URBAN SUPPORT AGENCY, INC. Shreveport, Louisiana

Audited Financial Statements June 30, 2011

Talmadge E. Mitchel Certified Public Accountant A Professional Corporation 1240 Milam Street, Shreveport, LA 71101

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JAN 0 1 2014

URBAN SUPPORT AGENCY, INC. SHREVEPORT, LOUISIANA

For the Year ended December 31, 2011

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Talmadge E. Mitchel Certified Public Accountant A Professional Corporation

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Urban Support Agency, Inc Shreveport, Louisiana

I have audited the accompanying statements of financial position of Urban Support Agency, Inc., a nonprofit organization, as of June 30, 2011, and the related statements of activities, functional expenses and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing</u> <u>Standards</u>, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Urban Support Agency, Inc. as of June 30, 2011, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, I have also issued my report dated December 3,2013, on my consideration of Urban Support Agency, Inc.'s internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of my audit.

My audit was performed for the purpose of forming an opinion on the basic financial statements of Urban Support Agency, Inc. taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Talmadge E. Mitchel Certified Public Accountant A Professional Corporation December 3, 2013

1240 Milam Street, Shreveport, LA 71101Phone: (318) 675-1945 Fax: (318) 675-1947

Statement of Financial Position June 30, 2011

Assets	
Current Assets:	
Cash	\$ 880
Grants Receivable	157,488
Other Receivables	 1,615
Total Current Assets	159,983
Property and Equipment:	
Furniture	366
Office equipment	11,369
Less: Accumulated Depreciation	 (7,761)
Total Property and Equipment	 3,974
Total Assets	\$ 163,957
Liabilities and Net Assets	
Current Liabilities:	
Accounts Payable	\$ 237
Payroll Expenses Payable	135,961
Line of Credit	9,314
Other Loans	 2,075
Total Current Liabilities	 147,587
Net Assets:	
Unrestricted Net Assets	 16,370
Total Net Assets	 16,370
Total Liabilities and Net Assets	\$ 163,957

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The accompanying notes are an integral part of the financial statements 2

Statement of Activities For the Year Ended June 30, 2011

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	Unrestricted
Revenue and Support	
Grant Income \$	1,328,284
Total Revenue and Support	1,323,987
Expenses	
Program Services	
21 st Century Learning Centers	1,294,182
Caddo Commission	35,382
Home Repair	1,136
Total Program Services	1,331,166
Supporting Services:	
Management and general	1,488
Total Expenses	1,332,188
Change in Net Assets	(3,903)
Net Assets	
Beginning of Year	20,273
End of Year \$	16,370

The accompanying notes are an integral part of the financial statements 3

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Statement of Functional Expenses For the Year Ended June 30, 2011

	Program Services							-						
		21st Century Learning Centers- 6.0		21st Century Learning Centers- 7.5		Total 21st Century Learning Centers		Caddo Parish Commission	Homes Repair	Total Program Services		Management and General		Total Expenses
Personnel	\$	330,540	\$	455221	\$	785,761	\$		\$	\$ 785,761	\$		\$	785,761
Fringes		31,448		43911		75,359				75,359				75,359
Travel		19,763		31640		51,403		3,910		55,313				55,313
Operating Expense		59,279		97958		157,237		29,265	1,136	188,104				187,638
Supplies		39,737		100585		140,322		2,207		142,529				142,529
Indirect Costs		33,660		50440		84,100				84,100				84,100
Depreciation		-		0						 		1,488		1,488
Total	\$	514,427	\$	779,755	\$	1,294,182	\$	35,382	\$ 1,136	\$ 1,331,166	\$.	1,488	. \$ _	1,332,188

The accompanying notes are an integral part of the financial statements

Statement of Cash Flows June 30, 2011

Cash Flows from Operating Activities:	
Change in Net Assets	\$ (4,369)
A divertments to Beconcile Change in Not Assets to	
Adjustments to Reconcile Change in Net Assets to	
Net Cash Provided from Operations:	
Depreciation	1,488
(Increase)/Decrease in Receivables	105,688
Increase/(Decrease) in Payables	 (91,589)
Total Adjustments	 15,587
Net Cash Provided/(Used) by Operating Activities	11,218
Cash Flows from Financing Activities	
Loan Repayments	 (11,963)
Net Cash Flows Provided/Used) by Financing Activities	 (11,963)
Net Increase/(Decrease) in Cash and Cash Equivalents	(745)
Cash and Cash Equivalents, Beginning of Year	 1,625
Cash and Cash Equivalents, End of Year	\$ 880

The accompanying notes are an integral part of the financial statements 5

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URBAN SUPPORT AGENCY, INC. NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 - NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Urban Support Agency, Inc. (Agency) is a non-profit organization incorporated under the laws of the State of Louisiana on July 19, 1996. The Agency was established to provide tutorial and housing related services to targeted persons or families in need. Funding from, donations, and grants are utilized for this purpose. The Agency administered the Twenty-first Century Community Learning Centers contracts, which was the primary source of funding for the Agency.

