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**CADDO PARISH SEWERAGE DISTRICT NO. 2**

**CADDO PARISH, LOUISIANA**

**JUNE 30, 2008**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1/21/09

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**CADDO PARISH SEWERAGE DISTRICT NO. 2**

**CADDO PARISH, LOUISIANA**

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**CADDO PARISH SEWERAGE DISTRICT NO. 2**

**CADDO PARISH, LOUISIANA**

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**AUDITED FINANCIAL STATEMENTS**

**HEARD  
McELROY  
& VESTAL**  
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November 21, 2008

The Board of Supervisors  
Caddo Parish Sewerage District No. 2  
Caddo Parish, Louisiana

Independent Auditor's Report

We have audited the accompanying financial statements of the business-type activities and each major fund of Caddo Parish Sewerage District No. 2, a component unit of the Parish of Caddo, Louisiana as of and for the year ended June 30, 2008, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and each major fund of Caddo Parish Sewerage District No. 2 as of June 30, 2008, and the respective changes in financial position and, where applicable, cash flows, thereof for the year ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis information on Pages 3 through 6 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 21, 2008 on our consideration of the District's internal control over financial reporting, and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

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Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Caddo Parish Sewerage District No. 2 basic financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements of Caddo Parish Sewerage District No. 2. Such information, with the exception of the schedule of insurance in force at June 30, 2008, on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Heard McElroy + Vestal, LLP

**REQUIRED SUPPLEMENTARY INFORMATION:**

**MANAGEMENT'S DISCUSSION**

**AND ANALYSIS**

## MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)

Our discussion and analysis of the financial performance of Caddo Parish Sewerage District No. 2 provides an overview of the District's financial activities for the fiscal years ended June 30, 2008 and 2007. Please read it in conjunction with the District's financial statements, which begin on Page 7.

### FINANCIAL HIGHLIGHTS

The District's net assets decreased by \$36,069 or 4.0%.

The District's total revenues were \$262,302 in 2008 compared to \$275,867 in 2007.

During the year ended June 30, 2008, the District had total expenses, including depreciation, of \$298,371.

### USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (on Pages 7 and 8) provide information about the activities of the District as a whole. Fund financial statements start on Page 9. Fund financial statements report the District's operations in more detail than the government-wide statements by providing information about the District's most significant funds. The District is a component unit of the Parish of Caddo, Louisiana because the Parish must approve all officials appointed to the District's Board of Supervisors. The accompanying financial statements present information only on the funds maintained by the District.

#### Reporting the Funds Maintained by the District as a Whole

##### The Statement of Net Assets and the Statement of Activities

The Statement of Net Assets and the Statement of Activities report information about the funds maintained by the District as a whole and about its activities. These statements include all assets and liabilities using the *accrual basis of accounting*, which is similar to the accounting used by most private-sector companies. Accrual of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District's *net assets* and changes in them. The District's net assets – the difference between assets and liabilities – are one way to measure the District's financial health, or *financial position*. Over time, *increases or decreases* in the District's net assets are one indicator of whether its financial health is improving or deteriorating.

In the Statement of Net Assets and the Statement of Activities, we record the funds maintained by the District as business-type activities:

Business-type activities – revenues earned, resources provided for, and expenses incurred for the provision of sewerage services to the District's general public.

**Reporting the Funds Maintained by the District**

Our analysis of the major funds maintained by the District begins on Page 9. The fund financial statements provide detailed information about the funds maintained by the District. The District's funds use the following accounting approaches.

Proprietary fund – All of the District's expenses incurred for the provision of sewerage services are reported in a proprietary fund, which focuses on measuring the total costs, including depreciation, of the service, and primarily recovering those costs through user charges or other revenue sources. This fund is reported using the accrual basis of accounting, which measures revenue when earned and expenses when incurred.

**THE FUNDS MAINTAINED BY THE DISTRICT AS A WHOLE**

The District's total net assets changed from a year ago, decreasing from \$902,086 to \$866,017. Our analysis below focuses on key elements of the total funds for the 2008 and 2007 fiscal years.

