act 735" funds at its discretion provided the program is benefiting people who are at least 60.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2008

Note 1- Summary of Significant Accounting Policies (continued)

B. Financial Reporting (continued)

Title III-B Supportive Services Fund

This program provides access services, in-home services, community services, legal assistance and transportation for the elderly.

Title III C-1 Congregate Meals Fund

These funds are used to provide nutritional congregate meals to the elderly in strategically located centers.

Title III C-2 Home Delivered Meals Fund

These funds are used to provide nutritional meals to home-bound older persons.

Nutritional Services Incentive Program (NSIP)

The NSIP program (formerly USDA) is used to account for the administration of Food Distribution Program funds provided by the United States Department of Agriculture through the Louisiana Governor's Office of Elderly Affairs. This program reimburses the service provider on a per unit basis for each congregate and home-delivered meal served to an eligible participant so that the United States food and commodities may be purchased to supplement these programs.

Bingo Fundraiser Fund

This fund is used to provide additional resources for the Council to better serve the elderly in Richland Parish through bingo gaming.

The remaining nonmajor funds are as follows:

Senior Center Fund

This program provides community service centers at which older persons receive supportive services and participate in activities which foster their independence, enhance their dignity and encourage their involvement in and with the community.

Title III-D Disease Prevention and Health Promotion Services

This program provides funds to develop or strengthen preventive health service and health promotion systems through designated agencies.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2008

Note 1- Summary of Significant Accounting Policies (continued)

B. Financial Reporting (continued)

Title III-E National Family Caregiver Support

To assist in providing multifaceted systems of support services for family caregivers and grandparents or older individuals who are relative caregivers.

Audit Funds

These funds are used to offset the cost of the annual audit. The amount received for the years ended June 30, 2008 and 2007 was \$755 and \$810, respectively.

Supplemental Senior Center Fund

The Louisiana Legislature appropriated additional money for various Councils on Aging through the state to be used to supplement the primary state grant for senior centers. Richland Voluntary Council on the Aging, Inc. was one of the parish councils to receive a supplemental grant.

Utility Assistance Fund

The Utility Assistance fund is used to account for the administration of programs that are sponsored by local utility companies. The companies collect contributions from service customers and remit the funds to the parish Councils on Aging to provide assistance to the elderly for the payment of their utility bills.

C. Compensated Absences

Employees of the Richland Voluntary Council on the Aging, Inc. earn from 10 to 21 days of annual leave each year with 10 days allowed to be carried over to the next fiscal year, depending on their length of service and the employee's working status (full-time or part-time). All days carried over must be used by December 31. Employees are compensated upon termination of employment for accrued annual leave. Employees earn up to 12 days of sick leave each year, and can accumulate up to 60 days, depending upon whether the employee is on a part-time or full-time status. Employees are not paid for accrued sick leave at termination and no accrual has been made.

D. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2008

Note 1- Summary of Significant Accounting Policies (continued)

E. Funding Policies and Sources of Funds

The Council receives its monies through various methods of funding. NSIP program funds are provided through the Louisiana Governor's Office of Elderly Affairs to help offset raw food cost in Title III C-1 and C-2 programs. This program is funded under the units of service provided method. The Senior Center program and State Allocation (PCOA) and Supplemental Senior Center funds are received as a monthly allocation of the total budget (grant) in advance of the actual expenditure. The Title III-B, C-1, C-2, D and E programs are funded based on actual operating cost incurred. The Council encourages and receives contributions from clients to help offset the costs of the Title III-B, C-1, and C-2 programs. Utility assistance funds are also provided by the Louisiana Association of Council on Aging to the Council under the Helping Hands and Heating Help Energy programs. All of the above mentioned funds, including any other miscellaneous income, are recorded as revenue when the cash is received because the Council cannot predict the timing and amount of receipt.

Note 2 - Cash and Certificates of Deposit

*Custodial Credit Risk - Deposits*

The custodial credit risk is the risk that in the event of a bank failure, the Council's deposits may not be returned to it. The Council's policy to ensure there is no exposure to this risk is to require each financial institution to pledge its own securities to cover any amount in excess of Federal Depository Insurance Coverage. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Council that the fiscal agent bank has failed to pay deposited funds upon demand. Accordingly, the Council had no custodial risk related to its deposits at June 30, 2008.

