Gonzales, Louisiana

FINANCIAL REPORT

June 30, 2005

Under provisions of state law, this report is a public document. Acopy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 10/19/05

Gonzales, Louisiana

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Board of Directors Community Opportunities of East Ascension Gonzales, Louisiana

We have audited the accompanying statement of financial position of COMMUNITY OPPORTUNITIES OF EAST ASCENSION (a non-profit organization) as of June 30, 2005, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year summarized comparative information has been derived from the organization's 2004 financial statements. The 2004 financial statements were audited by other auditors whose report dated September 17, 2004, expressed an unqualified opinion on those financial statements.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of COMMUNITY OPPORTUNITIES OF EAST ASCENSION as of June 30, 2005, and the changes in its net assets and its cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated September 19, 2005, on our consideration of the COMMUNITY OPPORTUNITIES OF EAST ASCENSION's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of our audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Fault & Winkler, LLC

Certified Public Accountants

Baton Rouge, Louisiana September 19, 2005

Gonzales, Louisiana

STATEMENT OF FINANCIAL POSITION

June 30, 2005 (with comparative amounts for 2004)

ASSETS

	2005	2004
CURRENT ASSETS		
Cash and cash equivalents	\$ 612,629	\$ 882,487
Certificates of deposit	1,206,567	400,905
Accounts receivable - net	277,055	389,255
Prepaid expenses	3,268	5,158
Total current assets	2,099,519	1,677,805
PROPERTY - net	640,107	493,175
Total assets	\$ 2,739,626	\$ 2,170,980
LIABILITIES AND NET	ASSETS	
CURRENT LIABILITIES		
Accounts payable	\$ 22,611	\$ 19,859
Accrued liabilities	112,812	110,556
Deferred advance	25,000	
Total liabilities	160,423	130,415
NET ASSETS		
Unrestricted		
Operating	2,149,042	2,020,765
Board designated:		
Emergency funds	400,000	-
Respite center	19,800	19,800
Total unrestricted net assets	2,568,842	2,040,565
Temporarily restricted	10,361	
Total net assets	2,579,203	2,040,565
Total liabilities and net assets	\$ 2,739,626	\$ 2,170,980

The accompanying notes to financial statements are an integral part of this statement.

Gonzales, Louisiana

STATEMENT OF ACTIVITIES

For the year ended June 30, 2005 (with comparative amounts for 2004)

		Temporarily	T	otal
	Unrestricted	Restricted	2005	2004
REVENUES AND SUPPORT		-		
Public Support:				
Contributions from Government Agencies	\$ 3,343,680	\$ -	\$ 3,343,680	\$ 2,821,754
Capital Area United Way	29,450	-	29,450	31,267
Other revenues:	•		•	•
Membership dues	1,435	-	1,435	1,423
Grounds maintenance and janitorial services	59,612	-	59,612	124,257
Interest and dividend income	22,000	-	22,000	3,982
Grant income	1,500	-	1,500	1,000
Contributions and fundraising	27,024	10,361	37,385	24,952
Total revenues and support	3,484,701	10,361	3,495,062	3,008,635
EXPENSES				
Program services:				
Adult day training	468,404	-	468,404	470,104
Adult and child support for independent living	2,129,252	-	2,129,252	1,665,250
Support services:				
Management and general	358,768		<u>358,768</u>	228,967
Total expenses	2,956,424		2,956,424	2,364,321
Increase in net assets	528,277	10,361	538,638	644,314
NET ASSETS				
Beginning of year	2,040,565	-	2,040,565	1,396,251
End of year	\$ 2,568,842	\$ 10,361	\$ 2,579,203	\$ 2,040,565

Gonzales, Louisiana

STATEMENT OF CASH FLOWS

For the year ended June 30, 2005 (with comparative amounts for 2004)

		2005		2004
CASH FLOWS FROM OPERATING ACTIVITIES				•
Increase in net assets	\$	538,638	\$	644,314
Adjustments to increase in net assets:				
Depreciation		47,984		35,013
Change in operating assets and liabilities:				
Accounts receivable and prepaid expenses		114,092		(119,879)
Accounts payable and other accrued expenses		5,008		28,703
Deferred revenue		25,000		-
Net cash provided by operating activities		730,721		588,151
CASH FLOWS FROM INVESTING ACTIVITIES				
Net increase in certificates of deposit		(805,663)		(210,070)
Purchase of property and equipment		(194,916)		(65,689)
Net cash used by investing activities		(1,000,579)		(275,759)
Net (decrease) increase in cash and cash equivalents		(269,858)		312,392
CASH AND CASH EQUIVALENTS				
Beginning of year		882,487		570,095
End of year	<u>\$</u>	612,629	<u>\$</u>	882,487

