NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans)

FINANCIAL AND COMPLIANCE AUDIT **TOGETHER WITH** INDEPENDENT AUDITORS' REPORT

FOR THE YEAR ENDED DECEMBER 31, 2009

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date___



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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of the New Orleans Tourism Marketing Corporation (A Component Unit of the City of New Orleans) New Orleans, Louisiana

We have audited the accompanying financial statements of the governmental activities and the major fund of New Orleans Tourism Marketing Corporation (NOTMC) (A Component Unit of the City of New Orleans) as of and for the year ended December 31, 2009, which collectively comprise NOTMC's basic financial statements as listed in the <u>Table of Contents</u>. These financial statements are the responsibility of NOTMC's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in NOTE 1, the financial statements present only the activities of **NOTMC** and do not purport to, and do not, present fairly the financial position of the City of New Orleans, as of December 31, 2009, and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

INDEPENDENT AUDITORS' REPORT (CONTINUED)

To the Board of Directors of the New Orleans Tourism Marketing Corporation (A Component Unit of the City of New Orleans) New Orleans, Louisiana Page 2

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of governmental activities and the major fund of **New Orleans Tourism Marketing Corporation**, as of December 31, 2009 and the respective changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with the <u>Government Auditing Standards</u>, we have also issued our report dated April 9, 2010 on our consideration of **NOTMC's** internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

The management's discussion and analysis on pages 3 to 8 and budgetary comparison information on page 34 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Juno & Tervalor UP

BRUNO & TERVALON LLP CERTIFIED PUBLIC ACCOUNTANTS

April 9, 2010

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New Orleans Tourism Marketing Corporation (NOTMC) is a component unit of the City of New Orleans. NOTMC's management's discussion and analysis is intended to assist the reader in focusing on significant financial issues, provide an overview of NOTMC's financial activity, and identify changes in NOTMC's financial position and its ability to address the next and. subsequent year challenges. It also identifies any material deviations from the financial plan and identifies individual fund issues or concerns. This is a requirement of the <u>Governmental Accounting Standards Board</u> Statement No. 34 (GASB 34) "Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments" and is intended to provide the financial results for the fiscal year ended December 31, 2009.

The following is an illustration on how this financial report is presented.

MD&A Management's Discussion and Analysis (Required Supplementary Information)

Basic Financial Statements

Government-Wide Financial Statements

Fund Financial Statements

Notes to the Financial Statements

Other Required Supplementary Information Required Supplementary Information

As indicated in the illustration, GASB 34 requires the presentation of two basic types of financial statements: Government-Wide Financial Statements and Fund Financial Statements.

Government-Wide Financial Statements

The government-wide financial statements provide a perspective of **NOTMC** as a whole. These statements use the full accrual basis of accounting similar to private sector companies. There are two government-wide statements: the Statement of Net Assets and the Statement of Activities.

The Statement of Net Assets combines and consolidates governmental funds' current financial resources (short-term spendable resources) with capital assets and long-term obligations, regardless if they are currently available or not.

Consistent with the full accrual basis method of accounting, the Statement of Activities accounts for current year revenues and expenses regardless of when cash is received or paid. The intent of this statement is to summarize and simplify the user's analysis of the costs of various NOTMC services.

Fund Financial Statements

The fund statements are similar to financial presentations of typical governmental agencies, but the focus is on **NOTMC's** major funds rather than fund types as in the past. The fund statements are reported using the modified accrual method of accounting. Under this basis of accounting, revenues are recorded when received except where they are measurable and available and therefore represent resources that may be appropriated. Expenditures are accounted for in the period that goods and services are used. In addition, capital asset purchases are expensed and not recorded as assets. Debt payments are recorded as expenditures in the current year and future debt obligations are not recorded.

The General Fund is the only fund type of **NOTMC**. The General Fund is used to account for the general activities of **NOTMC**. Its revenues are derived from hotel/motel taxes, RTA hotel taxes, City of New Orleans base funding, Casino lease, Casino hotel agreement and other sales revenues.

Financial Analysis of NOTMC as a whole

Summary Statement of Net Assets

	<u>2009</u>	2008	<u>Change</u>
Assets			
Current assets	\$8,466,555	\$7,954,752	\$511,803
Capital assets, net	23,097	31,604	<u>(8,507)</u>
Total assets	<u>8.489.652</u>	<u>7.986.356</u>	_503.296
Liabilities			
Current liabilities	1,389,671	743,363	646,308
Long-term liabilities	61,182	<u> </u>	<u> </u>
Total liabilities	<u>1.450.853</u>	794.676	<u>656,177</u>
Net Assets			
Invested in capital assets	23,097	31,604	(8,507)
Unrestricted	<u>7.015.702</u>	<u>7,160,076</u>	<u>(144,374)</u>
Total net assets	\$ <u>7.038.799</u>	\$ <u>7.191.680</u>	\$ <u>(152,881)</u>

As indicated by the statement above, in 2009 total net assets are \$7,038,799, which represents a 2% decrease over 2008. In 2009, total assets, which consist of 99.7% in current assets and .3% in capital assets, increased by \$503,296 or 6% from \$7,986,356 to \$8,489,652 primarily due to the combination of an increase in taxes receivable from the City of New Orleans and RTA of a total of approximately\$1,130,000 and a decrease in cash of approximately \$610,000.

