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January 29, 2015

Honorable Ivy J Woods
Jefferson Davis Parish Sheriff
Jennings, Louisiana

Re: Reissuance of Audit Report FYE June 30, 2014

Dear Sheriff Woods,

It has recently come to my attention that my original financial statement finding #2014-1 in the audit report of the Jefferson Davis Parish Sheriff for the year ending June 30, 2014 contained inaccurate law compliance citations. As a result the conclusions contained in my finding need to be modified as a matter of public record. In my professional judgment, based on current governmental auditing standards, the modifications being made to my original report are inconsequential and only dictate that I reissue my report with a cover letter of explanation. Therefore, please find enclosed a copy of my reissued report.

I sincerely appreciate your cooperation and understanding regarding this matter.

Respectfully,

Mike B. Gillespie, CPA, APAC
Jennings, Louisiana

MBG/bmg

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date FEB 04 2015

REISSUE

**JEFFERSON DAVIS PARISH SHERIFF
Jennings, Louisiana**

**Basic Financial Statements
As of and for the Year Ended June 30, 2014
With Supplemental Information Schedules**

JEFFERSON DAVIS PARISH SHERIFF
 Jennings, Louisiana
 Basic Financial Statements
 As of and for the Year Ended June 30, 2014
 With Supplemental Information Schedules

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Mike B. Gillespie, CPA

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Jennings, LA 70546

INDEPENDENT AUDITOR'S REPORT

Honorable Ivy J. Woods
Jefferson Davis Parish Sheriff
Jennings, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Jefferson Davis Parish Sheriff (Sheriff), as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and aggregate fund information of the Sheriff, as of June 30, 2014, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Management has omitted a management's discussion and analysis that accounting principles generally accepted in the United States require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on pages 31 to 32 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Sheriff's financial statements as a whole. The accompanying supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the financial statements.

The accompanying supplementary information, as listed in the table of contents, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information, as listed in the table of contents, is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 29, 2014, on our consideration of the Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Sheriff's internal control over financial reporting and compliance.

Mike B. Gillespie, CPA, APAC

Jennings, Louisiana
December 29, 2014

BASIC FINANCIAL STATEMENTS

**GOVERNMENT-WIDE
FINANCIAL STATEMENTS (GWFS)**

JEFFERSON DAVIS PARISH SHERIFF
Statement of Net Position
June 30, 2014

Statement A

ASSETS

Cash	\$ 7,582,115
Receivables	480,188
Prepaid Items	124,466
Capital assets:	
Land	25,000
Exhaustible capital assets, net of depreciation	999,503

TOTAL ASSETS	<u>9,211,272</u>
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LIABILITIES

Accounts payable	47,439
Payroll deductions, withholdings, and accrued salaries payable	187,985
Long-term obligations:	
Due within one year	67,970
Due in more than one year	86,308
Post-employment benefit obligation	677,201

TOTAL LIABILITIES	<u>1,066,903</u>
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NET POSITION

Net investment in capital assets	
Restricted for:	1,024,503
Drug enforcement	48,183
Unrestricted	7,071,683

TOTAL NET POSITION	<u>\$ 8,144,369</u>
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The accompanying notes are an integral part of this statement.

JEFFERSON DAVIS PARISH SHERIFF
Statement of Activities
For the Year Ended June 30, 2014

Statement B

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	
Governmental Activities:					
Public safety	\$ <u>5,999,400</u>	\$ <u>847,786</u>	\$ <u>427,298</u>	\$ <u>25,337</u>	\$ <u>(4,698,979)</u>
 Total Governmental Activities	\$ <u>5,999,400</u>	\$ <u>847,786</u>	\$ <u>427,298</u>	\$ <u>25,337</u>	<u>(4,698,979)</u>

General Revenues:

Property taxes, levied for general purposes	2,458,416
Sales taxes, levied for general purposes	2,210,240
State revenue sharing	67,555
State supplemental pay	264,291
Interest and investment earnings	27,459
Miscellaneous	103,466
 Total General Revenues	<u>5,131,427</u>
 Change in Net Position	<u>432,448</u>
 Net Position -Beginning	7,711,921
 Net Position -Ending	\$ <u>8,144,369</u>

The accompanying notes are an integral part of this statement.

BASIC FINANCIAL STATEMENTS
FUND FINANCIAL STATEMENTS (FFS)

**JEFFERSON DAVIS PARISH SHERIFF
Balance Sheet
June 30, 2014**

Statement C

	<u>General Fund</u>
ASSETS	
Cash	\$ 7,582,115
Receivables	480,188
Prepaid items	124,466
TOTAL ASSETS	<u><u>8,186,769</u></u>
LIABILITIES AND FUND BALANCES	
Accounts payable	47,342
Payroll deduction, withholdings, and accrued salaries payable	187,985
Due to agency fund	97
Total Liabilities	<u>235,424</u>
FUND BALANCES	
Restricted-Drug Enforcement	48,183
Unassigned	7,903,162
Total Fund Balances	<u><u>7,951,345</u></u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>\$ 8,186,769</u></u>

The accompanying notes are an integral part of this statement.

**JEFFERSON DAVIS PARISH SHERIFF
 Reconciliation of the Governmental Funds
 Balance Sheet to the Statement of Net Position
 June 30, 2014**

Statement D

Total Ending Fund Balances - Governmental Funds (Statement C) \$ 7,951,345

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial

Costs of capital assets	\$ 3,832,989	
Accumulated depreciation	<u>(2,808,486)</u>	1,024,503

Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the governmental funds. Long-term liabilities at year-end consist of:

Compensated absences payable (vacations and other absences)	\$ (154,278)	
Other post employment benefit payable	<u>(677,201)</u>	(831,479)

Net Position (Statement A) \$ 8,144,369

**JEFFERSON DAVIS PARISH SHERIFF
GOVERNMENTAL FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Year Ended June 30, 2014**

Statement E

	<u>General Fund</u>
REVENUES	
Property taxes	\$ 2,458,416
Sales taxes	2,210,240
Intergovernmental revenues:	
Federal sources:	
Federal grants	80,916
State sources:	
State grants	52,595
State supplemental pay	264,291
State revenues sharing	67,555
Other	44,403
Local sources:	
District attorney - LACE	141,895
Parish - 911 District	177,229
Fees, charges, and commissions for services:	
Commissions on licenses, taxes, etc.	84,182
Civil and criminal fees	218,966
Court attendance	7,770
Transporting prisoners	24,418
Feeding and keeping prisoners	122,582
Commissary commissions	41,830
Commissions on fines and other forfeitures	224,285
Other	79,745
Fines and Forfeitures:	
Drug related fines and forfeitures	-
Bond, fines and other forfeitures	5,293
Use of money and property:	
Interest	27,459
Commissions on phones	38,715
Miscellaneous	43,318
Total Revenues	<u>6,416,103</u>
EXPENDITURES	
Public safety:	
Personal services and related benefits	4,365,680
Operating services	464,181
Materials and supplies	530,428
Other	55,097
Election expense	-
Capital outlay	485,759
Intergovernmental:	
Subrecipient grant payments	7,117
Retirement deducted from tax collections	37,489
Total Expenditures	<u>5,945,751</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>470,352</u>
OTHER FINANCING SOURCES (USES):	
Proceeds from sales of fixed assets	8,326
Compensation for loss or damage of assets	7,419
Total Other Financing Sources (uses)	<u>15,745</u>
NET CHANGE IN FUND BALANCE	486,097
FUND BALANCES BEGINNING OF YEAR	<u>7,465,248</u>
FUND BALANCES END OF YEAR	<u>\$ 7,951,345</u>

The accompanying notes are an integral part of this statement.