Gonzales, Louisiana

NOTES TO FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Operations

Community Opportunities of East Ascension (COEA) is a non-profit organization formed to furnish education and recreation opportunities to mentally and physically disabled individuals in Ascension Parish and other surrounding areas, including, but not limited to the following:

- Developing job skills,
- Developing personal and work adjustment,
- Providing, developing and promoting employment opportunity,
- Promoting independent learning skills, and
- Providing goods and services needed by the disabled to achieve the above goals.

Basis of Presentation

The financial statements of COEA have been prepared on the accrual basis. The significant accounting policies are described below to enhance the usefulness of the financial statements.

COEA reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. COEA does not have any permanently restricted net assets.

The statement of activities presents expenses of COEA's operations functionally between program services, and management and general.

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Foundation's financial statements for the year ended June 30, 2004, from which the summarized information was derived.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. Estimates are used primarily when accounting for depreciation.

Cash and cash equivalents

For purposes of the statement of cash flows, COEA considers cash in operating bank accounts and cash on hand as cash. Cash equivalents include certificates of deposit with original maturities of three months or less. There were no cash equivalents at June 30, 2005.

Investments

Investments consist of time certificates of deposit and are recorded at cost which approximates market value.

Contract revenue and accounts receivable

Contract revenue and the related accounts receivable represent fees for service contracts due from governmental units and agencies. COEA does not require collateral. Since the majority of receivables are through governmental contracts, management believes all accounts to be collectible at June 30, 2005. Accordingly, no reserve for uncollectible accounts has been established. At June 30, 2005, accounts receivable in excess of 90 days was \$4,796 and was substantially collected subsequent to year end. These revenues and the allowability of the related expenditures are subject to audits by the granting agencies. COEA records service contract revenue as services are rendered.

Property, equipment and depreciation

Buildings and equipment are recorded at cost and are being depreciated using the straightline methods over their estimated useful lives as follows:

Buildings 10 - 40 years
Transportation equipment 3 - 5 years
Other equipment 5 - 10 years

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Investment Income

Investment income includes income earned on investments, the realized net gain and/or loss from trade of investments, if any, and the unrealized gain and/or loss resulting from market value fluctuations relative to cost, if any. All investment income is unrestricted.

Restricted support

The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose of restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. During 2005, COEA received an advance of \$25,000 on a conditional grant and is reported as a liability.

Compensated absences

Vacation is earned at varying rates depending on length of service. At June 30, 2005, COEA employees have the option of carrying over a maximum of 11 days or receiving a cash payment for unused vacation. Amounts related to such leave, of \$13,900 have been recorded.

Income taxes

COEA is exempt from income taxes under section 501(c)(3) of the Internal Revenue Code and is not considered a private foundation.

Fair value financial instruments

The carrying value of cash, receivables and payables approximate fair value due to the short-term maturity of these instruments.

NOTE 2 - CASH AND CERTIFICATES OF DEPOSIT

At June 30, 2005, the bank balance of COEA's deposits were \$1,892,578. COEA typically maintains cash and certificates of deposit in local banks, which may, at times, exceed the FDIC limits. Management believes the risk is limited.

NOTE 3 - LEASE AGREEMENT

The land that the Organization's building is located on is leased from a governmental unit (Parish of Ascension). The lease period is ninety-nine (99) years commencing on March 1, 1982 and ending on February 28. 2081. The yearly lease for the property is one dollar (\$1.00) per year.

NOTE 4 - BUILDINGS AND EQUIPMENT

Buildings and equipment at June 30, 2005 consist of the following:

	 2005
Buildings	\$ 449,761
Vehicles	247,952
Furniture and equipment	171,452
Land	166,315
Respite building	 76,748
	1,112,228
Less: accumulated depreciation	(472,121)
	\$ 640,107

Depreciation expense was \$47,984 for 2005.

NOTE 5 - RETIREMENT PLAN

COEA adopted a 401(k) profit sharing plan effective May 1, 2000. The plan covers substantially all full time employees. COEA has the discretionary right to determine the amount of any employer matching contribution made for a plan year. COEA's contributions for the year ended June 30, 2005 were \$6,756.

