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LOUISIANA REAL ESTATE APPRAISERS BOARD
Office of the Governor
State of Louisiana
Baton Rouge, Louisiana

Audited Financial Statements
As of and For the Year Ended June 30, 2010

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 10/13/10

LOUISIANA REAL ESTATE APPRAISERS BOARD
Office of the Governor
State of Louisiana
Baton Rouge, Louisiana

Audited Financial Statements
As of and For the Year Ended June 30, 2010

CONTENTS

	<u>Page</u>
Letter of Transmittal	3
Independent Auditor's Report	4 - 5
Management's Discussion and Analysis	6 - 7
Basic Financial Statements:	
Statement of Net Assets	8
Statement of Revenues, Expenses, and Changes in Net Assets	9
Statement of Cash Flows	10
Notes to the Financial Statements	11 - 14
Other Report required by <i>Government Auditing Standards</i> – Report on Compliance and Other Matters and on Internal Control over Financial Reporting Based on an Audit of the Basic Financial Statements	16 - 17
Schedule of Findings	18
Summary Schedule of Prior Audit Findings	19
Supplemental Information Schedules:	
Schedule of Per Diem Paid Board Members	21
Division of Administration – Office of Statewide Reporting and Accounting Policy – Reporting Package	22 - 51



BOBBY JINDAL
GOVERNOR

State of Louisiana
LOUISIANA REAL ESTATE APPRAISERS BOARD

MEMORANDUM

TO: Office of the Legislative Auditor
FROM: Albert Rowe, Accountant Admin. 1 *ARW*
DATE: 9/10/2010
RE: Required Financial Report Submission

Please find attached the audited financial statements for the LA Real Estate Appraisers Board for the fiscal year ending 6/30/2010.

If you have any questions, please call me at (225) 925-1923 ext.-245.

Roy Chenevert
CERTIFIED PUBLIC ACCOUNTANT

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INDEPENDENT AUDITOR'S REPORT

Louisiana Real Estate Appraisers Board
Office of the Governor
State of Louisiana
Baton Rouge, Louisiana

We have audited the accompanying basic financial statements of the Louisiana Real Estate Appraisers Board, a component unit of the State of Louisiana, as of and for the year ended June 30, 2010, as listed in the table of contents. These basic financial statements are the responsibility of the management of the Louisiana Real Estate Appraisers Board. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the Louisiana Real Estate Appraisers Board as of June 30, 2010, and the changes in its net assets and its cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Management's discussion and analysis is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted primarily of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 10, 2010, on our consideration of the Louisiana Real Estate Appraisers Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, and contracts. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the Louisiana Real Estate Appraisers Board's basic financial statements taken as a whole. The accompanying supplemental information listed in the table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements of the Louisiana Real Estate Appraisers Board. Such information has been subjected to the audit procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Roy Chenevert, CPA

Baton Rouge, Louisiana
September 10, 2010

LOUISIANA REAL ESTATE APPRAISERS BOARD
Office of the Governor
State of Louisiana
Management's Discussion and Analysis

The management's discussion and analysis of the Louisiana Real Estate Appraisers Board's financial performance presents a narrative overview and analysis of the board's financial activities for the year ended June 30, 2010. This document focuses on the current year's activities, resulting changes, and currently known facts. Please read this document in conjunction with the additional information contained in the transmittal letter and the board's financial statements.

FINANCIAL HIGHLIGHTS

The Board's assets exceeded its liabilities at the close of fiscal year 2010 by \$43,682. Net assets decreased by \$110,887 (or 71.7%).

The Board's revenue decreased by \$7,261 (or 2.6%), while the expenses increased by \$28,766 (or 8.2%).

OVERVIEW OF THE FINANCIAL STATEMENTS

The Louisiana Real Estate Appraisers Board's financial statements are comprised of the basic financial statements and the notes to the financial statements. In addition to the basic financial statements and the accompanying notes, other information in this report presents certain supplementary information required by legislative resolution. The basic financial statements are designed to provide readers with a broad overview of the board's finances in a manner similar to a private sector business.

Basic Financial Statements

The basic financial statements of the Louisiana Real Estate Appraisers Board presents financial information for the board as a whole, in a format designed to make the statements easier for the reader to understand. The statements of this section include the Statement of Net Assets, the Statement of Revenues, Expenses, and Changes in Net Assets, and the Statement of Cash Flows.

The Statement of Net Assets (page 8) presents the current and long-term portion of assets and liabilities separately. The difference between total assets and total liabilities is net assets and may provide a useful indicator of whether the financial position of the board is improving or deteriorating.

The Statement of Revenues, Expenses, and Changes in Net Assets (page 9) presents information showing how the board's assets changed as a result of current year operations. Regardless of when cash is affected, all changes in net assets are reported when the underlying transactions occur. As a result, there are transactions included that will not affect cash until future fiscal periods.

The Statement of Cash Flows (page 10) presents information showing how the board's cash changed as a result of current year operations. The cash flow statement is prepared using the direct method and includes the reconciliation of operating income to net cash (used) by operating activities (indirect method) as required by GASB 34.

FINANCIAL ANALYSIS OF THE BOARD

Statement of Net Assets as of June 30, 2010 and 2009

	<u>2010</u>	<u>2009</u>
Current and other assets	\$ <u>131,017</u>	\$ <u>186,040</u>
Total assets	<u>131,017</u>	<u>186,040</u>
Current liabilities	83,550	27,534
Non-current liabilities	3,785	3,937
Total liabilities	<u>87,335</u>	<u>31,471</u>
Total net assets	<u>\$ 43,682</u>	<u>\$ 154,569</u>

The net assets are unrestricted and do not have any limitations for what these amounts may be used.

Net assets of the Board decreased by \$110,887, or 71.7%, from June 30, 2009 to June 30, 2010. Major causes of this decrease are the decrease in number of licenses issued and an increase in operating expenses.

Statement of Revenues, Expenses, and Changes in Net Assets for the year ended June 30, 2010 and 2009

	<u>2010</u>	<u>2009</u>
Operating revenues	\$ 204,174	\$ 213,710
Operating expenses	<u>(379,964)</u>	<u>(351,198)</u>
Operating (loss)	(175,790)	(137,488)
Non-operating revenues(expenses)	64,903	62,628
Increase (decrease) in net assets	<u>\$ (110,887)</u>	<u>\$ (74,860)</u>

The Board's total revenues decreased by \$7,261, or 2.6%. The total cost of all programs and services increased by \$28,766, or 8.2%.

BUDGET

The annual budget was approved by the board at the December 15, 2008 meeting.

CONTACTING THE LOUISIANA REAL ESTATE APPRAISERS BOARD'S MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, and customers with a general overview of the Louisiana Real Estate Appraisers Board's finances and to show the board's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the Executive Director, Louisiana Real Estate Appraisers Board, Post Office Box 14785, Baton Rouge, Louisiana 70898-4785.

**Louisiana Real Estate Appraisers Board
Office of the Governor
State of Louisiana
Statement of Net Assets
June 30, 2010**

Assets	
Current assets	
Cash (note 2)	\$ 130,767
Receivables	<u>250</u>
Total assets	<u>131,017</u>
Liabilities	
Current liabilities	
Accounts payable (note 6)	50,521
Due to Louisiana Real Estate Commission	18,153
Current portion of long-term liability:	
Accrued compensated absences (note 7)	<u>14,876</u>
Total current liabilities	<u>83,550</u>
Noncurrent liabilities	
Accrued compensated absences (note 7)	<u>3,785</u>
Total liabilities	<u>87,335</u>
Net assets	
Unrestricted net assets	<u>43,682</u>
Total net assets	<u>\$ 43,682</u>

See accompanying notes to the financial statements.

