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## THE EMPLOYEES' RETIREMENT SYSTEM OF JEFFERSON PARISH, LOUISIANA

Financial Statements and Independent Auditor's Report As of and for the Year Ended December 31, 2006 With Comparatives for 2005

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7\_//-07

## CONTENTS

					<u>Page</u>
Independent Auditor's Report	•		•		1
Management's Discussion and Analysis	•		•		4
Basic Financial Statements					
Statements of Plan Net Assets			•		11
Statements of Changes in Plan Net Assets					12
Notes to the Financial Statements	•		•	•	14
Required Supplementary Information (RSI)					
Schedules of Funding Progress				•	23
Schedules of Employer Contributions		•		•	24
Other Supplementary Information					
Summary of Historical Data		•	•		26
Details of Investments		•			27
Schedule of Administrative Expenses		•			28
Schedule of Insurance Policies in Force and Compensation Paid Board Members		•	•		29
Summary Schedule of Prior Year Audit Findings Corrective Action Plan for Current Year Audit Findings	and				3.0
	•	•	•	•	30
Other Reports Required by Government Auditing Standards					
Report on Compliance and Internal Control over Financial Reporting Based on an Audit of Financial Statements Performed in					22

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#### INDEPENDENT AUDITOR'S REPORT

The Board of Trustees of The Employees' Retirement System of Jefferson Parish, Louisiana A Component Unit of Jefferson Parish

I have audited the basic financial statements of the Employees' Retirement System of Jefferson Parish, a component unit of Jefferson Parish, as of and for the years ended December 31, 2006 and 2005, as listed in the table of contents. These basic financial statements are the responsibility of the System's management. My responsibility is to express an opinion on these basic financial statements based on my audits.

I conducted my audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audits to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audits provide a reasonable basis for my opinion.

In my opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the Employees' Retirement System of Jefferson Parish as of December 31, 2006 and 2005, and the results of its operations for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with <u>Government Auditing Standards</u>, I have also issued a report dated March 1, 2007, on my consideration of the Employees' Retirement System of Jefferson Parish's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations and contracts. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of my audits.

Management's Discussion and Analysis, as listed in the table of contents, is not a required part of the basic financial statements, but is supplementary information required by the Governmental Accounting Standards Board. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information, and express no opinion on it.

My audits were performed for the purpose of expressing an opinion on the basic financial statements taken as a whole. All other accompanying financial information listed as other supplementary information, in the table of contents is presented for informational purposes to the reader and is not a required part of the basic financial statements of the Employees' Retirement System of Jefferson Parish. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in my opinion is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Keith J. Rovira

Certified Public Accountant

March 1, 2007

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MANAGEMENT'S DISCUSSION AND ANALYSIS

Management's Discussion and Analysis
December 31, 2006 and 2005

The Management's Discussion and Analysis (MD&A) of the Employees' Retirement System of Jefferson Parish's (System) financial performance presents a narrative overview and analysis of the System's financial activities for the years ended December 31, 2006 and 2005. The System is a component unit of Jefferson Parish and is reporting as a single-employer defined benefit pension plan which is closed to new employee participants. This document focuses on the current year's activities, resulting changes, and currently known facts. Please read this document in conjunction with the additional information contained in the basic financial statements. The MD&A is an element of the new reporting model adopted by the Government Accounting Standards Board (GASB) in their Statement No. 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments" issued June, 1999. Certain comparative information between the current year and prior year has been presented in the MD&A.

## FINANCIAL HIGHLIGHTS

The minimum requirements for Special Purpose Governments Engaged in Business-Type Activities established by GASB Statement No. 34 are divided into the following sections:

- (a) Management's Discussion and Analysis
- (b) Basic Financial Statements
- (c) Required Supplementary Information (other than MD&A)

#### Basic Financial Statements:

The basic financial statements present information for the System as a whole, in a format designed to make the statements easier for the reader to understand. The two statements in this section are the Statement of Plan Net Assets and the Statement of Changes in Plan Net Assets.

