SOUTHWEST LOUISIANA INDEPENDENCE CENTER, INC. Lake Charles, Louisiana

Audit of Financial Statements September 30, 2009

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 3/31/10

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INDEPENDENT AUDITOR'S REPORT

Board of Directors Southwest Louisiana Independence Center, Inc. Lake Charles, Louisiana

I have audited the accompanying statement of financial position of Southwest Louisiana Independence Center, Inc., (a non-profit organization) as of September 30, 2009, and the related statements of activities, cash flows, and functional expenses for the year then ended. These financial statements are the responsibility of management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of Southwest Louisiana Independence Center, Inc. as of September 30, 2009, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, I have also issued a report dated March 15, 2010 on my consideration of Southwest Louisiana Independence Center, Inc.'s internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of my audit.

Heven M. De Comen, CPA

Lake Charles, Louisiana March 15, 2010

Lake Charles, Louisiana Statement of Financial Position As of September 30, 2009

ASSETS

CURRENT ASSETS	
Cash and cash equivalents	\$ 847,132
Grants receivable	351,866
Prepaid expenses	10,909
Other receivables	23,983
Total Current Assets	1,233,890
PROPERTY AND EQUIPMENT	
Furniture and equipment	258,761
Accumulated depreciation	 (176,897)
Total Property and Equipment	 81,864
OTHER ASSETS	
Deposits	 4,670
TOTAL ASSETS	\$ 1,320,424
LIABILITIES AND NET ASSETS	
CURRENT LIABILITIES	
Accounts payable	\$ 113,798
Accrued payroll and related expenses	159,899
Other accrued expenses	 14,165
Total Current Liabilities	287,862
TOTAL LIABILITIES	 287,862
NET ASSETS	
Unrestricted	1,032,562
Total Net Assets	 1,032,562
TOTAL LIABILITIES AND NET ASSETS	\$ 1,320,424

Lake Charles, Louisiana Statement of Activities For The Year Ended September 30, 2009

SUPPORT	
Medicaid waiver program	\$ 3,318,879
Federal and state grants	651,580
Special events and other	20,422
Total Support	3,990,881
EXPENSES	
Program expenses	3,936,020
Supporting services:	
Management and general	33,196
Total Expenses	3,969,216
CHANGE IN NET ASSETS	21,665
NET ASSETS - BEGINNING OF YEAR	1,010,897
NET ASSETS - END OF YEAR	\$ 1,032,562

Lake Charles, Louisiana Statement of Cash Flows

For The Year Ended September 30, 2009

Cash Flows From Operating Activities	
Change in net assets	\$ 21,665
Adjustments to reconcile change in net assets to	
net cash used by operating activities:	
Depreciation expense	29,810
(Increase) decrease in operating assets:	
Grants receivable	28,461
Prepaid expenses	4,937
Other assets	(18,170)
Increase (decrease) in operating liabilities:	
Accounts payable	106,832
Accrued payroll and related expenses	(7,728)
Other accrued expenses	 6,795
Total Adjustments	 150,937
Net Cash Used By Operating Activities	 172,602
Cash Flows From Investing Activities	
Purchase of property and equipment	 (26,672)
Net Cash Used By Investing Activities	 (26,672)
Net Increase (Decrease) In Cash	145,930
Cash - Beginning of Year	 701,202
Cash - End of Year	\$ 847,132

Lake Charles, Louisiana

Statement of Functional Expenses

For The Year Ended September 30, 2009

	Program Services		Supporting Services, Management & General		Total	
Advertising	\$	25,676	\$	-	\$	25,676
Audit expense		8,650		-		8,650
Bank service charges		5,375		-		5,375
Depreciation		-		29,810		29,810
Direct client services		99,293		-		99,293
Education and training		6,091		-		6,091
Housekeeping		3,875		-		3,875
Insurance		136,162		-		136,162
Payroll taxes/fringe expense		375,450		-		375,450
Postage		9,709		-		9,709
Purchased services		7,512		-		7,512
Interpreting services		11,762		-		11,762
Rent		91,256		-		91,256
Repairs and maintenance		26,180		-		26,180
Salaries		2,956,187		-		2,956,187
Supplies		67,24 1		-		67,241
Telephone		27,592		-		27,592
Travel		24,691		-		24,691
Utilities		15,807		-		15,807
Legal fees		2,264		-		2,264
Miscellaneous		35,247		3,386		38,633
Total Program Expenses	<u>_\$</u>	3,936,020	\$	33,196	\$	3,969,216

