

**Greater St. Stephen Ministries Housing
and Development Corporation
(a Non-Profit Organization)**

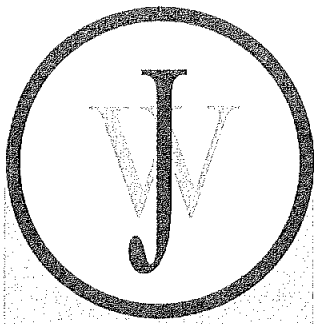
PROGRAM SPECIFIC

For the Year Ended December 31, 2013



Table of Contents

	Page
Independent Auditors' Report	1
Basic Financial Statements	
Statement of Financial Position	3
Statement of Activities	4
Statement of Cash Flows	5
Notes to the Financial Statements	6
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	10
Report on Compliance for Each Major Program and on Internal Control over Compliance by OMB Circular A-133	12
Schedule of Findings and Questioned Costs	
Summary of Auditors' Results	14
Findings – Internal Controls and Compliance	15
Summary of Prior Audit Findings	16
Management's Corrective Action Plan	17



J. WALKER & COMPANY^{APC}

ACCOUNTANTS AND ADVISORS

INDEPENDENT AUDITORS' REPORT

To the Board of Trustees of
Greater St. Stephen Ministries Housing and Development Corporation
New Orleans, Louisiana

We have audited the accompanying financial statements of the Housing and Development Branch (a non-profit organization) of Greater St. Stephen Full Gospel Baptist Church (a religious organization), which comprise the statement of financial position as of December 31, 2013, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

OFFICES:

949 RYAN ST. STE. 100
LAKE CHARLES
LOUISIANA 70601
(O) 337-478-7902
(F) 337-478-3345

WWW.JWALKERCO.COM

MEMBER OF:

AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Housing and Development Branch of Greater St. Stephen Full Gospel Baptist Church as of December 31, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

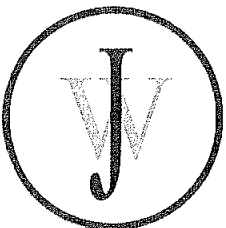
Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 23, 2014, on our consideration of Greater St. Stephen Ministries Housing and Development Corporation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Greater St. Stephen Ministries Housing and Development Corporation's internal control over financial reporting and compliance.

J. Walker & Company, APC

Lake Charles, Louisiana

May 23, 2014



Greater St. Stephen Ministries Housing and Development Corporation
Statement of Financial Position
As of December 31, 2013

Assets

Current Assets	
Cash and Cash Equivalents	\$ 7,150
Accounts Receivable	40,275
Other Assets	<u>150</u>
Total Current Assets	<u>47,575</u>
Property and Equipment	
Property and Equipment, net	<u>4,864,174</u>
Total Assets	<u><u>\$ 4,911,749</u></u>

Liabilities And Net Assets

Current Liabilities	
Payroll Liabilities	\$ 2,813
Line of Credit	<u>79,877</u>
Total Current Liabilities	<u>82,690</u>
Total Liabilities	82,690
Net Assets	
Unrestricted	(434,655)
Temporarily Restricted	<u>5,263,714</u>
Total Net Assets	<u>4,829,059</u>
Total Liabilities and Net Assets	<u><u>\$ 4,911,749</u></u>

The accompanying notes are an integral part of the financial statements

Greater St. Stephen Ministries Housing and Development Corporation
Statement of Activities
For the Year Ended December 31, 2013