At June 30, 2008, the Council has cash and cash equivalents (book balances net of overdrafts) in the amount of \$96,091.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable by both parties. The following is a schedule of the Council's cash and certificates of deposit at June 30, 2008. Differences between Council balances and the bank balances arise because of the net effect of deposits in transit and outstanding checks.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2008

Note 2 - Cash and Certificates of Deposit (continued)

	<u>Council Balances</u>	<u>Bank Balances</u>
Cash on Deposit	\$ 95,591	\$ 94,147
Certificates of Deposit	<u>100,000</u>	<u>100,000</u>
<b>TOTAL</b>	<b><u>\$ 195,591</u></b>	<b><u>\$ 194,147</u></b>

The Council's deposits are collateralized as follows:

FDIC Insured Deposits	\$ 300,000
Uninsured Deposits:	
Collateralized	<u>-</u>
<b>Total Deposits</b>	<b><u>\$ 300,000</u></b>

Note 3 - Receivables

There are no accounts receivable as of June 30, 2008.

Note 4 - Fixed Assets

Fixed asset activity for the year ended June 30, 2008 is as follows:

	<u>Balance July 1, 2007</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2008</u>
<b>Non-Depreciable Assets:</b>				
Land	\$ 11,500	\$ -	\$ -	\$ 11,500
<b>Depreciable Assets:</b>				
Building	57,500	-	-	57,500
Vehicles	40,764	-	-	40,764
Furniture & Fixtures	<u>26,586</u>	<u>-</u>	<u>( 1,295)</u>	<u>25,291</u>
Totals at Historical Cost	136,350	-	<u>( 1,295)</u>	135,055
<b>Less Accumulated Depreciation</b>				
For:				
Building	( 9,704)	( 1,437)	-	( 11,141)
Vehicles	( 35,330)	( 5,434)	-	( 40,764)
Machinery & Equipment	<u>( 13,890)</u>	<u>( 3,328)</u>	<u>1,295</u>	<u>( 15,923)</u>
Total Accumulated Depreciation	<u>( 58,924)</u>	<u>( 10,199)</u>	<u>1,295</u>	<u>( 67,828)</u>
<b>Fixed Assets, Net</b>	<b><u>\$ 77,426</u></b>	<b><u>\$ (10,199)</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 67,227</u></b>

Depreciation was charged to Administration activities of the Council for \$10,199.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2008

Note 4- Long-Term Debt

	<u>Beginning</u> <u>Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending</u> <u>Balance</u>	<u>Amounts Due</u> <u>Within</u> <u>One Year</u>
Governmental Activities:					
Notes Payable:					
Building Note	\$ 25,499	\$ -	\$ 11,336	\$ 14,163	\$ 7,583
Other Liabilities:					
Accrued Vacation	<u>3,575</u>	<u>817</u>	<u>-</u>	<u>4,392</u>	<u>4,392</u>
Total Governmental Activities					
Long-Term Debt	<u>\$ 29,074</u>	<u>\$ 817</u>	<u>\$ 11,336</u>	<u>\$ 18,555</u>	<u>\$ 11,975</u>

A note payable in the amount of \$62,325 with an interest rate of 6.50% per year was obtained to purchase the Council on Aging's building. The Council pays \$709 per month for 5 years beginning October 2001. The loan was refinanced for \$33,520 in September 2006 with an interest rate of 8.50% per year. The new monthly payment is \$690 per month for 3 years with the remaining principal to be paid in full in September 2009.

Principal and interest requirements to retire the Council's notes payable obligations are as follows:

Year Ended	<u>Building Note</u>	
<u>June 30,</u>	<u>Principal</u>	<u>Interest</u>
2009	\$ 7,583	\$ 697
2010	<u>6,580</u>	<u>47</u>
Total	<u>\$ 14,163</u>	<u>\$ 744</u>

Interest charged to expenditures for the year ended June 30, 2008 was \$1,864.

Payment of compensated absences is dependent upon many factors; therefore, the timing of future payments is not readily determinable.

Note 5 - In-Kind Contributions

The Council received various in-kind contributions during the year. These in-kind contributions have not been recorded in the financial statements as revenues, nor has the expenditure related to the use of the in-kind been recorded. The primary in-kind contributions consisted of free rent and utilities for the senior center and meal sites, and wages and fringe benefits for volunteer workers.

Note 6 - Board of Directors' Compensation

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member. However, board members are reimbursed for out-of-town travel expenses incurred in accordance with the Council's regular personnel policy.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2008

Note 7 - Income Tax Status

The Council, a non-profit corporation is exempt from federal income taxation under Section 501 (c) (3) of the Internal Revenue Code.

Note 8 - Litigation and Claims

There was no litigation pending against the Council at June 30, 2008, nor is the Council aware of any unasserted claims.