JEFFERSON DAVIS PARISH SHERIFF
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and
Changes in Fund Balance of Governmental Funds to the Statement of Activities
For the Year Ended June 30, 2014

Statement F

Total Net Change in Fund Balance - Governmental Funds (Statement E) \$ 486,097

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeds capital outlays in the period:

Depreciation expense	(374,545)	
Capital outlays	<u>485,759</u>	111,214

The net effect of various transaction involving capital assets (ie., sales, trade-ins, and contributions) is to decrease net assets

In the statement of activities, certain operating expenses - compensated absences (vacations and other absences) - are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid):

Change in compensated absences payable	(32,564)
Change in other post employment benefit obligation	(132,299)

Change in Net Position of Governmental Activities (Statement B) \$ 432,448

**JEFFERSON DAVIS PARISH SHERIFF
FIDUCIARY FUNDS
Statement of Fiduciary Net Position
June 30, 2014**

Statement G

	<u>Total Agency Funds</u>
ASSETS	
Cash	\$ 341,445
Due from general fund	97
TOTAL ASSETS	<u>\$ 341,542</u>
LIABILITIES	
Deposits due others	\$ 341,542
TOTAL LIABILITIES	<u>\$ 341,542</u>

The accompanying notes are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

INTRODUCTION

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the Jefferson Davis Parish Sheriff (Sheriff) serves a four-year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The Sheriff administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, and serving subpoenas.

As the chief law enforcement officer of the parish, the Sheriff has the responsibility for enforcing state and local laws and ordinances within the territorial boundaries of the parish. The Sheriff provides protection to the residents of the parish through on-site patrols and investigations and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. In addition, when requested, the Sheriff provides assistance to other law enforcement agencies within the parish.

As the ex-officio tax collector of the parish, the Sheriff is responsible for collecting and distributing ad valorem property taxes, parish occupational licenses, state revenue sharing funds, fines, costs, and bond forfeitures imposed by the district court.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying basic financial statements of the Jefferson Davis Parish Sheriff have been prepared in conformity with governmental accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, issued in June 1999.

B. REPORTING ENTITY

GASB Statement 14, *The Financial Reporting Entity*, established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the Sheriff is considered a primary government, since it is a special purpose government, the Sheriff is independently elected, is a legally separate entity, and is fiscally independent of other state or local governments. As used in GASB Statement 14, fiscally independent entity is defined as being able to determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt without the approval or consent of another governmental entity. Other than certain operating expenditures of the Sheriff's office that are paid or provided by the Parish Police Jury as required under Louisiana law, the Sheriff is financially independent. The Sheriff also has no component units, defined by GASB Statement 14 as other legally separate organizations for which the Sheriff is financially accountable.

C. FUND ACCOUNTING

The Sheriff uses funds to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain sheriff functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts.

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

Governmental Funds

Governmental funds account for all or most of the sheriff's general activities. These funds focus on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may be used. Current liabilities are assigned to the fund from which they will be paid. The difference between a governmental fund's assets and liabilities is reported as fund balance. In general, fund balance represents the accumulated expendable resources which may be used to finance future period programs or operations of the sheriff. The following are the sheriff's governmental funds:

General Fund – the primary operating fund of the sheriff and it accounts for all financial resources, except those required to be accounted for in other funds. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to sheriff policy.

Fiduciary Funds

Fiduciary fund reporting focuses on net assets and changes in net assets. The only funds accounted for in this category by the sheriff are agency funds. The agency funds account for assets held by the sheriff as an agent for various taxing bodies (tax collections) and for deposits held pending court action. These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Consequently, the agency funds have no measurement focus.

D. MEASUREMENT FOCUS/BASIS OF ACCOUNTING

Fund Financial Statements (FFS)

The amounts reflected in the General Fund, of Statements C and E, are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach is then reconciled, through adjustment, to a government-wide view of the Sheriff's operations.

The amounts reflected in the General Fund, of Statements C and E, use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The sheriff considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. The governmental funds use the following practices in recording revenues and expenditures.

Revenues.

Property taxes are recorded as revenues in the year for which they are levied under the susceptible to accrual concept. Property taxes are assessed on a calendar year basis, become due

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

on November 15 of each year, and become delinquent on December 31. The taxes are generally collected in December, January, and February of the fiscal year. Sales taxes are recorded as revenues in the same period the assets are recognized, which is when the exchange transaction on which the tax is imposed occurs or when the resources are received. Grants are recorded when the Sheriff is entitled to the funds. Other intergovernmental revenues and fees, charges, and commissions for services are recorded when the Sheriff is entitled to the funds. Interest earnings on time deposits are recorded as earned since they are measurable and available. Substantially all other revenues are recorded when received.

Expenditures

Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences and claims and judgements which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

Other Financing Sources

Proceeds from the sale of fixed assets are accounted for as other financial sources and are recognized when received. Fixed assets acquired through capital leases are recorded as expenditures and other financing sources at the time of acquisition.

Government-Wide Financial Statements (GWFS)

The Statement of Net Position (Statement A) and the Statement of Activities (Statement B) display information about the sheriff as a whole. These statements include all the financial activities of all of the funds of the Sheriff, except the fiduciary funds. For the most part, the effect of interfund activity has been removed from these statements. The Sheriff does not allocate indirect expenses. Information contained in these statements reflects the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from non-exchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, *Accounting and Financial Reporting for Non-exchange Transactions*.

Program revenues included in the Statement of Activities (Statement B) are derived directly from users as a fee for services; program revenues reduce the cost of the function to be financed from the sheriff's general revenues.

E. CASH

Cash includes amounts in demand deposits and interest-bearing demand deposits. Under state law, the Sheriff may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States. Tax collections must be deposited in a bank domiciled in the parish where the funds are collected.

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

F. CAPITAL ASSETS

Capital assets are recorded at historical cost or estimated historical cost if historical cost is not available. Approximately 15 percent of fixed assets costs have been estimated. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The sheriff maintains a threshold level of \$500 or more for capitalizing capital assets.

Capital assets are recorded in the GWFS Statement of Net Assets. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes, no salvage value is taken into consideration for depreciation purposes. All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

Buildings and building improvements	5 – 40 years
Furniture and fixtures	5 – 15 years
Vehicles	5 years
Software	10 years

G. COMPENSATED ABSENCES

All employees who have completed twelve months of service receive ten (10) days vacation leave each year. Vacation leave does not accumulate or vest. Employees can accumulate compensatory time in lieu of payment for overtime. The Sheriff's standard policy is that sick leave does not accumulate or vest. However, each instance of sick leave is handled on an individual basis at the discretion of the Sheriff. No liability is reported for unpaid accumulated sick leave.

In the FFS, vacation and compensatory time that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the general fund. The amount not expected to be paid with current resources is not reported in the FFS. The entire compensated absence liability is reported in the GWFS.

H. RESTRICTED NET POSITION

For government-wide statement of net position, net position is reported as restricted when constraints placed on net asset use are either:

1. Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments; and
2. Imposed by law through constitutional provisions or enabling legislation.

When both restricted and unrestricted resources are available for use, it is the Sheriff's policy to use restricted resources first, then unrestricted resources as they are needed.

I. FUND EQUITY

In the FFS, funds can report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form- prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

The spendable portion of the fund balance can be comprised of the remaining four classifications: restricted, committed, assigned, and unassigned defined as follows:

Restricted fund balance - This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance - These amounts can only be used for specific purposes pursuant to constraints imposed by formal action of the Sheriff's highest level of decision-making authority. Those committed amounts cannot be used for any other purpose unless the Sheriff passes a motion that removes or changes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned fund balance - This classification reflects the amounts constrained by the organization's "intent" to be used for specific purposes, but are neither restricted or committed. The Sheriff has the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.