The Statement of Plan Net Assets is prepared on the accrual basis of accounting. Plan assets are subdivided into (a) major categories of assets held (for example, cash and cash equivalents, receivables, investments, and assets used in plan operations) and (b) the principal components of the receivables and investment

## THE EMPLOYERS' RETIREMENT SYSTEM OF JEFFERSON PARISH Management's Discussion and Analysis (Continued) December 31, 2006 and 2005

categories. Assets and liabilities are presented separately on the statement. Plan liabilities generally consist of regular accounts payables for administrative expenses, retirees' payments and deductions for health insurance premiums payable, federal income tax withholdings, and accrued annual and sick leave. Plan liabilities are recognized on the accrual basis. The difference between total assets and total liabilities is called Net Assets Held in Trust for Pension Benefits. This statement may provide a useful indicator of whether the financial position of the System is improving or deteriorating.

The Statement of Changes in Plan Net Assets presents information showing how the System's assets changed as a result of current year operations and activities. Regardless of when cash is affected, all changes in plan net assets are reported when the underlying transactions occur. As a result, there are transactions included that will not affect cash until future fiscal periods. known as accrual basis accounting. This statement presents information in two principal sections, Additions and Deductions. Additions are comprised of employer and member contributions and net investment income (loss). The resulting difference between investment income and investment expense is net investment income (loss). Deductions include benefit payments to retirees, refunds of employee contributions, and administrative expenses. difference between total additions and total deductions is reported as the Net Increase (Decrease) in Plan Net Assets for the year.

## THE EMPLOYEES' RETIREMENT SYSTEM OF JEFFERSON PARISH Management's Discussion and Analysis (Continued) December 31, 2006 and 2005

## FINANCIAL ANALYSIS OF THE ENTITY

## Statement of Plan Net Assets As of December 31, 2006 and 2005

	<u>2006</u>	2005
Current and other assets Investments Capital assets	\$ 740,222 29,071,351 <u>6,098</u>	\$ 484,773 28,875,811 5,299
Total Assets	29,817,671	29,365,883
Current liabilities Long-term liabilities	219,967 <u>25,042</u>	1,221,988 57,899
Total Liabilities	245,009	1,279,887
Net Assets Held in Trust for Pension Benefits	\$ <u>29,572,662</u>	\$ <u>28,085,996</u>

All of the System's net assets are essentially held in trust at a local financial institution for the payment of future pension benefits and administrative operations.

Net assets of the System increased by \$1,486,666, or 5.29%, from December 31, 2005 to December 31, 2006. The most significant cause for this was the overall increase in value of investments held in trust by the System.

## Statement of Changes in Plan Net Assets For the Year Ended December 31, 2006 and 2005

	<u>2006</u>	<u> 2005</u>
Additions Deductions	\$4,026,244 <u>(2,539,578</u> )	\$3,243,950 (2,573,281)
Net Increase in Plan Net Assets	\$ <u>1,486,666</u>	\$ <u>670,669</u>

# THE EMPLOYERS' RETIREMENT SYSTEM OF JEFFERSON PARISH Management's Discussion and Analysis (Continued) December 31, 2006 and 2005

The System's total additions increased by \$782,294, or 24.1% from 2005 to 2006. This was largely due to stock market forces affecting the overall appreciation of investments.

ACTUARIAL ACCRUED LIABILITY, DEBT ADMINISTRATION AND CAPITAL ASSETS

## Actuarial Accrued Liability:

As noted in the Schedule of Funding Progress in the Required Supplementary Information section of the audit report, the System's actuary has calculated the actuarial accrued liability of the System as of December 31, 2006 to be \$42,502,024, a \$1,830,954 increase, or 4.5% from 2005 figures. The actuary calculated the "unfunded" actuarial accrued liability to be \$14,066,266 at December 31, 2006, which is a increase of \$826,058, or 6.2% from 2005.

#### Debt:

The System's outstanding debt on its Statement of Plan Net Assets at year-end was comprised principally of various liabilities and deductions totaling \$219,967 and accrued annual and sick leave totaling \$25,042. Funding of these debts will come from future employer and member contributions plus net income from investments.

#### Capital Assets:

At December 31, 2006, the System had only \$6,098 invested in office equipment. This amount represents the original cost of the capital assets, <u>net</u> of accumulated depreciation. This amount is truly insignificant to the overall financial position and operations of the System, and is only being presented to comply with GASB Statement No. 34 reporting requirements.

## ECONOMIC FACTORS AND NEXT YEAR'S RECOMMENDED CONTRIBUTION RATES

The System's Board of Trustees, at its meeting held on May 2, 1989, adopted as its funding policy, "the recommended date of December 31, 2019 as the target date for completing funding of the System and that periodic requests for contribution rate adjustments, based on annual actuarial evaluations of the System, be made as necessary to accomplish that goal."