**Table 1  
Net Assets**

<u>Government-Wide Activities</u>	<u>2008</u>	<u>2007</u>
Current assets	220,984	268,432
Capital assets	820,728	832,609
Other assets	<u>260</u>	<u>260</u>
<b>Total assets</b>	<b>1,041,972</b>	<b>1,101,301</b>
Current liabilities	79,955	58,215
Noncurrent liabilities	<u>96,000</u>	<u>141,000</u>
<b>Total liabilities</b>	<b>175,955</b>	<b>199,215</b>
Net assets:		
Investments in capital assets	820,728	832,609
Restricted for debt service	32,447	30,330
Unrestricted	<u>12,842</u>	<u>39,147</u>
<b>Total net assets</b>	<b><u>866,017</u></b>	<b><u>902,086</u></b>

Net assets of the funds maintained by the District decreased by \$36,069.

**Table 2  
Change in Net Assets**

<u>Government-Wide Activities</u>	<u>2008</u>	<u>2007</u>
Revenues		
Charges for services	173,056	187,953
Ad valorem taxes	81,190	82,915
Other	<u>8,056</u>	<u>4,999</u>
Total revenues	262,302	275,867
Expenses		
General governmental	<u>298,371</u>	<u>259,119</u>
Increase (decrease) in net assets	<u>(36,069)</u>	<u>16,748</u>

For the funds maintained by the District, total revenues decreased \$13,565, from total revenues in 2007 of \$275,867, to total revenues of \$262,302 in 2008. Program revenues decreased \$14,897, from program revenue in 2007 of \$187,953 to program revenue of \$173,056 in 2008, which resulted from a decline in sewer connection and equipment installation fees, and one-time insurance reimbursements received in the prior year.

In addition, total expenses increased by \$39,252, from \$259,119 in 2007, to \$298,371 in 2008. This increase was due almost solely to increases in repairs and maintenance costs.

**CAPITAL ASSETS**

At the end of 2008, the District had invested \$820,728 in capital assets from those funds maintained by the District.

**Table 3  
Capital Assets At Year End**

<u>Government-Wide Activities</u>	<u>2008</u>	<u>2007</u>
Office furniture and fixtures	4,299	4,299
Office equipment	19,070	19,070
Building and improvements	50,132	50,132
Sewerage collection system	1,026,476	979,165
Treatment and disposal plant	<u>1,194,361</u>	<u>1,157,427</u>
	2,294,338	2,210,093
Less-accumulated depreciation	<u>(1,529,862)</u>	<u>(1,433,736)</u>
	764,476	776,357
Real estate and right-of-ways	<u>56,252</u>	<u>56,252</u>
	<u>820,728</u>	<u>832,609</u>

This year's major additions included:

Sewerage collection system-upgrade to existing lines/Lift Stations and aeration system for the treatment/ disposal plant	<u>84,245</u>	<u>13,644</u>
---	---------------	---------------

These additions were financed by funds generated from the issuance of \$300,000 in certificates of indebtedness in 2003.

For 2009, the District expects to issue \$400,000 in certificates of indebtedness. The proceeds will be used to refinance its existing debt, and to extend sewer service to new subdivisions. No significant change in net assets is anticipated.

#### **CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens and taxpayers with a general overview of the finances for those funds maintained by the District and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Caddo Parish Sewerage District No. 2 at 4126 Rainier, Shreveport, Louisiana 71107.

**CADDO PARISH SEWERAGE DISTRICT NO. 2**

**STATEMENT OF NET ASSETS**

**JUNE 30, 2008**

<b><u>ASSETS</u></b>	<b><u>Business-Type Activities</u></b>
Cash and cash equivalents	159,024
Certificates of deposit	29,702
Accounts receivable	25,675
Prepaid expenses	6,583
Property, plant and equipment	820,728
Utility deposits	<u>260</u>
Total assets	<u>1,041,972</u>
<b><u>LIABILITIES AND NET ASSETS</u></b>	
<b><u>Liabilities:</u></b>	
Accounts payable	20,480
Customer deposits	14,475
Current portion of certificate of indebtedness	45,000
Certificate of indebtedness-less current portion	<u>96,000</u>
Total liabilities	175,955
<b><u>Net assets:</u></b>	
Invested in capital assets	820,728
Restricted for debt service	32,547
Unrestricted	<u>12,742</u>
Total net assets	<u>866,017</u>
Total liabilities and net assets	<u>1,041,972</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH SEWERAGE DISTRICT NO. 2