Unassigned fund balance - This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

J. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

K. INTERFUND TRANSACTIONS

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. All other interfund transactions are reported as operating transfers in the FFS.

L. SALES TAX

Sales taxes will be collected on a monthly basis by the Jeff Davis Parish School Board's Sales Tax Department. The Sheriff's Office will receive sales tax revenue from the following sales taxes:

An ordinance dated July 21, 2007, which was approved by the voters of the parish authorizes the Sheriff's Office to collect, for an indefinite period beginning January 1, 2008, a 1/2% sales and use tax to be dedicated and used for the purposes of (a) paying the salaries and benefits of deputies, (b) acquiring, operating and maintaining vehicles and communications equipment, and (c) providing additional funding for operations and training.

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

2. EXCESS OF EXPENDITURES OVER APPROPRIATIONS

The following funds had actual expenditures over budgeted appropriations for the year ended June 30, 2014:

<u>Fund</u>	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Unfavorable Variance</u>
None	-	-	-	-

3. LEVIED TAXES

The Sheriff levies taxes on real and business personal property located within Jefferson Davis Parish's boundaries. Property taxes are levied by the Sheriff on property values at January 1 assessed by the Jefferson Davis Parish Tax Assessor and approved by the State of Louisiana Tax Commission upon submission of the tax roll.

The Jefferson Davis Parish Sheriff Tax Collector's Office bills and collects property taxes for the Sheriff.

Property Tax Calendar

Assessment date	January 1 st
Levy date	Not later than June 1 st
Tax bills mailed	On or about November 15 th
Due date	December 31 st
Penalties and interest are added	January 1 st
Lien date	January 1 st
Tax sale – delinquent property	During June

Assessed values are established by the Jefferson Davis Parish Tax Assessor each year on a uniform basis at the following ratios of assessed value to fair market value:

10% land	15% machinery
10% residential improvements	15% commercial improvements
15% industrial improvements	25% public service properties, excluding land

A revaluation of all property is required to be completed no less than every four years. The last revaluation was completed for the roll of January 1, 2012. Total assessed value was \$250,943,361 for the calendar year 2013. Louisiana State law exempts the first \$75,000 of assessed value of a taxpayer's primary residence from parish property taxes. This homestead exemption was \$47,711,058 of the assessed value in calendar year 2013.

The following is a summary of authorized and levied (tax rate per \$1,000 assessed value) ad valorem taxes:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Law enforcement:			
Constitutional	6.20	6.20	NONE
Special	5.95	5.95	2020

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

4. CASH

At June 30, 2014, the Sheriff has cash (book balances) totaling \$ 7,923,560 as follows:

Cash on hand	\$	1,800
Checking-non-interest bearing		288,655
Checking- interest bearing		6,588,924
Savings deposits		1,023,139
Certificates of deposits		21,042
	\$	<u>7,923,560</u>

Cash and cash equivalents are reported in the basic financial statements as follows:

Governmental Funds	\$	7,582,115
Fiduciary Funds		341,445
	\$	<u>7,923,560</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Custodial credit risk is the risk that in the event of a bank failure, the Sheriff's deposits may not be returned to the Sheriff. The Sheriff's deposit policy for custodial credit risk requires that all uninsured deposits must be secured with acceptable collateral as defined in LRS 38:1221 valued at market. As of June 30, 2014, the Sheriff had deposits (collected bank balances) totaling \$7,945,032 which includes \$401,875 in fiduciary funds. As of yearend all deposits were either insure by FDIC coverage or collateralized by securities held by the pledging financial institution's agent in the name of the Sheriff's Office.

5. RECEIVABLES

The receivables at June 30, 2014, consisted of the following:

<u>Class of Receivable</u>	<u>General Fund</u>	<u>Total</u>
Intergovernmental :		
State	\$ 41,076	41,076
Local	424,238	424,238
Other	14,874	14,874
Total	<u>\$ 480,188</u>	<u>480,188</u>

There were no allowances for uncollectible accounts as of June 30, 2014.

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

6. CAPITAL ASSETS

A summary of changes in capital assets is as follows:

	Balance Beginning (as restated)	Additions	Dispositions	Balance Ending
Capital assets not being depreciated:				
Land	\$ 25,000	\$ -	\$ -	\$ 25,000
Total capital assets not being depreciated	<u>25,000</u>	<u>-</u>	<u>-</u>	<u>25,000</u>
Capital assets being depreciated:				
Buildings and improvements	164,171	18,865	-	183,036
Furniture and equipment	2,085,596	102,265	-	2,187,861
Vehicles	1,072,463	325,793	54,322	1,343,934
Software	-	38,836	-	38,836
Total capital assets being depreciated	<u>3,322,230</u>	<u>485,759</u>	<u>54,322</u>	<u>3,753,667</u>
Less accumulated depreciation for:				
Buildings and improvements	34,356	4,978	-	39,334
Furniture and equipment	1,569,803	239,210	-	1,809,013
Vehicles	829,782	125,846	54,322	901,306
Network software	-	4,511	-	4,511
Total accumulated depreciation	<u>2,433,941</u>	<u>374,545</u>	<u>54,322</u>	<u>2,754,164</u>
Total capital assets being depreciated, net	<u>888,289</u>	<u>111,214</u>	<u>-</u>	<u>999,503</u>
Capital assets, net	<u>\$ 913,289</u>	<u>111,214</u>	<u>-</u>	<u>1,024,503</u>

7. PENSION PLAN

Plan Description. Substantially all employees of the Jefferson Davis Parish Sheriff's office are members of the Louisiana Sheriff's Pension and Relief Fund (System), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees.

All Sheriffs and all deputies who are found to be physically fit, who earn at least \$400 per month, and who were between the ages of 18 and 50 at the time of original employment are required to participate in the System. Employees are eligible to retire at or after age 55 with at least 12 years of credited service and receive a benefit, payable monthly for life, equal to a percentage of their final-average salary for each year of credited service. The percentage factor to be used for each year of service is 2.5 percent for each year if total service is at least 12 but less than 15 years, 2.75 percent for each year if total service is at least 15 but less than 20 years, and 3% for each year if total service is at least 20 years (Act 1117 of 1995 increased the accrual rate by 0.25 percent for all service rendered on or after January 1, 1980.) In any case, the retirement benefit cannot exceed 100 percent of their final-average salary. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least 12 years of service and

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

do not withdraw their employee contributions may retire at or after age 55 and receive the benefit accrued to their date of termination as indicated previously. Employees who terminate with at least 20 years of credited service are also eligible to elect early benefits between ages 50 and 55 with reduced benefits equal to the actuarial equivalent of the benefit to which they would otherwise be entitled at age 55. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing the Louisiana Sheriffs Pension and Relief Fund, Post Office Box 3163, Monroe, Louisiana 71220, or by calling (318) 362-3191.

Funding Policy. Plan members are required by state statute to contribute 10% of their annual covered salary and the Jefferson Davis Parish Sheriff is required to contribute at an actuarially determined rate. The current year rate was 12 percent (prior year rates were 12 and 11 percent) of annual covered payroll. Contributions to the system also include one-half of one percent of the taxes shown to be collectible by the tax rolls of each parish and funds as required and available from insurance premium taxes. The contribution requirements of plan members and the Jefferson Davis Parish Sheriff are established and may be amended by state statute. As provided by Louisiana Revised statute 11:103, the employer contributions are determined by actuarially valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Jefferson Davis Parish Sheriff's contributions to the System for the years ending June 30, 2014, 2013, 2012, were \$412,475, \$358,668, and \$344,568 respectively, equal to the required contributions for each year.