## THE EMPLOYEES' RETIREMENT SYSTEM OF JEFFERSON PARISH Management's Discussion and Analysis (Continued) December 31, 2006 and 2005

The annual actuarial valuation of the System is prepared as of the end of each fiscal year, and reported on, by G. S. Curran & Company, Ltd., consulting actuaries. Included in that report is the actuary's recommended employer contribution rate which is needed to meet the System's funding plan.

The Board of Trustees reviews each annual report, including the underlying actuarial assumptions. The Board then recommends an employer contribution rate for the following year to the Parish Administration for inclusion in the Parish budget. In accordance with the funding policy, the rate recommended by the Board to the Administration has never been less than the actuary's recommended rate.

The assumed rate of return is the average rate of total return on investments expected in the future, realizing that some years will produce greater returns and some years will produce lesser returns. This assumed rate is one of the actuarial assumptions which most affect currently recommended contribution rates. A reduction in this rate will cause contribution rates to increase, and an increase in this rate will cause contribution rates to decrease. Actuarial valuations are based on an assumed investment rate of return of 7.5%.

The actuary's recommended employer contribution rates for fiscal years 2005, 2006, 2007 and 2008 are 1.34%, 1.51%, 1.50% and 1.52%, respectively.

For 2005, the Board agreed to use an employer contribution rate of 1.34%, which is the same rate as was recommended by the actuary.

In addition to the 1.34% being collected in 2005 and the 1.51% to be collected in 2006 on all Parish employees' wages, the System collects an employer contribution of 6.05% on the wages of two employees who are members of the Jefferson system only. The amount of these employer contributions is fixed in the System's governing ordinance and is minor compared to the total collected on all employees' wages.

## THE EMPLOYEES' RETIREMENT SYSTEM OF JEFFERSON PARISH Management's Discussion and Analysis (Continued)

December 31, 2006 and 2005

The \$1,486,666 increase in net plan assets for year 2006 was due largely in part to a cash inflow of net investment income totaling \$2,302,787. Management believes that the System continues to be able to, and does, maintain sufficient liquid assets necessary to meet its expected needs. The Board's annual review of the actuarial valuation will allow the System to timely adjust to changing conditions so as to provide all members their promised benefits at the least cost to the Parish.

#### CONTACTING THE SYSTEM'S MANAGEMENT

This financial report is designed to provide our retirees, system beneficiaries, citizens, taxpayers, investors and creditors with a general overview of the System's finances, and to show the System's accountability for the money it receives. If you have any questions about this report or need additional financial information, please contact the Employees' Retirement System of Jefferson Parish, Louisiana at Suite 4100, P.O. Box 9, Gretna, Louisiana, 70054 or call them at 504-364-2668.

BASIC FINANCIAL STATEMENTS

Statements of Plan Net Assets December 31, 2006 and 2005

	2006	2005
ASSETS Cash	\$	\$ 222,793
Receivables:		
Employer contributions	36,771	91,832
Members contributions	1,712	4,660
Accrued interest & dividends Other receivables:	157,330	165,308
Early retirement (Note B.5.)	508,057	_
Miscellaneous	36,352	
Total Receivables	740,222	261,800
Prepaid expenses	<del>_</del>	180
Torrestments (Note D. 2.)		
<pre>Investments: (Note B.3.) Mutual fund - equities</pre>	13,996,251	14,313,293
Mutual fund - cash reserve	2,055,587	366,754
U.S. Treasury obligations	1,882,878	1,907,699
Corporate bonds	773,870	779,933
U.S. Government agencies	8,719,688	9,831,632
Municipal bonds	<u>1,643,077</u>	<u>1,676,500</u>
Total Investments	29,071,351	28,875,811
Office equipment, net of accumulated		
depreciation (Note C)	6,098	<u>5,299</u>
Total Assets	29,817,671	<u>29,365,883</u>
100dl Abbetb	20,017,071	27,303,003
LIABILITIES		
Book overdraft	22,595	_
Accounts payable	16,789	21,272
Retirees' premiums collected in advance	-	19,285
Accrued annual and sick leave	25,042	57,899
Hospitalization premiums payable	180,583	220,471
Purchased investment payable	<del></del>	<u>960,960</u>
Total Liabilities	245,009	1,279,887
Net Assets Held in Trust for Pension Benefits (A schedule of funding progress for the plan is presented on page 23)	\$ <u>29,572,662</u>	\$ <u>28,085,996</u>

## (Continued)

The accompanying notes are an integral part of this statement.