	Unrestricted	Temporarily Restricted	Total
Revenues			
Rental Income	\$ 473,409	\$ -	\$ 473,409
Miscellaneous Income	14,918	-	14,918
Total Revenues	488,327	-	488,327
Net Assets Released from Restrictions	-	-	-
Program Services			
Bank Service Fee	120	-	120
Cable	2,332	-	2,332
Contract Services	116,655	-	116,655
Contributions	18,000	-	18,000
Depreciation Expense	128,005	-	128,005
Insurance	94,644	-	94,644
Interest Expense	5,399	-	5,399
Legal Fees	5,200	-	5,200
Maintenance and Repairs	66,657	-	66,657
NSF's and Related Fees	2,697	-	2,697
Payroll Expenses	73,036	-	73,036
Recreation	500	-	500
Taxes	2,696	-	2,696
Utilities	81,862	-	81,862
Total Expenses	597,803	-	597,803
Change in Net Assets	(109,476)	-	(109,476)
Net Assets, beginning of year	(325,179)	5,263,714	4,935,535
Net Assets, end of year	\$ (434,655)	\$ 5,263,714	\$ 4,829,059

The accompanying notes are an integral part of the financial statements

Greater St. Stephen Ministries Housing and Community Development Corporation
Statement of Cash Flows
For the Year Ended December 31, 2013

CASH FLOWS FROM OPERATING ACTIVITIES:

Change in Net Assets \$ (109,476)

Adjustments to reconcile Net Income (Loss) to net Cash
provided by operating activities:

Depreciation	128,005
Increase in accounts receivable	(3,538)
Increase in other assets	(150)
Decrease in payroll liabilities	(54)
Net cash used in operating activities	<u>14,787</u>

CASH FLOWS FROM FINANCING ACTIVITIES:

Payments on line of credit	<u>(16,137)</u>
Net cash used in financing activities	

Net Increase (Decrease) in Cash and Cash Equivalents (1,350)

Cash and Cash Equivalents at Beginning of Year 8,500

Cash and Cash Equivalents at End of Year \$ 7,150

Additional Supplemental Information:

Interest paid - \$5,399

The accompanying notes are an integral part of the financial statements

Greater St. Stephen Ministries Housing and Development Corporation
Notes to the Financial Statements
December 31, 2013

Note 1 – Nature of Activities and Significant Accounting Policies

Organization and Purpose

Greater St. Stephen Ministries Housing & Development Corporation (the “Corporation”) is a single asset corporation that owns and operates a large multi-family housing development in New Orleans East, referred to as Greater St. Stephen City. The Corporation was established in 1996 to provide low to moderate income families with attractive, well-maintained, safe, and affordable housing. The Corporation currently files taxes under a group exemption with the Greater St. Stephen Full Gospel Baptist Church, and is therefore considered to be a component unit of the Church. The Corporation is currently in the process of obtaining its own tax declaration to become a separate reporting entity from the Church. The Church has significant influence over the corporation via common management and common board control. The Church also provides certain payroll management functions, as well as office space, utilities, and the use of all office furniture and equipment to the Corporation.

Basis of Accounting

The Corporation’s financial statements are prepared on the accrual basis of accounting, where by revenue is recorded when earned and expenses are recorded when incurred.

Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards Codification (FASB ASC) No. 958, *Financial Statements of Not-For-Profit Organizations*. Under FASB ASC No. 958, the Corporation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets

Unrestricted - Net assets not subject to donor-imposed stipulations; all revenues, expenses, gains, and losses that are not changes in permanently or temporarily restricted net assets. As of December 31, 2013, the Corporation had \$(434,655) in unrestricted net assets.

Temporarily Restricted - Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Corporation and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. As of December 31, 2013, the Corporation had \$5,263,714 in temporarily restricted net assets.

Permanently Restricted - Net assets subject to donor-imposed stipulations that they be maintained permanently by the Corporation. Generally, the donors of these assets permit the Corporation to use all or part of the income earned on any related

Greater St. Stephen Ministries Housing and Development Corporation
Notes to the Financial Statements
December 31, 2013

Note 1 – Nature of Activities and Significant Accounting Policies (continued)

investments for general or specific purposes. As of December 31, 2013, the Corporation did not have any permanently restricted net assets.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

For accounting and reporting purposes, cash and cash equivalents includes cash on hand, demand deposits, and all highly liquid investments with original maturities of three months or less.

Rental Income and Accounts Receivable:

Rental income is recognized as rentals become due. Rental payments received in advance are deferred until earned. All leases between the Corporation and the tenants of the properties are operating leases.

