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**UNIVERSITY OF LOUISIANA AT MONROE FOUNDATION  
UNIVERSITY OF LOUISIANA AT MONROE**

**Agreed-Upon Procedures  
For the Year Ended June 30, 2006**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 11/22/06



**UNIVERSITY OF LOUISIANA AT MONROE FOUNDATION  
UNIVERSITY OF LOUISIANA AT MONROE**

**Agreed-Upon Procedures  
For the Year Ended June 30, 2006**



Francis I. Huffman, CPA  
L. Fred Monroe, CPA  
Esther Atteberry, CPA

John L. Luffey, MBA, CPA (1963-2002)

## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

**University of Louisiana at  
Monroe Foundation  
700 University Ave.  
Monroe, Louisiana**

**University of Louisiana at Monroe  
Northeast Station  
Monroe, Louisiana**

We have performed the procedures enumerated below, which were agreed to by the Legislative Auditor of Louisiana, solely to assist you with respect to the accounting records of the University of Louisiana at Monroe Foundation (the Foundation) and University of Louisiana at Monroe (the University) collectively, for the year ended June 30, 2006. This engagement to apply agreed-upon procedures was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is the sole responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

Verify the Foundation's endowments for the Eminent Scholars Endowed Chairs Program and the Endowed Professorship Program have been managed in compliance with provisions set forth in the Board of Regents Statement of Investment Policy and Objectives.

*As of June 30, 2006, the investment in Foreign Stocks (including emerging markets) exceeded the 15% limit by .4%.*

Verify that the annual financial reports for the Eminent Scholars Endowed Chairs Program and the Endowed Professorship Program submitted to the Board of Regents were mathematically accurate and agreed to the accounting records of the Foundation. A listing of all the chairs and professorships is attached. (See Exhibit A)

*No exceptions noted as a result of the above procedure.*

**University of Louisiana at Monroe Foundation  
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Verify the Foundation has developed a spending plan for the endowment earnings which is in compliance with Board of Regents guidelines.

*No exceptions noted as a result of the above procedure.*

Verify in a sample selection for testing, the proceeds of the endowments for the Eminent Scholars Endowed Chairs Program and the Endowed Professorship Program were used as salaries or as a supplement for salaries or for other expenses related to scholarly work for eligible faculty members.

*No exceptions noted as a result of the above procedure.*

Verify the Foundation complied with all provisions of the Funds Management Agreement with the University.

*No exceptions noted as a result of the above procedure.*

Verify investment earnings generated from pooled assets involving endowed chair or professorship money have been properly allocated to the chairs and professorships in accordance with the Louisiana Board of Regents Statement of Investment Policy and Objectives.

*No exceptions noted as a result of the above procedure.*

Verify the value of state funds held by the Foundation as reported in its audited financial statements is equal to the amount recorded in the University's books.

*No exceptions noted as a result of the above procedure.*

Verify there is no regulatory oversight for the investment pool and that the fair value of the position in the pool is the same as the value of the pool shares.

*No exceptions noted as a result of the above procedure.*

**University of Louisiana at Monroe Foundation  
University of Louisiana at Monroe  
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The audited book balance at June 30, 2006 and 2005 of the University of Louisiana at Monroe investments held by the Foundation was \$20,617,537 and \$19,676,502 respectively.

The audited fair value at June 30, 2006 and 2005 of the University of Louisiana at Monroe investments held by the Foundation was \$20,617,537 and \$19,676,502 respectively.

Base on an internal listing provided by the Foundation, and verified by confirming 100% of the Foundation's investments, the following is a description of the types of investments allocated to the University of Louisiana at Monroe funds held by the Foundation: debt securities, equity securities, governmental securities, real estate investment trusts and mutual funds.

Sources used to determine fair value of investments include monthly investment statements prepared by external securities custodian and trustee and by comparison to quoted market prices of publicly traded securities.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on the specified elements. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of University of Louisiana at Monroe Foundation and University of Louisiana at Monroe and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes.



(A Professional Accounting Corporation)

October 26, 2006

**University of Louisiana at Monroe Foundation**  
**University of Louisiana at Monroe**  
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**Exhibit A**

Biedenharn Eminent Scholars Chair in Gerontology  
Biedenharn Chair in Music  
Calhoun Scholar Chair in Pharmacology  
Eminent Scholars Chair of Construction  
Kitty DeGree Eminent Scholars – Toxicology  
Tom and Mayme Scott Endowed Chair in Clinical Pharmacy  
Hanna Spyker Eminent Scholars – Education  
Entergy Endowed Professorship in Computer Information Systems  
Abell Professorship – Entrepreneurship  
Hammond Professorship in Education  
Entergy Professorship in Instructional Technology in Teacher Education  
G. T. Walker Professorship  
Mary Ellen Walker Professorship in Early Childhood Education  
Bank One Professorship in Teacher Education  
Barham Endowment in English  
Beach Professorship in Construction  
Bell South Endowment  
Emmy Lou Biedenharn Professorship – Music  
Endowed Professorship in Electrical / Mechanical in School of Construction  
Kitty DeGree Professorship in Computer Information Systems  
DeGree Professorship – Occupational Therapy  
Kitty DeGree Professorship in Computer Science  
Kitty DeGree Professorship in Biology  
ULM Endowed Professorship in English  
Endowed Professorship in Entrepreneurship Principle  
Glenwood Endowed Professorship in Nursing (B)  
Bruce and Lizabeth Boulware Professorship in Management  
Glenwood Endowed Professorship in Nursing  
Linda Noe Laine Professorship in Agriculture  
Sister Liguori Lawton Professorship in Nursing  
Hood / DeFatta Professorship in Accounting  
Bodie McCrory Professorship in Mass Communication  
McKneely Professorship in English Literature  
McKneely Professorship in Humanities  
John Luffey Professorship – Accounting  
W. R. Hammond Professorship in Liberal Arts  
Association of General Contractors Professorship in Construction  
Association of General Contractors Professorship in Construction  
ULM Endowed Professorship in Gerontology

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Kitty DeGree Endowed Professorship in Education  
ULM Endowed Professorship in Nursing  
ULM Endowed Professorship in Education Administration  
ULM Endowed Professorship in Geology  
ULM Endowed Professorship in Entrepreneurship  
State Farm Professorship in Insurance  
Crowley Professorship in Nursing  
ULM Endowed Professorship in Communicative Disorders  
Pfizer/B.J. Robinson Professorship  
Thurman Potts Professorship in Construction  
Scott Endowed Professorship in Agriculture  
Scott Endowed Professorship in Teaching  
Lucy Shackelford Professorship in Kinesiology  
Sister Anne Marie Twohig Professorship in Nursing  
Waste Management Professorship in Toxicology  
Clarke Williams Professorship