Note 9 - Federal Award Programs

The Council receives revenues from various federal and state grant programs that are subject to final review and approval as to the allowability of expenditures by the respective grantor agencies. These programs are audited in accordance with the *Single Audit Act Amendment of 1996* and OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Institutions*. Any settlements or expenses arising out of a final review are recognized in the period agreed upon by the agency and the Council. Also, it is management's opinion that any audits by the grantor agencies would not produce disallowed program costs and liabilities to such an extent that they would materially affect the Council's financial position.

Note 10-Economic Dependency

The Council receives the majority of its revenue from funds provided through grants administered by the Louisiana Governor's Office of Elderly Affairs. The grant amounts are appropriated each year by the federal and state governments. If significant budget cuts are made at the federal and/or state level, the amount of the funds the Council receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of funds the Council will receive in the next fiscal year.

Note 11-Risk Management

The Council is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The council has purchased commercial insurance to cover or reduce the risk of loss that might arise should one of these incidents occur. No settlements were made during the year that exceeded the Council's insurance coverage.

Note 12-Bingo Fundraiser

In December 2007, the Council began participating in bingo as a way to raise additional funds to be used to benefit the elderly of Richland Parish. The Council rents the bingo hall along with several other charities for a set price of \$500 per session. Currently the hall is not charging the full amount but a portion of that for the 15 sessions allowed per month per charity. There are video bingo machines set up at the bingo hall that are owned by Louisiana Bingo from which the Council receives proceeds at a set percentage.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2008

Note 13-Interfund Transfers

Operating transfers in and out are listed by fund for 2008:

<u>Funds Transferred In</u>	<u>Funds Transferred Out</u>					<u>Total In</u>
	<u>Supplemental Senior Center</u>	<u>Senior Center</u>	<u>NSIP</u>	<u>General Fund</u>	<u>PCOA</u>	
Title III B - Supportive Services	\$ 3,100	\$ 14,631	\$ -	\$ 1	\$ -	\$ 17,732
Title III C-1	-	8,050	8,852	1,789	10,007	28,698
Title III C-2	-	-	8,851	16,863	10,653	36,367
<b>Total Out</b>	<u>\$ 3,100</u>	<u>\$ 22,681</u>	<u>\$ 17,703</u>	<u>\$ 18,653</u>	<u>\$ 20,660</u>	<u>\$ 82,797</u>

Note 14- Prior Period Adjustment

An accrual for annual leave was not recorded in the government-wide financial statements. An adjustment of \$3,575 has been made to prior period fund balance to reflect the accrual.

	<u>Financial Statement</u>	
	<u>Government-Wide</u>	<u>Fund</u>
Fund Balance Prior to Restatement	\$ 231,259	\$ 153,833
Restatement - Compensated Absences	( 3,575)	-
<b>Fund Balance Restated</b>	<u>\$ 227,684</u>	<u>\$ 153,833</u>

REQUIRED SUPPLEMENTAL INFORMATION (PART B)  
BUDGETARY COMPARISON SCHEDULES

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2008

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Intergovernmental	\$ 20,660	\$ 20,660	\$ 20,660	\$ -
Public Support	-	-	11,378	11,378
Rental Income	-	-	13,200	13,200
Miscellaneous	-	-	4,549	4,549
Total Revenues	<u>20,660</u>	<u>20,660</u>	<u>49,787</u>	<u>29,127</u>
<u>Expenditures</u>				
Other Costs	-	-	1,715	(1,715)
Capital Outlay	-	-	-	-
Interest Payments	-	-	1,864	(1,864)
Total Expenditures	<u>-</u>	<u>-</u>	<u>3,579</u>	<u>(3,579)</u>
<u>Excess (Deficiency) of Revenues Over Expenditures</u>				
	20,660	20,660	46,208	25,548
<u>Other Financing Uses</u>				
Transfers Out	<u>(20,660)</u>	<u>(20,660)</u>	<u>(39,313)</u>	<u>(18,653)</u>
<u>Net Change in Fund Balance</u>				
	-	-	6,895	6,895
<u>Fund Balance at Beginning of Year</u>				
	<u>90,089</u>	<u>90,089</u>	<u>90,089</u>	<u>-</u>
<u>FUND BALANCE AT END OF YEAR</u>				
	<u>\$ 90,089</u>	<u>\$ 90,089</u>	<u>\$ 96,984</u>	<u>\$ 6,895</u>

The accompanying notes are an integral part of this financial statement.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
BUDGETARY COMPARISON SCHEDULE  
TITLE III B - SUPPORTIVE SERVICES  
FOR THE YEAR ENDED JUNE 30, 2008

