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BOSSIER PARISH COMMUNITY COLLEGE
FOUNDATION, INC.
BOSSIER CITY, LOUISIANA
JUNE 30, 2004

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 6-1-05

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BOSSIER PARISH COMMUNITY COLLEGE

FOUNDATION, INC.

BOSSIER CITY, LOUISIANA

JUNE 30, 2004

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BOSSIER PARISH COMMUNITY COLLEGE FOUNDATION, INC.

BOSSIER CITY, LOUISIANA

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September 28, 2004

To the Board Members
Bossier Parish Community College Foundation, Inc.
Bossier City, Louisiana

Independent Auditor's Report

We have audited the accompanying statement of financial position of the Bossier Parish Community College Foundation, Inc. (a nonprofit organization) as of June 30, 2004, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of the management of the Bossier Parish Community College Foundation, Inc. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Bossier Parish Community College Foundation, Inc. as of June 30, 2004, and the changes in its net assets and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Heard, McElroy & Vestal, LLP

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BOSSIER PARISH COMMUNITY COLLEGE FOUNDATION, INC.

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2004

A S S E T S

Current assets:

Cash	65,945
Investments	188,977
Contributions receivable:	
Unrestricted	1,292
Restricted to faculty and staff development	340
Restricted to scholarship program	<u>30,369</u>
Total current assets	<u>286,923</u>

LIABILITIES AND NET ASSETS

Current liabilities:

Accounts payable	1,139
<u>Net assets:</u>	
Unrestricted	76,744
Temporarily restricted	148,025
Permanently restricted	<u>61,015</u>
Total net assets	<u>285,784</u>
Total liabilities and net assets	<u>286,923</u>

The accompanying notes are an integral part of the financial statements.

BOSSIER PARISH COMMUNITY COLLEGE FOUNDATION, INC.

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2004

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
<u>Revenue and other support:</u>				
Contributions	21,720	20,643	-	42,363
Fund-raising	2,936	-	-	2,936
Dividends and interest income	4,203	-	1,916	6,119
Realized and unrealized gains/losses	(5,171)	-	(2,409)	(7,580)
Miscellaneous income	<u>3</u>	<u>-</u>	<u>-</u>	<u>3</u>
Total revenue and other support	23,691	20,643	(493)	43,841
Net assets released from restrictions	17,579	(17,579)	-	-
<u>Expenses:</u>				
Program services:				
Scholarships	5,503	-	-	5,503
Faculty and staff development	5,907	-	-	5,907
Chancellor's fund expense	<u>6,169</u>	<u>-</u>	<u>-</u>	<u>6,169</u>
	17,579	-	-	17,579
Supporting services:				
Special events	2,165	-	-	2,165
Postage and shipping	220	-	-	220
Office operations	3,707	-	-	3,707
Professional fees	4,029	-	-	4,029
Other	<u>2,202</u>	<u>-</u>	<u>-</u>	<u>2,202</u>
Total supporting services	<u>12,323</u>	<u>-</u>	<u>-</u>	<u>12,323</u>
Total expenses	<u>29,902</u>	<u>-</u>	<u>-</u>	<u>29,902</u>
Change in net assets	11,368	3,064	(493)	13,939
<u>Net assets-beginning of year</u>	<u>65,376</u>	<u>144,961</u>	<u>61,508</u>	<u>271,845</u>
<u>Net assets-end of year</u>	<u>76,744</u>	<u>148,025</u>	<u>61,015</u>	<u>285,784</u>

The accompanying notes are an integral part of the financial statements.

BOSSIER PARISH COMMUNITY COLLEGE FOUNDATION, INC.

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2004

<u>Cash flows from operating activities:</u>	
Change in net assets	13,939
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Realized and unrealized gains/losses	7,580
Changes in operating assets and liabilities:	
Decrease in contributions receivable	11,468
Increase in accounts payable	<u>1,139</u>
Total adjustments	<u>20,187</u>
Net cash provided by operating activities	34,126
 <u>Cash flows from investing activities:</u>	
Purchase of investments	<u>(50,020)</u>
Net cash (used) by investing activities	<u>(50,020)</u>
 <u>Net (decrease) in cash</u>	(15,894)
 <u>Cash at beginning of year</u>	<u>81,839</u>
 <u>Cash at end of year</u>	<u><u>65,945</u></u>

The accompanying notes are an integral part of the financial statements.