Basis of Accounting

The financial statements of the Agency are prepared on the accrual basis. Accordingly, revenue is recorded when earned and expenses are recorded when incurred.

Basis of Presentation

Financial statement presentation follows the recommendations of the FASB ASC 958-210 formerly (SFAS) No. 117, Financial Statements of Not-for-Profit Organizations. Under FASB ASC 958-210, the Agency may report information regarding its financial position and activities according to three classes of net assets; unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Net Assets

Net Assets are included in one of the following three classes of net assets, depending on the presence and type of donor-imposed restrictions.

- Unrestricted Net Assets Net Assets not subject to donor-imposed restrictions.
- Temporarily restricted Net Assets Net assets subject to donor-imposed restrictions that may be met either by an action and/or through the passage of time. As of June 30, 2011 Net Assets included no temporarily restricted net assets.
- Permanently restricted Net Assets Net Assets subject to donor-imposed restrictions that will not expire through the passage of time and/or an action. As of June 30, 2011, Net Assets included no permanently restricted net assets.

Uses of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

Economic Dependency

Approximately 97% of the Agency's funding is federal funds passed-through the State of Louisiana's Department Of Education.

Functional Allocation of Expenses

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, program and support service expenses are specifically identified with or allocated the Agency's various functions. Expenses requiring allocation include services provided

by the Agency's management and administrative staff to specific program-related activities. Expense allocations are prorated based on a percentage of time or actual usage.

Income Tax Status

The Agency is a not-for-profit organization exempt from income taxes under Section 501(c) (3) of the Internal Revenue Code and comparable state law as a charitable organization whereby only unrelated business income, as defined by Section 509 (a)(1) of the Code is subject to federal income tax. The Agency currently has no unrelated business income. Accordingly, no provision for income taxes has been recorded.

The Agency has adopted the provisions of FASB ASC 740-10-25. Under FASB ASC 740-10-25, an organization must recognize the tax benefit associated with tax taken for tax return purposes when it is more likely than not the position will be sustained. The implementation of this standard has no impact on the Agency's financial statements. The Agency does not believe there are any material uncertain tax positions and, accordingly, it will not recognize any liability for unrecognized tax benefits. No interest or penalties were accrued as of June 30, 2011 as a result of the adoption of FASB ASC 740-10-25. For the years ended June 30, 2011 and June 30, 2010 there were no interest or penalties recorded or included in its financial statements. The Agency is no longer subject to income tax examination by U.S. federal, state, or local tax authorizes for tax years prior to 2008.

NOTE 2 - GRANTS RECEIVABLE

Grants receivable are amounts due from the grantor awarding agency as reimbursement of costs incurred to provide the services defined and agreed upon in the Grants. Management considers all receivables at June 30, 2011 to be collectible. Therefore an allowance for doubtful accounts has not been established.

Urban Support had the following grant receivable at June 30, 2011:

Louisiana Department Of Education 21 st Century Community Learning Centers	\$_	157,488	
	\$	157,488	

NOTE 3 - PROPERTY AND EQUIPMENT

All acquisitions of property and equipment in excess of \$1,000 and all expenditures for repairs, maintenance, renewals, and betterments that materially prolong the useful lives of assets are capitalized. Property and equipment are recorded at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is computed using the straight-line method over the estimated useful lives of the assets as follows:

Furniture	5 years
Office equipment	3 years

NOTE 4 - DEBT

Revolving Line of Credit

The Agency has available an unsecured revolving line of credit with a bank with a maximum of \$35,000. The line of credit is extended annually. The line of credit is extended through July 2012. Borrowings under the line of credit bear interest at 9.25%. The outstanding balance on the line of credit was \$9,314 at June 31, 2011. Total interest paid during 2011 was \$1,095.

Other Loans

As of June 30, 2011 the Agency had a loan due to a related party. The loan does not include any terms for interest payments, and is payable as funds become available.