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Intergovernmental	\$ 39,554	\$ 39,554	\$ 39,554	\$ -
Public Support	850	850	983	133
Total Revenues	<u>40,404</u>	<u>40,404</u>	<u>40,537</u>	<u>133</u>
<u>Expenditures</u>				
Salaries	31,721	31,227	29,972	1,255
Fringe	4,108	3,678	2,329	1,349
Travel	1,368	1,620	2,045	(425)
Operating Services	15,295	14,228	16,108	(1,880)
Operating Supplies	5,275	5,997	7,028	(1,031)
Other Costs	-	-	787	(787)
Capital Outlay	-	-	-	-
Total Expenditures	<u>57,767</u>	<u>56,750</u>	<u>58,269</u>	<u>(1,519)</u>
<u>Excess (Deficiency) of Revenues Over Expenditures</u>				
	(17,363)	(16,346)	(17,732)	(1,386)
<u>Other Financing Sources (Uses)</u>				
Transfers In	<u>17,363</u>	<u>16,346</u>	<u>17,732</u>	<u>1,386</u>
<u>Net Change in Fund Balance</u>				
	-	-	-	-
<u>Fund Balance at Beginning of Year</u>				
	-	-	-	-
<u>FUND BALANCE AT END OF YEAR</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this financial statement.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
BUDGETARY COMPARISON SCHEDULE  
TITLE CI - CONGREGATE MEALS  
FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Over (Under)
	Original	Final		
<u>Revenues</u>				
Intergovernmental	\$ 42,764	\$ 42,764	\$ 42,764	\$ -
Public Support	7,400	8,400	8,192	(208)
Total Revenues	50,164	51,164	50,956	(208)
<u>Expenditures</u>				
Salaries	19,084	22,751	20,144	2,607
Fringe	2,472	2,680	1,564	1,116
Travel	189	100	143	(43)
Operating Services	24,223	22,330	23,659	(1,329)
Operating Supplies	1,726	2,152	1,230	922
Other Costs	28,770	34,160	32,914	1,246
Capital Outlay	-	-	-	-
Total Expenditures	76,464	84,173	79,654	4,519
<u>Excess (Deficiency) of Revenues</u>				
Over Expenditures	(26,300)	(33,009)	(28,698)	4,311
<u>Other Financing Sources (Uses)</u>				
Transfers In	26,300	33,009	28,698	(4,311)
<u>Net Change in Fund Balance</u>				
	-	-	-	-
<u>Fund Balance at Beginning of Year</u>				
	-	-	-	-
<u>FUND BALANCE AT END OF YEAR</u>				
	\$ -	\$ -	\$ -	\$ -

The accompanying notes are an integral part of this financial statement.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
BUDGETARY COMPARISON SCHEDULE  
TITLE C2 - HOME DELIVERED MEALS  
FOR THE YEAR ENDED JUNE 30, 2008

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Intergovernmental	\$ 101,324	\$ 101,324	\$ 101,324	\$ -
Public Support	8,650	8,450	8,249	(201)
Total Revenues	<u>109,974</u>	<u>109,774</u>	<u>109,573</u>	<u>(201)</u>
<u>Expenditures</u>				
Salaries	44,920	48,434	50,274	(1,840)
Fringe	5,819	5,704	3,906	1,798
Travel	13,639	17,270	17,543	(273)
Operating Services	16,376	16,772	19,754	(2,982)
Operating Supplies	3,143	3,742	2,276	1,466
Other Costs	53,430	51,240	52,187	(947)
Capital Outlay	-	-	-	-
Total Expenditures	<u>137,327</u>	<u>143,162</u>	<u>145,940</u>	<u>(2,778)</u>
<u>Excess (Deficiency) of Revenues</u>				
Over Expenditures	(27,353)	(33,388)	(36,367)	(2,979)
<u>Other Financing Sources (Uses)</u>				
Transfers In	<u>27,353</u>	<u>33,388</u>	<u>36,367</u>	<u>2,979</u>
<u>Net Change in Fund Balance</u>				
	-	-	-	-
<u>Fund Balance at Beginning of Year</u>				
	-	-	-	-
<u>FUND BALANCE AT END OF YEAR</u>				
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this financial statement.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
BUDGETARY COMPARISON SCHEDULE - NSIP  
FOR THE YEAR ENDED JUNE 30, 2008

