

HEFLIN VOLUNTEER FIRE DEPARTMENT, INC.

ANNUAL FINANCIAL STATEMENTS

DECEMBER 31, 2012

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUN 12 2013

HEFLIN VOLUNTEER FIRE DEPARTMENT, INC.
Heflin, Louisiana

As of and for the year ended December 31, 2012

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MEMBERS
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INDEPENDENT ACCOUNTANTS' REVIEW REPORT

The Board of Commissioners
Heflin Volunteer Fire Department, Inc.
Heflin, Louisiana

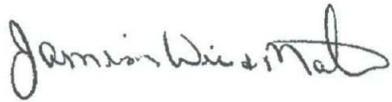
We have reviewed the accompanying Statement of Financial Position of the Heflin Volunteer Fire Department, Inc. as of December 31, 2012 and the related statements of activities and cash flows for the year then ended. A review includes primarily applying analytical procedures to management's financial data and making inquires of Organization management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

The Other supplemental Information Schedules beginning on page 11 is presented for purposes of additional analysis and is not a required part of the financial statements. We have not audited or reviewed that schedule and, accordingly, do not express an opinion or any other form of assurance on it.



Jamieson, Wise & Martin

Minden, Louisiana

May 23, 2013

FINANCIAL STATEMENTS

HEFLIN VOLUNTEER FIRE DEPARTMENT, INC.

Statement of Financial Position
December 31, 2012

ASSETS	
Current Assets	
Cash	\$ <u>688</u>
Property Plant & Equipment	
Property Plant & Equipment	818,827
Less Accumulated Depreciation	<u>(366,062)</u>
Total Property Plant & Equipment	<u>452,765</u>
Total Assets	<u>453,453</u>
LIABILITIES AND NET ASSETS	
Liabilities:	
Total liabilities	<u>-</u>
Net Assets Unrestricted	<u>453,453</u>
Total Liabilities and Net Assets	<u>\$ 453,453</u>

HEFLIN VOLUNTEER FIRE DEPARTMENT, INC.

Statement of Activities
For the year ended December 31, 2012

	<u>2012</u>
REVENUES	
Fire Protection Fees	\$ 286,000
2% fire rebate	6,247
Webster Parish Police Jury	65
LA Department of Agriculture	5,108
Donation	100
Other Income	<u>1,575</u>
Total revenues	<u>299,095</u>
EXPENSES:	
Program Services:	
Legal and professional	726
Office supplies and postage	557
License and fees	50
Truck expense	1,315
Repairs and maintenance	12,033
Utilities	2,808
Fire fighting equipment and supplies	1,964
Insurance	12,040
Depreciation	<u>40,346</u>
Total expenditures	<u>71,839</u>
Increase in Unrestricted Net Assets	227,256
Net Assets at beginning of year	<u>226,197</u>
Net Assets at End of Year	<u>\$ 453,453</u>

HEFLIN VOLUNTEER FIRE DEPARTMENT, INC.

Statement of Cash Flows
Year Ended December 31, 2012

	<u>2012</u>
Cash flows from operating activities:	
Increase in net assets	\$ 227,256
Adjustments to reconcile increase in net assets to net cash provided by operating activities:	
Depreciation	<u>40,346</u>
Net cash provided by operating activities	<u>267,602</u>
Cash flows from investing activities:	
Payments for property and equipment	<u>(270,640)</u>
Net cash (used) in investing activities	<u>(270,640)</u>
Cash flows from financing activities:	<u>-</u>
Decrease in cash and cash equivalents	(3,038)
Cash and cash equivalents at beginning of year	<u>3,726</u>
Cash and cash equivalents at end of year	<u>\$ 688</u>

HEFLIN VOLUNTEER FIRE DEPARTMENT, INC.
Notes to Financial Statements
December 31, 2012

NOTE 1. Nature of Organization and Significant Accounting Policies

The Heflin Volunteer Fire Department, Inc.(Fire Department) was formally established in 1998 to assist in fire prevention in the Heflin, Louisiana area. Heflin Volunteer Fire Department's support is derived primarily from an agreement with the Webster Parish (Heflin) Fire Protection District #12.

Basis of Accounting

The accrual basis of accounting is used by the Fire Department whereby revenues are recognized when earned and expenses are recognized when incurred.

Basis of Presentation

The Fire Department has adopted Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS No. 117, the Fire Department is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Fire Department is required to present a statement of cash flows.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and disclosures. Accordingly, actual results could differ from those estimates.

Fixed Assets

Fixed assets are recorded at cost or, if donated, at the approximate fair value at the date of donation. It is the Chamber's policy to capitalize expenditures for fixed assets in excess of \$500. Depreciation is computed under the straight-line method based on the estimated useful lives of the individual assets. The useful life varies from 5 years to 25 years.

Maintenance and repairs are charged to the change in net assets when incurred. Betterments and renewals are capitalized. The cost of assets sold or retired and the amounts of accumulated depreciation are eliminated from the accounts in the year of disposal and the resulting gains or losses are included in the change in net assets.

HEFLIN VOLUNTEER FIRE DEPARTMENT, INC.
Notes to Financial Statements
December 31, 2012

Revenue Recognition

Grants and other contributions of cash and other assets are reported as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restriction.

Cash and cash equivalents

For the purposes of the statement of cash flows, the Fire Department considers highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Income Taxes

The Fire Department is a nonprofit corporation and is exempt from income taxes under section 501(c)(6) of the Internal Revenue Code. Accordingly, there is no provision for income taxes in these financial statements.