NOTE 5 - SUMMARY OF GRANT FUNDING

Urban Support administered the following grants/contracts during fiscal year 2011:

			Award Period			
	-	Award Amount	From	То		Amount Received
Louisiana Department Of Education 21 st Century Community Learning Centers	\$	5 8 0,000	05/01/2010	04/30/2011	\$	514,977
Louisiana Department Of Education 21 st Century Community Learning Centers		780,000	06/01/2010	05/31/2011		780,010
Caddo Parish Commission	\$	29,000 1,389,000	01/01/2011	12/31/2011	\$	29,000 1,323,987

Contractual grant revenue is reported as unrestricted support due to the restrictions placed on those funds by the funding sources being met in the same reporting period as the revenue as earned.

NOTE 6 - COMMITMENTS

Urban Support Agency, Inc. has three agreements to lease space for its main office. The terms of the leases are thirty days and renew at the first of each month thereafter. Lease expense for the year ended June 30, 2011 was \$27,060.

NOTE 7 - CONTINGENCIES

As of June 30, 2011, there were no matters relating to existing or possible litigation, questioned costs nor refunds of grant proceeds.

NOTE 8 - CONCENTRATION OF CREDIT RISK

Financial instruments that potentially subject the Agency to credit risk consist principally of cash at financial institutions and grants/contracts receivable. Demand deposits, as reflected in the banks' records, are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The balances in the cash account in excess of FDIC insurance limits are insured by the Dodd-Frank Deposit Insurance Provision. At June 30, 2011 deposits did not exceed FDIC limits. The Agency believes it is not exposed to any significant credit risks on its cash balances

NOTE 9 - RELATED PARTY TRANSACTIONS

As of June 30, 2011 the Agency owed \$2,075 to its Executive Director. The loan was made to the Agency for operations until grant proceeds are reimbursed. The loan is interest-free and is due as grant proceeds are received.

NOTE 10 - SUBSEQUENT EVENTS

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The Organization has evaluated subsequent events through December 3, 2013, the date which the financial statements were available for distribution, concluding there were no events requiring disclosure.

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URBAN SUPPORT AGENCY, INC Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2011

Federal Grantor/Pass-Through Grantor/Program or Cluster Títle	Federal CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures (\$)
Other Programs			
Department of Education Pass-Through Programs Passed-through LOUISIANA DEPARTEMENT OD EDUCATION			
LOUISIANA DEPARTMENT OF EDUCATION Twenty-First Century Community Learning Centers	84.287	676617	\$514,364
Total Twenty-First Century Community Learning Centers			\$514,364
Total Passed-through LOUISIANA DEPARTEMENT OD EDUCATION			\$514,364
Passed-through LOUISIANA DEPARTMENT OF EDUCATION			
LOUISIANA DEPARTMENT OF EDUCATION Twenty-First Century Community Learning Centers	84.287	690725	\$779,755
Total Twenty-First Century Community Learning Centers			\$779,755
Total Passed-through LOUISIANA DEPARTMENT OF EDUCATION			\$779,755
Total Department of Education Pass-Through Programs			\$1,294,119
Total Department of Education			\$1,294,119
Total Other Programs			\$1,294,119
Total Expenditures of Federal Awards			\$1,294,119

Urban Support Agency, Inc.

Notes to the Schedule of Expenditures of Federal Awards June 30, 2011

NOTE A – SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedules of expenditures of federal award of Urban Support Agency, Inc., have been prepared utilizing the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

NOTE B – SUB-RECIPIENTS

Urban Support Agency, Inc. did not provide any federal award expenditures to sub-recipients.

Talmadge E. Mitchel Certified Public Accountant A Professional Corporation

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To The Board of Directors Urban Support Agency, Inc Shreveport, Louisiana

I have audited the financial statements of Urban Support Agency, Inc. (a nonprofit organization) as of and for the year ended June 30,2011, and have issued my report thereon dated December 3, 2013. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards, issued by the Comptroller General of the United States*.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered Urban Support Agency, Inc.'s internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Urban Support Agency, Inc.'s internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the organization's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, I identified one (1) deficiency in internal control over financial reporting, described in the accompany schedule of findings and questioned costs as item 2011-1, that I consider to be a significant deficiency in internal control over financial reporting. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Urban Support Agency, Inc.'s financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed an instance of noncompliance or other matter that is

required to be reported under Government Auditing Standards and which is described in the accompanying schedule of findings and questioned costs and responses as item 2011-1.