Statements of Changes in Plan Net Assets December 31, 2006 and 2005

ADDITIONS	<u> 2006</u>	<u>2005</u>
Contributions:		
Employer	\$1,653,191	
Members	<u>70,266</u>	<u>106.516</u>
Total Contributions	1,723,457	1,950,388
Investment income:		
Net appreciation in fair value of investments	1,601,619	653,240
Interest	724,471	635,166
Dividends	<u>63,950</u>	90.049
	2,390,040	1,378,455
Less: Investment expense	(87,253)	(84,893)
Net investment income	2,302,787	1,293,562
Total Additions	4,026,244	3,243,950
DEDUCTIONS		
Benefits	2,276,028	2,245,378
Refunds of contributions	53,800	77,244
Administrative expense (Page 28)	209,750	<u>250,659</u>
Total Deductions	2,539,578	2,573,281
Net Increase	1,486,666	670,669
Net Assets Held in Trust for Pension Benefits:		
Beginning of Year	28,085,996	27,415,327
End of Year	\$ <u>29,572,662</u>	\$ <u>28,085,996</u>

## (Continued)

The accompanying notes are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS

Notes to the Financial Statements
December 31, 2006 and 2005

## NOTE A - DESCRIPTION OF THE SYSTEM

The following brief description of the Employees' Retirement System of Jefferson Parish (System), established January 1, 1973, is provided for general information purposes only. Participants should refer to Ordinance No. 11027 and all amendments for more complete information.

The System is a single-employer defined benefit pension plan replacing Social Security for substantially all employees of Jefferson Parish who began their employment prior to December 15, 1979. On that date the System merged with the Parochial Employees' Retirement System of Louisiana (PERS) and became a closed system; all new employees of the Parish after that date are members of PERS only.

Beginning on January 1, 1980, PERS provided substantially all benefits to new retirees who belonged to both systems. For such retirees, the benefits provided by the Jefferson System are now limited to amounts resulting from differences between benefits provided by the two systems: Jefferson's free credit for military service to retirees who did not purchase credit from PERS, Jefferson's automatic one-half benefit to a surviving spouse, and Jefferson's guarantee that combined retirement benefits at least equal the benefits a member would have received had they remained under only Social Security and PERS until the date of their retirement, death or disability.

The System permits retirement at age 60 with at least 10 years of service. Members terminating before rendering 10 years of service may elect to receive a lump-sum distribution equal to their accumulated contributions at their termination date.

Notes to the Financial Statements (Continued)
December 31, 2006 and 2005

## NOTE A - DESCRIPTION OF THE SYSTEM (CONTINUED)

The following employee membership data is actuarially determined and is a categorized listing of the total number of members on whom the Jefferson System retains liability as of December 31, 2006:

Retirees and beneficiaries currently receiving benefits	822
Terminated employees entitled to benefits but not yet receiving them	36
Active plan members	146
Total	1,004
Number of participating employers (Jefferson Parish)	1

The plan is closed to new entrants.

## NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## 1. Basis of Accounting

The System's financial statements are prepared using the accrual basis of accounting, whereby revenues are recognized when they are earned and expenses are recognized when incurred. Contributions from the System and the System's employees are recognized as revenue in the period in which employees provide services to the System. Contributions made to the System by Jefferson Parish, the employer, are recognized when due and the employer has made a formal commitment to provide the contributions. Pension benefits and refunds of employee contributions are recognized when due and payable in accordance with the terms of the plan. Investment income is recognized as earned by the plan.

In addition, the System has adopted the provisions of Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local

## THE EMPLOYERS' RETIREMENT SYSTEM OF JEFFERSON PARISH Notes to the Financial Statements (Continued) December 31, 2006 and 2005

## NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Governments. In accordance with GASB Statement No. 34 the System will continue to follow GASB Statement No. 25 for audit reporting purposes. The minimum reporting requirements for the System as noted by GASB Statement No. 34 are divided into the following sections: (a) Management's Discussion and Analysis, (b) Basic Financial Statements, and (c) Required Supplementary Information (other than Management's Discussion & Analysis).