Lake Charles, Louisiana Notes to Financial Statements September 30, 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Nature of Activities

Southwest Louisiana Independence Center, Inc. was organized under Section 501 (c)(3) of the Internal Revenue Code as a nonprofit organization for the purpose of providing support services to the physically disabled and their families. A significant portion of the Center's revenues are Medicaid payments received for providing patient care services to Medicaid eligible individuals. The Center also receives grants from the U.S. Department of Education and the State of Louisiana Department of Social Services. The Center is not classified as a private foundation by the Internal Revenue Service.

Income Taxes

The Center is exempt from federal income taxes under Section 501 (c)(3) of the Internal Revenue Code and from Louisiana income taxes. Therefore, no provision has been made for federal or state income taxes in the accompanying financial statements.

Basis of Accounting

The accompanying financial statements of Southwest Louisiana Independence Center, Inc. have been prepared on the accrual basis of accounting.

Grants, miscellaneous contributions of cash, and other assets are reported as unrestricted support unless donor stipulations are not removed during the fiscal year.

Cash and Cash Equivalents

The Center had bank deposits of \$876,012 at September 30, 2009 and a carrying value of \$847,132, which includes \$500 in petty cash.

For purposes of the statement of cash flows, the Center considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

Concentrations of Credit Risk Arising from Cash Deposits in Excess of Insured Limits

The Center maintains cash balances in two financial institutions. The balances are insured by the Federal Deposit Insurance Corporation up to \$250,000 per bank. As of September 30, 2009, the cash balance in one of these financial institutions exceeded the \$250,000 insurance limit by \$577,626.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Lake Charles, Louisiana Notes to Financial Statements (Continued) September 30, 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Property and Equipment/Depreciation and Amortization

Property and equipment are recorded at their historical cost. Donated assets are recorded at their estimated fair value on the date of the donation. Capital assets are defined as those acquired with an initial individual cost of more than \$250.

Furniture and equipment are being depreciated over estimated useful lives of three to fifteen years. The straight-line method of depreciation is being utilized. Depreciation expense was \$29,810 for the year ended September 30, 2009.

Compensated Absences

The Center has a contingent liability in the amount of \$16,381 at September 30, 2009 for unused vacation and earned time off. Sick leave is not vested, therefore no accrual is reflected in the financial statements.

Advertising Costs

Advertising costs are expensed as incurred and amounted to \$25,676 for the year ended September 30, 2009.

NOTE 2 - PROPERTY AND EQUIPMENT

The following is a summary of furniture and equipment as of September 30, 2009:

Furniture and Equipment, October 1, 2008 Additions for the Year Ended September 30, 2009 Disposals for the Year Ended September 30, 2009	\$ 232,089 26,672 -0-
Furniture and Equipment, September 30, 2009	\$ 258,761
Accumulated Depreciation, October 1, 2008 Depreciation for the Year Ended September 30, 2009 Less Depreciation on Disposed Assets for the Year	\$ 147,087 29,810
Ended September 30, 2009 Accumulated Depreciation, September 30, 2009	 \$ 176,897
Net Book Value, September 30, 2009	\$ 81,864

Lake Charles, Louisiana Notes to Financial Statements (Continued) September 30, 2009

NOTE 3 - GRANTS RECEIVABLE

Grants receivable at September 30, 2009 consisted of reimbursements for expenses incurred in the following programs:

<u>Program</u>	<u>Amount</u>
Title VII-C	\$ 41,595
Telecommunications Device Distribution	11,200
State Personal Care Attendant Contract	32,976
State Independent Living Contract	25,854
Elderly Disabled Adults	115,593
SLIC Interpreting	2,451
Children's Choice	686
Long Term Personal Care Services	121,511
Total Receivable	\$ 351,866

NOTE 4 - OPERATING LEASE

The Center currently leases office space for the Lake Charles, Lafayette and Leesville offices. The current lease agreement for the Lake Charles site for suites B, C, and D is for a sixty month period beginning December 1, 2006 with a monthly fee of \$3,500. The suite A lease for Lake Charles is for twelve month period beginning May 1, 2009 with a monthly fee of \$800. The current lease agreement for the Lafayette site is for a twelve month period beginning July 1, 2009 with a monthly fee of \$2,373. The current lease agreement for the Leesville site is for a twelve month period beginning February 15, 2009 with a monthly fee of \$850.

Total rent expense reflected in these financial statements for the year ended September 30, 2009 was \$91,256.

NOTE 5 - CONTINGENCIES

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability. Management is not aware of any disallowed costs as of September 30, 2009.

NOTE 6 - RISK MANAGEMENT

The Center has purchased commercial insurance for its general liability and worker's compensation insurance. They have not retained any risk with relation to these activities.

Lake Charles, Louisiana
Notes to Financial Statements (Continued)
September 30, 2009

NOTE 7 - ECONOMIC DEPENDENCY

The Center receives the majority of its revenue from funds provided by state and federal grants as well as through a contract for patient care services provided to Medicaid eligible individuals. If significant budget cuts are made at the federal and/or state level or the Medicaid contract is not renewed, the amount of funds the Center receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of funds the Center will receive in the next fiscal year.

NOTE 8 - RETIREMENT PLAN

The Center participates in a SIMPLE IRA retirement plan for the benefit of its employees. The plan allows employees who anticipate earning more than \$5,000 in the current year to participate and allows them to contribute a percentage of their pay or a flat dollar amount up to a maximum annual contribution of \$10,500. The plan requires employer-matching contributions on a dollar-for-dollar basis up to 3% of each employee's compensation. The employer may elect, upon advance notice to the employees, to make a maximum match of less than 3% but not less than 1% of employee's compensation; however, this election can only be made during two out of any consecutive five year period. Employer matching contributions for the fiscal year ended September 30, 2009 was \$9,202.

NOTE 9 - SUBSEQUENT EVENT

In May 2009, the Financial Accounting Standards Board issued Statement 165, Subsequent Events, to incorporate the accounting and disclosure requirements for subsequent events into U.S. generally accepted accounting principles. Statement 165 introduces new terminology, defines a date through which management must evaluate subsequent events or transactions occurring after the balance sheet date. The Center adopted statement 165 as of June 30, 2009, which was the required effective date.

The Center evaluated its December 31, 2009 financial statements for subsequent events through March 15, 2010, the date the financial statements were available to be issued. The Center is not aware of any subsequent events which would require recognition or disclosure in the financial statements.

Lake Charles, Louisiana Summary of Independent Auditors' Results September 30, 2009

Financial Statements		
Type of auditor's report issued		Unqualified
Internal control over financial reporting:		
Material weaknesses identified?	<u>x</u> Yes	No
Significant deficiency identified not considered		
to be material weaknesses?	_x_ Yes	None reported
Noncompliance material to financial statements		
noted?	Yes	<u>x</u> No

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Directors Southwest Louisiana Independence Center, Inc. Lake Charles, Louisiana

I have audited the financial statements of Southwest Louisiana Independence Center, Inc. (a nonprofit organization) as of and for the year ended September 30, 2009, and have issued my report thereon dated March 15, 2010. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit I considered Southwest Louisiana Independence Center, Inc.'s internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Southwest Louisiana Independence Center, Inc.'s internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Center's internal control over financial reporting.

My consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, I identified certain deficiencies in internal control over financial reporting that I consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects Southwest Louisiana Independence Center, Inc.'s ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of Southwest Louisiana Independence Center, Inc.'s financial statements that is more than inconsequential will not be prevented or detected by Southwest Louisiana Independence Center, Inc.'s internal control. I consider items ICG-09-1 and ICG-09-2 to be significant deficiencies.

The Board of Directors Southwest Louisiana Independence Center, Inc. Lake Charles, Louisiana Page 2

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by Southwest Louisiana Independence Center, Inc.'s internal control.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, I consider item ICG-09-2 to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether financial statements of Southwest Louisiana Independence Center, Inc. are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Southwest Louisiana Independence Center, Inc.'s response to the findings identified in my audit is described in the accompanying schedule of compliance and internal control over financial reporting. I did not audit Southwest Louisiana Independence Center, Inc.'s responses and, accordingly, I express no opinion on it.

This report is intended solely for the information of the management of Southwest Louisiana Independence Center, Inc., the Legislative Auditor of the State of Louisiana, federal awarding agencies and pass through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

M. De Coner, CPA

Lake Charles, Louisiana March 15, 2010

SOUTHWEST LOUISIANA INDEPENDENCE CENTER, INC. SCHEDULE OF COMPLIANCE AND INTERNAL CONTROL OVER FINANCIAL REPORTING FOR THE YEAR ENDED SEPTEMBER 30, 2009

I INTERNAL CONTROL FINDINGS – GOVERNMENTAL AUDITING STANDARDS (ICG)

(ICG-09-1) Lack of Segregation of Duties

<u>Finding:</u> There appears to be a lack of segregation of duties with respect to the accounting functions of the Center. We did note that management and the board of directors have taken steps to perform independent review of the items processed through the accounting system and strengthen its internal controls.

Cause: Due to the size of the staff, it is not always feasible to segregate duties.

Effect: The possibility of unauthorized transactions being processed exists.

<u>Recommendation:</u> We recommend that the Center's management and board continue to perform independent review of the items processed through the accounting system in order to strengthen its internal controls.

<u>Management Response:</u> SLIC's management and board of directors shall continue to perform independent review of items processed through the accounting system in order to strengthen its internal controls.

(ICG-09-2) Financial Statement Reporting

The Center relies on the auditing firm to prepare the external financial statements and related disclosures. Under U. S. generally accepted auditing standards, the auditing firm cannot be considered part of the Center's internal control structure and because of the limitations of the accounting staff, the design of the Center's internal control structure does not otherwise include procedures to prevent or detect a material misstatement in the external financial statements.

Management has considered this weakness and determined that it would not be cost effective at this time to employ or contract the appropriate personnel to remove this deficiency.

SOUTHWEST LOUISIANA INDEPENDENCE CENTER, INC. SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED SEPTEMBER 30, 2009

I <u>INTERNAL CONTROL FINDINGS – GOVERNMENTAL AUDITING STANDARDS (ICG)</u>

(ICG-08-1) Lack of Segregation of Duties

<u>Finding:</u> There appears to be a lack of segregation of duties with respect to the accounting functions of the Center. We did note that management and the board of directors have taken steps to perform independent review of the items processed through the accounting system and strengthen its internal controls.

<u>Cause</u>: Due to the size of the staff, it is not always feasible to segregate duties.

Effect: The possibility of unauthorized transactions being processed exists.

<u>Recommendations:</u> We recommend that the Center's management and board continue to perform independent review of the items processed through the accounting system in order to strengthen its internal controls.

<u>Management Response:</u> SLIC management and board of directors shall continue to perform independent review of items processed through the accounting system in order to strengthen its internal controls.

(ICG-08-2) Financial Statement Reporting

The Center relies on the auditing firm to prepare the external financial statements and related disclosures. Under U. S. generally accepted auditing standards, the auditing firm cannot be considered part of the Center's internal control structure and because of the limitations of the accounting staff, the design of the Center's internal control structure does not otherwise include procedures to prevent or detect a material misstatement in the external financial statements.

Management has considered this weakness and determined that it would not be cost effective at this time to employ or contract the appropriate personnel to remove this deficiency.