8. LONG-TERM OBLIGATIONS

Summary of the long-term liability transactions during the year:

	Balance <u>Beginning</u>	Additions	Reductions	Balance <u>Ending</u>	Due Within <u>One Year</u>
Other Obligations:					
Compensated absences	\$ 121,715	76,865	44,302	154,278	67,970
Other Post Employment Benefit Payable	<u>544,902</u>	<u>220,040</u>	<u>87,741</u>	<u>677,201</u>	-
Total long-term liabilities	<u>\$ 666,617</u>	<u>296,905</u>	<u>132,043</u>	<u>831,479</u>	<u>67,970</u>

9. RESTRICTED FUND BALANCE

A portion of the fund balance of the General Fund, \$48,183 has been restricted for drug law enforcement. This balance represents seizures from criminal activities. Louisiana Revised Statute 40:2616.B(3.a) requires such proceeds to be used in drug law enforcement.

10. CONTINGENCIES

Litigation. The Sheriff is involved in various lawsuits and pending claims. Management believes the ultimate resolution of these suits would not create a material liability to the Sheriff in excess of existing insurance coverage. Accordingly, no provision for losses, exceeding available insurance coverage, has been recorded in the accompanying financial statements.

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

Grant Disallowances. The Sheriff participates in a number of state and federal financial assistance programs. These programs are subject to further financial and compliance audits by grantor agencies. The amount, if any, of expenditures which may be disallowed by granting agencies cannot be determined at this time. Based on prior experience the Sheriff feels such amounts, if any, to be immaterial to the financial statements.

11. EXPENDITURES OF THE SHERIFF'S OFFICE PAID BY THE PARISH POLICE JURY

Certain operating expenditures of the Sheriff's office are paid by the parish police jury, as required under Louisiana law, and are not included in the accompanying financial statements. Specifically the police jury maintains and operates the parish courthouse in which the Sheriff's office is located and occasionally provides funds for equipment and furniture of the Sheriff's office. The total amount of these expenditures were not available for disclosure.

12. ON-BEHALF PAYMENTS FOR FRINGE BENEFITS AND SALARIES

Retirement plan payments in the amount of \$37,489 were made by the Sheriff, acting in his capacity as Ex-Officio Tax Collector, to the Louisiana Sheriff's Pension and Relief Retirement System of the State of Louisiana on behalf of the Sheriff's Office. These remittances represent a portion of the ad valorem taxes and state revenue sharing collections which are statutorily set aside for payment to the Louisiana Sheriff's Pension and Relief Retirement System on behalf of the Sheriff. These on-behalf payments have been recorded in the accompanying financial statements as revenues and expenditures in the General Fund.

13. TAXES PAID UNDER PROTEST

The unsettled balances due to taxing bodies and others in the agency funds at June 30, 2014, includes \$55,692 of taxes paid under protest, plus interest earned to date on the investment of these funds, totaling \$7. These funds, totaling \$55,699, are held pending resolution of the protest and are accounted for in the Tax Collector Agency Fund.

14. RISK MANAGEMENT

The Sheriff is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Effective September 1, 1998, the Sheriff's Office became a participant in the Louisiana Sheriff's Law Enforcement Program (LSLEP), a public entity risk pool currently operating as a common risk management and insurance program for approximately 45 Louisiana Sheriffs. The Sheriff pays an annual premium to the LSLEP for its law enforcement professional liability insurance coverage. The Sheriff is allowed to select the level of coverage during the process of annual enrollment. The risk retained by LSLEP is managed with the intent to be self-sustaining through participant member premiums. Varying levels of excess coverage, if requested by the Sheriff during the enrollment period, are reinsured through commercial insurance companies. As of June 30, 2014, the Sheriff is covered for individual claims and up to \$2,900,000 with an annual aggregate cap of \$2,900,000. The Sheriff has retained the risk in excess of this limit. The Sheriff estimates claims, for risk retained, based on the requirements of GASB Statement 10, *Accounting and Financial Reporting for Risk Financing and Related Insurance Issues*, which requires that a liability for claims be reported if information prior to the issuance of the financial statements

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated. As of June 30, 2014, the Sheriff has no carrying amount recorded in the financial statements of liabilities for unpaid claims and there are no outstanding amounts of claims liabilities for which annuity contracts have been purchased.

The Sheriff also participates in the Louisiana Sheriff's Association Group Benefits Plan (LSAGP) which provides employee health and life insurance benefits. Neither the LSAGP nor the Sheriff assumes any liability for charges not meeting the Plan's definitions of covered expenses. Health insurance claims are administered by a major health insurance company while the life insurance is underwritten with a commercial life insurance company.

The Sheriff continues to carry commercial insurance for risk of loss concerning auto liability and collision. Risk of loss for Courthouse and Jail building contents and equipment is covered principally by the Police Jury through a commercial insurance company. The Sheriff does not maintain insurance coverage for risk of loss related to a building owned separately in the name of the Law Enforcement District which is used to house the Criminal Investigative Division. Under Louisiana Revised Statutes 23:1034, the Sheriff is exempt from workers compensation coverage and any risk of loss with respect to himself and commissioned deputies. Settled claims resulting from the aforementioned risks have not exceeded commercial insurance coverage in any of the past three years.

15. POST-EMPLOYMENT BENEFITS

Plan Description – The Jefferson Davis Parish Sheriff's Office's medical, dental and life insurance benefits are provided to employees upon actual retirement.

The employer pays 100% of the medical coverage for the retiree (not dependents). See the sections below for details on life insurance and dental benefits. Employees are covered by a retirement system whose retirement eligibility (D.R.O.P. entry) provisions as follows: 30 years of service at any age or, age 55 and 15 years of service.

Dental insurance coverage is provided to retirees. The employer pays 100% of the cost of the dental insurance for the retirees but not for dependents. We have used the unblended rates provided. All of the assumptions used for the valuation of the medical benefits have been used for dental insurance except for the trend assumption; zero trend was used for dental insurance.

Life insurance coverage is continued to retirees and the employer pays 100% of the cost of the first \$10,000 of life insurance after retirement. The retiree may elect to continue additional voluntary insurance amounts in force at time of retirement, subject to an age-related reduction formula (reducing to 75% at age 65 and 50% at age 70). The retiree pays for the additional voluntary insurance, but both that cost and the employer cost are based on the blended active/retired rate and there is thus an implied subsidy. Since GASB 45 requires the use of "unblended" rates, we have used the 94GAR mortality table described below to "unblend" the rates so as to reproduce the composite blended rate overall as the rate structure to calculate the actuarial valuation results for life insurance. All of the assumptions used for the valuation of the medical benefits have been used except for the trend assumption; zero trend was used for life insurance. We have assumed that 60% of currently active employees will elect to continue the voluntary additional life insurance after retirement.

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

Contribution Rates – Employees do not contribute to their post employment benefits costs until they become retirees and begin receiving those benefits. The plan provisions and contribution rates are contained in the official plan documents.

Fund Policy – Until 2009, the Jefferson Davis Parish Sheriff recognized the cost of providing post-employment medical and life insurance benefits (the Jefferson Davis Parish Sheriff's portion of the retiree medical and life insurance benefit premiums) as an expense when the benefit premiums were due and thus financed the cost of the post-employment benefits on a pay-as-you-go basis. In 2014 and 2013, the Jefferson Davis Parish Sheriff's portion of health care and life insurance funding cost for retired employees totaled \$87,741 and \$81,242, respectively.