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2008

	<u>Business-Type Activities</u>
<u>Expenses:</u>	
Business-type activities:	
Sewerage services	<u>298,371</u>
Total expenses	298,371
<u>Program revenue:</u>	
Charges for services	<u>173,056</u>
<u>Net revenue</u>	(125,315)
<u>General revenue:</u>	
Ad valorem taxes	81,190
State revenue sharing	2,889
Interest	<u>5,167</u>
	<u>89,246</u>
<u>Change in net assets</u>	(36,069)
<u>Net assets-beginning of year</u>	<u>902,086</u>
<u>Net assets-end of year</u>	<u>866,017</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH SEWERAGE DISTRICT NO. 2

BALANCE SHEET-PROPRIETARY FUND

JUNE 30, 2008

<u>ASSETS</u>	<u>Enterprise</u>
Cash and cash equivalents-Note 5	126,477
Cash restricted for debt service	32,547
Certificates of deposit	29,702
Accounts receivable	25,675
Prepaid expenses	6,583
Property, plant and equipment-Note 3	820,728
Utility deposits	<u>260</u>
Total assets	<u>1,041,972</u>
 <u>LIABILITIES AND NET ASSETS</u>	
<u>Liabilities:</u>	
Accounts payable	20,480
Customer deposits	14,475
Certificate of indebtedness-Note 4	<u>141,000</u>
Total liabilities	175,955
 <u>Net assets:</u>	
Contributions from other funds	1,189,385
Accumulated deficit	<u>(323,368)</u>
Total net assets	<u>866,017</u>
Total liabilities and net assets	<u>1,041,972</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH SEWERAGE DISTRICT NO. 2

STATEMENT OF REVENUE, EXPENSES AND CHANGES IN FUND NET ASSETS-

PROPRIETARY FUND

FOR THE YEAR ENDED JUNE 30, 2008

	<u>Enterprise</u>
<u>Operating revenues:</u>	
Sewerage connection fees	250
Sewerage fees	162,790
Account activation fee	440
Service charge fee	7,080
Other	<u>2,496</u>
Total operating revenues	173,056
<u>Operating expenses:</u>	
Accounting and auditing fees	7,041
Attorney fees	1,800
Board of supervisors' fees	2,835
Contract labor	33,600
Data processing	580
Depreciation	96,127
Insurance	14,550
Laboratory fees	2,235
Line rentals	250
Miscellaneous	4,282
Office supplies	2,469
Payroll taxes	1,664
Plant supplies	2,612
Repairs and maintenance	63,528
Salaries	21,759
Security	873
Telephone	4,476
Treatment plant operation contract	9,791
Utilities	<u>20,140</u>
Total operating expenses	<u>290,612</u>
<u>(Loss) from operations</u>	(117,556)

The accompanying notes are an integral part of these financial statements.

CADDO PARISH SEWERAGE DISTRICT NO. 2

STATEMENT OF REVENUE, EXPENSES AND CHANGES IN FUND NET ASSETS-

PROPRIETARY FUND

FOR THE YEAR ENDED JUNE 30, 2008

	<u>Enterprise</u>
<u>Nonoperating revenues:</u>	
Ad valorem taxes-Note 2	81,190
State revenue sharing	2,889
Interest	<u>5,167</u>
Total nonoperating revenues	89,246
<u>Nonoperating expenses:</u>	
Interest	<u>7,759</u>
<u>Change in net assets</u>	(36,069)
<u>Net assets (deficit)-beginning of year</u>	<u>(287,299)</u>
<u>Net assets (deficit)-end of year-Note 5</u>	<u>(323,368)</u>

The accompanying notes are an integral part of these financial statements.