Total liabilities increased by \$656,177 or 83% due to an increased amount of marketing accounts payable at December 31, 2009.

Invested in capital assets is a combination of capital assets at original cost less accumulated depreciation. The original cost of capital assets is \$143,936, which is an accumulation of capital assets year after year less any capital disposals. The accumulated depreciation is the accumulation of depreciation expense since acquisition. In accordance with accounting principles generally accepted in the United States of America, depreciation expense is recorded on the original cost of the asset, less an estimated salvage value, expensed over the estimated useful life of the asset. Total accumulated depreciation is \$120,839.

The remaining \$7,015,702 in net assets is unrestricted. The unrestricted net assets balance is an accumulation of prior years' operating results. This balance is directly affected by **NOTMC's** operating results each year.

Results of Operations

	2009	2008	<u>Change</u>
Revenues			
Base Funding-City of New Orleans	\$1,000,000	\$ 1,000,000	\$ -0-
Federal Grant	-0-	3,810,609	(3,810,609)
Hotel/Motel Taxes	3,783,393	3,738,410	44,983
RTA Hotel Taxes	2,345,258	2,499,152	(153,894)
Casino City Lease Agreement	1,000,000	1,000,000	~0-
Casino Hotel Agreement	1,000,000	1,000,000	-0-
Other Revenue	87,641	141,701	(54,060)
Interest Income	6,795	<u> </u>	<u>(90,496</u>)
Total Revenues	9,223,087	<u>13,287,163</u>	<u>(4.064.076</u>)
Expenses			
Provisions of Funding to			
Outside Agencies	2,688,558	2,757,319	(68,761)
Special Events	150,000	214,598	(64,598)
Marketing	6,112,428	9,519,653	(3,407,225)
General and Administrative	410,545	412,267	(1,722)
Depreciation	12,334	13,977	(1,643)
Bad Debt Expense	2.103	-0-	2,103
Total Expenses	<u>9,375,968</u>	<u>12.917.814</u>	(3,541,846)
Increase (Decrease) in Net Assets	\$ <u>(152,881)</u>	\$ <u>369.349</u>	\$ <u>(522.230)</u>

Changes in NOTMC's revenues are reflected in the statement above. In 2009, total revenues decreased by \$4,064,076 or about 31%, which is primarily due to a combination of no federal Community Development Block Grant (CDBG) funds and less tax revenues. Overall expenses decreased by \$3,541,846. This decrease in expenses is primarily due to the loss of the CDGB funding. NOTMC appropriately decreased spending due to the loss of those funds. The above statement shows how the \$522,230 decrease in net assets occurred for 2009.

During 2009, NOTMC incurred legal fees and professional service fees for research that had not been included in the 2009 fiscal year budget. These additional expenses contributed significantly to the above decrease in net assets of \$152,881.

Financial Analysis of the Governmental Fund

The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing **NOTMC's** financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the December 31, 2009 fiscal year, NOTMC's general fund reported ending unreserved fund balance of \$7,076,884, a decrease of \$134,505 in comparison to the prior year. Of the unreserved fund balance, the Board of Directors has designated the following for subsequent year's expenditures and other uses:

Purpose	Amount
2010 Marketing expenditures	\$3,641,000
2010 Summer convention fund	50,000
Legal fees	75,000
Reserve for administrative costs	500,000
Reserve for emergency marketing costs	1,000,000
Total	\$ <u>5,266,000</u>

Capital Assets

At December 31, 2009, NOTMC has \$23,097 invested in furniture and equipment.

Assets	<u>2009</u>	2008
Furniture and equipment Less accumulated depreciation	\$ 143,936 <u>(120,839)</u>	\$140,109 <u>(108,505)</u>
Net capital assets	\$ <u>23,097</u>	\$ <u>31,604</u>

Depreciation expense for the year is \$12,334.

Economic Factors and Next Year's Budget

The major factor affecting the budget is the economy and its effect on the tourism industry. The **NOTMC's** budget is greatly affected by the amount of tax revenues received from the Hotel/Motel Occupancy Privilege Tax and RTA Hotel Tax. The world climate relating to public safety and homeland security also influences the consumer's confidence in the travel industry. New Orleans has fared well during past times of economic crisis and **NOTMC** will continue to be conservative in its estimations in order to reduce any possible financial vulnerability.

Budget

As required by state law, the Board of Directors of NOTMC adopts the original budget of NOTMC prior to the commencement of the fiscal year to which the budget applies. NOTMC is permitted by state law to amend its budget anytime during the fiscal year prior the end of fiscal to which the budget applies. NOTMC did amend its 2009 original budget.

Revenue Budgets

NOTMC's actual general fund revenues of \$9,223,087 were more than the budget by \$100,747.

Expenditures Budgets

NOTMC's actual general fund expenditures of \$9,357,592 were more than budgeted expenditures by \$16,229.