**Louisiana Real Estate Appraisers Board
Office of the Governor
State of Louisiana
Statement of Revenues, Expenses,
and Changes in Net Assets
Year Ended June 30, 2010**

Operating revenues	
Licenses, permits, and fees	<u>\$ 204,174</u>
Operating expenses	
Personal services	197,375
Travel	13,361
Operating services	101,403
Supplies	6,994
Professional services	26,569
Other charges	34,262
Total operating expenses	<u>379,964</u>
Operating (loss)	<u>(175,790)</u>
Non-operating revenues	
Use of money and property	386
Other revenues	64,517
Total non-operating revenues	<u>64,903</u>
Change in net assets	(110,887)
Net assets, beginning of year	<u>154,569</u>
Net assets, end of year	<u>\$ 43,682</u>

See accompanying notes to the financial statements.

**Louisiana Real Estate Appraisers Board
Office of the Governor
State of Louisiana
Statement of Cash Flows
Year Ended June 30, 2010**

Cash flows from operating activities	
Cash received from customers	\$ 247,083
Cash paid to suppliers for goods and services	(129,178)
Cash paid to employees for services	(194,923)
Net cash (used) by operating activities	<u>(77,018)</u>
Cash flows from non-capital financing activities	
Other non-operating revenue	64,517
Net cash provided by non-capital financing activities	<u>64,517</u>
Cash flows from investing activities	
Interest earned	386
Net cash provided by investing activities	<u>386</u>
Net decrease in cash	(12,115)
Cash, beginning of year	<u>142,882</u>
Cash, end of year	<u>\$ 130,767</u>
Reconciliation of operating (loss) to net cash (used) by operating activities:	
Operating (loss)	\$(175,790)
Adjustments to reconcile operating (loss) to net cash (used) by operating activities:	
Decrease in receivables	1,902
Decrease in due from other funds	41,006
Increase in due to other funds	18,153
Increase in accounts payable	35,257
Increase in accrued payroll	1,375
Increase in compensated absences payable	<u>1,079</u>
Net cash (used) by operating activities	<u>\$ (77,018)</u>

See accompanying notes to the financial statements.

LOUISIANA REAL ESTATE APPRAISERS BOARD
Office of the Governor
State of Louisiana
Notes to the Financial Statements
June 30, 2010

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Date of Management's Review

Subsequent events were evaluated through September 10, 2010, which is the date the financial statements were available to be issued.

Nature of Activities

The Louisiana Real Estate Appraisers Board is a component unit of the State of Louisiana created under the provisions of Louisiana Revised Statute 37:3391 - 3413, within the Office of the Governor, and is domiciled in East Baton Rouge Parish. The Board consists of nine members appointed by the governor. The members may receive a per diem not to exceed \$50 per meeting or day spent on business of the Board, plus travel expenses. Employees of the Louisiana Real Estate Commission perform the administrative and accounting functions of the Board.

The Board is charged with the responsibility of regulating the issuance of real estate appraiser's certifications. Operations of the Board are funded through self-generated revenues.

Basis of Presentation

The accompanying financial statements have been prepared on the full accrual basis in accordance with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting principles and financial reporting standards.

Reporting Entity

GASB Codification Section 2100 has defined the governmental reporting entity to be the State of Louisiana. The Board is considered a component unit of the State of Louisiana because the state exercises oversight responsibility in that the governor appoints the Board members and public service is rendered within the state's boundaries. The accompanying financial statements present only transactions of the Louisiana Real Estate Appraisers Board. Annually, the State of Louisiana issues basic financial statements, which include the activity contained in the accompanying financial statements.

Fund Accounting

All activities of the Board are accounted for within a single proprietary (enterprise) fund. Proprietary funds are used to account for operations that are (a) financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

LOUISIANA REAL ESTATE APPRAISERS BOARD
Office of the Governor
State of Louisiana
Notes to the Financial Statements
June 30, 2010

Basis of Accounting

The accounting and financial reporting treatment applied to the Board is determined by its measurement focus. The transactions of the Board are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operations are included on the Statement of Net Assets.

Budget Practices

Annually, the Board adopts a budget as prescribed by Revised Statute 39:1331-1342. The budget for the fiscal year ended June 30, 2010, was adopted on December 15, 2008, and is generally prepared on the modified accrual basis of accounting. Although budget amounts lapse at year end, the Board retains its unexpended net assets to fund expenditures of the succeeding year.

Cash

Cash includes demand deposits. Under state law, the Board may deposit funds in a fiscal agent bank organized under the laws of the State of Louisiana, national banks having their principal offices in the State of Louisiana, in savings accounts or shares of savings and loan associations and savings banks, and in share accounts and share certificate accounts of federally or state chartered credit unions.

Compensated Absences

Employees earn and accumulate annual and sick leave at various rates depending on their years of service. The amount of annual and sick leave that may be accumulated by each employee is unlimited. Upon termination, employees or their heirs are compensated for up to 300 hours of unused annual leave at the employee's hourly rate of pay at the time of termination. Upon retirement, unused annual leave in excess of 300 hours plus unused sick leave is used to compute retirement benefits. Compensated absences at June 30, 2010 are computed in accordance with GASB Codification Section C60, and are recognized as an expense and liability in the financial statements when incurred.

Employees who are considered having non-exempt status according to the guidelines contained in the Fair Labor Standards Act may be paid for compensatory leave earned. Upon termination or transfer, an employee will be paid for any time and one-half compensatory leave earned and may or may not be paid for any straight hour-for-hour compensatory leave earned. Compensation paid will be based on the employee's hourly rate of pay at termination or transfer. Compensatory leave is computed in accordance with GASB Codification Section C60.105, and is recognized as an expense and liability in the financial statements when incurred.

Net Assets

Net assets comprise the various net earnings from operation, non-operating revenues, expenses, and contributions of capital. Net assets are classified as unrestricted net assets due to the fact that no constraints have been placed on them.

LOUISIANA REAL ESTATE APPRAISERS BOARD
Office of the Governor
State of Louisiana
Notes to the Financial Statements
June 30, 2010

NOTE 2 – CASH

At June 30, 2010, the Board has cash (book balances) totaling \$30,228 in non-interest bearing demand accounts, and \$100,539 in interest bearing demand accounts. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or similar federal security or the pledge of securities owned by the fiscal agent banks. The fair value of the pledged securities plus the federal security must at all times equal the amount on deposit with the fiscal agents. At June 30, 2010, the Board has \$131,318 in deposits (collected bank balances) that were 100 percent insured or collateralized with securities held by the Board or its agent in the Board's name.

NOTE 3 – RETIREMENT SYSTEM

Substantially all employees of the board belong to the Louisiana State Employees Retirement System, a single employer defined benefit pension plan. The System is a statewide public employee retirement system and is available to all eligible employees. The System publishes annual financial reports that include detailed historical, financial, and actuarial information.