2. Reporting Entity

In classifying the reporting entity, certain criteria for defining the organizations, functions and activities of a governmental unit should be included in the general purpose financial statements of the Employees' Retirement System of Jefferson Parish. information has been subjected to the auditing procedures applied in the audit of the financial statements of that governmental entity. The criteria considered and evaluated were accountability for fiscal matters, scope of public service and manifestations of oversight. Manifestations of oversight were considered to include the designation of management, the selection of the governing board and the ability to significantly influence operations. Accountability for fiscal matters was considered to include control over surpluses, responsibility for debt, managerial control of fiscal matters, certain revenue characteristics and budgetary approval, or the lack thereof.

Based on the foregoing criteria, the Employees'
Retirement System of Jefferson Parish was determined to
be a component unit of Jefferson Parish, the
governmental entity with oversight responsibility. The
accompanying financial statements present information
only on those funds maintained by the System and do not
present information on Jefferson Parish, the general
government services provided by that governmental
entity, or other governmental entities that comprise
the governmental reporting entity.

# THE EMPLOYEES' RETIREMENT SYSTEM OF JEFFERSON PARISH Notes to the Financial Statements (Continued) December 31, 2006 and 2005

## NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## 3. Cash and Investments

The Governmental Accounting Standards Board Statement No. 3 requires the disclosure of deposits with financial institutions and investments.

#### Cash

At year-end, there was a book overdraft of \$22,595 on the Statement of Plan Net Assets which was the result of checks issued and outstanding temporarily exceeding the bank balance at that point in time. This issue was immediately resolved when deposits cleared the bank in the early part of January, 2007. The actual bank balance was \$213,584, of which \$100,000 was insured by federal depository insurance and \$113,584 was collateralized with securities held by the pledging institution's agent in the name of the System.

#### Investments

All investments of the System are reported at fair (market) value. Securities traded on a national exchange are valued at the last reported sales price at current exchange rates.

As of December 31, 2006, 5% of plan net assets equaled \$1,478,633. Also, as of December 31, 2006, the System had \$13,996,251 (at market value) invested in one mutual fund, which represented 47% of plan net assets. Other than this mutual fund, no investment in any one organization represented 5% or more of plan net assets.

The System's investments are held in a single bankadministered trust fund. The investments at year-end
are categorized to give an indication of the level of
risk assumed by the System. Category 1 includes
investments that are insured or registered or for which
the securities are held by the System or its agent
in the System's name. Category 2 includes uninsured
and unregistered investments for which the securities
are held by the broker's or dealer's trust department
or agent in the System's name. Category 3 includes
uninsured or investments for which the securities are
held by the broker or dealer, or by its trust
department or agent but not in the System's name.

Notes to the Financial Statements (Continued)
December 31, 2006 and 2005

#### NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The System's investments as of December 31, 2006 are categorized as follows:

		CATEGORY		Carrying
	_1_	2	3	<u>Amount</u>
U.S Treasury obligations Corporate bonds U.S. Government	<del></del> -	\$1,882,878 773,870	- -	\$1,882,878 773,870
agencies Municipal bonds	- -	8,719,688 1,643,077	- -	8,719,688 <u>1,643,077</u>
		\$ <u>13,019,513</u>		13,019,513
Mutual fund - eq Mutual fund - ca				13,996,251 _2,055,587
Total Investm	ent	S		\$ <u>29,071,351</u>

Since all investments are reported at fair market value the carrying amounts of all investments listed above equaled their fair market values.

There are no investments in, loans to, or leases with parties related to the pension plan.

Administrative costs are financed through investment earnings. There were no legally required reserves at December 31, 2006.

## 4. <u>Contributions</u>

Contribution rates for plan members are actuarially determined. The required contribution percentages for members depends on which retirement system that individual is a member. The rates are applied to an employee's annual covered salary. Member contribution rates may be amended only by the Jefferson Parish Council.

The employer contribution rate for the System is actuarially determined. The System's Board of Trustees can recommend a change in the employer contribution

# THE EMPLOYEES' RETIREMENT SYSTEM OF JEFFERSON PARISH Notes to the Financial Statements (Continued) December 31, 2006 and 2005

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

rate, however the Jefferson Parish Council has to approve the change.