Contacting NOTMC Financial Management

This financial report is designed to provide citizens, taxpayers, customers, investors and creditors with a general overview of NOTMC's finances and demonstrate NOTMC's accountability for money it receives. If you have questions about this report or need additional information, contact Ms. Sandra S. Shilstone, President & CEO, New Orleans Tourism Marketing Corporation, 365 Canal Street, Suite 1120, New Orleans, LA. 70130.

NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans) STATEMENT OF NET ASSETS DECEMBER 31, 2009

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	GOVERNMENTAL <u>ACTIVITIES</u>
ASSETS	
Current Assets: Cash (NOTES 2(F) and 3) Hotel/motel taxes receivable RTA hotel taxes receivable Base funding receivable Other receivables Prepaid expenses	\$ 5,906,562 1,126,495 1,093,332 250,000 86,886 3,280
Total current assets	8,466,555
Noncurrent Assets: Capital assets (NOTE 5) Less accumulated depreciation (NOTE 5) Total noncurrent assets	143,936 (120,839) 23,097
Total assets	<u>8,489,652</u>
LIABILITIES	
Current Liabilities: Accounts payable and accrued expenses Due to outside agencies, net (NOTE 12) Total current liabilities	88,230 <u>1,301,441</u> <u>1,389,671</u>
Noncurrent liabilities: Compensated absences (NOTE 6)	61,182
Total liabilities	1,450,853
NET ASSETS	
Invested in capital assets Unrestricted	23,097
Total net assets	\$ <u>7,038,799</u>

NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans) STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2009

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	<u>Expenses</u>	Program <u>Revenues</u> Operating Grants and <u>Contributions</u>	Net (Expenses) Revenues and Change In <u>Net Assets</u>
FUNCTIONS			
Governmental Activities:			
Provision of funding to outside			
agencies (NOTES 7 AND 12)	\$2,688,558	\$ -0-	\$(2,688,588)
Agency and related fees	809,315	-0-	(809,315)
Summer/general media	2,071,924	-0-	(2,071,924)
Multicultural/Essence event	257,613	-0- -0-	(257,613)
Production Product anglests and ecomotions	204,420 1,012,227	-0- -0-	(204,420) (1,012,227)
Broadcast projects and promotions Research	187,500	-0- -0-	(1,012,227)
Christmas media	336,255	-0-	(336,255)
Inactive marketing	1,048,567	-0-	(1,048,567)
General and administrative	410,545	-0-	(410,545)
Fulfillment	60,607	-0-	(60,607)
Unallocated depreciation	12,334	-0-	(12,334)
Special events	150,000	-0-	(150,00)
Summer convention	124,000	-0-	(124,000)
Bad debt expense (NOTE 11)	2,103	<u> </u>	(2,103)
Total	\$ <u>9.375.968</u>	\$ <u></u>	<u>(9.375,968</u>)
General Rev	venues		
	ig - City of New		
	NOTE 4) 1,000,000		
Hotel/motel	•		
(net of co	llection fees) (NOTE 4)		3,783,393
•	xes (NOTE 4)		2,345,258
Casino City	lease agreement (NOTE	4)	1,000,000
	el agreement (NOTE 4)		1,000,000
	ue (NOTE 4)		87,641
Interest inco	ome	,	<u> </u>
	Total general r	evenues	9.223.087
Change in r	net assets		(152,881)
Net assets,	beginning of year		<u>_7.191.680</u>
Net assets,	end of year		\$ <u>7,038,799</u>

NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans) BALANCE SHEET - GOVERNMENTAL FUND - GENERAL FUND DECEMBER 31, 2009

ASSETS

Cash Hotel/motel taxes receivable RTA hotel taxes receivable Base funding receivable Other receivables Prepaid expense	\$ 5,906,562 1,126,495 1,093,332 250,000 86,886 3,280
Total assets	\$ <u>_8,466,555</u>
LIABILITIES AND FUND BALANCE	
Liabilities:	
Accounts payable and accrued expenses Due to outside agencies, net	\$ 88,230 _1,301,441
Due to buiside agencies, net	_ <u>1,501,441</u>
Total liabilities	<u>1.389.671</u>
Fund Balance:	
Unreserved - designated (NOTE 13)	5,266,000
Unreserved - undesignated	<u>1.810,884</u>
Total fund balance	<u>7,076,884</u>
Total liabilities and fund balance	\$ <u>8,466,555</u>

NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans) RECONCILIATION OF THE BALANCE SHEET-GOVERNMENTAL FUND - GENERAL FUND TO THE STATEMENT OF NET ASSETS DECEMBER 31, 2009

Total fund balance-Governmental Fund		\$ 7,076,884
Amounts reported for governmental activities in the Statement of Net Assets are different because: Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental fund (NOTE 5): The cost of capital assets is Accumulated depreciation is	\$143,936 <u>(120,839</u>)	23,097
Long-term liabilities are not due and payable in the current period therefore are not reported in the governmental fund (NOTE 6): Compensated absences		<u>(61.182</u>)
Net assets of governmental activities		\$ <u>7.038,799</u>

NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans) STATEMENT OF REVENUES, EXPENDITURES AND NET CHANGE IN FUND BALANCE--GOVERNMENTAL FUND - GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2009

<u>REVENUES</u>

Base funding - City of New Orleans Hotel/motel taxes (net of collection fees) RTA hotel taxes Casino City lease agreement Casino hotel agreement Other revenue Interest income	\$1,000,000 3,783,393 2,345,258 1,000,000 1,000,000 87,641 6,795
Total revenues	<u>9,223,087</u>
EXPENDITURES	
Provision of funding to outside agencies Agency and related fees Summer/general media Multicultural/Essence events Production Broadcast projects and promotions Research Christmas media Interactive marketing General and administrative Fulfillment Marketing technologies Special events Summer convention Bad debt expense	2,688,558 809,315 2,071,924 257,613 204,420 1,012,227 187,500 336,255 1,048,567 400,676 60,607 3,827 150,000 124,000
Total expenditures	<u>9,357,592</u>
Net change in fund balance	(134,505)
Fund balance, beginning of year	7.211.389
Fund balance, end of year	\$ <u>7.076.884</u>

NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans) RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND NET CHANGE IN FUND BALANCE - GOVERNMENTAL FUND - GENERAL FUND TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2009

Total net change in fund balance - Governmental Fund	\$ (134,505)
Amounts reported for governmental activities in the	
Statement of Activities are different because:	
The Governmental Fund reported capital outlays as	
expenditures whereas in the Statement of Activities,	
these cost are depreciated over their estimated lives:	
Depreciation expense (NOTE 5)	(12,334)
Capital outlays (NOTE 5)	3,827
Long-term compensated absences are reported in the	
Government-Wide Statement of Activities, but they	
do not require the use of current financial resources.	
Therefore, compensated absences are not reported	
as expenditures in the Governmental Fund (NOTE 6)	<u>(9,869</u>)
Change in net assets of governmental activities	\$ <u>(152,881)</u>

NOTE 1 - Organizations and Operations:

New Orleans Tourism Marketing Corporation (NOTMC) was organized January 1, 1990. The objectives and purposes of NOTMC are as follows:

- o To continuously stimulate the hospitality and tourism industry of the City of New Orleans through regional, national and international advertising and marketing of the City of New Orleans as a tourist and convention site and a vacation destination;
- o To stimulate economic development in the City of New Orleans through the marketing and solicitation of conventions and trade shows throughout the United States and the World; and
- o To advance, promote and maintain tourism and trade in the City of New Orleans through marketing activities directed at the discretionary tourist or traveler through advertising, direct mailing, or other means.

NOTMC is administered by a Board of Directors consisting of fifteen (15) members appointed as follows:

- o One (1) member appointed by the Mayor of the City of New Orleans;
- o Three (3) members appointed by the City Council from its members;

NOTE 1 - Organization and Operations, Continued:

- o Three (3) members appointed from a list of six (6) nominees submitted by the New Orleans Metropolitan Convention and Visitors Bureau;
- Four (4) members appointed from a list of eight (8) nominees submitted by the Greater New Orleans Hotel/Motel Association;
- o One (1) member appointed from a list of two (2) nominees submitted by the New Orleans Multicultural Tourism Network, Inc.;
- o One (1) member appointed from a list of two (2) nominees submitted by the Preservation Resource Center;
- o One (1) member appointed from a list of two (2) nominees submitted by the New Orleans East Economic Development Foundation; and
- One (1) member appointed from a list of two (2) nominees submitted by the New Orleans Chapter of the Louisiana Restaurant Association.

NOTMC commenced operation on May 1, 1991.

The accounting and reporting policies of **NOTMC** conform to accounting principles generally accepted in the United States of America as applicable to governmental bodies.

NOTE 2 - Summary of Significant Accounting Policies:

The following is a summary of the significant policies followed in the preparation of these financial statements.

A) Implementation of Governmental Accounting Standards Board Statements

During the fiscal year 2002, NOTMC adopted GASB Statement No. 34, <u>Basic Financial Statements - and Management's Discussion and Analysis -</u> for State and Local Governments, as amended by GASB Statement No. 37 and No. 38, and applied those standards on a retroactive basis. GASB Statement No. 34 established standards for external financial reporting for state and local governments and requires that resources be classified for accounting and reporting purposes into the following three net asset categories.

Invested in Capital Assets - consists of capital assets, net of accumulated depreciation.

<u>Restricted Net Assets</u> - result when constraints placed on net asset use are either externally imposed by creditors, grantors, contributions, and the like, or imposed by law through constitutional provisions or enabling legislation. At December 31, 2009, **NOTMC** had no restricted net assets.

<u>Unrestricted Net Assets</u> - consist of net assets which do not meet the definition of the two preceding categories. Unrestricted net assets often are designated to indicate that management does not consider them to be available for general operations. Unrestricted net assets often have constraints on resources which are imposed by management, but can be removed or modified.

