

**ALEXANDRIA CITY MARSHAL
ALEXANDRIA, LOUISIANA**

September 30, 2010

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date

4/6/11

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(A PROFESSIONAL ACCOUNTING CORPORATION)

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Independent Auditor's Report

Alexandria City Marshal
Alexandria, Louisiana

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Alexandria City Marshal as of and for the year ended September 30, 2010, which collectively comprise the Alexandria City Marshal's basic financial statements as listed in the table of contents. These basic financial statements are the responsibility of Alexandria City Marshal's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Alexandria City Marshal, at September 30, 2010, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 8, 2011, on our consideration of the Alexandria City Marshal's internal control structure over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

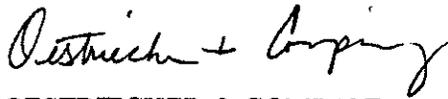


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Emile P. Oestriecher, III, CPA
Registered Representative

The required supplementary information on page 21 are not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted primarily of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Alexandria City Marshal has not presented management's discussion and analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be a part of, the basic financial statements.



OESTRIECHER & COMPANY
Certified Public Accountants

March 8, 2011

GOVERNMENT-WIDE FINANCIAL STATEMENTS

**Alexandria City Marshal
Statement of Net Assets
September 30, 2010**

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Assets			
Cash	\$ 550,642	\$ -	\$ 550,642
Court cost receivable	20,437	-	20,437
Capital assets, net of accumulated depreciation	45,584	-	45,584
Total assets	\$ 616,663	\$ -	\$ 616,663
Liabilities			
Accounts payable	\$ 2,052	\$ -	\$ 2,052
Payroll taxes payable	198	-	198
Total liabilities	2,250	-	2,250
Net Assets			
Invested in capital assets, net of related debt	45,584	-	45,584
Unrestricted	568,829	-	568,829
Total net assets	\$ 614,413	\$ -	\$ 614,413

The notes to the financial statements are an integral part of this statement.

Alexandria City Marshal
Statement of Activities
For The Year Ended September 30, 2010

	Program Revenues			Net Revenue and Changes in Net Assets	
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government
GOVERNMENTAL FUNCTIONS					
Primary Government					
Governmental activities					
General fund	\$ 272,696	\$ 207,369	\$ -	\$ -	\$ (65,327)
DWI Fund	1,055	6,950	-	-	5,895
Total governmental activities	273,751	214,319	-	-	(59,432)
Total primary government	273,751	214,319	-	-	(59,432)

	Net Revenue and Changes in Net Assets	
	Governmental Activities	Business-Type Activities
Change in net assets for the year	\$ 504	\$ (23,766)
Net assets-Beginning of year	35,162	638,179
Net assets-Ending of year	35,666	614,413

The notes to the financial statements are an integral part of this statement.

FUND FINANCIAL STATEMENTS

GOVERNMENTAL FUNDS

Balance Sheet
Governmental Funds
Alexandria City Marshal
September 30, 2010

	<u>General</u>	<u>DWI Fund</u>	<u>Total Governmental Funds</u>
Assets			
Cash	\$ 492,595	\$ 58,047	\$ 550,642
Court costs receivable	19,987	450	20,437
Due from other funds	27,451	-	27,451
Total assets	<u>\$ 540,033</u>	<u>\$ 58,497</u>	<u>\$ 598,530</u>
Liabilities and Fund Balance			
Accounts payable	\$ 2,052	\$ -	\$ 2,052
Payroll taxes payable	198	-	198
Due to other funds	-	5,700	5,700
Total liabilities	<u>2,250</u>	<u>5,700</u>	<u>7,950</u>
Fund Balance			
Fund balance - unreserved and undesignated	<u>537,783</u>	<u>52,797</u>	<u>590,580</u>
Total fund balance	<u>537,783</u>	<u>52,797</u>	<u>590,580</u>
Total liabilities and fund balance	<u>\$ 540,033</u>	<u>\$ 58,497</u>	<u>\$ 598,530</u>

The notes to the financial statements are an integral part of this statement.