For 2005, 2006, and 2007, periodic employer and employee contribution rates were actuarially determined. The contribution requirements recommended by the System's actuary and the actual rates used for these years are as follows:

	2005		2006		2007	
	Recommended	<u>Actual</u>	Recommended	<u>Actual</u>	<u>Recommended</u>	<u>Actual</u>
Jefferson Sys	tem					
Employee rat	e 6.05%	6.05%	6.05%	6.05%	6.05%	6.05%
Employer rat		7.39%		7.56%		7.56%
PERS, Firefig & Jefferson Systems: Employee rat	e .8% mi \$4 per		.8% mi \$4 per t 1.51%		·	
PERS & Firefi Systems only Employee rat	<b>'</b> :	_	_		_	
Employee rat		1.34%	1.51%	1.51%	1.50%	1.51%

5. Other Receivables - Early Retirement Option
In 2006, the Jefferson Parish Council passed Ordinance
Nos. 22699 and 22804, which had the effect of offering an
early retirement program to a certain group of parish
employees. The retirement benefits are to be paid
through the System for this program and on behalf of the
Parish. Per these ordinances, the Parish shall reimburse
this System for benefits incurred and paid out. The
balance of \$508,057 at year-end merely reflects the
amount the Parish owes the System for total benefits paid
out in 2006. For 2007 and on, the Parish will reimburse
the System these amounts on a monthly recurring basis.

# THE EMPLOYEES' RETIREMENT SYSTEM OF JEFFERSON PARISH Notes to the Financial Statements (Continued) December 31, 2006 and 2005

## NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- 6. <u>Fixed Assets</u>
  Office equipment is valued at cost less accumulated depreciation, calculated on a straight-line basis over estimated useful lives of 5 and 10 years.
- 7. Annual and Sick Leave
  Annual leave (vacation) and sick leave (sick pay) are
  accrued when incurred for the office employees.
- 8. Comparative Data
  Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the System's financial position and operations.

## NOTE C - OFFICE EQUIPMENT

A summary of changes in office equipment and related accumulated depreciation on those fixed assets for the year ended December 31, 2006 is as follows:

## Office Equipment:

	Balance January 1, 2006	Additions	<u>Deletions</u>	Balance December 31, 2006
Office equipment	\$28,327	\$ <u>2,900</u>		\$ <u>31,227</u>
Total	\$ <u>28,327</u>	\$ <u>2,900</u>		\$ <u>31,227</u>
Accumulated I	Depreciation:			

#### 

Notes to the Financial Statements (Continued)
December 31, 2006 and 2005

## NOTE D - LITIGATION

As of December 31, 2006, the System is not a defendant in any lawsuits, and no liability should be set up in the financial statements.

## NOTE E - TREND INFORMATION

Trend information gives an indication of the progress made in accumulating sufficient assets to pay pension benefits when due. Six-year trend data may be found in the Supplementary Information section of this report. REQUIRED SUPPLEMENTARY INFORMATION

Required Supplementary Information Schedule of Funding Progress December 31, 2006

	(A)	(B)	(B) - (A)	(A/B)
Actuarial Valuation Date 2001 2002 2003 2004 2005 2006	Actuarial Value of <u>Assets</u> \$26,380,787 25,709,045 25,587,899 26,005,542 27,430,862 28,435,758	Actuarial Accrued Liability- (AAL) Entry Age \$34,743,320 36,209,600 37,495,544 39,409,017 40,671,070 42,502,024	Unfunded AAL (UAAL) \$8,362,533 10,500,555 11,907,645 13,403,475 13,240,208 14,066,266	Funded Ratio 
Actuarial Valuation Date 2001 2002 2003	(C)  Covered  Payroll  \$18,638,585  17,476,103  16,051,437	[(B-A)/C]  UAAL as a Percentage of Covered  Payroll  44.87% 60.09  74.18		
2004 2005 2006	13,240,761 12,107,801 9,056,152	101.23 109.35 155.32		

Required Supplementary Information (Continued)
Schedule of Employer Contributions
December 31, 2006

	(A)	(B)	(B/A)
	Annual	Annual	
Year Ended	"Required"	"Actual"	Percentage
December 31	Contribution	<u>Contribution</u>	<u>Contributed</u>
2001	\$1,256,719	\$1,425,679	113.44%
2002	1,270,573	1,494,406	117.62
2003	1,551,896	1,530,120	98.60
2004	1,764,121	1,560,449	88.45
2005	1,949,082	1,843,872	94.60
2006	1,966,895	1,653,191	84.51