Rental charges for the current month are due on the first of the month. Tenants who are evicted or move out are charged with damages and cleaning fees, if applicable. Accounts receivable consist of amounts due for rental income, other tenant charges for damages and cleaning fees in excess of forfeited security deposits. The project does not accrue interest on the tenant receivable balances.

Management believes all receivables are to be collected; therefore no allowance for uncollectible accounts is recognized.

Property and Equipment

The property and equipment of the Corporation are recorded as assets and are stated at historical cost when purchased. Additions, improvements, and expenditures that significantly extend the useful life of an asset are capitalized. The Corporation follows the practice of capitalizing all fixed assets purchases that exceed \$1,000, and depreciating the assets on the straight line basis. The useful lives of the Corporation's assets are estimated as follows:

<u>Description</u>	<u>Estimated Lives</u>
Buildings and Improvements	39 years

Current Liabilities

Current liabilities for the Corporation are comprised of obligations that, by their term, are due on demand or will be due on demand within one year from the statement of financial position date.

Greater St. Stephen Ministries Housing and Development Corporation
Notes to the Financial Statements
December 31, 2013

Note 1 – Nature of Activities and Significant Accounting Policies (continued)

Compensated Absences

The Corporation accounts for compensated absences (e.g., unused vacation, sick leave) as directed by the Financial Accounting Standards Board Accounting Standards Codification No. 710-10-50-1 (FASB ASC 710-10-50-1), "Accounting for Compensated Absences". A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to benefits. As of December 31, 2013, no estimates were made for compensated absences.

Income Taxes

The Corporation has not received its separate tax exempt status. However, the Corporation currently operates as a 501(c)(3) under the tax exempt status of the Church. Therefore, no provision for income taxes is made in the accompanying financial statements. The Church is exempt from filing the Form 990, Return of Organization Exempt from Income Taxes, and therefore the Corporation is exempt from filing as well.

Note 2 – Grant Financing

The Corporation received funding in the amount of \$5,263,714 from the U.S. Department of Housing and Urban Development. The funds were distributed through the Community Development Block Grant, which was provided to the Louisiana Recovery Authority (LRA) following the destruction of Hurricane Katrina. The program that this agency participated in is known as the Small Rental Property Program, which is focused on rebuilding the stock of one to four unit rental properties to address the housing needs of low to moderate income people in the most heavily damaged areas, speeding the recovery of entire neighborhoods and communities. As a result of receiving these funds, the Corporation has made a commitment to make fifty percent (50%) of the renovated properties available to supportive housing occupants for a minimum of 20 years. The loan is considered to be guaranteed throughout the 20 year period contingent on the Corporation's compliance with the regulatory requirements. The loan is also considered to be non-amortizing and non-interest bearing during its entire term unless a default occurs due to acts of non-compliance.

Note 3 – Line of Credit

The Corporation has a \$250,000 uncollateralized business line of credit at Chase Bank with a 5.25% interest rate. The line of credit was renewed in November of 2013. As of December 31, 2013 the remaining balance was \$79,877.

Greater St. Stephen Ministries Housing and Development Corporation
Notes to the Financial Statements
December 31, 2013

Note 4 – Property and Equipment

Fixed assets as of December 31, 2013 are summarized as follows:

Buildings and Building Improvements	\$ 5,120,183
Less: Accumulated Depreciation	<u>(256,009)</u>
Total	<u>\$ 4,864,174</u>

Depreciation expense totaled \$128,005 for the year ended December 31, 2013.

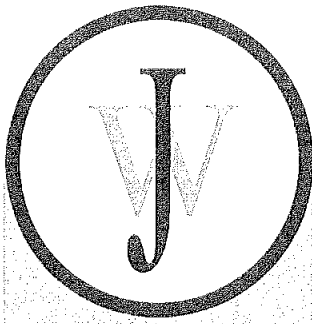
Note 5 – Concentrations of Risk

The Corporation relies on rental income from tenants to maintain operations. Rental income accounts for nearly 100% of the Corporation's revenues. While it is considered reasonably possible that tenants may be lost in the near term, no current causes for concern were noted.