**Reconciliation of the Balance Sheet
of Governmental Funds to the
Statement of Net Assets
September 30, 2010**

Total fund balance-total governmental funds	\$ 590,580
Amounts reported for <i>governmental activities</i> in the statement of net assets are different because:	
Capital assets of \$402,314 net of accumulated depreciation of \$356,730, are not financial resources and, therefore, are not reported in the funds.	\$ 45,584
Internal service funds are used by management to charge the costs of certain activities to individual funds. Assets and liabilities of the internal services funds of \$21,751 are included in governmental activities in the statement of net assets.	<u>(21,751)</u>
Total adjustments	<u>23,833</u>
Net assets of governmental activities	<u>\$ 614,413</u>

The notes to the financial statements are an integral part of this statement.

**Statement of Revenues, Expenditures, and Changes
in Fund Balances-Governmental Funds
Alexandria City Marshal
For the year ended September 30, 2010**

	<u>General Fund</u>	<u>DWI Fund</u>	<u>Total Governmental Funds</u>
Revenues:			
Court costs	\$ 207,369	\$ 6,950	\$ 214,319
Other revenue	35,162	-	35,162
Interest	504	-	504
Total revenues	<u>243,035</u>	<u>6,950</u>	<u>249,985</u>
Expenditures:			
Current:			
General Fund	265,313	-	265,313
DWI Fund	-	1,055	1,055
Total expenditures	<u>265,313</u>	<u>1,055</u>	<u>266,368</u>
Excess of revenues over expenditures	<u>(22,278)</u>	<u>5,895</u>	<u>(16,383)</u>
Fund balances, beginning	<u>560,061</u>	<u>46,902</u>	<u>606,963</u>
Fund balances, ending	<u>\$ 537,783</u>	<u>\$ 52,797</u>	<u>\$ 590,580</u>

The notes to the financial statements are an integral part of this statement.

**Reconciliation of the Statement of
Revenues, Expenditures, and Changes in Fund Balances
to the Statement of Activities
For the year ended September 30, 2010**

Net changes in fund balances-total governmental funds		\$ (16,383)
Amounts reported for <i>governmental activities</i> in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.		
Expenditures for capital assets	\$ 25,180	
Less current year depreciation	<u>(33,784)</u>	(8,604)
Changes in internal service fund balances		<u>1,221</u>
Change in net assets of governmental activities		<u>\$ (23,766)</u>

The notes to the financial statements are an integral part of this statement.

FIDUCIARY FUND

Statement of Fiduciary Net Assets
Alexandria City Marshal
September 30, 2010

	<u>Agency Fund</u>
<u>Assets</u>	
Cash	\$ 70,482
Total assets	<u>\$ 70,482</u>
 <u>Liabilities</u>	
Bonds held for future disposition	\$ 48,731
Due to other funds	21,751
Total liabilities	<u>\$ 70,482</u>

The notes to the financial statements are an integral part of this statement.

ALEXANDRIA CITY MARSHAL
Notes to the Financial Statements
September 30, 2010

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**

Government-wide Financial Statements

The government-wide financial statements include the statement of net assets and the statement of activities. These statements report financial information for the Alexandria City Marshal as a whole excluding fiduciary activities. Individual funds are not displayed but the statements distinguish governmental activities from business-type activities.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity.

Fund Financial Statements.

Fund financial statements are provided for governmental and fiduciary funds. Major individual governmental funds are reported in separate columns.

MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The accounting and reporting practices of the Alexandria City Marshal conform to generally accepted accounting principles as applicable to governmental units. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statutes 24:517 and to the guidelines set forth in the Louisiana Municipal Audit and Accounting Guide and to the industry audit guide, Audits of State and Local Governmental Units. The following is a summary of certain significant accounting policies and practices:

Reporting Entity - In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity is made by applying the criteria set forth in GAAP. The basic, but not only criterion, for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the government and/or its citizens, or whether the activity is conducted within the geographic boundaries of the government and is generally available to its citizens. A third

ALEXANDRIA CITY MARSHAL
Notes to the Financial Statements
September 30, 2010

criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the government is able to exercise oversight responsibilities.

The Alexandria City Marshal is a potential component unit of the City of Alexandria, Louisiana. However, the Alexandria City Marshal is a separate reportable entity from the City of Alexandria because it is essentially an autonomous unit. The Marshal, an elected official, has the ability to exercise accountability for fiscal matters. The Alexandria City Marshal is financially independent from the City of Alexandria, Louisiana.

Fund Accounting - The accounts of the Alexandria City Marshal are organized on the basis of funds. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Funds are categorized as follows:

Governmental Fund Categories

General Fund - The General Fund is the general operating fund of the Alexandria City Marshal. It is used to account for all financial resources except those required to be accounted for in another fund.