BOSSIER PARISH COMMUNITY COLLEGE FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2004

1. Organization

The Bossier Parish Community College Foundation, Inc. (the Organization) is a Louisiana nonprofit corporation incorporated on September 24, 1997. The activities currently provided by the Organization include education scholarships for students of Bossier Parish Community College and financial support to the college's faculty and staff and the college's athletic department.

2. Summary of Significant Accounting Policies

The significant accounting policies followed by the Organization and the methods of applying those policies which materially affect the determination of financial position, changes in financial position, or changes in net assets are summarized below:

Financial Statement Presentation:

The Organization has adopted Statement of Financial Accounting Standards (SFAS) No. 117, "Financial Statements of Not-for-Profit Organizations." Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Unrestricted net assets – Net assets that are not subject to donor-imposed stipulations. Unrestricted net assets may be designated for specific purposes by action of the governing board.

Temporarily restricted net assets – Net assets subject to donor-imposed stipulations that will be met either by actions of the Board of Directors and/or the passage of time.

Permanently restricted net assets – Net assets subject to donor-imposed stipulations that they be maintained permanently by the Organization.

Contributions:

The Organization also adopted SFAS No. 116, "Accounting for Contributions Received and Contributions Made." In accordance with SFAS No. 116, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions.

Promises to Give:

Contributions that are unrestricted by the donor are recognized when the contribution is received. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

2. Summary of Significant Accounting Policies (Continued)

Estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents:

The Organization considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. The carrying value of cash and cash equivalents approximates fair value because of the short maturities of these financial instruments.

Bad Debts:

Bad debts are expensed when deemed uncollectible. Bad debt expense for the year ended June 30, 2004 totaled \$15.

Income Taxes:

The Organization is exempt from income taxes as an organization described in Section 501(c)(3) of the Internal Revenue Code. The Organization has been classified as an organization that is not a private foundation under Section 509(a). Accordingly, there is no provision for income taxes in these financial statements.

3. Investments

Investments are as follows:

	<u>Cost</u>	<u>Fair Value</u>
Unrestricted:		
Regions Fixed Income securities	137,942	134,304
Permanently Restricted:		
Regions Fixed Income securities	<u>57,229</u>	<u>54,673</u>
	<u>195,171</u>	<u>188,977</u>

Return on investments is as follows:

<i>Interest and dividend income</i>	6,119
Realized gains	1,392
Unrealized (losses)	<u>(8,972)</u>
Total investment return	<u>(1,461)</u>

4. Temporarily Restricted Net Assets

Temporarily restricted net assets are available for the following purposes:

	<u>Net Assets at Beginning of Year</u>	<u>Increase</u>	<u>Decrease</u>	<u>Net Assets at End of Year</u>
Scholarships	140,440	16,295	5,504	151,231
Library	628	-	-	628
Faculty and staff development	2,801	4,348	12,075	(4,926)
Smart Channel	<u>1,092</u>	<u>-</u>	<u>-</u>	<u>1,092</u>
Total temporarily restricted net assets	<u>144,961</u>	<u>20,643</u>	<u>17,579</u>	<u>148,025</u>

5. Permanently Restricted Net Assets

Permanently restricted net assets are available for the following purposes:

	<u>Net Assets at Beginning of Year</u>	<u>Increase</u>	<u>Decrease</u>	<u>Net Assets at End of Year</u>
Bossier Healthcare Foundation	<u>61,508</u>	<u>-</u>	<u>493</u>	<u>61,015</u>

The Bossier Healthcare Foundation endowment requires that the original investment of \$60,000 be invested, with the actual earnings of the principal balance used to fund the annual scholarship titled "Bossier Healthcare Foundation Scholarship."

6. Concentration of Credit Risk

The Organization maintains cash in bank deposits which, at times, may exceed federally insured limits. Accounts are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000. Cash was fully insured by the Federal Depository Insurance Corporation at June 30, 2004.

7. Donated Services

The Organization receives donated services from unpaid volunteers who assist in bookkeeping. No amounts have been recognized in the statements of activities because the criteria for recognition under SFAS No. 116 have not been satisfied.

8. Contributions Receivable

Contributions receivable at June 30, 2004 are as follows:

Contributions expected to be collected in:

Less than one year	18,596
One to five years	<u>13,405</u>
Total contributions receivable	32,001
Less-allowance for uncollectible receivables	<u>-</u>
Net contributions receivable	<u>32,001</u>