The information presented in these required supplementary information schedules was determined as part of the actuarial valuation methods, assumptions and amortization periods as of the dates indicated. The latest actuarial valuation data is as follows:

Valuation date: December 31, 2006

Actuarial cost method: Entry Age Normal

Amortization method: Level dollar, closed

Amortization period: 13 years remaining

Asset valuation method: 3 year smoothing of realized and unrealized capital gains

## Actuarial assumptions ---

\* Investment rate of return: 7.5%, net of investment expense

\* Projected salary increases: 5.5%

\* Includes an inflation rate of 3.25% and a merit rate of 2.25%.

Cost-of-living adjustments: None

OTHER SUPPLEMENTARY INFORMATION

Other Supplementary Information Summary of Historical Data December 31, 2006

The Employees' Retirement System of Jefferson Parish began operating on January 1, 1973, after the employees of Jefferson Parish voted 87.8% in favor of such retirement system to replace Social Security.

The Parish paid all retirement benefits and other expenses of the System from January 1, 1973, through December 31, 1974, from its General Fund. Contributions to the System began on January 1, 1975.

The System was funded initially by contributions of 5.85% of total wages by both the employee and the employer from January 1, 1975, through January 6, 1978. The rate was increased to 6.05% each, effective with the January 30, 1978, payroll.

In 1979 the Louisiana Legislature amended the Parochial Employees' Retirement System law to require Jefferson Parish to pay an additional 4.3% contribution (from 1%) or abandon Jefferson Parish's supplemental system and join the revised PERS effective January 1, 1980.

On December 12, 1979, the Jefferson Parish System agreed to merge its supplemental system with PERS, effective December 15, 1979. As a result of this, the 4.3% increase in cost was avoided.

After advice by its actuary, confirmed by its legal counsel, and with a written opinion from the Louisiana Attorney General, the Employees' Retirement System of Jefferson Parish decided to join PERS' supplemental system before January 1, 1980, at no added cost to the Parish or its employees.

All of the employees who were members of the Employees' Retirement System of Jefferson Parish's separate supplemental plan on December 14, 1979 will be guaranteed all of the benefits offered by that plan, and all retirees entitled to benefits under that plan will continue to receive those benefits. The accumulated assets and funds of the Employees' Retirement System of Jefferson Parish were retained for that purpose. All persons employed after December 14, 1979 are members of the PERS only.

Other Supplementary Information (Continued)

Details of Investments

December 31, 2006

The following schedule represents a historical analysis of the types of investments and the applicable percentage of total investments at fair market value amounts for the years ended 2006 and 2005:

	<u> 2006</u>	% of total invest- <u>ments</u>	<u> 2005</u>	% of total invest- <u>ments</u>
Mutual fund - equities	\$13,996,251	48%	\$14,313,293	50%
Mutual fund - cash reserves	2,055,587	7	366,754	1
U.S. Treasury				
obligations	1,882,878	6	1,907,699	7
Corporate bonds	773,870	3	779,933	3
U.S. Government agencies	8,719,688	30	9,831,632	33
Municipal bonds	1,643,077	<u>      6                              </u>	1,676,500	<u>      6                              </u>
Total investments	\$ <u>29,071,351</u>	<u>100</u> %	\$ <u>28,875,811</u>	<u>100</u> %

THE EMPLOYEES' RETIREMENT SYSTEM OF JEFFERSON PARISH
Other Supplementary Information (Continued)
Schedule of Administrative Expenses For the Year Ended December 31, 2006

Salaries	\$86,060
Retirement contributions	12,283
Group insurance	23,567
Depreciation	2,101
Membership dues & publications	750
Postage	4,660
Office expenses	6,283
Insurance	1,747
Actuarial fees	25,856
Audit and consulting fees	9,525
Legal fees	28,272
Telephone	1,233
Expense allowance	7,343
Travel and seminar expenses	70

Total Administrative Expenses \$209,750

Other Supplementary Information (Continued)
Schedule of Insurance Policies in Force and
Compensation Paid Board Members
As of December 31, 2006

## Insurance Policies in Force

The following insurance policies were in force on December 31, 2006:

Type of Coverage	Amount of Coverage
Fidelity bond and depositor's forgery coverage, no deductible	\$100,000
Employees non-owned and hired vehicles liability, combined bodily injury and property damage, no deductible	\$1,000,000
Workers' compensation, no deductible	Per policy on file
General liability, no deductible	\$2,000,000 general aggregate; \$1,000,000 each occurrence.