**CADDO PARISH SEWERAGE DISTRICT NO. 2**  
**STATEMENT OF CASH FLOWS-PROPRIETARY FUND**  
**FOR THE YEAR ENDED JUNE 30, 2008**

	<u>Enterprise</u>
<b><u>Cash flows from operating activities:</u></b>	
(Loss) from operations	(117,556)
Adjustments to reconcile (loss) from operations to net cash (used) by operating activities:	
Depreciation and amortization	96,127
Changes in assets and liabilities:	
Accounts receivable	(5,455)
Accounts payable	17,799
Customer deposits	<u>1,945</u>
Net cash (used) by operating activities	(7,140)
<b><u>Cash flows from noncapital financing activities:</u></b>	
Taxes collected	81,190
State revenue sharing	<u>2,889</u>
Net cash provided by noncapital financing activities	84,079
<b><u>Cash flows from capital and related financing activities:</u></b>	
Purchases of plant and equipment	(84,246)
Interest paid	(7,759)
Payments on bond principal	(43,000)
Net change in cash restricted for debt service	<u>(2,217)</u>
Net cash (used) by capital and related financing activities	(137,222)
<b><u>Cash flows from investing activities:</u></b>	
Receipts of interest	5,167
Purchases	<u>(3,594)</u>
Net cash provided by investing activities	<u>1,573</u>
<b><u>Net increase in cash and cash equivalents</u></b>	<b>(58,710)</b>
<b><u>Cash and cash equivalents-beginning of year</u></b>	<b><u>185,187</u></b>
<b><u>Cash and cash equivalents-end of year</u></b>	<b><u>126,477</u></b>

The accompanying notes are an integral part of these financial statements.

**CADDO PARISH SEWERAGE DISTRICT NO. 2**

**NOTES TO THE FINANCIAL STATEMENTS**

**JUNE 30, 2008**

**1. Summary of Significant Accounting Policies**

The accounting and reporting policies of Caddo Parish Sewerage District No. 2 ("the District") conform to accounting principles generally accepted in the United States of America, as applicable to local governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statutes and to the guidelines set forth in the Louisiana Governmental Audit Guide.

The District's financial statements are prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the District are discussed below.

In June 1999, the Governmental Accounting Standards Board (GASB) issued Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*. Certain significant changes in the Statement included the following:

The financial statements now include:

- A Management Discussion and Analysis (MD&A) section providing an analysis of the District's overall financial position and results of operations.
- Financial statements prepared using full accrual accounting for all of the District's activities.

These and other changes are reflected in the accompanying financial statements (including notes to the financial statements). The District was required to implement the general provisions of the Statement in the year ended June 30, 2002.

The following is a summary of certain significant accounting policies:

**A. Financial Reporting Entity**

The District is a component unit of the Parish of Caddo, Louisiana. The financial statements include all funds which are controlled by or are dependent on the District's Board of Supervisors. Control by or dependence on the Parish was determined on the basis of taxing authority, authority to issue debt, election or appointment of governing body, and other general oversight responsibility.

**B. Basic Financial Statements – Government-Wide Statements**

The Sewerage District's basic financial statements include both government-wide (reporting the funds maintained by the District as a whole) and fund financial statements (reporting the District's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. Accordingly, the District's sewerage usage and connection functions, including related debt service, are classified as business-type activities.

**1. Summary of Significant Accounting Policies (Continued)**

In the government-wide Statement of Net Assets, the business-type activities column is reported on a full accrual, economic resource basis, which recognizes all long-term assets and liabilities. The District's net assets are reported in three parts – invested in capital assets, restricted net assets, and unrestricted net assets.

The government-wide Statement of Activities reports both the gross and net cost of the District's functions. The functions are also supported by general government revenues. The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, which must be directly associated with the function. The net costs (by function) are normally covered by general revenue.

This government-wide focus is more on the sustainability of the Sewerage District as an entity and the change in the District's net assets resulting from the current year's activities.