NOTE 6 - ECONOMIC DEPENDENCY

COEA derives its revenues from governmental sources (Medicaid) as earned revenue or grants, the loss of which would have a material adverse effect. During the year ended June 30, 2005, revenue derived from governmental sources accounted for approximately 97% of total revenue, and accounts receivable at year-end were related to such revenues.

NOTE 7 - RELATED PARTIES

During 2005, COEA incurred costs of \$6,300 relating to services received from businesses related to two board members.

NOTE 8 - SUBSEQUENT EVENT

Subsequent to June 30, 2005, a natural disaster, Hurricane Katrina, impacted south Louisiana. During the year ended June 30, 2005, COEA earned a significant amount of its revenues from government agencies. The effect of this disaster on future revenues and earnings of COEA is undeterminable at this time.

Special Independent Auditors' Report

COMMUNITY OPPORTUNITIES OF EAST ASCENSION

Gonzales, Louisiana

June 30, 2005



REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Community Opportunities of East Ascension Gonzales, Louisiana

We have audited the financial statements of COMMUNITY OPPORTUNITIES OF EAST ASCENSION (COEA) (a non-profit organization) as of and for the year ended June 30, 2005, and have issued our report thereon dated September 19, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

In planning and performing our audit, we considered COEA's internal control over financial reporting to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Compliance

As part of obtaining reasonable assurance about whether COEA's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended for the information of the Board of Directors, management, state and federal granting agencies, and the Louisiana Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

fault : Winkler, LLC

Certified Public Accountants

Baton Rouge, Louisiana September 19, 2005

Gonzales, Louisiana

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

June 30, 2005

A) SUMMARY OF AUDIT RESULTS

- 1. The auditor's report expresses an unqualified opinion on the financial statements of Community Opportunities of East Ascension.
- 2. There were no instances of noncompliance material to the financial statements in relation to this audit.
- 3. No reportable conditions relating to the audit of the financial statements are reported.



INDEPENDENT AUDITORS' REPORT ON SUPPLEMENTARY INFORMATION

Board of Directors Community Opportunities of East Ascension Gonzales,, Louisiana

Our report on our audit of the basic financial statements of COMMUNITY OPPORTUNITIES OF EAST ASCENSION appears on page 1. We conducted our audit in accordance with auditing standards generally accepted in the United States of America for the purpose of forming an opinion on the basic financial statements taken as a whole. The Schedule of Functional Expenses and Statistical Information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Fault & Windler, LLC

Certified Public Accountants

Baton Rouge, Louisiana September 19, 2005

Gonzales, Louisiana

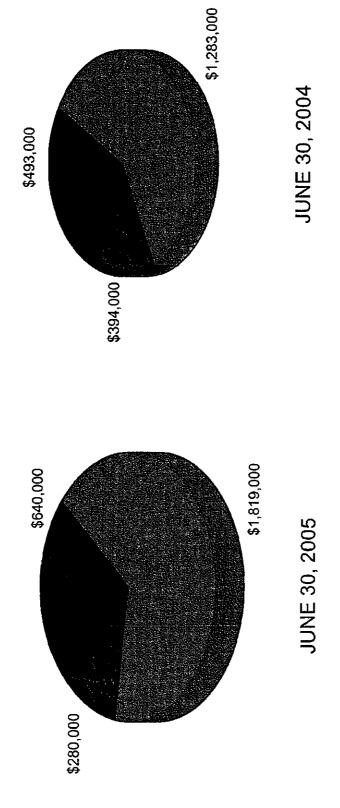
SCHEDULE OF FUNCTIONAL EXPENSES

For the year ended June 30, 2005 (with comparative totals for 2004)