Effective July 1, 2009, the Jefferson Davis Parish Sheriff implemented Government Accounting Standards Board Statement Number 45, *Accounting and Financial Reporting by Employers for Post employment Benefits Other than Pensions* (GASB 45). This amount was applied toward the Net OPEB Benefit Obligation as shown in the following table.

Annual Required Contribution – The Jefferson Davis Parish Sheriff's Annual Required Contribution (ARC) is an amount actuarially determined in accordance with GASB 45. The ARC is the sum of the Normal Cost plus the contribution to amortize the Unfunded Actuarial Accrued Liability (UAAL). A level dollar, open amortization period of 30 years (the maximum amortization period allowed by GASB 43/45) has been used for the post-employment benefits. The actuarially computed ARC is as follows:

Normal cost	\$	84,532
30-year UAL amortization amount		<u>145,224</u>
Annual required contribution (ARC)	\$	<u>229,756</u>

Net Post-employment Benefit Obligation (Asset) – The table below shows the Jefferson Davis Parish Sheriff's Net Other Post-employment Benefit (OPEB) Obligation for fiscal year ending June 30:

Beginning Net OPEB Obligation	\$	<u>544,902</u>
Annual required contribution		229,756
Interest on Net OPEB Obligation		21,796
ARC Adjustment		<u>(31,512)</u>
OPEB Cost		220,040
Contribution to Irrevocable Trust		-
Current year retiree premium		<u>(87,741)</u>
Change in Net OPEB Obligation		<u>132,299</u>
Ending Net OPEB Obligation	\$	<u>677,201</u>

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

The following table shows the Jefferson Davis Parish Sheriff's annual post employment benefits (OPEB) cost, percentage of the cost contributed, and the net unfunded post-employment benefits (OPEB) liability (asset) for past two years and this year:

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual Cost Contributed</u>	<u>Net OPEB Liability (Asset)</u>
June 30, 2014	\$ 220,040	39.88%	\$ 677,201
June 30, 2013	\$ 213,563	38.04%	\$ 544,902
June 30, 2012	\$177,730	21.14%	\$412,582

Funded Status and Funding Progress – In 2014 and 2013, the Jefferson Davis Parish Sheriff made no contributions to its post employment benefits plan. The plan is not funded, has no assets, and hence has a funded ratio of zero. Based on the July 1, 2012 actuarial valuation, the most recent valuation, the Actuarial Accrued Liability (AAL) at the end of the year June 30, 2014 was \$2,611,692 which is defined as that portion, as determined by a particular actuarial cost method (the Jefferson Davis Parish Sheriff uses the Projected Unit Credit Cost Method), of the actuarial present value of post employment plan benefits and expenses which is not provided by normal cost.

Actuarial Accrued Liability (AAL)	\$	2,611,692
Actuarial Value of Plan Assets (AVP)		-
Unfunded Act. Accrued Liability (UAAL)	\$	<u>2,611,692</u>
Funded Ratio (AVP/AAL)		0.00%
Covered Payroll (active plan members)	\$	2,969,653
UAAL as a percentage of covered payroll		87.95%

Actuarial Methods and Assumptions – Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. The actuarial valuation for post employment benefits includes estimates and assumptions regarding (1) turnover rate; (2) retirement rate; (3) health care cost trend rate; (4) mortality rate; (5) discount rate (investment return assumption); and (6) the period to which the costs apply (past, current, or future years of service by employees). Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

The actuarial calculations are based on the types of benefits provided under the terms of the substantive plan (the plan as understood by the Jefferson Davis Parish Sheriff and its employee plan members) at the time of the valuation and on the pattern of sharing costs between the Jefferson Davis Parish Sheriff and its plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the Jefferson Davis Parish Sheriff and plan members in the future. Consistent with the long-term perspective of actuarial calculations, the actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial liabilities and the actuarial value of assets.

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

Actuarial Cost Method – The ARC is determined using the Projected Unit Credit Cost Method. The employer portion of the cost for retiree medical care in each future year is determined by projecting the current cost levels using the healthcare cost trend rate and discounting this projected amount to the valuation date using the other described pertinent actuarial assumptions, including the investment return assumption (discount rate), mortality and turnover.

Actuarial Value of Plan Assets – There are not any plan assets. It is anticipated that in future valuations, should funding take place, a smoothed market value consistent with Actuarial Standards Board ASOP 6, as provided in paragraph number 125 of GASB Statement 45.

Turnover Rate – An age-related turnover scale based on actual experience has been used. The rates, when applied to the active employee census, produce a composite average annual turnover of approximately 15%.

Post employment Benefit Plan Eligibility Requirements – Historically, most employees have not retired until 25 to 30 years of service. We have therefore assumed that employees retire three years after the earliest of the following: 30 years of service at any age; age 55 and 25 years of service; or, age 60 and 15 years of service. The three years is to accommodate the D.R.O.P. period. Medical benefits are provided to employees upon actual retirement.

Investment Return Assumption (Discount Rate) – GASB Statement 45 states that the investment return assumption should be the estimated long-term investment yield on the investments that are expected to be used to finance the payment of benefits (that is, for a plan which is funded). Based on the assumption that the ARC will not be funded, a 4% annual investment return has been used in this valuation.

Health Care Cost Trend Rate – The expected rate of increase in medical cost is based on a graded schedule beginning with 8% annually, down to an ultimate annual rate of 5.0% for ten years out and later.

Mortality Rate - The 1994 Group Annuity Reserving (94GAR) table, projected to 2002, based on a fixed blend of 50% of the unloaded male mortality rates and 50% of the unloaded female mortality rates, is used. This is a recently published mortality table which has been used in determining the value of accrued benefits in defined benefit pension plans. Projected future mortality improvement has not been used since it is our opinion that this table contains sufficiently conservative margin for the population involved in this valuation.

Method of Determining Value of Benefits – The "value of benefits" has been assumed to be the portion of the premium after retirement date expected to be paid by the employer for each retiree and has been used as the basis for calculating the actuarial present value of OPEB benefits to be paid. The employer pays 100% of the cost of the medical benefits for the retiree only (not dependents). See the section below for details on life insurance and dental benefits. The medical rates provided are "blended" rates for active and retired before Medicare eligibility. We have therefore estimated the "unblended" rates as required by GASB 45 for valuation purposes to be 130% of the blended rates prior to Medicare eligibility. The unblended rates applicable after Medicare eligibility have been used.

Inflation Rate - Included in both the Investment Return Assumption and the Healthcare Cost Trend rates above is an implicit inflation assumption of 2.50% annually.

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

Projected Salary Increases - This assumption is not applicable since neither the benefit structure nor the valuation methodology involves salary.

Post-retirement Benefit Increases - The plan benefit provisions in effect for retirees as of the valuation date have been used and it has been assumed for valuation purposes that there will not be any changes in the future.

Below is a summary of OPEB cost and contributions for the last three fiscal calendar years.