**C. Basic Financial Statements–Fund Financial Statements**

The accounts of the District are organized on the basis of funds. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The District reports only one fund in the financial statements in this report as follows:

**Proprietary Fund**

*Enterprise Fund* - The Enterprise Fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**D. Basis of Accounting**

Basis of accounting refers to the point at which revenues or expenditures are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

All governmental funds in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

Revenues of the District consist principally of ad valorem taxes and fees for services relating to sewerage services. Interest income is recorded when earned. Fees for services are recorded when earned.

1. **Summary of Significant Accounting Policies** (Continued)

**E. Fixed Assets and Long-Term Liabilities**

All proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Their reported fund equity (net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

All fixed assets are stated at historical cost. Depreciation of all exhaustible fixed assets used by proprietary funds is charged as an expense against their operations. Accumulated depreciation is reported on proprietary fund balance sheets. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives by type of asset are as follows:

Treatment and disposal plant	20-50 years
Sewer collection system	10-50 years
Equipment	5-15 years
Office furniture and fixtures	15 years

Long-term liabilities expected to be financed from the operations of the enterprise fund are accounted for in that fund.

**F. Cash and Cash Equivalents**

Cash and cash equivalents includes all cash on deposit with maturities when acquired of three months or less.

**G. Capitalization of Construction Period Interest**

The amount of interest cost capitalized is equal to the average amount of accumulated expenditures multiplied by the average interest rate on the general obligation bonds outstanding for the period during which construction occurs.

**H. Use of Estimates**

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported revenues and expenses. Actual results could differ from those estimates.

2. **Ad Valorem Taxes**

Ad valorem taxes are recorded as received. Such taxes are levied by the District in November of each calendar year and are due by December 31 of that year on the assessed valuation of property located within the District's boundaries. Hence, even though taxes for January 1 through June 30 are measurable as of June 30, they do not meet the "availability" criteria for accrual since they are not due within 60 days of the District's fiscal year-end. Accordingly, such taxes are not recorded until received.

2. **Ad Valorem Taxes** (Continued)

During the year ended June 30, 2008, ad valorem taxes received were based on the December 31, 2007 net taxable value of \$5,065,140. The total millage rate for the calendar year 2007 was 16.98 mills which consisted of 16.98 mills for maintenance and operations.

3. **Property, Plant and Equipment**

The following is a summary of property, plant and equipment accounts and related accumulated depreciation:

Office furniture and fixtures	4,299
Office equipment	19,070
Building and improvements	50,132
Sewerage collection system	1,026,476
Treatment and disposal plant	<u>1,194,361</u>
	2,294,338
<u>Less-accumulated depreciation</u>	<u>(1,529,862)</u>
	764,476
Real estate and right-of-ways	<u>56,252</u>
	<u>820,728</u>

The treatment and disposal plant was upgraded during 1993 at an approximate cost of \$754,000, including capitalized interest of \$58,472.

4. **Certificate of Indebtedness**

On December 9, 2003, the District sold \$300,000 of certificate of indebtedness for the purpose of upgrading the present sewerage facilities. Outstanding certificates of indebtedness amount to \$141,000 at June 30, 2008, with interest at the rate of 4.7%. Future required debt service payments, including interest of \$13,442 are as follows at June 30, 2008:

2009	51,627
2010	51,512
2011	<u>51,303</u>
	<u>154,442</u>

The certificate of indebtedness is secured by the excess of annual revenues of the District above statutory, necessary and usual charges in each fiscal year during which the certificate is outstanding, and any other legally available excess revenues of the District.

5. **Cash**

Cash amounts on deposit did not exceed FDIC insured limits at June 30, 2008.

Custodial credit risk is the risk that, in the event of a financial institution failure, the District's deposits might not be recovered. The District has no policy to require collateralization with securities owned by the pledging institution for those amounts of deposits in excess of federal depository insurance amounts.