All full time board employees are eligible to participate in the System. Benefits vest with 10 years of service. Generally, at retirement age, employees are entitled to annual benefits equal to \$300 plus 2.5% of their highest consecutive 36 months average salary multiplied by their years of credited service, except for members eligible to begin participation in the Defined Benefit Plan (DBP) on or after July 1, 2006. Retirement eligibility for these members is limited to age 60, or thereafter, upon attainment of ten years of creditable service. Final average compensation will be based on the member's average annual earned compensation for the highest 60 consecutive months of employment.

Vested employees eligible to participate before July 1, 2006 are entitled to a retirement benefit, payable monthly for life at (a) any age with 30 years of service, (b) age 55 with 25 years of services, or (c) age 60 with 10 years of service. In addition, vested employees have the option of reduced benefits at any age with 20 years of service. Those hired on or after July 1, 2006 have only a single age option. They cannot retire until age 60 with a minimum of ten years of service.

The System also provides death and disability benefits. Benefits are established or amended by state statute. The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. The report may be obtained by writing to the State Employees Retirement System, Post Office Box 44213, Baton Rouge, Louisiana 70804-4213, or by calling (225) 922-0608 or (800) 256-3000.

Members are required by state statute to contribute 7.5% of gross salary, and the Board is required to contribute at an actuarially determined rate as required by Revised Statute 11:102. The Board's contribution rate for fiscal years ended June 30, 2010, 2009, and

LOUISIANA REAL ESTATE APPRAISERS BOARD
Office of the Governor
State of Louisiana
Notes to the Financial Statements
June 30, 2010

2008 were 18.6%, 18.5%, and 20.4%, respectively, of annual covered payroll. The Board's contributions to the System for the years ending June 30, 2010, 2009, and 2008 were \$9,687, \$9,366, and \$9,479, respectively, which are the required contributions for each year.

NOTE 4 – POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The Board has no retired employees for whom it is paying postretirement benefits.

NOTE 5 – LEASE AND RENTAL COMMITMENTS

The Board has continuing obligations for operating leases at June 30, 2010 as follows:

<u>Fiscal Year Ending</u>	<u>Office Space</u>
June 30, 2011	\$ 16,200

Lease and rental expenses for the year ended June 30, 2010 totaled \$24,878. The Board has no capital leases.

NOTE 6 – PAYABLES

At June 30, 2010, the Board had payables totaling \$50,521 as follows:

Accounts payable	\$ 40,387
Accrued wages payable	<u>10,134</u>
Total payables	<u>\$ 50,521</u>

NOTE 7 – COMPENSATED ABSENCES

The following is a summary of changes in compensated absences for the year ended June 30, 2010:

	<u>July 1, 2009</u>	<u>Additions</u>	<u>June 30, 2010</u>
Compensated Absences	\$ 17,582	\$ 1,079	\$ 18,661

The additions to compensated absences during the 2009-10 fiscal year represent the net change during the year because the additions and deductions could not readily be determined.

NOTE 8 – OTHER REVENUES

Other revenues consist of fees collected from licensees and disbursed to the Federal government to register the licensee to appraise property financed by the Federal government, and miscellaneous income from fines and sale of manuals.

**Other Report Required By
Government Auditing Standards**

The following pages contain a report on compliance with laws and regulations and on internal control as required by *Government Auditing Standards*, issued by the Comptroller General of the United States. This report is based solely on the audit of the financial statements and includes, where appropriate, any reportable conditions and/or material weaknesses in internal control or compliance matters that would be material to the presented financial statements.

Roy Chenevert

CERTIFIED PUBLIC ACCOUNTANT

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**REPORT ON COMPLIANCE AND OTHER MATTERS AND ON INTERNAL
CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT
OF THE BASIC FINANCIAL STATEMENTS**

Louisiana Real Estate Appraisers Board
Office of the Governor
State of Louisiana
Baton Rouge, Louisiana

We have audited the basic financial statements of the Louisiana Real Estate Appraisers Board, a component unit of the State of Louisiana, as of and for the year ended June 30, 2010, and have issued our report thereon dated September 10, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Louisiana Real Estate Appraisers Board's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and contracts, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance that are required to be reported under *Government Auditing Standards*.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the Louisiana Real Estate Appraisers Board's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Louisiana Real Estate Appraisers Board's internal control. Accordingly, we do not express an opinion on the effectiveness of the Louisiana Real Estate Appraisers Board's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

This report is intended solely for the information and use of the Board and its management and is not intended to be, and should not be, used by anyone other than these specified parties.

Roy Chenevert, CPA

Baton Rouge, Louisiana
September 10, 2010

LOUISIANA REAL ESTATE APPRAISERS BOARD
Office of the Governor
State of Louisiana
Schedule of Findings
For the Year Ended June 30, 2010

Type of auditor's report issued: Unqualified.

Compliance: No instances of noncompliance were identified.

Internal control over financial reporting: No findings were identified.

LOUISIANA REAL ESTATE APPRAISERS BOARD
Office of the Governor
State of Louisiana
Summary Schedule of Prior Audit Findings

For the Year Ended June 30, 2009

2009-1: Adoption of Budget

Louisiana Revised Statutes (LSA R.S.) 39:1331-1342 specify the requirements of Louisiana licensing agencies to prepare and submit an annual budget. LSA R.S. 39:1335 requires the submission of the budget no later than the first day of January in each year. The Board's 2008/09 budget was submitted on January 11, 2008; however, the Board did not formally review and adopt the proposed budget until its January 22, 2008 meeting. We recommend that the Board ensure that the proposed annual budget be formally adopted by a resolution of the Board prior to its submission to the Joint Legislative Committee on the Budget.

The Board reviewed and approved the 2009/10 budget on December 15, 2008, and timely submitted the budget to the Joint Legislative Committee on the Budget.

SUPPLEMENTAL INFORMATION SCHEDULES

PER DIEM PAID BOARD MEMBERS

The schedule of per diem paid to board members was prepared in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Per diem payments are authorized by Louisiana Revised Statute 37:3394. Board members are paid \$50 per day for Board meetings and official business.

DIVISION OF ADMINISTRATION – OFFICE OF STATEWIDE REPORTING AND ACCOUNTING POLICY – REPORTING PACKAGE

The reporting package of the Division of Administration – Office of Statewide Reporting and Accounting Policy (OSRAP) was completed in order to provide information to OSRAP to be used in the preparation of the State of Louisiana's Comprehensive Annual Financial Report (CAFR).

**Louisiana Real Estate Appraisers Board
Office of the Governor
State of Louisiana
Schedule of Per Diem Paid Board Members
For the Year Ended June 30, 2010**

	<u>Amount</u>
Gayle A. Boudousquie	\$ -
H. Dan Derbes	650
Michael A. Graham	700
Roland M. Hall, Sr.	650
Newton J. "Butch" Landry	650
Heidi C. Lee	-
Gary S. Littlefield (appointed November 5, 2009)	-
Tommie E. McMorris, Sr.	600
Leonard E. "Pete" Pauley, Jr.	100
	<hr/>
<i>Total</i>	<u>\$3,350</u>

LOUISIANA REAL ESTATE APPRAISERS BOARD
STATE OF LOUISIANA
Annual Financial Statements
June 30, 2010

CONTENTS

TRANSMITTAL LETTER
AFFIDAVIT

Statements

MD&A

Balance Sheet	A
Statement of Revenues, Expenses, and Changes in Fund Net Assets	B
Statement of Activities (Additional information in Appendix B)	C
Statement of Cash Flows	D