	OPEB Costs and Contributions		
	FY 2012	FY 2013	FY 2014
OPEB Cost	\$ 177,730	\$ 213,563	\$ 220,040
Contribution	-	-	-
Retiree premium	37,566	81,242	87,741
Total contribution and premium	<u>37,566</u>	<u>81,242</u>	<u>87,741</u>
Change in net OPEB obligation	<u>\$ 140,164</u>	<u>\$ 132,321</u>	<u>\$ 132,299</u>
% of contribution to cost	0.00%	0.00%	0.00%
% of contribution plus premium to cost	21.14%	38.04%	39.88%

16. TAXES COLLECTED ON BEHALF OF OTHERS

Ad Valorem Taxes Collected

The amount of cash on hand at year-end was \$77,703, of which \$57,707 was held under protest (\$55,691 on taxes, and \$15 in interest earnings). The amount of taxes collected for the current year by taxing authority was:

	Unprotested Taxes Collected	Protested Taxes Collected	Total Collected
Jefferson Davis Parish Government	\$ 2,896,261	\$ 9,213	\$ 2,905,474
Jefferson Davis Parish Library	1,167,194	2,864	1,170,058
Jefferson Davis Parish Mosquito Abatement	1,756,842	4,312	1,761,154
Jefferson Davis Parish Law Enforcement	2,453,543	6,022	2,459,565
Jefferson Davis Parish Assessor	506,870	1,244	508,114
Jefferson Davis Parish School Board	7,770,346	22,283	7,792,629
Jefferson Davis Parish Water and Sewer	429,847	-	429,847
Jefferson Davis Parish Fire Districts	1,546,514	5,843	1,552,357
Jefferson Davis Parish Gravity Drainage Districts	1,046,681	3,910	1,050,591
City of Jennings	1,174,287	-	1,174,287
Town of Welsh	104,831	-	104,831
Village of Fenton	9,696	-	9,696
Department of Agriculture and Forestry	4,436	-	4,436
Louisiana Tax Commission	6,710	-	6,710
	<u>\$ 20,874,058</u>	<u>\$ 55,691</u>	<u>\$ 20,929,749</u>

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

The amount of taxes assessed and uncollected, and the reason for the failure to do so is as follows:

	Supplemental Homestead Exemptions	LTC Decreases	Adjudica- tions	No Property Found	Bank- ruptcy	Unpaid
Jefferson Davis Parish Government	\$ 2,542	\$ 15,802	\$ 1,251	\$ 17	\$ 11	\$ 14,420
Jefferson Davis Parish Library	1,258	3,524	758	5	11	6,123
Jefferson Davis Parish Mosquito Abatement	1,893	5,305	1,141	8	17	9,217
Jefferson Davis Parish Law Enforcement	2,644	7,408	1,594	11	24	12,871
Jefferson Davis Parish Tax Assessor	546	1,530	329	2	6	2,659
Jefferson Davis Parish School Board	8,773	14,935	5,286	37	83	41,053
Jefferson Davis Parish Water & Sewer	327	4,182	81	-	-	368
Jefferson Davis Parish Fire Districts	1,014	19,014	711	19	-	7,603
Jefferson Davis Parish Gravity Drainage	1,154	6,404	363	6	11	5,382
City of Jennings	(744)	(4,616)	7,265	-	-	16,182
Town of Welsh	-	(63)	4,400	-	14	-
Village of Fenton	-	42	-	-	-	-
LA Dept of Ag and Forestry	1	(3)	3	-	-	-
	<u>\$ 19,407</u>	<u>\$ 73,464</u>	<u>\$ 23,182</u>	<u>\$ 105</u>	<u>\$ 177</u>	<u>\$ 115,878</u>

Other Taxes Collected

Act 711 of the 2010 Louisiana Legislative Session amended LRS24:51(B) to provide required footnote disclosure in the financial statements for local governments that collect tax for other taxing jurisdictions. Listed below are current year State Revenue Sharing and parish license collections and distributions to parish governmental agencies during the fiscal year:

	State Revenue Sharing	Parish Licenses
Beginning balance due taxing authorities	\$ 0	\$ 10,253
Additions:		
State revenue sharing	622,872	
Insurance licenses collections		118,214
Occupational licenses collections		102,472
Alcohol licenses collections		2,634
Interest, penalties, and other collections		5
Total additions	<u>622,872</u>	<u>223,325</u>
Reductions:		
Taxes distributed to others		
Jefferson Davis Parish Government	131,531	184,450
Jefferson Davis Parish Library	30,698	
Jefferson Davis Parish Tax Assessor	10,000	
Jefferson Davis Parish School Board	302,194	
Jefferson Davis Parish Fire Districts	2,293	
Jefferson Davis Parish Gravity Drainage	10,350	
City of Jennings	26,763	
Town of Welsh	9,776	
Village of Fenton	3,002	
Town of Elton	4,784	
Town of Lake Arthur	8,615	
Pension Funds	15,311	
Jefferson Davis Parish Sheriff's Office General Fund	67,555	33,499
Total reductions	<u>622,872</u>	<u>217,949</u>
Ending balance due taxing authorities	<u>\$ 0</u>	<u>\$ 15,629</u>

JEFFERSON DAVIS PARISH SHERIFF
Notes to the Financial Statements
As of and for the Year Ended June 30, 2014

The ending balance due taxing authorities represents unpaid amounts pending distribution for subsequent month.

17. SUBSEQUENT EVENTS

Management has evaluated subsequent events through December 29, 2014, the date which the financial statements were available to be issued.

REQUIRED SUPPLEMENTAL INFORMATION

JEFFERSON DAVIS PARISH SHERIFF

GENERAL FUND

**Budgetary Comparison Schedule
For the Year Ended June 30, 2014**

Schedule 1

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Property taxes	\$ 2,213,925	\$ 2,403,601	\$ 2,458,416	\$ 54,815
Sales taxes	2,000,000	2,000,000	2,210,240	210,240
Intergovernmental revenues:				
Federal sources:				
Federal grants	-	-	80,916	80,916
State sources:				
State grants	-	-	52,595	52,595
State supplemental pay	283,157	262,854	264,291	1,437
State revenue sharing	68,000	67,554	67,555	1
Other	-	-	44,403	44,403
Local sources:				
District attorney - LACE	200,000	126,060	141,895	15,835
Parish - 911 District	122,000	156,979	177,229	20,250
Fees, charges, and commissions for services:				
Commissions on licenses, taxes, etc.	72,809	70,880	84,182	13,302
Civil and criminal fees	135,000	135,022	218,966	83,944
Court attendance	-	-	7,770	7,770
Transporting prisoners	14,000	21,735	24,418	2,683
Feeding and keeping prisoners	105,000	103,579	122,582	19,003
Commissary commissions	8,000	15,848	41,830	25,982
Commissions on fines and other forfeitures	200,000	177,443	224,285	46,842
Other	98,250	94,030	79,745	(14,285)
Fines and Forfeitures:				
Drug related fines and forfeitures	-	4,301	-	(4,301)
Bond, fines and other forfeitures	3,500	3,769	5,293	1,524
Use of money and property:				
Interest	11,080	24,873	27,459	2,586
Commissions on phones	20,000	33,909	38,715	4,806
Miscellaneous	21,395	34,490	43,318	8,828
Total Revenues	<u>5,576,116</u>	<u>5,736,927</u>	<u>6,416,103</u>	<u>679,176</u>
EXPENDITURES				
Public safety:				
Personal services and related benefits	4,244,142	4,363,252	4,365,680	(2,428)
Operating services	492,600	657,141	464,181	192,960
Materials and supplies	559,000	640,185	530,428	109,757
Other	44,000	73,742	55,097	18,645
Election expense	-	-	-	-
Capital outlay	200,000	421,948	485,759	(63,811)
Intergovernmental:				
Subrecipient grant payments	-	-	7,117	(7,117)
Election expense	-	-	-	-
Retirement deducted from tax collections	35,075	37,489	37,489	-
Total Expenditures	<u>5,574,817</u>	<u>6,193,757</u>	<u>5,945,751</u>	<u>248,006</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>1,299</u>	<u>(456,830)</u>	<u>470,352</u>	<u>927,182</u>
OTHER FINANCING SOURCES (USES):				
Operating transfers in	-	-	-	-
Operating transfers out	-	-	-	-
Proceeds from sales of fixed assets	-	-	8,326	8,326
Compensation for loss or damage of assets	-	7,419	7,419	-
Total Other Financing Sources (uses)	<u>-</u>	<u>7,419</u>	<u>15,745</u>	<u>8,326</u>
NET CHANGE IN FUND BALANCE	1,299	(449,411)	486,097	935,508
FUND BALANCES BEGINNING OF YEAR	<u>6,466,099</u>	<u>7,465,248</u>	<u>7,465,248</u>	<u>-</u>
FUND BALANCES END OF YEAR	<u>\$ 6,467,398</u>	<u>\$ 7,015,837</u>	<u>\$ 7,951,345</u>	<u>\$ 935,508</u>

The accompanying notes are an integral part of this statement.