NOTE 2 - <u>Summary of Significant Accounting Policies</u>, Continued:

A) Implementation of Governmental Accounting Standards Board Statements, Continued

<u>The Statement of Activities</u> - demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable within a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not meeting the definition of program revenues are instead reported as general revenue.

B) <u>Reporting Entity</u>

NOTMC is a component unit of the City of New Orleans, the reporting entity, as defined by the Governmental Accounting Standards Board pronouncement. The accompanying financial statements present information only on the funds maintained by **NOTMC** and do not present information on the City of New Orleans, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

C) Funds

NOTMC uses funds to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain **NOTMC** functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts. The funds of **NOTMC** are classified as governmental.

NOTE 2 - <u>Summary of Significant Accounting Policies</u>, Continued:

C) <u>Funds</u>, Continued

The governmental fund's accounts for all of **NOTMC's** general activities. These funds focus on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may be used. Current liabilities are assigned to the funds from which they will be paid. The difference between a governmental fund's assets and liabilities is reported as fund balance. In general, fund balance represents the accumulated expendable resources which may be used to finance future period programs or operations of **NOTMC**. The following is **NOTMC's** governmental fund:

<u>General Fund</u> - the operating fund of **NOTMC** and it accounts for all financial resources. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to **NOTMC**.

D) Measurement Focus/Basis of Accounting

Government-Wide Financial Statements (GWFS)

The Statement of Net Assets and the Statement of Activities display information about the reporting government as a whole. These statements include all the financial activities of **NOTMC**.

NOTE 2 - <u>Summary of Significant Accounting Policies</u>, Continued:

D) Measurement Focus/Basis of Accounting, Continued

Government-Wide Financial Statements (GWFS), Continued

The GWFS were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, <u>Accounting and Financial Reporting for Nonexchange Transactions</u>.

Fund Financial Statements (FFS)

Governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (i.e. revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the governmental-wide statements and the statements for governmental funds are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

NOTE 2 - <u>Summary of Significant Accounting Policies</u>, Continued:

D) Measurement Focus/Basis of Accounting, Continued

Fund Financial Statements (FFS), Continued

Fund financial statements report detailed information about **NOTMC**. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. At December 31, 2009, the general fund is the only major fund of **NOTMC**.

Governmental funds and the agency fund use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). Measurable means the amount of transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. **NOTMC** considers all revenues available if they are collected within 60 days after the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

NOTE 2 - <u>Summary of Significant Accounting Policies</u>, Continued:

E) Budgetary Data

NOTMC follows these procedures in establishing the budgetary data reflected in these financial statements:

- 1. **NOTMC** is required to prepare an annual budget and submit it to the Board of Directors.
- 2. Upon review and completion of all action necessary to finalize the budget, it is then adopted by the Board of Directors prior to the commencement of the fiscal year to which the budget applies.
- 3. Budgetary amendments involving the transfer of funds from one program or function to another, or involving increases in expenditures resulting from revenues exceeding amounts estimated, require the approval of the Board of Directors.
- 4. All budgetary appropriations lapse at the end of the fiscal year.
- 5. The budget for the general fund expenditures is prepared on a basis consistent with accounting principles generally accepted in the United States of America. Budgeted amounts are as originally adopted or as amended by the Board of Directors.
- 6. The budget of the City of New Orleans' appropriations must be approved by the City of New Orleans.

NOTE 2 - <u>Summary of Significant Accounting Policies</u>, Continued:

F) <u>Cash</u>

Cash includes amounts in interest-bearing demand deposits. Under state law, **NOTMC** may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

G) <u>Compensated Absences</u>

Unused vacation leave may be accumulated up to a specified maximum and is paid at the time of termination from **NOTMC** employment. **NOTMC** is not obligated to pay for unused sick leave if an employee terminates prior to retirement.

NOTMC accrues accumulated unpaid compensated absences when earned (or estimated to be earned) by the employee. The non-current portion (the amount estimated to be used in subsequent fiscal years) for governmental fund is maintained separately and represents a reconciling item between the fund and government-wide presentation.

H) Income Taxes

NOTMC is exempt from taxation under Section 501(a) of the Internal Revenue Code.

I) <u>Capital Assets</u>

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. NOTMC maintains a threshold level of \$500 or more for capitalizing capital assets.

NOTE 2 - <u>Summary of Significant Accounting Policies</u>, Continued:

I) <u>Capital Assets</u>, Continued

Capital assets are recorded in the GWFS, but are not reported in the FFS. Furniture and equipment are depreciated using the straight-line method over three (3) to ten (10) years estimated useful lives.

J) <u>Use of Estimates</u>

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 3 - Cash:

NOTMC had cash in demand deposit accounts totaling \$5,906,562 (book balances) at December 31, 2009.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank.

NOTE 3 - <u>Cash</u>, Continued:

The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. **NOTMC** maintains a non-interest bearing and low-interest bearing accounts at a local bank. The FDIC provides unlimited deposit insurance coverage on these accounts through its Temporary Transaction Account Guarantee Program. This unlimited insurance coverage is temporary and will remain in effect through June 30, 2010. At December 31, 2009, **NOTMC** has \$4,839,983 in deposits (collected bank balances). These deposits are entirely covered by federal deposit insurance.