DWI Fund - The DWI Fund is used to account for the proceeds of DWI fines that are set aside to monitor DWI probation activities.

Fiduciary Fund Category

The Fiduciary Fund is used to account for assets held by the Alexandria City Marshal as an agent for other governments, other organizations, and other funds. Agency Funds are custodial in nature (assets = liabilities) and do not involve measurement of results of operations.

Basis of Accounting -The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds). Fiduciary fund financial statements report using the same focus and basis of accounting.

ALEXANDRIA CITY MARSHAL
Notes to the Financial Statements
September 30, 2010

Governmental fund financial statements are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. Fiduciary fund revenues and expenses or expenditures (as appropriate) should be recognized on the basis consistent with the fund's accounting measurement objective. The Alexandria City Marshal has one fiduciary fund, an agency fund, which is purely custodial and thus does not involve measurement of results of operations.

The revenue received by the Alexandria City Marshal is generated through court costs allocated to the entity. Court costs are distributed based on schedules developed by the Louisiana Legislature. The office of the Alexandria City Marshal is responsible for collecting bonds and fines for cases in Alexandria City Court, then distributing these amounts when there is a disposition in the case. The amount of distribution that the entity will receive is recognized as of the last day of the month of disposition of the case.

Interfund receivables and payables - The Agency Fund occasionally incurs costs such as check printing charges, cash shortages, and checks dishonored. The General Fund reimburses the Agency Fund for these costs. Interest revenues earned on the agency fund are used to offset these charges.

Budgets and Budgetary Accounting - The Alexandria City Marshal adopts a budget on a basis consistent with GAAP for the General Fund. The Alexandria City Marshal is required to present the adopted and final amended budgeted revenues and expenditures for the General Fund and Special Revenue Fund. The City Marshal establishes the fiscal year as the twelve-month period beginning October 1. The procedures detailed below are followed in establishing the budgetary data reflected in the financial statements.

A CPA prepares the proposed budget based on an estimate of the revenues expected to be received in the next fiscal year and submits the proposal to the Marshal who reviews and approves it. The budget is then submitted to the City of Alexandria and made available for public inspection.

The Statement of Revenues, Expenditures, and Changes in Fund Balance-Budget (GAAP Basis) and Actual presents a comparison of budgetary data to actual results of operations for which annual budgets have been adopted. These funds utilize the same basis of accounting for both budgetary purposes and actual results.

ALEXANDRIA CITY MARSHAL
Notes to the Financial Statements
September 30, 2010

Cash - Cash includes amounts in demand deposits, interest-bearing demand deposits, and time deposits. Under state law, the city marshal may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

Use of Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires the use of management's estimates. This will affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these amounts

Capital Assets - The accounting and reporting treatment applied to the capital assets associated with a fund are determined by its measurement focus.

All government fund type operations are accounted for on a spending or "financial flow" measurement focus and only current assets and current liabilities are generally included on their balance sheets.

All capital assets are stated at historical cost. Historical costs include not only the purchase price and construction costs, but also ancillary charges to place the asset in its intended location and condition for use. Capital assets are depreciated using the straight-line method over their estimated useful lives.

2. CASH

The Alexandria City Marshal maintains cash balances at financial institutions located in Central Louisiana. Accounts at the institutions are insured by the Federal Deposit Insurance Corporation up to \$250,000. Deposits in excess of FDIC limits are secured by collateral held in the pledging bank's trust departments. As of September 30, 2010, the Alexandria City Marshal had excess deposits of \$277,318 which were adequately secured by pledged collateral.

ALEXANDRIA CITY MARSHAL
Notes to the Financial Statements
September 30, 2010

3. CAPITAL ASSETS:

Capital asset activity for the year ended September 30, 2010 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Retirements</u>	<u>Ending Balance</u>
Equipment	\$ 193,939	\$ 685	\$ -0-	\$ 194,624
Vehicles	<u>183,195</u>	<u>24,495</u>	<u>-0-</u>	<u>207,690</u>
Totals – Cost	377,134	25,180	-0-	402,314
Accumulated Depreciation	<u>(322,946)</u>	<u>(33,784)</u>	<u>-0-</u>	<u>(356,730)</u>
Capital assets, net	<u>\$ 54,188</u>			<u>\$ 45,584</u>

4. COMPENSATED ABSENCES:

The Alexandria City Marshal's obligation for employees' rights to receive compensation for future absences (such as vacation) was not material as of September 30, 2010, and thus, is not recognized in the accompanying financial statements.