As of December 31, 2013, funds on deposit with various financial institutional did not exceed the available Federal Deposit Insurance Coverage.

Note 7 – Subsequent Events

The Corporation has evaluated its December 31, 2013 financial statements through May 23, 2014 and determined that no events occurred that require disclosure. No subsequent events occurring after this date have been evaluated for inclusion in these financial statements.



J. WALKER & COMPANY^{APC}

ACCOUNTANTS AND ADVISORS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees of
Greater St. Stephen Ministries Housing and Development Corporation
New Orleans, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Greater St. Stephen Ministries Housing and Development Corporation (a nonprofit organization), which comprise the statement of financial position as of December 31, 2013, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 23, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Greater St. Stephen Ministries Housing and Development Corporation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Greater St. Stephen Ministries Housing and Development Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We identified one deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2013-01 that we consider to be a significant deficiency.

OFFICES:

949 RYAN ST. STE.100
LAKE CHARLES
LOUISIANA 70601
(O) 337-478-7902
(F) 337-478-3345

WWW.JWALKERCO.COM

MEMBER OF:

AMERICAN INSTITUTE OF
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Compliance and Other Matters

As part of obtaining reasonable assurance about whether Greater St. Stephen Ministries Housing and Development Corporation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Greater St. Stephen Ministries Housing and Development Corporation's Response to Findings

Greater St. Stephen Ministries Housing and Development Corporation's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Greater St. Stephen Ministries Housing and Development Corporation's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

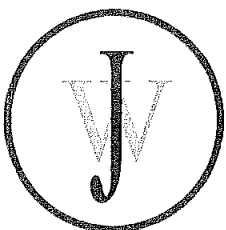
Purpose of this Report

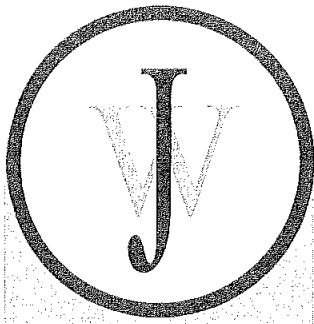
The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Under Louisiana Revised Document Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

J. Walker & Company, APC

Lake Charles, Louisiana

May 23, 2014





J. WALKER & COMPANY^{APC}

ACCOUNTANTS AND ADVISORS

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

To the Board of Trustees of
Greater St. Stephen Ministries Housing and Development Corporation
New Orleans, Louisiana

Report on Compliance for Each Major Federal Program

We have audited Greater St. Stephen Ministries Housing and Development Corporation's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Greater St. Stephen Ministries Housing and Development Corporation's major federal programs for the year ended December 31, 2013. Greater St. Stephen Ministries Housing and Development Corporation's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Greater St. Stephen Ministries Housing and Development Corporation's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Greater St. Stephen Ministries Housing and Development Corporation's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

OFFICES:

949 RYAN ST. STE.100
LAKE CHARLES
LOUISIANA 70601
(O) 337-478-7902
(F) 337-478-3345

WWW.JWALKERCO.COM

MEMBER OF:

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We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Greater St. Stephen Ministries Housing and Development Corporation's compliance.

Opinion on Each Major Federal Program

In our opinion, Greater St. Stephen Ministries Housing and Development Corporation complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2013.