NOTE 2. Related Party Transactions

The Webster Parish Fire District #12 has a working relationship with Heflin Volunteer Fire Department. The Fire District collects the ad valorem taxes and transfers the money as needed to the Fire Department, which maintains fire protection services in the area.

NOTE 3. Subsequent Events

Subsequent events have been evaluated through May 23, 2013. This date represents the date the financial statements were available to be issued.

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ATTESTATION REPORT
Heflin Volunteer Fire Department

Independent Accountant's Report
on Applying Agreed-Upon Procedures

To the Heflin Volunteer Fire Department

We have performed the procedures included in the *Louisiana Governmental Audit Guide* and enumerated below, which were agreed to by the management of Heflin Volunteer Fire Department, the Legislative Auditor, State of Louisiana, and applicable state grantor agency/agencies solely to assist the users in evaluating management's assertions about Heflin Volunteer Fire Department's compliance with certain laws and regulations during the fiscal year ended December 31, 2012 included in the accompanying *Louisiana Attestation Questionnaire*. Management of Heflin Volunteer Fire Department is responsible for its financial records and compliance with applicable laws and regulations. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Federal, State, and Local Awards

- Determine the amount of federal, state and local award expenditures for the fiscal year, by grant and grant year.

Any Quasi-Public Agency's federal award expenditures for all federal programs for the fiscal year follow:

Federal, State, or Local Grant Name	Grant Year	CFDA No. (if applicable)	Amount
<u>None</u>	N/A	N/A	N/A
Total Expenditures			N/A

2. For each federal, state, and local award, we randomly selected 6 disbursements from each award administered during the period under examination, provided that no more than 30 disbursements would be selected.

There were no Federal, State or Local funds awarded in 2012, therefore there were no disbursements to examine.

3. For the item selected in procedure 2, we traced the disbursement to supporting documentation as to proper amount and payee.

N/A

4. For the item selected in procedure 2, we determined if the disbursement was properly coded to the correct fund and general ledger account.

N/A

5. For the items selected in procedure 2, we determined whether the disbursement received approval from proper authorities.

N/A

6. For the items selected in procedure 2: For federal awards, we determined whether the disbursements complied with the applicable specific program compliance requirements summarized in *the Compliance Supplement* (or contained in the grant agreement, if the program is not included in the *Compliance Supplement*) and for state and local awards, we determined whether the disbursements complied with the grant agreement, relating to:

Activities allowed or unallowed:

N/A

Eligibility

N/A

Reporting

N/A

7. For the programs selected for testing in item (2) that had been closed out during the period under review, we compared the close-out report, when required, with the agency's financial records to determine whether the amounts agree.

N/A

Open Meetings

8. We examined evidence indicating that agendas for meetings recorded in the minute book were posted as an open meeting as required by R.S. 42:1 through 42:13 (the open meetings law).

Heflin Volunteer Fire Department, Inc. does not hold formal meetings. Meetings held are informal and no public notice is given. There are no minutes kept and no minute book. Discussion of operations is discussed during meetings of the Webster Parish (Heflin) Fire Protection District #12 meetings.

Budget

9. For all grants exceeding five thousand dollars, we determined that each applicable federal, state, or local grantor agency/agency was provided with a comprehensive budget of those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance.

N/A

Prior Comments and Recommendations

10. We reviewed any prior-year suggestions, recommendations, and/or comments to determine the extent to which such matters have been resolved.

In the compilation for the year then ended December 31, 2011, there were no findings. No further action is required.

We were not engaged to perform, and did not perform, an audit, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of Heflin Volunteer Fire Department, the Legislative Auditor (State of Louisiana), and the applicable state grantor agency/agencies and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Jamieson, Wise & Martin

Jamieson, Wise & Martin

May 23, 2013

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Quasi-public Agencies)

_____ (Date Transmitted)

Jamieson, Wise & Martin

_____ (Auditors)

In connection with your review of our financial statements as of December 31, 2012 and for the period then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the Louisiana Governmental Audit Guide, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulation and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of (date of completion/ representation).

Federal, State, and Local Awards

We have detailed for you the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

Yes [] No []

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and grantor officials.

Yes [] No []

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes [] No []

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OMB Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes [] No []

Open Meetings

Our meetings, as they relate to public funds, have been posted as an open meeting as required by R.S. 42:11 through 42:28 (the open meetings law).

Yes [] No []

Budget

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes [] No []

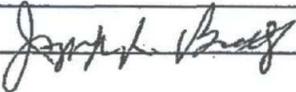
Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes [] No []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the federal, state, and local grants, to include the applicable laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We will also disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

_____	Secretary	_____	Date
_____	Treasurer	_____	Date
	President	5/1/13	Date
_____	Fire Chief	_____	_____

SUPPLEMENTAL INFORMATION SCHEDULES

Heflin Volunteer Fire Department, Inc.
Schedule of Compensation Paid Board Members
December 31, 2012

The following serve on the Board of Commissioners without compensation:

Joseph R. Beatty	President
Stewart Beatty	Chief
Gene Jones	Assistant Chief
Wayne Wood	Captain
Paul Miques	Captain
Harold Thompson	Treasurer

See independent accountants' review report.

Heflin Volunteer Fire Department, Inc.
Schedule of Current Year Findings
December 31, 2012

There were no findings for the year ended December 31, 2012.

See independent accountants' review report.

Heflin Volunteer Fire Department, Inc.
Summary Schedule of Prior Year Findings
December 31, 2012

There were no findings for the year ended December 31, 2011.

See independent accountants' review report.