Notes to the Financial Statements

A. Summary of Significant Accounting Policies	
B. Budgetary Accounting	
C. Deposits with Financial Institutions and Investments (See Appendix C)	
D. Capital Assets – Including Capital Lease Assets	
E. Inventories	
F. Restricted Assets	
G. Leave	
H. Retirement System	
I. Other Postemployment Benefits (Additional information in Appendix D)	
J. Leases	
K. Long-Term Liabilities	
L. Contingent Liabilities	
M. Related Party Transactions	
N. Accounting Changes	
O. In-Kind Contributions	
P. Defeased Issues	
Q. Revenues or Receivables – Pledged or Sold (GASB 48) (See Appendix E)	
R. Government-Mandated Nonexchange Transactions (Grants)	
S. Violations of Finance-Related Legal or Contractual Provisions	
T. Short-Term Debt	
U. Disaggregation of Receivable Balances	
V. Disaggregation of Payable Balances	
W. Subsequent Events	
X. Segment Information	
Y. Due to/Due from and Transfers	
Z. Liabilities Payable from Restricted Assets	
AA. Prior-Year Restatement of Net Assets	
BB. Net Assets Restricted by Enabling Legislation (See Appendix F)	
CC. Impairment of Capital Assets (See Appendix G)	

- DD Employee Termination Benefits
- EE Pollution Remediation Obligations
- FF American Recovery and Reinvestment Act (ARRA)

Schedules

- 1 Schedule of Per Diem Paid to Board Members
- 2 Not Applicable
- 3 Schedules of Long Term Debt
- 4 Schedules of Long-Term Debt Amortization
- 5 Schedule of Current Year Revenue and Expenses – Budgetary Comparison of Current Appropriation – Non GAAP Basis (applicable only for entities whose budget is appropriated by the legislature)
- 15 Schedule of Comparison Figures and Instructions
- 16 Schedule of Cooperative Endeavors (see Appendix H)

STATE OF LOUISIANA
Annual Financial Statements
Fiscal Year Ended June 30 2010

LOUISIANA REAL ESTATE APPRAISERS BOARD
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Baton Rouge Louisiana 70802

AFFIDAVIT

Personally came and appeared before the undersigned authority Albert B Rowe, Chief Financial Officer of Louisiana Real Estate Appraisers Board who duly sworn deposes and says that the financial statements herewith given present fairly the financial position of Louisiana Real Estate Appraisers Board at June 30 2010 and the results of operations for the year then ended in accordance with policies and practices established by the Division of Administration or in accordance with Generally Accepted Accounting Principles as prescribed by the Governmental Accounting Standards Board Sworn and subscribed before me this 10th day of September, 2010

Albert B Rowe

Signature of Agency Official

[Signature]
NOTARY PUBLIC

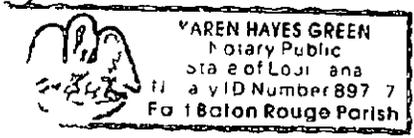
Prepared by Albert B Rowe

Title Chief Financial Officer

Telephone No (225) 925 1923

Date 9/10/2010

Email Address arowe@lrec.state.la.us



**STATE OF LOUISIANA
LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
MANAGEMENT'S DISCUSSION AND ANALYSIS
AS OF JUNE 30, 2010**

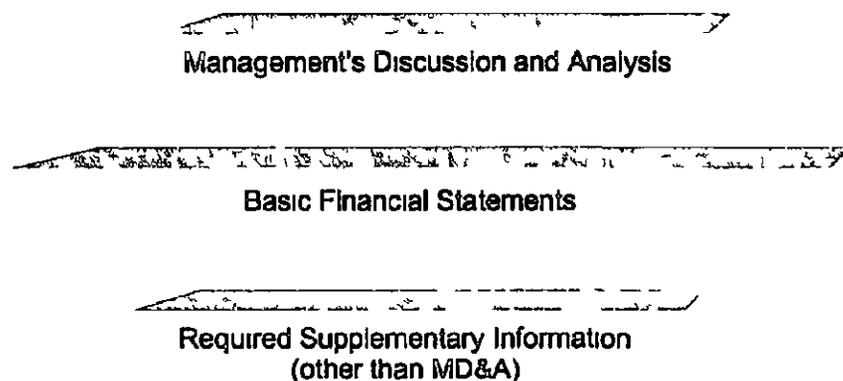
Management's Discussion and Analysis of the Louisiana Real Estate Appraisers Board's (BTA) financial performance presents a narrative overview and analysis of the Board's (BTA) financial activities for the year ended June 30, 2010. This document focuses on the current year's activities, resulting changes, and currently known facts in comparison with the prior year's information. Please read this document in conjunction with the additional information contained in the transmittal letter and the Board's (BTA) financial statements.

FINANCIAL HIGHLIGHTS

- ☆ The Louisiana Real Estate Appraisers Board's (BTA) assets exceeded its liabilities at the close of fiscal year 2010 by \$43,682, which represents a 71.7% decrease from last fiscal year. The net assets decreased by \$110,887 (or 71.7%).
- ☆ The Louisiana Real Estate Appraisers Board's (BTA) revenue decreased by \$7,261 (or 2.6%) while the expenses increased by \$28,766 (or 8.2%).

OVERVIEW OF THE FINANCIAL STATEMENTS

The following graphic illustrates the minimum requirements for Special Purpose Governments Engaged in Business Type Activities established by Governmental Accounting Standards Board Statement 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*.



These financial statements consist of three sections: Management's Discussion and Analysis (this section), the Basic Financial Statements (including the notes to the financial statements), and Required Supplementary Information.

Basic Financial Statements

The basic financial statements present information for the Louisiana Real Estate Appraisers Board (BTA) as a whole in a format designed to make the statements easier for the reader to understand. The statements in this section include the Balance Sheet, the Statement of Revenues, Expenses, and Changes in Fund Net Assets, and the Statement of Cash Flows.

STATE OF LOUISIANA
 LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
 MANAGEMENT'S DISCUSSION AND ANALYSIS
 AS OF JUNE 30, 2010

The Balance Sheet presents the current and long term portions of assets and liabilities separately. The difference between total assets and total liabilities is net assets and may provide a useful indicator of whether the financial position of the Board (BTA) is improving or deteriorating.

The Statement of Revenues, Expenses, and Changes in Fund Net Assets presents information showing how the Board's (BTA) assets changed as a result of current year operations. Regardless of when cash is affected, all changes in net assets are reported when the underlying transactions occur. As a result, there are transactions included that will not affect cash until future fiscal periods.

The Statement of Cash Flows presents information showing how the Board's (BTA) cash changed as a result of current year operations. The cash flow statement is prepared using the direct method and includes the reconciliation of operating income(loss) to net cash provided(used) by operating activities (indirect method) as required by GASB 34.

FINANCIAL ANALYSIS OF THE ENTITY

Statement of Net Assets
 as of June 30, 2010 and 2009
 (in thousands)

	Total	
	2010	2009
Current and other assets	\$ 131	\$ 186
Capital assets	0	0
Total assets	131	186
Other liabilities	87	31
Long-term debt outstanding	0	0
Total liabilities	87	31
Net assets		
Invested in capital assets, net of debt	0	0
Restricted	0	0
Unrestricted	44	155
Total net assets	\$ 44	\$ 155

Restricted net assets represent those assets that are not available for spending as a result of legislative requirements, donor agreements, or grant requirements. Conversely, unrestricted net assets are those that do not have any limitations on how these amounts may be spent.