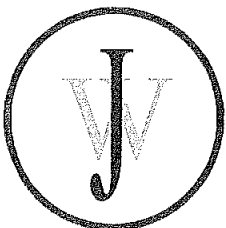
Report on Internal Control over Compliance

Management of Greater St. Stephen Ministries Housing and Development Corporation is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Greater St. Stephen Ministries Housing and Development Corporation's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Greater St. Stephen Ministries Housing and Development Corporation's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



J. Walker & Company, APC
Lake Charles, Louisiana
May 23, 2014

Greater St. Stephen Ministries Housing and Development Corporation
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2013

I. Summary of Auditors' Results

a. Financial Statements

1. The auditors' report expresses an unqualified opinion on the financial statements of Greater St. Stephen Ministries Housing and Development Corporation.
2. There was one (1) control deficiency disclosed during the audit of the financial statements and reported in the *Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*.
3. There were no control deficiencies in internal control over major federal programs disclosed during the audit reported in the *Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by OMB Circular A-133*.
4. The auditors' report on compliance for the federal award program administered by Greater St. Stephen Ministries Housing and Development Corporation expresses an unqualified opinion.

b. Federal Awards

5. Audit findings that are required to be reported in accordance with Section 501(a) of OMB Circular A-133 are reported in Section III of this schedule.
6. The programs tested as major programs include:

Housing & Urban Development - CDBG	<u>CFDA Number</u> 14.228
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7. The threshold used for distinguishing between Type A and Type B programs was \$300,000.
8. Greater St. Stephen Ministries Housing and Development Corporation does not qualify as a low-risk auditee.

c. Management Letter

A management letter was not issued in connection with the audit for the year ended December 31, 2013.

Greater St. Stephen Ministries Housing and Development Corporation
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2013

II. Findings – Internal Controls and Compliance

2013-01 General Accounting

Condition:

Instances were noted where accounts were not properly reconciled to, or reflected on the Corporation's general ledger, resulting in misstated account balances.

Criteria:

Good controls over financial records of the Corporation should include monitoring procedures to ensure that controls are being followed on a consistent basis.

Cause:

The failure to apply the generally accepted accounting principles is the result of a lack of internal controls over financial reporting.

Effect:

The net assets of the Corporation could be materially misstated due to insufficient management of the accounting records.

Recommendation:

We suggest that the Corporation continue to educate and train its staff in the areas of proper accrual based accounting and the year-end closing of accounts.

Response:

See management's corrective action plan.

III. Findings and Questioned Costs – Major Federal Award Programs Audit

Department of Housing and Urban Development – Community Development Block Grant Passed through Louisiana Office of Community Development (OCD) formerly Louisiana Road Home Assistance (LRA).

There were no findings noted for the period under review.

Greater St. Stephen Ministries Housing and Development Corporation
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2013

IV. Summary of Prior Year Findings

2012-01 General Accounting

Condition:

Instances were noted where transactions were required to either have been added or removed from the books in prior periods. These transactions suggest that accounts were not properly closed at the year end.

Recommendation:

We suggest that the Corporation continue to educate and train its staff in the areas of proper accrual based accounting and the year-end closing of accounts.

Current Status:

Unresolved, see finding 2013-01

2012-02 – Late Report Filing

Condition:

GSSM Housing & Community Development Corporation did not submit report to the legislative auditor's office on a timely basis.

Recommendation:

Management must implement procedures to ensure that they are in compliance with the reporting requirements of the state.

Current Status:

Resolved

2012-03 – Timely Filing of Form SF-SAC & Single Audit Reporting Package

Condition:

GSSM Housing & Community Development Corporation did not submit report to the Federal Audit Clearinghouse on a timely basis.

Recommendation:

Management must implement procedures to ensure that they are in compliance with the federal reporting requirements.

Current Status:

Resolved

Greater St. Stephen Ministries Housing and Development Corporation
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2013

V. Management's Corrective Action Plan

2013-01 General Accounting

Recommendation:

We suggest that the Corporation continues to educate and train its staff in the areas of proper accrual based accounting and the year-end closing of accounts.

Corrective Action:

The Corporation will establish internal controls over the preparation of financial statements in accordance with the generally accepted accounting principles. The Corporation will also continue to seek the assistance of an external CPA to monitor accounting and financial reporting.

Implementation Date:

July 1, 2014

Contact Information:

Ms. Donna Williams
Greater St. Stephen Ministries Housing and Development Corporation
5600 Read Boulevard
New Orleans, Louisiana 70127
(504) 244-6800