Custodial credit risk is the risk that, in event of a failure of financial institution or counterparty, NOTMC would not be able to recover its deposits, investments, or collateral securities that are in the possession of an outside party. NOTMC's deposits are not subject to custodial credit risk

NOTE 4 - Sources of Revenue of New Orleans Tourism Marketing Corporation:

The major sources of revenue are base funding, hotel occupancy privilege tax, RTA hotel tax, casino funding, federal grant and other revenue as discussed below:

A) <u>Base Funding</u> - Pursuant to New Orleans City Council Ordinance No. 18358, Base Funding for NOTMC shall be the amount of funds to be received from the City of New Orleans and/or other public or nonprofit entities, and/or private contributions.

For the year ended December 31, 2009, NOTMC earned \$1,000,000 in Base Funding.

NOTE 4 - <u>Sources of Revenue of New Orleans Tourism Marketing Corporation</u>, Continued:

B) <u>Hotel Occupancy Privilege Tax</u> - The Hotel Occupancy Privilege Tax (effective November 1, 1990) is levied upon persons for the privilege of occupying hotel rooms within Orleans Parish in the amount of fifty cents (\$0.50) per occupied hotel room per night for hotels containing from three (3) to two hundred ninety-nine (299) rooms and one dollar (\$1.00) per occupied hotel room per night for hotels containing three hundred (300) or more rooms. ÷

Every hotel operator subject to this tax shall make reports on the previous month's business on or before the twentieth day of the following month to the City of New Orleans.

The imposition and collection of the Hotel Occupancy Privilege Tax shall be repealed and discontinued upon the occurrence of any of the following:

- o The disposition or liquidation of **NOTMC**; or
 - o The specific decertification of **NOTMC** as a nonprofit economic development corporation by the New Orleans City Council.

For the year ended December 31, 2009, **NOTMC** earned \$3,738,393 (net of collection fees of \$77,212) from the Hotel Occupancy Privilege Tax.

C) <u>RTA Hotel Tax</u> - As provided by the agreement for services and cooperative economic endeavor by and between the Regional Transit Authority (RTA) and NOTMC, NOTMC shall receive a sum of 40% of the first \$7,200,000 of the RTA's 1% general sales and use taxes, applied to hotels in Orleans Parish, actually received by the RTA each calender year not to exceed \$2,880,000.

NOTE 4 - Sources of New Orleans Tourism Marketing Corporation, Continued:

C) <u>RTA Hotel Tax</u>, Continued

In consideration of the payments to be made by the RTA to NOTMC, NOTMC shall perform the following marketing services:

- o Promote the use of the RTA's transit services to tourist or business travelers;
- Consult with the RTA regarding information or promotion of the RTA's transportation services available to tourist or business travelers;
- o Assist the RTA and other agencies to secure funding for existing and proposed streetcar and lightrail projects; and
- o Provide funding, not to exceed 3.45% of the RTA hotel tax received from the RTA, to the Mayor's Office of Tourism and Arts who shall make all reasonable efforts to use such funds to feature or enhance tourism, public transportation and other goals and objectives of the agreement.

Additionally, **NOTMC** shall allocate and dedicate 50% of the RTA hotel tax received from RTA to the <u>Morial Convention Center Expansion</u> <u>Transit Fund</u> (the Transit Fund). The funds paid to the Transit Fund and related earnings must be used for the benefit of the Phase IV Convention Center expansion project administered by the Ernest N. Morial New Orleans Exhibition Hall Authority.

D) <u>Casino City Lease Agreement</u> - According to the lease agreement among the City of New Orleans (the City) and the Rivergate Development Corporation and the Jazz Casino Company (the Casino), the Casino is required to make an annual contribution of \$1,000,000 to the destination marketing program of the City for the joint benefit of the City and the Casino in order to promote the City and the Casino as destinations. The City has utilized NOTMC to conduct the destination marketing program on behalf of the City.

NOTE 4 - Sources of New Orleans Tourism Marketing Corporation, Continued:

- E) <u>Casino Hotel Agreement</u> The Casino has agreed to make payments, annually, for additional marketing monies to be dedicated to **NOTMC** to market the entire City. These annual payments are in addition to the above amounts required by the lease agreement.
- F) <u>Other Revenue</u>-Other revenue includes sales of advertising and discount coupons placed in tourism guides produced by **NOTMC**, sales of co-sponsored and shared advertising placed by **NOTMC** in national print media and sales of advertising and linking services on **NOTMC's** Internet web site.