Net assets of Louisiana Real Estate Appraisers Board's (BTA) decreased by \$110,887, or 71.7%, from June 30, 2009 to June 30, 2010. The primary reason is due to the decrease in the number of licenses issued and an increase in operating expenses.

**STATE OF LOUISIANA
LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
MANAGEMENT'S DISCUSSION AND ANALYSIS
AS OF JUNE 30, 2010**

**Statement of Revenues, Expenses, and Changes in Fund Net Assets
for the years ended June 30, 2010 and 2009
(in thousands)**

	<u>Total</u>	
	<u>2010</u>	<u>2009</u>
Operating revenues	\$ 204	\$ 214
Operating expenses	380	351
Operating income(loss)	<u>(176)</u>	<u>(137)</u>
Non-operating revenues	65	63
Non-operating expenses *	-	-
Income(loss) before transfers	<u>(111)</u>	<u>(74)</u>
Transfers in	-	-
Transfers out	-	-
Net increase(decrease) in net assets	<u>\$ (111)</u>	<u>\$ (74)</u>

* Enter expenses as a negative amount

The Board's (BTA) total revenues decreased by \$7,261 or (2.6%). The total cost of all programs and services increased by \$28,766 or 8.2%.

CONTACTING THE LOUISIANA REAL ESTATE APPRAISERS BOARD'S (BTA) MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the Louisiana Real Estate Appraisers Board's (BTA) finances and to show the Board's (BTA) accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Executive Director, Louisiana Real Estate Appraisers Board, Post Office Box 14785, Baton Rouge, Louisiana 70898-4785.

**STATE OF LOUISIANA
LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
BALANCE SHEET
AS OF JUNE 30, 2010**

Statement A

ASSETS

CURRENT ASSETS:

Cash and cash equivalents	\$	130,767
Restricted Cash and Cash Equivalents		
Investments		
Derivative Instrument		
Deferred outflow of resources		
Receivables (net of allowance for doubtful accounts)(Note U)		250
Due from other funds (Note Y)		
Due from federal government		
Inventories		
Prepayments		
Notes receivable		
Other current assets		
Total current assets		131,017

NONCURRENT ASSETS:

Restricted assets (Note F):		
Cash		
Investments		
Receivables		
Investments		
Notes receivable		
Capital assets, net of depreciation (Note D)		
Land and non-depreciable easements		
Buildings and improvements		
Machinery and equipment		
Infrastructure		
Intangible assets		
Construction/Development-in-progress		
Other noncurrent assets		
Total noncurrent assets		-
Total assets	\$	131,017

LIABILITIES

CURRENT LIABILITIES:

Accounts payable and accruals (Note V)	\$	50,521
Derivative Instrument		
Deferred inflow of resources		
Due to other funds (Note Y)		18,153
Due to federal government		
Deferred revenues		
Amounts held in custody for others		
Other current liabilities		
Current portion of long-term liabilities: (Note K)		
Contracts payable		
Compensated absences payable		14,876
Capital lease obligations		
Claims and litigation payable		
Notes payable		
Pollution remediation obligation		
Bonds payable (include unamortized costs)		
Other long-term liabilities		
Total current liabilities		83,550

NONCURRENT LIABILITIES: (Note K)

Contracts payable		
Compensated absences payable		3,785
Capital lease obligations		
Claims and litigation payable		
Notes payable		
Pollution remediation obligation		
Bonds payable (include unamortized costs)		
OPEB payable		
Other long-term liabilities		
Total noncurrent liabilities		3,785
Total liabilities		87,335

NET ASSETS

Invested in capital assets, net of related debt		
Restricted for:		
Capital projects		
Debt service		
Unemployment compensation		
Other specific purposes		
Unrestricted		43,682
Total net assets		43,682
Total liabilities and net assets	\$	131,017

The accompanying notes are an integral part of this financial statement.

**STATE OF LOUISIANA
 LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
 STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS
 FOR THE YEAR ENDED JUNE 30, 2010**

Statement B

OPERATING REVENUE	
Sales of commodities and services	\$ _____
Assessments	_____
Use of money and property	_____
Licenses, permits, and fees	204,174
Other	_____
Total operating revenues	204,174
OPERATING EXPENSES	
Cost of sales and services	_____
Administrative	379,964
Depreciation	_____
Amortization	_____
Total operating expenses	379,964
Operating income(loss)	(175,790)
NON-OPERATING REVENUES (EXPENSES)	
State appropriations	_____
Intergovernmental revenues(expenses)	_____
Taxes	_____
Use of money and property	386
Gain on disposal of fixed assets	_____
Loss on disposal of fixed assets	_____
Federal grants	_____
Interest expense	_____
Other revenue	64,517
Other expense	_____
Total non-operating revenues(expenses)	64,903
Income(loss) before contributions, extraordinary items, & transfers	(110,887)
Capital contributions	_____
Extraordinary item - Loss on impairment of capital assets	_____
Transfers in	_____
Transfers out	_____
Change in net assets	(110,887)
Total net assets - beginning	154,569
Total net assets - ending	\$ 43,682

The accompanying notes are an integral part of this financial statement.

**STATE OF LOUISIANA
LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2010**

Statement C

See Appendix B for instructions

			Program Revenues		Net (Expense) Revenue and Changes in Net Assets
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Entity	\$ <u>379,964</u>	\$ <u>204,174</u>	\$ _____	\$ _____	\$ <u>(175,790)</u>
General revenues:					
Taxes					_____
State appropriations					_____
Grants and contributions not restricted to specific programs					_____
Interest					386
Miscellaneous					64,517
Special items					_____
Extraordinary item - Loss on impairment of capital assets					_____
Transfers					_____
Total general revenues, special items, and transfers					64,903
Change in net assets					(110,887)
Net assets - beginning as restated					154,569
Net assets - ending					\$ <u>43,682</u>

The accompanying notes are an integral part of this statement.

**STATE OF LOUISIANA
LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2010**

**Statement D
(continued)**

Cash flows from operating activities		
Cash received from customers	247,083	
Cash payments to suppliers for goods and services	<u>(129,178)</u>	
Cash payments to employees for services	<u>(194,923)</u>	
Payments in lieu of taxes		
Internal activity-payments to other funds		
Claims paid to outsiders		
Other operating revenues(expenses)		
Net cash provided(used) by operating activities		<u>(77,018)</u>
Cash flows from non-capital financing activities		
State appropriations		
Federal receipts		
Federal disbursements		
Proceeds from sale of bonds		
Principal paid on bonds		
Interest paid on bond maturities		
Proceeds from issuance of notes payable		
Principal paid on notes payable		
Interest paid on notes payable		
Operating grants received		
Transfers in		
Transfers out		
Other	<u>64,517</u>	
Net cash provided(used) by non-capital financing activities		<u>64,517</u>
Cash flows from capital and related financing activities		
Proceeds from sale of bonds		
Principal paid on bonds		
Interest paid on bond maturities		
Proceeds from issuance of notes payable		
Principal paid on notes payable		
Interest paid on notes payable		
Acquisition/construction of capital assets		
Proceeds from sale of capital assets		
Capital contributions		
Other		
Net cash provided(used) by capital and related financing activities		
Cash flows from investing activities		
Purchases of investment securities		
Proceeds from sale of investment securities		
Interest and dividends earned on investment securities	<u>386</u>	
Net cash provided(used) by investing activities		<u>386</u>
Net increase(decrease) in cash and cash equivalents		<u>(12,115)</u>
Cash and cash equivalents at beginning of year		<u>142,882</u>
Cash and cash equivalents at end of year	\$	<u><u>130,767</u></u>

**STATE OF LOUISIANA
LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
Notes to the Financial Statement
As of and for the year ended June 30, 2010**

INTRODUCTION

The Louisiana Real Estate Appraisers Board (BTA) was created by the Louisiana State Legislature under the provisions of Louisiana Revised Statute 37:3391 - 3413. The following is a brief description of the operations of the Board (BTA) and includes the parish/parishes in which the (BTA) is located:

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

BASIS OF ACCOUNTING

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles.