JEFFERSON DAVIS PARISH SHERIFF
Notes to Budgetary Comparison Schedule
For the Year Ended June 30, 2014

A. BUDGETARY PRACTICES

General Budget Practices The Sheriff follows the following procedures in establishing budgetary data reported in the accompanying budgetary comparison schedule:

Pursuant to the Louisiana Government Budget Act (LSA-RS 39:1301-1314), the Sheriff is required to adopt an annual budget no later than fifteen days prior to the beginning of each fiscal year.

Each year prior to June 15th, the Director of Finance and the Sheriff develop a proposed annual budget for the general fund and all special revenue funds. The operating budget includes proposed expenditures and the means of financing them. The proposed budget is advertised as available for public inspection at least 10 days prior to final adoption simultaneously with a notice of the date of public hearing. The public hearing is conducted during a finance committee meeting in order to obtain public input. The budget is subsequently adopted by the Sheriff through a formal budget resolution.

General fund appropriations (unexpended budget balances) lapse at end of fiscal year.

Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the applicable appropriation, is not employed.

Formal budget integration (within the accounting records) is employed as a management control device. All budgets are controlled at the object level. Budget amounts included in the accompanying financial statements include the original budget and all subsequent amendments. All budget revisions are approved by the Sheriff.

Budget Basis of Accounting All governmental funds budgets are prepared on the modified accrual basis of accounting, a basis consistent with accounting principles generally accepted in the United States of America (GAAP). Legally, the Sheriff cannot budget total expenditures and other financing uses which would exceed total budgeted revenues and other financing sources including beginning fund balance. State statutes require the Sheriff to amend the budgets to prevent overall projected revenues, expenditures, or beginning fund balance from causing an adverse budget variance of five percent or more in an individual fund. The Sheriff approves budgets at the object level and management is allowed to transfer amounts between line items within an object.

B. EXCESS OF EXPENDITURES OVER APPROPRIATIONS IN INDIVIDUAL MAJOR FUNDS

The following budgeted major funds had actual expenditures over budgeted expenditures for the fiscal year:

Major Fund	Final Budget	Actual	Unfavorable Variance
None	\$ -	\$ -	\$ -

Reason for unfavorable variance: Not applicable.

SUPPLEMENTAL INFORMATION

**JEFFERSON DAVIS PARISH SHERIFF
Jennings, Louisiana**

COMBINING FINANCIAL STATEMENTS

FIDUCIARY FUNDS-AGENCY FUNDS

TAX COLLECTOR FUND

Article V, Section 27 of the Louisiana Constitution of 1974 provides that the Sheriff will serve as the collector of state and parish taxes, licenses and fees. The Tax Collector Fund is used to collect and distribute these taxes, licenses and fees to the appropriate taxing bodies.

SHERIFF'S FUND:

CIVIL FUND

The Civil Fund accounts for funds held in civil suits, Sheriff's sales, and garnishments and payments of these collections to the recipients in accordance with applicable law.

CLEARING FUND

The Clearing Fund accounts for miscellaneous funds collecting pending distribution to various interested parties.

BONDS AND FINES FUND

The Bonds and Fines Fund accounts are for the collection of bonds, fines, costs and payments of these collections to the Sheriff's General Fund and other recipients in accordance with applicable law.

OTHER AGENCY FUNDS:

INMATE FUND

The Inmate Fund accounts for individual prisoner account balances. Funds are deposited in the name of the prisoner and are payable upon request. Balances in the individual prisoner accounts are returned upon completion of their jail sentences.

PRISONER WORK RELEASE FUND

The Prisoner Work Release Fund accounts for the collection of inmate wages and the disbursement of those collections in accordance with R.S. 15:711 to 15:711.1.

EVIDENCE ROOM FUND

The Evidence Room Fund accounts for the collection of cash confiscated during arrests that is being held as evidence in a trial.

**JEFFERSON DAVIS PARISH SHERIFF
AGENCY FUNDS
Combining Balance Sheet
June 30, 2014**

Schedule 2

	Tax Collector Fund			Sheriff's Fund			Prisoner Work Release	Evidence Room	Total	
	Ad Valorem	State Revenue Sharing	Parish Licenses	Civil	Clearing	Bonds and Fines				Inmate
ASSETS										
Cash	\$ 77,073	0	15,629	1,079	616	197,224	25,377	1,602	22,845	341,445
Due from other funds	0	0	0	97	0	0	0	0		97
TOTAL ASSETS	<u>\$ 77,073</u>	<u>0</u>	<u>15,629</u>	<u>1,176</u>	<u>616</u>	<u>197,224</u>	<u>25,377</u>	<u>1,602</u>	<u>22,845</u>	<u>341,542</u>
LIABILITIES										
Due to taxing bodies and others	77,073	0	15,629	1,176	616	197,224	25,377	1,602	22,845	341,542
TOTAL LIABILITIES	<u>\$ 77,073</u>	<u>0</u>	<u>15,629</u>	<u>1,176</u>	<u>616</u>	<u>197,224</u>	<u>25,377</u>	<u>1,602</u>	<u>22,845</u>	<u>341,542</u>

**JEFFERSON DAVIS PARISH SHERIFF
AGENCY FUNDS
Combining Schedule of Changes in Unsettled Balances
For the Year Ended June 30, 2014**

Schedule 3

	Tax Collector Fund			Sheriff's Fund				Prisoner Work Release	Evidence Room	Total	
	Ad Valorem	State Revenue Sharing	Parish Licenses	Civil	Clearing	Bonds and Fines	Inmate				
BALANCES AT BEGINNING OF YEAR	\$	115,472	0	10,253	1,280	27,856	191,870	35,526	357	18,414	401,008
INCREASES											
Deposits:											
Sheriff's sales, suits, and seizures											
		0	0	0	629,205	0	0	0	0	0	629,205
		0	0	0	0	0	1,979,156	0	0	0	1,979,156
		0	0	0	0	0	71,750	0	0	0	71,750
		0	0	0	0	0	58,790	0	0	0	58,790
		0	0	0	0	0	79	0	0	0	79
		0	0	0	42,907	0	0	0	0	0	42,907
		0	0	0	0	989,228	7,129	102,741	1,245	142,290	1,242,633
Taxes, fees, etc., paid to tax collector											
		21,094,641	622,872	223,325	0	0	0	0	0	0	21,940,838
		<u>21,094,641</u>	<u>622,872</u>	<u>223,325</u>	<u>672,112</u>	<u>989,228</u>	<u>2,116,904</u>	<u>102,741</u>	<u>1,245</u>	<u>142,290</u>	<u>25,965,358</u>
DECREASES											
Deposits settled to:											
		10,658	0	0	0	0	0	0	0	0	10,658
		554,977	15,311	0	0	0	0	0	0	0	570,288
		2,458,357	67,555	33,499	133,885	0	242,301	0	0	967	2,936,564
		8,543,584	174,872	184,450	0	0	694,215	0	0	0	9,597,121
		7,519,610	302,194	0	0	0	0	0	0	0	7,821,804
		506,282	10,000	0	0	0	0	0	0	0	516,282
		1,306,071	52,940	0	0	0	0	0	0	0	1,359,011
		0	0	0	0	0	298,622	0	0	136,092	434,714
		0	0	0	0	0	44,065	0	0	0	44,065
		0	0	0	39,233	0	192,691	0	0	0	231,924
		0	0	0	0	0	449,891	0	0	0	449,891
		0	0	0	499,078	0	0	0	0	0	499,078
		0	0	0	0	0	1,520	0	0	0	1,520
		233,501	0	0	0	1,016,468	188,245	112,890	0	800	1,551,904
Protested taxes & interest distributed to taxing bodies & others											
		0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0
		<u>21,133,040</u>	<u>622,872</u>	<u>217,949</u>	<u>672,196</u>	<u>1,016,468</u>	<u>2,111,550</u>	<u>112,890</u>	<u>0</u>	<u>137,859</u>	<u>26,024,824</u>
BALANCES AT END OF YEAR	\$	77,073	0	15,629	1,176	616	197,224	25,377	1,602	22,845	341,542