NOTE 5 - <u>Capital Assets</u>:

Capital assets and depreciation activity as of and for the year ended December 31, 2009 is as follows:

Assets	Beginning <u>Balance</u>	<u>Additions</u>	Deletions	Ending <u>Balance</u>
Furniture and equipment Accumulated depreciation	\$140,109 <u>(108,505</u>)	\$ 3,827 <u>(12,334</u>)	\$-0- <u>-0-</u>	\$ 143,936 (<u>120,839</u>)
Net capital assets	\$ <u>31,604</u>	\$ <u>(8,507</u>)	\$ <u>0-</u> \$	<u>23.097</u>

NOTE 6 - Long-Term Debt:

A summary of the changes in long-term debt is as follows:

	January 1,		December 31,
Description	2009	<u>Additions</u>	2009
Compensated absences	\$ <u>51,313</u>	\$ <u>9,869</u>	\$ <u>61,182</u>

NOTE 7 - Transactions with Outside Organizations:

Provision of Funding

According to the Council of the City of New Orleans' Ordinance (Council Ordinance) to adopt **NOTMC's** Tourism Promotion Program for 2009 and as provided by the RTA Hotel Tax Agreement, **NOTMC** provided funding to the following organizations.

	RTA Hotel Tax <u>Agreement</u>		Council <u>Ordinance</u>	Total	
New Orleans Metropolitan Convention and Visitors Bureau	\$	-0-	\$1,076,263	\$1,076,263	
New Orleans Multicultural Tourism Network, Inc.		-0-	358,755	358,755	
Ernest N. Morial New Orleans Exhibition Hall Authority	1,17	2,629	-0-	1,172,629	
Mayor's Office of Tourism and Arts	8	0 <u>,911</u>	0-	80.911	
	\$ <u>1,25</u>	<u>3,540</u>	\$ <u>1,435,018</u>	\$ <u>2,688,55</u> 8	

NOTE 8 - <u>Operating Lease</u>:

NOTMC has an operating lease for office space, which expires in the 2010 fiscal year. Lease expense for the 2009 fiscal year amounted to \$60,646.

NOTE 9 - <u>Risk Management</u>:

NOTMC is exposed to various risks of loss related to torts; theft of; damage to and destruction of assets for which **NOTMC** carries commercial insurance. Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated.

NOTE 10 - Fair Value of Financial Instruments:

The estimated fair value of all significant financial instruments have been determined by utilizing available market information and appropriate valuation methodologies. **NOTMC** considers the carrying amounts of cash and receivables to be fair value.

NOTE 11 - Bad Debt Expense:

NOTMC has decided to write off outstanding receivables in the amount of \$2,103. These receivables related to web banner and links sales that date back to 2004. **NOTMC** has attempted to collect on these receivables and were unsuccessful.

NOTE 12- Due to Outside Agencies, Net:

At December 31, 2009, the net amount due to outside agencies is as follows:

	Amount Due To At December 31, 2008	Provision Of Funding Expenditure At December 31, 2009	Payments Made To Outside Agencies At December 31, 2009	Total Net Amount Due To At December 31, 2009
Ernest N. Morial New Orleans Exhibition				
Hall Authority	\$272,181	\$1,172,629	\$(594,037)	\$850,773
Mayor's Office of Tourism and Arts	18,780	80,911	(61,971)	37,720
New Orleans Metropolitan Convention and Visitors Bureau	241,834	1,076,263	(1,008,386)	309,711
New Orleans Multicultural Tourism	00 (10		(00(100)	102 025
Network, Inc.	80,612		<u>(336,130</u>)	103,237
Total	\$ <u>613,407</u>	\$ <u>2,688.558</u>	\$ <u>(2,000,524</u>)	\$ <u>1,301,441</u>

NOTE 13 - Fund Balance Designations:

Unreserved - Designated Fund Balance

Fund balance designations totaling \$5,266,000 consist of the following at December 31, 2009:

Purpose	Amount
2010 Marketing expenditures 2010 Summer convention fund Legal fees Reserve for administrative costs Reserve for emergency marketing costs	\$3,641,000 50,000 75,000 500,000 <u>1,000,000</u>
Total	\$ <u>5,266,000</u>

NOTE 14 - Plan of Reorganization:

NOTMC has been in discussions with the New Orleans Metropolitan Convention and Visitors Bureau, Inc. (CVB) to merge **NOTMC** with and into CVB. These discussions of merging the two (2) entities have occurred during the 2009 fiscal year and has continued through the date of this audit report. As a result of the merger talks, **NOTMC** has incurred certain legal and research expenditures in the 2009 fiscal year. As of the date of this audit report, no agreement between **NOTMC** and CVB has been executed relating to the merger.

NOTE 15 - Profit Sharing Plan:

All employees of **NOTMC** over twenty-one (21) years of age and after one (1) year of service are eligible to participate in **NOTMC** 401(k) Profit Sharing Plan. Participants are 100% vested in the profit share and matching accounts after one (1) year of service.

NOTMC contributes 3% of defined compensation of all eligible employees.

Retirement expense for the year ended December 31, 2009 was \$12,953.