The accompanying financial statements of the Louisiana Real Estate Appraisers Board (BTA) present information only as to the transactions of the programs of the Board (BTA) as authorized by Louisiana statutes and administrative regulations.

Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accounts of the Board (BTA) are maintained in accordance with applicable statutory provisions and the regulations of the Division of Administration – Office of Statewide Reporting and Accounting Policy as follows:

Revenue Recognition

Revenues are recognized using the full accrual basis of accounting; therefore, revenues are recognized in the accounting period in which they are earned and become measurable.

Expense Recognition

Expenses are recognized on the accrual basis; therefore, expenses, including salaries, are recognized in the period incurred, if measurable.

B. BUDGETARY ACCOUNTING

The appropriations made for the operations of the various programs of the Louisiana Real Estate Appraisers Board (BTA) are annual lapsing appropriations.

**STATE OF LOUISIANA
 LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
 Notes to the Financial Statement
 As of and for the year ended June 30, 2010**

1. The budgetary process is an annual appropriation valid for one year.
2. The agency is prohibited by statute from over expending the categories established in the budget.
3. Budget revisions are granted by the Joint Legislative Committee on the Budget, a committee of the Louisiana Legislature. Interim emergency appropriations may be granted by the Interim Emergency Board.
4. The budgetary information included in the financial statements includes the original appropriation plus subsequent amendments as follows:

	<u>APPROPRIATIONS</u>
Original approved budget	\$ <u>442,004</u>
Amendments:	
Decrease in personal services, operating services and other charges	<u><u>(47,710)</u></u>
Final approved budget	\$ <u><u>394,294</u></u>

C. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (If all agency cash and investments are deposited in the State Treasury, disregard Note C.) See Appendix C for information related to Note C.

1. DEPOSITS WITH FINANCIAL INSTITUTIONS

For reporting purposes, deposits with financial institutions include savings, demand deposits, time deposits, and certificates of deposit. Under state law the Louisiana Real Estate Appraisers Board (BTA) may deposit funds within a fiscal agent bank selected and designated by the Interim Emergency Board. Further, the (BTA) may invest in time certificates of deposit in any bank domiciled or having a branch office in the state of Louisiana; in savings accounts or shares of savings and loan associations and savings banks and in share accounts and share certificate accounts of federally or state chartered credit unions.

For the purpose of the Statement of Cash Flows and balance sheet presentation, all highly liquid investments (including negotiable CDs and restricted cash and cash equivalents) and deposits (including nonnegotiable CDs and restricted cash and cash equivalents) with a maturity of three months or less when purchased are considered to be cash equivalents.

Deposits in bank accounts are stated at cost, which approximates market. Under state law these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

**STATE OF LOUISIANA
LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
Notes to the Financial Statement
As of and for the year ended June 30, 2010**

These pledged securities are required to be held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts held by the State Treasurer.

GASB Statement 40, which amended GASB Statement 3, eliminated the requirement to disclose all deposits by three categories of risk. GASB Statement 40 requires only the disclosure of deposits that are considered to be exposed to custodial credit risk. An entity's deposits are exposed to custodial credit risk if the deposit balances are either 1) uninsured and uncollateralized, 2) uninsured and collateralized with securities held by the pledging financial institution, or 3) uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the entity's name.

The deposits at June 30, 2010, consisted of the following:

	<u>Cash</u>	<u>Nonnegotiable Certificates of Deposit</u>	<u>Other (Describe)</u>	<u>Total</u>
Deposits per Balance Sheet (Reconciled bank balance)	\$ 130,767	\$	\$	\$ 130,767
Deposits in bank accounts per bank	\$ 131,318	\$	\$	\$ 131,318
Bank balances exposed to custodial credit risk:	\$	\$	\$	\$
a. Uninsured and uncollateralized	_____	_____	_____	_____
b. Uninsured and collateralized with securities held by the pledging institution	_____	_____	_____	_____
c. Uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the entity's	_____	_____	_____	_____

NOTE: The "Deposits in bank accounts per bank" will not necessarily equal the "Deposits per Balance Sheet" due to outstanding items.

The following is a breakdown by banking institution, program, and amount of the "Deposits in bank accounts per bank" balances shown above:

<u>Banking Institution</u>	<u>Program</u>	<u>Amount</u>
1. Capital One Bank		\$ 131,318
2. _____		_____
3. _____		_____
4. _____	3	_____
Total		\$ 131,318

**STATE OF LOUISIANA
 LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
 Notes to the Financial Statement
 As of and for the year ended June 30, 2010**

Cash in State Treasury and petty cash are not required to be reported in the note disclosure. However, to aid in reconciling amounts reported on the balance sheet to amounts reported in this note, list below any cash in treasury and petty cash that are included on the balance sheet.

Cash in State Treasury	\$	<u>NONE</u>
Petty cash	\$	<u>NONE</u>

- 2. INVESTMENTS – NOT APPLICABLE
- 3. CREDIT RISK, INTEREST RATE RISK, CONCENTRATION OF CREDIT RISK, AND FOREIGN CURRENCY RISK DISCLOSURES – NOT APPLICABLE
- 4. DERIVATIVES (GASB 53) - NOT APPLICABLE
- 5. POLICIES – NOT APPLICABLE
- 6. OTHER DISCLOSURES REQUIRED FOR INVESTMENTS – NOT APPLICABLE
- D. CAPITAL ASSETS – INCLUDING CAPITAL LEASE ASSETS – NOT APPLICABLE
- E. INVENTORIES – NOT APPLICABLE
- F. RESTRICTED ASSETS – NOT APPLICABLE
- G. LEAVE
 - 1. COMPENSATED ABSENCES

The Louisiana Real Estate Appraisers Board (BTA) has the following policy on annual and sick leave:

Employees earn and accumulate annual and sick leave at various rates depending on their years of service. The amount of annual and sick leave that may be accumulated by each employee is unlimited. Upon termination, employees or their heirs are compensated for up to 300 hours of unused annual leave at the employee’s hourly rate of pay at the time of termination. Upon retirement, unused annual leave in excess of 300 hours plus unused sick leave is used to compute retirement benefits.

The cost of leave privileges, computed in accordance with GASB Codification Section C60, is recognized as a current year expenditure in the fund when leave is actually taken; it is recognized in the enterprise funds when the leave is earned. The cost of leave privileges

**STATE OF LOUISIANA
LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
Notes to the Financial Statement
As of and for the year ended June 30, 2010**

applicable to general government operations not requiring current resources is recorded in long-term obligations.