		Program Services	Service	S	Suppor	Supporting Services		Totals	als	
		July Dev	Adul	Adult and Child	N. C.					
		Training	Indep	Support for Independent Living	Mana	Management and General		2005	ļ	2004
Salaries and payroll taxes	બ	332,408	59	1,810,007	ક્ક	279,350	69	2,421,765	69	1,997,299
Employee benefits		3,801		8,709		10,605		23,115		20,524
Insurance		11,196		62,794		55,855		129,845		85,280
Transportation		32,124		41,166		2,766		76,056		45,014
Depreciation		22,838		•		25,146		47,984		35,013
Telephone		ı		•		39,154		39,154		33,427
Occupancy		363		,		27,405		27,768		21,270
Training supplies		1,403		18,622		7,190		27,215		14,475
Office supplies		2,089		878		23,955		26,922		23,268
Bad debts		11,301		11,712		t		23,013		14,199
Marketing		,		,		21,519		21,519		1,515
Professional fees & contract services		ľ		ı		19,559		19,559		12,858
Conferences, conventions & meetings		50		212		17,840		18,102		10,158
Repairs & maintenance		2,009		•		12,370		14,379		17,718
Individual subsidy		ı		634		•		634		3,845
Other		19,069		1,753		18,572		39,394		28,458
Allocation of administrative expense		29,753		172,765		(202,518)		1		1
Total expenses	₩.	468,404	8	2,129,252	↔	358,768	↔	2,956,424	69	\$ 2,364,321

STATISTICAL INFORMATION

COMMUNITY OPPORTUNITIES OF EAST ASCENSION TOTAL ASSETS



■ CASH AND INVESTMENTS

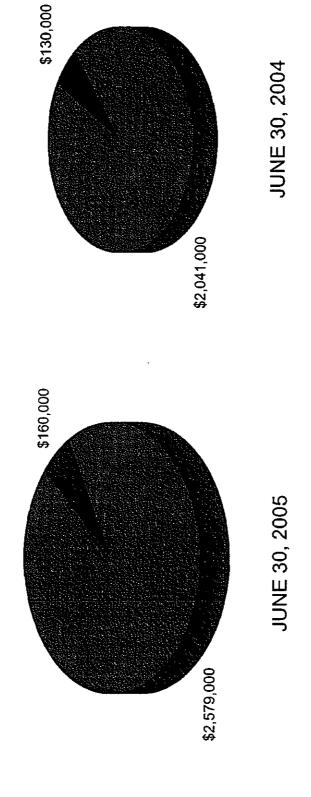
■ ACCOUNTS RECEIVABLE - NET AND OTHER ASSETS