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Intergovernmental	\$ 20,000	\$ 17,702	\$ 17,703	\$ 1
<u>Expenditures</u>				
Salaries	-	-	-	-
Fringe	-	-	-	-
Travel	-	-	-	-
Operating Services	-	-	-	-
Operating Supplies	-	-	-	-
Other Costs	-	-	-	-
Capital Outlay	-	-	-	-
Total Expenditures	-	-	-	-
<u>Excess (Deficiency) of Revenues Over Expenditures</u>	20,000	17,702	17,703	1
<u>Other Financing Sources (Uses)</u>				
Transfers Out	(20,000)	(17,702)	(17,703)	(1)
<u>Net Change in Fund Balance</u>	-	-	-	-
<u>Fund Balance at Beginning of Year</u>	-	-	-	-
<u>FUND BALANCE AT END OF YEAR</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this financial statement.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
BUDGETARY COMPARISON SCHEDULE  
BINGO FUNDRAISER  
FOR THE YEAR ENDED JUNE 30, 2008

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Charitable Gaming	\$ 108,000	\$ 108,000	\$ 60,975	\$ (47,025)
<u>Expenditures</u>				
Salaries	15,000	15,000	11,847	3,153
Fringe	1,170	1,170	918	252
Travel	550	550	323	227
Operating Services	-	-	-	-
Operating Supplies	2,600	2,600	1,417	1,183
Other Costs	56,000	56,000	39,861	16,139
Capital Outlay	-	-	-	-
Total Expenditures	<u>75,320</u>	<u>75,320</u>	<u>54,366</u>	<u>20,954</u>
<u>Excess (Deficiency) of Revenues Over Expenditures</u>				
	32,680	32,680	6,609	(26,071)
<u>Other Financing Sources (Uses)</u>				
Transfers In	-	-	-	-
<u>Net Change in Fund Balance</u>				
	32,680	32,680	6,609	(26,071)
<u>Fund Balance at Beginning of Year</u>				
	-	-	-	-
<u>FUND BALANCE AT END OF YEAR</u>	<u>\$ 32,680</u>	<u>\$ 32,680</u>	<u>\$ 6,609</u>	<u>\$ (26,071)</u>

The accompanying notes are an integral part of this financial statement.

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
NOTES TO BUDGETARY COMPARISON SCHEDULES  
FOR THE YEAR ENDED JUNE 30, 2008

The Council follows these procedures in establishing the budgetary data reflected in these financial statements:

The Governor's Office of Elderly Affairs (GOEA) notifies the Council each year as to the funding levels for each program's grant award.

The Executive Director prepares a proposed budget based on the funding levels provided by GOEA and then submits the budget to the Board of Directors for approval.

The Board of Directors reviews and adopts the budget before June 30<sup>th</sup> of the current year for the next year.

The adopted budget is forwarded to the Governor's Office of Elderly Affairs for final approval.

All budgetary appropriations lapse at the end of each fiscal year (June 30).

The budget is prepared on a modified accrual basis, consistent with the basis of accounting, for comparability of budgeted and actual revenues and expenditures.

Actual amounts are compared to budgeted amounts periodically during the fiscal year as a management control device.

The Council may transfer funds between line items as often as required, but must obtain prior approval for the Governor's Office of Elderly Affairs for funds received under grants from this state agency.

Expenditures cannot legally exceed appropriations on an individual level.

Amounts were not budgeted for revenues and expenses for the utility assistance fund because they were not legally required and the amount of revenues to be received under this program could not be determined.

SUPPLEMENTAL INFORMATION SCHEDULES REQUIRED BY  
GOEA

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA

GENERAL FUNDS  
COMBINING BALANCE SHEETS  
JUNE 30, 2008

	<u>Programs of the General Fund</u>		
	<u>Local</u>	<u>PCOA (Act 735)</u>	<u>Total General Fund</u>
 <u>ASSETS</u>			
Cash & Cash Equivalents	\$ 53,042	\$ -	\$ 53,042
Certificates of Deposit	50,000	-	50,000
Deposits	650	-	650
Due From Other Funds	14,263	-	14,263
 <u>TOTAL ASSETS</u>	<u>\$ 117,955</u>	<u>\$ -</u>	<u>\$ 117,955</u>
 <u>LIABILITIES AND FUND BALANCE</u>			
<u>LIABILITIES</u>			
Accounts Payable	\$ 86	\$ -	\$ 86
Other Accrued Expenses	5,828	-	5,828
Notes Payable - Current Portion	7,583	-	7,583
Due To Other Funds	894	-	894
Total Current Liabilities	14,391	-	14,391
 Notes Payable - Long-Term	6,580	-	6,580
Total Liabilities	20,971	-	20,971
 <u>FUND BALANCE</u>			
Unreserved and Undesignated	96,984	-	96,984
 <u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>\$ 117,955</u>	<u>\$ -</u>	<u>\$ 117,955</u>