2. COMPENSATORY LEAVE

Employees who are considered having non-exempt status according to the guidelines contained in the Fair Labor Standards Act may be paid for compensatory leave earned (K-time). Upon termination or transfer, an employee will be paid for any time and one-half compensatory leave earned and may or may not be paid for any straight hour-for-hour compensatory leave earned. Compensation paid will be based on the employees' hourly rate of pay at termination or transfer. The liability for accrued payable compensatory leave at June 30, 2010 (fiscal year end) computed in accordance with the Codification of Governmental Accounting and Financial Reporting Standards, Section C60.105 is estimated to be \$0. The leave payable is recorded in the accompanying financial statements.

H. RETIREMENT SYSTEM

Substantially all of the employees of the (BTA) are members of the Louisiana State Employees Retirement System (LASERS), a single employer defined benefit pension plan. The System is a statewide public employee retirement system (PERS) for the benefit of state employees, which is administered and controlled by a separate board of trustees.

All full-time (BTA) employees are eligible to participate in the System unless they elect to continue as a contributing member in any other retirement system for which they remain eligible for membership. Certain elected officials and officials appointed by the governor may, at their option, become members of LASERS. Normal benefits vest with 10 years of service. Generally, retirement age employees are entitled to annual benefits equal to \$300 plus 2.5% of their highest consecutive 36 months' average salary multiplied by their years of credited service except for members eligible to begin participation in the Defined Benefit Plan (DBP) on or after July 1, 2006. Act 75 of the 2005 Regular Session changes retirement eligibility and final average compensation for members who are eligible to begin participation in the DBP beginning July 1, 2006. Retirement eligibility for these members is limited to age 60, or thereafter, upon attainment of ten years of creditable service. Final average compensation will be based on the member's average annual earned compensation for the highest 60 consecutive months of employment.

Vested employees eligible to begin participation in the DBP before July 1, 2006, are entitled to a retirement benefit, payable monthly for life at (a) any age with 30 years of service, (b) age 55 with 25 years of service, or (c) age 60 with 10 years of service. In addition, these vested employees have the option of reduced benefits at any age with 20 years of service. Those hired on or after July 1, 2006 have only a single age option. They cannot retire until age 60 with a minimum of 10 years of service. The System also provides death and disability benefits and deferred benefit options, with qualifications and amounts defined by statute.

STATE OF LOUISIANA
LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
Notes to the Financial Statement
As of and for the year ended June 30, 2010

Benefits are established or amended by state statute. The System issues a publicly available annual financial report that includes financial statements and required supplementary information for the System. For a full description of the LASERS defined benefit plan, please refer to the LASERS 2008 Financial Statements, specifically, footnotes A – Plan Description and C – Contributions. That report may be obtained by writing to the Louisiana State Employees Retirement System, Post Office Box 44213, Baton Rouge, Louisiana 70804-4213, or by calling (225) 922-0608 or (800) 256-3000. The footnotes to the Financial Statements contain additional details and are also available on-line at:

[http://www.lasers.state.la.us/PDFs/Publications and Reports/Fiscal Documents/Comprehensive Financial Reports/Comprehensive%20Financial%20Reports 08.pdf](http://www.lasers.state.la.us/PDFs/Publications%20and%20Reports/Fiscal%20Documents/Comprehensive%20Financial%20Reports%2008.pdf)

Members are required by state statute to contribute with the single largest group (“regular members”) contributing 7.5% of gross salary, and the (BTA) is required to contribute at an actuarially determined rate as required by R.S. 11:102. The contribution rate for the fiscal year ended June 30, 2010, increased to 18.6% of annual covered payroll from the 18.5% and 20.4% required in fiscal years ended June 30, 2009 and 2008 respectively. The (BTA) contributions to the System for the years ending June 30, 2010, 2009, and 2008, were \$9,687, \$9,366, and \$9,479, respectively, equal to the required contributions for each year.

I. OTHER POSTEMPLOYMENT BENEFITS (OPEB) – NOT APPLICABLE

J. LEASES – NOT APPLICABLE

K. LONG-TERM LIABILITIES

The following is a summary of long-term debt transactions of the entity for the year ended June 30, 2010:

	<u>Year ended June 30, 2010</u>				Amounts due within one year
	Balance June 30, 2009	Additions	Reductions	Balance June 30, 2010	
Notes and bonds payable:					
Notes payable	\$ -	\$ -	\$ -	\$ -	\$ -
Bonds payable	-	-	-	-	-
Total notes and bonds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other liabilities:					
Contracts payable	-	-	-	-	-
Compensated absences payable	17,582	1,079	-	18,661	14,876
Capital lease obligations	-	-	-	-	-
Claims and litigation	-	-	-	-	-
Pollution remediation obligation	-	-	-	-	-
OPEB payable	-	-	-	-	-
Other long-term liabilities	-	-	-	-	-
Total other liabilities	<u>17,582</u>	<u>1,079</u>	<u>-</u>	<u>18,661</u>	<u>14,876</u>
Total long-term liabilities	<u>\$ 17,582</u>	<u>\$ 1,079</u>	<u>\$ -</u>	<u>\$ 18,661</u>	<u>\$ 14,876</u>

**STATE OF LOUISIANA
 LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
 Notes to the Financial Statement
 As of and for the year ended June 30, 2010**

(Balances at June 30th should include current and non-current portion of long-term liabilities.)

(Send OSRAP a copy of the amortization schedule for any new debt issued.) The totals must equal the Balance Sheet for each type of long-term liabilities.

- L. CONTINGENT LIABILITIES – NOT APPLICABLE**
- M. RELATED PARTY TRANSACTIONS – NOT APPLICABLE**
- N. ACCOUNTING CHANGES – NOT APPLICABLE**
- O. IN-KIND CONTRIBUTIONS – NOT APPLICABLE**
- P. DEFEASED ISSUES – NOT APPLICABLE**
- Q. REVENUES – PLEDGED OR SOLD (GASB 48) – NOT APPLICABLE**
- R. GOVERNMENT-MANDATED NONEXCHANGE TRANSACTIONS (GRANTS) – NOT APPLICABLE**
- S. VIOLATIONS OF FINANCE-RELATED LEGAL OR CONTRACTUAL PROVISIONS – NOT APPLICABLE**
- T. SHORT-TERM DEBT – NOT APPLICABLE**
- U. DISAGGREGATION OF RECEIVABLE BALANCES**

Receivables at June 30, 2010, were as follows:

Fund (gen. fund, gas tax fund, etc.)	Customer Receivables	Taxes	Receivables from other Governments	Other Receivables	Total Receivables
	\$ _____	\$ _____	\$ _____	\$ 250	\$ 250
	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Gross receivables	\$ -	\$ -	\$ -	\$ 250	\$ 250
Less allowance for uncollectible accounts	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Receivables, net	\$ -	\$ -	\$ -	\$ 250	\$ 250
Amounts not scheduled for collection during the subsequent year	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

**STATE OF LOUISIANA
 LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
 Notes to the Financial Statement
 As of and for the year ended June 30, 2010**

V. DISAGGREGATION OF PAYABLE BALANCES

Payables at June 30, 2010, were as follows:

<u>Fund</u>	<u>Vendors</u>	<u>Salaries and Benefits</u>	<u>Accrued Interest</u>	<u>Other Payables</u>	<u>Total Payables</u>
	\$ 40,387	\$ 10,134	\$	\$	\$ 50,521
Total payables	\$ 40,387	\$ 10,134	\$ -	\$ -	\$ 50,521

W. SUBSEQUENT EVENTS – NOT APPLICABLE

X. SEGMENT INFORMATION – NOT APPLICABLE

Y. DUE TO/DUE FROM AND TRANSFERS

1. List by fund type the amounts due from other funds detailed by individual fund at fiscal year end:
 (Types of funds include general fund, statutory dedicated funds, discrete component unit funds, etc).