## Compensation Paid Board Members

Board members do not receive any compensation or per diem.

THE EMPLOYERS' RETIREMENT SYSTEM OF JEFFERSON PARISH
Other Supplementary Information (Continued)
Summary Schedule of Prior Audit Findings and
Corrective Action Plan for Current Year Audit Findings
For the Years Ended December 31, 2006 and 2005

I have audited the accompanying general purpose financial statements of the Employees' Retirement System of Jefferson Parish, a component unit of Jefferson Parish, as of and for the years ended December 31, 2006 and 2005, and have issued my report thereon dated March 1, 2007. I conducted my audits in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. My audits of the financial statements as of December 31, 2006 and 2005, resulted in an unqualified opinion.

Section I - Summary of Auditor's Report and Findings

There was one material weakness in internal control that was a reportable condition which required disclosure in the current year's audit report (Finding No. 1).

There were no instances of noncompliance that were required to be reported in this audit report.

There were no other findings, required to be reported, and no management letter was issued for the current audit period.

There was one prior-year audit finding, and it was the same as the current year's finding (Finding No. 1).

The Employees' Retirement System of Jefferson Parish did not receive any federal funds during either of the twelve months ended on December 31, 2006 or 2005.

THE RMPLOYERS' RETIREMENT SYSTEM OF JEFFERSON PARISH
Other Supplementary Information (Continued)
Summary Schedule of Prior Audit Findings and
Corrective Action Plan for Current Year Audit Findings
For the Years Ended December 31, 2006 and 2005

## Section II - Financial Statement Finding

## Finding No. 1

<u>Fiscal Year Finding Initially Occurred</u>: Has existed since inception.

<u>Finding Described</u>: The size of the System's operations and its limited staff preclude an adequate segregation of duties and other features of an adequate system of internal accounting control.

<u>Corrective Action and Additional Explanation</u>: Management is aware of this inadequacy in the internal control structure, however, it feels that to employ such controls would not be cost beneficial. No action will need to be taken.

#### Contact Person:

Ms. Gwen L. Bolotte Chairperson - Board of Trustees The Employees' Retirement System of Jefferson Parish, Louisiana 504-364-2668

Anticipated Completion Date: Not applicable.

OTHER REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

## KEITH J. ROVIRA

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Trustees of The Employees' Retirement System of Jefferson Parish, Louisiana A Component Unit of Jefferson Parish

I have audited the financial statements of the Employees' Retirement System of Jefferson Parish, a component unit of Jefferson Parish, as of and for the years ended December 31, 2006 and 2005, and have issued my report thereon dated March 1, 2007. I conducted my audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

## Internal Control Over Financial Reporting

In planning and performing my audits, I considered the Employees' Retirement System of Jefferson Parish's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Employees' Retirement System of Jefferson Parish's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Employees' Retirement System of Jefferson Parish's internal control over financial reporting.

My consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and

would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as described below, I identified a certain deficiency in the internal control over financial reporting that I consider to be a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the System's ability to initiate, authorize, record, process, or report financial data reliably in accordance with general accepted accounting principles such that there is more than a remote likelihood that a misstatement of the System's financial statements that is more than inconsequential will not be prevented or detected by the System's internal control. I consider the deficiency described in the accompanying schedule of findings and responses to be a significant deficiency in internal control over financial reporting (Finding No. 1).

A material weakness is a significant deficiency, or combination of significant deficiencies that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the System's internal control.

My consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, I considered the significant deficiency described (Finding No. 1) above to be a material weakness.

## Compliance and Other Matters

As a part of obtaining reasonable assurance about whether the Employees' Retirement System of Jefferson Parish's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations and contracts, noncompliance with which could have a direct and material effect on the determination of the financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of management, and the State of Louisiana Legislative Auditor, and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report which, upon acceptance by the State of Louisiana Legislative Auditor, is a matter of public record.

Keith J. Rovira

Certified Public Accountant

March 1, 2007