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA

GENERAL FUNDS  
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2008

	<u>Programs of the General Fund</u>		<u>Total General Fund</u>
	<u>Local</u>	<u>PCOA (Act 735)</u>	
<u>Revenues</u>			
Intergovernmental	\$ -	\$ 20,660	\$ 20,660
Public Support	11,378	-	11,378
Rental Income	13,200	-	13,200
Sale of Property	-	-	-
Interest Income	4,549	-	4,549
Total Revenues	<u>29,127</u>	<u>20,660</u>	<u>49,787</u>
<u>Expenditures</u>			
Other Costs	1,715	-	1,715
Capital Outlay	-	-	-
Interest Expense	1,864	-	1,864
Total Expenditures	<u>3,579</u>	<u>-</u>	<u>3,579</u>
<u>Excess of Revenues Over</u>			
<u>Expenditures</u>	25,548	20,660	46,208
<u>Other Financing Sources (Uses)</u>			
Operating Transfers In	-	-	-
Operating Transfers Out	(18,653)	(20,660)	(39,313)
	<u>(18,653)</u>	<u>(20,660)</u>	<u>(39,313)</u>
<u>Excess of Revenues and Other</u>			
<u>Financing Sources Over</u>			
<u>Expenditures and Other</u>			
<u>Financing Uses</u>	6,895	-	6,895
<u>Fund Balance at Beginning of Year</u>	<u>90,089</u>	<u>-</u>	<u>90,089</u>
<u>FUND BALANCE AT</u>			
<u>END OF YEAR</u>	<u>\$ 96,984</u>	<u>\$ -</u>	<u>\$ 96,984</u>

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA

NONMAJOR SPECIAL REVENUE FUNDS  
COMBINING BALANCE SHEET  
JUNE 30, 2008

	<u>Senior Center</u>	<u>Title III D Disease Prevention</u>	<u>Title III E Caregiver</u>	<u>Audit Funds</u>
<u>ASSETS</u>				
Cash & Cash Equivalents	\$ 190	\$ 1,860	\$ 217	\$ -
Certificate of Deposit	-	-	-	-
Receivables	-	-	-	-
<u>TOTAL ASSETS</u>	<u>\$ 190</u>	<u>\$ 1,860</u>	<u>\$ 217</u>	<u>\$ -</u>
 <u>LIABILITIES AND FUND BALANCES</u>				
<u>LIABILITIES</u>				
Accounts Payable	\$ 110	\$ 1,653	\$ 26	\$ -
Due To Other Funds	80	207	191	-
Total Liabilities	<u>190</u>	<u>1,860</u>	<u>217</u>	<u>-</u>
 Fund Balances:				
Unrestricted, Utility Assistance	-	-	-	-
Unrestricted, Unreserved	-	-	-	-
Total Fund Balances	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>TOTAL LIABILITIES AND FUND BALANCES</u>	<u>\$ 190</u>	<u>\$ 1,860</u>	<u>\$ 217</u>	<u>\$ -</u>

<u>Supplemental Senior Center</u>	<u>Utilities Assistance</u>	<u>Emergency Food and Shelter</u>	<u>Total Nonmajor Special Revenue Funds</u>
\$ -	\$ 4,019	\$ 4,296	\$ 10,582
-	-	-	-
-	-	-	-
<u>\$ -</u>	<u>\$ 4,019</u>	<u>\$ 4,296</u>	<u>\$ 10,582</u>
\$ -	\$ -	\$ -	\$ 1,789
-	-	-	478
-	-	-	2,267
-	4,019	-	4,019
-	-	4,296	4,296
-	4,019	4,296	8,315
<u>\$ -</u>	<u>\$ 4,019</u>	<u>\$ 4,296</u>	<u>\$ 10,582</u>

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA

NONMAJOR SPECIAL REVENUE FUNDS  
COMBINING SCHEDULE OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2008

	Senior Center	Title III D Disease Prevention	Title III E Caregiver	Audit Funds
<u>REVENUES</u>				
Intergovernmental:				
North Delta Regional Planning and Development District	\$ -	\$ 2,634	\$ 3,549	\$ 755
State Contract	28,792	-	-	-
Public Support:				
LA Association of Councils on Aging	-	-	-	-
Client Contributions	-	-	-	-
Total Public Support	-	-	-	-
 Total Revenues	 28,792	 2,634	 3,549	 755
<u>EXPENDITURES</u>				
Current:				
Salaries	706	860	2,899	-
Fringe	55	67	224	-
Travel	8	-	5	-
Operating Services	5,342	1,707	394	-
Operating Supplies	-	-	27	-
Other Costs	-	-	-	755
Total Current Expenditures	6,111	2,634	3,549	755
 Capital Outlay	 -	 -	 -	 -
Utility Assistance	-	-	-	-
Total Expenditures	6,111	2,634	3,549	755
 <u>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</u>	 22,681	 -	 -	 -
<u>OTHER FINANCING SOURCES (USES)</u>				
Operating Transfers - In	-	-	-	-
Operating Transfers - Out	(22,681)	-	-	-
Total Other Financing Sources (Uses)	(22,681)	-	-	-
 <u>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES</u>	 -	 -	 -	 -
 <u>FUND BALANCES AT BEGINNING OF YEAR</u>	 -	 -	 -	 -
 <u>FUND BALANCES AT END OF YEAR</u>	 \$ -	 \$ -	 \$ -	 \$ -