**SUPPLEMENTARY INFORMATION**

CADDO PARISH SEWERAGE DISTRICT NO. 2

SCHEDULE OF INSURANCE IN FORCE

JUNE 30, 2008

Coverage

General liability	<u>3,000,000</u>
Employee dishonesty	<u>25,000</u>
Computer insurance	<u>10,000</u>
Building coverage (4126 Rainier)	<u>40,000</u>
Vehicle liability	<u>1,000,000</u>
Directors and officers liability	<u>1,000,000</u>
Terrorism	<u>1,000,000</u>

UNAUDITED

**CADDO PARISH SEWERAGE DISTRICT NO. 2**

**SCHEDULE OF PER DIEM PAID TO BOARD OF SUPERVISORS**

**FOR THE YEAR ENDED JUNE 30, 2008**

<u>Board Member</u>	<u>Meetings Attended Regular</u>	<u>Meetings Attended Special</u>	<u>Total Per Diem</u>
Keenan Borland	11	1	685
Larry Dale Jackson	12	1	745
Mary Ann Olague	9	0	540
Gerald Fussell	10	1	625
Jay Waalk	4	0	<u>240</u>
Total per diem paid			<u>2,835</u>

**OTHER REPORTS**

**HEARD  
McELROY  
& VESTAL**  
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RON W. STEWART, CPA, APC

November 21, 2008

The Board of Supervisors  
Caddo Parish Sewerage District No. 2  
Caddo Parish, Louisiana

**Report on Internal Control Over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements Performed  
in Accordance with *Government Auditing Standards***

We have audited the accompanying financial statements of the business-type activities and the major fund of Caddo Parish Sewerage District No. 2 (the District), a component unit of the Caddo Parish Commission, as of and for the year ended June 30, 2008, which collectively comprise the District's basic financial statements, and have issued our report thereon dated November 21, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiency described in the accompanying schedule of findings and responses as item 08-1 to be a significant deficiency in internal control over financial reporting.

**HMV**

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SHREVEPORT • WEST MONROE

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A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that the significant deficiency described above is a material weakness.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended for the information and use of the members of the Board of Supervisors, management, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

Head, H. Erroy + Ventel, LLP

**CADDO PARISH SEWERAGE DISTRICT NO. 2**

**SCHEDULE OF FINDINGS AND RESPONSES**

**FOR THE YEAR ENDED JUNE 30, 2008**

**A. Summary of Audit Results**

1. The auditor's report expresses an unqualified opinion on the financial statements of Caddo Parish Sewerage District No. 2.
2. One significant deficiency is reported, which is also a material weakness.
3. One instance of noncompliance is reported.
4. Caddo Parish Sewerage District No. 2 was not subject to a Federal Single Audit for the year ended June 30, 2008.

**B. Findings - Financial Statement Audit**

**No. 08-1 Auditor Preparation of Financial Statements**

As is common in small operations, management has chosen to engage the auditor to propose certain year-end adjusting journal entries and to prepare the District's annual financial statements. Consistent with this decision, internal controls over the preparation of year-end adjusting entries and annual financial statements, complete with notes, in accordance with generally accepted accounting principles have not been established, nor does management have the ability to perform these functions in-house. Under generally accepted auditing standards, this condition represents a control deficiency that is also considered to be a material weakness in internal controls. This condition is intentional and results from management balancing the entity's financial complexity with the appropriate level of accounting expertise. It is not cost effective for the District to prepare its annual financial statements in-house.

Whether or not it would be cost effective to cure a control deficiency is not a factor in applying SAS 112's reporting requirements. Because prudent management requires that the potential benefit from an internal control must exceed its cost, it may not be practical to correct all deficiencies reported under SAS 112. In this case both management and the auditor do not believe that curing the material weakness described above is cost effective or practical and, accordingly, do not believe that any corrective action is necessary.

CADDO PARISH SEWERAGE DISTRICT NO. 2

SCHEDULE OF PRIOR YEAR FINDINGS

FOR THE YEAR ENDED JUNE 30, 2008

No. 07-1 Auditor Preparation of Financial Statements

Repeated as Finding 08-1.

No. 07-2 Collateralization of Excess Bank Deposits

Resolved.