Urban Support Agency, Inc's response to the findings identified in my audit is described in the accompanying schedule of findings and questioned costs. I did not audit Urban Support Agency, Inc.'s response and accordingly, I express no opinion on it.

This report is intended solely for the information and use of management, the Board of Directors, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Talmadge E. Mitchel Certified Public Accountant A Professional Corporation December 3, 2013

Talmadge E. Mitchel Certified Public Accountant A Professional Corporation

REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIALEFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE INACCORDANCE WITH OMB CIRCULAR A-133 COMPLIANCE

Board of Directors Urban Support Agency, Inc... Shreveport, Louisiana

I have audited the compliance of Urban Support Agency, Inc. with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2011. Urban Support Agency Inc.'s major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Urban Support Agency Inc.'s management. My responsibility is to express an opinion on Urban Support Agency Inc.'s compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and OMB Circular A-133, Audits of States, Local Governments, and Non- Profit Organizations, Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Urban Support Agency Inc.'s compliance with those requirements and performing such other procedures as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination of Urban Support Agency Inc.'s compliance with those requirements.

In my opinion, Urban Support Agency Inc. complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2011.

Internal Control over Compliance

Management of Urban Support Agency Inc. is responsible for establishing and maintaining effective internal controls over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing my audit, I considered Urban Support Agency Inc.'s internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of Urban Support Agency Inc.'s internal control over compliance. A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in

the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. I did not identify any deficiencies, significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses, as defined above. This report is intended solely for the information and use of management, Urban Support Agency Inc.'s Board and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Talmadge E. Mitchel Certified Public Accountant A Professional Corporation December 3, 2013

Schedule of Findings, Questioned Costs and Responses For the year ended June 30, 2011

SUMMARY OF AUDITOR'S REPORTS

- 1. The auditor's report expresses an unqualified opinion of the financial statements of Urban Support Agency, Inc.
- 2. No material weaknesses or significant deficiencies were identified during the audit of the financial statements.
- 3. One (1) instance of noncompliance material to the financial statements of Urban Support Agency was disclosed during the audit.
- 4. The auditor's report on compliance for the major federal award program for Urban Support Agency, Inc., expresses an unqualified opinion.
- 5. No audit findings relative to the major federal award program for Urban Support Agency were reported in this Schedule.
- 6. The programs tested as major program included:

Name of programCFDA number21st Century Community Learning Centers84.287

- 7. The threshold for distinguishing Types A and B programs was \$300,000.00
- 8. Urban Support Agency did not qualify as a low-risk auditee.

Schedule of Findings, Questioned Costs and Responses For the year ended June 30, 2011

FINDINGS - FINANCIAL STATEMENT AUDIT

Item: 2011-1 Compliance with Audit Law

Criteria: Louisiana Revised Statute 24:513 require that an audited financial statement be submitted to the Legislative Auditor within six months of the close of the organization's fiscal year. The organization's fiscal year ended June 30, 2011, therefore the audit report was required to be submitted by December 31, 2011.

Condition: The audited financial statements were not completed by December 31, 2011.

Context: I reviewed requirements of the State of Louisiana relating to submission of financial reports by quasi-public organizations.

Questioned Costs: None

Effect: The organization is not in compliance with applicable state law.

Cause: The Agency did not engage an Independent Certified Public Accountant in a timely manner.

Recommendation: The Agency should engage a CPA within 45 days of year end.

Management's Response and Planned Corrective Actions:

Name of Contact Responsible – Executive Director

Corrective Action Planned – The Agency will engage a CPA timely and provide the required documentation to ensure the audit is submitted as required by the Louisiana audit law.

Anticipated Completion Date: June 30, 2012

Schedule of Prior Year's Findings, Questioned Costs and Responses For the year ended June 30, 2010

Compliance:

Item: 2010-1

Criteria or Specific Requirement: Urban Support Agency (Agency) is required to submit an audit of its annual financial statements to the Louisiana Legislative Auditor within six months of its year-end or June 30, 2010.

Type of Finding: Noncompliance.

Condition: The audited financial statements were not completed by December 31, 2010.

Effect: Noncompliance with state law regarding financial reporting.

Cause: The initial audit although submitted was not accepted by the Legislative Auditor for reasons not related to the Agency.

Recommendation: This was a finding in the prior year. Engage to have the audit start within 45 days of year end.

Views of Responsible Officials and Planned Corrective Actions:

A) Name of Contact Responsible - Executive Director

B) Corrective Action Planned – The Agency has engaged a different CPA and will make every effort to have the audit done timely.