<u>Supplemental Senior Center</u>	<u>Utilities Assistance</u>	<u>Emergency Food and Shelter</u>	<u>Total Nonmajor Special Revenue Funds</u>
\$ -	\$ -	\$ -	\$ 6,938
3,100	-	-	31,892
-	5,303	11,240	16,543
-	-	-	-
<u>-</u>	<u>5,303</u>	<u>11,240</u>	<u>16,543</u>
3,100	5,303	11,240	55,373
-	-	-	4,465
-	-	-	346
-	-	-	13
-	-	-	7,443
-	-	-	27
-	-	11,062	11,817
<u>-</u>	<u>-</u>	<u>11,062</u>	<u>24,111</u>
-	-	-	-
-	7,887	-	7,887
<u>-</u>	<u>7,887</u>	<u>11,062</u>	<u>31,998</u>
3,100	(2,584)	178	23,375
-	-	-	-
(3,100)	-	-	(25,781)
<u>(3,100)</u>	<u>-</u>	<u>-</u>	<u>(25,781)</u>
-	(2,584)	178	(2,406)
-	6,603	4,118	10,721
<u>\$ -</u>	<u>\$ 4,019</u>	<u>\$ 4,296</u>	<u>\$ 8,315</u>

GENERAL FIXED ASSET ACCOUNT GROUP

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA

SCHEDULE OF GENERAL FIXED ASSETS

JUNE 30, 2008 AND 2007

	Balance June 30, 2007	Additions	Deletions	Balance June 30, 2008
<u>GENERAL FIXED ASSETS</u>				
Land	\$ 11,500	\$ -	\$ -	\$ 11,500
Building	57,500	-	-	57,500
Vehicles	40,764	-	-	40,764
Office Furniture and Equipment	26,586	-	1,295	25,291
<u>TOTAL GENERAL FIXED ASSETS</u>	<u>\$ 136,350</u>	<u>\$ -</u>	<u>\$ 1,295</u>	<u>\$ 135,055</u>
<u>INVESTMENT IN GENERAL FIXED ASSET</u>				
Property Acquired Prior to July 1, 1985 *	\$ -	\$ -	\$ -	\$ -
Property Acquired After July 1, 1985				
With Funds From:				
Act 735 PCOA	3,760	-	-	3,760
General Fund	88,497	-	-	88,497
Title III- D Preventive Health	6,528	-	19	6,509
Title III- C-1	571	-	219	352
Title III- C-2	927	-	195	732
Title III- B Supportive Services	1,181	-	810	371
Title III- E Caregiver	40	-	20	20
Senior Center	70	-	32	38
Department of Transportation Sec. 5310 E&D	34,776	-	-	34,776
<u>TOTAL INVESTMENT IN GENERAL FIXED ASSETS</u>	<u>\$ 136,350</u>	<u>\$ -</u>	<u>\$ 1,295</u>	<u>\$ 135,055</u>

\* Records reflecting sources from which assets were acquired were not maintained prior to July 1, 1985.

OTHER SUPPLEMENTAL INFORMATION -  
GRANT ACTIVITY

RICHLAND VOLUNTARY COUNCIL ON AGING INC.  
RAYVILLE, LOUISIANA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED JUNE 30, 2008