REQUIRED SUPPLEMENTARY INFORMATION

NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans) BUDGETARY COMPARISON SCHEDULE - GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2009

	Original <u>Budget</u>	Final <u>Budget</u>	Actual <u>Arriounts</u>	Variance With Final Budget Positive <u>(Negative)</u>
<u>REVENUES</u>				
Base funding - City of New Orleans Hotel/Motel taxes (net of collection fees) RTA hotel taxes Casino City lease agreement Casino hotel agreement Other revenue Interest income	\$1,000,000 3,500,000 2,000,355 1,000,000 1,000,000 -0- -0-	\$1,000,000 3,745,812 2,282,092 1,000,000 1,000,000 87,641 6,795	\$1,000,000 3,783,393 2,345,258 1,000,000 1,000,000 87,641 <u>6,795</u>	\$ -0- 37,581 63,166 -0- -0- -0- -0- -0-
Total revenues	8,500,355	<u>9,122,340</u>	<u>9,223,087</u>	100.747
EXPENDITURES				
Provision of funding to outside agencies Agency and related fees Special events Summer/general media Multicultural/essence events Production Broadcast projects and promotions Research Christmas media Interactive marketing General and administrative Fulfillment Marketing technologies Summer convention Bad debt expense	2,419,190 784,200 225,000 4,369,524 250,000 225,000 305,248 125,000 100,000 1,124,619 398,938 100,000 -0- -0- -0-	2,643,522 809,315 150,000 2,069,690 257,613 225,000 1,008,538 187,500 348,313 1,043,259 414,006 60,607 -0- 124,000 -0-	2,688,558 809,315 150,000 2,071,924 257,613 204,420 1,012,227 187,500 336,255 1,048,567 400,676 60,607 3,827 124,000 2,103	(45,036) -0- -0- (2,234) -0- 20,580 (3,689) -0- 12,058 (5,308) 13,330 -0- (3,827) -0- (3,827) -0- (2,103)
Total expenditures	<u>10.426.719</u>	<u>9,341,363</u>	<u>9,357,592</u>	(16,229)
Net change in fund balance	(1,926,364)	(219,023)	(134,505)	84,518
Fund balance, beginning of year	4,720,972	<u>4.720.973</u>	<u>7.211.389</u>	2,490,416
Fund balance, end of year	\$ <u>2,794,608</u>	\$ <u>4,501,950</u>	\$ <u>7,076,884</u>	\$ <u>2,574,934</u>

See Independent Auditors' Report on Supplementary Information.



Member American Institute of Certified Public Accountants Society of Louisiana Certified Public Accountants Michael B. Bruno, CPA Alcide J. Tervalon, Jr., CPA Waldo J. Moret, Jr., CPA Paul K. Andoh, Sr., CPA Joseph A. Akanji, CPA

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of the New Orleans Tourism Marketing Corporation (A Component Unit of the City of New Orleans) New Orleans, Louisiana

We have audited the financial statements of the governmental activities and the major fund of New Orleans Tourism Marketing Corporation (NOTMC) (A Component Unit of the City of New Orleans), as of and for the year ended December 31, 2009, which collectively comprise NOTMC's basic financial statements and have issued our report thereon dated April 9, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

In planning and performing our audit, we considered **NOTMC's** internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the **NOTMC's** internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the **NOTMC's** internal control over financial reporting.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONTINUED)

Internal Control Over Financial Reporting, Continued

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the **NOTMC's** financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether **NOTMC**'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONTINUED)

This report is intended solely for the information and use of **NOTMC's** Board, management, the City of New Orleans and the Legislative Auditor for the State of Louisiana and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

runo & Tervalon UP

BRUNO & TERVALON LLP CERTIFIED PUBLIC ACCOUNTANTS

April 9, 2010

<u>runo & Tervalon ILP</u> ertified Public Accountants

NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans) SCHEDULE OF FINDINGS FOR THE YEAR ENDED DECEMBER 31, 2009

1. SUMMARY OF AUDITORS' RESULTS

- A. Significant deficiencies in internal control were disclosed by the audit of the financial statements: <u>None Reported</u> Material weaknesses: <u>No</u>.
- B. Noncompliance which is material to the financial statements: No.
- C. Significant deficiencies in internal control over major programs: Not Applicable Material weaknesses: Not Applicable.
- D. The type of report issued on compliance for major programs: Not Applicable.
- E. Any audit findings which are required to be reported under section 501(a) of OMB Circular A-133: <u>Not Applicable</u>.
- F. Major program: Not Applicable
- G. Dollar threshold used to distinguish between Type A and Type B programs: Not Applicable.

NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans) SCHEDULE OF FINDINGS, CONTINUED FOR THE YEAR ENDED DECEMBER 31, 2009

1. <u>SUMMARY OF AUDITORS' RESULTS</u>, CONTINUED

- H. Auditee qualified as a low-risk auditee under section 530 of OMB Circular A-133: Not Applicable.
- I. A management letter was issued: <u>No</u>.

2. FINANCIAL STATEMENT FINDINGS

No matters were reported.

3. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

NEW ORLEANS TOURISM MARKETING CORPORATION (A Component Unit of the City of New Orleans) SCHEDULE OF PRIOR YEAR FINDINGS

Section I - Internal Control and Compliance Material to the Financial Statements

No findings were reported.

Section Π - Internal Control and Compliance Material to Federal Awards

No findings were reported.

Section III - Management Letter

No comments were reported.