5. INTERFUND RECEIVABLES AND PAYABLES:

A summary of the interfund receivables and payables by fund as of September 30, 2010, is presented below:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$ 27,451	\$ -0-
Special Revenue Fund	-0-	5,700
Agency Fund	<u>-0-</u>	<u>21,751</u>
Totals	<u>\$ 27,451</u>	<u>\$ 27,451</u>

ALEXANDRIA CITY MARSHAL
Notes to the Financial Statements
September 30, 2010

6. SUBSEQUENT EVENTS:

During the audit, the auditors were notified that James R. Byrd, Alexandria City Marshal, offered his resignation to the Secretary of State due to health reasons. The effective date of his resignation was February 16, 2011. An interim City Marshal has been appointed until an election can be held to elect a new City Marshal.

REQUIRED SUPPLEMENTARY INFORMATION

Alexandria City Marshal
Statement of Revenues, Expenditures, and Changes
in Fund Balance-Budget (GAAP Basis) and Actual
For the year ended September 30, 2010

GENERAL FUND				
	Original	Final	Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
Revenues:				
Court costs	\$ 217,500	\$ 217,500	\$ 207,369	\$ (10,131)
Other revenue	-	-	35,162	35,162
Interest	-	-	504	504
Total revenues	<u>217,500</u>	<u>217,500</u>	<u>243,035</u>	<u>25,535</u>
Expenditures:				
Salaries and wages	60,000	60,000	80,105	(20,105)
Supplemental pay	15,000	15,000	20	14,980
Payroll taxes	1,000	1,000	1,216	(216)
Car allowance	8,000	8,000	-	8,000
Continuing education	-	-	-	-
Uniform allowance	-	-	8,708	(8,708)
Dues and subscriptions	2,000	2,000	3,180	(1,180)
Janitorial expense	500	500	-	500
Office equipment	1,000	1,000	25,181	(24,181)
Office maintenance	1,000	1,000	-	1,000
Miscellaneous	12,000	12,000	35,244	(23,244)
Office supplies	10,000	10,000	11,289	(1,289)
Postage	2,000	2,000	1,519	481
Radio and communication expense	800	800	-	800
Travel	15,000	15,000	15,398	(398)
Equipment maintenance	2,000	2,000	498	1,502
Legal and professional	7,500	7,500	21,062	(13,562)
Audit expense	9,500	9,500	-	9,500
Computer software	200	200	-	200
Insurance	16,000	16,000	32,368	(16,368)
Insurance bond	16,000	16,000	-	16,000
Vehicle expenses	15,000	15,000	16,674	(1,674)
Bond expense	2,000	2,000	-	2,000
Convention expense	10,000	10,000	2,345	7,655
Police supplies	2,000	2,000	1,111	889
Telephone	9,000	9,000	9,395	(395)
Total expenditures	<u>217,500</u>	<u>217,500</u>	<u>265,313</u>	<u>(47,813)</u>
Excess of revenues over expenditures	-	-	(22,278)	(22,278)
Fund balances, beginning	<u>560,061</u>	<u>560,061</u>	<u>560,061</u>	-
Fund balances, ending	<u>\$ 560,061</u>	<u>\$ 560,061</u>	<u>\$ 537,783</u>	<u>\$ 22,278</u>

The notes to the financial statements are an integral part of this statement



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HEATHER D. RUTHERFORD, CPA

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Alexandria City Marshal
Alexandria, Louisiana

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Alexandria City Marshal, as of and for the year ended September 30, 2010, and have issued our report thereon dated March 8, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Alexandria City Marshal's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Alexandria City Marshal's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Alexandria City Marshal's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of current and prior year findings, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses.



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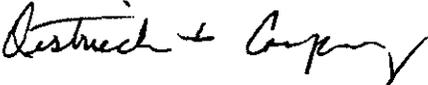
A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying schedule of current and prior year findings to be material weaknesses listed as items number 2010-2 and 2010-3.

Compliance

As part of obtaining reasonable assurance about whether Alexandria City Marshal's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as item 2010-1.

Alexandria City Marshal's response to the findings identified in our audit are described in the accompanying Management's Corrective Action Plan. We did not audit Alexandria City Marshal's response and, accordingly, we express no opinion on it.

This report is intended solely for the information of management and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.