<u>Federal Grants/Pass Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Program or Award Amount</u>	<u>Revenue Recognized</u>	<u>Expenditures</u>
U.S. Department of Health & Human Services - Administration on Aging: Passed Through the Governor's Office of Elderly Affairs: Aging Cluster of Special Programs for the Aging:				
Title III, Part B - Supportive Services	93.044	\$ 33,624	\$ 33,624	\$ 33,624
Title III, Part C - Congregate Meals	93.045	34,527	34,527	34,527
Title III, Part C - Home Delivered Meals	93.045	23,413	23,413	23,413
Title III, Part D - Disease Prevention and Health Promotion Services	93.043	2,634	2,634	2,634
Title III, Part E - National Family Caregiver Support	93.052	2,662	2,662	2,662
Nutritional Services Incentive Program	93.053	<u>17,702</u>	<u>17,702</u>	<u>17,702</u>
Total of Aging Cluster		114,562	114,562	114,562
U.S. Department of Homeland Security EF&S National Board Program	97.024	<u>11,222</u>	<u>11,222</u>	<u>11,062</u>
<u>TOTAL FEDERAL AWARDS</u>		<u>\$ 125,784</u>	<u>\$ 125,784</u>	<u>\$ 125,624</u>

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
RAYVILLE, LOUISIANA  
NOTES TO SCHEDULE OF EXPENDITURES  
OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2008

1. General

The Schedule of Expenditures of Federal Awards presents the activity of all federal award programs of the Council. The Council did not pass through any of its federal awards to a subrecipient during the year.

2. Basis of Accounting

The Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting as contemplated under accounting principles generally accepted in the United States of America and which is the same basis of accounting used for presenting the general purpose financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

# CAMERON, HINES & HARTT

(A Professional Accounting Corporation)

*Certified Public Accountants*

104 Regency Place

West Monroe, Louisiana 71291

Mailing Address:

P. O. Box 2474

West Monroe, LA 71294-2474

Phone (818) 323-1717

Fax (818) 322-5121

E-Mail: [chhcpas@bellsouth.net](mailto:chhcpas@bellsouth.net)

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Board of Directors  
Richland Voluntary Council on Aging, Inc.  
Rayville, Louisiana

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Richland Voluntary Council on Aging, Inc. as of and for the year ended June 30, 2008, which collectively comprise the Council's basic financial statements and have issued our report thereon dated November 13, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States

## **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Richland Voluntary Council on Aging, Inc.'s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

To the Board of Directors  
Richland Voluntary Council on Aging, Inc.  
Page 2

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Council's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

This report is intended solely for the information of management, the Governor's Office of Elderly Affairs and the Legislative Auditor and is not intended to be or should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is to be distributed by the Legislative Auditor as a public document.

*Cameron, Hines & Hartt (APAC)*

West Monroe, Louisiana  
November 13, 2008

RICHLAND VOLUNTARY COUNCIL ON AGING, INC  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2008

To the Board of Directors  
 Richland Voluntary Council on Aging, Inc.  
 Rayville, Louisiana

We have audited the financial statements of the Richland Voluntary Council on Aging, Inc. as of and for the year ended June 30, 2008, and have issued our report thereon dated November 13, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of June 30, 2008, resulted in an unqualified opinion.

Section I- Summary of Auditors' Results

A. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weakness \_\_\_ yes X no  
 Significant Deficiencies not considered to be  
 Material Weaknesses \_\_\_ yes X no

Compliance

Compliance Material to Financial Statements \_\_\_ yes X no

B. Federal Awards

Material Weakness Identified \_\_\_ yes X no  
 Significant Deficiencies not considered to be  
 Material Weaknesses \_\_\_ yes X no

Type of Opinion on Compliance For Major Programs (No Major Programs)

Unqualified \_\_\_ Qualified \_\_\_  
 Disclaimer \_\_\_ Adverse \_\_\_

Are their findings required to be reported in accordance with Circular A-133, Section .510 (a)? N/A

C. Identification of Major Programs: N/A

Name of Federal Program (or cluster)  
 CFDA Number(s)

Dollar threshold used to distinguish between Type A and Type B Programs. N/A

Is the auditee a "low-risk" auditee, as defined by OMB Circular A-133? N/A

RICHLAND VOLUNTARY COUNCIL ON AGING, INC  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2008

Section II- Financial Statement Findings

No matters were reported.

Section III- Federal Award Findings and Question Costs- N/A

RICHLAND VOLUNTARY COUNCIL ON AGING, INC.  
SCHEDULE OF PRIOR YEAR FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008

Section I- Internal Control and Compliance Material to the Financial Statements

This section is not applicable for this entity.

Section II- Internal Control and Compliance Material to Federal Awards

07-1 Condition:

During the audit, it was noted that the Council paid a one time cost of living raise that was not budgeted at the beginning of the fiscal year to all employees of the Council on Aging.

Recommendation:

It is recommended that the Council not make such payments in the future. In addition, the Council should consider contacting the Governor's Office of Elderly Affairs to determine what course of action, if any, be taken according to their guidelines.

Current Status:

The Council has not paid nor has any plans in the future to pay one time cost of living raises.

Section III- Management Letter

No management letter was issued.