■ PROPERTY AND EQUIPMENT - NET

TOTAL ASSETS = \$ 2,739,000

TOTAL ASSETS = \$ 2,170,000

COMMUNITY OPPORTUNITIES OF EAST ASCENSION LIABILITIES AND NET ASSETS



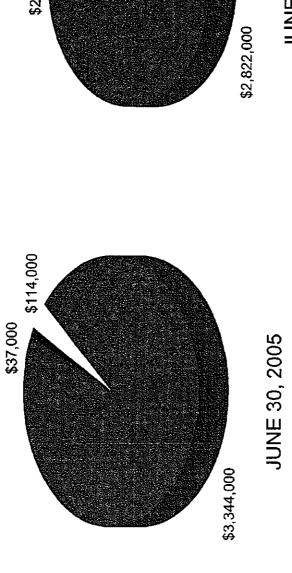
■ACCOUNTS PAYABLE & ACCRUED EXPENSES

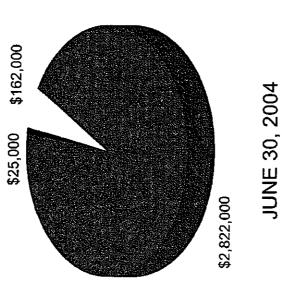
MINET ASSETS

TOTAL LIABILITIES = \$ 160,000 TOTAL NET ASSETS = \$ 2,579,000

TOTAL LIABILITIES = \$ 130,000 TOTAL NET ASSETS = \$ 2,041,000

COMMUNITY OPPORTUNITIES OF EAST ASCENSION SUPPORT AND REVENUE

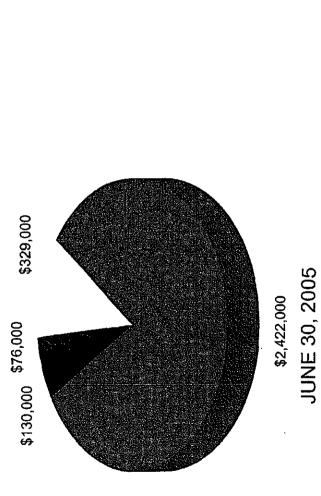


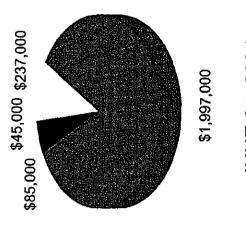


OTHER **B**CONTRIBUTIONS AND FUNDRAISING **®** GOVERNMENT FUNDING

TOTAL SUPPORT AND REVENUE = \$ 3,495,000 TOTAL SUPPORT AND REVENUE = \$ 3,009,000

COMMUNITY OPPORTUNITIES OF EAST ASCENSION **OPERATING EXPENSES**





JUNE 30, 2004

■SALARIES & PAYROLL TAXES ■INSURANCE ■TRANSPORTATION OTHER

TOTAL EXPENSE = \$ 2,957,000

TOTAL EXPENSE = \$ 2,364,000



Board of Directors Community Opportunities of East Ascension Gonzales, Louisiana

In planning and performing our audit of the financial statements of Community Opportunities of East Ascension (COEA) for the year ended June 30, 2005, we considered its internal control to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control.

However, during our audit, we became aware of matters that are opportunities for strengthening internal controls and operating efficiency. This letter does not affect our report dated September 16, 2005 on the financial statements of COEA.

We will review the status of these comments during our next audit engagement. We have already discussed these comments and suggestions with various COEA personnel, and we will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations. Our comments are summarized as follows:

2005-1 - Electronic Disbursement of Funds

Observation: Presently, COEA disburses expenditures by check, except for payment of employment taxes. Considerable effort and time can be eliminated through the use of alternative disbursement procedures. In particular, the following should be reviewed for implementation:

 Payroll disbursements - The disbursement of payroll directly to employee bank accounts would alleviate substantial effort associated with check preparation, delivery and subsequent reconciliation. In addition, finance employees are not burdened with administration of returned and lost employee checks. Presently, employees of COEA distribute payroll checks.

The benefit of this procedure is to eliminate the processes of check preparation and delivery, cash reconciliation and storage, and to provide a benefit to employees with timely and effortless deposit of their funds.

• Disbursements to vendors - some vendors that conduct business on a recurring basis are susceptible to alternate forms of payment processes. The primary vendor would relate to utility charges. These expenditures are generally processed with virtually no discrepancies (i.e. Eatel and Entergy).

Recommendation: We recommend that COEA consider the following:

- Disburse its payroll by electronic transfer for all employees. To experience the full benefit from the electronic disbursement of payroll, all employees should participate.
- Authorization of payment of its utility charges by direct drafting on its account.

The general focus of this comment is to take advantage of technology advances to reduce the administrative expense of processing expenses for disbursement.

Management's corrective action plan: Management agrees with the concept as recommended and intends to explore implementation of the recommendation during 2006.

2005-2 Investment Policy and Practices

Observation: At June 30, 2005, COEA had \$1.819 million in cash position, which consisted of cash in bank accounts and certificate of deposits. During 2005, COEA earned approximately \$22,000 in investment earnings that represents a 1% return on cash position.

At June 30 2005, COEA has five certificates of deposit totaling \$1.2 million. The annual interest rate offered on these certificates of deposits range from 2.2% to 3.05% with maturities ranging from six months to twenty-five months. Additionally, cash in checking accounts were approximately \$612,000. Idle funds in COEA's checking accounts are earning approximately 1.2% annually.

Recommendation: We recommend that COEA develop a written investment policy that establishes, but is not limited to the following:

- Identification of the types of investments in which COEA may place idle funds,
- Diversification of investments determined by risk tolerance and the timing and use of idle funds.
- Determination of a minimum level of investment balances,
- Establishment of an investment committee to steer investing efforts.

By expanding the type of investment vehicles, COEA's investment return could be enhanced over the current amounts received from the certificates of deposit and the checking account. We suggest that COEA consider alternative investment options beyond certificates of deposit when developing its investment strategies.

Management's corrective action plan: Management intends to further review this matter and explore implementation of the recommendation during 2006.

2005-3 - Fixed Asset Accounting Software

Observation: COEA maintains its accounting for property and related depreciation in a spreadsheet software package (Excel). The use of a spreadsheet program for the volume of property maintained by COEA is adequate but inefficient.

Recommendation: We recommend that COEA consider purchasing a fixed asset accounting software program to accomplish its accounting for property.

Management's corrective action plan: During 2006, management intends to explore available software alternatives to account for property.

This report is intended solely for the information and use of the Board of Directors, management, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

Faulle: Windles, LLC

Certified Public Accountants

Baton Rouge, Louisiana September 19, 2005