OESTRIECHER & COMPANY
Certified Public Accountants
March 8, 2011

Alexandria City Marshal
Schedule of Findings and Questioned Costs
For the year ended September 30, 2010

Section I - Summary of Auditor's Reports

We have audited the basic financial statements of the Alexandria City Marshal as of and for the year ended September 30, 2010, and have issued our report thereon dated March 8, 2011. We conducted our audit in accordance with generally accepted auditing standards in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of September 30, 2010 resulted in an unqualified opinion

Section II - Financial Statement Findings

Report on Internal Control and Compliance Material to the Financial Statements

Finding 2010-01

Statement of Condition: The Alexandria City Marshal did not adopt a budget for a major special revenue fund for the year ended September 30, 2010 as required by LSA-R.S. 39:1303.

Cause of Condition: The Alexandria City Marshal did not adopt a budget for a special revenue fund.

Recommendation: The Alexandria City Marshal should adopt a budget for the special revenue fund in future years.

Finding 2010-02

Statement of Condition: The Alexandria City Marshal does not have a person on staff who has the qualifications and training to apply generally accepted accounting principles in recording financial transactions or preparing the financial statements.

Cause of Condition: Lack of experience and training by the bookkeeper.

Recommendation: The Alexandria City Marshal should consider the cost/benefit of hiring additional personnel with sufficient knowledge and training.

Finding 2010-03

Statement of Condition: The Alexandria City Marshal does not have adequate segregation of duties within the administrative office.

Cause of condition: The small number of personnel employed by the Alexandria City Marshal.

Recommendation: The Alexandria City Marshal should monitor the assignment of duties to insure as much segregation of duties as possible.

Section III - Federal Award Findings and Questioned Costs

There were no federal awards.

**Alexandria City Marshal
Summary Schedule of Prior Audit Findings
For the year ended September 30, 2010**

Section I – Internal Control and Compliance Material to the Financial Statements

Finding No. 2009-01-The Alexandria City Marshal did not adopt a budget for the year ended September 30, 2009 for a major special revenue fund as required by LSA-R.S. 39:1303.

Corrective action taken- Condition is not resolved. The Alexandria City Marshal will adopt a budget for this fund for the September 30, 2011 year end.

Finding No. 2009-02-The Alexandria City Marshal does not have a person on staff who has the qualifications and training to apply generally accepted accounting principles in recording financial transactions or preparing the financial statements.

Corrective action taken- Condition is not resolved. See Finding 2010-02.

Finding No. 2009-03-The Alexandria City Marshal does not have adequate segregation of duties within the administrative office.

Corrective action taken- Condition is not resolved. See Finding 2010-03.

Section II – Internal Control and Compliance Material to Federal Awards

Not applicable.

Section III – Federal Awards Findings and Questioned Costs

There were no federal awards.

**Alexandria City Marshal
P.O. Box 30
Alexandria, LA 71301**

March 8, 2011

MANAGEMENT'S CORRECTIVE ACTION PLAN

Alexandria City Marshal respectfully submits the following corrective action plan for the year ended September 30, 2010.

Name and address of contact person: Terrance Grines, Alexandria City Marshal, P.O. Box 30, Alexandria, Louisiana 71301.

Name and address of independent public accounting firm: Oestriecker and Company, CPAs, 4641 Windermere Place, Alexandria, Louisiana 71303-3548

Audit period: October 1, 2009 through September 30, 2010.

The findings from the Schedule of Findings and Questioned Costs are discussed below. The findings are numbered consistently with the number assigned in the schedule. The Summary of Audit Results does not include findings and is not addressed.

FINDINGS-FINANCIAL STATEMENT AUDIT

FINDING 2010-01:

Recommendation: The City Marshal should adopt a budget for the special revenue fund in accordance with LA R.S. 39:1303.

Action Taken: The City Marshal will adopt a special revenue budget for the year ending September 30, 2011 by May 31, 2011.

FINDING 2010-02:

Recommendation: Alexandria City Marshal should consider the cost/benefit of hiring additional personnel with sufficient knowledge and training.

Action Taken: While management understands the nature of the finding and the necessity of personnel with qualifications that are higher than our current job descriptions, the benefits of hiring personnel with increased qualifications do not outweigh the costs.

FINDING 2010-03:

Recommendation: Alexandria City Marshal should monitor the assignment of duties to insure as much segregation of duties as possible.

Action Taken: Employees will be monitored as effectively as possible with the limited staff.