**OTHER REPORTS REQUIRED BY
GOVERNMENTAL AUDITING STANDARDS**

Mike B. Gillespie, CPA

(A Professional Accounting Corporation)

414 E. Nezpique Street

PO Box 1347

Jennings, LA 70546

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Ivy J. Woods
Jefferson Davis Parish Sheriff
Jennings, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the major fund, and aggregate fund information of the Jefferson Davis Parish Sheriff (Sheriff), as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements, and have issued our report thereon dated December 30, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Sheriff's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control. Accordingly, we do not express an opinion on the effectiveness of the Sheriff's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Sheriff's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an

objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and responses as item 2014-1.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Sheriff's internal control or on compliance. The report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Sheriff's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Mike B. Gillespie, CPA, APAC

Certified Public Accountant
Jennings, Louisiana
December 29, 2014

JEFFERSON DAVIS PARISH SHERIFF
Jennings, Louisiana
SCHEDULE OF FINDINGS AND RESPONSES
For the Year Ended June 30, 2014

Section I Summary of Auditor's Results

Financial Statements

1. Type of report issued: unqualified opinion on the basic financial statements
2. Internal control over financial reporting:
 - Material weakness(es) identified? - No
 - Significant deficiencies identified that are not considered to be material weakness(es)? - No
3. Noncompliance material to financial statements noted? - No
4. Was a management letter issued? - No

Federal Awards

5. Internal control over major programs:
 - Material weakness(es) identified? - No
 - Significant deficiencies identified that are not considered to be material weakness(es)? - No
6. Type of auditor's report issued on compliance for major programs: N/A
7. Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133? - No
8. The programs tested as major programs included:

<u>CFDA No.</u>	<u>Cluster Title or Program Name</u>
N/A	N/A

9. The dollar threshold used for distinguishing between Type A and B programs was: N/A
10. Did auditee qualify as a low-risk auditee? - N/A

Section II Financial Statement Findings

Item: 2014-1

Finding/ Specific Requirement: Compliance with Louisiana Public Bid Law R.S. 38:2211, et seq. and Louisiana Public Procurement Law R.S. 39:1701 et seq.

Condition: Review of controls over purchasing disclosed purchases which appeared not to comply with Louisiana Public Bid Law R.S. 38:2211, et seq. and the Louisiana Public Procurement Code (LPC) R.S. 39:1701 et seq.

Cause of Condition: During our review of compliance with the Louisiana Public Bid Law we noted two used vehicles that were each purchased for under \$20,000 without documentation of at least three telephone or facsimile quotes. In addition we noted the purchase of four other vehicles each over \$20,000 but less than \$30,000 for which management indicated that the LPC was adopted. Pursuant to R.S. 39:1710 of the LPC

JEFFERSON DAVIS PARISH SHERIFF
Jennings, Louisiana
SCHEDULE OF FINDINGS AND RESPONSES
For the Year Ended June 30, 2014

purchases over \$20,000 must be within three percent of the state bid price. Our review indicated that the actual purchase price of each of the four vehicles were in excess of three percent of the state bid price.

Effect of Condition: Purchases which appeared not to comply with Louisiana Public Bid Law R.S. 38:2211, et seq. and Louisiana Procurement Code R.S. 39:1701.

Recommendation: Management should consider implementing a written purchasing policy that encompasses all of the current requirements of the Louisiana Public Bid Law R.S. 38:2211, et seq. and/or the Louisiana Procurement Code R.S. 39:1701 et seq.

Management Response: The four vehicles purchased which were each over \$20,000 were purchased using a state contract specification. However, our understanding of the law was that we were allowed a 5% variance of the stated state contract price with a local dealer. However, after reviewing this issue with the auditor, management agrees with the finding, and will work to implement the suggested recommendations.

Section III Federal Award Findings and Questioned Costs

No findings reported.

Section III Management Letter Findings

No findings reported.

**JEFFERSON DAVIS PARISH SHERIFF
MANAGEMENT'S STATUS OF PRIOR YEAR FINDINGS
For the Year Ended June 30, 2014**

SECTION I – FINANACIAL STATEMENT FINDINGS

No findings reported.

SECTION II – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No findings reported.

SECTION III – MANAGEMENT LETTER FINDINGS

No findings reported.

* * * * *

THIS STATUS OF PRIOR YEAR FINDINGS HAS BEEN PREPARED BY MANAGEMENT

**JEFFERSON DAVIS PARISH SHERIFF
MANAGEMENT'S CORRECTIVE ACTION PLAN FOR
CURRENT YEAR AUDIT FINDINGS
For the Year Ended June 30, 2014**

SECTION I – FINANACIAL STATEMENT FINDINGS

Item: 2014-1

Finding/ Specific Requirement: Compliance with Louisiana Public Bid Law R.S. 38:2211, et seq. and Louisiana Public Procurement Law R.S. 39:1701 et seq.

Recommendation: Management should consider implementing a written purchasing policy that encompasses all of the current requirements of the Louisiana Public Bid Law R.S. 38:2211, et seq. and/or the Louisiana Procurement Code R.S. 39:1701 et seq.

Management Response: The four vehicles purchased which were each over \$20,000 were purchased using a state contract specification. However, our understanding of the law was that we were allowed a 5% variance of the stated state contract price with a local dealer. However, after reviewing this issue with the auditor, management agrees with the finding, and will work to implement the suggested recommendations

SECTION II – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No findings reported.

SECTION III – MANAGEMENT LETTER FINDINGS

No findings reported.

* * * * *

THIS CORRECTIVE ACTION PLAN HAS BEEN PREPARED BY MANAGEMENT

STATE OF LOUISIANA, PARISH OF Jefferson Davis

AFFIDAVIT

Ivy J. Woods (Sheriff's Name), Sheriff of Jefferson Davis (Parish)

BEFORE ME, the undersigned authority, personally came and appeared, Ivy J. Woods (Name), the sheriff of Jefferson Davis Parish, State of Louisiana, who after being duly sworn, deposed and said:

The following information is true and correct:

\$ 77,073 is the amount of cash on hand in the tax collector account on 06/30/2014 (Date);

He further deposed and said:

All itemized statements of the amount of taxes collected for tax year 2013, by taxing authority, are true and correct.

All itemized statements of all taxes assessed and uncollected, which indicate the reasons for the failure to collect, by taxing authority, are true and correct.

Ivy J. Woods
Signature
Sheriff of Jefferson Davis
(Parish)

SWORN to and subscribed before me, Notary, this 29th day of December 2014, in my office in the Terrebonne, Louisiana.
(City/Town)

Josette M. Coker (Signature)

Josette M. Coker (Print), # 13207
Notary Public

Expenses at death (Commission)