<u>Type of Fund</u>	<u>Name of Fund</u>	<u>Amount</u>
		\$
Total due from other funds		\$ NONE

2. List by fund type the amounts due to other funds detailed by individual fund at fiscal year end:

<u>Type of Fund</u>	<u>Name of Fund</u>	<u>Amount</u>
L.A. Real Estate Commission		\$ 18,153
Total due to other funds		\$ 18,153

3. List by fund type all transfers from other funds for the fiscal year:

<u>Type of Fund</u>	<u>Name of Fund</u>	<u>Amount</u>
		\$

**STATE OF LOUISIANA
 LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
 Notes to the Financial Statement
 As of and for the year ended June 30, 2010**

Total transfers from other funds _____ \$ NONE

4. List by fund type all transfers to other funds for the fiscal year:

<u>Type of Fund</u>	<u>Name of Fund</u>	<u>Amount</u>
_____	_____	\$ _____
_____	_____	_____
_____	_____	_____
Total transfers to other funds		\$ <u><u>NONE</u></u>

Z. LIABILITIES PAYABLE FROM RESTRICTED ASSETS – NOT APPLICABLE

AA. PRIOR-YEAR RESTATEMENT OF NET ASSETS – NOT APPLICABLE

BB. NET ASSETS RESTRICTED BY ENABLING LEGISLATION (GASB 46) – NOT APPLICABLE

CC. IMPAIRMENT OF CAPITAL ASSETS & INSURANCE RECOVERIES – NOT APPLICABLE

DD. EMPLOYEE TERMINATION BENEFITS

Substantially all employees are eligible for termination benefits upon separation from the state. The agency recognizes the cost of providing these benefits as expenditures when paid during the year. For FY 2009/10, there were no benefits paid for voluntary or involuntary terminations.

There is no liability for accrued voluntary or involuntary termination benefits payable at June 30, 2010.

Termination benefits include payments for unused annual leave balances up to 300 hours.

EE. POLLUTION REMEDIATION OBLIGATIONS – NOT APPLICABLE

FF. AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) – NOT APPLICABLE

STATE OF LOUISIANA
(BTA)
SCHEDULE OF CAPITAL LEASE AMORTIZATION
For The Year Ended June 30, 20__
NOT APPLICABLE

Ending:	Payment	Interest	Principal	Balance
2011	\$ _____	\$ _____	\$ _____	\$ _____ --
2012	_____	_____	_____	_____ --
2013	_____	_____	_____	_____ --
2014	_____	_____	_____	_____ --
2015	_____	_____	_____	_____ --
2016-2020	_____	_____	_____	_____ --
2021-2025	_____	_____	_____	_____ --
2026-2030	_____	_____	_____	_____ --
2031-2035	_____	_____	_____	_____ --
Total	\$ _____ --	\$ _____ --	\$ _____ --	\$ _____ --

STATE OF LOUISIANA
(BTA)
SCHEDULE OF NOTES PAYABLE AMORTIZATION
For the Year Ended June 30, 20__
NOT APPLICABLE

Fiscal Year Ending:	<u>Principal</u>	<u>Interest</u>
2011	\$ _____	\$ _____
2012	_____	_____
2013	_____	_____
2014	_____	_____
2015	_____	_____
2016-2020	_____	_____
2021-2025	_____	_____
2026-2030	_____	_____
2031-2035	_____	_____
Total	\$ <u> --</u>	\$ <u> --</u>

STATE OF LOUISIANA
(BTA)
SCHEDULE OF BONDS PAYABLE AMORTIZATION
For The Year Ended June 30, 20__
NOT APPLICABLE

<u>Fiscal Year Ending:</u>	<u>Principal</u>	<u>Interest</u>
2011	\$ _____	\$ _____
2012	_____	_____
2013	_____	_____
2014	_____	_____
2015	_____	_____
2016	_____	_____
2017	_____	_____
2018	_____	_____
2019	_____	_____
2020	_____	_____
2021	_____	_____
2022	_____	_____
2023	_____	_____
2024	_____	_____
2025	_____	_____
2026	_____	_____
2027	_____	_____
2028	_____	_____
2029	_____	_____
2030	_____	_____
2031	_____	_____
2032	_____	_____
2033	_____	_____
2034	_____	_____
2035	_____	_____
Total	\$ -- _____	\$ -- _____

***Note: Principal outstanding (bond series plus/minus unamortized costs) at 6/30/10 should agree to bonds payable on the Statement of Net Assets.**

STATE OF LOUISIANA

(BTA)

SCHEDULE OF CURRENT YEAR REVENUE AND EXPENSES
BUDGETARY COMPARISON OF CURRENT APPROPRIATION
NON-GAAP BASIS
JUNE 30, 2010

NOT APPLICABLE

Financial Statement	Adjustments	ISIS Appropriation Report-08/16/10	Revised Budget	Variance Positive/(Negative)
Revenues:				
Intergovernmental Revenues	\$	\$	\$	\$
Federal Funds				
Sales of Commodities and Services				
Other				
Total appropriated revenues				
Expenses:				
Cost of goods sold	\$	\$	\$	\$
Personal services				
Travel				
Operating Services				
Supplies				
Professional services				
Other charges				
Capital outlay				
Interagency transfers				
Debt service				
Other:				
Bad debts				
Depreciation				
Compensated absences				
Interest expense				
Other (identify)				
Total appropriated expenses				
Excess (deficiency) of revenues over expenses (budget basis)	\$	\$	\$	\$

Note: Schedule 5 is only applicable for those entities whose budget is appropriated by the legislature.

STATE OF LOUISIANA

(BTA)

**SCHEDULE OF CURRENT YEAR REVENUE AND EXPENSES
BUDGETARY COMPARISON OF CURRENT APPROPRIATION
NON-GAAP BASIS
June 30, 2010**

Excess (deficiency) of revenues over expenses (budget basis)	\$ _____
Reconciling items:	
Cash carryover	_____
Use of money and property (interest income)	_____
Depreciation	_____
Compensated absences adjustment	_____
Capital outlay	_____
Disposal of fixed assets	_____
Change in inventory	_____
Interest expense	_____
Bad debts expense	_____
Prepaid expenses	_____
Principal payment	_____
Loan Principal Repayments included in Revenue	_____
Loan Disbursements included in Expenses	_____
Accounts receivable adjustment	_____
Accounts payable/estimated liabilities adjustment	_____
OPEB payable	_____
Other	_____
Change in Net Assets	\$ _____

Note: Schedule 5 is only applicable for entities whose budget is appropriated by the legislature.

STATE OF LOUISIANA
LOUISIANA REAL ESTATE APPRAISERS BOARD (BTA)
COMPARISON FIGURES

To assist OSRAP in determining the reason for the change in financial position for the State, please complete the schedule below. If the change is greater than \$3 million, explain the reason for the change.

	<u>2010</u>	<u>2009</u>	<u>Difference</u>	<u>Percentage Change</u>
1) Revenues	\$ 269,077	\$ 276,338	\$ (7,261)	(2.6%)
Expenses	379,964	351,198	28,766	8.2%
2) Capital assets	_____	_____	-	_____
Long-term debt	_____	_____	-	_____
Net Assets	43,682	154,569	(110,887)	(71.7%)
Explanation for change:	_____			

